

Form 1: Form of Bid

Date: _____

To: Gentlemen and/or Ladies:

Having examined the Bidding Documents including Addenda Nos: [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to deliver [description of services] in conformity with the said Bidding Documents for the sum of [total Bid Amount in words and figures] or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We declare that our Bidding price did not involve agreements with other Bidders for the purpose of Bid suppression.

We are hereby confirming [insert the name of the Appointing Authority], to be the Appointing Authority, to appoint the adjudicator in case of any arisen disputes in accordance with ITB Clause 40.1

We undertake, if our Bid is accepted, to deliver the services in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a Performance Security (or Guarantee) in the form, in the amounts, and within the times specified in the Bidding Documents.

We declare that, as Bidder(s) we do not have conflict of interest with reference to ITB Clause 3.7.

We are not participating, as Bidders, in more than one Bid in this Bidding process, other than alternative offers in accordance with the Bidding Documents.

Our firm, its affiliates or subsidiaries – including any subcontractors or suppliers for any part of the contract – has not been declared ineligible by the Government of Pakistan under Pakistan's laws or official regulations.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per ITB Clause 3 of the Bidding Documents

Dated this _____ day of _____ 20_____ .

(Name)_____ [Signature] [in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

Form 2: Price Schedule

Name of Bidder

Tender Number:

Contribution for Group Life Takaful - GLT						
Age Band (Age Limit 65 Years)	Plan-A			Plan-B		
	A	B	C = A x B	A	B	C = A x B
	No. Of Insured	Contribution Per Person Inclusive all taxes (PKR)	Contribution Amount (PKR)	No. Of Insured	Contribution Per Person Inclusive all taxes (PKR)	Contribution Amount (PKR)
Sub Total:				Sub Total:		
Total Contribution of Group Life Takaful (Plan-A and Plan-B)						

Name in the capacity of Signature of

Bidder: Duly authorized to sign the Bid for and on behalf of

Dated on day of 20 Note: In case of discrepancy between unit price and total, the unit price shall prevail.

Form 3: Form of Qualification Information

Sr. No.	Requirements	Supporting Evidence	Evidence attached (Yes / No)
1	Authorized by SECP to carry on Takaful business in Pakistan.	Certificate of authorization to carry on Takaful business as Takaful Operator or as Window Takaful Operator.	
2	Applicant must be a Shariah Compliant company.	i) Valid Shariah Compliance Certificate issued by Independent Reasonable Assurance Report. ii) Latest Shariah Review Report is issued by Shariah Advisor.	
3	Insurer Financial Strength (IFS) Rating by PACRA/ VIS must be "A" or Better.	Certificate/proof to be attached.	
4	Total Equity as per the latest Audited Financial Statements shall not be less than PKR One billion .	Attached latest Audited Financial Statements.	
5	The Applicant must be registered with Income Tax and Sales Tax Departments.	Certificate of registration with Income Tax & Sales Tax required.	
6	The Applicant must be on Active Tax Payer List maintained by FBR.	Verification shall be done using FBR Online Verification (Copy required).	
7	The Applicant must have the minimum (5) years of experience in providing similar services.	Certificate of incorporation and Minimum 5 Orders/Copies of Contracts or Service orders issued by clients (One of them should be 5 year earlier).	
8	A signed and stamped undertaking is required by the applicants that their supply/services completely complies with all the requirements mentioned in the Schedule of Requirement.	Signed and stamped on Form of Bid.	
9	The Applicant must not be blacklisted by any government or bi-lateral/multi-lateral financial institution/any organizations.	Applicant Declaration on stamp paper required	

We, the undersigned declare that the information contained in and attached to this form is true and accurate as of the date of bid submission

Authorized Signature: _____

Name and Title of Signatory: _____

Name of Bidder: _____

Address: _____