

SECTION–VI

STANDARD FORMS OF BID

Lot 1: Karachi

Form 1:	Form of Bid
Form 2:	Price Schedule
Form 3:	Letter of Acceptance
Form 4:	Bid Security Form
Form 5:	Bid Securing Declaration

FORM OF BID

Supply of Printed Material (Printed Stationery)

Lot 1: Karachi

Date: _____

To: Gentlemen and/or Ladies:

Having examined the Bidding Documents including Addenda Nos; _____ the receipt of which is
[insert numbers]
hereby duly acknowledged, we, the undersigned, offer to deliver,
Printed Material (Printed Stationery) Lot 1: Karachi to NBP Store and Stationery Department, Karachi.

[Mention description of goods and services]
in conformity with the said Bidding Documents for the sum of

[Mention total Bid Amount in words and figures]

or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We declare that our Bidding price did not involve agreements with other Bidders for the purpose of Bid suppression.

We are hereby confirming _____
[insert the name of the Appointing Authority]

to be the Appointing Authority, to appoint the adjudicator in case of any arisen disputes in accordance with **ITB Clause 45.1**.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a Performance Security (or Guarantee) in the form, in the amounts, and within the times specified in the Bidding Documents.

We declare that, as Bidder(s) we do not have conflict of interest with reference to **ITB Clause 3.7**.

We agree to abide by this Bid for the Bid Validity Period specified in **BDS 17**, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We are not participating, as Bidders, in more than one Bid in this Bidding process, other than alternative offers in accordance with the Bidding Documents.

Our firm, its affiliates or subsidiaries – including any subcontractors or suppliers for any part of the contract – has not been declared ineligible by the Government of Pakistan under Pakistan's laws or official regulations.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any Bid you may receive.

We certify / confirm that we comply with the eligibility requirements as per **ITB Clause 3** of the Bidding Documents.

Dated this _____ day of _____ 20_____.

(Name) _____

[Signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

PRICE SCHEDULE

- **Mandatory to quote for all items of Price Schedule.**
- **Lot 1 Karachi**

Bank Printed Material (Printed Stationery)					
Karachi					
S.No	Stationery Details	Unit	Item Required	Unit Price	Total Price
		(a)	(b)	Pak Rupees (c)	Pak Rupees (bxc) (d)
1	F50-Debit Voucher Size: Size: 8" x 4½" to be printed on 70 grams. Imported white offset paper, one side 04 color printing, bound in pad, 12 OZ straw board on back and craft paper on top format and layout as per our specimen (100 leaves each pad)	Pad	5000		
2	F51-Credit Voucher Size 8" x 4½" on 70 gram imported white offset paper, green color one color one side printing, bound in pad craft paper on top and 12 Oz straw board on back. Format & Layout as our per specimen. (100 leaves each pad)	Pad	5000		
3	F71-Objection Memo. Size: 6" X 7" to be printed on 70 grams. Imported white offset Paper, one side 04 color printing, bound in pad, 12 OZ straw board on back and craft paper on top format and layout as per our specimen. (100 leaves each pad)	Pad	400		
4	F86-Deposit Slips (English) & Urdu Size: 8" x 6" to be Printed on 55 gram imported NCR Paper 1st copy white paper one side one color printing and 2nd copy Green paper both side one color printing, duly Machine Numbered bound in pad, craft paper on top & 08 oz straw board on back, format and layout as per our specimen. (2 leaves each set 50 sets each pad)	Pad	25000		
5	F137-Debit / Credit Advice Size: 6¾" x 4¾" to be printed on 55 grams. flying high finish paper, both side one color printing bound in pad, craft paper on top and 12 oz. straw board on back., format & layout as per our specimen. (100 leaves each pad)	Pad	300		

6	ARMS-Arms License Size: 8¼" x 13¼" printed on 55 grams local pink color paper, one side 01 color printing duly perforated on 02 placed. 16 OZ straw board on back craft paper on top. format and layout as per our specimen. (100 leaves each pad)	Pad	5000		
7	IBT-02-Transaction (English & Urdu) Size: 10½" x 8½" to be printed on 55 gram imported NCR paper, one side 02 color printing, 1st copy white and 2nd copy pink color, bound in pads craft paper on top and 16 OZ straw board on back, format & layout as per our specimen. (02 leaves each set 100 sets each Pad)	Pad	1000		
8	Printed Voucher Cover Size: 5½" x 17½" printed on 80 grams AA golden craft paper, one side 01 color printing. format and layout as per our specimen. (200 form each packet)	Pcs	100000		
9	F559-AOF-Individual (Conventional) Size: 8¼" x 11" to be printed on 70 grams white imported paper, title cover both sides 04 color printing, inside pages 4 color printing in shape of booklet. (format and layout as per our specimen). (Each Booklet containing 44 pages)	Booklet	5000		
10	F559-AOF-Business (Conventional) Size: 8¼" x 11" to be printed on 70 grams imported white offset paper, title cover both sides 04 color printing, inside pages 4 color printing in shape of booklet, format & layout, as per specimen. (Each Booklet containing 44 pages)	Booklet	1000		

11	F65-Speciman Signature Card Size 7" x 5" to be printed on 300 grams every card superior quality card, both side 02 color printing (English and Urdu). (01 pkt of 100 card)	Pkt.	1000		
12	C10-Re-Issue White Card for Rs.10 Size: 6.4cm x 11.5cm on 300 grams bleach card (white), to be 01 color printing (as per specimen of denomination for Rs.10/- (Each Packet 500 Cards)	Pcs	50000		
13	C20-Solied Yellow Card for Rs.20 Size: 6.4cm x 12.4cm on 300 grams bleach card (yellow) to be printed on 01 side 01 color printing. format and layout as per specimen. (Each Packet 500 Cards)	Pcs	50000		

14	C10-Soiled Yellow Card for Rs.10 Size: 6.4cm x 11.5cm on 300 grams bleach card (yellow), to be 01 color printing as per specimen of denomination for Rs.10/-. (Each Packet 500 Cards)	Pcs	50000		
15	C10-Rejected Red Card for Rs.10 Size: 6.4cm x 11.5cm on 300 grams bleach card (Red), to be 01 color printing as per specimen of denomination for Rs.10/- (Each Packet 500 Cards)	Pcs	50000		
16	C20-Re-issue White Card for Rs.20 Size: 6.4cm x 12.4cm on 300 grams bleach card (white) to be printed on 01 side 01 color printing. format and layout as per specimen. (Each Packet 500 Cards)	Pcs	50000		
17	C20-Rejected Red Card for Rs.20 Size: 6.4cm x 12.4cm on 300 grams bleach card (red) to be printed on 01 side 01 color printing. format and layout as per specimen. (Each Packet 500 Cards)	Pcs	50000		
18	C50-Solied Yellow Card for Rs.50 Size: 6.4cm x 13.1cm on 300 grams bleach card (yellow) to be printed on 01 side 01 color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	50000		
19	C50-Re-issue White Card for Rs.50 Size:6.4cm x 13.1cm on 300 grams bleach card (white) to be printed on 01 side 01 color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	50000		
20	C50-Rejected Red Card for Rs.50 Size: 6.4cm x 13.1cm on 300 grams bleach card (Red) to be printed on 01 side 01	Pcs	50000		

	color printing, format and layout as per specimen. (Each Packet 500 Cards)				
21	C100-Solied Yellow Card for Rs.100 Size: 6.4cm x 13.8cm on 300 grams bleach card (yellow) to be printed on 01 side 01 color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	50000		
22	C100-Re-issue White Card for Rs.100 Size: 6.4cm x 13.8cm on 300 grams bleach card (white) to be printed on 01 side 01 color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	50000		

23	C100-Rejected Red Card for Rs.100 Size:6.4cm x 13.8cm on 300 grams bleach card (white) to be printed on 01 side 01 color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	50000		
24	C500-Solied Yellow Card for Rs.500 Size: 6.4cm x 14.8cm on 300 grams bleach card (Yellow) to be printed on 01 side 01 color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	50000		
25	C500-Re-issue White Card for Rs.500 Size: 6.4cm x 14.8cm on 300 grams bleach card (White) to be printed on 01 side 01 Color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	50000		
26	C500-Rejected Red Card for Rs.500 Size: 6.4cm x 14.8cm on 300 grams bleach card (White) to be printed on 01 side 01 color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	50000		
27	C1000-Solied Yellow Card for Rs.1000 Size: 6.5cm x 15.5cm on 300 grams bleach card (Yellow) to be 01 color printing as per specimen of denomination for Rs.1000/- (Each Packet 500 Cards)	Pcs	50000		
28	C1000-Re-issue White Card for Rs.1000 Size: 6.5cm x 15.5cm on 300 grams bleach card (White) to be 01 color printing as per specimen of denomination for Rs.1000/-. (Each Packet 500 Cards)	Pcs	50000		
29	C1000-Rejected Red Card for Rs.1000 Size: 6.5cm x 15.5cm on 300 grams bleach card (Red) to be 01 color printing as per specimen of denomination for Rs.1000/-. (Each Packet 500 Cards)	Pcs	50000		
30	C5000-Solied Yellow Card for Rs.5000 Size: 6.4cm x 16.4cm on 300 grams bleach card (Yellow), to be 01 color printing as per specimen of denomination for Rs.5000/-. (Each Packet 500 Cards)	Pcs	50000		
31	C5000-Re-issue White Card for Rs.5000 Size: 6.4cm x 16.4cm on 300 grams bleach card (White), to be 01 color printing as per specimen of denomination for Rs.5000/-. (Each Packet 500 Cards)	Pcs	50000		
32	C5000-Rejected Red Card for Rs.5000 Size: 6.4cm x 16.4cm on 300 grams bleach card (Red), to be 01 color printing as per specimen of denomination for Rs.5000/-. (Each Packet 500 Cards)	Pcs	50000		

33	F117-A-Application Form for Banker Cheque (Conventional) Size: 8½"x13¼" to be printed on 70 grams white imported paper, front side 2 color printing and back side one color printing, duly bound in pad 16 OZ straw board on back and white craft paper on top, format and layout as per our Specimen. (100 leaves each pad)	Pad	2000		
34	F86-Deposit Slips (English) & Urdu (Islamic) Size: 8" x 6" to be Printed on 55 gram imported NCR Paper 1st copy white paper one side one color printing and 2nd copy Green paper both side one color printing, duly Machine Numbered bound in pad, craft paper on top & 08 oz straw board on back, format and layout as per our specimen.(2 leaves each set 50 sets each pad)	Pad	8000		
35	F559-AOF-Individual ISLAMIC IBB Ptd Size: 8¼" x 11" to be printed on 70 grams white imported paper, title cover both sides 04 color printing, inside pages 4 color printing in shape of booklet. format and layout as per sample. (Each Booklet containing 48 pages)	Booklet	8000		
36	F117-A-Application Form for Banker Cheque (ISLAMIC) Size: 8½"x13¼" to be printed on 70 grams white imported paper, front side 2 color printing and back side one color printing, duly bound in pad 16 OZ straw board on back and white craft paper on top, format and layout as per our Specimen. (100 leaves each pad)	Pad	1000		
37	F559-AOF-Business (ISLAMIC) IBB Ptd Size: 8¼" x 11" to be printed on 70 grams imported paper white offset, title cover both sides 04 color printing, inside pages 4 color printing in shape of booklet, format & layout, as per specimen. (Each Booklet containing 52 pages)	Booklet	2700		

38	Key Fact Sheet 8¼ x 11 to be printed on 70 grams imported paper, both sides four color printing in shape of booklet and 02 placed folding, format & layout, as per sample(10 pages)	Booklet	17000		
39	Schedule of Charges Size 4½ x 9½ 75-gram white imported paper both side 02 color printing (Urdu & English) Title Cover 260-gram Art Card with UV Lamination 04 color printing staple pin binding. (40 pages approximately plus Title Cover each booklet)	Booklet	250		

40	Signature Card 7" x 5" to be printed on 260 grams' superior quality every card, One side 04 color printing, (English and Urdu). Format & layout as per our specimen. (each pkt 100 cards)	Pkt.	1000		
41	T-27-ATM Consumer Roll Diebold. Big NBP Ptd 01. ATM Transaction Print Life 1-Years (under proper storage conditions for thermal paper) 02. Stability Excellent stability against environmental influences 03. Paper Weight 65 Gram $\pm$ 3% 04. Smoothness (Beck) 300 minimum 05. Sensitivity Medium 06. Brightness 90 minimum 07. Humidity Resistance 30c / 90c 08. Paper width 79.9 mm 09. Length 1700ft /518 meter 10. Roll maximum outside diameter 190 mm maximum (7.5 inches maximum) Core 01. Core Material Plastic 02. Core Color Natural 03. Core Width 80mm (0.00 to – 1.0mm) 04. Core Diameter Outside 30mm 05. Core Diameter Inside 25.4mm Roll Packing 01. Roll Cutting Clear, Accurate Cutting without Paper Cutting Dust 02. Packing Moisture & Dust Free Packing 03. Box Packing 10 – 12 Roll in each box Printing 01. Color Both side 04 color printing 02. Printing Quality High Quality 03. Pre-Printed Image Life Color Durability 15 Years (For NBP Product Advertisements)	Pcs	10000		
42	T-28-ATM General Roll Diebold Small Plain ATM Journal Printer Thermal Paper Rolls for Diebold Machine. Size 57mmx12mmx76mm (3"Diameter), 58 gram length 79 meters good quality standard grade thermal paper without printed plain rolls 50 rolls in one box with moister and dust free packing one each roll.	Pcs	10000		
43	T-53-ATM NCR Small General Plain ATM Journal Printer Thermal Paper Rolls for NCR Machine. Size 80mm x 18 mm x 80 mm (3.25" Diameter), 58 gram length 79 meters good quality standard grade thermal paper without printed plain rolls 30 rolls in one box with moister and dust free packing one each roll	pcs	20000		

44	T-72-ATM Consumer Roll NCR Big 01. ATM Transaction Print Life 1-Years (under proper storage conditions for thermal paper) 02. Stability Excellent stability against environmental influences 03. Paper Weight 65 Gram $\pm$ 3% 04. Smoothness (Beck) 300 minimum 05. Sensitivity Medium 06. Brightness 90 minimum 07. Humidity Resistance 30c / 90c 08. Paper width 79.9 mm 09. Length 1700ft /518 meter 10. Roll maximum outside diameter 177.8 mm maximum (7 inches maximum) Core 01. Core Material Plastic 02. Core Color Natural 03. Core Width 80mm (0.00 to – 1.0mm) 04. Core Diameter Outside 20mm to 22mm 05. Core Diameter Inside 18mm Roll Packing 01. Roll Cutting Clear, Accurate Cutting without Paper Cutting Dust 02. Packing Moisture & Dust Free Packing 03. Box Packing 10 – 12 Roll in each box Printing 01. Color Both side 04 color printing 02. Printing Quality High Quality 03. Pre-Printed Image Life Color Durability 15 Years (For NBP Product Advertisements)	Pcs	4900		
45	T-27A-Diebold Consumer Roll (Islamic) Ptd 01. ATM Transaction Print Life 1-Years (under proper storage conditions for thermal paper) 02. Stability Excellent stability against environmental influences	Pcs	1500		

	03. Paper Weight 65 Gram $\pm$ 3% 04. Smoothness (Beck) 300 minimum 05. Sensitivity Medium 06. Brightness 90 minimum 07. Humidity Resistance 30c / 90c 08. Paper width 79.9 mm 09. Length 1700ft /518 meter 10. Roll maximum outside diameter 190 mm maximum (7.5 inches maximum) Core 01. Core Material Plastic 02. Core Color Natural 03. Core Width 80mm (0.00 to – 1.0mm) 04. Core Diameter Outside 30mm 05. Core Diameter Inside 25.4mm Roll Packing 01. Roll Cutting Clear, Accurate Cutting without Paper Cutting Dust 02. Packing Moisture & Dust Free Packing 03. Box Packing 10 – 12 Roll in each box Printing 01. Color Both side 04 color printing 02. Printing Quality High Quality 03. Pre-Printed Image Life Color Durability 15 Years (For NBP IBB Product Advertisements Ptd)				
46	T-72A-NCR-Consmer Roll (Islamic) Ptd 01. ATM Transaction Print Life 1-Years (under proper storage conditions for thermal paper) 02. Stability Excellent stability against environmental influences 03. Paper Weight 65 Gram $\pm$ 3% 04. Smoothness (Beck) 300 minimum 05. Sensitivity Medium 06. Brightness 90 minimum 07. Humidity Resistance 30c / 90c 08. Paper width 79.9 mm 09. Length 1700ft /518 meter 10. Roll maximum outside diameter 177.8 mm maximum (7 inches maximum) Core 01. Core Material Plastic 02. Core Color Natural 03. Core Width 80mm (0.00 to – 1.0mm) 04. Core Diameter Outside 20mm to 22mm 05. Core Diameter Inside 18mm Roll Packing 01. Roll Cutting Clear, Accurate Cutting without Paper Cutting Dust 02. Packing Moisture & Dust Free Packing 03. Box Packing 10 – 12 Roll in each box Printing 01. Color Both side 04 color printing 02. Printing Quality High Quality	Pcs	1500		

	03. Pre-Printed Image Life Color Durability 15 Years (For NBP IBB Product Advertisements Ptd)				
47	T-30-Envelop 11 x 5 Craft Paper 68 grams NBP LOGO PTD Envelops Size 11"x5" to be printed on 68 gram AA Goldan Craft paper with 01 color printing of Bank's name and insignia etc.	Pcs	74600		
48	T-32-Envelop White Window 11*5 NBP LOGO PTD Window Envelop size 11"x5" to be printed on 70 gram white imported paper window size 3 ½" x 2 ½" Flip size 1 ½" with 04 color printing of Bank's name and insignia etc.	Pcs	112000		
49	T-33-Envelop 9 x 4 Craft Paper 68 gm NBP LOGO PTD Envelop Size 9"x4" to be printed on 68 gram AA Goldan Craft paper with 01 color printing of Bank's name and insignia etc.	Pcs	80000		
50	T-34-Envelop A-4 Size NBP LOGO PTD Envelop A-4 Size to be printed on 68 gram AA Goldan Craft paper with 01 color printing of Bank's name and insignia etc.	Pcs	5000		
51	T-35-File Size Envelops NBP LOGO PTD Envelop File Cover Size 12"x16" to be printed on 68 gram AA Golden Craft paper with 01 color printing of Bank's name and insignia etc.	Pcs	25000		
52	T-36-Envelop Window 9*4 NBP LOGO PTD Window Envelop size 9"x4" to be printed on 75 gram white imported paper window size 3 ½" x 2" Flip size 1 ½" with 04 color printing of Bank's name and insignia etc.	Pcs	32000		
53	T-167-Currency Note Binding for Bundle Tape 40mm Nbp Ptd Currency note binding tape 40mm length 120 meter (Hard Temperature) NBP Ptd	Pcs	10000		
54	T-153-Currency Note Binding for Packet Tape 30mm 120 Meters Nbp Ptd Currency note binding tape 30mm length 120 meter (Hard Temperature) NBP Ptd	Pcs	20000		
55	File Cover Clip Nbp Ptd To be printed on 380 gram craft card with 04 color printing of Bank's name & insignia etc. and (steel clip)	Pcs	5000		
56	File Folder.Green color Size 14" x 10", Pocket size 2½" to be printed on 350-gram bleach card in green color with 01 color printing of Bank's name and insignia etc. (Format & Layout as per our specimen.)	Pcs	2000		
Grand Total (E)					

Amount in Words (Grand Total (E) RS. _____

- The most advantageous bidder will be selected on the basis of Grand Total (E) quoted for the Lot 1: Karachi as specified in the table above and also mentioned in amount in words by bidder.
- The quoted rates / amount shall be inclusive of all applicable Federal/Provincial Govt. Taxes/Duties and charges for inland transportation and other related services etc. as specified in the Clause 16 or 17 of the BDS.
- The material upon delivery at the site should be got verified from the bank official of Store and Stationery Department, Bank reserve the right to accept or reject the delivery in case of deviation from any technical specification given in Section V-B Lot 1: Karachi

LETTER OF ACCEPTANCE

[Letter head paper of the National Bank of Pakistan]

[date]

To: _____
[name and address of the Supplier]

This is to notify you that your Bid dated *[date]* for execution of the (**Supply of Printed Material**) **Lot 1: Karachi**) *[name of the Contract and identification number, if any, as given in the Special Conditions of Contract]* for the Contract Price of the equivalent of *[amount in numbers and words]* *[name of currency]*, as corrected and modified in accordance with the Instructions to Bidders is hereby accepted by us.

We hereby confirm *[insert the name of the Appointing Authority]*, to be the Appointing Authority, to appoint the Arbitrator in case of any arisen disputes in accordance with **ITB 45.1**.

You are hereby informed that after you have read and return the attached draft Contract the parties to the contract shall sign the vetted contract within fourteen (14) working days.

You are hereby required to furnish the Performance Guarantee/Security in the form and the amount stipulated in the Special Conditions of the Contract within a period of fourteen (14) working days after the receipt of Letter of Acceptance.

Authorized Signature: Name and Title of

Signatory: Name of Agency: Attachment:

Contract

Copy: Appointing Authority and Supplier

BID SECURITY FORM

Supply of Printed Material (Printed Stationery)

Lot 1: Karachi

To: [name of the National Bank of Pakistan]

Whereas [name of the Bidder] (hereinafter called "the Bidder") has submitted its Bid dated [date of submission of Bid] for the delivery of [name and/or description of the goods] (hereinafter called "the Bid").

KNOW ALL PEOPLE by these presents that WE [name of Financial Institution] of [name of country], having our registered office at [address of Financial Institution] (hereinafter called "the Bank"), are bound unto [name of PA] (hereinafter called "the National Bank of Pakistan") in the sum of [amount] for which payment well and truly to be made to the said National Bank of Pakistan, the Bank binds itself, its successors, and assigns by these presents.

Sealed with the Common Seal of the said Bank this _____ day of _____ 20_____.

THE CONDITIONS of this obligation are:

1. If the Bid
 - (a) have withdrawn or modified our Bid during the period of Bid Validity specified in the Form of Bid;
 - (b) Disagreement to arithmetical correction made to the Bid price; or
 - (c) having been notified of the acceptance of our Bid by the National Bank of Pakistan during the period of Bid Validity, (i) failure to sign the contract if required by National Bank of Pakistan to do so or (ii) fail or refuse to furnish the Performance Security or to comply with any other condition precedent to signing the contract specified in the Bidding Documents.
2. We undertake to pay to the National Bank of Pakistan up to the above amount upon receipt of its first written demand, without the National Bank of Pakistan having to substantiate its demand, provided that in its demand the National Bank of Pakistan states the amount claimed by it is due to it, owing to the occurrence of one or both of the conditions, specifying the occurred condition or conditions.

This guarantee shall remain in force up to and including twenty-eight (28) calendar days after the period of Bid Validity, and any demand in respect thereof should reach the Bank not later than the above date.

Name: in the capacity of

signed

[Signature of the Bank]

Dated on day of 20

BID SECURING DECLARATION

[The Bidder shall fill in this Form in accordance with the instructions indicated.]

Date: *[insert date (as day, month and year)]*

Bid No.: *[insert number of Bidding process]*

Alternative No.: *[insert identification No if this is a Bid for an alternative]*

To: *[insert complete name of National Bank of Pakistan]*

We, the undersigned, declare that:

We understand that, according to your conditions, Bids must be supported by a Bid Securing Declaration.

We accept that we will be blacklisted and henceforth cross debarred for participating in respective category of public procurement proceedings for a period of (not more than) six months, if fail to abide with a bid securing declaration, however without indulging in corrupt and fraudulent practices, if we are in breach of our obligation(s) under the Bid conditions, because we:

- (a) have withdrawn or modified our Bid during the period of Bid Validity specified in the Form of Bid;
- (b) Disagreement to arithmetical correction made to the Bid price; or
- (c) having been notified of the acceptance of our Bid by the National Bank of Pakistan during the period of Bid Validity, (i) failure to sign the contract if required by National Bank of Pakistan to do so or (ii) fail or refuse to furnish the Performance Security or to comply with any other condition precedent to signing the contract specified in the Bidding Documents.

We understand this Bid Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) twenty-eight (28) calendar days after the expiration of our Bid.

Signed: *[insert signature of person whose name and capacity are shown]* In the capacity of

[insert legal capacity of person signing the Bid Securing Declaration]

Name: *[insert complete name of person signing the Bid Securing Declaration]*

Duly authorized to sign the Bid for and on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*

Corporate Seal (where appropriate)

Corporate Guarantor (Seal)

FOR THE BIDDER

FOR NATIONAL BANK OF PAKISTAN

Lot 2: Lahore

FORM OF BID

Supply of Printed Material (Printed Stationery)

Lot 2: Lahore

Date: _____

To: *Divisional Head Procurement*

Having examined the Bidding Documents including Addenda Nos; _____ the receipt of which is
[insert numbers]
hereby duly acknowledged, we, the undersigned, offer to deliver,
Printed Material (Printed Stationery) Lot 2: Lahore to NBP Store and Stationery Department, Lahore.

[Mention description of goods and services]
in conformity with the said Bidding Documents for the sum of

[Mention total Bid Amount in words and figures]

or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We declare that our Bidding price did not involve agreements with other Bidders for the purpose of Bid suppression.

We are hereby confirming _____
[insert the name of the Appointing Authority]

to be the Appointing Authority, to appoint the adjudicator in case of any arisen disputes in accordance with **ITB Clause 45.1.**

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a Performance Security (or Guarantee) in the form, in the amounts, and within the times specified in the Bidding Documents.

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We are not participating, as Bidders, in more than one Bid in this Bidding process, other than alternative offers in accordance with the Bidding Documents.

Our firm, its affiliates or subsidiaries – including any subcontractors or suppliers for any part of the contract – has not been declared ineligible by the Government of Pakistan under Pakistan's laws or official regulations.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any Bid you may receive.

We certify / confirm that we comply with the eligibility requirements as per **ITB Clause 3** of the Bidding Documents.

Dated this _____ day of _____ 20_____.

(Name)_____

[Signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

PRICE SCHEDULE

- **Mandatory to quote for all items of Price Schedule.**

• Lot 2: Lahore

Bank Printed Material (Printed Stationery)					
Lahore					
S.No	Stationery Details	Unit (a)	Item Required	Unit Price	Total Price
		(a)	(b)	Pak Rupees (c)	Pak Rupees (bxc) (d)
1	F50-Debit Voucher Size: Size: 8" x 4½" to be printed on 70 grams. Imported white offset paper, one side 04 color printing, bound in pad, 12 OZ straw board on back and craft paper on top format and layout as per our specimen (100 leaves each pad)	Pad	5000		
2	F51-Credit Voucher Size 8" x 4½" on 70 gram imported white offset paper, green color one color one side printing, bound in pad craft paper on top and 12 Oz straw board on back. Format & Layout as our per specimen. (100 leaves each pad)	Pad	5000		
3	F71-Objection Memo. Size: 6" X 7" to be printed on 70 grams. Imported white offset Paper, one side 04 color printing, bound in pad, 12 OZ straw board on back and craft paper on top format and layout as per our specimen. (100 leaves each pad)	Pad	200		
4	F86-Deposit Slips (English) & Urdu Size: 8" x 6" to be Printed on 55 gram imported NCR Paper 1st copy white paper one side one color printing and 2nd copy Green paper both side one color printing, duly Machine Numbered bound in pad, craft paper on top & 08 oz straw board on back, format and layout as per our specimen. (2 leaves each set 50 sets each pad)	Pad	33000		
5	F137-Debit / Credit Advice Size: 6¾" x 4¾" to be printed on 55 grams. flying high finish paper, both side one color printing bound in pad, craft paper on top and 12 oz. straw board on back., format &	Pad	100		

	layout as per our specimen. (100 leaves each pad)				
6	ARMS-Arms License Size: 8¼" x 13¼" printed on 55 grams local pink color paper, one side 01 color printing duly perforated on 02 placed. 16 OZ straw board on back craft paper on top. format and layout as per our specimen. (100 leaves each pad)	Pad	3000		
7	IBT-02-Transaction (English & Urdu) Size: 10½" x 8½" to be printed on 55 gram imported NCR paper, one side 02 color printing, 1st copy white and 2nd copy pink color, bound in pads craft paper on top and 16 OZ straw board on back, format & layout as per our specimen. (02 leaves each set 100 sets each Pad)	Pad	500		
8	Printed Voucher Cover Size: 5½" x 17½" printed on 80 grams AA golden craft paper, one side 01 color printing. format and layout as per our specimen. (200 form each packet)	Pcs	130000		
9	F559-AOF-Individual (Conventional) Size: 8¼" x 11" to be printed on 70 grams white imported paper, title cover both sides 04 color printing, inside pages 4 color printing in shape of booklet. (format and layout as per our specimen). (Each Booklet containing 44 pages)	Booklet	5000		
10	F559-AOF-Business (Conventional) Size: 8¼" x 11" to be printed on 70 grams imported white offset paper, title cover both sides 04 color printing, inside pages 4 color printing in shape of booklet, format & layout, as per specimen. (Each Booklet containing 44 pages)	Booklet	5000		

11	F65-Speciman Signature Card Size 7" x 5" to be printed on 300 grams every card superior quality card, both side 02 color printing (English and Urdu). (01 pkt of 100 card)	Pkt.	1000		
12	C10-Re-Issue White Card for Rs.10 Size: 6.4cm x 11.5cm on 300 grams bleach card (white), to be 01 color printing (as per specimen of denomination for Rs.10/- (Each Packet 500 Cards)	Pcs	50000		
13	C20-Solied Yellow Card for Rs.20 Size: 6.4cm x 12.4cm on 300 grams bleach card (yellow) to be printed on 01 side 01 color printing. format and layout as per specimen. (Each Packet 500 Cards)	Pcs	50000		

14	C10-Soiled Yellow Card for Rs.10 Size: 6.4cm x 11.5cm on 300 grams bleach card (yellow), to be 01 color printing as per specimen of denomination for Rs.10/-. (Each Packet 500 Cards)	Pcs	50000		
15	C10-Rejected Red Card for Rs.10 Size: 6.4cm x 11.5cm on 300 grams bleach card (Red), to be 01 color printing as per specimen of denomination for Rs.10/- (Each Packet 500 Cards)	Pcs	50000		
16	C20-Re-issue White Card for Rs.20 Size: 6.4cm x 12.4cm on 300 grams bleach card (white) to be printed on 01 side 01 color printing. format and layout as per specimen. (Each Packet 500 Cards)	Pcs	50000		
17	C20-Rejected Red Card for Rs.20 Size: 6.4cm x 12.4cm on 300 grams bleach card (red) to be printed on 01 side 01 color printing. format and layout as per specimen. (Each Packet 500 Cards)	Pcs	50000		
18	C50-Solied Yellow Card for Rs.50 Size: 6.4cm x 13.1cm on 300 grams bleach card (yellow) to be printed on 01 side 01 color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	50000		
19	C50-Re-issue White Card for Rs.50 Size:6.4cm x 13.1cm on 300 grams bleach card (white) to be printed on 01 side 01 color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	50000		
20	C50-Rejected Red Card for Rs.50 Size: 6.4cm x 13.1cm on 300 grams bleach card (Red) to be printed on 01 side 01 color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	50000		
21	C100-Solied Yellow Card for Rs.100 Size: 6.4cm x 13.8cm on 300 grams bleach card (yellow) to be printed on 01 side 01 color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	50000		
22	C100-Re-issue White Card for Rs.100 Size: 6.4cm x 13.8cm on 300 grams bleach card (white) to be printed on 01 side 01 color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	50000		

23	C100-Rejected Red Card for Rs.100 Size:6.4cm x 13.8cm on 300 grams bleach card (white) to be printed on 01 side 01 color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	50000		
24	C500-Solied Yellow Card for Rs.500 Size: 6.4cm x 14.8cm on 300 grams bleach card (Yellow) to be printed on 01 side 01 color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	50000		
25	C500-Re-issue White Card for Rs.500 Size: 6.4cm x 14.8cm on 300 grams bleach card (White) to be printed on 01 side 01 Color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	50000		
26	C500-Rejected Red Card for Rs.500 Size: 6.4cm x 14.8cm on 300 grams bleach card (White) to be printed on 01 side 01 color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	50000		
27	C1000-Solied Yellow Card for Rs.1000 Size: 6.5cm x 15.5cm on 300 grams bleach card (Yellow) to be 01 color printing as per specimen of denomination for Rs.1000/- (Each Packet 500 Cards)	Pcs	50000		
28	C1000-Re-issue White Card for Rs.1000 Size: 6.5cm x 15.5cm on 300 grams bleach card (White) to be 01 color printing as per specimen of denomination for Rs.1000/-. (Each Packet 500 Cards)	Pcs	50000		
29	C1000-Rejected Red Card for Rs.1000 Size: 6.5cm x 15.5cm on 300 grams bleach card (Red) to be 01 color printing as per specimen of denomination for Rs.1000/-. (Each Packet 500 Cards)	Pcs	50000		
30	C5000-Solied Yellow Card for Rs.5000 Size: 6.4cm x 16.4cm on 300 grams bleach card (Yellow), to be 01 color printing as per specimen of denomination for Rs.5000/-. (Each Packet 500 Cards)	Pcs	50000		
31	C5000-Re-issue White Card for Rs.5000 Size: 6.4cm x 16.4cm on 300 grams bleach card (White), to be 01 color printing as per specimen of denomination for Rs.5000/-. (Each Packet 500 Cards)	Pcs	50000		
32	C5000-Rejected Red Card for Rs.5000 Size: 6.4cm x 16.4cm on 300 grams bleach card (Red), to be 01 color printing as per specimen of denomination for Rs.5000/-. (Each Packet 500 Cards)	Pcs	50000		

33	F117-A-Application Form for Banker Cheque (Conventional) Size: 8½"x13¼" to be printed on 70 grams white imported paper, front side 2 color printing and back side one color printing, duly bound in pad 16 OZ straw board on back and white craft paper on top, format and layout as per our Specimen. (100 leaves each pad)	Pad	1000		
34	F86-Deposit Slips (English) & Urdu (Islamic) Size: 8" x 6" to be Printed on 55 gram imported NCR Paper 1st copy white paper one side one color printing and 2nd copy Green paper both side one color printing, duly Machine Numbered bound in pad, craft paper on top & 08 oz straw board on back, format and layout as per our specimen.(2 leaves each set 50 sets each pad)	Pad	10000		
35	F559-AOF-Individual ISLAMIC IBB Ptd Size: 8¼" x 11" to be printed on 70 grams white imported paper, title cover both sides 04 color printing, inside pages 4 color printing in shape of booklet. format and layout as per sample. (Each Booklet containing 48 pages)	Booklet	10000		
36	F117-A-Application Form for Banker Cheque (ISLAMIC) Size: 8½"x13¼" to be printed on 70 grams white imported paper, front side 2 color printing and back side one color printing, duly bound in pad 16 OZ straw board on back and white craft paper on top, format and layout as per our Specimen. (100 leaves each pad)	Pad	1000		
37	F559-AOF-Business (ISLAMIC) IBB Ptd Size: 8¼" x 11" to be printed on 70 grams imported paper white offset, title cover both sides 04 color printing, inside pages 4 color printing in shape of booklet, format & layout, as per specimen. (Each Booklet containing 52 pages)	Booklet	5000		

38	Key Fact Sheet 8¼ x 11 to be printed on 70 grams imported paper, both sides four color printing in shape of booklet and 02 placed folding, format & layout, as per sample(10 pages)	Booklet	15000		
39	Schedule of Charges Size 4½ x 9½ 75-gram white imported paper both side 02 color printing (Urdu & English) Title Cover 260-gram Art Card with UV Lamination 04 color printing staple pin binding. (40 pages approximately plus Title Cover each booklet)	Booklet	250		

40	Signature Card 7" x 5" to be printed on 260 grams' superior quality every card, One side 04 color printing, (English and Urdu). Format & layout as per our specimen. (each pkt 100 cards)	Pkt.	500		
41	T-27-ATM Consumer Roll Diebold. Big NBP Ptd 01. ATM Transaction Print Life 1-Years (under proper storage conditions for thermal paper) 02. Stability Excellent stability against environmental influences 03. Paper Weight 65 Gram $\pm$ 3% 04. Smoothness (Beck) 300 minimum 05. Sensitivity Medium 06. Brightness 90 minimum 07. Humidity Resistance 30c / 90c 08. Paper width 79.9 mm 09. Length 1700ft /518 meter 10. Roll maximum outside diameter 190 mm maximum (7.5 inches maximum) Core 01. Core Material Plastic 02. Core Color Natural 03. Core Width 80mm (0.00 to – 1.0mm) 04. Core Diameter Outside 30mm 05. Core Diameter Inside 25.4mm Roll Packing 01. Roll Cutting Clear, Accurate Cutting without Paper Cutting Dust 02. Packing Moisture & Dust Free Packing 03. Box Packing 10 – 12 Roll in each box Printing 01. Color Both side 04 color printing 02. Printing Quality High Quality 03. Pre-Printed Image Life Color Durability 15 Years (For NBP Product Advertisements)	Pcs	25400		
42	T-28-ATM General Roll Diebold Small Plain ATM Journal Printer Thermal Paper Rolls for Diebold Machine. Size 57mmx12mmx76mm (3"Diameter), 58 gram length 79 meters good quality standard grade thermal paper without printed plain rolls 50 rolls in one box with moisture and dust free packing one each roll.	Pcs	25400		

43	T-53-ATM NCR Small General Plain ATM Journal Printer Thermal Paper Rolls for NCR Machine. Size 80mm x 18 mm x 80 mm (3.25" Diameter), 58 gram length 79 meters good quality standard grade thermal paper without printed plain rolls 30 rolls in one box with moister and dust free packing one each roll	pcs	15300		
44	T-72-ATM Consumer Roll NCR Big 01. ATM Transaction Print Life 1-Years (under proper storage conditions for thermal paper) 02. Stability Excellent stability against environmental influences 03. Paper Weight 65 Gram $\pm$ 3% 04. Smoothness (Beck) 300 minimum 05. Sensitivity Medium 06. Brightness 90 minimum 07. Humidity Resistance 30c / 90c 08. Paper width 79.9 mm 09. Length 1700ft /518 meter 10. Roll maximum outside diameter 177.8 mm maximum (7 inches maximum) Core 01. Core Material Plastic 02. Core Color Natural 03. Core Width 80mm (0.00 to – 1.0mm) 04. Core Diameter Outside 20mm to 22mm 05. Core Diameter Inside 18mm Roll Packing 01. Roll Cutting Clear, Accurate Cutting without Paper Cutting Dust 02. Packing Moisture & Dust Free Packing 03. Box Packing 10 – 12 Roll in each box Printing 01. Color Both side 04 color printing 02. Printing Quality High Quality 03. Pre-Printed Image Life Color Durability 15 Years (For NBP Product Advertisements)	Pcs	5950		
45	T-27A-Diebold Consumer Roll (Islamic) Ptd 01. ATM Transaction Print Life 1-Years (under proper storage conditions for thermal paper)	Pcs	470		

	02. Stability Excellent stability against environmental influences 03. Paper Weight 65 Gram $\pm$ 3% 04. Smoothness (Beck) 300 minimum 05. Sensitivity Medium 06. Brightness 90 minimum 07. Humidity Resistance 30c / 90c 08. Paper width 79.9 mm 09. Length 1700ft /518 meter 10. Roll maximum outside diameter 190 mm maximum (7.5 inches maximum) Core 01. Core Material Plastic 02. Core Color Natural 03. Core Width 80mm (0.00 to – 1.0mm) 04. Core Diameter Outside 30mm 05. Core Diameter Inside 25.4mm Roll Packing 01. Roll Cutting Clear, Accurate Cutting without Paper Cutting Dust 02. Packing Moisture & Dust Free Packing 03. Box Packing 10 – 12 Roll in each box Printing 01. Color Both side 04 color printing 02. Printing Quality High Quality 03. Pre-Printed Image Life Color Durability 15 Years (For NBP IBB Product Advertisements Ptd)				
46	T-72A-NCR-Consmer Roll (Islamic) Ptd 01. ATM Transaction Print Life 1-Years (under proper storage conditions for thermal paper) 02. Stability Excellent stability against environmental influences 03. Paper Weight 65 Gram $\pm$ 3% 04. Smoothness (Beck) 300 minimum 05. Sensitivity Medium 06. Brightness 90 minimum 07. Humidity Resistance 30c / 90c 08. Paper width 79.9 mm 09. Length 1700ft /518 meter 10. Roll maximum outside diameter 177.8 mm maximum (7 inches maximum) Core 01. Core Material Plastic 02. Core Color Natural 03. Core Width 80mm (0.00 to – 1.0mm) 04. Core Diameter Outside 20mm to 22mm 05. Core Diameter Inside 18mm Roll Packing 01. Roll Cutting Clear, Accurate Cutting without Paper Cutting Dust 02. Packing Moisture & Dust Free Packing 03. Box Packing 10 – 12 Roll in each box Printing	Pcs	150		

	01. Color Both side 04 color printing 02. Printing Quality High Quality 03. Pre-Printed Image Life Color Durability 15 Years (For NBP IBB Product Advertisements Ptd)				
47	T-30-Envelop 11 x 5 Craft Paper 68 grams NBP LOGO PTD Envelops Size 11"x5" to be printed on 68 gram AA Goldan Craft paper with 01 color printing of Bank's name and insignia etc.	Pcs	60000		
48	T-32-Envelop White Window 11*5 NBP LOGO PTD Window Envelop size 11"x5" to be printed on 70 gram white imported paper window size 3 ½" x 2 ½" Flip size 1 ½" with 04 color printing of Bank's name and insignia etc.	Pcs	162000		
49	T-33-Envelop 9 x 4 Craft Paper 68 gm NBP LOGO PTD Envelop Size 9"x4" to be printed on 68 gram AA Goldan Craft paper with 01 color printing of Bank's name and insignia etc.	Pcs	12000		
50	T-34-Envelop A-4 Size NBP LOGO PTD Envelop A-4 Size to be printed on 68 gram AA Goldan Craft paper with 01 color printing of Bank's name and insignia etc.	Pcs	120000		
51	T-35-File Size Envelops NBP LOGO PTD Envelop File Cover Size 12"x16" to be printed on 68 gram AA Golden Craft paper with 01 color printing of Bank's name and insignia etc.	Pcs	58000		
52	T-36-Envelop Window 9*4 NBP LOGO PTD Window Envelop size 9"x4" to be printed on 75 gram white imported paper window size 3 ½" x 2" Flip size 1 ½" with 04 color printing of Bank's name and insignia etc.	Pcs	1000		
53	T-167-Currency Note Binding for Bundle Tape 40mm Nbp Ptd Currency note binding tape 40mm length 120 meter (Hard Temperature) NBP Ptd	Pcs	49000		
54	T-153-Currency Note Binding for Packet Tape 30mm 120 Meters Nbp Ptd Currency note binding tape 30mm length 120 meter (Hard Temperature) NBP Ptd	Pcs	55000		
55	File Cover Clip Nbp Ptd To be printed on 380 gram craft card with 04 color printing of Bank's name & insignia etc. and (steel clip)	Pcs	1500		
56	File Folder. Green color Size 14" x 10", Pocket size 2½" to be printed on 350-gram bleach card in green color with 01 color printing of Bank's name and insignia etc. (Format & Layout as per our specimen.)	Pcs	3300		

Grand Total (E)	
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Amount in Words (Grand Total (E)) RS.

- The most advantageous bidder will be selected on the basis of Grand Total (E) quoted for the Lot 2: Lahore as specified in the table above and also mentioned in amount in words by bidder.
- The quoted rates / amount shall be inclusive of all applicable Federal/Provincial Govt. Taxes/Duties and charges for inland transportation and other related services etc. as specified in the Clause 16 or 17 of the BDS.
- The material upon delivery at the site should be got verified from the bank official of Store and Stationery Department, Bank reserve the right to accept or reject the delivery in case of deviation from any technical specification given in Section V-B Lot 2: Lahore

LETTER OF ACCEPTANCE

[Letter head paper of the National Bank of Pakistan]

[date]

To: _____
[name and address of the Supplier]

This is to notify you that your Bid dated *[date]* for execution of the ***[(Supply of Printed Material) Lot 2: Lahore]***, as given in the *Special Conditions of Contract* for the Contract Price of the equivalent of *[amount in numbers and words]* *[name of currency]*, as corrected and modified in accordance with the Instructions to Bidders is hereby accepted by us.

We hereby confirm *[insert the name of the Appointing Authority]*, to be the Appointing Authority, to appoint the Arbitrator in case of any arisen disputes in accordance with **ITB 45.1**.

You are hereby informed that after you have read and return the attached draft Contract the parties to the contract shall sign the vetted contract within fourteen (14) working days.

You are hereby required to furnish the Performance Guarantee/Security in the form and the amount stipulated in the Special Conditions of the Contract within a period of fourteen (14) working days after the receipt of Letter of Acceptance.

Authorized Signature: Name and Title of

Signatory: Name of Agency: Attachment:

Contract

Copy: Appointing Authority and Supplier

BID SECURITY FORM

Supply of Printed Material(Printed Stationery) Lot 2: Lahore

To: [name of the National Bank of Pakistan]

Whereas [name of the Bidder] (hereinafter called "the Bidder") has submitted its Bid dated [date of submission of Bid] for the delivery of [name and/or description of the goods] (hereinafter called "the Bid").

KNOW ALL PEOPLE by these presents that WE [name of Financial Institution] of [name of country], having our registered office at [address of Financial Institution] (hereinafter called "the Bank"), are bound unto [name of PA] (hereinafter called "the National Bank of Pakistan") in the sum of [amount] for which payment well and truly to be made to the said National Bank of Pakistan, the Bank binds itself, its successors, and assigns by these presents.

Sealed with the Common Seal of the said Bank this _____ day of _____ 20_____.

THE CONDITIONS of this obligation are:

3. If the Bid
 - (a) have withdrawn or modified our Bid during the period of Bid Validity specified in the Form of Bid;
 - (b) Disagreement to arithmetical correction made to the Bid price; or
 - (c) having been notified of the acceptance of our Bid by the National Bank of Pakistan during the period of Bid Validity, (i) failure to sign the contract if required by National Bank of Pakistan to do so or (ii) fail or refuse to furnish the Performance Security or to comply with any other condition precedent to signing the contract specified in the Bidding Documents.
4. We undertake to pay to the National Bank of Pakistan up to the above amount upon receipt of its first written demand, without the National Bank of Pakistan having to substantiate its demand, provided that in its demand the National Bank of Pakistan states the amount claimed by it is due to it, owing to the occurrence of one or both of the conditions, specifying the occurred condition or conditions.

This guarantee shall remain in force up to and including twenty-eight (28) calendar days after the period of Bid Validity, and any demand in respect thereof should reach the Bank not later than the above date.

Name: in the capacity of

signed

[Signature of the Bank]

Dated on day of 20

BID SECURING DECLARATION

[The Bidder shall fill in this Form in accordance with the instructions indicated.]

Date: *[insert date (as day, month and year)]*

Bid No.: *[insert number of Bidding process]*

Alternative No.: *[insert identification No if this is a Bid for an alternative]*

To: *[insert complete name of National Bank of Pakistan]*

We, the undersigned, declare that:

We understand that, according to your conditions, Bids must be supported by a Bid Securing Declaration.

We accept that we will be blacklisted and henceforth cross debarred for participating in respective category of public procurement proceedings for a period of (not more than) six months, if fail to abide with a bid securing declaration, however without indulging in corrupt and fraudulent practices, if we are in breach of our obligation(s) under the Bid conditions, because we:

- (a) have withdrawn or modified our Bid during the period of Bid Validity specified in the Form of Bid;
- (b) Disagreement to arithmetical correction made to the Bid price; or
- (c) having been notified of the acceptance of our Bid by the National Bank of Pakistan during the period of Bid Validity, (i) failure to sign the contract if required by National Bank of Pakistan to do so or (ii) fail or refuse to furnish the Performance Security or to comply with any other condition precedent to signing the contract specified in the Bidding Documents.

We understand this Bid Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) twenty-eight (28) calendar days after the expiration of our Bid.

Signed: *[insert signature of person whose name and capacity are shown]* In the capacity of

[insert legal capacity of person signing the Bid Securing Declaration]

Name: *[insert **complete name of person signing the Bid Securing Declaration**]*

Duly authorized to sign the Bid for and on behalf of: *[insert **complete name of Bidder**]*

Dated on _____ day of _____, _____ *[insert **date of signing**]*

Corporate Seal (where appropriate)

Lot 3: Islamabad

FORM OF BID

Supply of Printed Material (Printed Stationery)

Lot 3: Islamabad

Date: _____

To: Divisional Head Procurement

Having examined the Bidding Documents including Addenda Nos; _____ the receipt of which is
[insert numbers]

hereby duly acknowledged, we, the undersigned, offer to deliver,
Printed Material (Printed Stationery) Lot 3: Islamabad to NBP Store and Stationery Department, Islamabad .

[Mention description of goods and services]
in conformity with the said Bidding Documents for the sum of

[Mention total Bid Amount in words and figures]

or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We declare that our Bidding price did not involve agreements with other Bidders for the purpose of Bid suppression.

We are hereby confirming _____
[insert the name of the Appointing Authority]

to be the Appointing Authority, to appoint the adjudicator in case of any arisen disputes in accordance with **ITB Clause 45.1**.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a Performance Security (or Guarantee) in the form, in the amounts, and within the times specified in the Bidding Documents.

We declare that, as Bidder(s) we do not have conflict of interest with reference to **ITB Clause 3.7**.

We agree to abide by this Bid for the Bid Validity Period specified in **BDS 17**, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We are not participating, as Bidders, in more than one Bid in this Bidding process, other than alternative offers in accordance with the Bidding Documents.

Our firm, its affiliates or subsidiaries – including any subcontractors or suppliers for any part of the contract – has not been declared ineligible by the Government of Pakistan under Pakistan's laws or official regulations.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any Bid you may receive.

We certify / confirm that we comply with the eligibility requirements as per **ITB Clause 3** of the Bidding Documents.

Dated this _____ day of _____ 20_____.

(Name) _____

[Signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

PRICE SCHEDULE

- **Mandatory to quote for all items of Price Schedule.**

Bank Printed Material (Printed Stationery)					
Islamabad					
c	Stationery Details	Unit (a)	Item Required	Unit Price	Total Price
		(a)	(b)	Pak Rupees (c)	Pak Rupees (bxc) (d)
1	F50-Debit Voucher Size: Size: 8" x 4½" to be printed on 70 grams. Imported white offset paper, one side 04 color printing, bound in pad, 12 OZ straw board on back and craft paper on top format and layout as per our specimen (100 leaves each pad)	Pad	6000		
2	F51-Credit Voucher Size 8" x 4½" on 70 gram imported white offset paper, green color one color one side printing, bound in pad craft paper on top and 12 Oz straw board on back. Format & Layout as our per specimen. (100 leaves each pad)	Pad	5000		
3	F71-Objection Memo. Size: 6" X 7" to be printed on 70 grams. Imported white offset Paper, one side 04 color printing, bound in pad, 12 OZ straw board on back and craft paper on top format and layout as per our specimen. (100 leaves each pad)	Pad	700		
4	F86-Deposit Slips (English) & Urdu Size: 8" x 6" to be Printed on 55 gram imported NCR Paper 1st copy white paper one side one color printing and 2nd copy Green paper both side one color printing, duly Machine Numbered bound in pad, craft paper on top & 08 oz straw board on back, format and layout as per our specimen. (2 leaves each set 50 sets each pad)	Pad	45000		
5	F137-Debit / Credit Advice Size: 6¾" x 4¾" to be printed on 55 grams. flying high finish paper, both side one color printing bound in pad, craft paper on top and 12 oz. straw board on back., format & layout as per our specimen. (100 leaves each pad)	Pad	600		
6	ARMS-Arms License Size: 8¼" x 13¼" printed on 55 grams local	Pad	3000		

	pink color paper, one side 01 color printing duly perforated on 02 placed. 16 OZ straw board on back craft paper on top. format and layout as per our specimen. (100 leaves each pad)				
7	IBT-02-Transaction (English & Urdu) Size: 10½" x 8½" to be printed on 55 gram imported NCR paper, one side 02 color printing, 1st copy white and 2nd copy pink color, bound in pads craft paper on top and 16 OZ straw board on back, format & layout as per our specimen. (02 leaves each set 100 sets each Pad)	Pad	500		
8	Printed Voucher Cover Size: 5½" x 17½" printed on 80 grams AA golden craft paper, one side 01 color printing. format and layout as per our specimen. (200 form each packet)	Pcs	180000		
9	F559-AOF-Individual (Conventional) Size: 8¼" x 11" to be printed on 70 grams white imported paper, title cover both sides 04 color printing, inside pages 4 color printing in shape of booklet. (format and layout as per our specimen). (Each Booklet containing 44 pages)	Booklet	5000		
10	F559-AOF-Business (Conventional) Size: 8¼" x 11" to be printed on 70 grams imported white offset paper, title cover both sides 04 color printing, inside pages 4 color printing in shape of booklet, format & layout, as per specimen. (Each Booklet containing 44 pages)	Booklet	5000		

11	F65-Speciman Signature Card Size 7" x 5" to be printed on 300 grams every card superior quality card, both side 02 color printing (English and Urdu). (01 pkt of 100 card)	Pkt.	1000		
12	C10-Re-Issue White Card for Rs.10 Size: 6.4cm x 11.5cm on 300 grams bleach card (white), to be 01 color printing (as per specimen of denomination for Rs.10/- (Each Packet 500 Cards)	Pcs	20000		
13	C20-Solied Yellow Card for Rs.20 Size: 6.4cm x 12.4cm on 300 grams bleach card (yellow) to be printed on 01 side 01 color printing. format and layout as per specimen. (Each Packet 500 Cards)	Pcs	20000		
14	C10-Soiled Yellow Card for Rs.10 Size: 6.4cm x 11.5cm on 300 grams bleach card (yellow), to be 01 color printing as per specimen of denomination for Rs.10/-. (Each Packet 500 Cards)	Pcs	20000		

15	C10-Rejected Red Card for Rs.10 Size: 6.4cm x 11.5cm on 300 grams bleach card (Red), to be 01 color printing as per specimen of denomination for Rs.10/- (Each Packet 500 Cards)	Pcs	20000		
16	C20-Re-issue White Card for Rs.20 Size: 6.4cm x 12.4cm on 300 grams bleach card (white) to be printed on 01 side 01 color printing. format and layout as per specimen. (Each Packet 500 Cards)	Pcs	20000		
17	C20-Rejected Red Card for Rs.20 Size: 6.4cm x 12.4cm on 300 grams bleach card (red) to be printed on 01 side 01 color printing. format and layout as per specimen. (Each Packet 500 Cards)	Pcs	20000		
18	C50-Solied Yellow Card for Rs.50 Size: 6.4cm x 13.1cm on 300 grams bleach card (yellow) to be printed on 01 side 01 color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	20000		
19	C50-Re-issue White Card for Rs.50 Size:6.4cm x 13.1cm on 300 grams bleach card (white) to be printed on 01 side 01 color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	20000		
20	C50-Rejected Red Card for Rs.50 Size: 6.4cm x 13.1cm on 300 grams bleach card (Red) to be printed on 01 side 01 color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	20000		

21	C100-Solied Yellow Card for Rs.100 Size: 6.4cm x 13.8cm on 300 grams bleach card (yellow) to be printed on 01 side 01 color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	20000		
22	C100-Re-issue White Card for Rs.100 Size: 6.4cm x 13.8cm on 300 grams bleach card (white) to be printed on 01 side 01 color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	20000		
23	C100-Rejected Red Card for Rs.100 Size:6.4cm x 13.8cm on 300 grams bleach card (white) to be printed on 01 side 01 color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	20000		

24	C500-Solied Yellow Card for Rs.500 Size: 6.4cm x 14.8cm on 300 grams bleach card (Yellow) to be printed on 01 side 01 color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	20000		
25	C500-Re-issue White Card for Rs.500 Size: 6.4cm x 14.8cm on 300 grams bleach card (White) to be printed on 01 side 01 Color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	20000		
26	C500-Rejected Red Card for Rs.500 Size: 6.4cm x 14.8cm on 300 grams bleach card (White) to be printed on 01 side 01 color printing, format and layout as per specimen. (Each Packet 500 Cards)	Pcs	20000		
27	C1000-Solied Yellow Card for Rs.1000 Size: 6.5cm x 15.5cm on 300 grams bleach card (Yellow) to be 01 color printing as per specimen of denomination for Rs.1000/- (Each Packet 500 Cards)	Pcs	20000		
28	C1000-Re-issue White Card for Rs.1000 Size: 6.5cm x 15.5cm on 300 grams bleach card (White) to be 01 color printing as per specimen of denomination for Rs.1000/-. (Each Packet 500 Cards)	Pcs	20000		
29	C1000-Rejected Red Card for Rs.1000 Size: 6.5cm x 15.5cm on 300 grams bleach card (Red) to be 01 color printing as per specimen of denomination for Rs.1000/-. (Each Packet 500 Cards)	Pcs	20000		
30	C5000-Solied Yellow Card for Rs.5000 Size: 6.4cm x 16.4cm on 300 grams bleach card (Yellow), to be 01 color printing as per specimen of denomination for Rs.5000/-. (Each Packet 500 Cards)	Pcs	20000		
31	C5000-Re-issue White Card for Rs.5000 Size: 6.4cm x 16.4cm on 300 grams bleach card (White), to be 01 color printing as per specimen of denomination for Rs.5000/-. (Each Packet 500 Cards)	Pcs	20000		
32	C5000-Rejected Red Card for Rs.5000 Size: 6.4cm x 16.4cm on 300 grams bleach card (Red), to be 01 color printing as per specimen of denomination for Rs.5000/-. (Each Packet 500 Cards)	Pcs	20000		

33	F117-A-Application Form for Banker Cheque (Conventional) Size: 8½"x13¼" to be printed on 70 grams white imported paper, front side 2 color printing and back side one color printing, duly bound in pad 16 OZ straw board on back and white craft paper on top, format and layout as per our Specimen. (100 leaves each pad)	Pad	4000		
34	F86-Deposit Slips (English) & Urdu (Islamic) Size: 8" x 6" to be Printed on 55 gram imported NCR Paper 1st copy white paper one side one color printing and 2nd copy Green paper both side one color printing, duly Machine Numbered bound in pad, craft paper on top & 08 oz straw board on back, format and layout as per our specimen.(2 leaves each set 50 sets each pad)	Pad	5000		
35	F559-AOF-Individual ISLAMIC IBB Ptd Size: 8¼" x 11" to be printed on 70 grams white imported paper, title cover both sides 04 color printing, inside pages 4 color printing in shape of booklet. format and layout as per sample. (Each Booklet containing 48 pages)	Booklet	10000		
36	F117-A-Application Form for Banker Cheque (ISLAMIC) Size: 8½"x13¼" to be printed on 70 grams white imported paper, front side 2 color printing and back side one color printing, duly bound in pad 16 OZ straw board on back and white craft paper on top, format and layout as per our Specimen. (100 leaves each pad)	Pad	1000		
37	F559-AOF-Business (ISLAMIC) IBB Ptd Size: 8¼" x 11" to be printed on 70 grams imported paper white offset, title cover both sides 04 color printing, inside pages 4 color printing in shape of booklet, format & layout, as per specimen. (Each Booklet containing 52 pages)	Booklet	5000		
38	Key Fact Sheet 8¼ x 11 to be printed on 70 grams imported paper, both sides four color printing in shape of booklet and 02 placed folding, format & layout, as per sample(10 pages)	Booklet	20000		

39	Schedule of Charges Size 4½ x 9½ 75-gram white imported paper both side 02 color printing (Urdu & English) Title Cover 260-gram Art Card with UV Lamination 04 color printing staple pin binding. (40 pages approximately plus Title Cover each booklet)	Booklet	200		
40	Signature Card 7" x 5" to be printed on 260 grams' superior quality every card, One side 04 color printing, (English and Urdu). Format & layout as per our specimen. (each pkt 100 cards)	Pkt.	500		
41	T-27-ATM Consumer Roll Diebold. Big NBP Ptd 01. ATM Transaction Print Life 1-Years (under proper storage conditions for thermal paper) 02. Stability Excellent stability against environmental influences 03. Paper Weight 65 Gram ± 3% 04. Smoothness (Beck) 300 minimum 05. Sensitivity Medium 06. Brightness 90 minimum 07. Humidity Resistance 30c / 90c 08. Paper width 79.9 mm 09. Length 1700ft /518 meter 10. Roll maximum outside diameter 190 mm maximum (7.5 inches maximum) Core 01. Core Material Plastic 02. Core Color Natural 03. Core Width 80mm (0.00 to – 1.0mm) 04. Core Diameter Outside 30mm 05. Core Diameter Inside 25.4mm Roll Packing 01. Roll Cutting Clear, Accurate Cutting without Paper Cutting Dust 02. Packing Moisture & Dust Free Packing 03. Box Packing 10 – 12 Roll in each box Printing 01. Color Both side 04 color printing 02. Printing Quality High Quality 03. Pre-Printed Image Life Color Durability 15 Years (For NBP Product Advertisements)	Pcs	34,250		
42	T-28-ATM General Roll Diebold Small Plain ATM Journal Printer Thermal Paper Rolls for Diebold Machine. Size 57mmx12mmx76mm (3"Diameter), 58 gram length 79 meters good quality standard grade thermal paper without printed plain rolls 50 rolls in one box with moister and dust free packing one each roll.	Pcs	33,500		

43	T-53-ATM NCR Small General Plain ATM Journal Printer Thermal Paper Rolls for NCR Machine. Size 80mm x 18 mm x 80 mm (3.25" Diameter), 58-gram length 79 meters good quality standard grade thermal paper without printed plain rolls 30 rolls in one box with moister and dust free packing one each roll	pcs	15,700		
44	T-72-ATM Consumer Roll NCR Big 01. ATM Transaction Print Life 1-Years (under proper storage conditions for thermal paper) 02. Stability Excellent stability against environmental influences 03. Paper Weight 65 Gram $\pm$ 3% 04. Smoothness (Beck) 300 minimum 05. Sensitivity Medium 06. Brightness 90 minimum 07. Humidity Resistance 30c / 90c 08. Paper width 79.9 mm 09. Length 1700ft /518 meter 10. Roll maximum outside diameter 177.8 mm maximum (7 inches maximum) Core 01. Core Material Plastic 02. Core Color Natural 03. Core Width 80mm (0.00 to – 1.0mm) 04. Core Diameter Outside 20mm to 22mm 05. Core Diameter Inside 18mm Roll Packing 01. Roll Cutting Clear, Accurate Cutting without Paper Cutting Dust 02. Packing Moisture & Dust Free Packing 03. Box Packing 10 – 12 Roll in each box Printing 01. Color Both side 04 color printing 02. Printing Quality High Quality 03. Pre-Printed Image Life Color Durability 15 Years (For NBP Product Advertisements)	Pcs	8,500		
45	T-27A-Diebold Consumer Roll (Islamic) Ptd 01. ATM Transaction Print Life 1-Years (under proper storage conditions for thermal paper) 02. Stability Excellent stability against environmental influences	Pcs	1,300		

	03. Paper Weight 65 Gram $\pm$ 3% 04. Smoothness (Beck) 300 minimum 05. Sensitivity Medium 06. Brightness 90 minimum 07. Humidity Resistance 30c / 90c 08. Paper width 79.9 mm 09. Length 1700ft /518 meter 10. Roll maximum outside diameter 190 mm maximum (7.5 inches maximum) Core 01. Core Material Plastic 02. Core Color Natural 03. Core Width 80mm (0.00 to – 1.0mm) 04. Core Diameter Outside 30mm 05. Core Diameter Inside 25.4mm Roll Packing 01. Roll Cutting Clear, Accurate Cutting without Paper Cutting Dust 02. Packing Moisture & Dust Free Packing 03. Box Packing 10 – 12 Roll in each box Printing 01. Color Both side 04 color printing 02. Printing Quality High Quality 03. Pre-Printed Image Life Color Durability 15 Years (For NBP IBB Product Advertisements Ptd)				
46	T-72A-NCR-Consmer Roll (Islamic) Ptd 01. ATM Transaction Print Life 1-Years (under proper storage conditions for thermal paper) 02. Stability Excellent stability against environmental influences 03. Paper Weight 65 Gram $\pm$ 3% 04. Smoothness (Beck) 300 minimum 05. Sensitivity Medium 06. Brightness 90 minimum 07. Humidity Resistance 30c / 90c 08. Paper width 79.9 mm 09. Length 1700ft /518 meter 10. Roll maximum outside diameter 177.8 mm maximum (7 inches maximum) Core 01. Core Material Plastic 02. Core Color Natural 03. Core Width 80mm (0.00 to – 1.0mm) 04. Core Diameter Outside 20mm to 22mm 05. Core Diameter Inside 18mm Roll Packing 01. Roll Cutting Clear, Accurate Cutting without Paper Cutting Dust 02. Packing Moisture & Dust Free Packing 03. Box Packing 10 – 12 Roll in each box Printing 01. Color Both side 04 color printing 02. Printing Quality High Quality	Pcs	880		

	03. Pre-Printed Image Life Color Durability 15 Years (For NBP IBB Product Advertisements Ptd)				
47	T-30-Envelop 11 x 5 Craft Paper 68 grams NBP LOGO PTD Envelops Size 11"x5" to be printed on 68 gram AA Goldan Craft paper with 01 color printing of Bank's name and insignia etc.	Pcs	193,000		
48	T-32-Envelop White Window 11*5 NBP LOGO PTD Window Envelop size 11"x5" to be printed on 70 gram white imported paper window size 3 ½" x 2 ½" Flip size 1 ½" with 04 color printing of Bank's name and insignia etc.	Pcs	200,000		
49	T-33-Envelop 9 x 4 Craft Paper 68 gm NBP LOGO PTD Envelop Size 9"x4" to be printed on 68 gram AA Goldan Craft paper with 01 color printing of Bank's name and insignia etc.	Pcs	180,000		
50	T-34-Envelop A-4 Size NBP LOGO PTD Envelop A-4 Size to be printed on 68 gram AA Goldan Craft paper with 01 color printing of Bank's name and insignia etc.	Pcs	205,000		
51	T-35-File Size Envelops NBP LOGO PTD Envelop File Cover Size 12"x16" to be printed on 68 gram AA Golden Craft paper with 01 color printing of Bank's name and insignia etc.	Pcs	100,000		
52	T-36-Envelop Window 9*4 NBP LOGO PTD Window Envelop size 9"x4" to be printed on 75 gram white imported paper window size 3 ½" x 2" Flip size 1 ½" with 04 color printing of Bank's name and insignia etc.	Pcs	110,000		
53	T-167-Currency Note Binding for Bundle Tape 40mm Nbp Ptd Currency note binding tape 40mm length 120 meter (Hard Temperature) NBP Ptd	Pcs	62,300		
54	T-153-Currency Note Binding for Packet Tape 30mm 120 Meters Nbp Ptd Currency note binding tape 30mm length 120 meter (Hard Temperature) NBP Ptd	Pcs	77,200		
55	File Cover Clip Nbp Ptd To be printed on 380 gram craft card with 04 color printing of Bank's name & insignia etc. and (steel clip)	Pcs	9,000		
56	File Folder. Green color Size 14" x 10", Pocket size 2½" to be printed on 350-gram bleach card in green color with 01 color printing of Bank's name and insignia etc. (Format & Layout as per our specimen.)	Pcs	5,000		
Grand Total (E)					

Amount in Words (Grand Total (E)) RS._____)

- The most advantageous bidder will be selected on the basis of Grand Total (E) quoted for the LOT 3: Islamabad as specified in the table above and also mentioned in amount in words by bidder.
- The quoted rates / amount shall be inclusive of all applicable Federal/Provincial Govt. Taxes/Duties and charges for inland transportation and other related services etc. as specified in the Clause 16 or 17 of the BDS.
- The material upon delivery at the site should be got verified from the bank official of Store and Stationery Department, Bank reserve the right to accept or reject the delivery in case of deviation from any technical specification given in Section V-B Lot 3: Islamabad

LETTER OF ACCEPTANCE

[Letter head paper of the National Bank of Pakistan]

[date]

To: _____
[name and address of the Supplier]

This is to notify you that your Bid dated *[date]* for execution of the ***[(Supply of Printed Material) Lot 3: Islamabad, as given in the Special Conditions of Contract]*** for the Contract Price of the equivalent of *[amount in numbers and words] [name of currency]*, as corrected and modified in accordance with the Instructions to Bidders is hereby accepted by us.

We hereby confirm *[insert the name of the Appointing Authority]*, to be the Appointing Authority, to appoint the Arbitrator in case of any arisen disputes in accordance with **ITB 45.1**.

You are hereby informed that after you have read and return the attached draft Contract the parties to the contract shall sign the vetted contract within fourteen (14) working days.

You are hereby required to furnish the Performance Guarantee/Security in the form and the amount stipulated in the Special Conditions of the Contract within a period of fourteen (14) working days after the receipt of Letter of Acceptance.

Authorized Signature: Name and Title of

Signatory: Name of Agency: Attachment:

Contract

Copy: Appointing Authority and Supplier

BID SECURITY FORM
Supply of Printed Material(Printed Stationery)
Lot 3: Islamabad

To: [name of the National Bank of Pakistan]

Whereas [name of the Bidder] (hereinafter called "the Bidder") has submitted its Bid dated [date of submission of Bid] for the delivery of [name and/or description of the goods] (hereinafter called "the Bid").

KNOW ALL PEOPLE by these presents that WE [name of Financial Institution] of [name of country], having our registered office at [address of Financial Institution] (hereinafter called "the Bank"), are bound unto [name of PA] (hereinafter called "the National Bank of Pakistan") in the sum of [amount] for which payment well and truly to be made to the said National Bank of Pakistan, the Bank binds itself, its successors, and assigns by these presents.

Sealed with the Common Seal of the said Bank this _____ day of _____ 20_____.

THE CONDITIONS of this obligation are:

5. If the Bid
- (a) have withdrawn or modified our Bid during the period of Bid Validity specified in the Form of Bid;
 - (b) Disagreement to arithmetical correction made to the Bid price; or
 - (c) having been notified of the acceptance of our Bid by the National Bank of Pakistan during the period of Bid Validity, (i) failure to sign the contract if required by National Bank of Pakistan to do so or (ii) fail or refuse to furnish the Performance Security or to comply with any other condition precedent to signing the contract specified in the Bidding Documents.
6. We undertake to pay to the National Bank of Pakistan up to the above amount upon receipt of its first written demand, without the National Bank of Pakistan having to substantiate its demand, provided that in its demand the National Bank of Pakistan states the amount claimed by it is due to it, owing to the occurrence of one or both of the conditions, specifying the occurred condition or conditions.

This guarantee shall remain in force up to and including twenty-eight (28) calendar days after the period of Bid Validity, and any demand in respect thereof should reach the Bank not later than the above date.

Name: in the capacity of

signed

[Signature of the Bank]

Dated on day of 20

BID SECURING DECLARATION

[The Bidder shall fill in this Form in accordance with the instructions indicated.]

Date: *[insert date (as day, month and year)]*

Bid No.: *[insert number of Bidding process]*

Alternative No.: *[insert identification No if this is a Bid for an alternative]*

To: *[insert complete name of National Bank of Pakistan]*

We, the undersigned, declare that:

We understand that, according to your conditions, Bids must be supported by a Bid Securing Declaration.

We accept that we will be blacklisted and henceforth cross debarred for participating in respective category of public procurement proceedings for a period of (not more than) six months, if fail to abide with a bid securing declaration, however without indulging in corrupt and fraudulent practices, if we are in breach of our obligation(s) under the Bid conditions, because we:

- (a) have withdrawn or modified our Bid during the period of Bid Validity specified in the Form of Bid;
- (b) Disagreement to arithmetical correction made to the Bid price; or
- (c) having been notified of the acceptance of our Bid by the National Bank of Pakistan during the period of Bid Validity, (i) failure to sign the contract if required by National Bank of Pakistan to do so or (ii) fail or refuse to furnish the Performance Security or to comply with any other condition precedent to signing the contract specified in the Bidding Documents.

We understand this Bid Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) twenty-eight (28) calendar days after the expiration of our Bid.

Signed: *[insert signature of person whose name and capacity are shown]* In the capacity of

[insert legal capacity of person signing the Bid Securing Declaration]

Name: *[insert **complete name of person signing the Bid Securing Declaration**]*

Duly authorized to sign the Bid for and on behalf of: *[insert **complete name of Bidder**]*

Dated on _____ day of _____, _____ *[insert **date of signing**]*

Corporate Seal (where appropriate)