PHASE TWO – FINANCIAL BIDDING BY PREQUALIFIED FIRMS

This procurement is being conducted in **two stages**.

The **Prequalification Stage (Phase One)** has been completed. The firms that have successfully met the prescribed eligibility, technical, financial, and qualification requirements have been **prequalified** by the Procuring Agency.

This stage constitutes **Phase Two – Financial Bidding** and is open only to the firms that have been successfully prequalified during Phase One.

The purpose of Phase Two is to obtain and evaluate the **financial offers/rates** of the prequalified firms for the **repair, maintenance and servicing of IT, office automation and surveillance equipment** under the proposed **Two-Year Framework Agreement**.

The following conditions shall apply:

1. Only firms successfully prequalified during Phase One shall be eligible to participate in Phase Two.

2. No new firm shall be permitted to participate in Phase Two unless duly prequalified in accordance with the applicable procurement process.

3. The eligibility, technical and qualification requirements assessed during Phase One shall not be re-evaluated in Phase Two, except for verification of compliance where required.

4. Bidders shall submit their financial offers strictly in accordance with the prescribed **Financial Offer / Schedule of Rates**.

5. Quoted rates shall be inclusive of all applicable taxes, labour, tools, transportation, testing and incidental charges unless otherwise specified.

6. The quoted rates shall remain valid for the duration of the **Two-Year Framework Agreement**.

7. Work shall be assigned on an **as-and-when-required basis** through authorized work orders and subject to the availability of funds and operational requirements.

8. The Procuring Agency does not guarantee any minimum quantity or value of work during the framework period.

9. Financial offers shall be evaluated in accordance with the **Least Cost Evaluation** method and the applicable procurement rules and bidding documents.

10. The successful bidder(s) shall be required to comply with all terms, conditions, service requirements, inspection requirements, warranty requirements and other provisions of the Framework Agreement.

11. Payment shall be made only against satisfactorily completed services duly verified and certified by the Procuring Agency.

12. No performance guarantee shall be required at the prequalification/Phase Two financial bidding stage, unless otherwise expressly provided in the bidding documents or applicable procurement requirements.

Note: This annexure is for information purposes only. No separate technical submission is required from the prequalified firms at this stage. Prequalified firms are required to submit only their Financial Offer / Schedule of Rates in the prescribed format.