

GENERAL TERMS & CONDITIONS

- a) The Pre-Qualification of firms will remain valid for a period of one year from the date of notification, extendable for another year on satisfactory performance.
- b) The firms scoring the minimum **65%** mark in the Evaluation Criteria will be pre-qualified.
- c) After Pre-Qualification, the Procuring Agency will call proposals/quotations from the Prequalified Bidders as and when desired as per requirements.
- d) The services required will be specified at the time of assignment.
- e) The rates shall be inclusive of all applicable taxes whenever the financial bids are quoted.
- f) Pre-Qualification of the firm in question may be cancelled in case of substandard performance.
- g) The Procuring Agency may cancel the Pre-Qualification Process at any stage of the Procurement.
- h) The results of Pre-Qualification will be intimated to the bidders.
- i) The Bidders are required to submit all the documentary evidence to establish their responsiveness.

CRITERIA FOR EVALUATION

The Applicants / Bidders shall be pre-qualified using criteria given below.

MANDATORY CRITERIA

- Business registration with SECP (for companies) or local authorities (FBR/PRA) (for sole proprietors/ partnerships). PEC registration is mandatory for Civil Works.
- Valid CNIC of the proprietor or directors.
- The Individual/firm/company must possess valid registrations for NTN, Sales Tax, PST, and PRA, PEC and must be duly registered as a **General Order Supplier**. The Individual/Firm/Company that are not registered as **General Order Supplier** shall be deemed disqualified (copy of certificates and/or relevant documentation are required). For civil works, the Individual/firm/company should be registered with Pakistan Engineering Council under relevant category.

- Undertaking on a stamp paper of Rs. 100 (format attached as **Annex-C**) that individual/firm/company has neither been blacklisted nor has gone to court against such order.

Note: Individual / Firm / Company not fulfilling the mandatory criteria will be characterized as **nonresponsive** and will not participate in the further evaluation process.