

AFFIDAVIT

[To be submitted by the Bidder/Firm on Stamp Paper of value PKR 500]

I, **[Full Name]**, son/daughter of **[Father's Name]**, adult, resident of **[Full Address]**, holding CNIC No. **[XXXXXXXXXXXXXX]**, being the **[Proprietor/Partner/Authorized Representative/Director]** of **M/s [Name of Firm]** (hereinafter referred to as the "Applicant"), do hereby solemnly affirm and declare as under:

1. **That** I am duly authorized to swear this affidavit on behalf of **M/s [Name of Firm]** and am fully conversant with the facts stated herein.
2. **That** **M/s [Name of Firm]** is not currently blacklisted or debarred by any Procuring Agency, Government Department, Semi-Government Organization, or Autonomous Body.
3. **That** **M/s [Name of Firm]** undertakes and confirms that all proposed equipment and necessary allied equipment, shall be available in good working condition at the time of mobilization for the execution of works, if awarded.
4. **That** all documents, statements, information, and particulars submitted by **M/s [Name of Firm]** in connection with this bid are true, correct, complete, and nothing has been concealed or misstated.
5. **That** **M/s [Name of Firm]** has neither been involved in nor has indulged in any corrupt, fraudulent, collusive, or coercive practices in the procurement of contracts with any Procuring Agency.
6. **That** **M/s [Name of Firm]** is not presently involved in, nor has it been involved in the past, in any litigation or arbitration proceedings with any Procuring Agency.

[OR (if applicable):

That **M/s [Name of Firm]** has been involved in litigation/arbitration with Procuring Agencies; the details whereof have been fully and accurately disclosed in the Litigation/Arbitration History submitted with the bid.]

7. **That** the contents of this affidavit are true and correct to the best of my knowledge and belief, and nothing material has been concealed therefrom.

DEPONENT

(Signature)

Name: _____

Designation: Proprietor / Partner / Authorized

Representative For and on behalf of: **M/s [Name of Firm]**

ATTESTATION

Sworn before me on this **[Day]** of **[Month, Year]** at

[City]. Oath Commissioner / Notary Public

LETTER OF AUTHORIZATION / POWER OF ATTORNEY

[To be submitted by individual firm / each partner of JV]

Date: [Insert Date]

Ref: [Insert Reference

No.] To,

[Name of Procuring

Agency] [Address]

SUBJECT: AUTHORIZATION FOR SUBMISSION OF BID DOCUMENTS

Dear Sir/Madam,

We, **[Full Legal Name of the Firm/Company]**, a company duly incorporated/registered under the laws of **[Country]**, having its registered office at **[Full Address]** (hereinafter referred to as the “Firm”), do hereby appoint, nominate, and authorize **Mr./Ms. [Full Name of Authorized Representative]**, holding **[CNIC/Passport No.]**, presently working as **[Designation]** with the Firm, as our true and lawful representative (hereinafter referred to as the “Authorized Representative”).

The Authorized Representative is hereby empowered and authorized on behalf of the Firm to:

1. Prepare, sign, and submit the Bid Application and all associated documents, forms, affidavits, undertakings, and declarations;
2. Respond to queries, clarifications, or requests for additional information issued by the Procuring Agency;
3. Attend meetings, discussions, or presentations related to the bidding process;
4. Perform all such acts, deeds, and things as may be necessary or incidental for the purpose of submission and processing of the Bid.

We hereby confirm that all acts, deeds, and documents executed or submitted by the Authorized Representative in connection with the above shall be deemed to have been duly authorized by the Firm and shall be binding upon us.

Thanking you.

Yours

faithfully,

For and on behalf of

[Full Legal Name of the Firm/Company]

[Signature]

[Name & Designation of Authorized Signatory of Firm]

Company Seal/Stamp

[Specimen Signature of Authorized Representative]

Name of Authorized Representative

Witnesses:

1. _____
Name:
CNIC/Passport No.:
2. _____
Name:
CNIC/Passport
No.:

POWER OF ATTORNEY / LETTER OF AUTHORIZATION ON BEHALF OF JOINT VENTURE

[To be submitted by JV only]

Date: [Insert Date]

Ref: [Insert Reference No.]

To,

[Name of Procuring Agency / Employer]

[Address]

SUBJECT: AUTHORIZATION FOR SUBMISSION OF BID ON BEHALF OF JOINT VENTURE

Dear Sir/Madam,

We, the undersigned, being duly authorized representatives of the following firms/companies (hereinafter collectively referred to as the “Joint Venture” or “JV”):

1. [Full Legal Name of Lead Partner], having its registered office at [Address]; 2. [Full Legal Name of Partner 2], having its registered office at [Address]; 3. [Full Legal Name of Partner 3, if any], having its registered office at [Address];
(each hereinafter referred to individually as a “JV Partner” and collectively as the “JV Partners”),

do hereby jointly appoint, nominate, and authorize **Mr./Ms. [Full Name of Authorized Representative]**, holding [CNIC/Passport No.], as the **Authorized Representative of the Joint Venture** (hereinafter referred to as the “Authorized Representative”), to act for and on behalf of the Joint Venture in connection with the Bid for [Name of Project].
The Authorized Representative is hereby jointly authorized by all JV Partners to:

1. Prepare, sign, and submit the Bid and all related forms, schedules, affidavits, undertakings, and supporting documents on behalf of the Joint Venture;
2. Make representations, provide clarifications, and respond to any queries or requests for additional information issued by the Procuring Agency;
3. Attend meetings, negotiations, and discussions related to the bidding process;
4. Receive communications, notices, and correspondence from the Procuring Agency on behalf of the Joint Venture;
5. Perform all such acts, deeds, matters, and things as may be necessary or incidental for the submission and processing of the Bid.

We hereby confirm and undertake that all acts, deeds, and documents executed or submitted by the Authorized Representative pursuant to this Authorization shall be deemed to have been duly authorized by all JV Partners and shall be legally binding upon each of us, jointly and severally.

This Power of Attorney is executed by the duly authorized signatories of each JV Partner on the date first mentioned above.

Thanking you.

Yours

faithfully,

For and on behalf of the Joint Venture Partners:

[Signature & Stamp]

Authorized Representative of Partner 1 [Lead Partner]:

[Full Legal Name]

[Signature & Stamp]

Authorized Representative of Partner 2:

[Full Legal Name]

[Signature & Stamp]

Authorized Representative of Partner 3 [if applicable]:

[Full Legal

Name]

Witnesses:

1. _____

Name:

CNIC/Passport No.:

2. _____

Name:

CNIC/Passport No.: