

Annexure – A

1. Applicant Information Form

S #	Required Information	Response
1	Legal name of the Firm	
2	Year of Registration	
3	National Tax Number	
4	Core business area(s) of the organization (Please indicate up to top three areas only)	
5	What is the legal status of your organization? Tick the relevant box (one box only). (Attach Copy / Copies of Registration Certificate(s))	• Public Sector Organization
		• Section 42 Company
		• Public Ltd. Company
		• Private Ltd. Company
		• Partnership Firm
		• Others (Please specify)
6	Geographical Presence of the firm	
Please provide details		
6	Name and designation of ‘Head of Organization’/Company directors or founders	
	Years of association with the firm:	
	Mobile:	
	Phone/s:	
	Email:	
	Address of organization:	
	Website address:	
7	Name and designation of ‘Authorized Contact Person’:	
	Phone/s:	
	Mobile:	
	Email:	

Annexure – A (Continued)

2. Specific experience of the Consultant (as a firm/ company) relevant to the Assignment

(Provide Documentary Evidence**)

The bidder shall provide separate information for each of projects mentioned in Sr. 1 to 5 of Section 3.2.3 i.e. for assignment completed in the last five (5) years.

Relevant Experience (Project Sheet No. 1*)			
Sr. #	Required Information	Response (Please provide exact information with project title, location/s and duration)	
1	Project Title [The project title means the actual name of the project]		
2	Name & Industry of the Employer		
3	Scope of assignment & Role of the Applicant	<i>[Attach separate sheet and provide page reference number here]</i>	
4	Year / Duration of Assignment	Year: XXXX Duration (Months)	
5	Cost of the Assignment (Rs.)		
5	Contact details of Employer, Location(s) Country / City		
6	Project Status	- Completed - In Progress	
7	Please specify the magnitude of project	Relevant Indicator	Value (Rs)

***Copy the above table for another response.**

**** Only Projects/Assignments with Verifiable Documentary Evidence would be considered and must be enclosed in the bidding document. In case the said verifiable documentary, evidence is not provided, the experience will not be considered.**

Verifiable Documentary Evidence could be one of the following:

- Completion Certificate of the assignment / project.**
- Award Letter / Agreements / Contracts of the completed assignment/ project.**

