

PERFORMA FOR FIRM/SUPPLIER

Name of Firm/Company/Supplier /Contractor	
Address	
Name(s) of Owner/Director(s)	
Contact No.	
Email id:	
Year of Incorporation/Registration	
Incorporation No. Sales Tax Registration No.	
Previous Experience in year(s)	

i. Document submission checklist:

Sr No.	Details Of Document Submission	Yes /No
1.	CNIC copies of owners/director(s) of Firms/Companies/Supplier/Contractor	
2.	Incorporation Certificate/Form C Firm Registration Certificate	
3.	NTN/GST Certificate	
4.	Proof of inclusion in FBR's Active Taxpayer List (ATL) of Income Tax/Sales Tax	
5.	Original Affidavit for not blacklisting/not being involved in litigation	
6.	List of clients	
7.	List of managerial/technical staff	
8.	Financial statement: Audit Reports for last 02 years or Tax Returns/bank account statement for last 02 years	
9.	Past Experience: copies of Work/Supply Orders/Agreements with organizations/ departments/ministries etc	

ii. Please tick mark(☐) in relevant work you are participating:

Sr No.	Description	Tick ☐
1.	Purchase of Stationery	

Signature with stamp: _____ Name: _____ Designation: _