

Price Schedule

Bidders are required to submit their financial bids as per following format.

Sr.	Description	Amount (Excluding Sales Tax)	Sales Tax Rate (%)	Total Amount (Including Sales Tax)
1.	Lump Sum for Core Project (Inception, Development, Testing, Deployment & Go-Live).			
2.	Maintenance support – 6 Months Post Go-Live.			
3.	Maintenance support 1 st extension– 6 Months after lapse of maintenance period as mentioned at sr. 2 above.			
4.	Maintenance support 2 nd extension– 6 Months after lapse of maintenance period as mentioned at sr. 3 above.			
5.	Man hour rate (Offsite) for ¹ Additional Change Requests / Customizations / Reports etc. – On demand. For evaluation only, 100 man hours shall be considered.			
6.	Man day rate (Offsite) for ¹ Additional Change Requests / Customizations / Reports etc. – On demand. For evaluation only, 30 man days shall be considered.			
7.	Man hour (On site) for ¹ Additional Change Requests / Customizations / Reports etc. – On demand. For evaluation only, 100 man hours shall be considered.			
8.	Man day (On site) for ¹ Additional Change Requests / Customizations / Reports etc. – On demand. For evaluation only, 30 man days shall be considered.			
9.	Other costs (if any) –			

Sr.	Description	Amount (Excluding Sales Tax)	Sales Tax Rate (%)	Total Amount (Including Sales Tax)
Grand Total (Tax inclusive)				

Total tax inclusive price in words: PKR _____

NOTE:

1. The bidder to include pricing of any licenses etc. required as per its proposed design and technical stack or other components and provide details of the components so priced.
2. The quoted prices should be inclusive of all kinds of taxes, duties, charges/levies applicable in Pakistan at the time of bid submission. Any change in government taxes or duties after bid submission or during contract execution shall be adjusted as per law.
3. In case of additional changes/reports etc. the requirement shall be shared by NAFSA with the vendor, the vendor shall provide estimated effort and required man hours/days etc. the same shall be executed once NAFSA approved the same in writing with the approved man hours/days¹.
4. PSW and NAFSA are seeking a comprehensive turnkey proposal covering the design, development, testing, deployment, training, and support of the NAFSA Website. All prices quoted must include all development work, integrations, security compliance measures, training, documentation, and necessary services to make the website fully operational for the intent, functions, and purposes stated herein.
5. All charges/costs required to complete this project and any associated and recurring costs, such as support etc., shall be included in the proposal. Any price component which is not mentioned explicitly in the price schedule by the bidder shall be deemed to be included in the quoted price and the successful bidder shall be required to complete the project/all components in the quoted price.
6. PSW/NAFSA reserves the right to drop any line item from the above mentioned price schedule. Payments shall be made as per the payment milestones mentioned hereunder and as per actual deliverables completed.
7. The contract shall initially be for supply, installation, commissioning, go live, and support of six (06) months. Before Go-live period the vendor shall provide testing environment. The contract may be extended, on discretion of NAFSA, for another two terms of six (06) months each for maintenance and support.
8. Bidders are required to quote their Prices in PKR only.

9. In the event that a product or service is provided at no additional cost, it must be marked as “no charge” or similar wording. All charges required to complete the project, including recurring costs such as support etc., must be included in the proposal. Any price component not explicitly listed in the price schedule will be considered as included in the quoted price, and the successful bidder will be responsible for completing the project within the quoted amount.
10. No additional charges beyond those listed in the price breakdown sheets will be accepted. Quoted prices must include development, integration, testing, training, knowledge transfer documentations etc. and vendor travel costs, all taxes, duties, levies, out of pocket expenses etc.
11. The bidder must bear all costs for travel, meals, and accommodation of its project team at the NAFSA’s Office in Islamabad throughout the contract. For travel to other locations, if required and approved by NAFSA, NAFSA will bear the cost. The bidder must also provide personal laptops, desktops, or IT equipment required by its team members during the contract.
12. All expenses related to senior executives attending meetings or steering committees must be borne by the bidder. Telephone and mobile communication costs between the project team and other bidder offices will also be the bidder’s responsibility.
13. The bidder must quote comprehensively for all services in the financial proposal. Any assumptions regarding future recovery of underpriced items will be at the bidder’s own risk.
14. If any changes in applicable Pakistani laws result in increased or decreased costs for taxes or duties, adjustments will be made accordingly based on invoices dated after such changes come into effect.
15. NAFSA may request proof of payment for any quoted taxes, duties, or levies. Prices must be firm, final, and include all applicable charges. All such charges must be shown separately in the cost breakdown.
16. Bidders are advised to exercise adequate care in quoting the prices. No excuse for corrections in the quoted price will be entertained after the bids are opened. All corrections, if any, should be performed before submission, failing which the figures for such items may not be considered.
17. All the pages of the financial bid must be sequentially numbered, stamped and signed by the representative authorized at clause 6 of the Form of Bid.
18. The bidder should provide all prices, quantities as per the prescribed formats. The bidder should not leave any field blank. In case the field is not applicable, bidder must indicate “0” (zero) in all such fields.

19. The Financial bid should clearly indicate the price to be charged without any qualifications whatsoever and should include all taxes, duties, fees, levies and other charges as may be applicable in relation to the activities proposed to be carried out.
20. Prices in any form or by any reason before opening the Financial Bid should not be revealed.
21. In case of any required travel for the assignment, the vendor shall share a detailed travel plan with NAFSA team who would approve the plan and all travelling arrangements shall be made by NAFSA as per its policy. NAFSA shall arrange boarding, lodging, meals and local travel of the Vendor's team as per approved travel plan. No separate TA/DA shall be admissible to the Vendor/its team.

PAYMENT MILESTONES:

Sr.	Deliverables	Payment milestone
1.	Inception (Requirement Analysis, Design and Prototype, Governance Model, Design Wireframes, Project Plan)	10% of contract amount, excluding support charges, on completion of this milestone
2.	Development (Complete backend & Frontend Development, CMS Setup, integrations etc.)	25% of contract amount, excluding support charges, on completion of this milestone
3.	Testing (Complete Functional, Performance, UAT, Security Testing, Security & Compliance Reports)	25% of contract amount, excluding support charges, on completion of this milestone
4.	Deployment (Live launch of website with training & documentation, hyper-care)	40% of contract amount, excluding support charges, on completion of this milestone
5.	Post go-live maintenance support (6 months)	Support charges shall be paid monthly in arrears
6.	Other Additional Service Charges (i.e., Change Requests / Customizations / Reports).	The payment shall be made on completion of the additional services.

In case the contract is terminated before completion of all deliverables, payments shall be settled as per above mentioned payment milestones.

Signatures of Authorized Representative: _____

Name and Title: _____

Registered Business Name & Address of Bidder: _____

[Official Stamp of the Bidder]