

### **Form TECH-4 – Approach, Methodology and Work Plan**

Provide a description of the approach, methodology and work plan for performing the assignment. The suggested structure (FTP format) is:

#### **a) Technical Approach and Methodology**

Explain your understanding of the objectives of the assignment as outlined in the TORs and the technical approach and methodology you would adopt for the design, documentation, procurement support and supervision of the works. Please do not repeat or copy the TORs.

#### **b) Work Plan**

Outline the plan for implementation of the main activities/tasks, their content and duration, phasing, interrelations, milestones (including interim approvals by the Procuring Agency), and tentative delivery dates of the reports and drawings. A list of the final documents to be delivered should be included.

#### **c) Organization and Staffing**

Describe the structure and composition of your team, including the list of Key Experts, Non-Key Experts and relevant technical and administrative support staff.