

7.9 Annex J – Letter of Financial Bid (LOT 4)

Horticulture/ Landscaping & Gardening Services for IT Park Islamabad.

To:

Manager Procurement
PSEB

Gentleman,

We, the undersigned, declare that:

1. Having examined the Bidding Documents, we offer to provide the Janitorial and Housekeeping Services for IT Park Islamabad, for the sum of PKR _____ as per the following Price Schedule:

Description of required Services	Position for the required Services	No. of Required Resource	Unit Rate	Applicable Taxes	Unit Rate incl. of Taxes	Rate (PKR)	
						Total/ Month	Annual Total
Supervision	Horticulturist / Supervisor	1					
On Ground Supervision	Head Gardener	1					
Plantation	Gardeners (Outdoor)	4					
Indoor Plantation	Indoor Plant Care Staff	2					
Helping Hands	Helpers / Mali	8					
						PKR	

Estimated Quantities

The quantities/number of horticulture/gardening personnel specified in the Price Schedule are estimated and indicative only and have been included solely for the purpose of bid evaluation. PSEB does not guarantee deployment of the stated quantities during the contract period.

PSEB reserves the right to increase or decrease the number of personnel, in whole or in part, during the contract period in accordance with its operational requirements. The successful bidder shall provide the additional personnel or accommodate any reduction at the same unit rates quoted in the Financial Proposal and accepted in the Contract. Payment shall be made only for the actual number of personnel deployed and duly certified by PSEB.

Any increase or decrease in the quantities shall remain within the original scope of the Contract, shall be subject to the availability of funds and approval of the Competent Authority, and shall be governed by the applicable provisions of the Public Procurement Rules, 2004 and the terms and conditions of the Contract.

GRAND TOTAL IN WORDS (PKR):

*Sales tax and all other Taxes may vary by Govt. rules and shall be deducted as per actual without any extra cost.

Note:- The cost quoted by the Bidders shall include overheads, service charges and all applicable taxes on the Bidder under prevailing laws of Islamic Republic of Pakistan.

2. We agree to abide by our Bid consisting of the Technical Bid and the Financial Bid, for the period of 180 days from the deadline for submission of Bids, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
3. The Bid is made without any collusion, comparison of figures or arrangement with any other Bidder.

Dated this _____ day of _____ 2026

Signature: _____

in the capacity of _____ duly authorized to sign Bids for and on behalf of

(Name of Bidder in Block Capitals)

(Seal)

Business Address: _____

Witness:

Signature: _____

Name: _____

Address. _____

Occupation _____

Notes: -

- 10. Financial Bid will be submitted separately.*
- 11. The number of staff requirement may be increased or decreased as per requirement.*
- 12. The financial bid form shall be submitted separately for each lot.*