

BIDDER'S UNDERTAKING / ACCEPTANCE FORM

[To be submitted on the Bidder's Letterhead]

To,

The Chairman, Procurement Committee

Integrated Disease Surveillance and Response System (IDSRS) Project

National Institute of Health (NIH)

Park Road, Chak Shahzad, Islamabad.

**Subject: UNDERTAKING / ACCEPTANCE OF FINANCIAL RFP FOR PROVISION OF
EVENT MANAGEMENT SERVICES**

We, M/s _____, being an already pre-qualified firm for provision of Event Management Services under the IDSRS Project, hereby confirm and undertake that:

1. We have carefully read, understood and accepted the complete **Financial RFP, Scope of Services, Standard Event Package/BOQ, designated hotels/venues, financial evaluation methodology and all terms and conditions** contained therein.
2. We have submitted our Financial Proposal through **EPADS 2.0** in the prescribed format and confirm that the rates quoted by us are complete and unconditional.
3. All rates quoted by us are in **Pakistani Rupees (PKR)** and are inclusive of all applicable taxes, duties, levies, hotel/service charges and other costs necessary for provision of the specified services.
4. We confirm that the quoted rates shall remain **firm and fixed during the contract period**, subject to the terms and conditions of the Financial RFP.
5. We undertake to provide the complete **Standard Event Package/BOQ** and Part-B items, where specifically required, strictly in accordance with the specifications and contracted rates.
6. We shall arrange events at the **designated hotel/venue specified by IDSRS** in the relevant Call-Off/Work Order and shall not substitute the designated venue without prior written approval of IDSRS.
7. We undertake to provide all required services in a **timely and satisfactory manner** and shall immediately rectify or replace any deficient service/item without additional cost to IDSRS.
8. We understand and accept that establishment of rates or execution of a Rate Contract **does not guarantee any minimum number of events, participants, quantities or monetary value of business**, and services shall be provided on an as-and-when-required basis.
9. We certify that all information and documents submitted by us in connection with this Financial RFP are **true, complete and correct**, and that no material information has been concealed or misrepresented.
10. We agree to remain bound by the terms and conditions of this Financial RFP, the resulting **Rate Contract and individual Call-Off/Work Orders**, and the applicable provisions of the Public Procurement Rules, 2004, as amended from time to time.

For and on behalf of the Bidder

Name of Firm: _____

Name of Authorized Representative: _____

Designation: _____

CNIC No.: _____

Signature: _____

Official Stamp: _____

Date: _____