

ANNEX – C
CONSENT OF OWNER

1. I, Mr. _____ (CNIC # _____) S/O Mr. _____ being the owner of Building No _____ situated at _____ having total covered area _____ sqft is hereby given consent to rent out the said building to the **National Database and Registration Authority (NADRA), Ministry of Interior** for establishing/operating with _____ months advance rent, _____ months rent as security (Refundable) and _____% annual increase in rent for a tenancy period of **10 year(s)**. Lease period may be extendable with the mutual consent of both the parties.

2. I shall agree with the following terms and conditions: -

- a. Tenancy period shall not less than **Ten (10)** Years.
- b. Provision of 3 Phases Electric Connection, Meter and 50 KVA Transformer.
- c. Complete/functional Electrical earthing of building in all aspects
- d. Provision of Tap Water facility along with overhead tank & Electric Water Pump.
- e. Provision of public washroom(s) and staff washroom.
- f. Provision of ramp for wheel chair for disable citizens.
- g. Provision of space, NOC for installation of direction board, sign board and heavy generator.
- h. Provision of roof top for satellite dish antenna installation.
- i. Provision of proper outer shutter / door.
- j. Provision/installation of tough tiles in open space/parking area.
- k. Provision of fall ceiling.
- l. Provision of front door glass.
- m. Indoor & Outdoor Flooring Marble or Tiles
- n. Proper Electrification
- o. Quoted price/rent shall be inclusive of all applicable taxes and justified with reference to other offices located in the area.
- p. Building will be taken over by NADRA after fulfilling the above mentioned requirements in furnished condition.
- q. No brokerage / service charges shall be paid in case of real estate agent.

3. Moreover, I shall be bound to provide photocopies of following documents: -

- a. Ownership/property documents
- f. Building Commercialization Certificate issued by the Competent Authority

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| b. Approved map/site plan of the building duly attested | g. NTN, GST & SST (if available) |
| c. Completion Certificate of the building duly signed/attested by the Competent Authority | h. Power of Attorney (if applicable) |
| d. Building Fitness Certificate duly signed/attested by the Competent Authority | i. Bank / Account No of the owner |
| e. Valid CNIC of owner(s) | j. Any other relevant information and document(s), found necessary |

4. In case, my building after having been hired by NADRA is vacated during the subsistence of agreed lease period, I shall refund the balance amount of advance rent along with security, if any. It is hereby affirmed/declared that the building is complete in all respects and habitable. If it is not found so on inspection, the occupation allowed by the National Database and Registration Authority (NADRA), Ministry of Interior shall stand withdrawn / cancelled automatically.

Owner Signature: _____

Name: Mr. _____

S/O: Mr. _____

CNIC No: _____

Present Address: _____

Cell No: _____

Fax No: _____ Email: _____

Date: _____ 2026