

TERMS & CONDITIONS

1. Electronic bid must be submitted on EPAD on or before **08.09.2026 at 11:00 AM** which will be opened at PMDC Head Office, Islamabad on the same day at **11:30 AM** in the presence of tenderers or their representatives who desire to participate.
2. Bid Money as stated above in the form of pay order/demand draft made in the name of Pakistan Mineral Development Corporation (PMDC), on account of bidder from any scheduled bank shall accompany the bid/tender. Tender with less or without bid money (in the form of pay order/demand draft) without the name of bidder shall not be considered.
3. Successful tenderers will be required to deposit security money @ 10% of the total value and bid money already deposited will be converted into security deposit while balance amount shall have to be deposited to maintain the Security deposit @10 % of the total value.
4. Price should be quoted inclusive of all prescribed applicable Tax (es).
5. Tenders will be evaluated and awarded on a Least Cost Basis. Bidders who provided all mandatory required documents and relevant experience and specifications, as detailed in the annexure, will be considered Technically responsive. Among the technical responsive bidders, the contract will be awarded to the bidder offering the lowest evaluated price.
6. Tenderers have the option to bid on their own letterhead pads, but the attached schedule must be accompanied duly signed and returned complete in all respects with the tender.
7. Each Bidder/ tenderer can submit only one tender. He will fill in all the columns of the tender form with items rate and total amount should be written clearly.
8. Tender with over-writing, cutting or conditional, or optional rates or by fax and unsigned shall not be accepted.
9. The bidder will be responsible for delivering the above-mentioned item at the PMDC site (Khewra), No extra payment will be made for delivery purpose.
10. Bidder/Supplier should have 02 years' experience in relevant supply(Preferable If available). Proof of experience/work order must be attached.
11. Tenders are advised to read the terms and conditions of Tender Enquiry along with the specification carefully before offering their bids/offers.
12. Tender should remain valid for 90 days period from the date of opening of tender.

13. The authorized representative of the bidder/bidding firm will only be allowed to sit in the tender opening on presentation of authority letter from the bidder/bidding firm issued in favor of representative to participate in the specific tender.
14. PMDC reserves the right to accept tender either whole or part or reject it. Reasons of rejection can be communicated on request.
15. Bidders/Supplier should be of sound financial health and shall provide certified bank statement covering last 12 months (from the date of submission of bid).
16. Bidders /Supplier or any of its subsidiary firms or of its directors/owners or any their relatives (parents, children, brother, sister) should not be under litigation with PMDC in any local or foreign court of law.
17. Bidders/Supplier or any its subsidiary firms or of its directors/owners or any their relatives (parents, children, brother, sister) should not have any ongoing, under resolved business dispute with PMDC, PMDC shall be sole judge of fulfillment of this requirement.
18. Payment will be made after supply as per specifications and on submission of the bill in duplicate along with Store Receiving/ Satisfactory Report and Warranty Certificate whereas security deposit will be refunded after expiry of warranty period.
19. In case of any dispute regarding this purchase order, the same will be resolved between the relevant parties through negotiations. If negotiations fail, then matter will be referred to the Arbitrator. The MD, PMDC will act as sole Arbitrator as per Arbitration Act, 1940. Decision/award of Arbitrator will be final and binding on the both parties.
20. **WARRANTY:** Standard Warranty [**Minimum one (1) Year**].
21. **DELIVERY PLACE:** PMDC Tourist Resort, Khewra District Jhelum
22. **DELIVERY PERIOD:** within **4-6 Weeks** after the issuance of Supply order.
23. **TAXES:** Taxes shall be recovered/deducted as per Govt. Tax Rules.
24. **FAILURE & TERMINATION:** In the event of failure to supply Material/item as per specifications and within the stipulated period of delivery, security money deposited by the Supplier shall be forfeited on pro rata basis against non-delivery.
25. Checklist of documents to be attached.

Tenderer/Bidder Signature