

Eligibility Criteria

To qualify for further evaluation, each bidder must meet all of the following mandatory requirements. ***Only responsive bidders fulfilling all eligibility criteria will proceed to technical evaluation.***

Sr. No.	Document	Description
1	Bid Security	Bank Draft/Pay Order of PKR 200,000/- per LOT in favor of DDO, Digital Communication Department, valid for the bid period.
2	Tax Registration	Valid NTN and GST registration with active status on FBR's ATL. Professional Tax certificate is mandatory.
3	Business Registration	Valid registration/incorporation certificate with SECP or relevant authority.
4	Experience	At least five (01) years of experience in supply of similar goods to government or semi-government organizations. Preferably in government organization. Documented and Attested proof is mandatory.
5	Financial Soundness	Copies of Bank Statements (last 3 years) and Income Tax Returns (3 years) showing adequate financial capacity.
6	Affidavit of Quality Compliance	An affidavit on Rs. 50/- stamp paper certifying genuine supplies, adherence to specifications, and post-supply support commitment.
7	Affidavit of non-blacklisting	The firm should not be blacklisted by any of the Government Organization. Bidders should have affidavit of non-blacklist for past 3 years.
8	Affidavit of Authenticity of Information	An Affidavit duly attested, declaring that all information, documents, and particulars provided in the submitted bid are true, correct, and complete to the best of the bidder's knowledge and belief, and that no material information has been concealed.
9	Office Location	Functional office in Islamabad or Rawalpindi with verifiable address proof.
10	Bid Document Fee	Rs. 5,000/- non-refundable bid document fee receipt attached.
11	AGPR's Registration	Must register with AGPR (appearing active vendor number, IBAN & Other details.)
12	Bid Submission Format	Bids must be typed, signed, stamped, paginated, and properly bound. Overwriting or incomplete documents lead to rejection.
13	Submission Deadline	Bids received after closing time/date are rejected unopened. The bid must be uploaded on the EPAD portal and a hard copy of the same must also be submitted.