

QUESTIONNAIRE/COMMERCIAL TERM SHEET

		Yes	No
1.	Is your offer firm and irrevocable as per terms? and condition of tender enquiry?		
2.	Do you agree to the delivery schedule specified in the tender enquiry?		
3.	Is your offer valid for a period of at least 60 days?		
4.	Have you submitted Bid Bond in line with terms and conditions of the tender enquiry? Bid Bond # _____ Amount Rs. _____		
5.	Do you agree to evaluation of each item separately? (As per terms of tender enquiry)		
6.	Do you agree to providing Performance /Warranty? Bond Guarantee within 15 days of award of contract?		
7.	Do you agree to tender clauses pertaining to? Late Delivery Charges?		
8.	Do you agree to tender clause pertaining to Force Majeure?		
9.	Do you agree to tender clause pertaining to Termination of Contract?		
10.	Do you agree to tender clauses regarding payment?		
11.	Do you require payment through L/C or against bills as per option given in the tender enquiry? Please specify.	NA	
12.	Do you have any reservation to any of terms & conditions? stipulated in the tender documents. Please specify if any?		
13.	Have you enclosed cost break-up of the quoted prices as required in the tender enquiry?		
	The following information must be required to be submitted by the bidder along with the bid.		
i).	Name of the bidder.		
ii).	Type of ownership i.e Proprietor/Partnership/Private Limited Company/Public Limited Company.		
15.	Following relevant paper must be provide in respective cases: -		
i).	Copy of NIC in case of single proprietor.		
ii).	Copy of partnership deed in case of partnership.		
iii).	Copy of Article of Association for Private/Public Limited Companies.		
16.	Date of establishment of business concern.		
17.	GST Number along with copy of certificate.		
18.	National Tax Number along with copy of Certificate.		
19.	Valid Professional Tax Clearance Certificate.		

Authorized Signatories of the Bidders

Name: _____

Date: _____

E-mail address: - _____

Company Seal: _____

Place: _____

Note Bidders should write 'Yes' or 'No'(in words) in the above columns.