

2. Submission of Applications

- 2.1. Pakistan Airports Authority (PAA) invites applications from qualified consultants or Joint Ventures of consultants (hereinafter referred to as "Applicant(s)) to undertake the "Consulting Services for Planning, Design and Construction Supervision for the Extension of Departure Level Bridge at Allama Iqbal International Airport (AllAP), Lahore."
- 2.2. Applications for Expression of Interest must be prepared in accordance with the instructions provided herein and should be clearly labelled "Application for Expression of Interest "Consulting Services for Planning, Design and Construction Supervision for the Extension of Departure Level Bridge at Allama Iqbal International Airport (AllAP), Lahore". **Applications shall only be submitted electronically through the EPADS V2.0 platform.**
- 2.3. The Applicant is expected to examine all instructions, forms, and terms in the Expression of Interest Documents and to furnish with its application all information or documentation as is required by the Expression of Interest Documents.
- 2.4. All pages of the Expression of Interest Documents should be sequentially numbered, stamped, and signed or initialed by an authorized representative.
- 2.5. The Application as well as all correspondence and documents relating to the Expression of Interest exchanged by the Applicant and the Employer, shall be written in English language. Supporting documents and printed literature that are part of the Application may be in another language, provided they are accompanied by an accurate translation of the relevant passages in the English language, in which case, for purposes of interpretation of the Application, the translation shall govern.
- 2.6. Applicants are required to respond to all questions and provide complete information as specified in this document. Any false statements or omissions of essential information may result in the disqualification of the Applicant.
- 2.7. Applicants may request clarifications regarding the contents of the Expression of Interest Documents in writing. Responses to such queries will be provided in writing within three working days, provided that the requests are received at least seven calendar days before the deadline for submission of the Expression of Interest Documents.
- 2.8. The Employer reserves the right to amend the Expression of Interest Documents at any time prior to the submission deadline by issuing addenda. Any such addenda shall become an integral part of the Expression of Interest Documents and will be communicated in writing to all parties by uploading through the EPADS V2.0 platform.
- 2.9. The Employer may, at its sole discretion, extend the deadline for the submission of Expression of Interest applications either on its own initiative or in response to requests from prospective Applicants, by issuing a corrigendum.
- 2.10. To facilitate the evaluation process, the Employer may request clarifications of any submitted information. Such requests shall be made in writing, and responses must be provided within a reasonable period, not to exceed five days. If an Applicant fails to provide the requested clarifications by the specified date and time, the application will be evaluated based solely on the information originally submitted.
- 2.11. The Applicant shall bear all costs associated with the preparation and submission of its Application. The Employer will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Expression

of Interest process.

3. Evaluation/ Expression of Interest Criteria

3.1. General

- 3.1.1. Applicants shall be evaluated for shortlisting based on the criteria set forth in Clauses 3.2 to 3.3, which pertain to the Applicant's Financial Soundness, General and Specific Experience and Personnel Capability, as demonstrated by the information provided in the Forms included herein. The experience and resources of Sub-Consultants shall not be considered in assessing the Applicant's compliance with the qualifying criteria. However, in the case of Joint Ventures, the experience and resources of all participating firms will be evaluated in accordance with Clause 5.
- 3.1.2. The Employer reserves the right to verify or request clarification of any information submitted by Applicants. Any application containing false statements knowingly made by the Applicant, or any information provided in connection with the application that is incorrect in any respect and was intended to influence the Employer's decision on shortlisting, may be rejected. Additionally, the Employer will take appropriate action in accordance with the PPRA regulatory framework concerning corrupt and fraudulent practices.

3.2. Mandatory Requirements

- 3.2.1. All Applicants must fulfill the mandatory requirements specified below and provide the supporting documentation accordingly. The documents submitted shall be considered final, and no amendments or additional submissions will be accepted thereafter. Failure to comply with the mandatory requirements set forth below will result in the application being deemed non-compliant and may lead to the disqualification of the Applicant. The mandatory requirements are outlined as follows:
 - 3.2.1.1. Valid registration with the Pakistan Engineering Council (PEC) as a consultant.
 - 3.2.1.2. The PEC registration mentioned in Clause 3.2.1.1 must include registration in Project Profile Codes 1215, and 1216 Service Codes of 0532, 0537 and 0546. In the case of a Joint Venture (JV), at least one member of the JV must meet this requirement.
 - 3.2.1.3. All foreign consulting firms intending to participate in this procurement process must comply with the Pakistan Engineering Council (PEC) Bye-Laws. The foreign firm must hold a valid PEC registration as a Consulting Engineer/Consulting Firm under the Consulting Engineers/Consulting Firms Registration Regulations, permitting it to provide consultancy services in Pakistan. Foreign firms must participate through a Joint Venture (JV) with a Pakistani consulting firm duly registered with PEC. At the shortlisting stage, firms shall submit a Letter of Intent (LOI) to form a JV, executed on the letterhead of each JV partner, confirming their mutual commitment to jointly pursue this assignment. Project-specific PEC registration of the JV, as required under the PEC Bye-Laws, shall not be

required at the PQ stage. Firms found technically qualified at the PQ stage shall, as a condition for participation in the Request for Proposals (RFP) stage, submit evidence of the JV's project-specific registration with PEC, duly issued in accordance with the applicable PEC Bye-Laws, prior to or along with submission of the RFP. Failure to provide such project-specific registration at the RFP stage shall render the JV ineligible for further evaluation.

- 3.2.1.4. Registration with the Federal Board of Revenue (FBR) as an active taxpayer and active sales tax registration with Relevant Revenue Board. For foreign firms participating in a JV, registration with the relevant authority in the jurisdiction of their registration is required.
- 3.2.1.5. Valid Registration with Securities & Exchange Commission of Pakistan (SECP). In case of Foreign Consultants participating in JV, Certificate of Incorporation in the firm's Country of Origin is required.
- 3.2.1.6. Letter of Application (**Annexure A**), duly signed by an authorized representative of the Applicant.
- 3.2.1.7. Joint Venture agreement or a letter of intent to form such an agreement, duly signed by all members (in the case of a Joint Venture).
- 3.2.1.8. Power of Attorney (on non-judicial Stamp Paper valuing PKR 500) specifically authorizing the authorized representative to sign and submit the application for Expression of Interest on behalf of the Applicant.
- 3.2.1.9. Affidavit of non-Blacklisting on judicial stamp paper to the effect that the firm/ JV/ Consortium partner(s) has never been blacklisted with any Government Department/ Agency/ Authority

3.3.

Detailed Evaluation

After the initial screening of all Applicants, a detailed evaluation shall be undertaken using the following criteria based on the scoring system as follows:

3.3.1. Evaluation Criteria:

The Applicants are required to qualify by meeting the minimum qualifying threshold in individual categories and overall qualification points as well. In the case of a Joint Venture (JV), the JV must collectively qualify the criteria as given hereunder:

Category	Points	
	Max. Points	Min. Qualifying threshold
A. Financial Soundness	10	[50% of 10] = 05
B. General / Specific Experience	50	[50% of 50] = 25
C. Personnel	40	[50% of 40] = 20
Total Points	100	[70% of 100] = 70

3.3.1.1. Financial Soundness:

The financial capacity and soundness of the Applicant shall be ascertained on the basis of audited financial statements duly certified by a Chartered Accounting Firm submitted with (**Form A-4**).

Marks shall be awarded on the basis of the following criteria: -

Criteria, sub-criteria for assessment of Financial Soundness.	Points
(1) Average Annual Turnover of the Applicant Average Annual turnover for any three of last five financial years. Form A-4 shall be filled in this regard. [05 marks if average annual turnover of any three of last five financial years is PKR 500 million or above.] Average Turnover = (Year 1 + Year 2 + Year 3) ÷ 3 [For average turnover of less than PKR 500 million, marks shall be awarded as per following formula: (A × 5 / 500), where 'A' is average annual turnover in Million]	05
(2) Average Annual Working Capital Average Annual Working Capital for any three of last five financial years. Form A-4 shall be filled in this regard. Average Working Capital = (Year 1 + Year 2 + Year 3) ÷ 3 [05 marks if average working capital any three of last five financial years is PKR 300 million or above] [For average working capital of less than PKR 300 million, marks shall be awarded as per following formula: (A × 5 / 300), where 'A' is average annual working capital in Million]	05
Total Points for this criterion – 'A'	10

3.3.1.2. **General/Specific Experience:**

Marks shall be awarded based on the following criteria for evaluation of the experience of the Applicant.

Note: For the Applicant's experience, either independent or as a member of JV, marks shall be awarded if the "Completion of Services (Design and/or Supervision)" and any other supporting document (clearly stating the date of completion of either Services and project cost) of the respective project is submitted with **Form A-2 and A-3**. A particular project for an engineering design service can only be claimed against one of the sub-criteria below.

Criteria, sub-criteria for assessment of Experience	Points
[1] Experience in General Engineering Consultancy Services General Experience of all types of engineering design consultancy services in the last ten (10) years for projects having a minimum overall Completion/Estimated Cost of PKR 1,000 million for local/ US \$ 3.5 Million for foreign JV partner. <i>Three (03) marks shall be awarded for each successfully</i>	10

<i>completed project. Maximum 10 Marks shall be awarded if ≥ 4 successfully completed project.</i>	
[2] Experience in Roads & Highways Projects Experience of Engineering Design Services for Road and Highways projects with a minimum cost of the project of Rs 2,000 million for local / US \$ 7.0 Million for foreign JV partner in the last fifteen (15) years. [05 Points for each successfully completed project with maximum of 10 Points].	10
[3] Specific Experience of Bridge/Flyover a) Experience of Engineering Design Consultancy services for a bridge/Flyover project having minimum cost of the project of Rs 1,000 million for local/ US \$ 3.5 Million for foreign JV partner in the last fifteen (15) years. [Eight (08) Points for each successfully completed project with maximum of 16 Points] b) Experience of construction supervision Consultancy services for a bridge/Flyover/Metro having minimum cost of the project of Rs 2,000 million for local/ US \$ 7 Million for foreign JV partner in the last fifteen (15) years. [Seven (07) Points for each successfully completed project with maximum of 14 Points].	30
Total Points for this criterion – ‘B’	50

3.3.1.3. Key Personnel:

Marks shall be awarded on the basis of the qualification and experience of the following key experts subject to submission of **Form A-6 and A-7** for each Key Experts

Criteria, sub-criteria for assessment of Personnel Capabilities			
Expert	Minimum Academic Qualification	Minimum Relevant Experience	Maximum Points
Project Team Leader	M.Sc. Civil Engineering / Project Management Registered with PEC as Professional Engineer	10 years	05
Architect	B.Sc. Architecture Registered with PCATP	10 years	05
Structural Design Engineer	M.Sc. Civil (Structures) Registered with PEC as Professional Engineer	10 years	05

Pavement Design Engineer	M.Sc. Civil (Transportation) Registered with PEC as Professional Engineer	10 years	05
Mechanical / HVAC Design Engineer	M.Sc. Mechanical Registered with PEC as Professional Engineer	10 years	05
Electrical Design Engineer	M.Sc. Electrical Registered with PEC as Professional Engineer	10 years	05
Network Design Engineer	B.Sc. Computer System / IT / Electronics / Telecom Registered with PEC as Professional Engineer	05 years	05
Contract Specialist	B.Sc. Engineering Registered with PEC as Professional Engineer	10 years	05
Total Points for this criterion – ‘C’			40

Note: In the case of foreign experts, registration with the relevant authority in the country of practice shall be submitted in place of PEC registration.

The number of points to be assigned to each of the above positions shall be determined considering the following two sub-criteria and relevant percentage weights:

Qualifications: 30%

Relevant Experience: 70%

Total weight: 100%

Total for the Three Criteria (A+B+C): [100 Points]

3.4. Litigation History (Form A-8)

- 3.4.1. The Applicant is required to provide accurate and complete information regarding any litigation and/or arbitration involving their firm or Joint Venture (JV) that has arisen from contracts either completed or currently under execution.

4. Blacklisting & Other Affidavits (Form A-9)

- 4.1. The Applicant shall submit an undertaking or affidavit on non-judicial stamp paper of at least PKR 100, affirming the following:
- 4.1.1. The Applicant has never been blacklisted/ debarred by the government /Semi government or any autonomous body.
 - 4.1.2. All documents, particulars, and information provided in the Expression of Interest application are accurate and true to the best of their knowledge.
 - 4.1.3. The Applicant has never indulged in corrupt, fraudulent, or collusive practices in competing contracts.

5. Joint Venture (JV)

- 5.1. Joint Venture (JV) must comply with the following requirements: -

- 5.1.1. The maximum number of members in a Joint Venture (JV) shall not exceed three firms. Any Applicant consisting of a JV with more than three members shall be disqualified.
- 5.1.2. They must collectively qualify the criteria given in Clause 3 heretofore, for which purpose the relevant figures for each of the partners shall be added together to arrive at their total capacity.
- 5.1.3. If the Applicant is an existing or intended JV, submit a copy of the JV Agreement, or a letter of intent to enter into such an agreement in case of award of contract. The respective document shall be signed by all legally authorized signatories of all the parties to the existing or intended JV, as appropriate. All firms comprising the joint venture shall be legally constituted.
- 5.1.4. Each individual firm in the JV must be registered with income tax and sales tax departments and must be on the active taxpayers' list of the Federal Board of Revenue. For foreign firms participating in a JV, registration with the relevant authority in the jurisdiction of their registration is required.
- 5.1.5. Application submitted by an existing or intended JV shall include an undertaking signed by all parties (i) stating that all parties shall be jointly and severally liable, and (ii) nominating a Representative who shall have the authority to conduct all business for and on behalf of any and all the parties the JV during the bidding process and, in the event the JV is awarded the contract, during contract execution.
- 5.1.6. Each Applicant shall submit only one proposal either by himself, or as a partner in a joint venture. An Applicant who submits more than one proposal will be disqualified and proposals submitted by him shall not be considered for evaluation and award.
- 5.1.7. Any change in a shortlisted JV after Expression of Interest shall not be allowed by the Employer. Consequently, the Request for Proposal (RFP) documents will not be issued, and proposals will not be accepted from any JV that has undergone changes following shortlisting.

6. Conflict of Interest

- 6.1. The Applicant, including all members of a Joint Venture (JV), must not be associated, nor have been associated in the past, with the Contractor or any other entity engaged by the Employer for the execution of works, provision of goods, non-consulting services, or in any other capacity that may give rise to a conflict of interest. Any such association may result in the disqualification of the Applicant.

7. Updating Expression of Interest Information

- 7.1. Applicants shall be required to update the financial, personnel and any other pertinent information used for shortlisting at the time of submitting their proposals, to confirm their continued compliance with the qualification criteria and verification of the information provided at the time of Expression of Interest. A proposal shall be rejected if the Applicant's qualification thresholds are no longer met at the time of bidding.

8. Other Factors

- 8.1. Only Consultants and JVs that have been shortlisted under this procedure shall be invited to submit proposals. A qualified Consultant or a member of a qualified Joint Venture (JV), Consortium or Association shall participate only in one proposal for the Contract. If a firm submits more than one proposal, singly or as a Joint Venture (JV), Consortium or Association, all proposals including that consultant will be rejected.
- 8.2. The Employer reserves the right to:-
 - 8.2.1. Amend the scope and value of any contract(s) for which proposals are to be solicited. In such an event, only those shortlisted consultants who meet the revised requirements of the contract(s) as amended shall be eligible to submit proposals.
 - 8.2.2. Reject or accept any or all applications in accordance with the provisions set forth herein.
 - 8.2.3. Cancel the Expression of Interest process and reject all applications.
- 8.3. The Employer shall neither be liable for any such actions nor be under any obligation to inform the Applicant of the grounds for rejection. However, the grounds for rejection may be communicated upon request.

9. Notification of Shortlisting

- 9.1. The Employer shall notify all Applicants in writing of the names of those Applicants who have been shortlisted. In addition, those Applicants who have been disqualified will be informed separately. The Shortlisting Result shall also be uploaded to EPADS.

10. Request for Proposal

- 10.1. After the notification of the results of the shortlisting, the Procuring Agency will invite the proposal from all the Applicants that have been shortlisted.