

Standard Bidding Document

RENOVATION OF PAN ASIAN RESTAURANT AT ISLAMABAD CLUB (Works)

National

Single Stage-Two Envelope



August 28, 2026

*Islamabad Club (Islamabad Club), Procurement Head
Main Murree Road, Kashmir Road, Islamabad Capital Territory
Phone: +92-301-856-3560, Email: arslan.javed@islamabadclub.org.pk*

Table of Contents

REQUEST FOR BIDS	1
Instructions to Bidders	3
Bid Data Sheet	31
Bids Data Sheet (BDS)	32
Eligibility Criteria	36
Evaluation Criteria	37
Jobs/Lots	37
Related Services :	38
Work Specifications and Market Rates	39
Scope of Work	40
Price Schedule	41
General Conditions of Contract	43
Special Conditions of Contract	53
Bid Securing Declaration	58
Contract Form	60
Integrity Pact	63
Performance Guarantee Form	65
Annexure	68
Complete Tender Document	69
BILL OF QUANTITIES	69
DETAILS IMAGES	69

Procurement Forms	70
Past Construction Experiences	1
Past Experience and Completed Contracts	1
Historical Contract Non-Performance, and Pending Litigation and Litigation History	1
Current Contracts and Their Progress	1
Average Annual Turnover	1
Additional Forms and Documents	74

REQUEST FOR BIDS

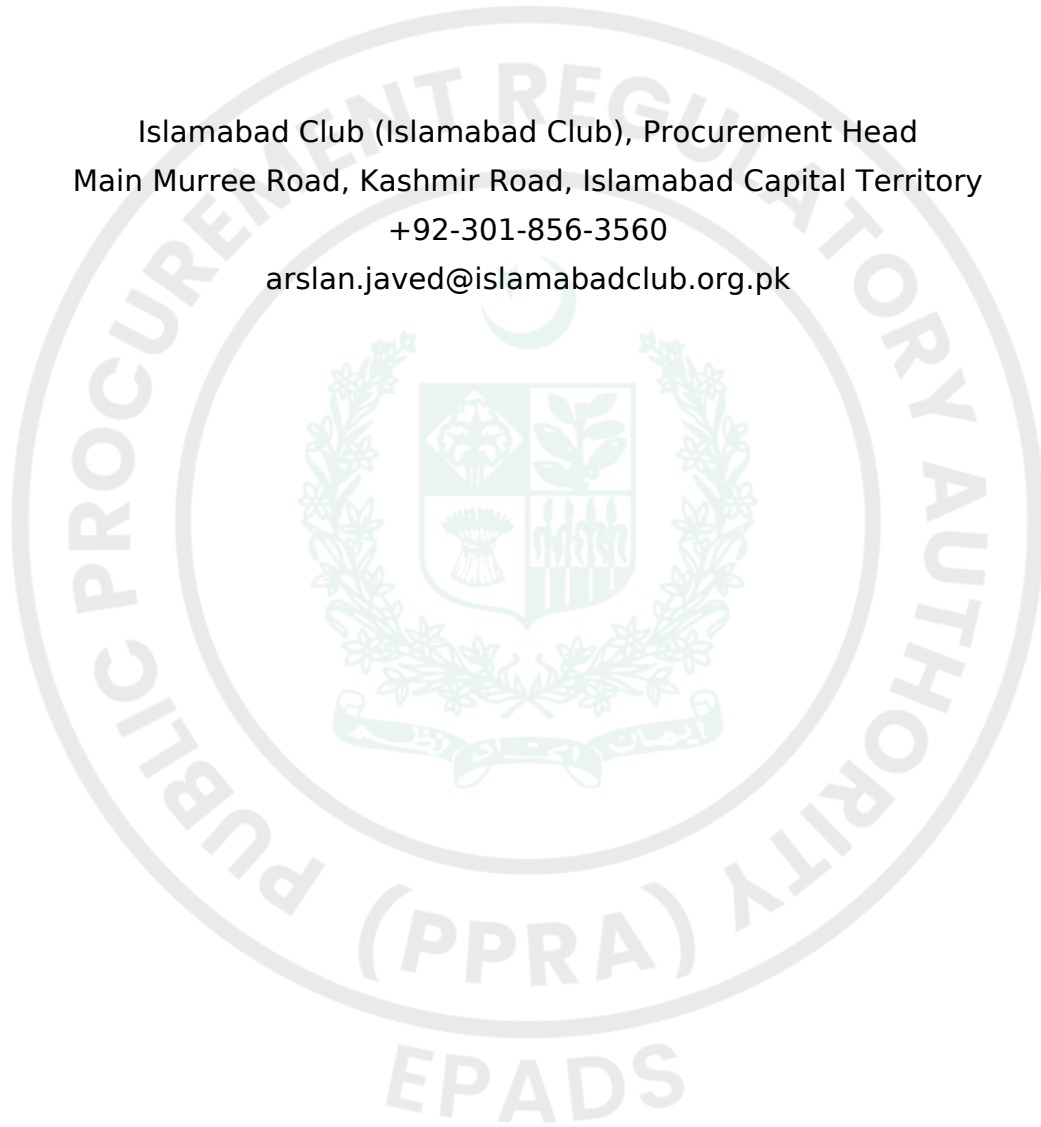
PROCUREMENT OF CIVIL WORKS

1. The **Islamabad Club (Islamabad Club)** has reserved Funds for the procurement planned for FY **2026-27**. The **Islamabad Club (Islamabad Club)** intends to apply part of the proceeds of this Fund to cover eligible payments under the contract for the "**RENOVATION OF PAN ASIAN RESTAURANT AT ISLAMABAD CLUB**" with the reference of "**P103066**".
2. The **Islamabad Club (Islamabad Club)** invites sealed Bids from eligible Bidders for procurement of Works (**RENOVATION OF PAN ASIAN RESTAURANT AT ISLAMABAD CLUB**) described in the bidding documents on **EPADS v2.0**.
3. **Single Stage-Two Envelope** will be used by adopting **Quality and Cost Based Selection (QCBS)** Technique for the subject procurement, in line with the Public Procurement Rules, 2004 and any Regulations, Regulatory Guides, Procurement Guidelines or Instructions issued by the Authority from time to time.
4. All Bids must be accompanied by a Bid Security amount described in Bid Security Section in Bidding Document in the form of **Pay Order**. Or all bids must be accompanied by bid securing declaration in the format specified in the Bidding documents
5. E-Bidding documents, containing detailed terms & conditions, specifications and requirements etc. are available on **e-Pak Acquisition and Disposal System (EPADS)** at **<https://epads.gov.pk/opportunities/federal/procurements/103066>** for all the interested bidders registered on **EPADS v2.0**. Bidders are required to get themselves registered on **EPADS v2.0** to participate in Bidding process.
6. The e-bids, prepared in accordance with the instructions in the e-Bidding documents, must be submitted through **EPADS v2.0** on or before **Thursday, September 17, 2026 11:00 AM**. E-bids will be opened by using **EPADS v2.0** on the same day at **Thursday, September 17, 2026 11:30 AM**. Manual submission of Bids shall not be entertained. Those vendor who have

not yet registered on the new version of **EPADS v2.0**, may register themselves on <https://vendors.epads.gov.pk/>. A tutorial to explain the registration process is available at <https://www.youtube.com/watch?v=MNW6T38v7tc>.

In terms of Rules 48 of Public Procurement Rules, 2004 Grievance Redressal Committee (GRC) is notified for the subject procurement and notification copy is available on the procuring agency's website and on Authority's website at (www.ppra.org.pk).

Islamabad Club (Islamabad Club), Procurement Head
Main Murree Road, Kashmir Road, Islamabad Capital Territory
+92-301-856-3560
arslan.javed@islamabadclub.org.pk





Instructions to Bidders

A. INTRODUCTION

1. Scope of Bid

1.1. The Procuring agency/Employer (PA), as indicated in the Bid Data Sheet (BDS) invites Bids for the execution of Works as specified in the BDS and Section V- Works Requirements. The name, identification, and number of lots (contracts) of this National/ International Competitive Bidding process are specified in the BDS.

2. Source of Funds

2.1. Source of funds as referred in Clause 2 of Bid Data Sheet.

3. Eligible Bidders

3.1. A bidder may be natural person, company or firm or public or semi-public agency of Pakistan or any foreign country, or any combination of them with a formal existing agreement (on Judicial Papers) in the form of a joint venture or consortium. In the case of a joint venture or consortium, all members shall be jointly and severally liable for the execution of the Contract in accordance with the terms and conditions of the Contract. The joint venture or consortium shall nominate a Lead Member as nominated in the BDS, who shall have the authority to conduct all business for and on behalf of any and all the members of the joint venture or consortium during the Bidding process, and in case of award of contract, during the execution of contract. Verifiable copy of the agreement that forms a joint venture, consortium or association shall be required to be submitted as part of the Bid.

Any bid submitted by the joint venture, consortium or association shall indicate the part of proposed contract to be performed by each party and each party shall be evaluated (or post qualified if required) with respect to its contribution only, and the responsibilities of each party shall not be substantially altered without prior written approval of the Procuring Agency and in line with any instructions issued by the Authority.

(The limit on the number of members of JV or Consortium may be prescribed

in BDS, in accordance with the guidelines issued by the PPRA).

3.2. The invitation for bids is open to all prospective bidders subject to any provisions of incorporation or licensing by the respective national/international incorporating agency or statutory body established for that particular trade or business. Procuring agencies shall specify the registration/licensing requirements for the foreign bidder keeping in view the requirement of that business.

3.3. A Bidder shall not have a conflict of interest. All Bidders found to have a conflict of interest shall be disqualified. A Bidders may be considered to have a conflict of interest with one or more parties in this Bidding process, if they:

3.3.1. are associated or have been associated in the past, directly or indirectly with a firm or any of its affiliates which have been engaged by the Procuring agency/Employer to provide consulting services for the preparation of design or technical specifications of the works that are the subject of the bid; or

3.3.2. have controlling shareholders in common; or

3.3.3. receive or have received any direct or indirect subsidy from any of them; or

3.3.4. have the same legal representative for purposes of this Bid; or

3.3.5. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder, or influence the decisions of the Procuring agency/Employer regarding this Bidding process; or

3.3.6. Submit more than one bid in this bidding process.

3.4. A Bidder may be ineligible if –

3.4.1. he is declared bankrupt or, in the case of company or firm, insolvent;

3.4.2. payments in favor of the bidder is suspended in accordance with the judgment of a court of law other than a judgment declaring bankruptcy and resulting (in accordance with the national laws) in the total or partial loss of the right to administer and dispose of its property;

3.4.3. the bidder is convicted, by a final judgment of a Court of Law or relevant Professional Statutory Body, of any offence involving professional conduct;

3.4.4. The bidder is debarred/ blacklisted by a national level Procuring agency/Employer and hence debarred due to involvement in corrupt and fraudulent practices, or performance failure or due to breach of bid securing declaration.

3.5. As and when required, bidders shall provide to the Procuring agency/Employer evidence of their eligibility, proof of compliance with the necessary legal requirements to carry out the contract effectively.

3.6. Bidders shall submit proposal relating to the nature, conditions and modalities of sub-contracting wherever the sub-contracting of any elements of the contract is envisaged.

4. Eligible Material and Equipment

4.1. All the material and equipment to be mobilized under the contract shall have their origin in eligible source countries, and all expenditures made under the contract will be limited to such materials and equipment. For this purpose, ineligible countries are stated in the section-IV titled as “Eligible Countries”.

B. BIDDING DOCUMENTS

5. Contents of Bidding Documents

5.1. The scope of Works, bidding procedures, and terms and conditions of the contract are prescribed in the bidding documents. In addition to the Invitation for Bids, the bidding documents which should be read in

conjunction with any addenda issued in accordance with ITB 7.1 include:

Section I -Invitation for Bids

Section II Instructions to Bidders (ITBs)

Section III Bid Data Sheet (BDS)

Section IV Eligible Countries

Section V Evaluation and Qualification Criteria

Section VI Works Requirements Technical Specifications & Schedule of Requirements

Section VII Standard Bidding Forms

Section VIII General Conditions of Contract (GCC)

Section IX Particular Conditions of Contract (PCC)

Section X Contract Forms

5.2. The bidder is expected to examine all instructions, forms, specifications, terms and conditions prescribed in the bidding documents. Failure to furnish all the information required in the bidding documents will be at the bidder's risk and may result in the rejection of his bid.

6. Clarification of Bidding Document, Pre-bid Meeting

6.1. A prospective bidder requiring any clarification of the bidding document may notify the Procuring agency/Employer through EPADS.

6.2. The Procuring agency/Employer shall respond to the request for clarification in accordance with Rule 31 of the Public Procurement Rules 2004.

6.3. Should the Procuring Agency deem it necessary to amend the BIDDING document as a result of a clarification, it shall do so following the procedure under ITB 7.

6.4. If indicated in the BDS, the bidder's designated representative is invited at the bidder's cost to attend a pre-bid meeting at the place, date and time mentioned in the BDS. During this pre-bid meeting, prospective bidders may request clarification of the schedule of requirement, the evaluation criteria or any other aspects of the bidding documents.

6.5. Minutes of the pre-bid meeting, if applicable, including the text of the questions asked by bidders, including those during the meeting (without identifying the source) and the responses given, together with any responses prepared after the meeting will be uploaded on EPADS. Any modification to the bidding documents that may become necessary as a result of the pre-bid meeting shall be made by the Procuring agency/Employer exclusively through the use of an Addendum pursuant to ITB 7. Non-attendance at the pre-bid meeting will not be a cause for disqualification of a bidder.

6.6. The bidder is advised to visit and examine the Site of Works and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the bid and entering into a contract for construction of the Works. The costs of visiting the Site shall be at the bidder's own expense.

6.7. The bidder and any of its authorized personnel will be granted permission by the Procuring agency/Employer to enter upon its premises and lands for the purpose of such visit, but only upon the express condition that the bidder and its personnel will release and indemnify the Procuring agency/Employer from and against all liability in respect thereof, and will be responsible for death or personal injury, loss of or damage to property, and any other loss, damage, costs, and expenses incurred as a result of the inspection.

7. Amendment of Bidding Documents

7.1. The procuring agency may issue notification of any change, addition, modification or deletion in accordance with Rule 23 of the Public Procurement Rules 2004 i.e. Bidding Documents.

7.2. To give prospective bidders reasonable time in which to take an addendum/corrigendum into account in preparing their bids, the Procuring agency/Employer may, at its discretion, extend the deadline for the submission of bids:

Provided that the Procuring agency/Employer shall extend the deadline for submission of bid in pursuance of Rule 27 of the Public Procurement Rules 2004, i.e. Extension of time for submission of bids, if such an addendum is

issued within last three (03) days of the bid submission deadline.

C. PREPARATION OF BIDS

8. Language of Bid

8.1. The bid prepared by the bidder, as well as all correspondence and documents relating to the bid exchanged by the bidder and the Procuring agency/Employer shall be written in the English language unless specified in the BDS. Supporting documents and printed literature furnished by the bidder may be in another language provided they are accompanied by an accurate translation of the relevant pages in the English language unless specified in the BDS, in which case, for purposes of interpretation of the bidder, the translation shall govern.

9. Documents Constituting the Bids

9.1. The Bids prepared by the Bidder shall constitute of all the documents required in the BDS.

10. Documents Establishing Eligibility of Material, Equipment and Works, their Conformity to Bidding Documents

10.1. The bid prepared by the bidder shall constitute the following components: -

10.1.1. Documentary evidence established in accordance with ITB 10 that the material and equipment to be utilized by the Bidder for the executions of works are eligible material and equipment and conform to the Bidding Documents;

10.1.2. Documentary evidence established in accordance with ITB 11 that the bidder has been authorized to carry out the Construction works;

10.1.3. Documentary evidence established in accordance with ITB 11 that the bidder is eligible and/or qualified for the subject bidding process;

10.1.4. Form of Bid and Bid Prices completed in accordance with ITB 12 and 13;

10.1.5. Completed schedules as required, including priced Bill of Quantities in accordance with ITB 13.

10.1.6. Technical Proposal completed in all aspects in accordance with ITB-15.

10.1.7. Bid security or Bid Securing Declaration furnished in accordance with ITB 17;

10.1.8. Any other document required in the BDS.

10.2. In addition to the requirements, bids submitted by a JV shall include a copy of the Joint Venture Agreement entered into by all members. Alternatively, a letter of intent to execute a Joint Venture Agreement in the event of a successful bid shall be signed by all members and submitted with the bid, together with a copy of the proposed Agreement.

10.3. The bidder shall furnish, as part of its bid, all those documents establishing the eligibility in conformity to the terms and conditions specified in the bidding documents for all material, equipment and works which the bidder proposes to execute.

10.4. The documentary evidence of conformity of the material, equipment and works to the Bidding Documents may be in the form of literature, drawings, and data, and shall consist of:

10.4.1. a detailed description of the work methodology, approach, schedule and resources to be mobilized at site;

10.4.2. an item-by-item commentary on the Procuring agency/Employer's Technical Specifications demonstrating substantial responsiveness of the material, equipment and works to those specifications, or a statement of deviations and exceptions to the provisions of the Technical Specifications;

10.4.3. any other procurement specific documentation requirement as stated in the BDS.

10.5. The required documents and other accompanying documents must be in English. In case any other language than English is used the pertinent translation into English shall be attached to the original version.

11. Documents Establishing Eligibility and Qualification of the Bidder

11.1. The bidder shall furnish, as part of its bid, all those documents establishing the bidder's eligibility to participate in the bidding process and/or its qualification to perform the contract if its bid is accepted.

11.2. The documentary evidence of the bidder's eligibility to bid shall establish to the satisfaction of the Procuring agency/Employer that the bidder, at the time of submission of its bid, is from an eligible country as defined in Section-IV titled as "Eligible Countries".

11.3. The documentary evidence of the bidder's qualification to perform the contract if its bid is accepted shall establish to the satisfaction of Procuring agency/Employer that:

11.3.1. The bidder has the financial and technical capability necessary to perform the Contract, meets the qualification criteria specified in Section-V, Evaluation and Qualification Criteria and BDS.

11.3.2. In the case of a bidder not doing business within Pakistan, the bidder is or will be (if awarded the contract) represented by a local bidder (Joint Venture) in accordance with the PEC works bylaws, and in case of award of works such foreign firm is required to participate in the execution of works to carry out its obligations as prescribed in the Conditions of Contract and /or Technical Specifications.

11.3.3. That the bidder meets the qualification criteria listed in Section-V, Evaluation and Qualification Criteria and BDS.

12. Forms of Bid

12.1. The Bidder shall fill the Form of Bids furnished in the bidding documents. The Bids Form must be completed without any alterations to its format and no substitute shall be accepted.

13. Bid Prices

13.1. The bid prices quoted by the bidder in the Standard bid Forms, Bill of Quantities and in the Price Schedules shall conform to the requirements specified below or exclusively mentioned hereafter in the bidding documents.

13.2. The bidder shall fill in rates and prices for all items of the Works described in the Bill of Quantities. If a Price Schedule shows items listed but not priced, their prices shall be construed to be included in the prices of other items in the Bill of Quantities and will not be paid for separately by the Procuring agency/Employer.

13.3. Items not listed in the Price Schedule shall be assumed not to be included in the bid, and provided that the bid is still substantially responsive in their absence or due to their nominal nature, the corresponding average price of the respective item(s) of the remaining substantially responsive bidder(s) shall be construed to be the price of those missing item(s):

Provided that:

13.3.1. where there is only one (substantially) responsive bidder, or

13.3.2. where there is provision for alternate proposals and the respective items are not listed in the other bids,

The Procuring agency/Employer may fix the price of missing items in accordance with market survey, and the same shall be considered as final price.

13.4. The Bid price to be quoted in the Form of Bid in accordance with ITB 12 shall be the total price of the bid.

13.5. Unless otherwise specified in the BDS and the Contract, the rates and prices quoted by the bidder are subject to adjustment during the performance of the Contract in accordance with the provisions of the

Conditions of Contract.

13.6. If so specified in ITB 1.1, bids may be invited for individual lots (contracts) or for any combination of lots (packages).

13.7. Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and shall be rejected, pursuant to ITB 27, unless otherwise price adjustment is permissible under Conditions of the Contract.

13.8. All duties, taxes, and other levies payable by the Contractor under the Contract, or for any other cause, as of the date twenty-eight (28) days prior to the deadline for submission of bids, shall be included in the rates and prices and the total bid price submitted by the bidder.

14. Currencies of Bid and Payment

14.1. Prices shall be quoted in Pakistani Rupees unless otherwise specified in the BDS. Comparison of bids and tie of bid shall be treated in accordance with the Rule 30(2) of Public Procurement Rules, 2004.

15. Documents Comprising the Technical Proposal

15.1. The bidder shall furnish a Technical Proposal including a statement of work methods, equipment, personnel, schedule and any other information as stipulated in Section VII – Standard Bid Forms, in sufficient detail to demonstrate the adequacy of the bidder's proposal to meet the work requirements and the completion time.

16. Bid Validity Period

16.1. Bids shall remain valid for the period specified in the BDS after the bid submission deadline prescribed by the Procuring agency/Employer. A bid valid for a shorter period shall be rejected by the Procuring agency/Employer as non-responsive. The period of bid validity will be determined from the complementary bid securing instrument i.e. the expiry period of bid security or bid securing declaration as the case may be.

16.2. Under exceptional circumstances, prior to the expiration of the initial Bids/Bid validity period, the Procuring Agency may request the Bidders' consent to an extension of the period of validity of their Bids/Bid. Such request for extension of the period of bid validity shall be carried out in accordance with Rule 26 of the Public Procurement Rules, 2004.

17. Bid Security or Bid Securing Declaration

17.1. Pursuant to ITB 11.1 unless otherwise specified in the BDS, the bidder shall furnish as part of its bid, a Bid Security in accordance with Rule 25 of the Public Procurement Rules, 2004 in the amount and currency specified in the BDS or Bid Securing Declaration as specified in the BDS in the format provided in Section VII (Standard Bidding Forms).

In case Procuring agency/Employer is inviting bids in lots / packages, the bidder shall be required to submit his bid security against the respective lot/package for which he is submitting his bid.

Until the development of functionality of auto verification of financial instrument in EPADS, the scanned copy of bid security or bid securing declaration, as the case may be, shall be uploaded on E-PADS whereas the original instrument to be submitted to the procuring agency before closing of bid submission deadline,

17.2. The Bid Security shall be denominated in the local currency or in another freely convertible currency, and it shall be in the form specified in the **BDS** which shall be in any of the following:

17.2.1. A bank guarantee, an irrevocable letter of credit issued by a Scheduled bank in the form provided in the Bidding Documents or another form acceptable to the Procuring agency/Employer and valid for twenty-eight (28) days beyond the end of the validity of the Bid. This shall also apply if the period for Bid Validity is extended. In either case, the form must include the complete name of the bidder;

17.2.2. A cashier's or certified cheque; or

17.2.3. Another security as indicated in the **BDS**.

17.3. The Bid Security or Bid Securing Declaration shall be in accordance with the Form of the Bid Security or Bid Securing Declaration included in Section VII (Standard Bidding Forms) or another form approved by the Procuring agency/Employer prior to the bid submission.

17.4. The Bid Security shall be payable promptly upon written demand by the Procuring agency/Employer in case any of the conditions listed in ITB 17.9 are invoked.

17.5. Any bid not accompanied by a Bid Security or Bid Securing Declaration in accordance with ITB 17.1 or 17.3 shall be rejected by the Procuring agency/Employer and shall be declared as non-responsive bid, pursuant to ITB 27.

17.6. Unsuccessful bidders' Bid Security will be discharged or returned as promptly as possible, however in no case later than thirty (30) days after the expiration of the period of Bid Validity prescribed by the Procuring agency/Employer pursuant to ITB 16. The Procuring agency/Employer shall make no claim to the amount of the Bid Security, and shall promptly return the Bid Security document, after whichever of the following that occurs earliest:

17.6.1. The expiry of the Bid Security;

17.6.2. The entry into force of a procurement contract and the provision of a performance security (or guarantee), for the performance of the contract if such a security (or guarantee), is required by the Bidding documents;

17.6.3. The rejection by the Procuring agency/Employer of all Bids;

17.6.4. The withdrawal of the bid prior to the deadline for the submission of bids, unless the bidding documents stipulate that no such withdrawal is permitted.

17.7. The successful bidder's Bid Security will be discharged upon the bidder signing the contract pursuant to ITB 40, or furnishing the performance security (or guarantee), pursuant to ITB 41.

17.8. The Bid Security may be forfeited or the Bid Securing Declaration executed:

17.8.1. if a Bidder:

17.8.1.1. Withdraws its Bid during the period of Bid Validity as specified by the Procuring agency/Employer, and referred by the bidder on the Form of Bid except as provided for in ITB 16.2; or

17.8.2. In the case of a successful bidder, if the bidder fails:

17.8.2.1. to sign the contract in accordance with ITB 40; or

17.8.2.2. to furnish performance security (or guarantee) in accordance with ITB 41.

17.9. In case of Bid Security issued by the foreign bank is allowed by the Procuring agency/Employer, the same should be counter guaranteed by a corresponding bank in Pakistan. Furthermore, in case of joint venture, it should be in the name of Joint venture to ensure joint responsibility. In case the JV is not legally constituted at the time of bid submission, the bid security or bid securing declaration shall be in the names of all future members as named in the letter of bid.

18. Withdrawal of Bids

18.1. Before bid submission deadline, any bidder may withdraw, substitute, or modify its bid after it has been submitted by sending a written notice, duly signed by an authorized representative, and the corresponding must accompany the respective written notice.

19. Format and Signing of Bid

19.1. The Bidder shall prepare and submit Bids through EPADS with due diligence after carefully reading all the terms and condition before bid submission deadline.

D. SUBMISSION OF BIDS

20. Submission of Bids through EPADS v2.0

20.1. All bids shall be submitted through EPADS v2.0.

21. Deadline for Submission of Bids

21.1. All bids shall be received through **EPADS v2.0** not later than bid submission deadline as specified in the **BDS**.

21.2. The Procuring agency/Employer may, under exceptional circumstances and at its discretion, extend the deadline for the submission of bids, pursuant to Rule 27 of the Public Procurement Rules, 2004. Extension of Time for submission of bid, by amending the Bidding Documents in accordance with ITB 7, in which case all rights and obligations of the Procuring agency/Employer and bidders previously subject to the deadline will thereafter be subject to the new deadline.

22. Substitution and Modification of bids

22.1. A bidder may substitute or modify his bid after it has been submitted, provided that written notice of the substitution or modification of the bid, is received by the Procuring agency/Employer prior to the deadline for submission of bids.

22.2. Revised bid may be submitted after the substitution or modification made in the original bid in accordance with the provisions referred in **ITB 18**.

E. OPENING AND EVALUATION OF BIDS

23. Opening of Bids

23.1. The Procuring Agency will open bids in accordance with Rule 28 of the Public Procurement Rules, 2004 and as specified in the BDS.

24. Confidentiality

24.1. Information relating to the examination, clarification, evaluation and comparison of bids and recommendation of contract award shall not be disclosed to bidders or any other persons not officially concerned with such process until the time of the announcement of the respective evaluation report.

25. Clarification of Bids

25.1. Clarification of Bidding Documents shall be carried out in accordance with Rule 31 of the Public Procurement Rules, 2004.

25.2. The alteration or modification in the bid which in any case affect the following parameters will be considered as a change in the substance of a bid:

- 25.2.1. evaluation & qualification criteria;
- 25.2.2. required scope of work;
- 25.2.3. contract price;
- 25.2.4. all securities requirements;
- 25.2.5. tax requirements;
- 25.2.6. terms and conditions of bidding documents.
- 25.2.7. change in the ranking of the bidder

26. Preliminary Examination of Bids

26.1. Prior to the detailed evaluation of bids, the Procuring agency/Employer will determine whether each bid:

- 26.1.1. meets the eligibility criteria defined in **ITB 3** and **ITB 4**;
- 26.1.2. has been prepared as per the format and contents defined by the Procuring agency/Employer in the bidding documents;
- 26.1.3. has been properly signed;

26.1.4. is accompanied by the required securities; and

26.1.5. is substantially responsive to the requirements of the bidding documents.

The Procuring agency/Employer's determination of a bid's substantial responsiveness will be based on the contents of the bid itself.

26.2. A substantially responsive Bid is one which conforms to all the terms, conditions, and specifications of the Bidding Documents, without material deviation or reservation. A material deviation or reservation is one that: -

26.2.1. affects in any substantial way the scope, quality, or performance of the Works;

26.2.2. limits in any substantial way, inconsistent with the bidding documents, the Procuring agency/Employer's rights or the bidders' obligations under the Contract; or

26.2.3. if rectified, would affect unfairly the competitive position of other bidders presenting substantially responsive bids.

26.3. The Procuring agency/Employer will confirm that the documents and information specified under ITB 9, 10 and 11 have been provided in the bid. If any of these documents or information is missing, or is not provided in accordance with the Instructions to Bidders, the bid shall be rejected.

26.4. The Procuring agency/Employer may waive-off any minor informality, nonconformity, or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.

Explanation: A minor informality, non-conformity or irregularity is one that is merely a matter of form and not of substance. It also pertains to some immaterial defect in a Bid or variation of a bid from the exact requirements of the invitation that can be corrected or waived without being prejudicial to other bidders. The defect or variation is immaterial when the effect on quantity, quality, or delivery is negligible when contrasted with the total cost or scope of the works. The Procuring agency/Employer either shall give the bidder an opportunity to cure any deficiency resulting from a minor

informality or irregularity in a bid or waive the deficiency, whichever is advantageous to the Procuring agency/Employer. Examples of minor informalities or irregularities include failure of a bidder to –

26.4.1. Submit the number of copies of signed bids required by the invitation;

26.4.2. Furnish required information concerning the number of its employees;

26.4.3. the firm submitting a bid has formally adopted or authorized, before the date set for opening of bids, the execution of documents by typewritten, printed, or stamped signature and submits evidence of such authorization and the bid carries such a signature.

26.5. Provided that a Technical Bid is substantially responsive, the Procuring agency/Employer may request the bidder to submit the necessary information or documentation, within a reasonable period of time, to rectify nonmaterial nonconformities or omissions in the Technical Bid related to documentation requirements. Requesting information or documentation on such nonconformities shall not be related to any such aspect of the technical Proposal linked with the ranking of the bidders. Failure of the bidder to comply with the request may result in the rejection of its bid.

26.6. Provided that a Technical Bid is substantially responsive, the Procuring agency/Employer shall rectify quantifiable nonmaterial nonconformities or omissions related to the Financial Proposal. To this effect, the Bid Price shall be adjusted, for comparison purposes only, to reflect the price of the missing or nonconforming item or component.

26.7. If a bid is not substantially responsive, it will be rejected by the Procuring agency/Employer and may not subsequently be evaluated for complete technical responsiveness.

27. Examination of Terms and Conditions; Technical Evaluation

27.1. The Procuring agency/Employer shall examine the bid to confirm that all terms and conditions specified in the **GCC** and the **PCC** have been

accepted by the bidder without any material deviation or reservation.

For this purpose:

“Deviation” means departure from the requirements specified in the Bidding Document.

“Reservation” means setting of limiting conditions or withholding from complete acceptance of the requirements specified in the Bidding Document.

27.2. The Procuring agency/Employer shall evaluate the technical aspects of the bid submitted in accordance with ITB 30, to confirm that all requirements specified in Section VI – Works Requirement, Technical Specifications of the Bidding Documents have been met without material deviation or reservation.

27.3. If after the examination of the terms and conditions and the technical evaluation, the Procuring agency/Employer determines that the bid is not substantially responsive in accordance with ITB 27, it shall reject the bid.

28. Correction of Arithmetic Errors

28.1. Bids determined to be substantially responsive will be checked for any arithmetic errors. Errors will be corrected as follows: -

28.1.1. if there is a discrepancy between unit prices and the sub-total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the sub-total price shall be corrected, unless in the opinion of the Procuring agency/Employer there is an obvious misplacement of the decimal point in the unit price, in which the total price as quoted shall govern and the unit price shall be corrected;

28.1.2. if there is an error in a total corresponding to the addition or subtraction of sub-totals, the sub-totals shall prevail, and the total shall be corrected; and

28.1.3. where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.

28.1.4. Where there is discrepancy between grand total of price schedule and amount mentioned on the Form of Bid, the amount referred in Price Schedule shall be treated as correct subject to elimination of other errors.

28.2. The amount stated in the Bid will, be rectified by the Procuring agency/Employer in accordance with the above procedure for the correction of errors and, with, the concurrence of the bidder, shall be considered as binding upon the bidder. If the bidder does not accept the corrected amount, its bid shall be rejected after forfeiture of Bid Security or execution of the Bid Securing Declaration, as the case may be, in accordance with **ITB 41.3**.

29. Conversion to Single Currency

29.1. The unit rates and the prices shall be quoted by the bidder entirely in Pak rupees. A bidder expecting to incur expenditures in other currencies for inputs to the Works from outside the Procuring agency/Employer's country (referred to as the "Foreign Currency Requirements") shall indicate the same in the letter of bid-financial proposal. The proportion of the Bid Price (excluding Provisional Sums) needed by him for the payment of such Foreign Currency Requirements either (i) entirely in the currency of the Bidder's home country or, (ii) at the bidder's option, entirely in Pak rupees provided always that a bidder expecting to incur expenditures in a currency or currencies other than those stated in (i) and (ii) above for a portion of the foreign currency requirements, and wishing to be paid accordingly, shall indicate the respective portions in his bid. Comparison of bids quoted in different currencies and conversion of bids into a single currency shall be carried out in accordance with Rule 30(2) of the Public Procurement Rules, 2004.

30. Evaluation of Bids

30.1. The Procuring agency/Employer shall evaluate and compare only the bids determined to be substantially responsive, pursuant to **ITB 27**.

30.2. In evaluating the Technical Proposal of each Bid, the Procuring agency/Employer shall use the criteria and methodologies listed in the BDS

and in terms of works requirement. No other evaluation criteria or methodologies shall be permitted.

30.3. The Procuring agency/Employer's evaluation of a bid will take into account:

30.3.1. the bid price, excluding provisional sums and the provision, if any, for contingencies in the summary bill of quantities, but including day work items, where priced competitively;

30.3.2. converting the amount resulting from applying above, if relevant, to a single currency in accordance with ITB 29;

30.4. The estimated effect of the price adjustment provisions of the Conditions of Contract, applied over the period of execution of the Contract, shall not be taken into account in bid evaluation.

30.5. If these bidding documents allow bidders to quote separate prices for different lots, and the award to a single bidder of multiple lots, the methodology of evaluation to determine the lowest evaluated lot combinations in the Form of Bid, is specified in the **BDS**.

30.6. If the bid, which results in the Evaluated Bid Price (Successful Bid), is seriously unbalanced or front loaded in the opinion of the Employer, the Employer may require the Bidder to produce detailed price analyses for any or all items of the Bill of Quantities, to demonstrate the internal consistency of those prices with the construction methods and schedule proposed. After evaluation of the price analyses, taking into consideration the schedule of estimated Contract payments, the Employer may require that the amount of the performance security be increased at the expense of the Bidder to a level sufficient to protect the Employer against financial loss in the event of default of the successful Bidder under the Contract.

Explanation:

"Unbalanced" or "front-loaded" bids consist of deliberately submitting bids with artificially high prices or unit rates for the early stages of a construction project, offset by artificially low prices or unit rates for the later stages of the project, to improve the contractor's cash flow.

31. Domestic Preference

31.1. If the **BDS** so specifies, the Procuring agency/Employer will grant a margin of preference to the domestic contractor in line with the rules, regulations, regulatory guides or instructions issued by the Authority from time to time.

32. Determination of Successful Bid

32.1. The Procuring agency/Employer shall compare the evaluated bids in accordance with the predefined bidding procedure, of all substantially responsive bids to determine the Successful bidder.

33. Qualification of Bidder

33.1. The Procuring agency/Employer shall determine to its satisfaction whether the bidder is substantially responsive and whose bid is declared as Successful bid either continues to meet (if prequalification applies) or meets (if post-qualification applies) the qualifying criteria specified in Evaluation and Qualification Criteria.

Note: In case of international bidding, the parameters for incorporation or licensing within Pakistan may be fulfilled as part of post qualification.

33.2. The determination shall be based upon an examination of the documentary evidence of the bidder's qualifications submitted by the bidder, pursuant to **ITB 11**.

33.3. Prior to contract award, the Procuring agency/Employer will verify that the successful bidder (including each member of a JV) is not blacklisted/debarred. The Procuring agency/Employer will conduct the same verification for each sub-contractor proposed by the successful bidder.

34. Sub-Contractors

34.1. The bidder shall provide details regarding any specialized sub-contractor to the Procuring agency/Employer. In case change of sub-contractors, the bidder shall promptly notify the Procuring agency/Employer and obtain approval for replacement of sub-contractors.

34.2. Bidders may propose sub-contracting up to the percentage of total value of contracts or the volume of works as specified in the **BDS**.

35. **Abnormally Low Financial Bid**

35.1. A procuring Agency may reject abnormally low bids. The decision of the Procuring agency/Employer to reject a bid and reasons for the decision shall be recorded in the procurement proceedings and promptly communicated to the bidder concerned. Moreover, the Procuring agency/Employer shall not incur any liability solely by rejecting abnormally bid

Guidance for Procuring agency/Employer:

An abnormally low bid means, in the light of the Procuring agency/Employer's estimate and of all the bids submitted, the bid appears to be abnormally low by not providing a margin for normal levels of profit. In order to identify the Abnormally Low Bid (ALB) following approaches can be considered to minimize the scope of subjectivity:

35.1.1. Comparing the bid price with the cost estimate;

35.1.2. Comparing the bid price with the bids offered by other bidders submitting substantially responsive bids; and

35.1.3. Comparing the bid price with prices paid in similar contracts in the recent past either government- or development partner-funded.

35.2. The Procuring agency/Employer will determine to its satisfaction whether the bidder that is selected as having submitted the successful bid is qualified to perform the contract satisfactorily, in accordance with the criteria listed in **ITB 11**

35.3. The determination will take into account the bidder's financial and technical capabilities. It will be based upon an examination of the documentary evidence of the bidder's qualifications submitted by the bidder, pursuant to **ITB 11**, as well as such other information as the Procuring agency/Employer deems necessary and appropriate. Factors not included in these bidding documents shall not be used in the evaluation of the bidders' qualifications.

35.4. Procuring agency/Employer may seek “Certificate for Independent Price Determination” from the bidder and the results of reference checks may be used in determining award of contract.

Explanation: The Certificate shall be furnished by the bidder. The bidder shall certify that the price is determined keeping in view of all the essential aspects such as raw material, its processing, value addition, optimization of resources due to economy of scale, transportation, insurance and margin of profit etc.

35.5. An affirmative determination will be a prerequisite for award of the contract to the bidder. A negative determination will result in rejection of the bidder’s bid, in which event the Procuring agency/Employer will proceed to the next ranked bidder to make a similar determination of that bidder’s capabilities to perform satisfactorily.

F. AWARD OF CONTRACT

36. **Criteria of Award**

36.1. Subject to **ITB 36 and 37**, the Procuring agency/Employer will award the Contract to the bidder whose bid has been determined to be substantially responsive to the bidding documents and who has been declared as Successful Bidder, provided that such bidder has been determined to be:

36.1.1. eligible in accordance with the provisions of **ITB 3**;

36.1.2. is determined to be qualified to perform the Contract satisfactorily;
and

36.1.3. Successful negotiations have been concluded, if any.

37. **Negotiations**

37.1. The Committee of the Procuring agency/Employer may negotiate with the Most Advantageous Bidder relating to the following areas:

37.1.1. a minor alteration to the technical (drawings, design technical specifications) details of the statement of works;

37.1.2. Methodology, work plan, staffing in view to streamline the work;

37.1.3. a minor amendment to the Particular conditions of Contract;

37.1.4. finalizing payment arrangements;

37.1.5. clarifying details that were not apparent or could not be finalized at the time of Bidding;

37.2. Where negotiation fails to result into an agreement, the Procuring agency/Employer may invite the next ranked bidder for negotiations. Where negotiations are commenced with the next ranked bidder, the Procuring agency/Employer shall not reopen earlier negotiations.

38. Procuring agency's Right to reject All Bids

38.1. The procuring agency has the right to reject all bids in accordance with Rule 33 of the Public Procurement Rules, 2004. However, the Authority (i.e. **PPRA**) may call from the Procuring agency/Employer the justification of those grounds.

39. Notification of Award

39.1. The procuring agency shall announce and publish the evaluation result in accordance with Rule 35 of the Public Procurement Rules, 2004.

39.2. Where no complaints have been lodged, the bidder whose bid has been accepted will be notified of the award by the Procuring agency/Employer prior to expiration of the bid validity period through EPADS. However, the Procuring agency/Employer shall not award any procurement contract at least for five (05) days after the announcement of final evaluation report. The notification letter (herein after and in the condition of the contract and contract form called "Letter of Acceptance" will specify the sum that the Procuring agency/Employer will pay the successful bidder in consideration for the execution and completion of the

works as prescribed by the Contract (hereinafter and in the Contract called the "Contract Price).

39.3. The notification of award will constitute the formation of the Contract, subject to the bidder furnishing the Performance Security (or guarantee) in accordance with **ITB 41** and signing of the contract in accordance with **ITB 40**.

39.4. Upon the successful bidder's furnishing of the performance security (or guarantee) pursuant to **ITB 41**, the Procuring agency/Employer will promptly notify each unsuccessful bidder, the name of the successful bidder and the Contract amount and will discharge the Bid Security or Bid Securing Declaration of the bidder(s) pursuant to **ITB 17**.

40. Signing of Contract

40.1. Promptly after notification of award, Procuring agency/Employer shall send the successful bidder the draft agreement, incorporating all terms and conditions as agreed by the parties to the contract.

40.2. Immediately after the Redressal of grievance by the **GRC**, and after fulfillment of all conditions precedent of the Contract Form, the successful bidder and the Procuring agency/Employer shall sign the contract.

40.3. Where no formal signing of a contract is required, work order issued to the bidder shall be construed to be the contract.

41. Performance Security (or Guarantee)

41.1. After the receipt of the Letter of Acceptance, the successful bidder, within the specified time, shall deliver to the Procuring agency/Employer a Performance Guarantee in the amount and in the form stipulated in the BDS and PCC, denominated in the type and proportions of currencies in the Letter of Acceptance and in accordance with the Conditions of Contract.

41.2. If the Performance Guarantee is provided by the successful bidder and it shall be in the form specified in the BDS which shall be in any of the following:

41.2.1. certified cheque, cashier's or manager's cheque, or bank draft;

41.2.2. irrevocable letter of credit issued by a scheduled bank of Pakistan or in the case of an irrevocable letter of credit issued by a foreign bank, the letter shall be confirmed or authenticated by a scheduled bank of Pakistan;

41.2.3. bank guarantee confirmed by a reputable local bank or, in the case of a successful foreign bidder, bonded by a foreign bank; or

41.2.4. surety bond callable upon demand issued by any reputable surety or insurance company.

Any Performance Guarantee submitted shall be enforceable in Pakistan.

41.3. Failure of the Most Advantageous Bidder to comply with the requirement of **ITB 40** shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security or declare blacklisted (in case bid securing declaration is submitted) in which event the Procuring agency/Employer may make the award to the next most advantageous bidder or reinitiate the procurement process afresh (as a case may be).

42. **Advance Payment**

42.1. Advance payment will be provided to the bidder in percentage and in the manner as agreed by the both parties in terms of Conditions of the Contract.

42.2. The Procuring agency/Employer will provide an advance payment as stipulated in the Conditions of Contract, subject to a maximum amount, as stated and/or Conditions of the Contract. The advance payment request shall be accompanied by an advance payment security (guarantee) in the form provided in Section X. For the purpose of receiving the advance payment, the bidder shall make and estimate of, and include in its bid, the expenses that will relate to the purchase of equipment, machinery, materials, and on the engagement of labor during the first month beginning with the date of the Procuring agency/Employer's "**Notice to Commence**" as specified in the **PCC**.

43. General Performance of the Bidders

43.1. The Procuring agency/Employer reserves the right to obtain information regarding performance of the bidders on their previously awarded contracts / works. The Procuring agency/Employer may seek information / report from the previous employer for consideration. However, the Procuring agency/Employer shall incorporate such parameters in the evaluation criteria and accordingly decide the fate of the bid submitted.

44. Corrupt & Fraudulent Practices

44.1. Procuring agencies (including beneficiaries of Government funded projects and procurement) as well as Bidders/Suppliers/Contractors under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts, and will avoid to engage in any corrupt and fraudulent practices.

G. GRIEVANCE REDRESSAL & COMPLAINT REVIEW MECHANISM

45. Grievance Redressal

45.1. Grievance Redressal shall be carried out in accordance with Rule 48 of the Public Procurement Rules, 2004 i.e. Redressal of grievances by the procuring agency and "Redressal of Grievances Regulations 2021".

H. MECHANISM OF BLACKLISTING

46. Mechanism of Blacklisting

46.1. The Procuring agency/Employer shall proceed Blacklisting of Bidders/Contractors in accordance with Rule 19 of the Public Procurement Rules, 2004 i.e. Blacklisting and "Blacklisting and Debarment of Bidders or Contractors Regulations 2024.



Bid Data Sheet

Bids Data Sheet (BDS)

The following specific data for the procurement of Goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

BDS Clause Number	ITB Number	Amendments of, and Supplements to, Clauses in the Instruction to Bidders
A. Introduction		
1	1.1	Name of Procuring Agency:Islamabad Club (Islamabad Club) The subject of procurement is:RENOVATION OF PAN ASIAN RESTAURANT AT ISLAMABAD CLUB Expected commencement date: Saturday, October 31, 2026
2.	2.1	Financial year for the operations of the Procuring Agency:2026-27 Name and identification number of the Contract: P103066
3.	3.1	JV/Consortium or Association Allowed: Yes Number of JV/Consortium Members: 2
B. Bidding Documents		

4.	6.2 & 6.4	The Bidders may seek clarifications through EPADS v2.0: Clarification Date: Friday, September 4, 2026 Pre-Bid Meeting: Monday, September 7, 2026 11:00 AM Venue: Main Murree Road, Kashmir Road
5.	7.2	Any addendum, in case issued, shall be published on Islamabad Club (Islamabad Club) website and on EPADS v2.0.
C. Preparation of Bids		
6.	8.1	List of documents required along with the bid: No
7.	9.1	The qualification criteria to establish the supply / production capability of the bidder. <i>see Eligibility Criteria</i>
8.	11.2	Works and Their related documents: <i>See section Required Scope of Work</i>
9.	11.1	Price schedule will be provided according to the format defined and acquired. <i>see section price schedule.</i>
10.	11.4	Specifications: <i>see section of specifications.</i>
11.	11.5 & 13.5	The price shall be Fixed. The bid price shall be adjusted in accordance with Appendix provided – Formula for Price Adjustment.

12.	14.1	Currency of the Bids shall be : PKR
13.	16.1	The Bids/Bid Validity period shall be: 120 Days
14.	17.1	The amount of Bid Security shall be as defined in Bid Security Section for items and lots given in BDS 6
15.	17.2	The Bid Security shall be in the form of: Pay Order
16.	15.1	Alternative Bids to the requirements of the bidding documents willnot be permitted.
D. Submission of Bids		
17.	18.1 & 21.1	Bid shall be submitted online on EPADS v2.0 whereas hard copy of the bid security should be submitted to the following; Main Murree Road, Kashmir Road, Islamabad Capital Territory Bids that are not submitted on EPADS v2.0 shall be disqualified. The deadline for Bids submission is: Thursday, September 17, 2026 11:00 AM
E. Opening and Evaluation of Bids		

18.	24.1	The Bids opening shall take place on EPADS v2.0. Day : Thursday Date: September 17, 2026 Time : 11:30 AM
19.	30.2	Selection technique adopted will be: Quality and Cost Based Selection (QCBS) <i>see Evaluation Criteria</i>
F. Award of Contract		
20.	41.1 & 41.2	The Performance guarantee shall: 5.00%. The Performance Guarantee shall be acceptable in the form of: Pay Order
21.	45.1	Arbitrator shall be appointed by mutual consent of the both parties.
G. Review of Procurement Decisions		
22.	37	Grievance against this procurement shall be submitted online on EPADS v2.0.

Eligibility Criteria

Bidder's Type	Required Registration
Individual / Individual Consultant	FBR (NTN)
Sole Proprietorship	FBR (GSTN)
Partnership Firm	PEC
Company (Private Limited)	
Company (Public Limited)	
Company (Holding Company)	
Company (Limited by Guarantee)	
State Owned Enterprise (Private Limited)	
State Owned Enterprise (Public Limited)	

Evaluation Criteria

Quality and Cost Based Selection (QCBS)

Weightage

Technical Evaluation %	Financial Evaluation %
100	0
Technical Marks	100
Passing Marks	70
Technical Evaluation	
Technical Evaluation (Qualitative)(Doc Required)	100

Jobs/Lots

Jobs Without Lots :

Job	Delivery Schedule	Quantity	Bid Security
RENOVATION OF PAN ASIAN RESTAURANT AT ISLAMABAD CLUB	Address: Main Murree Road, Kashmir Road, Islamabad Capital Territory Schedule: 75 Days Quantity: 1/Qty	1/Qty	480000 PKR

Related Services :

No



Work Specifications and Market Rates

Jobs Without Lots :

Job: RENOVATION OF PAN ASIAN RESTAURANT AT ISLAMABAD CLUB

Specifications / Requirements:

Sr. No	Ref. No.	Description	Unit	Qty	Rate	In words	Amount
1	1	RENOVATION OF PAN ASIAN RESTAURANT AT ISLAMABAD CLUB (FOR DETAILS PLEASE FIND THE ATTACHED ANNEXURE)	%Sft	1	12000000	12 Million	12000000
						GRAND TOTAL:	Rs12,000,000.00

Scope of Work

PLEASE FIND THE ANNEXURE



Price Schedule

For Individual Jobs

#	Job Title	Quantity	Unit Price (PKR)	Total Price (PKR)	Delivery Location	Delivery Period / Year	Country of Origin
1							
2							

For Lots

#	Lot Title	Total Lot Price (PKR)	Country of Origin
1	[Lot 1 Title]		





General Conditions of Contract

A. General

1. Definitions

1.1. Unless the context otherwise requires, the following terms whenever used in this Contract shall have the same meaning and shall be interpreted as indicated

1.1.1. “Applicable Law” means the laws and any other instruments having the force of law in the Government’s Country, or in such other country as may be specified in the Special Conditions of the Contract (SC), as they may be issued and in force from time to time;

1.1.2. “The Contract” means an agreement enforceable by law;

1.1.3. “The Contract Price” means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations;

1.1.4. “The Services” means the work to be performed by the Contractor pursuant to this Contract and as prescribed in the Specifications and Schedule of Activities included in the Contractor’s Bid;

1.1.5. “Ancillary Services” means those services ancillary to the provision of Services, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Contractor covered under the Contract;

1.1.6. “GCC” means the General Conditions of Contract contained in this section;

1.1.7. “SCC” means the Special Conditions of Contract by which the GCC may be amended or supplemented;

1.1.8. “Day” means calendar day unless indicated otherwise;

1.1.9. “Effective Date” means the date on which this Contract comes into force and effect;

1.1.10. “The Contractor” means the individual or corporate body whose Bids to provide the Services has been accepted by the Procuring Agency;

1.1.11. “The Project Site,” where applicable, means the place or places named in Bid Data Sheet and technical Specifications;

1.1.12. “Government” means the Government of Pakistan;

1.1.13. “Local Currency” means the currency of Pakistan;

1.1.14. “In Writing” means communicated in written form with proof of receipt;

1.1.15. “Completion Date” means the date of completion of the Services by the Contractor as certified by the Procuring Agency;

1.1.16. “Foreign Currency” means any currency other than the currency of the country of the Procuring Agency;

1.1.17. "Party" means the Procuring Agency or the Contractor, as the case may be, and "Parties" means both of them;

1.1.18. "Service" means any object of procurement other than goods or works;

1.1.19. "Subcontractor" means any entity to which the Bidder subcontracts any part of the Services.

2. Applicable Law

2.1. The contract shall be governed and interpreted in accordance with the laws of Pakistan, unless otherwise specified in SCC.

3. Language

3.1. The Contract as well as all correspondence and documents relating to the Contract exchanged between the Contractor and the Procuring Agency, shall be written in the **English language** unless otherwise stated in the SCC. Supporting documents and printed literature that are part of the Contract may be in another language provided these are accompanied by an accurate translation of the relevant passages in English, in which case, for purposes of interpretation of the Contract, this translation shall govern.

4. Notices

4.1. Any notice, request, or consent made pursuant to this Contract shall be in writing and shall be deemed to have been made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent by registered mail, telex, telegram, or facsimile to such Party at the address specified in the SCC.

5. Location

5.1. The Services shall be performed at such locations as the Procuring Agency may approve and as specified in SCC.

5.2. A {DOCUMENTS}

6. Authorized Representatives / Authority of Member in charge

6.1. Any action required or permitted to be taken, and any document required or permitted to be executed, under this Contract by the Procuring Agency or the Contractor may be taken or executed by the officials specified in the SCC.

B. Commencement, Completion, Modification, and Termination of Contract

7. Effectiveness of Contract

7.1. This Contract shall come into effect on the date the Contract is signed by both parties and such other later date as may be stated in the SCC.

8. Commencement of Services

8.1. The Contractor shall confirm availability of Key Experts and begin carrying out the Services not later than the number of days after the Effective Date specified in the SCC.

9. Program schedule

9.1. Before commencement of the Services, the Contractor shall submit to the Procuring Agency for approval a Program showing the general methods, arrangements, order and timing for all activities. The Services shall be carried out in accordance with the approved Program as updated.

10. Starting Date/Expiration Date

10.1. The Contractor shall start carrying out the Services Five (05) days after the date the Contract becomes effective, or at such other date as may be specified in the SCC.

10.2. Unless terminated earlier pursuant to Clause **GCC 14** hereof, this Contract shall expire at the end of such time period after the Effective Date as specified in the SCC.

11. Entire Agreement

11.1. This Contract contains all covenants, stipulations and provisions agreed by the Parties. No agent or representative of either Party has authority to make, and the Parties shall not be bound by or be liable for, any statement, representation, promise or agreement not set forth herein.

12. Modification

12.1. Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties. However, each Party shall give due consideration to any modification(s) or variation(s) made by the other Party.

12.2. In cases of any modification(s) or variation(s), the prior written consent of the Procuring Agency is required.

13. Force Majeure

13.1. Definition

For the purposes of this Contract, "Force Majeure" means an event which is beyond the reasonable control of a Contractor and which makes a Contractor's performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances.

13.2. No Breach of Contract

The failure of a Party to fulfill any of its obligations under the contract shall not be considered to be a breach of, or default under, this Contract in so far as such inability arises from an event of Force Majeure, provided that the Party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative

measures in order to carry out the terms and conditions of this Contract, and (b) has informed the other Party as soon as possible about the occurrence of such an event.

13.3. Extension of Time

Any period within which a Contractor shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

13.4. Payments

During the period of their inability to perform the Services as a result of an event of Force Majeure, the Contractor shall be entitled to continue to be paid under the terms of this Contract, as well as to be reimbursed for additional costs reasonably and necessarily incurred by them during such period for the purposes of the Services and in reactivating the Service after the end of such period.

14. Termination

14.1. By the Procuring Agency

The Procuring Agency may terminate this Contract in case of the occurrence of any of the events specified in paragraphs (a) through (e) of this Clause. In such an occurrence the Procuring Agency shall give at least thirty (30) calendar days' written notice of termination to the Contractor in case of the events referred to in (a) through (d); at least sixty (60) calendar days' written notice in case of the event referred to in (e);

14.1.1. If the Contractor fails to remedy a failure in the performance of its obligations hereunder, as specified in a notice of suspension;

14.1.2. If the Contractor becomes (or, if the Contractor consists of more than one entity, if any of its members becomes) insolvent or bankrupt or enter into any agreements with their creditors for relief of debt or take advantage of any law for the benefit of debtors or go into liquidation or receivership whether compulsory or voluntary;

14.1.3. If the Contractor fails to comply with any final decision reached as a result of arbitration proceedings;

14.1.4. If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the Services for a period of not less than sixty (60) calendar days;

14.1.5. If the Procuring Agency, in its sole discretion and for any reason whatsoever, decides to terminate this Contract;

14.2. By the Contractor

The Contractor may terminate this Contract, by not less than thirty (30) calendar days' written notice to the Procuring Agency, in case of the occurrence of any of the events specified in paragraphs (a) through (d) of this Clause.

14.2.1. If the Procuring Agency fails to pay any money due to the Contractor pursuant to this Contract and not subject to dispute within forty-five (45) calendar days after receiving written notice from the Contractor that such payment is overdue;

14.2.2. If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the Services for a period of not less than sixty (60) calendar days;

14.2.3. If the Procuring Agency fails to comply with any final decision reached as a result of arbitration;

14.2.4. If the Procuring Agency is in material breach of its obligations pursuant to this Contract and has not remedied the same within forty-five (45) days (or such longer period as the Bidder may have subsequently approved in writing) following the receipt by the Procuring Agency of the Contractor's notice specifying such breach.

C. Obligations of the Contractor

15. General

15.1. Standard of Performance

15.1.1. The Contractor shall perform the Services and carry out the Services with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Contractor shall always act, in respect of any matter relating to this Contract or to the Services, as a faithful adviser to the Procuring Agency, and shall at all times support and safeguard the Procuring Agency's legitimate interests in any dealings with the third parties;

15.1.2. The Contractor shall employ and provide such qualified and experienced Experts and Sub-Contractors as are required to carry out the Services.

15.2. Law Applicable to Services

The Contractor shall perform the Services in accordance with the Contract and in accordance with the Law of Pakistan and shall take all practicable steps to ensure that any of its Experts and Sub-Bidders, comply with the Applicable Law.

16. Conflict of Interests

16.1. Contractor Not to Benefit from Commissions and Discounts

The remuneration of the Contractor shall constitute the Contractor's sole remuneration in connection with this Contract or the Services, and the Contractor shall not accept for their own benefit any trade commission, discount, or similar payment in connection with activities pursuant to this Contract or to the Services or in the discharge of their obligations under the Contract, and the Contractor shall use their best efforts to ensure that the Personnel, any Subcontractors, and agents of either of them similarly shall not receive any such additional remuneration.

16.2. Contractor and Affiliates Not to be Otherwise Interested in Project

The Contractor agree that, during the term of this Contract and after its termination, the Contractor and its affiliates, as well as any Subcontractor and any of its affiliates, shall be disqualified from providing Services (other than the Services and any continuation thereof) for any project resulting from or closely related to the Services.

16.3. Prohibition of Conflicting Activities

Neither the Bidder nor its Subcontractors nor the Personnel shall engage, either directly or indirectly, in any of the following activities:

16.3.1. during the term of this Contract, any business or professional activities in the Government's country which would conflict with the activities assigned to them under this Contract;

16.3.2. during the term of this Contract, neither the Contractor nor their Subcontractors shall hire public employees in active duty or on any type of leave, to perform any activity under this Contract;

16.3.3. after the termination of this Contract, such other activities as may be specified in the SCC.

17. Insurance to be Taken Out by the Contractor

17.1. The Contractor(a) shall take out and maintain, and shall cause any Subcontractors to take out and maintain, at its (or the Sub-contractors', as the case may be) own cost but on terms and conditions approved by the Procuring Agency, insurance against the risks, and for the coverage, as shall be specified in the SCC; and (b) at the Procuring Agency's request, shall provide evidence to the Procuring Agency showing that such insurance has been taken out and maintained and that the current premiums have been paid.

18. Contractor's Actions Requiring Procuring Agency's Prior Approval

18.1. The Contractor shall obtain the Procuring Agency's prior approval in writing before taking any of the following actions:

18.1.1. appointing such members of the Personnel not provided by the Contractor;

18.1.2. changing the Program of activities; and

18.1.3. any other action that may be specified in the SCC.

19. Reporting Obligations

19.1. The Contractor shall submit to the Procuring Agency the reports and documents in the numbers, and within the periods as prescribed by the Procuring Agency.

20. Liquidated Damages

20.1. Payments of Liquidated Damages

The Contractor shall pay liquidated damages to the Procuring Agency at the rate per day stated in the SCC for each day that the Completion Date is later than the Intended Completion Date. The total amount of liquidated damages shall not exceed the amount defined in the SCC. The Procuring Agency may deduct liquidated damages from payments due to the Contractor. Payment of liquidated damages shall not affect the Contractor's liabilities.

20.2. Correction for Over-payment

If the Intended Completion Date is extended after liquidated damages have been paid, the Procuring Agency shall correct any overpayment of liquidated damages by the Contractor by adjusting the next payment certificate. The

Contractor shall be paid interest on the overpayment, calculated from the date of payment to the date of repayment, at the rates specified in SCC.

20.3. Lack of performance penalty

If the Contractor has not corrected a Defect within the time specified in the Procuring Agency's notice, a penalty for Lack of performance will be paid by the Contractor. The amount to be paid will be calculated as a percentage of the cost of having the Defect corrected, assessed as specified in the Contractor

21. Performance Guarantee

21.1. Within the time stipulated in the acceptance letter from the Procuring Agency, the successful Bidder shall furnish the Performance Guarantee in shape and amount **specified in SCC.**

21.2. The proceeds of the Performance Guarantee shall be payable to the Procuring agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

21.3. The Performance Guarantee shall be denominated in the currency of the Contract, or in a freely convertible currency acceptable to the Procuring agency and shall be in the acceptable form as specified in SCC.

21.4. The Performance Guarantee will be discharged by the Procuring agency and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless otherwise **specified in SCC.**

22. Sustainable Procurement

22.1. The Contractor shall conform to the sustainable procurement contractual provisions, if and as specified in the SCC.

D. Contractor's Personnel

23. Description of Personnel

23.1. The titles, agreed job descriptions, minimum qualifications, and estimated periods of engagement in the carrying out of the Services of the Contractor's Key Personnel. The Key Personnel listed by title as well as by name are hereby approved by the Procuring Agency.

24. Removal and / or Replacement of Personnel

24.1. Except as the Procuring Agency may otherwise agree, no changes shall be made in the Key Personnel. If, for any reason beyond the reasonable control of the Contractor, it becomes necessary to replace any of the Key Personnel, the Contractor shall provide as a replacement a person of equivalent or better qualifications.

24.2. If the Procuring Agency finds that any of the Personnel have (i) committed serious misconduct or have been charged with having committed a criminal action, or (ii) have reasonable cause to be dissatisfied with the performance of any of the Personnel, then the Contractor shall, at the Procuring Agency's written request specifying the grounds thereof, provide as a replacement a person with qualifications and experience acceptable to the Procuring Agency.

24.3. The Contractor shall have no claim for additional costs arising out of or incidental to any removal and/or replacement of Personnel.

E. Obligations of the Procuring Agency

25. Change in the Applicable Law

25.1. If, after the date of this Contract, there is any change in the Applicable Law with respect to taxes and duties which increases or decreases the cost of the Services rendered by the Contractor, then the remuneration and reimbursable expenses otherwise payable to the Contractor under this Contract shall be increased or decreased accordingly by agreement between the Parties, and corresponding adjustments shall be made to the amounts referred in the SCC.

26. Services and Facilities

26.1. The Procuring Agency shall make available to the Contractor and the Experts, for the purposes of the Services and free of any charge, the services, facilities and property described in the Terms of Reference, at the times and in the manner specified in the Terms of Reference.

26.2. In case that such services, facilities and property shall not be made available to the Contractor, the Parties shall agree on (i) any time extension that it may be appropriate to grant to the Contractor for the performance of the Services, (ii) the manner in which the Contractor shall procure any such services, facilities and property from other sources, and (iii) the additional payments, if any, to be made to the Contractor as a result thereof.

F. Payments to the Contractor

27. Contract Price

27.1. The price payable shall be in Pakistani Rupees unless otherwise specified in the SCC.

28. Terms and Conditions of Payment

28.1. Payments will be made to the Contractor according to the payment schedule stated in the SCC and as per actual invoice submitted by the Contractor.

28.2. Unless otherwise stated in the SCC, the advance payment shall be made against the provision by the Contractor of a bank guarantee for the same amount, and shall be valid for the period stated in the SCC. Any other payment shall be made after the conditions listed in the SCC for such payment have been met, and the Contractor have submitted an invoice to the Procuring Agency specifying the amount due.

29. Quality Control Identifying Defects

29.1. The principle and modalities of Inspection of the Services by the Procuring Agency shall be as indicated in the SCC. The Procuring Agency shall check the Contractor's performance and notify him of any Defects that are

found. Such checking shall not affect the Contractor's responsibilities. The Procuring Agency may instruct the Contractor to search for a Defect and to uncover and test any service that the Procuring Agency considers may have a Defect. Defect Liability Period is as defined in the SCC.

29.2. A {INSPECTION}

30. Correction of Defects, and Lack of Performance Penalty

30.1. The Procuring Agency shall give notice to the contractor of any Defects before the end of the Contract. The Defects liability period shall be extended for as long as Defects remain to be corrected.

30.2. Every time notice a Defect is given; the contractor shall correct the notified Defect within the length of time specified by the Procuring Agency's notice.

30.3. If the contractor has not corrected a Defect within the time specified in the Procuring Agency's notice, the Procuring Agency will assess the cost of having the Defect corrected, the contractor will pay this amount, and a Penalty for Lack of Performance.

31. Settlement of Disputes Amicable Settlement

31.1. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or its interpretation.

32. Dispute Settlement

32.1. Arbitration

If any dispute of any kind whatsoever shall arise between the procuring agency and the contractor in connection with or arising out of the Contract, including without prejudice to the generality of the foregoing, any question regarding its existence, validity or termination, or the execution of the contract, the parties shall seek to resolve any such dispute or difference by mutual consultation. If the parties fail to resolve such a dispute or difference even after negotiations or mediation, then the dispute shall be referred within fourteen (14) days in writing by either party to the Arbitrator, with a copy to the other party.

Any dispute in respect of which a notice of intention to commence arbitration has been given, in accordance with **GCC sub-clause 32.1**, shall be finally settled by arbitration. Arbitration may be commenced prior to or after completion of the Contract. Arbitration proceedings shall be conducted in accordance with Arbitration Act 1940. Notwithstanding any reference to arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless otherwise agreed. The Procuring Agency shall continue to pay the Contractor any undisputed amounts due under the Contract during the resolution of any dispute.



Special Conditions of Contract

SECTION VIII. SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

Number of GC Clause

Amendments of, and Supplements to, Clauses in the General Conditions of Contract

Number of GC Clause 1

Definitions

The Procuring Agency is: Islamabad Club (Islamabad Club), Procurement Head Main Murree Road, Kashmir Road, Islamabad Capital Territory

The Supplier is:

The title of the subject procurement is: RENOVATION OF PAN ASIAN RESTAURANT AT ISLAMABAD CLUB

Number of GC Clause 2

Applicable/Governing Law:

The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan

Number of GC Clause 3

Language:

The language of the Contract, all correspondence and communications to be given, and all other documentation to be prepared and supplied under the Contract shall be in **English**.

Number of GC Clause 4

Notices:

The addresses for the notices are:

Procuring Agency:

Islamabad Club (Islamabad Club), Procurement Head
Main Murree Road, Kashmir Road, Islamabad Capital Territory
+92-301-856-3560
arslan.javed@islamabadclub.org.pk

Contractor/ Bidder:

[Name, address and telephone number]

The Contractor/ Bidder's Representative(s)

[Name, address, telephone number and e-mail address]

Number of GC Clause 6.1

The Authorized Representatives are:

For the Procuring Agency:

Islamabad Club (Islamabad Club), Procurement Head
Main Murree Road, Kashmir Road, Islamabad Capital Territory
+92-301-856-3560
arслан.javed@islamabadclub.org.pk

For the Bidder:

Name:

Designation:

Address:

Number of GC Clause 7

Effectiveness of the contract

The Contractor/Bidder shall be effective within days from the date of signature of the Contract by both parties

Number of GC Clause 8

Commencement of Contract:

The Contractor/Bidder shall provide Non-Consultancy Services from the effective date of contract.

Number of GC Clause 10.2

Expiration of Contract:

The time period shall be

Number of GC Clause 14

Termination

In the event of termination of the contract due to any reason as already defined in the General Conditions of Contract, the Bidder shall be responsible for providing to the Authority the Goods till the time of alternate arrangements.

Number of GC Clause 16

Conflict of Interest:

The Procuring Agency reserves the right to determine on a case-by-case basis whether the Bidder should be disqualified from providing goods or services due to a conflict of a nature described in Clause GCC 17.

Number of GC Clause 20

Liquidated Damages

If the Bidder fails to provide services as required under the contract or in case of any data loss/data breach or any incident compromising the data security or other such failures related to any services, the Bidder shall pay to the Procuring Agency as Liquidated Damages at a rate of **0.10% to 10.00%** of the Contract value, in accordance with the extent of performance failure & the cost of investigating such incidents as judged by the Authority.

Number of GC Clause 21

Performance Guarantee:

The amount of performance guarantee shall be **5.00%** of the contract price in acceptable form of **Pay Order**

Number of GC Clause 27

Currency of Payment:

All the payment to be released to the contractor/Bidder shall be in Pakistani Rupees.

Number of GC Clause 28

Payment terms:

Payment will be made to the Bidder against the procured Goods and services according to the actual invoice or running bills submitted by the Bidder against the services provided within the time given in the conditions of the contract.

Number of GC Clause 29

Identifying Defects:

The Authority reserves the right at any time to inspect the premises of the provider to inspect the goods and monitor the goods being provided.

Inspections & Tests Requirements

For being Brand New, bearing relevant reference numbers of the equipment (Certificate from supplier)

For Physical Fitness having No Damages (Certificate from supplier)

For the Country of Origin as quoted by the Supplier (Certificate from manufacturer)

For conformance to specifications and performance parameters, through Prior to delivery inspection (Inspection Report by Procurement Committee / Inspection Team)

For successful operation at site after complete installation, testing and commissioning of the equipment (Installation, Testing and Commissioning Report by Procurement Committee / Inspection Team)

Delivery & Documents

Copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;

Original and two copies of the usual transport document (for example, a negotiable bill of lading, a non-negotiable sea waybill, an inland waterway document, an air waybill, a railway consignment note, a road consignment note, or a multimodal transport document) which the buyer may require to take the goods;

Copies of the packing list identifying contents of each package;

Insurance Certificate;

Manufacturer's or Supplier's Valid Warranty Certificate;

Inspection Certificate issued by the Nominated Inspection Agency (if any), and the Supplier's Factory Inspection Report;

Certificate of Origin.

The above documents would be required even if the equipment has already been imported and is available with the supplier ex-stock

Number of GC Clause 31

Following is the guidance for Dispute Resolution

- i. If any dispute of any kind whatsoever shall arise between the Authority and the Bidder in connection with or arising out of the Contract... (full clause unchanged)
- ii. At future of negotiation the dispute shall be resolved through mediation...
- iii. At failure of mediation, arbitration under Arbitration Act 1940...
- iv. Cost sharing equally...
- v. Proceedings may commence before/after completion...

Notwithstanding any reference to the arbitration herein, the parties shall continue to perform their respective obligations under the Contract.

Rules of procedure for arbitration proceedings:

Any dispute between the Authority and a Bidder shall be referred to arbitration under the laws of Pakistan including Arbitration Act 1940.

Place of Arbitration and Award:

The arbitration shall be conducted in English language and place shall be Islamabad. The award shall be final and binding.



Bid Securing Declaration

Form 9: Bid Securing Declaration

Date: *[insert date (as day, month and year)]*

Bid No.: **P103066**

To: **Islamabad Club (Islamabad Club), Procurement Head Main Murree Road, Kashmir Road, Islamabad Capital Territory**

We, the undersigned, declare that:

We understand that, according to your conditions, Bids must be supported by a Bid Securing Declaration.

We accept that we will be blacklisted and henceforth cross debarred for participating in respective category of public procurement proceedings for a period of (not more than) six months, if fail to abide with a bid securing declaration, however without indulging in corrupt and fraudulent practices, if we are in breach of our obligation(s) under the Bid conditions, because we:

1. have withdrawn or modified our Bid during the period of Bid Validity specified in the Form of Bid;
2. Disagreement to arithmetical correction made to the Bid price; or
3. having been notified of the acceptance of our Bid by the Procuring Agency during the period of Bid Validity, (i) failure to sign the contract if required by Procuring Agency to do so or (ii) fail or refuse to furnish the Performance Security or to comply with any other condition precedent to signing the contract specified in the Bidding Documents.

We understand this Bid Securing Declaration shall expire if we are not the successful

Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) twenty-eight (28) days after the expiration of our Bid.



Contract Form

SECTION IX: CONTRACT FORMS

THIS AGREEMENT made the ____ day of _____ 20____ between **Islamabad Club (Islamabad Club), Procurement Head Main Murree Road, Kashmir Road, Islamabad Capital Territory**

(hereinafter called “the Procuring Agency”) of the one part and [name of Bidder] of [city and country of Bidder] (hereinafter called “the Bidder”) of the other part:

WHEREAS the Procuring Agency invited Bids for provision of goods, viz., **RENOVATION OF PAN ASIAN RESTAURANT AT ISLAMABAD CLUB (P103066)** and has accepted a Bids by the Bidder for the provision of Goods in the sum of [contract price in words and figures] (hereinafter called “the Contract Price”).

NOW THIS CONTRACT WITNESSETH AS FOLLOWS:

1. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Contract, In the event of any ambiguity or conflict between the Contract Documents listed below, the order of precedence shall be the order in which the Contract Documents are listed below:-

1. This form of Contract;
2. the Form of Bids and the Price Schedule submitted by the Bidder;
3. the Schedule of Requirements;
4. the Technical Specifications;
5. the Special Conditions of Contract;
6. the General Conditions of the Contract;
7. the Procuring Agency’s Letter of Acceptance; and
8. [add here: any other documents]

3. In consideration of the payments to be made by the Procuring Agency to the Bidder as hereinafter mentioned, the Bidder hereby covenants with the Procuring Agency to provide the Goods related services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The Procuring Agency hereby covenants to pay the Bidder in consideration of the provision of Goods and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Contract to be executed in accordance with their respective laws the day and year first above written.

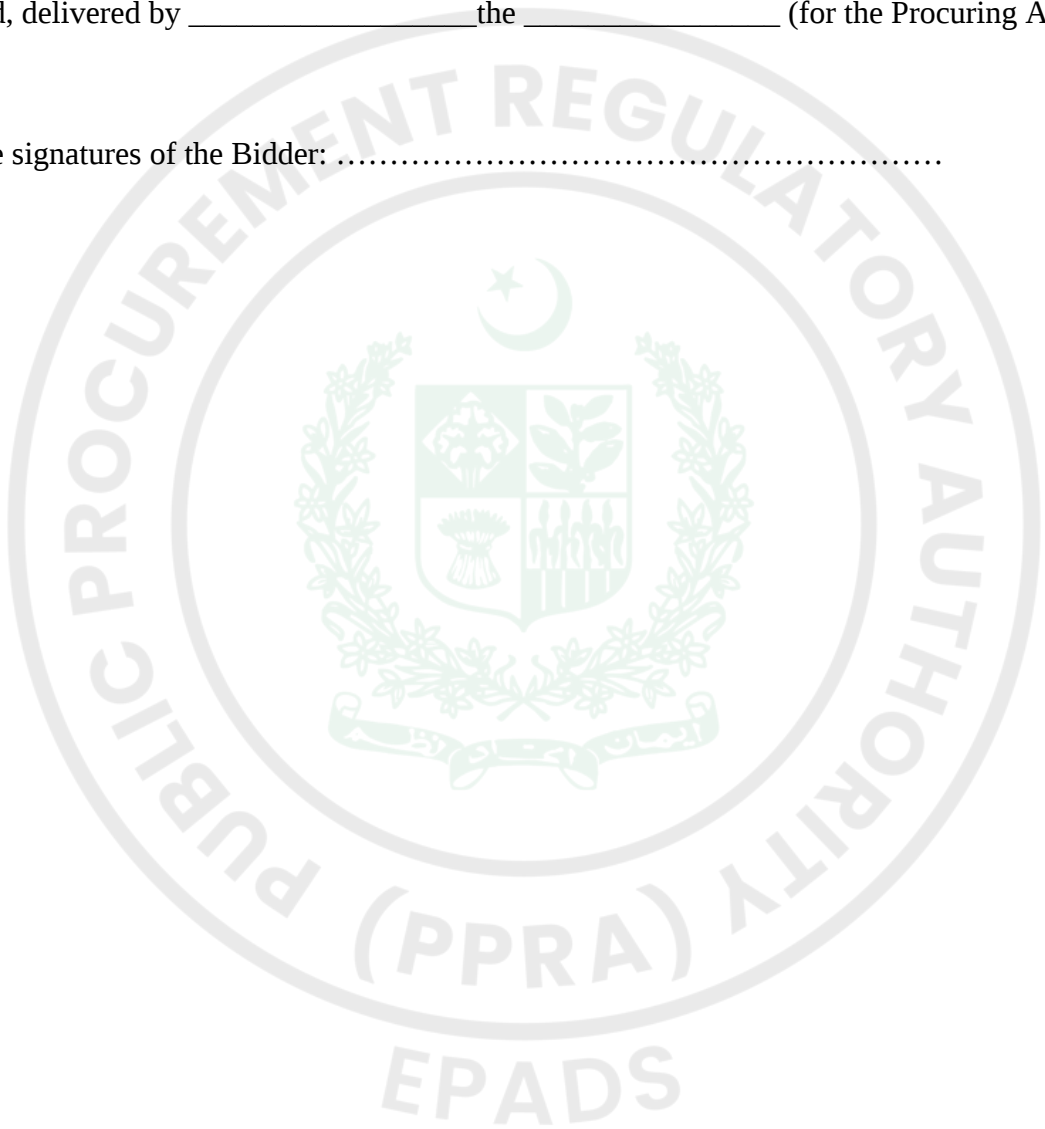
Signed, sealed, delivered by _____ the _____ (for the Procuring Agency)

Witness to the signatures of the Procuring Agency:

.....

Signed, sealed, delivered by _____ the _____ (for the Procuring Agency)

Witness to the signatures of the Bidder:





Integrity Pact

Integrity Pact

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN CONTRACTS WORTH RS.10.00 MILLION OR MORE

Contract

Number: Contract

Value: Contract Title:

Dated:

[Name of Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing [Name of Supplier] represents and warrants that it has fully declared the brokerage, commission, fee etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultations fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[Name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representative or warranty.

[Name of Supplier] accepts full responsibility and strict liability for making and false declaration, not making full disclosure, misrepresenting fact or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [Name of Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.



Performance Guarantee Form

Performance Guarantee Form

To: **Islamabad Club (Islamabad Club), Procurement Head Main Murree Road, Kashmir Road, Islamabad Capital Territory**

WHEREAS *[name of Bidder]* (hereinafter called “the Bidder”) has undertaken, in pursuance of Contract No. *[reference number of the contract]* dated *[insert date]* for provision of Goods(hereinafter called “the Contract”).

AND WHEREAS it has been stipulated by you in the said Contract that the Bidder shall furnish you with a Bank Guarantee by a reputable bank for the sum specified therein as security for compliance with the Bidder’s performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Bidders guarantee:

THEREFORE, WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Bidder, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Bidder to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the: *[insert date]*

Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[date]





Annexure

Complete Tender Document

Technical Submission (Vendor)

See Form Under Additional Forms and Documents: **Complete Tender Document** (page number: 75)

BILL OF QUANTITIES

Financial Submission (Vendor)

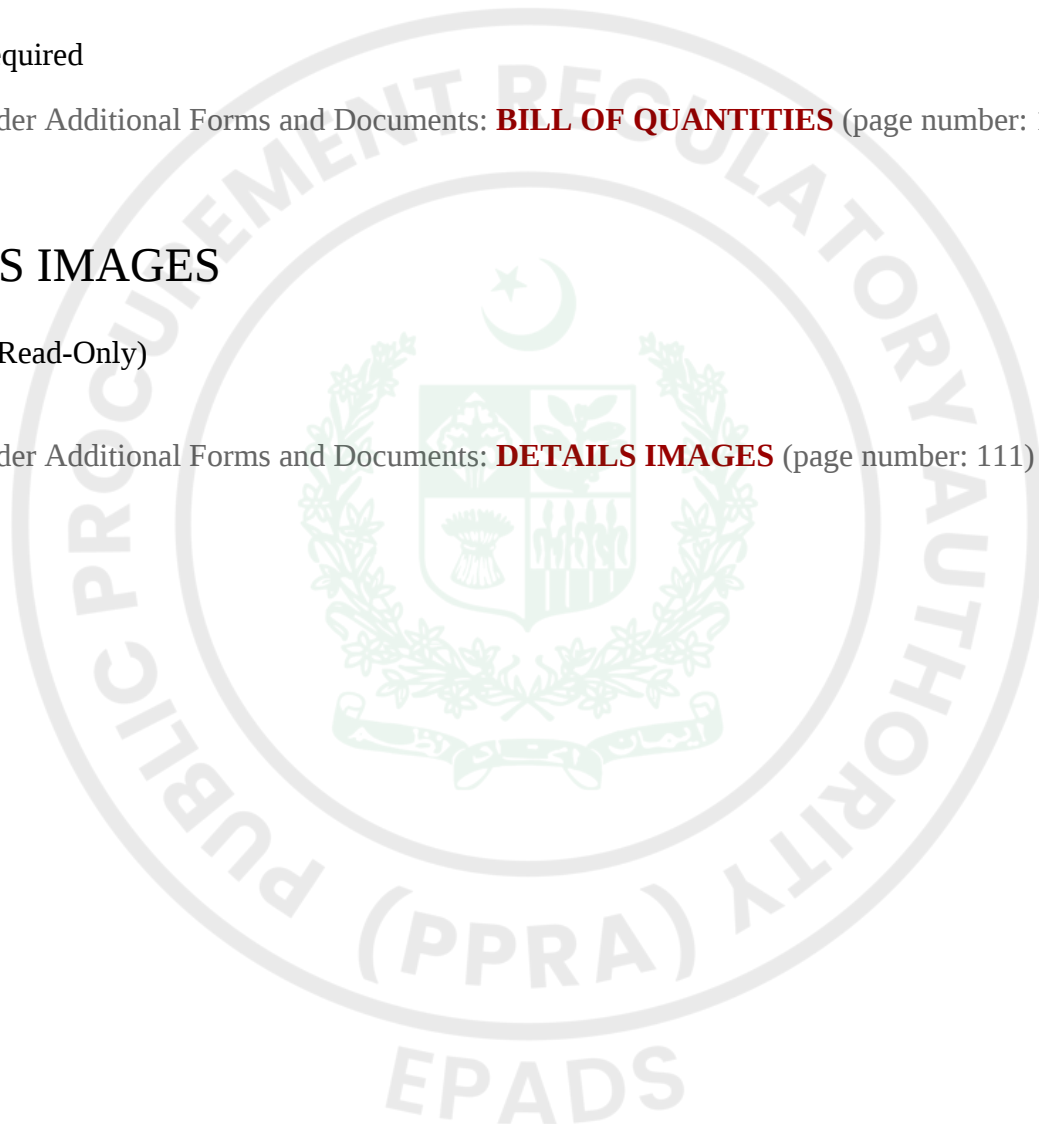
Document Required

See Form Under Additional Forms and Documents: **BILL OF QUANTITIES** (page number: 107)

DETAILS IMAGES

Information (Read-Only)

See Form Under Additional Forms and Documents: **DETAILS IMAGES** (page number: 111)





Procurement Forms

Past Construction Experiences

completed projects in last 5 years

For each project: Work Order, **(3 No. Completed projects and 1 No. Project in hand.) Completion Certificates for completed projects must be Attached**

See Form Under Additional Forms and Documents: **Past Construction Experiences** (page number: 120)

Past Experience and Completed Contracts

Similar completed projects in last 5 years

For each project: Work Order, **(3 No. Completed projects and 1 No. Project in hand.) Completion Certificates for completed projects must be Attached**, brief description

See Form Under Additional Forms and Documents: **Past Experience and Completed Contracts** (page number: 126)

Historical Contract Non-Performance, and Pending Litigation and Litigation History

IF YES PLEASE PROVIDE DETAILS

IF NO COMMENTS N/A

See Form Under Additional Forms and Documents: **Historical Contract Non-Performance, and Pending Litigation and Litigation History** (page number: 127)

Current Contracts and Their Progress

Ongoing similar projects

For each project: Contract Agreement, Client's progress confirmation letter, latest payment certificate.

See Form Under Additional Forms and Documents: **Current Contracts and Their Progress** (page number: 129)

Average Annual Turnover

AVERAGE ANNUAL TURNOVER (CUMULATIVE, LAST 3 YEARS)

Audited Financial Statements (Balance Sheet & P&L) for last 3 years

RS 100 Millions or above 10 Marks

RS 80 MILLION -99.9 MILLION 07 MARKS

RS 40 MILLION - 79.9 MILLION 05 MARKS

BELOW 40 MILLION 03 MARKS

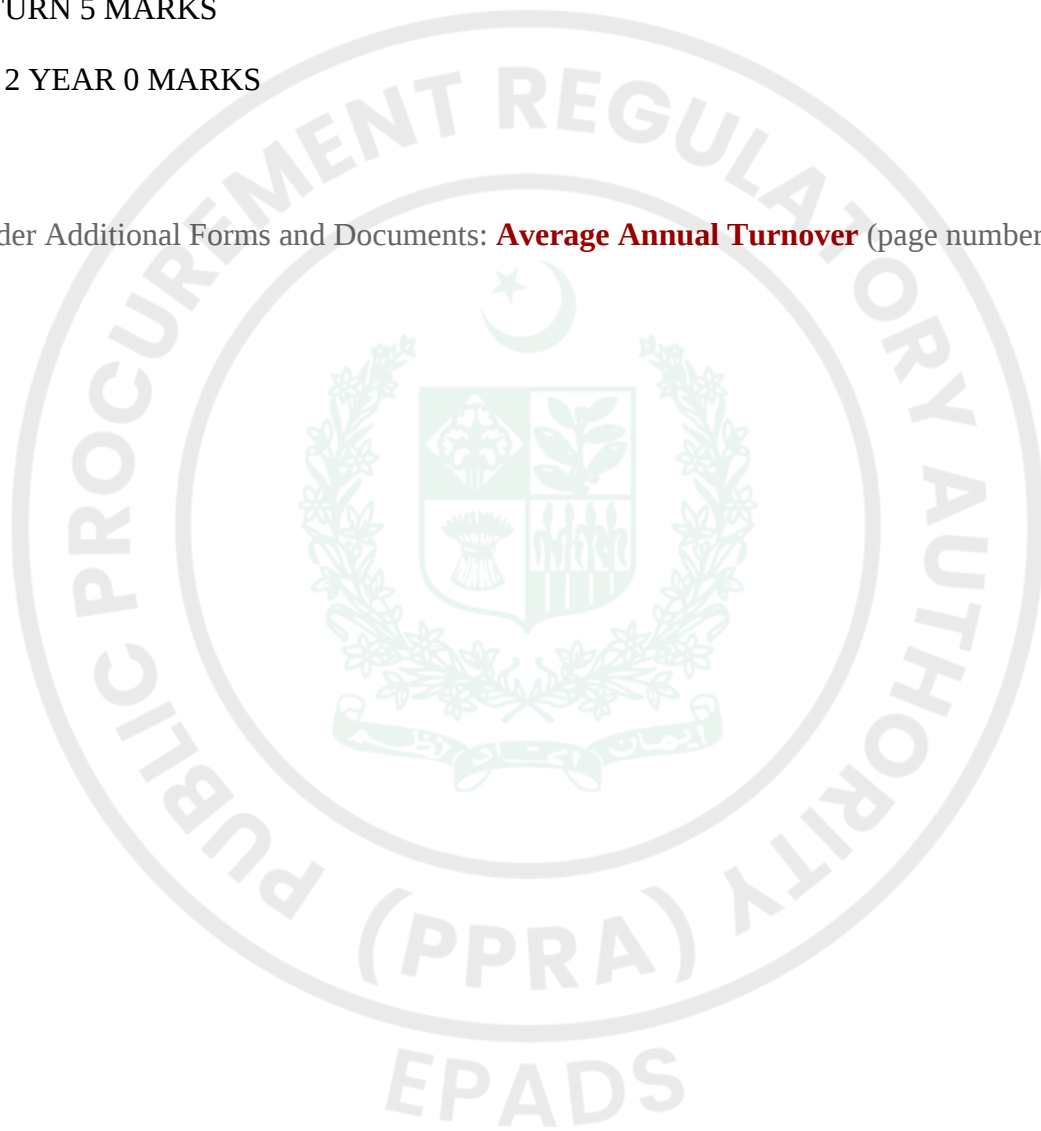
Average income tax paid (last 3 years) – proportionate marks (Max 10)

3 YEARS RETURN 10 MARKS

2 YEAR RETURN 5 MARKS

LESS THAN 2 YEAR 0 MARKS

See Form Under Additional Forms and Documents: **Average Annual Turnover** (page number: 130)







Additional Forms and Documents

BIDDING DOCUMENTS

(Single Stage Two Envelope Procedure)



PROJECT: RENOVATION OF PAN ASIAN RESTAURANT AT ISLAMABAD CLUB.

PROCURING AGENCY: ISLAMABAD CLUB

Procurement Department

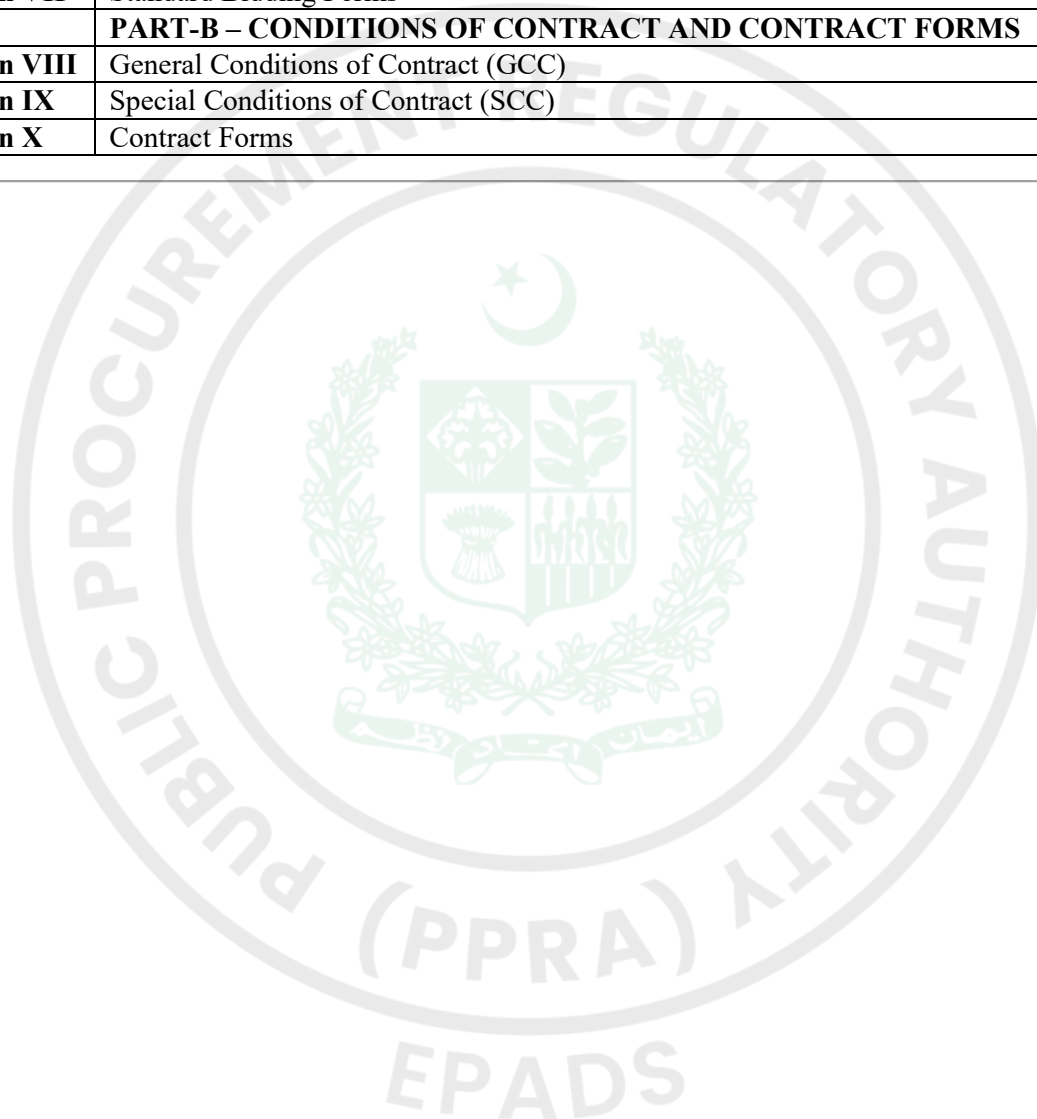
Islamabad Club, Murree Road, Islamabad.

Phone: (+92) (51) 9046000, Ext. 301/176/167

Email: info@islamabadclub.org.pk, arslan.javed@islamabadclub.org.pk

TABLE OF CONTENTS

Section	Title
	PART-A – BIDDING PROCEDURE & REQUIREMENTS
Section I	Invitation for Bids (IFB)
Section II	Instructions to Bidders (ITB)
Section III	Bid Data Sheet (BDS)
Section IV	Eligible Countries
Section V	Evaluation and Qualification Criteria
Section VI	Works Requirements, Technical Specifications, Drawings, and Bill of Quantities (BOQ)
Section VII	Standard Bidding Forms
	PART-B – CONDITIONS OF CONTRACT AND CONTRACT FORMS
Section VIII	General Conditions of Contract (GCC)
Section IX	Special Conditions of Contract (SCC)
Section X	Contract Forms



SECTION II: INSTRUCTIONS TO BIDDERS (ITB)

A. INTRODUCTION

1. Scope of Bid (ITB 1.1)

The Procuring Agency, as indicated in the Bid Data Sheet (BDS), invites Bids for the execution of Works as specified in the BDS and **Section VI - Works Requirements**. The name, identification, and number of lots (contracts) of this National Competitive Bidding process are specified in the BDS.

2. Source of Funds (ITB 2.1)

The source of funds is as referred to in the Bid Data Sheet.

3. Eligible Bidders (ITB 3)

1. A bidder may be a natural person, company or firm, or any combination of them with a formal existing agreement in the form of a joint venture or consortium. In the case of a joint venture or consortium, all members shall be jointly and severally liable for the execution of the Contract. The joint venture or consortium shall nominate a Lead Member as specified in the BDS.
2. The invitation for bids is open to all prospective bidders subject to any provisions of incorporation or licensing by the respective national incorporating agency or statutory body.
3. A Bidder shall not have a conflict of interest. All Bidders found to have a conflict of interest shall be disqualified.
4. Bidders shall provide to the Procuring Agency evidence of their eligibility, proof of compliance with the necessary legal requirements to carry out the contract effectively.

4. Eligible Material and Equipment (ITB 4)

1. All the material and equipment to be mobilized under the contract shall have their origin in eligible source countries as defined in **Section IV - Eligible Countries**.
2. For purposes of this Clause, "origin" means the place where the material, equipment is produced, manufactured, or processed.
3. The nationality of the bidder shall not determine the origin of the material and equipment.

5. One Bid per Bidder (ITB 5)

A bidder shall submit only one bid, in the same bidding process, either individually as a bidder or as a member in a joint venture or any similar arrangement. No bidder can be a sub-contractor while submitting a bid individually or as a member of a joint venture in the same bidding process.

6. Cost of Bidding (ITB 6.1)

The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Procuring Agency shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

B. BIDDING DOCUMENTS

7. Contents of Bidding Documents (ITB 7)

1. The scope of Works, bidding procedures, and terms and conditions of the contract are prescribed in the bidding documents. In addition to the Invitation for Bids, the bidding documents include:

- **Section I** - Invitation for Bids
- **Section II** - Instructions to Bidders (ITBs)
- **Section III** - Bid Data Sheet (BDS)
- **Section IV** - Eligible Countries
- **Section V** - Evaluation and Qualification Criteria
- **Section VI** - Works Requirements, Technical Specifications & Bill of Quantities
- **Section VII** - Standard Bidding Forms
- **Section VIII** - General Conditions of Contract (GCC)
- **Section IX** - Special Conditions of Contract (SCC)
- **Section X** - Contract Forms

2. The bidder is expected to examine all instructions, forms, specifications, terms and conditions prescribed in the bidding documents. Failure to furnish all the information required in the bidding documents will be at the bidder's risk and may result in the rejection of its bid.

8. Clarification of Bidding Document, Pre-bid Meeting (ITB 8)

1. A prospective bidder requiring any clarification of the bidding document may notify the Procuring Agency in writing or in electronic form at the address indicated in the **BDS**.
2. The Procuring Agency will respond to any request for clarification, provided that such request is received not later than three (03) days prior to the deadline for the submission of Bids.
3. If indicated in the **BDS**, a pre-bid meeting may be held. Non-attendance at the pre-bid meeting will not be a cause for disqualification of a bidder.
4. The bidder is advised to visit and examine the Site of Works and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the bid.

9. Amendment of Bidding Documents (ITB 9)

1. Before the deadline for submission of bids, the Procuring Agency may modify the bidding documents by issuing addenda.
2. Any addendum issued shall be part of the bidding documents and shall be communicated in a timely manner through the EPADS system.
3. To give prospective bidders reasonable time to take an addendum into account, the Procuring Agency may extend the deadline for the submission of bids.

C. PREPARATION OF BIDS

10. Language of Bid (ITB 10.1)

The bid prepared by the bidder, as well as all correspondence and documents relating to the bid, shall be written in the language specified in the **BDS**. Supporting documents and printed literature furnished by the bidder may be in another language provided they are accompanied by an accurate translation.

11. Documents Comprising the Bid (ITB 11)

1. The bid prepared by the bidder shall constitute the following components:
 - a) Documentary evidence established in accordance with **ITB 12** that the bidder is eligible and/or qualified.
 - b) Technical Proposal completed in all aspects in accordance with **ITB 17**.
 - c) Form of Bid and Bid Prices completed in accordance with **ITB 14 and 15**.
 - d) Completed schedules, including priced Bill of Quantities.

e) Bid security furnished in accordance with **ITB 19**.

f) Any other document required in the **BDS**.

2. In addition to the requirements, bids submitted by a JV shall include a copy of the Joint Venture Agreement or a letter of intent to execute such an agreement.

12. Documents Establishing Eligibility and Qualification of the Bidder (ITB 12)

1. The bidder shall furnish, as part of its bid, all documents establishing the bidder's eligibility to participate and its qualification to perform the contract if its bid is accepted.
2. The documentary evidence shall establish to the satisfaction of the Procuring Agency that the bidder meets the qualification criteria specified in **Section V - Evaluation and Qualification Criteria**.

13. Letter of Bid and Schedules (ITB 13)

The Letter of Bid and Schedules, including the Bill of Quantities, shall be prepared using the relevant forms furnished in **Section VII - Standard Bidding Forms**. The forms must be completed without any alterations to the text.

14. Letter of Bid (ITB 14)

The bidder shall fill the Letter of Bid (Technical and Financial) furnished in the bidding documents.

15. Bid Prices (ITB 15)

1. The bidder shall fill in rates and prices for all items of the Works described in the Bill of Quantities. Items not priced shall be deemed covered by other rates and prices.
2. The Bid price to be quoted in the Form of Bid shall be the total price of the bid.
3. Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the **BDS**.
4. All duties, taxes, and other levies payable by the Contractor under the Contract shall be included in the rates and prices and the total bid price submitted by the bidder.

16. Currencies of Bid and Payment (ITB 16)

The currency(ies) of the bid and the currency(ies) of payments shall be as specified in the **BDS**.

17. Documents Comprising the Technical Proposal (ITB 17)

The bidder shall furnish a Technical Proposal including a statement of work methods, equipment, personnel, schedule and any other information as stipulated in **Section VII - Standard Bidding Forms**, in sufficient detail to demonstrate the adequacy of the bidder's proposal to meet the work requirements and the completion time.

18. Bid Validity Period (ITB 18)

1. Bids shall remain valid for the period specified in the **BDS** after the bid submission deadline. A bid valid for a shorter period shall be rejected by the Procuring Agency as non-responsive.
2. Under exceptional circumstances, the Procuring Agency may request the bidders' consent to an extension of the period of validity. The request and the bidders' responses shall be made in writing. A bidder may refuse the request without forfeiting its bid security.

19. Bid Security (ITB 19)

1. The bidder shall furnish, as part of its bid, a Bid Security in the amount and currency specified in the **BDS**.
2. The Bid Security is required to protect the Procuring Agency against the risk of Bidder's conduct before award of the contract.
3. The Bid Security shall be in the form specified in the **BDS**.
4. Any bid not accompanied by a conforming Bid Security shall be rejected by the Procuring Agency as non-responsive.
5. Unsuccessful bidders' Bid Security will be discharged or returned as promptly as possible, but no later than 30 days after the expiration of the period of Bid Validity.
6. The successful bidder's Bid Security will be discharged upon the bidder signing the contract and furnishing the performance security.
7. The Bid Security may be forfeited if a bidder withdraws its bid during the Bid Validity period or if the successful bidder fails to sign the contract or furnish the required performance security.

20. Alternative Bids by Bidders (ITB 20)

Alternatives will not be considered unless specifically allowed for in the **BDS**. If so allowed, bidders wishing to offer technical alternatives must also submit a bid that complies with the requirements of the bidding documents.

21. Withdrawal of Bids (ITB 21)

Before the bid submission deadline, any bidder may withdraw, substitute, or modify its bid by sending a written notice through EPADS.

22. Format and Signing of Bid (ITB 22)

The bidder shall prepare the documents as required by the electronic system. All forms, declarations, and sheets must be duly filled, signed, and stamped by an authorized representative. Digital signatures as per PPRA/EPADS requirements are acceptable.

D. SUBMISSION OF BIDS

23. Sealing and Marking of Bids (ITB 23)

1. For this **Single Stage Two Envelope Procedure**, the Bid shall comprise two envelopes submitted simultaneously, as follows:
 - a) **Envelope-1 (Technical Proposal)**: Shall contain all technical, eligibility, and qualification documents. Financial prices **MUST NOT** appear in any document within this envelope.
 - b) **Envelope-2 (Financial Proposal)**: Shall contain only the completed commercial and financial documents, namely: priced BOQ, Form of Bid, and Price Summary.
2. The envelopes must be clearly labeled as "**TECHNICAL PROPOSAL - ENVELOPE 1**" and "**FINANCIAL PROPOSAL - ENVELOPE 2**" within the EPADS system.

3. Inclusion of financial information in Envelope-1 or technical documents in Envelope-2 may lead to disqualification.

24. Deadline for Submission of Bids (ITB 24.1)

Bids shall be submitted through EPADS no later than the date and time specified in the **BDS**.

25. Late Bids (ITB 25.1)

The EPADS system shall not accept any bids that arrive after the deadline for submission of bids.

26. Substitution and Modification of bids (ITB 26)

A bidder may substitute or modify its bid after it has been submitted, provided that the substitution or modification is received by the Procuring Agency through EPADS prior to the deadline for submission of bids.

E. OPENING AND EVALUATION OF BIDS

27. Opening of Bids (ITB 27)

1. The Procuring Agency will open bids electronically via EPADS, in the presence of bidders' representatives who choose to attend virtually, on the date and at the time specified in the **BDS**.
2. **Technical Bids (Envelope-1)** will be opened first. The name of the bidder and the presence or absence of required documents will be announced.
3. **Financial Bids (Envelope-2)** will remain unopened and will be held in custody by the EPADS system until the specified time of their opening.
4. After the announcement of the technical evaluation report, the Procuring Agency will publicly open the financial proposals of the technically qualified bidders only, at a date, time, and place to be notified later. The financial proposals of technically non-responsive bidders will be returned unopened.

28. Confidentiality (ITB 28)

Information relating to the examination, evaluation and comparison of bids and recommendation of contract award shall not be disclosed to bidders or any other persons not officially concerned with such process until the time of the announcement of the respective evaluation report.

29. Clarification of Bids (ITB 29)

To assist in the examination, evaluation and comparison of bids, the Procuring Agency may ask any bidder for a clarification of its bid. No change in the prices or substance of the bid shall be sought, offered, or permitted.

30. Preliminary Examination of Bids (ITB 30)

1. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether each bid meets the eligibility criteria, has been properly signed, is accompanied by the required securities, and is substantially responsive to the requirements of the bidding documents.
2. A substantially responsive Bid is one which conforms to all the terms, conditions, and specifications of the Bidding Documents, without material deviation or reservation.

3. The Procuring Agency may waive any minor informality, nonconformity, or irregularity in a bid which does not constitute a material deviation.
4. If a bid is not substantially responsive, it will be rejected and may not subsequently be made responsive by correction or withdrawal of the non-conformity.

31. Examination of Terms and Conditions; Technical Evaluation (ITB 31)

The Procuring Agency shall evaluate the technical aspects of the bid to confirm that all requirements specified in the Technical Specifications have been met without material deviation or reservation.

32. Correction of Arithmetic Errors (ITB 32)

1. Bids determined to be substantially responsive will be checked for any arithmetic errors. Errors will be corrected as follows:
 - a) if there is a discrepancy between unit price and the line total, the unit price shall prevail, and the line total shall be corrected.
 - b) if there is an error in a total, the sub-totals shall prevail, and the grand total shall be corrected.
 - c) if there is a discrepancy between the amounts in figures and in words, the amount in words will govern.
2. The amount stated in the Bid will be rectified accordingly. If the bidder does not accept the corrected amount, its bid shall be rejected and the Bid Security may be forfeited.

33. Conversion to Single Currency (ITB 33)

For the purposes of comparison of bids quoted in different currencies, the price shall be converted into a single currency specified in the **BDS** using the exchange rate prevailing on the date of opening of financial bids, as notified by the State Bank of Pakistan.

34. Evaluation of Bids (ITB 34)

1. The Procuring Agency shall evaluate and compare only the bids determined to be substantially responsive.
2. The evaluation of the Technical Proposal shall be carried out using the criteria and methodologies listed in the **BDS** and **Section V - Evaluation and Qualification Criteria**.
3. The Procuring Agency's evaluation of a bid will take into account the bid price, after correction of arithmetic errors.

35. Domestic Preference (ITB 35)

If the **BDS** so specifies, the Procuring Agency will grant a margin of preference to the domestic contractor in line with the rules, regulations issued by the Authority.

36. Determination of Most Advantageous Bid (ITB 36)

The Procuring Agency shall compare the evaluated bids of all substantially responsive bids to determine the Most Advantageous bidder as per the criteria in the **BDS**.

37. Qualification of Bidder (ITB 37)

The Procuring Agency shall determine whether the bidder whose bid is declared as the most advantageous bid meets the qualifying criteria specified in **Section V - Evaluation and Qualification Criteria**.

38. Sub-Contractors (ITB 38)

The bidder shall provide details regarding any specialized sub-contractor to the Procuring Agency.

39. Abnormally Low Financial Bid (ITB 39)

Where the bid price is considered to be abnormally low, the Procuring Agency shall request the bidder an explanation in writing. After evaluating the evidence provided, the Procuring Agency may decide to reject such a bid.

F. AWARD OF CONTRACT

40. Criteria of Award (ITB 40.1)

Subject to ITB 36 and 37, the Procuring Agency will award the Contract to the bidder whose bid has been determined to be substantially responsive and who has been declared as the Most Advantageous Bidder.

41. Negotiations (ITB 41)

The Procuring Agency may negotiate with the Most Advantageous Bidder to finalize technical details, methodology, or clarify details that were not apparent at the time of Bidding. Where negotiation fails, the Procuring Agency may invite the next ranked bidder for negotiations.

42. Procuring Agency's Right to reject All Bids (ITB 42)

The Procuring Agency reserves the right to reject all the bids, and to annul the bidding process at any time prior to acceptance of bid, without thereby incurring any liability to the affected bidder(s).

43. Notification of Award (ITB 46)

1. Prior to the award of contract, the Procuring Agency shall issue a Final Evaluation Report.
2. Where no complaints have been lodged, the successful bidder will be notified of the award prior to expiration of the bid validity period. The Procuring Agency shall not award any procurement contract for at least fifteen (15) days after the announcement of the Final Evaluation Report.
3. The notification of award will constitute the formation of the Contract, subject to the bidder furnishing the Performance Security and signing of the contract.

44. Signing of Contract (ITB 47)

Promptly after notification of award, the Procuring Agency shall send the successful bidder the draft agreement. After the redressal of any grievance, the successful bidder and the Procuring Agency shall sign the contract.

45. Performance Security (ITB 48)

1. Within the time specified in the Letter of Acceptance, the successful bidder shall deliver to the Procuring Agency a Performance Security in the amount and in the form stipulated in the **BDS and SCC**.
2. Failure of the successful bidder to comply with this requirement shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security.

46. Advance Payment (ITB 49)

Advance payment will be provided to the bidder in the percentage and in the manner as agreed by both parties in terms of the Conditions of Contract, if stipulated in the SCC.

47. Corrupt & Fraudulent Practices (ITB 51)

Procuring agencies as well as Bidders/Contractors shall observe the highest standard of ethics during the procurement and execution of such contracts, and will avoid engaging in any corrupt and fraudulent practices.

G. GRIEVANCE REDRESSAL & COMPLAINT REVIEW MECHANISM

48. Constitution of Grievance Redressal (ITB 52)

The Procuring Agency shall constitute a Grievance Redressal Committee (GRC) comprising an odd number of persons with proper power and authorization to address complaints.

49. GRC Procedure (ITB 53)

1. Any party can file a written complaint against the eligibility parameters or any other terms and conditions prescribed in the bidding documents.
2. Any bidder feeling aggrieved by any act of the Procuring Agency after the submission of its bid may lodge a written complaint concerning its grievances not later than seven days after the announcement of the technical evaluation report and five days after issuance of the final evaluation report.
3. The GRC shall investigate and decide upon the complaint within ten days of its receipt.
4. Any bidder or the Procuring Agency not satisfied with the decision of the GRC may file an appeal before the Appellate Committee of the PPRA Authority.

H. MECHANISM OF BLACKLISTING

50. Mechanism of Blacklisting (ITB 54)

The Procuring Agency shall bar, for not more than the time prescribed in Rule-19 of the Public Procurement Rules, 2004, any bidder or contractor who is involved in corrupt and fraudulent practices, fails to perform contractual obligations, or fails to abide by the bid securing declaration. The procedure for show cause and personal hearing shall be followed as per PPRA Rules.

SECTION III: BID DATA SHEET (BDS)

The following specific data for the procurement of works shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITBs). Whenever there is a conflict, the provisions herein shall prevail over those in ITBs.

BDS Clause	ITB Clause	Amendments of, and Supplements to, Clauses in the Instruction to Bidders
A. Introduction		
1.	1.1	Name of Procuring Agency: Islamabad Club. Subject of Procurement: Renovation of Pan Asian Restaurant., including all associated civil, structural, electrical, and finishing works. Period for completion of the works: 75 days. Commencement date: Immediately upon issuance of Letter of Intent (LOI). Type of Procurement: National Competitive Bidding.
2.	2.1	Name of Project: Renovation of the Pan Asian Restaurant.

		Name and identification number of the Contract: _____
3	3.1	
B. Bidding Documents		
5.	8.5	Pre-bid meeting: Will not be held. All clarifications shall be sought in writing via the EPADS messaging system.
C. Preparation of Bids		
6.	10.1	Language of Bid: English. Supporting documents in Urdu must be accompanied by a certified English translation.
7.	11.1(j)	Additional documents to be included with the Bid: 2. Non-Blacklisting Affidavit on Judicial Stamp Paper (Annexure-H). 3. All forms as per Section VII (Standard Bidding Forms).
11.	16.1	Currency of Bid: Pak Rupees (PKR).
12.	18.1	Bid Validity Period: 120 days from the date of bid opening.
13.	19.1	Bid Security Amount: PKR _____ Currency of Bid Security: PKR. Bid Securing Declaration: No.
14.	19.3	Form of Bid Security: Pay Order / Demand Draft / Call Deposit Receipt from a Scheduled bank, valid for 120 days, in favor of Islamabad Club.
D. Submission of Bids		
20.	23.2(a)	Address for Bid Submission: Bids must be submitted electronically through the EPADS Portal (https://eprocure.gov.pk). Physical submission is not allowed.
21.	23.2(b)	Title of the Procurement: Renovation of the Pan Asian Restaurant. ITB Title and No: _____ Time and date for submission: 11:00 Hours on _____.
22.	24.1	
E. Opening and Evaluation of Bids		
23.	27.1	Location: Opening will be done virtually via EPADS.
26.	34	Evaluation Technique: Two-Stage Bidding Procedure (Technical Pass/Fail + Scoring with Lowest Financial). 1. Technical Evaluation (Pass/Fail and Scoring): Bidders must first pass the Mandatory Eligibility Criteria (MEC). Technically qualified bidders are those who score 70 marks or more out of 100 in the detailed technical evaluation (as per Section V). 2. Financial Evaluation: Financial bids of only technically qualified bidders will be opened. The contract will be awarded to the Lowest evaluated bidder among them.
29.	35	Domestic Preference: Not applicable.
F. Award of Contract		
31.	48	Performance Security Amount: 10% of the Contract Price.
32.	48	Form of Performance Security: Unconditional Bank Guarantee from a scheduled bank, or Insurance Guarantee acceptable to the Employer, valid until 30 days beyond the defect liability period.

SECTION IV: ELIGIBLE COUNTRIES

All bidders are allowed to participate in the subject procurement without regard to nationality, except bidders of some nationality, prohibited in accordance with the policy of the Federal Government of Pakistan. Following countries are ineligible to participate in the procurement process:

1. India
2. Israel

SECTION V: EVALUATION AND QUALIFICATION CRITERIA

The Procuring Agency shall evaluate the bids in accordance with the predefined evaluation and qualification criteria mentioned in this section. No other factors, methods or criteria shall be used.

1. Mandatory Eligibility Criteria (MEC) - Pass/Fail

Failure in any single item will lead to outright rejection of the bid.

Ref.	Mandatory Requirement	Document Required
MEC-1	Valid PEC Registration	Copy of valid PEC Certificate.
MEC-2	Valid NTN & STRN (Active Taxpayer)	FBR NTN Certificate & Sales Tax Registration Certificate. Proof of Active Taxpayer List (ATL) status.
MEC-3	Non-Blacklisting	Affidavit on Rs. 100/- Judicial Stamp Paper, duly notarized (as per Annexure-H in Section VII).
MEC-4	Physical office / operational setup	Proof of office address within Rawalpindi / Islamabad region (e.g., rent agreement, utility bill).
MEC-5	Minimum 05 Years General Experience	Company profile stating year of establishment and nature of business.
MEC-6	Similar Project Experience (Min. 3 projects, in last 05 years)	Copies of Work Order/Contract Agreement & Completion Certificates for at least Three similar projects must Attached by the Bidder.
MEC-7	Bid Security	Copy of Pay Order/Demand Draft/CDR in favor of Islamabad Club, valid for 120 days.
MEC-8	Tender Fee Receipt (PKR 5,000)	Copy of bank deposit slip/receipt.
MEC-9	Acceptance of Complete Tender Terms & Conditions	Complete Tender Documents (duly signed and stamped on each page).

2. Technical Evaluation (Scoring: 100 Marks)

Minimum qualifying score: **70/100**

Criteria	Max Marks	Sub-Criteria & Scoring Basis	Document Required
A. Company Profile	40	1. Years since incorporation (2 marks/year, max 10) 2. Technical staff (Graduate Engineers: &, Diploma: 5 marks each, max 20) 3. Equipment & tools (1 mark each for major items, max 10)	1. Certificate of Incorporation. 2. List of staff, CVs, appointment letters, valid PEC cards. (1 No. Bsc Engineer, 1 No. Site Supervisor Experience in finishing works and 1 No. Site (QC) inspector & 1 x Quantity Surveyor. 3. Detailed list of owned equipment (e.g., Wood Works & related equipment's /tools etc.)
B. Experience	35	1. Similar completed projects in last 5 years (10 marks each, max 30 marks.) 2. Ongoing similar projects (05 marks each, max 5 mark)	1. For each project: Work Order, (3 No. Completed projects and 1 No. Project in hand.) Completion Certificates for completed projects must be Attached, brief description. 2. For each project: Contract Agreement, Client's progress confirmation letter, latest payment certificate.
C. Financial Capability	20	1. Average annual construction turnover (last 3 years) –	1. Audited Financial Statements (Balance Sheet & P&L) for last 3 years.

		proportionate marks (Max 10) 2. Average income tax paid (last 3 years) – proportionate marks (Max 10)	AVERAGE ANNUAL TURNOVER (CUMULATIVE, LAST 3 YEARS) Audited Financial Statements (Balance Sheet & P&L) for last 3 years Rs 100 million Or Above 10 Marks Rs 80 million -99.9 million 07 Marks Rs 40 million - 79.9 million 05 Marks Below 40 million 03 Marks 3. Income Tax Returns/Challans for last 3 years. 3 Years Return 10 Marks 2 Year Return 5 Marks Less Than 2 Year 0 Marks
D. Work Plan	5	Detailed, logical work plan covering all 75 days.	Detailed Work Plan/Schedule in MS Project or Gantt Chart format showing sequence, milestones, and resource allocation.

3. Financial Evaluation

- Only bids from bidders who have passed the MEC and achieved a minimum technical score of **70/100** will have their financial bids opened.
- The financial evaluation will be based on the **lowest total bid price** as per the priced Bill of Quantities (BOQ).

SECTION VII: STANDARD BIDDING FORMS

(Note: Bidders are required to fill these forms and submit them as part of their bid. All forms must be signed and stamped. Forms marked "Technical Envelope" must be placed in Envelope-1. Forms marked "Financial Envelope" must be placed in Envelope-2.)

Table of Forms

Form No.	Title	Envelope
Form 1	Letter of Bid – Technical Proposal	Technical
Form 2	Letter of Bid – Financial Proposal	Financial
Form 3	Form of Bid Security (Bank Guarantee)	Financial
Form 4	Bidder Information Form (ELI-1)	Technical
Form 5	Financial Situation (FIN-3.1)	Technical
Form 6	Average Annual Construction Turnover (FIN-3.2)	Technical
Form 7	Specific Construction Experience (EXP-4.2(a))	Technical
Form 8	List of Proposed Key Personnel (PER-1)	Technical
Form 9	Resume of Key Personnel (PER-2)	Technical
Form 10	List of Major Equipment (EQU)	Technical
Form 11	Annexure-H: Affidavit for Non-Blacklisting	Technical
Form 12	Integrity Pact	Financial (at award stage)
Form 13	Compliance Checklist for Bidders	Technical

Form 1: Letter of Bid – Technical Proposal
(Technical Envelope)

Date: _____

Tender No.: _____

To,
The Secretary,
Islamabad Club,
Murree Road, Islamabad.

We, the undersigned Bidder, hereby submit the first part of our Bid, the Technical Proposal, for the Renovation of the Pan Asian Restaurant.

In submitting our Bid we make the following declarations:

- (a) **No reservations:** We have examined and have no reservations to the bidding document, including any addenda.
- (b) **Eligibility:** We meet the eligibility requirements and have no conflict of interest.
- (c) **Conformity:** We offer to execute works in conformity with the bidding document and in accordance with the works requirements.
- (d) **Bid Validity Period:** Our Bid shall be valid for 120 days from the bid submission deadline.
- (e) **Performance Security:** If our Bid is accepted, we commit to obtain a performance security in accordance with the bidding document.
- (f) **One Bid per Bidder:** We are not submitting any other Bid(s) as an individual Bidder, and we are not participating in any other bid(s) as a Joint Venture member.
- (g) **Fraud and Corruption:** We hereby certify that we have taken steps to ensure that no person acting for us engages in any type of Fraud and Corruption.

Name of the Bidder: _____

Name of the person duly authorized to sign the Bid: _____

Title of the person signing the Bid: _____

Signature: _____

Company Stamp: _____

**Form 2: Letter of Bid – Financial Proposal
(Financial Envelope)**

Date: _____

Tender No.: _____

To,
The Secretary,
Islamabad Club,
Murree Road, Islamabad.

We, the undersigned Bidder, hereby submit the second part of our Bid, the Financial Proposal, for the Renovation of the Pan Asian Restaurant.

1. **Total Price:** The total price of our Bid, inclusive of all taxes, is:
PKR (in figures): _____
PKR (in words): _____
2. **Bid Validity:** Our Bid shall be valid for 120 days from the bid submission deadline.
3. **Commissions, gratuities and fees:** We confirm that no commissions, gratuities, or fees have been paid or will be paid to any agent or other party in connection with this bidding process. (If none, state "None".)

Name of the Bidder: _____

Name of the person duly authorized to sign the Bid: _____

Title of the person signing the Bid: _____

Signature: _____

Company Stamp: _____

Form 3: Form of Bid Security (Bank Guarantee)

(Financial Envelope - ORIGINAL)

(To be provided on the letterhead of a Scheduled Bank)

Date: _____

No.: _____

Beneficiary: Islamabad Club, Murree Road, Islamabad.

BID GUARANTEE No.: _____

We have been informed that _____ [Name of Bidder] (hereinafter called "the Applicant") has submitted its Bid (No. _____) to you for the Renovation of the Pan Asian Restaurant at Islamabad Club.

At the request of the Applicant, we, as Guarantor, hereby irrevocably undertake to pay you, the Beneficiary, any sum or sums not exceeding in total an amount of **PKR** **(Pak Rupees _____)** upon receipt by us of your first written demand, supported by your statement that the Applicant has breached its obligation(s) under the Bid conditions, because the Applicant:

- (a) has withdrawn its Bid during the period of Bid validity; or
- (b) having been notified of the acceptance of its Bid, has failed to sign the Contract Agreement or furnish the required Performance Security.

This guarantee shall remain valid for **90-days** from the date of bid opening. Any demand for payment under this guarantee must be received by us at the office indicated below on or before that date.

For and on behalf of the Bank:

Bank Name: _____

Branch & Address: _____

Authorized Signatory: _____

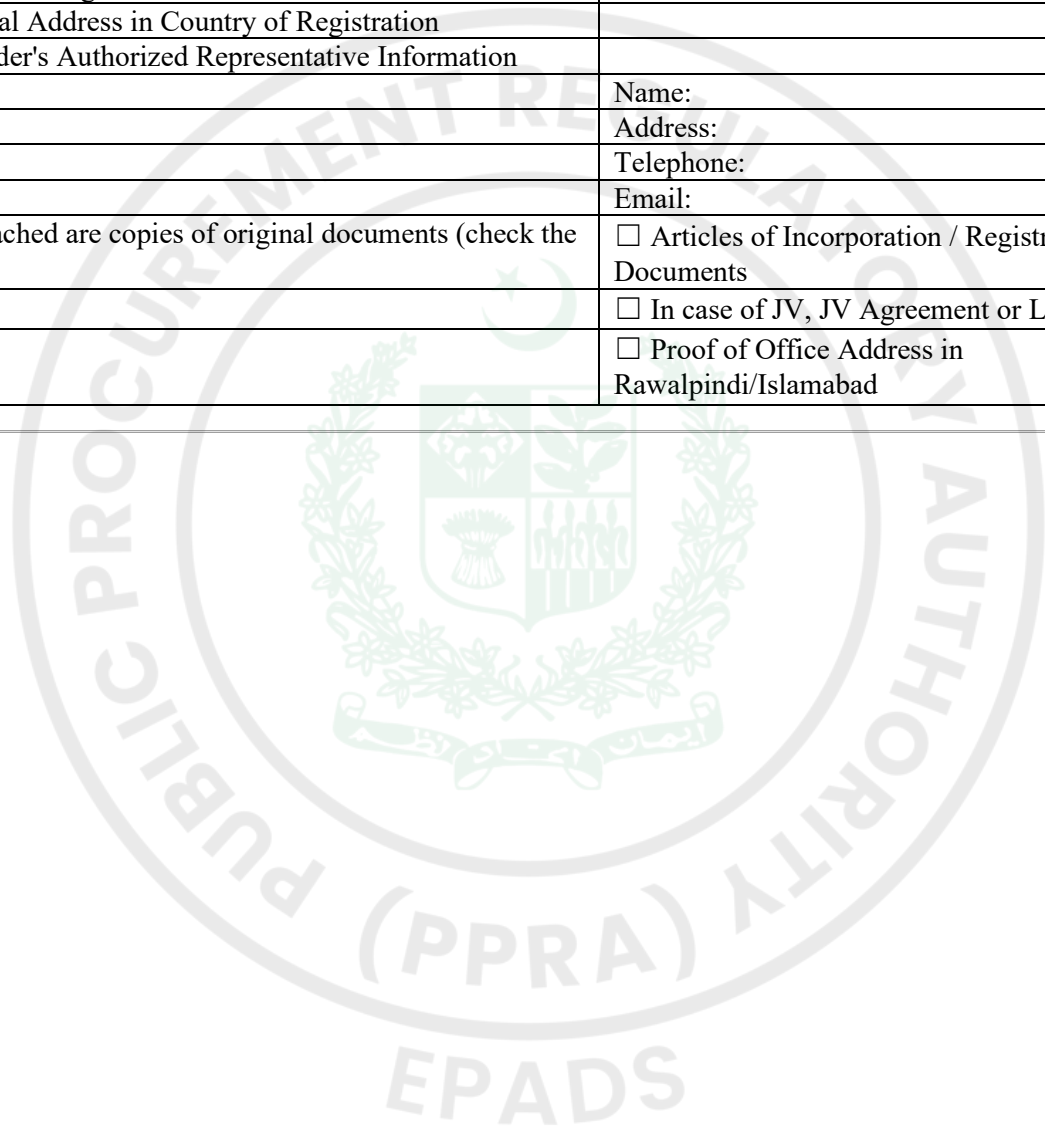
Seal & Date: _____

Form 4: Bidder Information Form (ELI-1)
(Technical Envelope)

Date: _____

Tender No.:

Field	Information
1. Bidder's Legal Name	
2. In case of JV, legal name of each member	
3. Country of Registration	
4. Year of Registration	
5. Legal Address in Country of Registration	
6. Bidder's Authorized Representative Information	
	Name:
	Address:
	Telephone:
	Email:
7. Attached are copies of original documents (check the box)	☐ Articles of Incorporation / Registration Documents
	☐ In case of JV, JV Agreement or Letter of Intent
	☐ Proof of Office Address in Rawalpindi/Islamabad



Form 5: Financial Situation (FIN-3.1)**(Technical Envelope)****Bidder's Name:** _____**Date:** _____**1. Financial Data (in PKR)**

Type of Financial Information	Year 1	Year 2	Year 3
Statement of Financial Position (Balance Sheet)			
Total Assets (TA)			
Total Liabilities (TL)			
Total Equity/Net Worth (NW)			
Information from Income Statement			
Total Revenue (TR) / Turnover			
Profits Before Taxes (PBT)			
Income Tax Paid			

2. Financial Documents

☐ Attached are copies of audited financial statements (Balance Sheet, P&L) for the last three (3) financial years.

Form 6: Average Annual Construction Turnover (FIN-3.2)**(Technical Envelope)****Bidder's Name:** _____**Date:** _____

Year	Annual Turnover (Construction only) (PKR)
Average Annual Construction Turnover (Sum of above / 3)	



Form 7: Specific Construction Experience (EXP-4.2(a))
(Technical Envelope)

(For Similar Projects completed in the last 5 years)

Bidder's Name: _____

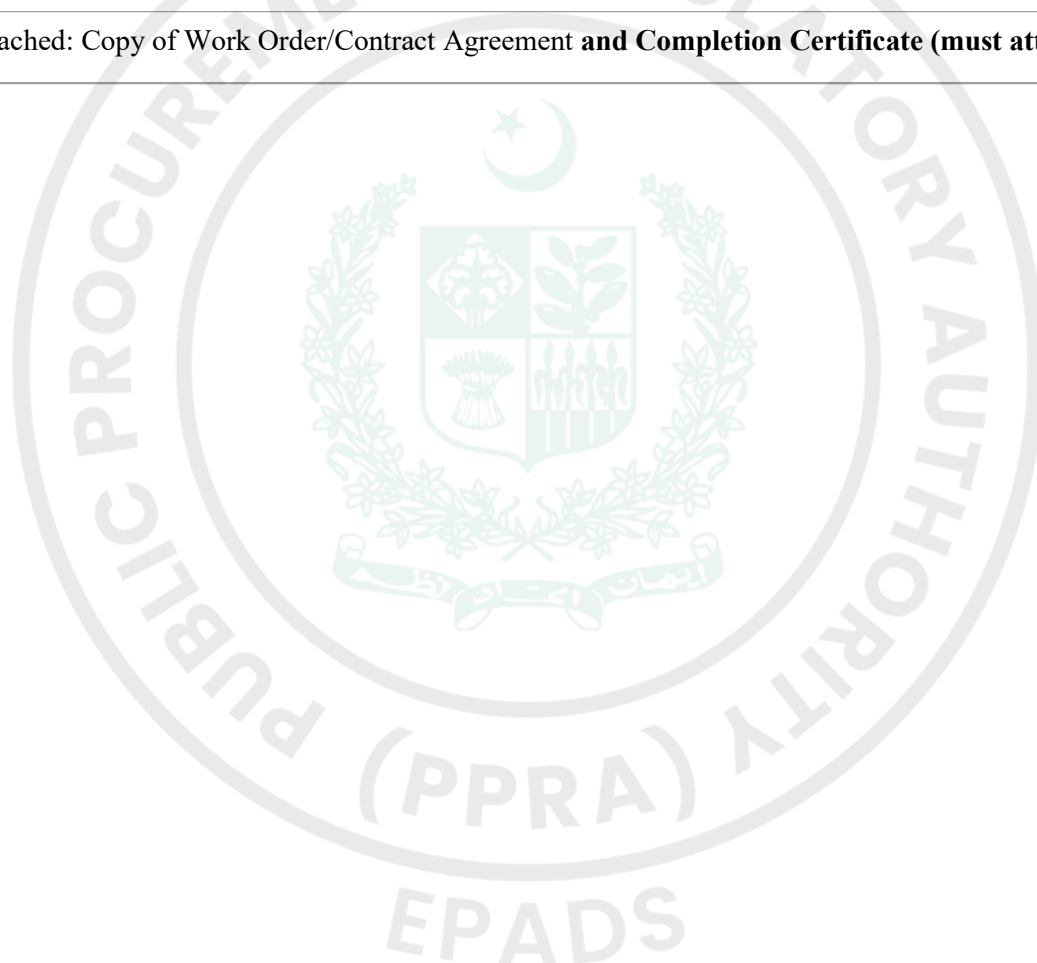
Date: _____

Project No. 1

Field	Information
Contract Name & Identification	
Award Date	
Completion Date	
Role in Contract	☐ Prime Contractor ☐ JV Member
Total Contract Amount (PKR)	
Client's Name & Address	
Client's Telephone & Email	

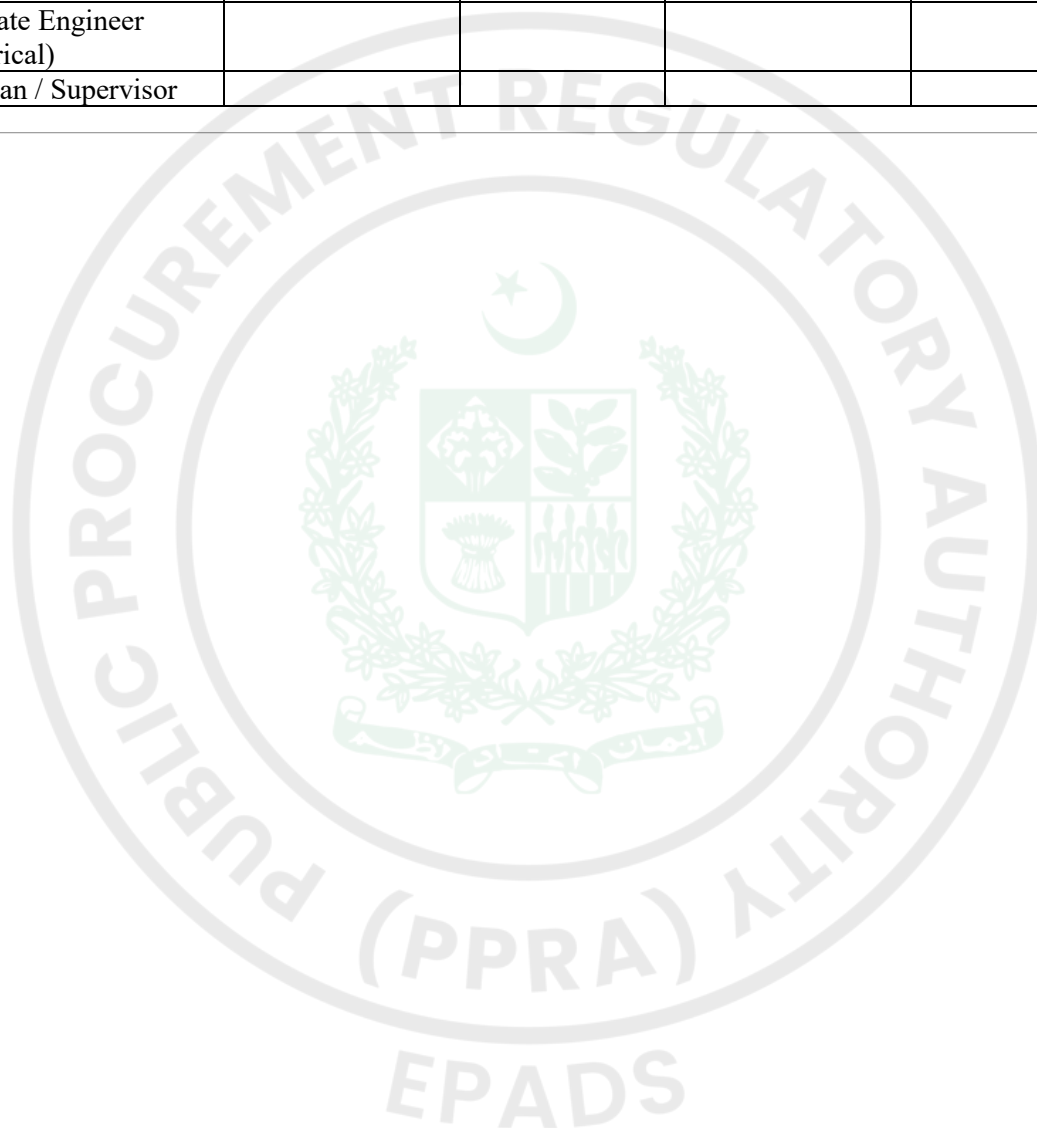
Description of the similarity of this project :

☐ Attached: Copy of Work Order/Contract Agreement and Completion Certificate (must attach).



Form 8: List of Proposed Key Personnel (PER-1)**(Technical Envelope)****Bidder's Name:** _____**Date:** _____

Position	Name of Candidate	Qualifications	Years of Experience	PEC Reg. No. (if applicable)
Project Manager / In-charge				
Graduate Engineer (Civil)				
Graduate Engineer (Electrical)				
Foreman / Supervisor				



Form 9: Resume of Key Personnel (PER-2)
(Technical Envelope)
(Attach complete Resume of each proposed staff member)



Form 10: List of Major Equipment (EQU)
(Technical Envelope)
(Attach complete List of Major Equipment)



**Form 11: Annexure-H: Affidavit for Non-Blacklisting
(Technical Envelope)
(ON RS. 100/- JUDICIAL STAMP PAPER)**

I, _____ S/o
_____, being the duly authorized representative of M/s.
_____ (NTN: _____), do
hereby solemnly affirm and declare as under:

1. That our firm/company, its directors, partners, and principals are **NOT** blacklisted, debarred, or suspended by any Government, Semi-Government, Autonomous Body, or Public Sector Organization in Pakistan or abroad.
2. That we are eligible to participate in public procurement as per PPRA Rules.
3. That the information provided in this affidavit and the bid documents is true and correct to the best of my knowledge.

I understand that any false statement may result in disqualification, blacklisting, and legal action.

DEPONENT:

Name: _____

CNIC No: _____

Designation: _____

Signature: _____

Company Stamp:

(Notarized)

Form 12: Integrity Pact

(To be submitted by the successful bidder at the time of contract signing)

Integrity Pact**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN CONTRACTS WORTH RS.10.00 MILLION OR MORE****Contract Number:** _____**Dated:** _____**Contract Value:** _____**Contract Title:** _____

[Name of Contractor] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing [Name of Contractor] represents and warrants that it has fully declared the brokerage, commission, fee etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultations fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[Name of Contractor] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representative or warranty.

[Name of Contractor] accepts full responsibility and strict liability for making and false declaration, not making full disclosure, misrepresenting fact or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [Name of Contractor] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Contractor] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

[Procuring agency/Employer]_____
[Contractor]

COMPLIANCE CHECKLIST FOR BIDDERS

Tender No: _____

Project: Renovation of the Pan Asian Restaurant.

Bidder's Name: _____

Date: _____

Instructions: This checklist must be filled, signed, and submitted as part of the **Technical Proposal (Envelope-1)**. Please tick (✓) the appropriate column to confirm the presence of each required document/item. Failure to submit mandatory documents may lead to bid rejection.

A. MANDATORY ELIGIBILITY DOCUMENTS (MEC)

#	Document Required	Yes	No	Remarks
1	Tender Processing Fee Receipt (Original PKR 5,000/- deposit in IC account)	☐	☐	
2	Bid Security (Original Pay Order / Demand Draft / CDR in favor of Islamabad Club, valid 120 days)	☐	☐	
3	Valid PEC Registration Certificate	☐	☐	
4	Valid NTN Certificate	☐	☐	
5	Valid Sales Tax Registration Certificate (STRN)	☐	☐	
6	Proof of Active Taxpayer List (ATL) status	☐	☐	
7	Non-Blacklisting Affidavit on Rs. 100/- Judicial Stamp Paper (Annexure-H), duly notarized	☐	☐	
8	Proof of Physical Office Address in Rawalpindi/Islamabad (Rent Agreement / Utility Bill / Ownership Document)	☐	☐	
9	Company Profile stating year of establishment and nature of business	☐	☐	
10	Work Orders/Contract Agreement for at least Three similar projects Completed in last 5 years	☐	☐	
11	Completion Certificates for the above projects	☐	☐	
12	Complete Tender Document (downloaded from EPADS), with all pages signed and stamped	☐	☐	

B. TECHNICAL PROPOSAL DOCUMENTS (For Scoring)

#	Document Required	Yes	No	Page Ref.
13	Form 1: Letter of Bid – Technical Proposal (duly signed & stamped)	☐	☐	
14	Form 4: Bidder Information Form (ELI-1)	☐	☐	
15	Form 5: Financial Situation (FIN-3.1) with audited financial statements (last 3 years) attached	☐	☐	
16	Form 6: Average Annual Construction Turnover (FIN-3.2)	☐	☐	
17	Form 7: Specific Construction Experience (EXP-4.2(a)) for Similar projects	☐	☐	
18	Form 8: List of Proposed Key Personnel (PER-1)	☐	☐	
19	Form 9: Resumes of Key Personnel (PER-2) with CVs, PEC cards, appointment letters	☐	☐	
20	Form 10: List of Major Equipment (EQU) with proof of ownership/lease	☐	☐	
21	Detailed Work Plan / Schedule (MS Project or Gantt Chart format covering 60 days)	☐	☐	
22	Income Tax Returns / Challans for last 3 years	☐	☐	
23	Copies of relevant PEC registration cards of proposed Engineers	☐	☐	
24	Any additional documents supporting technical capability	☐	☐	

C. FINANCIAL PROPOSAL (Envelope-2)

#	Document Required	Yes	No
25	Form 2: Letter of Bid – Financial Proposal (duly signed & stamped)	☐	☐
26	Priced Bill of Quantities (BOQ) with all items filled, calculations correct, and total amount in figures & words	☐	☐
27	Form 3: Form of Bid Security (Bank Guarantee) – ORIGINAL attached	☐	☐
28	Any other financial documents required	☐	☐

D. DECLARATION BY BIDDER

I/we certify that the information provided in this checklist and in the accompanying bid documents is accurate and complete. I/we understand that:

- Failure to submit any of the **Mandatory Eligibility Documents** may lead to immediate rejection.
- Submission of incomplete or false information may lead to disqualification, forfeiture of bid security, and/or blacklisting.
- Financial bids will **only** be opened for bidders achieving ≥ 70 marks in technical evaluation.

Signature of Authorized Signatory: _____

Name & Designation: _____

Company Seal/Stamp: _____

Date: _____

PART-B – CONDITIONS OF CONTRACT AND CONTRACT FORMS

SECTION VIII: GENERAL CONDITIONS OF CONTRACT (GCC)

(The General Conditions of Contract are the Conditions of Contract for Construction for Building and Engineering Works Designed by the Employer (FIDIC Red Book, 2nd Edition 2017), published by the Fédération Internationale des Ingénieurs-Conseils, with the amendments specified in the SCC and as per PPRA Rules 2004)

The Contract shall be governed by the laws of Pakistan and the PPRA Rules, 2004. For the purpose of this tender, the key GCC clauses are summarized and applied as follows:

3.1 Governing Law: The contract shall be governed by the laws of Pakistan and PPRA Rules, 2004.

3.2 Performance Security: The successful bidder shall furnish a Performance Security amounting to 10% of the contract price in the form of an unconditional bank guarantee valid until 30 days beyond the defect liability period.

3.3 Insurance: The contractor shall procure and maintain insurance for works, personnel, and third-party liability for the contract duration.

3.4 Time for Completion: The work shall be completed within 75 days from the date of issuance of the Letter of Intent (LOI).

3.5 Liquidated Damages: Delay in completion shall attract liquidated damages at the rate of 0.1% of the contract price per day, subject to a maximum of 10% of the contract price.

3.6 Defect Liability Period: Defect liability period shall be **12 months** from the date of completion certificate.

3.7 Variation in Quantities: The Procuring Agency reserves the right to increase or decrease quantities up to 15% without change in unit rates.

3.8 Payments: Payments shall be made against running bills, submitted monthly or else, within **15 days** of verification. 05% of each verified bill shall be retained as retention money, released after successful completion of defect liability period.

3.9 Termination: The Procuring Agency may terminate the contract for default, insolvency, or corruption practices as per PPRA rules.

3.10 Dispute Resolution: In case of dispute, the Administrator of Islamabad Club shall act as arbitrator. Arbitration shall be conducted as per Arbitration Act, 1940.

SECTION IX: SPECIAL CONDITIONS OF CONTRACT (SCC)

4.1 Site Location: Islamabad Club, Murree Road, Islamabad. Contractor shall visit the site at own cost before bidding.

4.2 Safety & Environmental Compliance: Contractor shall comply with all applicable safety and environmental regulations and shall be responsible for any damage to Club property.

4.3 Materials & Workmanship: All materials shall be as per specifications and approved brands. Substandard material will be rejected and replaced at contractor's cost.

4.4 Use of Club Facilities: No use of Club's water, electricity, or other facilities without prior written permission.

4.5 Cleanliness: Contractor shall maintain cleanliness and remove debris daily.

SECTION X: CONTRACT FORMS

(These forms will be completed and signed upon award of contract.)

Form A: Notification of Award (Letter of Acceptance)

(On Procuring Agency's letterhead)

[Date]

To,

[Name and address of the successful contractor]

**Subject: Notification of Award for Contract No. _____ – Renovation of the
Pan Asian Restaurant at Islamabad Club**

This is to notify you that your Bid dated [Date] for the execution of the above-mentioned works for the Accepted Contract Amount of **PKR [Amount in figures] ([Amount in words])** is hereby accepted by our Agency.

You are requested to furnish the Performance Security of 10% of the Contract Price (PKR [Amount]) within _____ days in accordance with the Conditions of Contract.

Authorized Signature: _____

Name and Title of Signatory: _____

For and on behalf of Islamabad Club.

Form B: Contract Agreement Form

THIS AGREEMENT made the ____ day of _____ 20____, between **Islamabad Club**, Murree Road, Islamabad (hereinafter called "the Employer") of the one part, and **[Name of Contractor]** , of **[City]** (hereinafter called "the Contractor") of the other part.

WHEREAS the Employer desires that the works known as Renovation of the Pan Asian Restaurant should be executed by the Contractor, and has accepted a Bid by the Contractor for the execution and completion of these works for the sum of **PKR [Amount in words] (PKR [Amount in figures])** (hereinafter called "the Contract Price").

NOW THIS CONTRACT WITNESSETH AS FOLLOWS:

1. The following documents shall be deemed to form and be read and construed as part of this Contract in the following order of precedence:
 - (a) This Contract Agreement;
 - (b) The Letter of Acceptance;
 - (c) The Letter of Bid and all its annexes;
 - (d) The Special Conditions of Contract (SCC);
 - (e) The General Conditions of Contract (GCC);
 - (f) The Technical Specifications;
 - (g) The Drawings;
 - (h) The priced Bill of Quantities (BOQ); and
 - (i) Any other documents forming part of the Contract.
2. In consideration of the payments to be made by the Employer to the Contractor as mentioned in this contract, the Contractor hereby covenants with the Employer to execute the works and to remedy defects therein in conformity with the provisions of the Contract.
3. The Employer hereby covenants to pay the Contractor the Contract Price at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed on the day and year first above written.

Signed, sealed, delivered by the Employer:

Signature: _____

Name: _____

Designation: _____

Witness 1: _____

Witness 2: _____

Signed, sealed, delivered by the Contractor:

Signature: _____

Name: _____

Designation: _____

Company Stamp: _____

Witness 1: _____

Witness 2: _____

Form C: Performance Security Form (Bank Guarantee)

(To be provided on the letterhead of a Scheduled Bank)

Date: _____

No.: _____

To:

The Secretary,
Islamabad Club,
Murree Road, Islamabad.

PERFORMANCE BANK GUARANTEE No.: _____

Tender No.: _____

Contract Value: PKR _____

Guarantee Amount: 10% of Contract Value = PKR _____

We, [Name of Bank], having our registered office at [Address of Bank], hereby irrevocably and unconditionally guarantee payment to Islamabad Club (the Employer) upon receipt of your first written demand stating that the Contractor, [Name of Contractor], is in breach of its obligations under the Contract for the Renovation of the Pan Asian Restaurant.

This guarantee shall remain valid until **30 days after the expiry of the Defect Liability Period**. Any demand for payment under this guarantee must be received by us on or before this date.

For and on behalf of the Bank:

Bank Name: _____

Authorized Signatory: _____

Seal & Date: _____

Islamabad Club

Project: Riding Club Saddle Room Upgradation.

BILL OF QUANTITIES

Item No.	DESCRIPTION	UNIT	Quantity	Rate (Rs.)	AMOUNT (Rs.)
A	WALL FINISHES				
1	Providing and laying dado and skirting with Travertine Polished Filled of approved size & Color or by the architect best quality fixing with cement mortar ratio (1:3) including the cost of stacking, shifting, cleaning, curing, wastage, cutting and jointing the tiles with joint filler of approved quality complete in all respects as per drawings, specifications and as directed by the Engineer-in-charge.	Sft	210		
2	Providing and making of Batten wall with veneer MDF (10mm Thick) and imported Kail wood frame including lipping and all required accessories as approved with paint/ polish and also wall paper, plain or decorative heavy duty best quality imported fixed on wall complete in all respects as per drawings, specifications and as directed by the Engineer-in-charge.	Sft	710		
3	Providing, making & fixing Painting Print on Cloth as approved by Architect paste on consisting of 10mm thick MDF Sheet 1-1/4"X 1-1/4" frame with partial wood with paint /polish finish as approved, including all fixing arrangements Complete in all respects as per drawings, technical provisions or as directed by the Engineer-in-charge.				
a.	In Dining area Painting Print fixed on wall	Sft	75		
4	Providing, making and fixing of Laser Cut Backlit screen on MDF Sheet paste on wall as approved design including all fixing arrangements and required accessories as approved with paint/ polish, complete in all respects as per drawings, specifications and as directed by the Engineer-in-charge.	Sft	90		
5	Providing and making of Moon Gate Screen as per design with imported Kail wood frame including lipping and all required accessories and Sliding glass door with frosted film in wood frames including sliding door mechanism complete in all respects as per drawings, specifications and as directed by the Engineer-in-charge.	Sft	230		
	Sub Total Of A =				-
B	RECEPTION AREA				
6	Providing and fixing Glass Door of anodized/powder coated using section of M/s.Al-Cop/Pakistan Cable or approved equivalent manufacturer, having 2mm thick Frame size D48-A , i/c 12mm Tempered glass with sand blasting and edge polishing i/c the cost of tear resistance film, rubber gasket and hardware etc. complete in all respect as approved and directed by the Engineer Incharge. (including the cost of floor hinge)	Sft	40		
7	Providing and laying Carpet in size of (6'-0"x9'-0") color & design as approved by client / consultant according to as per manufacturer instructions and specifications (made by Abbas Carpet & Rugs,) including, cutting, cleaning, fixing arrangements complete in all respects as per drawings, specifications and as directed by the Engineer-in-charge.	Job	3		
	Sub Total Of B =				-

Islamabad Club
Project: Riding Club Saddle Room Upgradation.
BILL OF QUANTITIES

Item No.	DESCRIPTION	UNIT	Quantity	Rate (Rs.)	AMOUNT (Rs.)
C	CEILING WORKS				
8	Providing and fixing made of Ribbon Ceiling Design with MS Steel material as approved Desing including all accessories and fitting complete and cutting holes and making good damages to walls, required and all types of labour, cleaning etc as approved includes primer coat and three coats of approved enamel paint finish complete in all respects as per drawings, technical provisions, specifications or as directed by the Engineer-In charge.				
i	In Door Dinning Area	Sft	980		
ii	Out Door Dinning Area	Sft	680		
9	Providing and making of Wooden Cove Design Ceiling with veneer MDF (10mm Thick) and imported Kail wood frame including lipping and all required accessories as approved with paint/ polish complete in all respects as per drawings, specifications and as directed by the Engineer-in-charge.	Sft	570		
i.	Same as above but including exhausted hood space in TEPPENYAKI Table area	Sft	150		
10	Providing and fixing made of Ceiling Screen feature Design with MS Steel pipe as approved Desing including all accessories and fitting complete and cutting holes and making good damages to walls, required and all types of labour, cleaning etc as approved includes primer coat and three coats of approved enamel paint finish complete in all respects as per drawings, technical provisions, specifications or as directed by the Engineer-In charge.	Sft	90		
Sub Total Of C =					-
D	FURNITURE				
11	Supply and laying of best quality furniture as approved manufacturee /Vendor for required area complete in all respects.				
i.	4 Person Table	No.	11		
ii.	6 Person Table	No.	6		
iii.	8 Person Table	No.	2		
iv.	Chairs	No.	96		
v.	Bar type Chair	No.	5		
vi.	TEPPENYAKI Table with built in grill 5'-0"x10'-0"	No.	1		
vii.	Center Vase for flowers (Optional)	No.	10		
Sub Total Of D =					
E	CEILING LIGHTS				
12	Supply, installation, testing & commissioning of the Following (For All LIGHT FIXTURE Opal/Orient/Pak Light.)				
i.	Chendlier	No.	2		
ii.	Pendant Light	No.	30		
iii.	12 Watt Ceiling Light	No.	4		
iv.	Looking Mirror	No.	2		
13	Supply, installation, testing & commissioning of the renewal & rehabilitate the existing wiring as per new design and new executed works, Complete in all respect. (Wiring with Pakistan/Fast/Pioneer/Newage cable and PVC pipe of Popular/Galco. Beta)	Job	1		
Sub Total Of E =					-

Islamabad Club
Project: Riding Club Saddle Room Upgradation.
BILL OF QUANTITIES

Item No.	DESCRIPTION	UNIT	Quantity	Rate (Rs.)	AMOUNT (Rs.)
F	MISCELENIIOUS WORKS				
14	Providing and laying of Large Ceramic Glazed Pot 15" Planter including One Plant as per architect approved and garden soil (sweet earth) 1' deep free from salts, pebbles and grass roots, complete in all respects as per drawings, technical provisions, specifications or as directed by the Engineer-In charge.	No.	6		
15	Providing and laying of Bonsai Plant with planter and table complete in all respects as per drawings, technical provisions, specifications or as directed by the Engineer-In charge.	No.	2		
16	Providing & applying of paint works (Upgrading of Paint) surfaces including polish work to existing wood works Wire complete in all respect as per specifications as per drawings, technical provisions, or as directed by the Engineer-In charge.	Job	1		
	Sub Total Of F =				-
G	REFURBISH OF TOILETS				
17	Providing and fixing of approved by engineer Wall Hung European Water Closet in an approved manner (White or coloured as approved by the architct) complete with plastic seat cover and Concealed 6 liters down flush cistern including 1/2" dia. C.P. stop cock (heavy) and 1/2" dia. C.P. copper inlet connection (heavy) etc,all fittings made of Porta or equivalent , complete in all respects as per drawings and specifications and as approved by the Consultant.	EACH	1.0		
18	Providing and fixing of approved by engineer Counter Top Vanity in an approved manner, white light colour as approved by the architect with CP tee with wall cups, CP beass chain, CP brass union, CP bottle trap, and grating made of stainless steel, 1 1/2" dia approved waste pipe, connection (heavy) etc, all fittings made of Porta or equivalent , complete in all respects as per drawings and specifications and as approved by the Consultant.	EACH	1.0		
19	Providing and Fixing of approved by engineer CP Mixer With Valve , stop cock and all required fitting and fixtures, complete in all respect as per drawings, specifications and as approved by the Consultant. Make Europen Standard or equivalent. made of Master/Faisal/Sonex,				
a	Basin Mixer	EACH	1.0		
20	Providing and fixing of approved qulity heavy duty 1/2 inch (15 mm) dia CP Stop Cocks with flexible pipes to be attached with wash basin & kitchen Sinks in approved manner complete in all respects per specifications drawings and as approved by the Consultant. made of Master/Faisal/Sonex/Zilver or equivalent.	EACH	4.0		
21	Providing and Fixing of approved by engineer Muslim Showers with flexible hose & wall holder, with high quality with hardware etc, complete in all respect as per drawings and specification and as approved by the Consultant. made of Master/Faisal/Sonex/Zilver	EACH	1.0		
22	Providing & fixing chromium plated muslim bib-cock with out muslim shower of approved quality. made of Master/Faisal/Sonex/Zilver	EACH	1.0		
23	Providing and fixing bath room accessories complete in all respect and as per directions of Engineer in-charge. made of Master/Faisal/Sonex/Zilver				
a	Towel Rail	EACH	1.0		
b	Soap Dish Holder	EACH	1.0		

Islamabad Club
Project: Riding Club Saddle Room Upgradation.
BILL OF QUANTITIES

Item No.	DESCRIPTION	UNIT	Quantity	Rate (Rs.)	AMOUNT (Rs.)
c	Tissue Paper Hooder	EACH	1.0		
d	Coat Hook	EACH	1.0		
e	Hand Dryer	EACH	1.0		
24	Providing and fixing 5mm thick Belgium Looking glass 25mm bewelled edges fixing with cp clamps and screws, complete in all respect as per drawings, specifications and or as approved by the Consultant. Including lights integrated in the mirror.	Sft	22.0		
25	Supply, installation, testing & commissioning of the renewal & rehabilitate the existing Water Supply and Sewerage & Sewer Line Works as per new design and new executed works. And Shifting of pipes in new space Complete in all respect. Testing of lines identifying any leakges and establishing pressure.	Job	1		
26	Civil Works. Civil works like Brick work, Plaster work, Tiles work and dismanteling of any for exiting bath room for the purpos of up gradation and new deaign as per technical requirement, complete in all respects as per drawings, specifications and as directed by the Engineer-in-charge.	Job	1		
27	Supply and fix wallpaper, plain or decorative heavy duty best quality imported with prepared surfaces in the design at ed spaces as specified complete in all respects as per drawings, specifications and as directed by the Engineer-in-charge.	Sft	128.0		
				Sub Total Of G =	-
				Grand Total of All Works (A+B+C+D+E+F+G) =	-

SHEET INDEX

ARCHITECTURE		
#	SHEET NO.	DRAWING NAME
1	A-000	SHEET INDEX
2	A-001	GENERAL INFORMATION
3	A-100	FLOORING PLAN
4	A-101	SEATING PLAN
5	A-200	CEILING PLAN
6	A-300	SECTIONS
7	A-800	BATHROOM DETAILS
8	A-801	WALL DETAILS
9	A-802	FURNITURE DETAILS

PROJECT TITLE:
SADDLE CLUB RESTAURANT

PROJECT LOCATION:
ISLAMABAD CLUB, MURREE ROAD,
ISLAMABAD, PAKISTAN, 44000

CONSTRUCTION DOCUMENT SET
06/08/26

SADDLE CLUB RESTAURANT

PROJECT
SADDLE CLUB RESTAURANT
RENOVATION
Murree Rd, Shakar Parian
Islamabad, Pakistan

© 1979 Ajam & Ajam Associates
OWNER
Maqbool Ahmed Chaudhry
Islamabad Club, Islamabad, Pakistan
Ph #: +92 51 9046000

ARCHITECT
Ajam & Ajam Associates
House No 6, Street No 6, F-6/3
Islamabad, Pakistan, 44000
Tel: +92 51 287 4201
Email: sakassociates@gmail.com



SEAL:

REVISIONS:		
NO.	DESCRIPTION:	DATE:
01	CONSTRUCTION DRAWINGS	06/08/2026

DRAWING TITLE:	
SHEET INDEX	
DRAWN BY: ZNA	CHECK BY: ZNA
SCALE: AS NOTED	DATE: 06/08/2026
DRAWING NUMBER:	

A-000

PROJECT
SADDLE CLUB RESTAURANT
RENOVATION
Murree Rd, Shakar Parian
Islamabad, Pakistan

OWNER
Maqbool Ahmed Chaudhry
Islamabad Club, Islamabad, Pakistan
Ph #: +92 51 9046000

- | | | | |
|--|--------------|--------------|----------|
| | NOTES | N.T.S | 2 |
|--|--------------|--------------|----------|

2

SHEET: 02 OF 9

SADDLE CLUB RESTAURANT

PROJECT
SADDLE CLUB RESTAURANT
RENOVATION

Murree Rd, Shakar Parian
Islamabad, Pakistan

© 1979 Ajam & Ajam Associates

OWNER
Maqbool Ahmed Chaudhry
Islamabad Club, Islamabad, Pakistan
Ph #: +92 51 9046000

ARCHITECT
Ajam & Ajam Associates
House No 6, Street No 6, F-6/3
Islamabad, Pakistan, 44000
Tel: +92 51 287 4201
Email: sakassociates@gmail.com

SEAL:

REVISIONS:		
NO.	DESCRIPTION:	DATE:
01	CONSTRUCTION DRAWINGS	06/08/2026

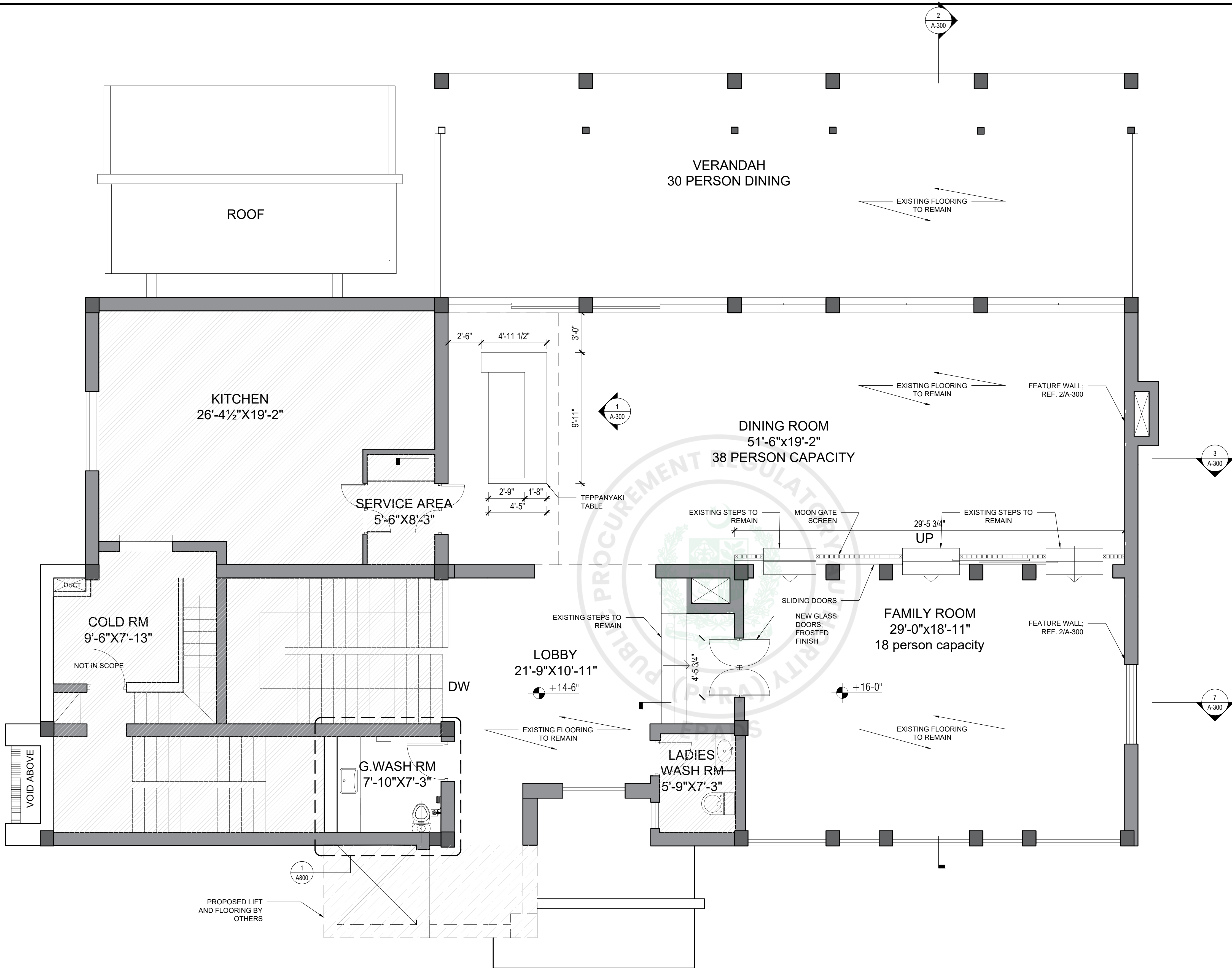
DRAWING TITLE:
FLOOR PLAN

DRAWN BY: ZNA	CHECK BY: ZNA
SCALE: AS NOTED	DATE: 06/08/2026

DRAWING NUMBER:

A-100

SHEET: 03 OF 9



EXISTING WALLS

NOT IN SCOPE



0' 2' 5' 10'

GROUND FLOOR PLAN

1/4" = 1'

2

BASEMENT PLAN

1/4" = 1'

1

SADDLE CLUB RESTAURANT

PROJECT
SADDLE CLUB RESTAURANT
RENOVATION
Murree Rd, Shakar Parian
Islamabad, Pakistan

OWNER
Maqbool Ahmed Chaudhry
Islamabad Club, Islamabad, Pakistan
Ph #: +92 51 9046000

ARCHITECT
Ajam & Ajam Associates
House No 6, Street No 6, F-6/3
Islamabad, Pakistan, 44000
Tel: +92 51 287 4201
Email: sakassociates@gmail.com

SEAL:

REVISIONS:		
NO.	DESCRIPTION:	DATE:
01	CONSTRUCTION DRAWINGS	06/08/2026

DRAWING TITLE:
SEATING PLAN

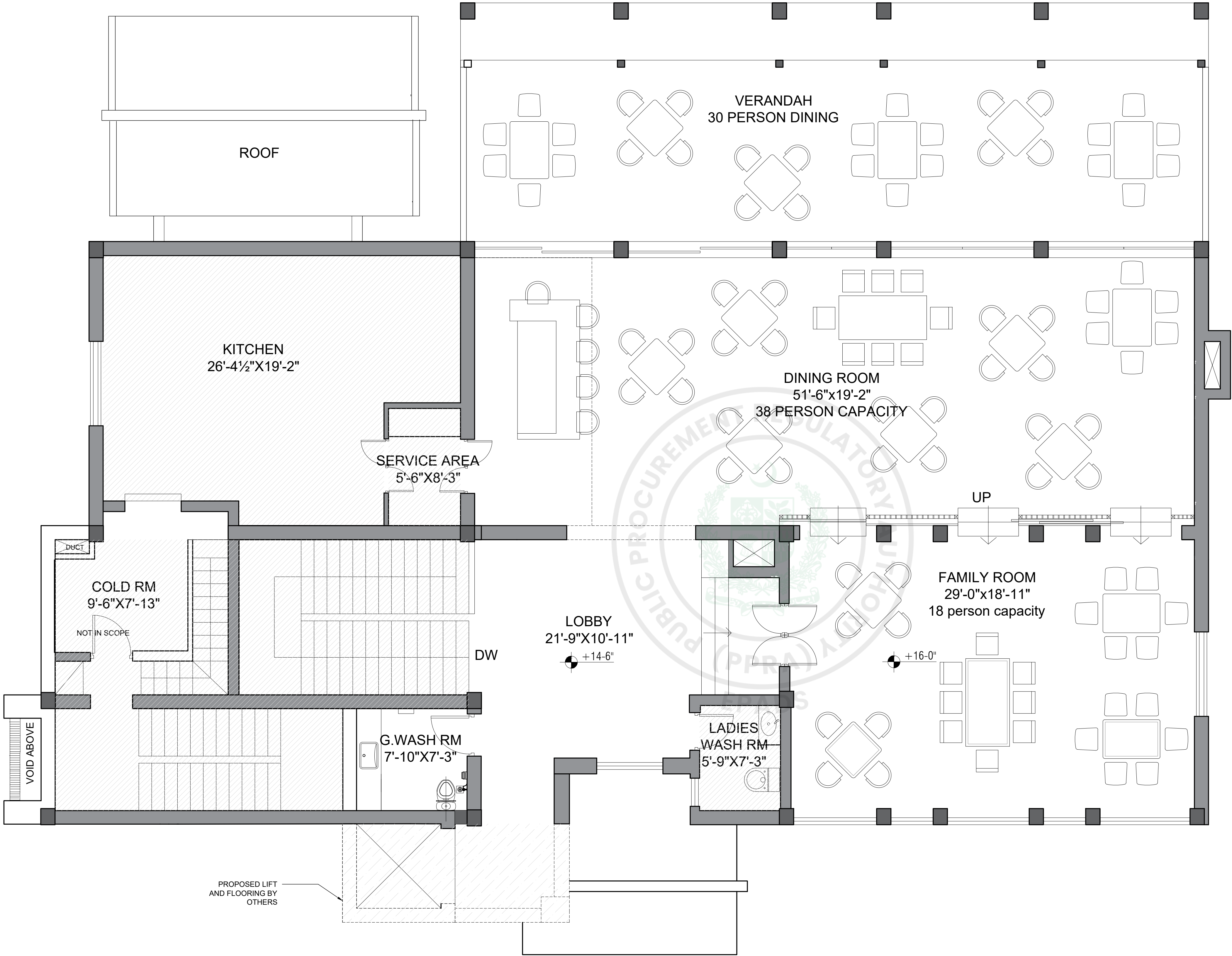
DRAWN BY: ZNA

CHECK BY: ZNA

SCALE: AS NOTED

DATE: 06/08/2026

DRAWING NUMBER:
A-101



EXISTING WALLS

WALL TO BE DEMOLISHED



0' 2' 5' 10'

SADDLE CLUB RESTAURANT

PROJECT
SADDLE CLUB RESTAURANT
RENOVATION
Murree Rd, Shakar Parian
Islamabad, Pakistan

© 1979 Ajam & Ajam Associates
OWNER
Maqbool Ahmed Chaudhry
Islamabad Club, Islamabad, Pakistan
Ph #: +92 51 9046000

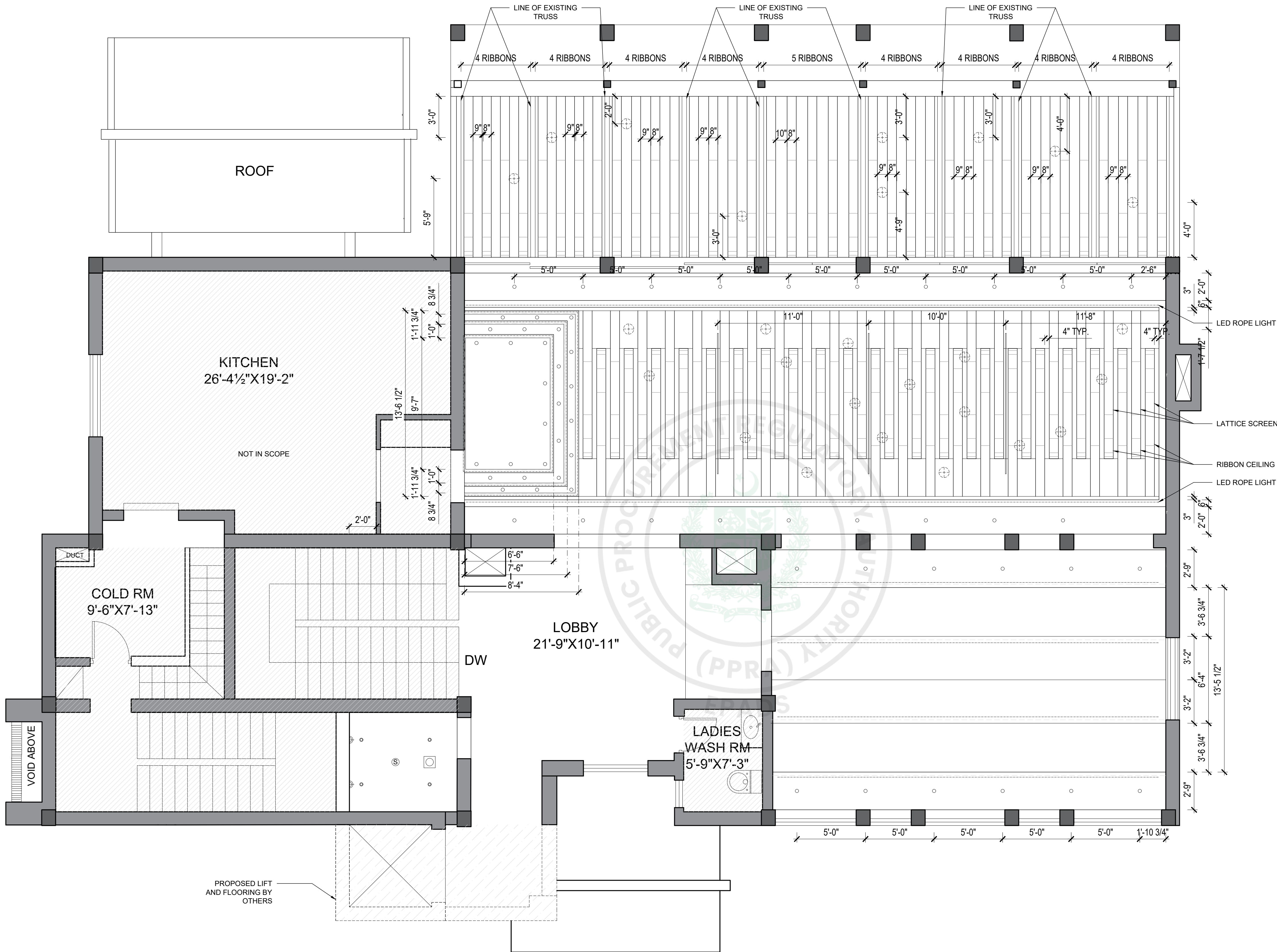
ARCHITECT
Ajam & Ajam Associates
House No 6, Street No 6, F-6/3
Islamabad, Pakistan, 44000
Tel: +92 51 287 4201
Email: sakassociates@gmail.com

SEAL:

REVISIONS:		
NO.	DESCRIPTION:	DATE:
01	CONSTRUCTION DRAWINGS	06/08/2026

DRAWING TITLE:	
CEILING PLAN	
DRAWN BY: ZNA	CHECK BY: ZNA
SCALE: AS NOTED	DATE: 06/08/2026
DRAWING NUMBER:	

A-200



SADDLE CLUB RESTAURANT

PROJECT
SADDLE CLUB RESTAURANT
RENOVATION

Murree Rd, Shakar Parian
Islamabad, Pakistan

© 1979 Ajam & Ajam Associates

OWNER
Maqbool Ahmed Chaudhry

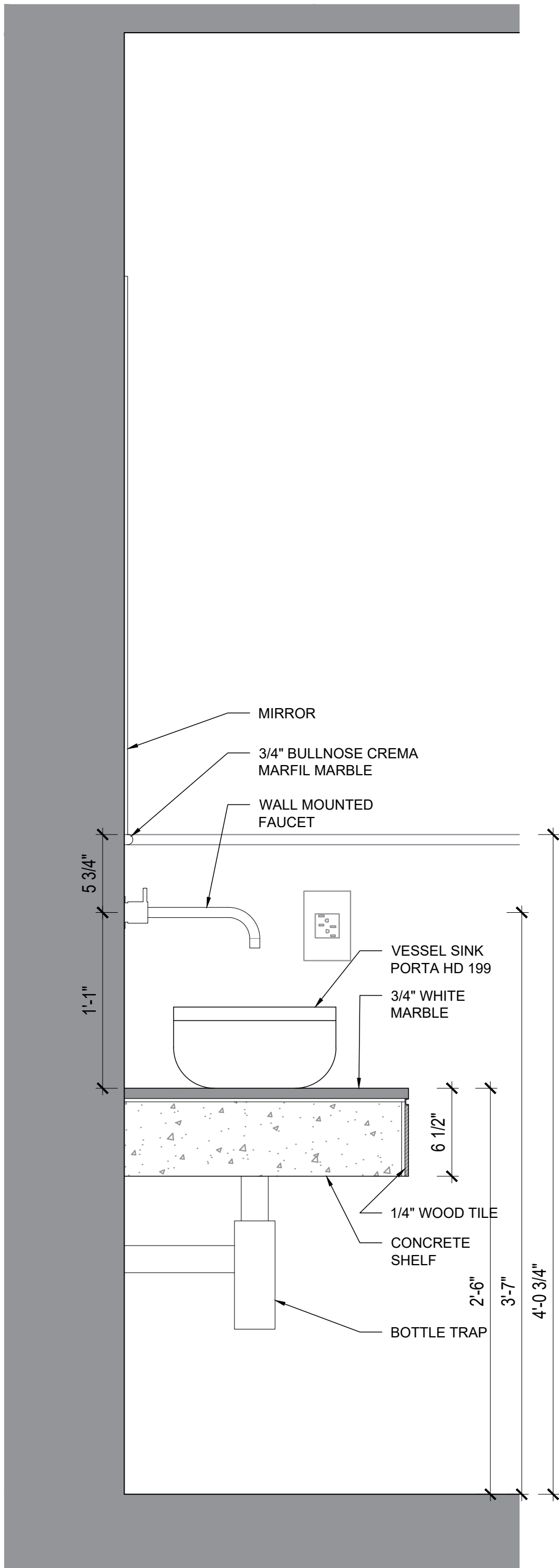
Islamabad Club, Islamabad, Pakistan
Ph #: +92 51 9046000

ARCHITECT
Ajam & Ajam Associates
House No 6, Street No 6, F-6/3
Islamabad, Pakistan, 44000
Tel: +92 51 287 4201
Email: sakassociates@gmail.com

GUEST BATH 1 INTERIOR ELEVATIONS

1/2" = 1'

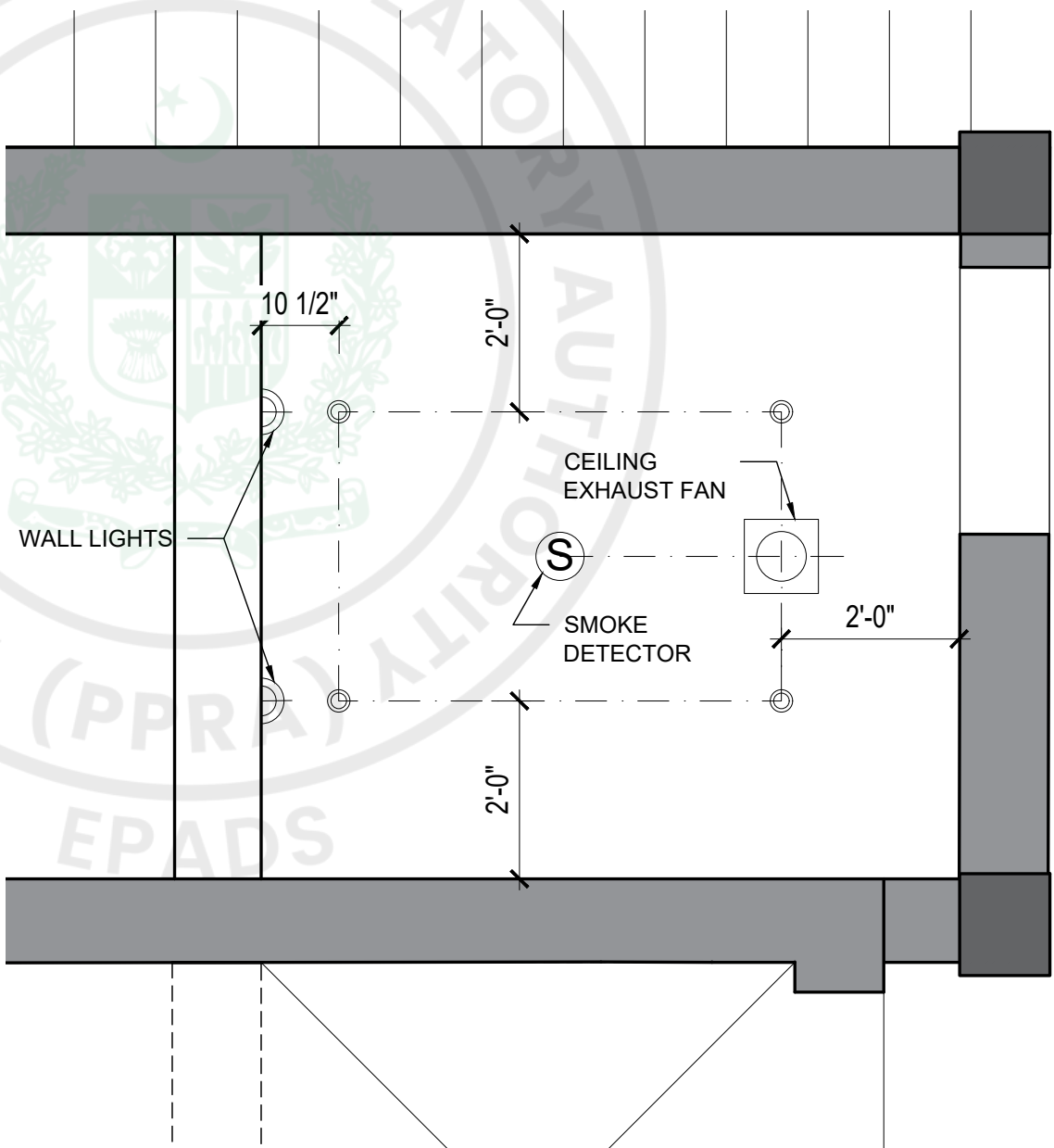
2



VANITY SECTION

1 1/2" = 1'

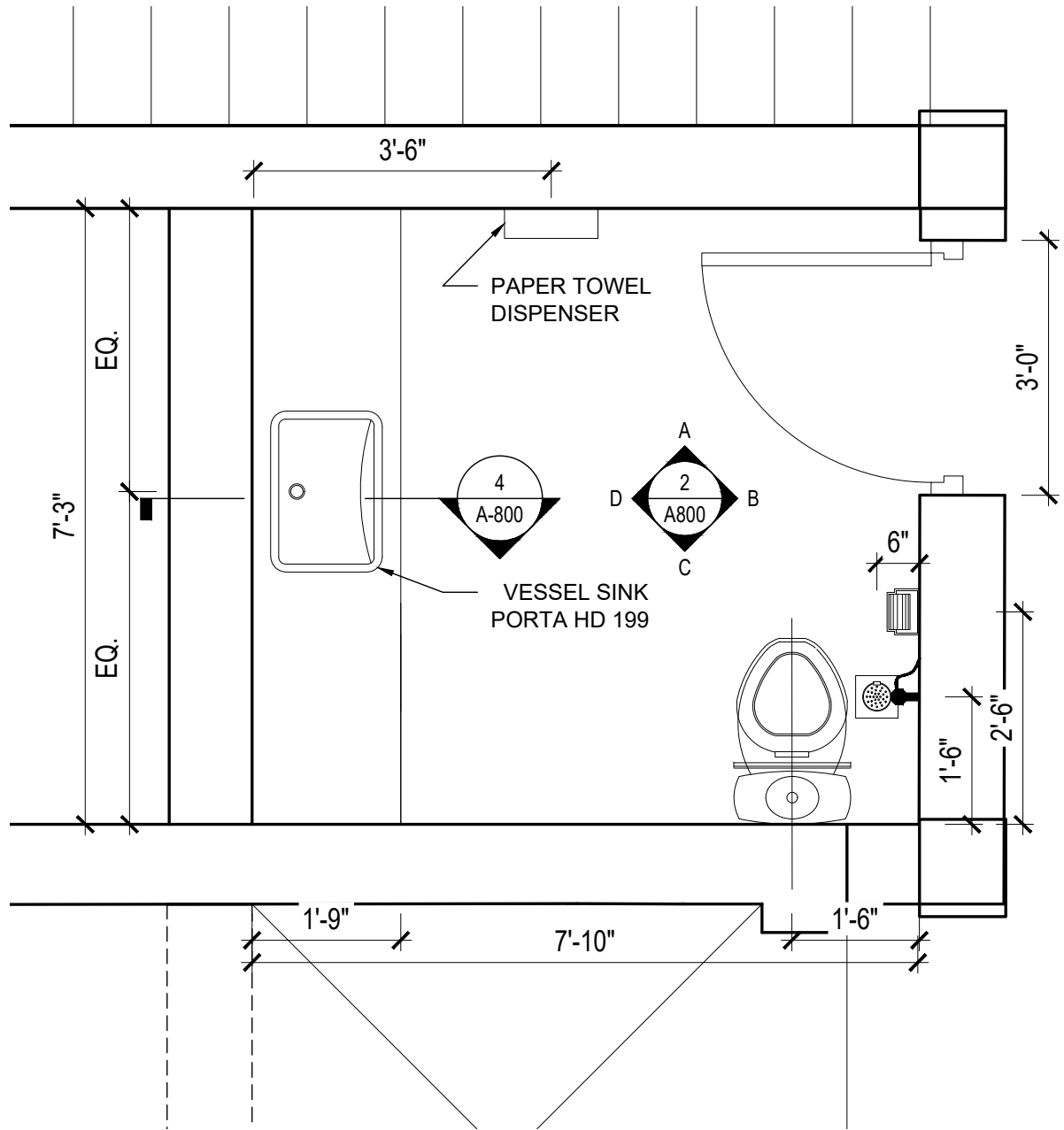
4



BATHROOM RCP

1/2" = 1'

3



BATHROOM PLAN

1/2" = 1'

1

SEAL:

REVISIONS:

NO.	DESCRIPTION:	DATE:
01	CONSTRUCTION DRAWINGS	06/08/2026

DRAWING TITLE:

BATHROOM DTLS

DRAWN BY: ZNA

CHECK BY: ZNA

SCALE: AS NOTED

DATE: 06/08/2026

DRAWING NUMBER:

A-800

SADDLE CLUB RESTAURANT

PROJECT
SADDLE CLUB RESTAURANT
RENOVATION

Murree Rd, Shakar Parian
Islamabad, Pakistan

© 1979 Ajam & Ajam Associates

OWNER

Maqbool Ahmed Chaudhry

Islamabad Club, Islamabad, Pakistan
Ph #: +92 51 9046000

ARCHITECT

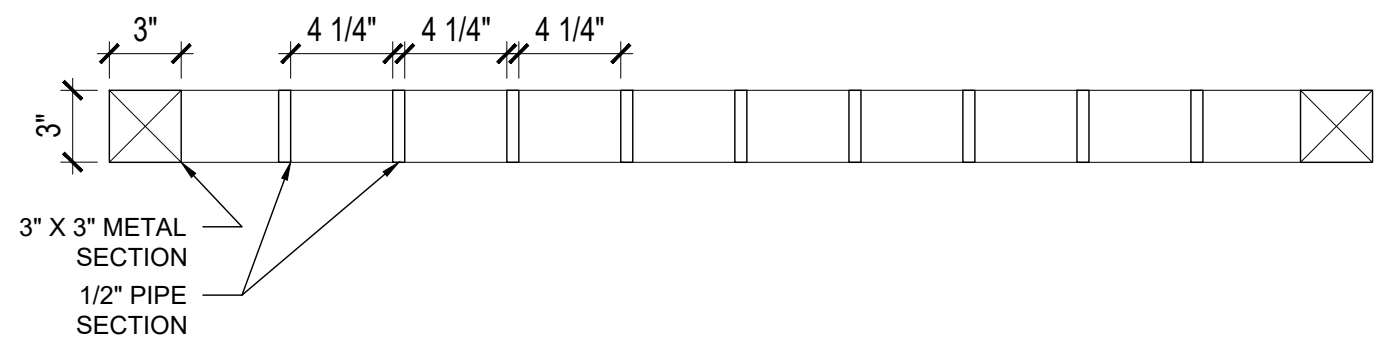
Ajam & Ajam Associates

House No 6, Street No 6, F-6/3
Islamabad, Pakistan, 44000
Tel: +92 51 287 4201
Email: sakassociates@gmail.com

MOON GATE ELEVATION

1/2" = 1'

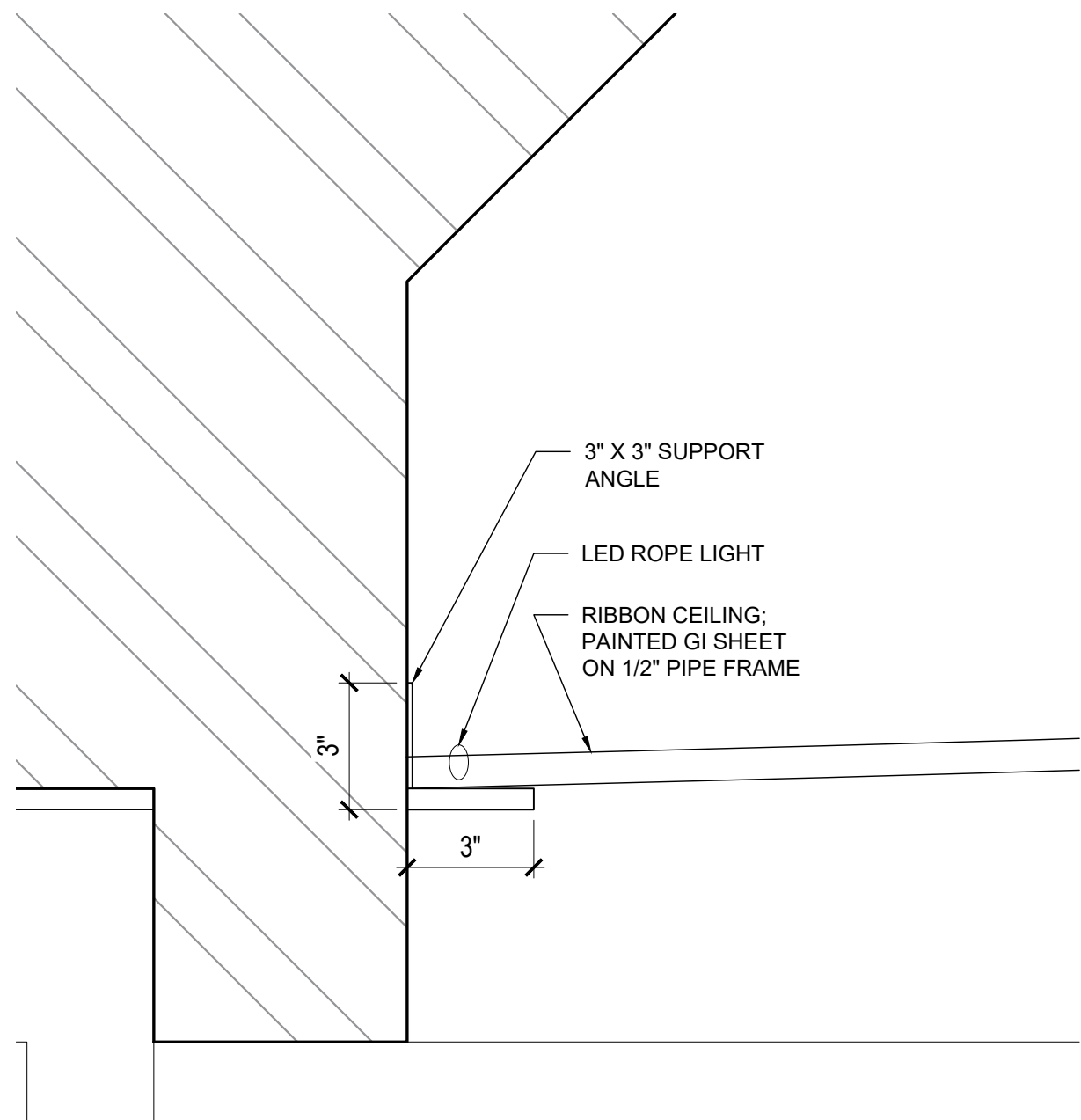
2



PLAN AT MOON GATE SCREEN

1 1/2" = 1'

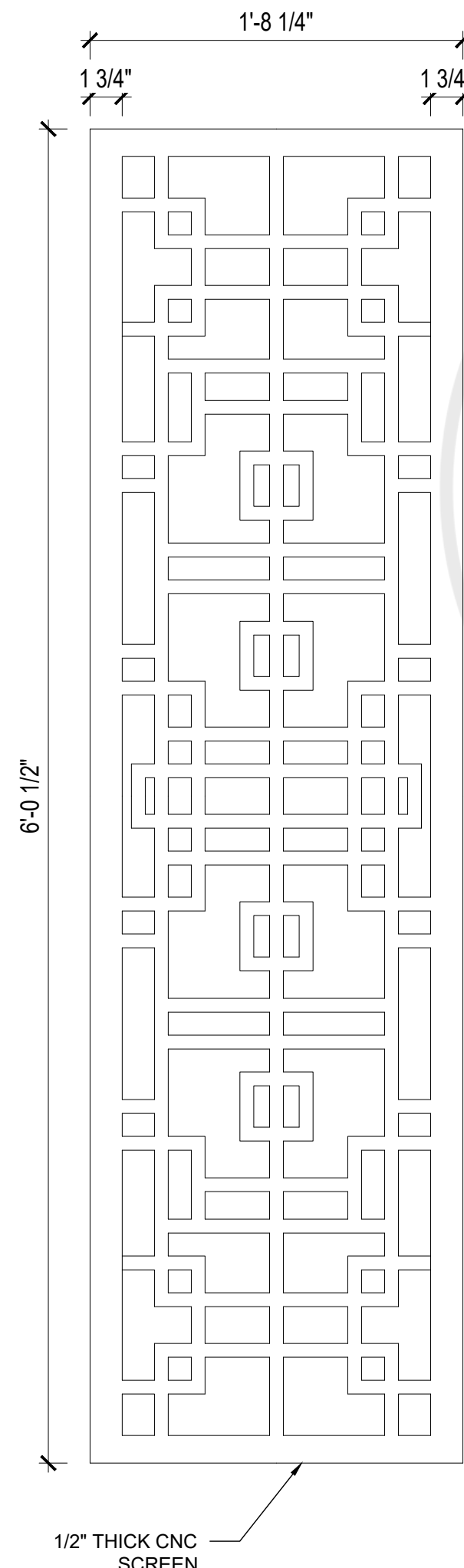
6



DETAIL AT RIBBON CEILING

3" = 1'

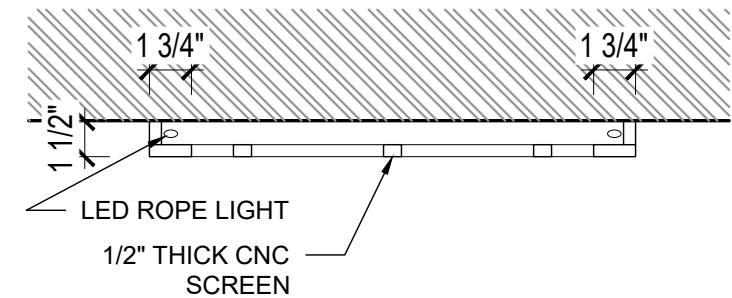
7



ELEVATION AT BACKLIT SCREEN

1 1/2" = 1'

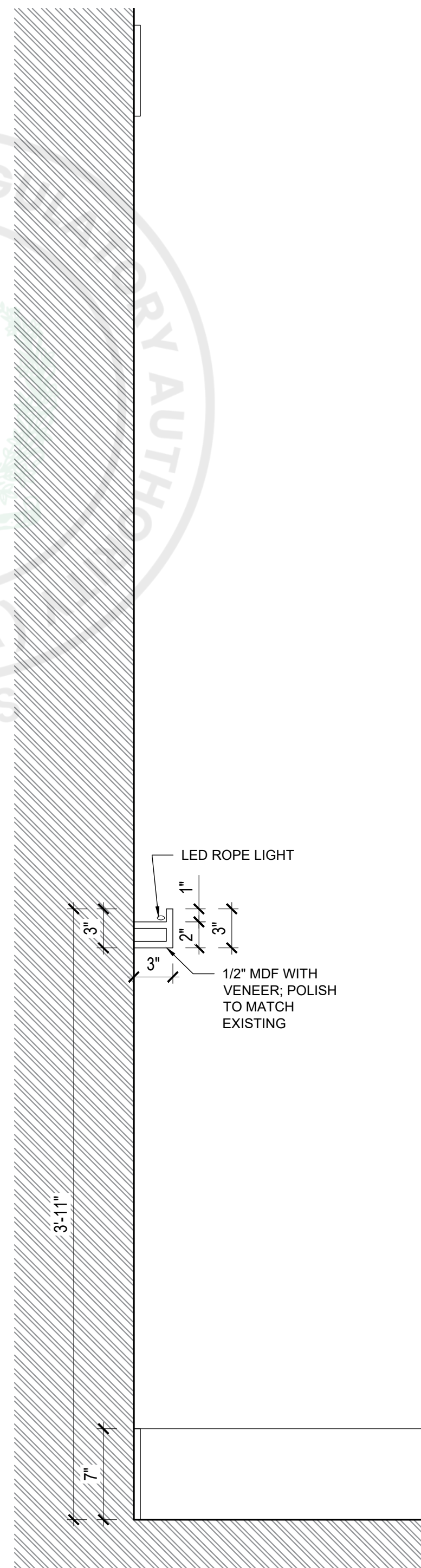
5



PLAN AT BACKLIT SCREEN

1 1/2" = 1'

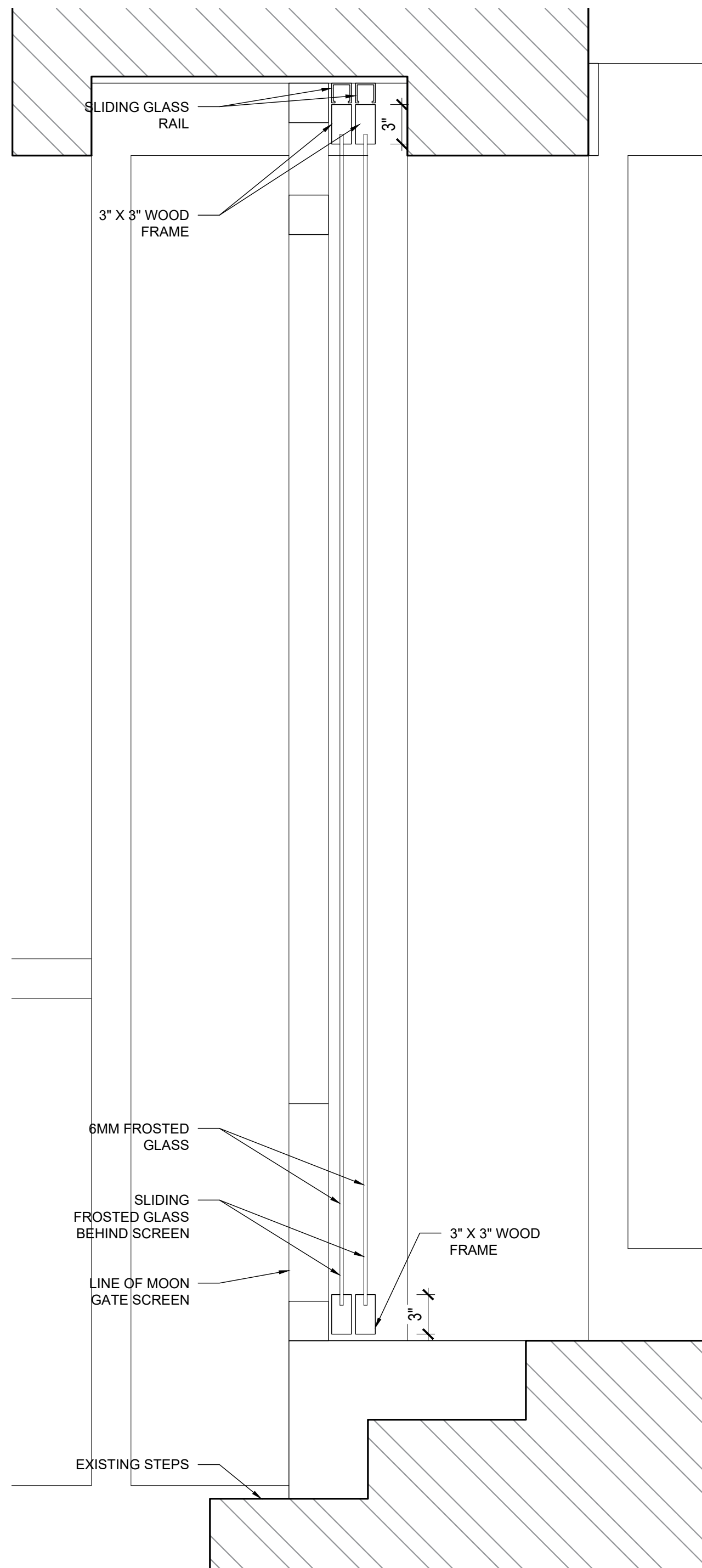
4



FEATURE WALL SECTION

1 1/2" = 1'

3



SLIDING SCREEN SECTION

1/2" = 1'

1

SEAL:

REVISIONS:

NO.	DESCRIPTION:	DATE:
01	CONSTRUCTION DRAWINGS	06/08/2026

DRAWING TITLE:

WALL DTLS

DRAWN BY: ZNA CHECK BY: ZNA

SCALE: AS NOTED DATE: 06/08/2026

DRAWING NUMBER:

A-801

SADDLE CLUB RESTAURANT

PROJECT
SADDLE CLUB RESTAURANT
RENOVATION

Murree Rd, Shakar Parian
Islamabad, Pakistan

© 1979 Ajam & Ajam Associates

OWNER
Maqbool Ahmed Chaudhry
Islamabad Club, Islamabad, Pakistan
Ph #: +92 51 9046000

ARCHITECT
Ajam & Ajam Associates
House No 6, Street No 6, F-6/3
Islamabad, Pakistan, 44000
Tel: +92 51 287 4201
Email: sakassociates@gmail.com



TABLE DETAIL

N.T.S

2



CHAIR DETAIL

N.T.S

1

SEAL:

REVISIONS:		
NO.	DESCRIPTION:	DATE:
01	CONSTRUCTION DRAWINGS	06/08/2026

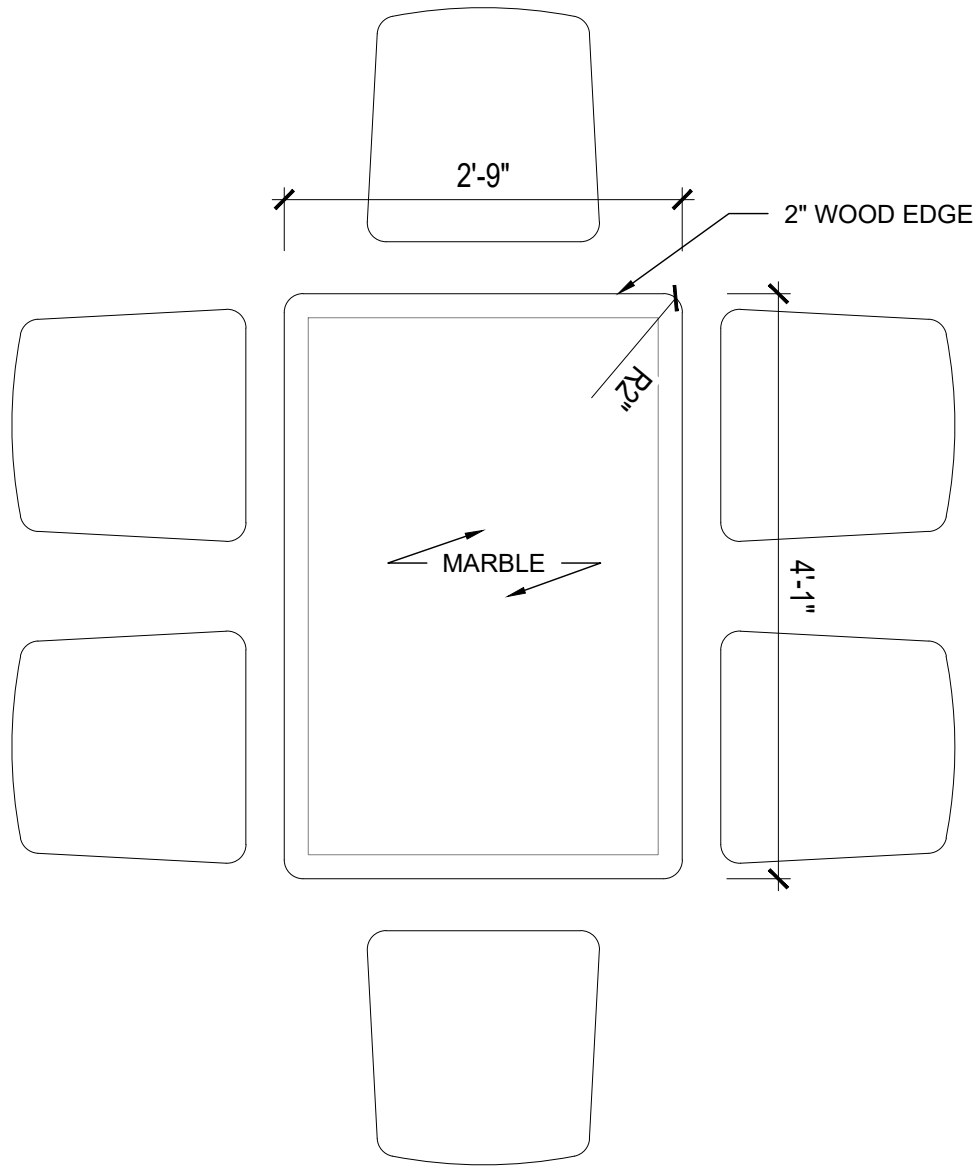
DRAWING TITLE:
FURNITURE DTLS

DRAWN BY: ZNA
SCALE: AS NOTED

CHECK BY: ZNA
DATE: 06/08/2026

DRAWING NUMBER:

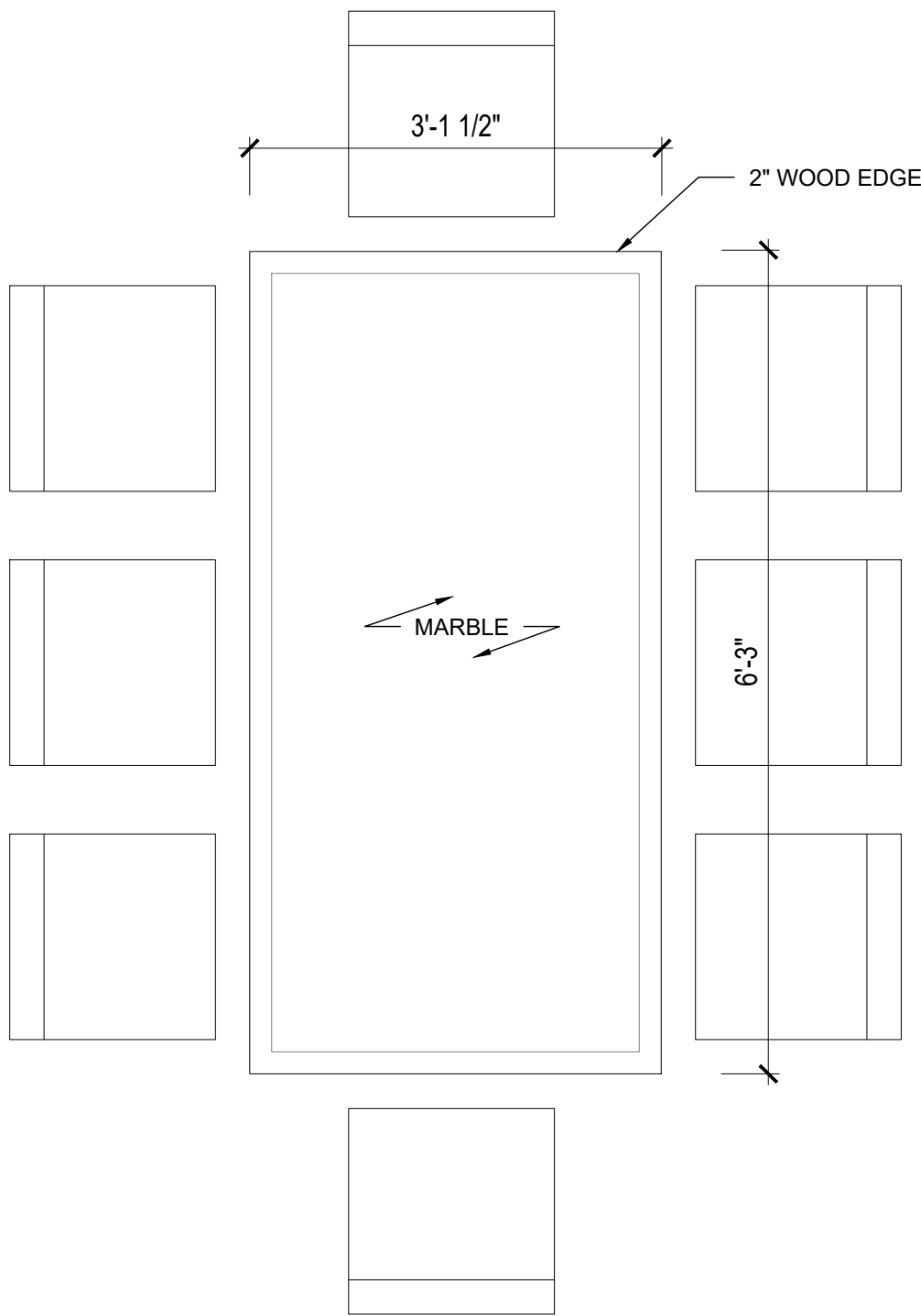
A-802



6 PERSON TABLE PLAN

3/4" = 1'

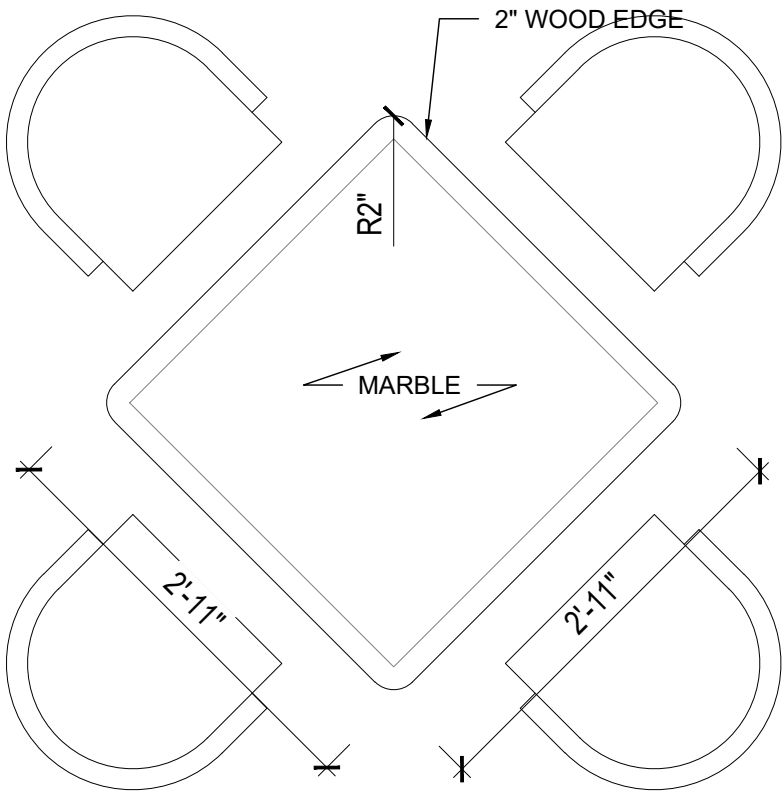
9



8 PERSON TABLE PLAN

3/4" = 1'

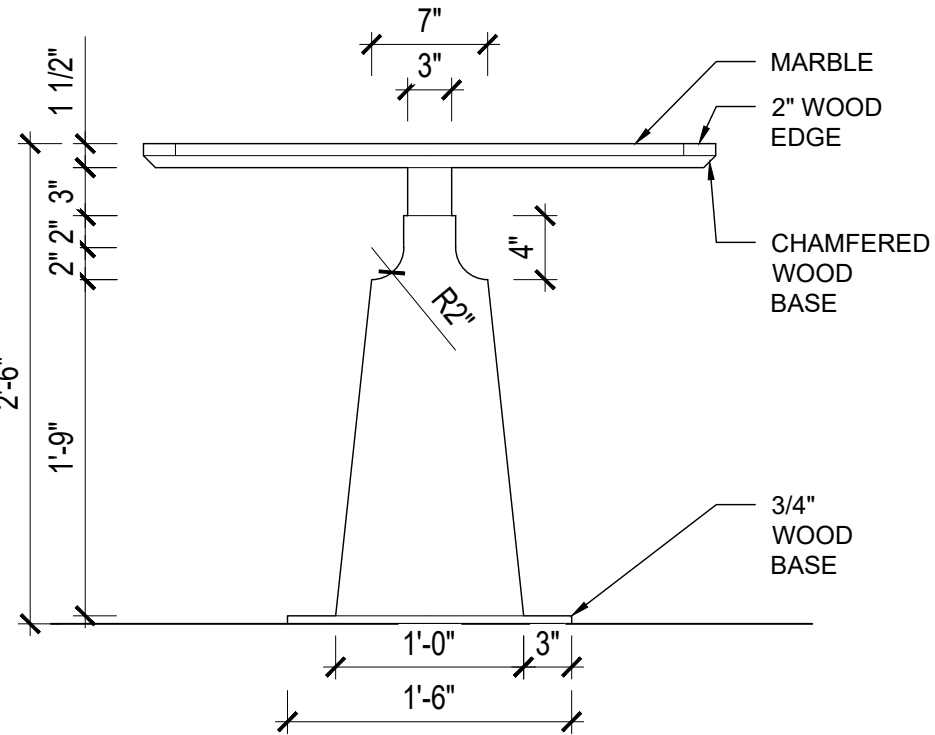
6



4 PERSON TABLE PLAN

3/4" = 1'

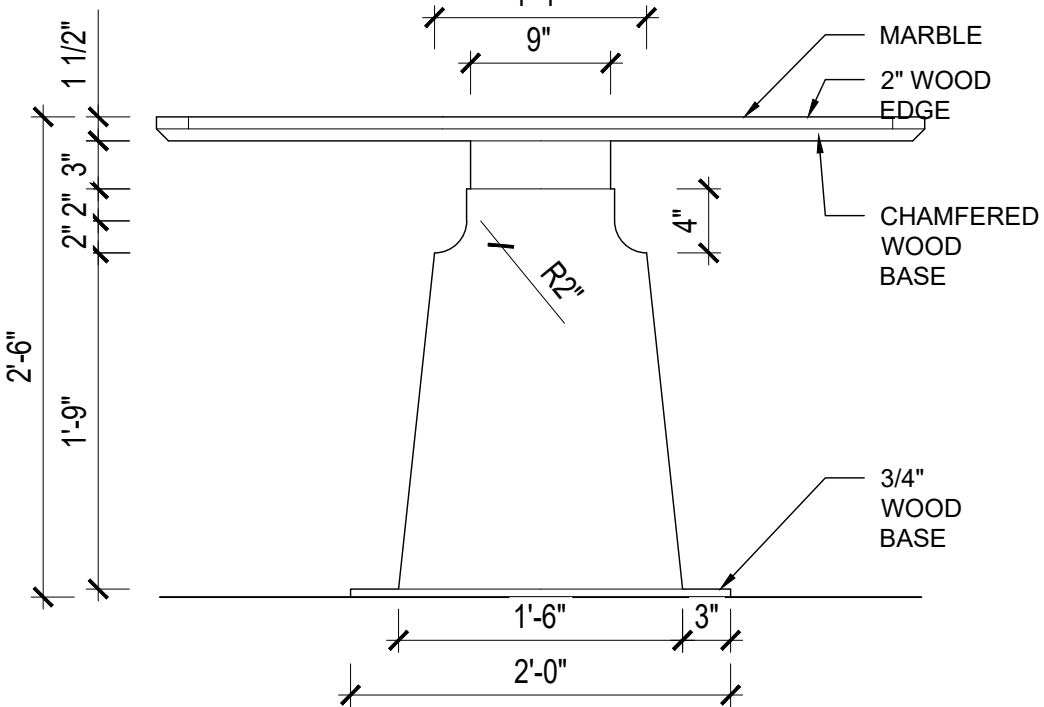
4



6 PERSON TABLE SIDE ELEVATION

1" = 1'

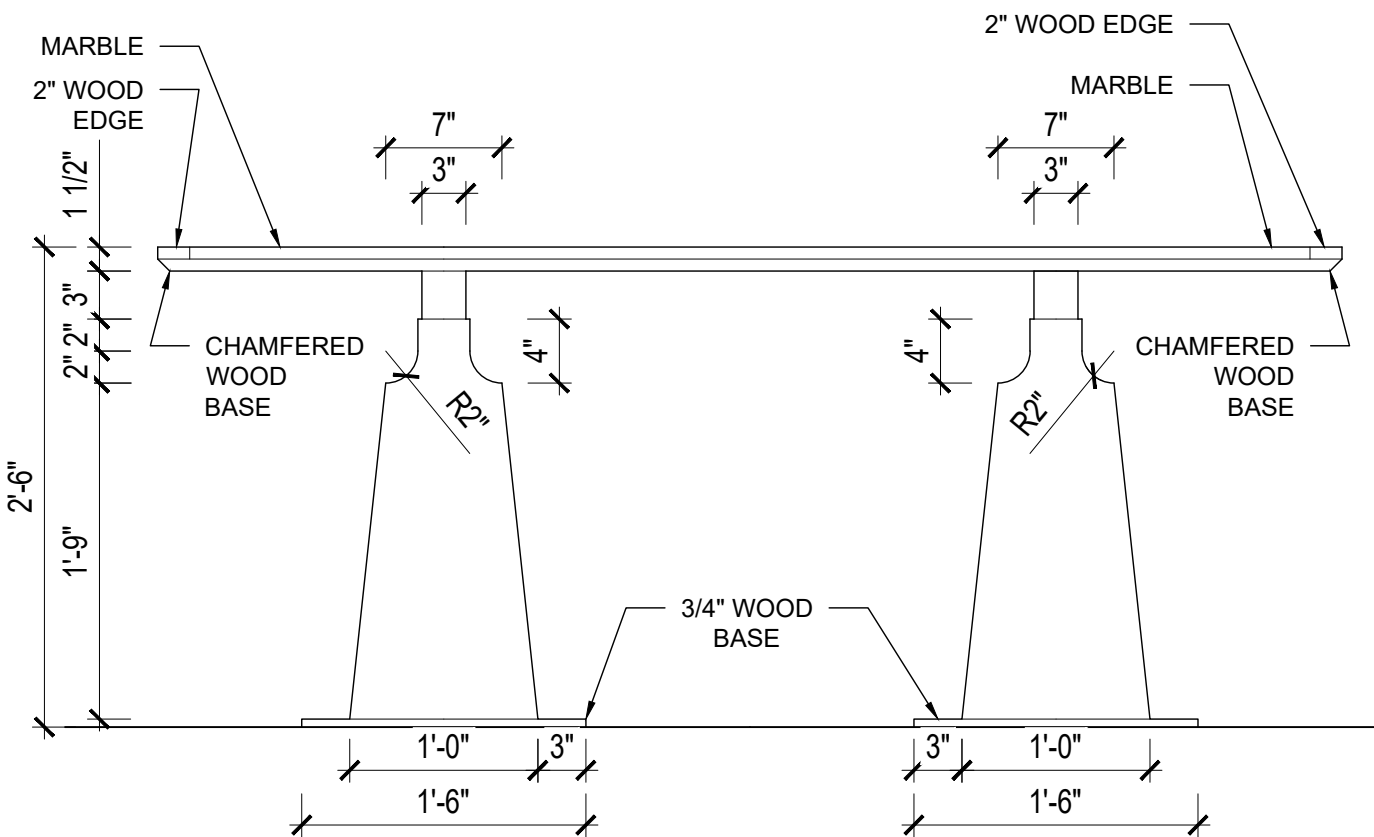
8



6 PERSON TABLE ELEVATION

1" = 1'

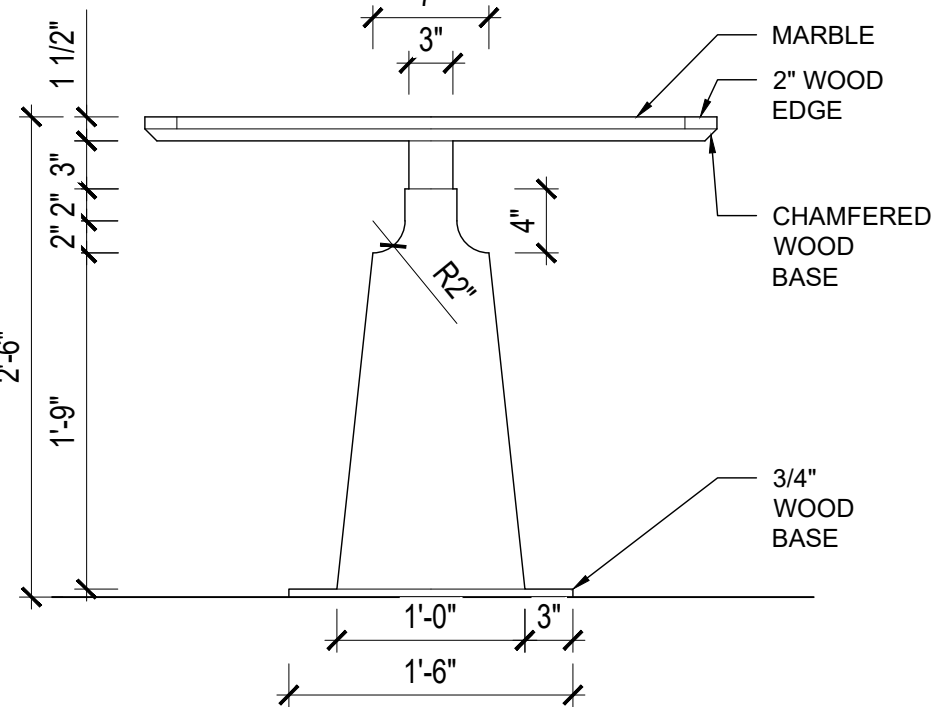
7



8 PERSON TABLE ELEVATION

1" = 1'

5



4 PERSON TABLE ELEVATION

1" = 1'

3



CONSTRUCTION EXPERIENCE

Form EXP - 4.1 General Construction Experience

Bidder's Name: _____

Date: _____

JV Member's Name _____

Bid Reference No. (if any) and title: _____

Page _____ of _____ pages

Starting Year	Ending Year	Contract Identification	Role of Bidder
		Contract name: _____ Brief Description of the Works performed by the Bidder: _____ Amount of contract: _____ Name of EMPLOYER: _____ Address: _____	
		Contract name: _____ Brief Description of the Works performed by the Bidder: _____ Amount of contract: _____ Name of EMPLOYER: _____ Address: _____	
		Contract name: _____ Brief Description of the Works performed by the Bidder: _____ Amount of contract: _____ Name of EMPLOYER: _____ Address: _____	

Form EXP - 4.2(a)
Specific Construction and Contract Management Experience

Bidder's Name: _____

Date: _____

JV Member's Name _____

Bid Reference No. (if any) and title: _____

Page _____ of _____ pages

Similar Contract No.	Information			
Contract Identification				
Award date				
Completion date				
Role in Contract	Prime Contractor ☐	Member in JV ☐	Management Contractor ☐	Sub-contractor ☐
Total Contract Amount	PKR equivalent			
If member in a JV or sub-contractor, specify participation in total Contract amount				
EMPLOYER's Name:				
Address:				
Telephone/fax number				
E-mail:				

Form EXP - 4.2(a) (cont.)
Specific Construction and Contract Management Experience (cont.)

Similar Contract No.	Information
Description of the similarity in accordance with Sub-Factor 4.2(a) of Section III:	
1. Amount	
2. Physical size of required works items	
3. Complexity	
4. Methods/Technology	
5. Construction rate for key activities	
6. Other Characteristics	

Form EXP - 4.2(b)
Construction Experience in Key Activities

Bidder's Name: _____

Date: _____

Bidder's JV Member Name: _____

Sub-contractor's Name (if any): _____

Bid Reference No. (if any) and title: _____

Page _____ of _____ pages

All Sub-contractors for key activities must complete the information and Qualification Criteria and Requirements, Sub-Factor 4.2.

1. Key Activity No One: _____

Information				
Contract Identification				
Award date				
Completion date				
Role in Contract	Prime Contractor ☐	Member in JV ☐	Management Contractor ☐	Sub-contractor ☐
Total Contract Amount	PKR equivalent			
Quantity (Volume, number or rate of production, as applicable) performed under the contract per year or part of the year	Total quantity in the contract (i)	Percentage participation (ii)	Actual Quantity Performed (i) x (ii)	
Year 1				
Year 2				
Year 3				
Year 4				
EMPLOYER's Name:				
Address:				
Telephone/fax number				

	Information
E-mail:	

2. Activity No. Two

3.

	Information
Description of the key activities in accordance with Section III:	

Form EXP - 4.2 (c)
Specific Experience in Managing ES aspects

[The following table shall be filled in for contracts performed by the Bidder, and each member of a Joint Venture]

Bidder's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

Bid Reference No. (if any) and title: *[insert ICB/NCB number and title]*

Page *[insert page number]* of *[insert total number]* pages

1. Key Requirement no 1 in accordance with 4.2 (c): _____

Contract Identification				
Award date				
Completion date				
Role in Contract	Prime Contractor ☐	Member in JV ☐	Management Contractor ☐	Subcontractor ☐
Total Contract Amount			PKR	
Details of relevant experience				

2. Key Requirement no 2 in accordance with 4.2 (c): _____
3. Key Requirement no 3 in accordance with 4.2 (c): _____
4. [PA define key requirements] _____

Past Experience / Contracts

Contracts over <i>[insert amount]</i> during the last three years:				
Procuring Agency	Value	Year	Goods/Services Supplied	Country of Destination



Historical Contract Non-Performance, and Pending Litigation and Litigation History

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

IFP No. and title: *[insert IFP number and title]*

Page *[insert page number]* of *[insert total number]* pages

☐ Not debarred due to deviation from commitment of Bid Securing Declaration- ☐ Not debarred due to non-performance			
Year	Non-performed portion of contract	Contract Identification	Total Contract Amount (current value, currency, exchange rate and PKR equivalent)
<i>[insert year]</i>	<i>[insert amount and percentage]</i>	Contract Identification: <i>[indicate complete contract name/ number, and any other identification]</i> Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Reason(s) for nonperformance: <i>[indicate main reason(s)]</i>	<i>[insert amount]</i>
Pending Litigation, in accordance with Section III, Qualification Criteria and Requirements			
☐ Pending litigation in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.3 as indicated below.			
Year of dispute	Amount in dispute (currency)	Contract Identification	Total Contract Amount (currency), US\$ PKR Equivalent (exchange rate)

<i>[insert year]</i>	<i>[insert amount]</i>	Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Matter in dispute: <i>[indicate main issues in dispute]</i> Party who initiated the dispute: <i>[indicate "Procuring Agency" or "Supplier"]</i> Status of dispute: <i>[Indicate if it is being treated by the Adjudicator, under Arbitration or being dealt with by the Judiciary]</i>	<i>[insert amount]</i>
☐ No consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4. ☐ Consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4 as indicated below.			
Year of award	Outcome as percentage of Net Worth	Contract Identification	Total Contract Amount (currency), PKR Equivalent (exchange rate)
<i>[insert year]</i>	<i>[insert percentage]</i>	Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Matter in dispute: <i>[indicate main issues in dispute]</i> Party who initiated the dispute: <i>[indicate "Procuring Agency" or "Supplier"]</i> Court/ arbitral award decision: <i>[Indicate if the award decision was against the Applicant or any member of a joint venture.]y]</i>	<i>[insert amount]</i>

Current Contract Commitments / Works in Progress

Bidders and each member to a JV should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.

Current Contract Commitments					
No.	Name of Contract	Employer's Contact Address, Tel, Fax	Value of Outstanding Work [Current Eq. PKR]	Estimated Completion Date	Average Monthly Invoicing Over Last Six Months [Eq. PKR/month]
1					
2					
3					
4					
5					

Average Annual Turnover (Annual Sales Value)

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

IFP No. and title: *[insert IFP number and title]*

Page *[insert page number]* of *[insert total number]* pages

Annual Turnover Data			
Year	Amount Currency	Exchange rate* (If applicable)	PKR equivalent
<i>[indicate calendar year]</i>	<i>[insert amount and indicate currency]</i>		
		Average Annual Turnover **	

* Refer ITA for date and source of exchange rate.

** Total PKR equivalent for all years divided by the total number of years. See Section III, Qualification Criteria and Requirements, ITA.