

Standard Bidding Document

Annual Maintenance & Repair Works of Cantonment Board Sargodha for
Fiscal Year 2026-2027
(Works)

National

Single Stage-Two Envelope



September 05, 2026

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REQUEST FOR BIDS

PROCUREMENT OF CIVIL WORKS

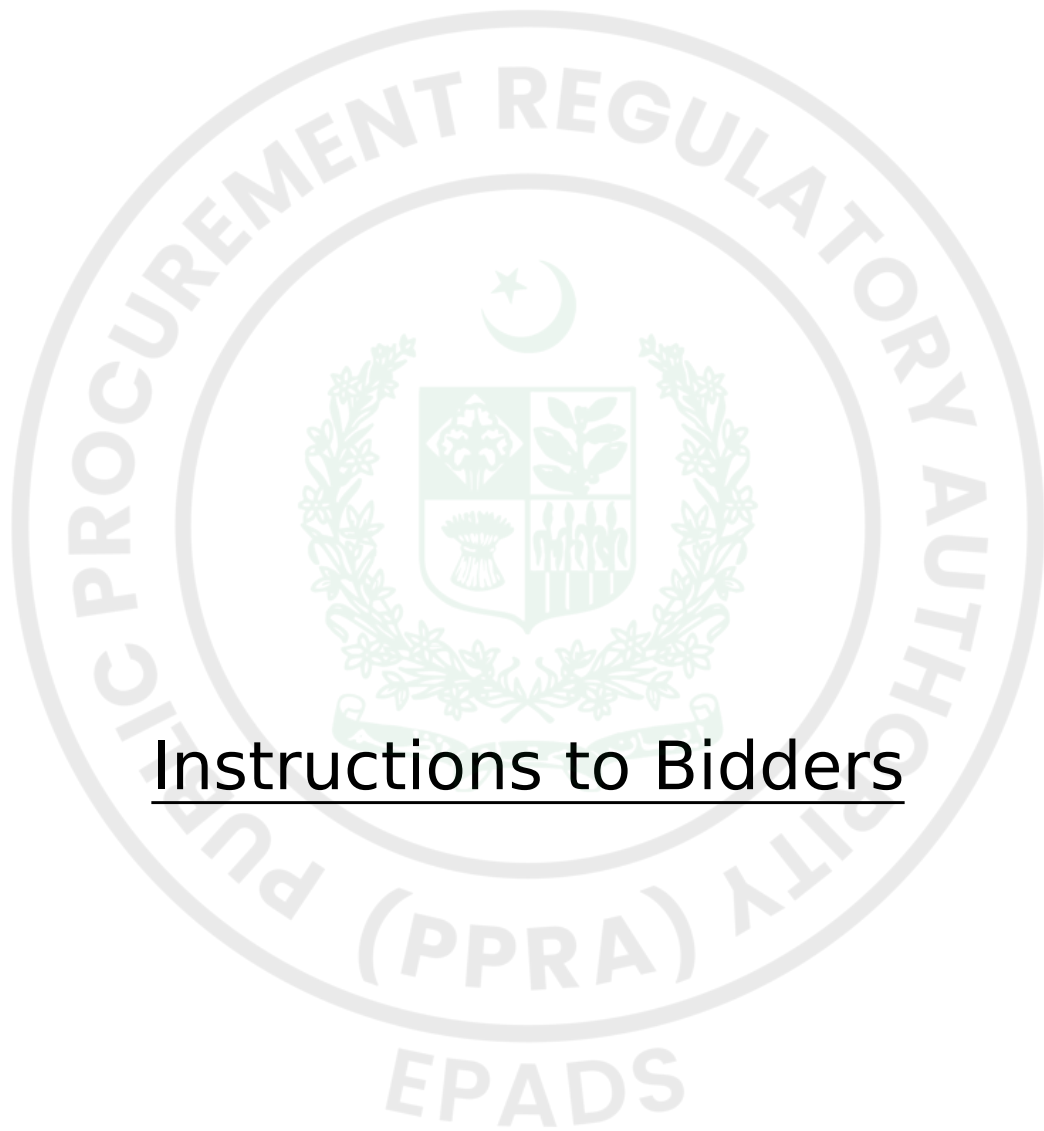
1. The **Cantonment Board Sargodha (RHQ Multan)** has reserved Funds for the procurement planned for FY **2026-27**. The **Cantonment Board Sargodha (RHQ Multan)** intends to apply part of the proceeds of this Fund to cover eligible payments under the contract for the "**Annual Maintenance & Repair Works of Cantonment Board Sargodha for Fiscal Year 2026-2027**" with the reference of "**P107857**".
2. The **Cantonment Board Sargodha (RHQ Multan)** invites sealed Bids from eligible Bidders for procurement of Works (**Annual Maintenance & Repair Works of Cantonment Board Sargodha for Fiscal Year 2026-2027**) described in the bidding documents on **EPADS v2.0**.
3. **Single Stage-Two Envelope** will be used by adopting **Least Cost Based Selection (LCBS)** Technique for the subject procurement, in line with the Public Procurement Rules, 2004 and any Regulations, Regulatory Guides, Procurement Guidelines or Instructions issued by the Authority from time to time.
4. All Bids must be accompanied by a Bid Security amount described in Bid Security Section in Bidding Document in the form of **Pay Order**. Or all bids must be accompanied by bid securing declaration in the format specified in the Bidding documents
5. E-Bidding documents, containing detailed terms & conditions, specifications and requirements etc. are available on **e-Pak Acquisition and Disposal System (EPADS)** at **<https://epads.gov.pk/opportunities/federal/procurements/107857>** for all the interested bidders registered on **EPADS v2.0**. Bidders are required to get themselves registered on **EPADS v2.0** to participate in Bidding process.
6. The e-bids, prepared in accordance with the instructions in the e-Bidding documents, must be submitted through **EPADS v2.0** on or before **Monday, October 5, 2026 02:00 PM**. E-bids will be opened by using **EPADS v2.0** on the same day at **Monday, October 5, 2026 02:30 PM**. Manual submission

of Bids shall not be entertained. Those vendor who have not yet registered on the new version of **EPADS v2.0**, may register themselves on <https://vendors.epads.gov.pk/>. A tutorial to explain the registration process is available at <https://www.youtube.com/watch?v=MNW6T38v7tc>.

In terms of Rules 48 of Public Procurement Rules, 2004 Grievance Redressal Committee (GRC) is notified for the subject procurement and notification copy is available on the procuring agency's website and on Authority's website at (www.ppra.org.pk).

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Instructions to Bidders

A. INTRODUCTION

1. Scope of Bid

1.1. The Procuring agency/Employer (PA), as indicated in the Bid Data Sheet (BDS) invites Bids for the execution of Works as specified in the BDS and Section V- Works Requirements. The name, identification, and number of lots (contracts) of this National/ International Competitive Bidding process are specified in the BDS.

2. Source of Funds

2.1. Source of funds as referred in Clause 2 of Bid Data Sheet.

3. Eligible Bidders

3.1. A bidder may be natural person, company or firm or public or semi-public agency of Pakistan or any foreign country, or any combination of them with a formal existing agreement (on Judicial Papers) in the form of a joint venture or consortium. In the case of a joint venture or consortium, all members shall be jointly and severally liable for the execution of the Contract in accordance with the terms and conditions of the Contract. The joint venture or consortium shall nominate a Lead Member as nominated in the BDS, who shall have the authority to conduct all business for and on behalf of any and all the members of the joint venture or consortium during the Bidding process, and in case of award of contract, during the execution of contract. Verifiable copy of the agreement that forms a joint venture, consortium or association shall be required to be submitted as part of the Bid.

Any bid submitted by the joint venture, consortium or association shall indicate the part of proposed contract to be performed by each party and each party shall be evaluated (or post qualified if required) with respect to its contribution only, and the responsibilities of each party shall not be substantially altered without prior written approval of the Procuring Agency and in line with any instructions issued by the Authority.

(The limit on the number of members of JV or Consortium may be prescribed

in BDS, in accordance with the guidelines issued by the PPRA).

3.2. The invitation for bids is open to all prospective bidders subject to any provisions of incorporation or licensing by the respective national/international incorporating agency or statutory body established for that particular trade or business. Procuring agencies shall specify the registration/licensing requirements for the foreign bidder keeping in view the requirement of that business.

3.3. A Bidder shall not have a conflict of interest. All Bidders found to have a conflict of interest shall be disqualified. A Bidders may be considered to have a conflict of interest with one or more parties in this Bidding process, if they:

3.3.1. are associated or have been associated in the past, directly or indirectly with a firm or any of its affiliates which have been engaged by the Procuring agency/Employer to provide consulting services for the preparation of design or technical specifications of the works that are the subject of the bid; or

3.3.2. have controlling shareholders in common; or

3.3.3. receive or have received any direct or indirect subsidy from any of them; or

3.3.4. have the same legal representative for purposes of this Bid; or

3.3.5. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder, or influence the decisions of the Procuring agency/Employer regarding this Bidding process; or

3.3.6. Submit more than one bid in this bidding process.

3.4. A Bidder may be ineligible if –

3.4.1. he is declared bankrupt or, in the case of company or firm, insolvent;

3.4.2. payments in favor of the bidder is suspended in accordance with the judgment of a court of law other than a judgment declaring bankruptcy and resulting (in accordance with the national laws) in the total or partial loss of the right to administer and dispose of its property;

3.4.3. the bidder is convicted, by a final judgment of a Court of Law or relevant Professional Statutory Body, of any offence involving professional conduct;

3.4.4. The bidder is debarred/ blacklisted by a national level Procuring agency/Employer and hence debarred due to involvement in corrupt and fraudulent practices, or performance failure or due to breach of bid securing declaration.

3.5. As and when required, bidders shall provide to the Procuring agency/Employer evidence of their eligibility, proof of compliance with the necessary legal requirements to carry out the contract effectively.

3.6. Bidders shall submit proposal relating to the nature, conditions and modalities of sub-contracting wherever the sub-contracting of any elements of the contract is envisaged.

4. Eligible Material and Equipment

4.1. All the material and equipment to be mobilized under the contract shall have their origin in eligible source countries, and all expenditures made under the contract will be limited to such materials and equipment. For this purpose, ineligible countries are stated in the section-IV titled as “Eligible Countries”.

B. BIDDING DOCUMENTS

5. Contents of Bidding Documents

5.1. The scope of Works, bidding procedures, and terms and conditions of the contract are prescribed in the bidding documents. In addition to the Invitation for Bids, the bidding documents which should be read in

conjunction with any addenda issued in accordance with ITB 7.1 include:

Section I -Invitation for Bids

Section II Instructions to Bidders (ITBs)

Section III Bid Data Sheet (BDS)

Section IV Eligible Countries

Section V Evaluation and Qualification Criteria

Section VI Works Requirements Technical Specifications & Schedule of Requirements

Section VII Standard Bidding Forms

Section VIII General Conditions of Contract (GCC)

Section IX Particular Conditions of Contract (PCC)

Section X Contract Forms

5.2. The bidder is expected to examine all instructions, forms, specifications, terms and conditions prescribed in the bidding documents. Failure to furnish all the information required in the bidding documents will be at the bidder's risk and may result in the rejection of his bid.

6. Clarification of Bidding Document, Pre-bid Meeting

6.1. A prospective bidder requiring any clarification of the bidding document may notify the Procuring agency/Employer through EPADS.

6.2. The Procuring agency/Employer shall respond to the request for clarification in accordance with Rule 31 of the Public Procurement Rules 2004.

6.3. Should the Procuring Agency deem it necessary to amend the BIDDING document as a result of a clarification, it shall do so following the procedure under ITB 7.

6.4. If indicated in the BDS, the bidder's designated representative is invited at the bidder's cost to attend a pre-bid meeting at the place, date and time mentioned in the BDS. During this pre-bid meeting, prospective bidders may request clarification of the schedule of requirement, the evaluation criteria or any other aspects of the bidding documents.

6.5. Minutes of the pre-bid meeting, if applicable, including the text of the questions asked by bidders, including those during the meeting (without identifying the source) and the responses given, together with any responses prepared after the meeting will be uploaded on EPADS. Any modification to the bidding documents that may become necessary as a result of the pre-bid meeting shall be made by the Procuring agency/Employer exclusively through the use of an Addendum pursuant to ITB 7. Non-attendance at the pre-bid meeting will not be a cause for disqualification of a bidder.

6.6. The bidder is advised to visit and examine the Site of Works and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the bid and entering into a contract for construction of the Works. The costs of visiting the Site shall be at the bidder's own expense.

6.7. The bidder and any of its authorized personnel will be granted permission by the Procuring agency/Employer to enter upon its premises and lands for the purpose of such visit, but only upon the express condition that the bidder and its personnel will release and indemnify the Procuring agency/Employer from and against all liability in respect thereof, and will be responsible for death or personal injury, loss of or damage to property, and any other loss, damage, costs, and expenses incurred as a result of the inspection.

7. Amendment of Bidding Documents

7.1. The procuring agency may issue notification of any change, addition, modification or deletion in accordance with Rule 23 of the Public Procurement Rules 2004 i.e. Bidding Documents.

7.2. To give prospective bidders reasonable time in which to take an addendum/corrigendum into account in preparing their bids, the Procuring agency/Employer may, at its discretion, extend the deadline for the submission of bids:

Provided that the Procuring agency/Employer shall extend the deadline for submission of bid in pursuance of Rule 27 of the Public Procurement Rules 2004, i.e. Extension of time for submission of bids, if such an addendum is

issued within last three (03) days of the bid submission deadline.

C. PREPARATION OF BIDS

8. Language of Bid

8.1. The bid prepared by the bidder, as well as all correspondence and documents relating to the bid exchanged by the bidder and the Procuring agency/Employer shall be written in the English language unless specified in the BDS. Supporting documents and printed literature furnished by the bidder may be in another language provided they are accompanied by an accurate translation of the relevant pages in the English language unless specified in the BDS, in which case, for purposes of interpretation of the bidder, the translation shall govern.

9. Documents Constituting the Bids

9.1. The Bids prepared by the Bidder shall constitute of all the documents required in the BDS.

10. Documents Establishing Eligibility of Material, Equipment and Works, their Conformity to Bidding Documents

10.1. The bid prepared by the bidder shall constitute the following components: -

10.1.1. Documentary evidence established in accordance with ITB 10 that the material and equipment to be utilized by the Bidder for the executions of works are eligible material and equipment and conform to the Bidding Documents;

10.1.2. Documentary evidence established in accordance with ITB 11 that the bidder has been authorized to carry out the Construction works;

10.1.3. Documentary evidence established in accordance with ITB 11 that the bidder is eligible and/or qualified for the subject bidding process;

10.1.4. Form of Bid and Bid Prices completed in accordance with ITB 12 and 13;

10.1.5. Completed schedules as required, including priced Bill of Quantities in accordance with ITB 13.

10.1.6. Technical Proposal completed in all aspects in accordance with ITB-15.

10.1.7. Bid security or Bid Securing Declaration furnished in accordance with ITB 17;

10.1.8. Any other document required in the BDS.

10.2. In addition to the requirements, bids submitted by a JV shall include a copy of the Joint Venture Agreement entered into by all members. Alternatively, a letter of intent to execute a Joint Venture Agreement in the event of a successful bid shall be signed by all members and submitted with the bid, together with a copy of the proposed Agreement.

10.3. The bidder shall furnish, as part of its bid, all those documents establishing the eligibility in conformity to the terms and conditions specified in the bidding documents for all material, equipment and works which the bidder proposes to execute.

10.4. The documentary evidence of conformity of the material, equipment and works to the Bidding Documents may be in the form of literature, drawings, and data, and shall consist of:

10.4.1. a detailed description of the work methodology, approach, schedule and resources to be mobilized at site;

10.4.2. an item-by-item commentary on the Procuring agency/Employer's Technical Specifications demonstrating substantial responsiveness of the material, equipment and works to those specifications, or a statement of deviations and exceptions to the provisions of the Technical Specifications;

10.4.3. any other procurement specific documentation requirement as stated in the BDS.

10.5. The required documents and other accompanying documents must be in English. In case any other language than English is used the pertinent translation into English shall be attached to the original version.

11. Documents Establishing Eligibility and Qualification of the Bidder

11.1. The bidder shall furnish, as part of its bid, all those documents establishing the bidder's eligibility to participate in the bidding process and/or its qualification to perform the contract if its bid is accepted.

11.2. The documentary evidence of the bidder's eligibility to bid shall establish to the satisfaction of the Procuring agency/Employer that the bidder, at the time of submission of its bid, is from an eligible country as defined in Section-IV titled as "Eligible Countries".

11.3. The documentary evidence of the bidder's qualification to perform the contract if its bid is accepted shall establish to the satisfaction of Procuring agency/Employer that:

11.3.1. The bidder has the financial and technical capability necessary to perform the Contract, meets the qualification criteria specified in Section-V, Evaluation and Qualification Criteria and BDS.

11.3.2. In the case of a bidder not doing business within Pakistan, the bidder is or will be (if awarded the contract) represented by a local bidder (Joint Venture) in accordance with the PEC works bylaws, and in case of award of works such foreign firm is required to participate in the execution of works to carry out its obligations as prescribed in the Conditions of Contract and /or Technical Specifications.

11.3.3. That the bidder meets the qualification criteria listed in Section-V, Evaluation and Qualification Criteria and BDS.

12. Forms of Bid

12.1. The Bidder shall fill the Form of Bids furnished in the bidding documents. The Bids Form must be completed without any alterations to its format and no substitute shall be accepted.

13. Bid Prices

13.1. The bid prices quoted by the bidder in the Standard bid Forms, Bill of Quantities and in the Price Schedules shall conform to the requirements specified below or exclusively mentioned hereafter in the bidding documents.

13.2. The bidder shall fill in rates and prices for all items of the Works described in the Bill of Quantities. If a Price Schedule shows items listed but not priced, their prices shall be construed to be included in the prices of other items in the Bill of Quantities and will not be paid for separately by the Procuring agency/Employer.

13.3. Items not listed in the Price Schedule shall be assumed not to be included in the bid, and provided that the bid is still substantially responsive in their absence or due to their nominal nature, the corresponding average price of the respective item(s) of the remaining substantially responsive bidder(s) shall be construed to be the price of those missing item(s):

Provided that:

13.3.1. where there is only one (substantially) responsive bidder, or

13.3.2. where there is provision for alternate proposals and the respective items are not listed in the other bids,

The Procuring agency/Employer may fix the price of missing items in accordance with market survey, and the same shall be considered as final price.

13.4. The Bid price to be quoted in the Form of Bid in accordance with ITB 12 shall be the total price of the bid.

13.5. Unless otherwise specified in the BDS and the Contract, the rates and prices quoted by the bidder are subject to adjustment during the performance of the Contract in accordance with the provisions of the

Conditions of Contract.

13.6. If so specified in ITB 1.1, bids may be invited for individual lots (contracts) or for any combination of lots (packages).

13.7. Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and shall be rejected, pursuant to ITB 27, unless otherwise price adjustment is permissible under Conditions of the Contract.

13.8. All duties, taxes, and other levies payable by the Contractor under the Contract, or for any other cause, as of the date twenty-eight (28) days prior to the deadline for submission of bids, shall be included in the rates and prices and the total bid price submitted by the bidder.

14. Currencies of Bid and Payment

14.1. Prices shall be quoted in Pakistani Rupees unless otherwise specified in the BDS. Comparison of bids and tie of bid shall be treated in accordance with the Rule 30(2) of Public Procurement Rules, 2004.

15. Documents Comprising the Technical Proposal

15.1. The bidder shall furnish a Technical Proposal including a statement of work methods, equipment, personnel, schedule and any other information as stipulated in Section VII – Standard Bid Forms, in sufficient detail to demonstrate the adequacy of the bidder's proposal to meet the work requirements and the completion time.

16. Bid Validity Period

16.1. Bids shall remain valid for the period specified in the BDS after the bid submission deadline prescribed by the Procuring agency/Employer. A bid valid for a shorter period shall be rejected by the Procuring agency/Employer as non-responsive. The period of bid validity will be determined from the complementary bid securing instrument i.e. the expiry period of bid security or bid securing declaration as the case may be.

16.2. Under exceptional circumstances, prior to the expiration of the initial Bids/Bid validity period, the Procuring Agency may request the Bidders' consent to an extension of the period of validity of their Bids/Bid. Such request for extension of the period of bid validity shall be carried out in accordance with Rule 26 of the Public Procurement Rules, 2004.

17. Bid Security or Bid Securing Declaration

17.1. Pursuant to ITB 11.1 unless otherwise specified in the BDS, the bidder shall furnish as part of its bid, a Bid Security in accordance with Rule 25 of the Public Procurement Rules, 2004 in the amount and currency specified in the BDS or Bid Securing Declaration as specified in the BDS in the format provided in Section VII (Standard Bidding Forms).

In case Procuring agency/Employer is inviting bids in lots / packages, the bidder shall be required to submit his bid security against the respective lot/package for which he is submitting his bid.

Until the development of functionality of auto verification of financial instrument in EPADS, the scanned copy of bid security or bid securing declaration, as the case may be, shall be uploaded on E-PADS whereas the original instrument to be submitted to the procuring agency before closing of bid submission deadline,

17.2. The Bid Security shall be denominated in the local currency or in another freely convertible currency, and it shall be in the form specified in the **BDS** which shall be in any of the following:

17.2.1. A bank guarantee, an irrevocable letter of credit issued by a Scheduled bank in the form provided in the Bidding Documents or another form acceptable to the Procuring agency/Employer and valid for twenty-eight (28) days beyond the end of the validity of the Bid. This shall also apply if the period for Bid Validity is extended. In either case, the form must include the complete name of the bidder;

17.2.2. A cashier's or certified cheque; or

17.2.3. Another security as indicated in the **BDS**.

17.3. The Bid Security or Bid Securing Declaration shall be in accordance with the Form of the Bid Security or Bid Securing Declaration included in Section VII (Standard Bidding Forms) or another form approved by the Procuring agency/Employer prior to the bid submission.

17.4. The Bid Security shall be payable promptly upon written demand by the Procuring agency/Employer in case any of the conditions listed in ITB 17.9 are invoked.

17.5. Any bid not accompanied by a Bid Security or Bid Securing Declaration in accordance with ITB 17.1 or 17.3 shall be rejected by the Procuring agency/Employer and shall be declared as non-responsive bid, pursuant to ITB 27.

17.6. Unsuccessful bidders' Bid Security will be discharged or returned as promptly as possible, however in no case later than thirty (30) days after the expiration of the period of Bid Validity prescribed by the Procuring agency/Employer pursuant to ITB 16. The Procuring agency/Employer shall make no claim to the amount of the Bid Security, and shall promptly return the Bid Security document, after whichever of the following that occurs earliest:

17.6.1. The expiry of the Bid Security;

17.6.2. The entry into force of a procurement contract and the provision of a performance security (or guarantee), for the performance of the contract if such a security (or guarantee), is required by the Bidding documents;

17.6.3. The rejection by the Procuring agency/Employer of all Bids;

17.6.4. The withdrawal of the bid prior to the deadline for the submission of bids, unless the bidding documents stipulate that no such withdrawal is permitted.

17.7. The successful bidder's Bid Security will be discharged upon the bidder signing the contract pursuant to ITB 40, or furnishing the performance security (or guarantee), pursuant to ITB 41.

17.8. The Bid Security may be forfeited or the Bid Securing Declaration executed:

17.8.1. if a Bidder:

17.8.1.1. Withdraws its Bid during the period of Bid Validity as specified by the Procuring agency/Employer, and referred by the bidder on the Form of Bid except as provided for in ITB 16.2; or

17.8.2. In the case of a successful bidder, if the bidder fails:

17.8.2.1. to sign the contract in accordance with ITB 40; or

17.8.2.2. to furnish performance security (or guarantee) in accordance with ITB 41.

17.9. In case of Bid Security issued by the foreign bank is allowed by the Procuring agency/Employer, the same should be counter guaranteed by a corresponding bank in Pakistan. Furthermore, in case of joint venture, it should be in the name of Joint venture to ensure joint responsibility. In case the JV is not legally constituted at the time of bid submission, the bid security or bid securing declaration shall be in the names of all future members as named in the letter of bid.

18. Withdrawal of Bids

18.1. Before bid submission deadline, any bidder may withdraw, substitute, or modify its bid after it has been submitted by sending a written notice, duly signed by an authorized representative, and the corresponding must accompany the respective written notice.

19. Format and Signing of Bid

19.1. The Bidder shall prepare and submit Bids through EPADS with due diligence after carefully reading all the terms and condition before bid submission deadline.

D. SUBMISSION OF BIDS

20. Submission of Bids through EPADS v2.0

20.1. All bids shall be submitted through EPADS v2.0.

21. Deadline for Submission of Bids

21.1. All bids shall be received through **EPADS v2.0** not later than bid submission deadline as specified in the **BDS**.

21.2. The Procuring agency/Employer may, under exceptional circumstances and at its discretion, extend the deadline for the submission of bids, pursuant to Rule 27 of the Public Procurement Rules, 2004. Extension of Time for submission of bid, by amending the Bidding Documents in accordance with ITB 7, in which case all rights and obligations of the Procuring agency/Employer and bidders previously subject to the deadline will thereafter be subject to the new deadline.

22. Substitution and Modification of bids

22.1. A bidder may substitute or modify his bid after it has been submitted, provided that written notice of the substitution or modification of the bid, is received by the Procuring agency/Employer prior to the deadline for submission of bids.

22.2. Revised bid may be submitted after the substitution or modification made in the original bid in accordance with the provisions referred in **ITB 18**.

E. OPENING AND EVALUATION OF BIDS

23. Opening of Bids

23.1. The Procuring Agency will open bids in accordance with Rule 28 of the Public Procurement Rules, 2004 and as specified in the BDS.

24. Confidentiality

24.1. Information relating to the examination, clarification, evaluation and comparison of bids and recommendation of contract award shall not be disclosed to bidders or any other persons not officially concerned with such process until the time of the announcement of the respective evaluation report.

25. Clarification of Bids

25.1. Clarification of Bidding Documents shall be carried out in accordance with Rule 31 of the Public Procurement Rules, 2004.

25.2. The alteration or modification in the bid which in any case affect the following parameters will be considered as a change in the substance of a bid:

- 25.2.1. evaluation & qualification criteria;
- 25.2.2. required scope of work;
- 25.2.3. contract price;
- 25.2.4. all securities requirements;
- 25.2.5. tax requirements;
- 25.2.6. terms and conditions of bidding documents.
- 25.2.7. change in the ranking of the bidder

26. Preliminary Examination of Bids

26.1. Prior to the detailed evaluation of bids, the Procuring agency/Employer will determine whether each bid:

- 26.1.1. meets the eligibility criteria defined in **ITB 3** and **ITB 4**;
- 26.1.2. has been prepared as per the format and contents defined by the Procuring agency/Employer in the bidding documents;
- 26.1.3. has been properly signed;

26.1.4. is accompanied by the required securities; and

26.1.5. is substantially responsive to the requirements of the bidding documents.

The Procuring agency/Employer's determination of a bid's substantial responsiveness will be based on the contents of the bid itself.

26.2. A substantially responsive Bid is one which conforms to all the terms, conditions, and specifications of the Bidding Documents, without material deviation or reservation. A material deviation or reservation is one that: -

26.2.1. affects in any substantial way the scope, quality, or performance of the Works;

26.2.2. limits in any substantial way, inconsistent with the bidding documents, the Procuring agency/Employer's rights or the bidders' obligations under the Contract; or

26.2.3. if rectified, would affect unfairly the competitive position of other bidders presenting substantially responsive bids.

26.3. The Procuring agency/Employer will confirm that the documents and information specified under ITB 9, 10 and 11 have been provided in the bid. If any of these documents or information is missing, or is not provided in accordance with the Instructions to Bidders, the bid shall be rejected.

26.4. The Procuring agency/Employer may waive-off any minor informality, nonconformity, or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.

Explanation: A minor informality, non-conformity or irregularity is one that is merely a matter of form and not of substance. It also pertains to some immaterial defect in a Bid or variation of a bid from the exact requirements of the invitation that can be corrected or waived without being prejudicial to other bidders. The defect or variation is immaterial when the effect on quantity, quality, or delivery is negligible when contrasted with the total cost or scope of the works. The Procuring agency/Employer either shall give the bidder an opportunity to cure any deficiency resulting from a minor

informality or irregularity in a bid or waive the deficiency, whichever is advantageous to the Procuring agency/Employer. Examples of minor informalities or irregularities include failure of a bidder to –

26.4.1. Submit the number of copies of signed bids required by the invitation;

26.4.2. Furnish required information concerning the number of its employees;

26.4.3. the firm submitting a bid has formally adopted or authorized, before the date set for opening of bids, the execution of documents by typewritten, printed, or stamped signature and submits evidence of such authorization and the bid carries such a signature.

26.5. Provided that a Technical Bid is substantially responsive, the Procuring agency/Employer may request the bidder to submit the necessary information or documentation, within a reasonable period of time, to rectify nonmaterial nonconformities or omissions in the Technical Bid related to documentation requirements. Requesting information or documentation on such nonconformities shall not be related to any such aspect of the technical Proposal linked with the ranking of the bidders. Failure of the bidder to comply with the request may result in the rejection of its bid.

26.6. Provided that a Technical Bid is substantially responsive, the Procuring agency/Employer shall rectify quantifiable nonmaterial nonconformities or omissions related to the Financial Proposal. To this effect, the Bid Price shall be adjusted, for comparison purposes only, to reflect the price of the missing or nonconforming item or component.

26.7. If a bid is not substantially responsive, it will be rejected by the Procuring agency/Employer and may not subsequently be evaluated for complete technical responsiveness.

27. Examination of Terms and Conditions; Technical Evaluation

27.1. The Procuring agency/Employer shall examine the bid to confirm that all terms and conditions specified in the **GCC** and the **PCC** have been

accepted by the bidder without any material deviation or reservation.

For this purpose:

“Deviation” means departure from the requirements specified in the Bidding Document.

“Reservation” means setting of limiting conditions or withholding from complete acceptance of the requirements specified in the Bidding Document.

27.2. The Procuring agency/Employer shall evaluate the technical aspects of the bid submitted in accordance with ITB 30, to confirm that all requirements specified in Section VI – Works Requirement, Technical Specifications of the Bidding Documents have been met without material deviation or reservation.

27.3. If after the examination of the terms and conditions and the technical evaluation, the Procuring agency/Employer determines that the bid is not substantially responsive in accordance with ITB 27, it shall reject the bid.

28. Correction of Arithmetic Errors

28.1. Bids determined to be substantially responsive will be checked for any arithmetic errors. Errors will be corrected as follows: -

28.1.1. if there is a discrepancy between unit prices and the sub-total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the sub-total price shall be corrected, unless in the opinion of the Procuring agency/Employer there is an obvious misplacement of the decimal point in the unit price, in which the total price as quoted shall govern and the unit price shall be corrected;

28.1.2. if there is an error in a total corresponding to the addition or subtraction of sub-totals, the sub-totals shall prevail, and the total shall be corrected; and

28.1.3. where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.

28.1.4. Where there is discrepancy between grand total of price schedule and amount mentioned on the Form of Bid, the amount referred in Price Schedule shall be treated as correct subject to elimination of other errors.

28.2. The amount stated in the Bid will, be rectified by the Procuring agency/Employer in accordance with the above procedure for the correction of errors and, with, the concurrence of the bidder, shall be considered as binding upon the bidder. If the bidder does not accept the corrected amount, its bid shall be rejected after forfeiture of Bid Security or execution of the Bid Securing Declaration, as the case may be, in accordance with **ITB 41.3**.

29. Conversion to Single Currency

29.1. The unit rates and the prices shall be quoted by the bidder entirely in Pak rupees. A bidder expecting to incur expenditures in other currencies for inputs to the Works from outside the Procuring agency/Employer's country (referred to as the "Foreign Currency Requirements") shall indicate the same in the letter of bid-financial proposal. The proportion of the Bid Price (excluding Provisional Sums) needed by him for the payment of such Foreign Currency Requirements either (i) entirely in the currency of the Bidder's home country or, (ii) at the bidder's option, entirely in Pak rupees provided always that a bidder expecting to incur expenditures in a currency or currencies other than those stated in (i) and (ii) above for a portion of the foreign currency requirements, and wishing to be paid accordingly, shall indicate the respective portions in his bid. Comparison of bids quoted in different currencies and conversion of bids into a single currency shall be carried out in accordance with Rule 30(2) of the Public Procurement Rules, 2004.

30. Evaluation of Bids

30.1. The Procuring agency/Employer shall evaluate and compare only the bids determined to be substantially responsive, pursuant to **ITB 27**.

30.2. In evaluating the Technical Proposal of each Bid, the Procuring agency/Employer shall use the criteria and methodologies listed in the BDS

and in terms of works requirement. No other evaluation criteria or methodologies shall be permitted.

30.3. The Procuring agency/Employer's evaluation of a bid will take into account:

30.3.1. the bid price, excluding provisional sums and the provision, if any, for contingencies in the summary bill of quantities, but including day work items, where priced competitively;

30.3.2. converting the amount resulting from applying above, if relevant, to a single currency in accordance with ITB 29;

30.4. The estimated effect of the price adjustment provisions of the Conditions of Contract, applied over the period of execution of the Contract, shall not be taken into account in bid evaluation.

30.5. If these bidding documents allow bidders to quote separate prices for different lots, and the award to a single bidder of multiple lots, the methodology of evaluation to determine the lowest evaluated lot combinations in the Form of Bid, is specified in the **BDS**.

30.6. If the bid, which results in the Evaluated Bid Price (Successful Bid), is seriously unbalanced or front loaded in the opinion of the Employer, the Employer may require the Bidder to produce detailed price analyses for any or all items of the Bill of Quantities, to demonstrate the internal consistency of those prices with the construction methods and schedule proposed. After evaluation of the price analyses, taking into consideration the schedule of estimated Contract payments, the Employer may require that the amount of the performance security be increased at the expense of the Bidder to a level sufficient to protect the Employer against financial loss in the event of default of the successful Bidder under the Contract.

Explanation:

"Unbalanced" or "front-loaded" bids consist of deliberately submitting bids with artificially high prices or unit rates for the early stages of a construction project, offset by artificially low prices or unit rates for the later stages of the project, to improve the contractor's cash flow.

31. Domestic Preference

31.1. If the **BDS** so specifies, the Procuring agency/Employer will grant a margin of preference to the domestic contractor in line with the rules, regulations, regulatory guides or instructions issued by the Authority from time to time.

32. Determination of Successful Bid

32.1. The Procuring agency/Employer shall compare the evaluated bids in accordance with the predefined bidding procedure, of all substantially responsive bids to determine the Successful bidder.

33. Qualification of Bidder

33.1. The Procuring agency/Employer shall determine to its satisfaction whether the bidder is substantially responsive and whose bid is declared as Successful bid either continues to meet (if prequalification applies) or meets (if post-qualification applies) the qualifying criteria specified in Evaluation and Qualification Criteria.

Note: In case of international bidding, the parameters for incorporation or licensing within Pakistan may be fulfilled as part of post qualification.

33.2. The determination shall be based upon an examination of the documentary evidence of the bidder's qualifications submitted by the bidder, pursuant to **ITB 11**.

33.3. Prior to contract award, the Procuring agency/Employer will verify that the successful bidder (including each member of a JV) is not blacklisted/debarred. The Procuring agency/Employer will conduct the same verification for each sub-contractor proposed by the successful bidder.

34. Sub-Contractors

34.1. The bidder shall provide details regarding any specialized sub-contractor to the Procuring agency/Employer. In case change of sub-contractors, the bidder shall promptly notify the Procuring agency/Employer and obtain approval for replacement of sub-contractors.

34.2. Bidders may propose sub-contracting up to the percentage of total value of contracts or the volume of works as specified in the **BDS**.

35. **Abnormally Low Financial Bid**

35.1. A procuring Agency may reject abnormally low bids. The decision of the Procuring agency/Employer to reject a bid and reasons for the decision shall be recorded in the procurement proceedings and promptly communicated to the bidder concerned. Moreover, the Procuring agency/Employer shall not incur any liability solely by rejecting abnormally bid

Guidance for Procuring agency/Employer:

An abnormally low bid means, in the light of the Procuring agency/Employer's estimate and of all the bids submitted, the bid appears to be abnormally low by not providing a margin for normal levels of profit. In order to identify the Abnormally Low Bid (ALB) following approaches can be considered to minimize the scope of subjectivity:

35.1.1. Comparing the bid price with the cost estimate;

35.1.2. Comparing the bid price with the bids offered by other bidders submitting substantially responsive bids; and

35.1.3. Comparing the bid price with prices paid in similar contracts in the recent past either government- or development partner-funded.

35.2. The Procuring agency/Employer will determine to its satisfaction whether the bidder that is selected as having submitted the successful bid is qualified to perform the contract satisfactorily, in accordance with the criteria listed in **ITB 11**

35.3. The determination will take into account the bidder's financial and technical capabilities. It will be based upon an examination of the documentary evidence of the bidder's qualifications submitted by the bidder, pursuant to **ITB 11**, as well as such other information as the Procuring agency/Employer deems necessary and appropriate. Factors not included in these bidding documents shall not be used in the evaluation of the bidders' qualifications.

35.4. Procuring agency/Employer may seek “Certificate for Independent Price Determination” from the bidder and the results of reference checks may be used in determining award of contract.

Explanation: The Certificate shall be furnished by the bidder. The bidder shall certify that the price is determined keeping in view of all the essential aspects such as raw material, its processing, value addition, optimization of resources due to economy of scale, transportation, insurance and margin of profit etc.

35.5. An affirmative determination will be a prerequisite for award of the contract to the bidder. A negative determination will result in rejection of the bidder’s bid, in which event the Procuring agency/Employer will proceed to the next ranked bidder to make a similar determination of that bidder’s capabilities to perform satisfactorily.

F. AWARD OF CONTRACT

36. Criteria of Award

36.1. Subject to **ITB 36 and 37**, the Procuring agency/Employer will award the Contract to the bidder whose bid has been determined to be substantially responsive to the bidding documents and who has been declared as Successful Bidder, provided that such bidder has been determined to be:

36.1.1. eligible in accordance with the provisions of **ITB 3**;

36.1.2. is determined to be qualified to perform the Contract satisfactorily;
and

36.1.3. Successful negotiations have been concluded, if any.

37. Negotiations

37.1. The Committee of the Procuring agency/Employer may negotiate with the Most Advantageous Bidder relating to the following areas:

37.1.1. a minor alteration to the technical (drawings, design technical specifications) details of the statement of works;

37.1.2. Methodology, work plan, staffing in view to streamline the work;

37.1.3. a minor amendment to the Particular conditions of Contract;

37.1.4. finalizing payment arrangements;

37.1.5. clarifying details that were not apparent or could not be finalized at the time of Bidding;

37.2. Where negotiation fails to result into an agreement, the Procuring agency/Employer may invite the next ranked bidder for negotiations. Where negotiations are commenced with the next ranked bidder, the Procuring agency/Employer shall not reopen earlier negotiations.

38. Procuring agency's Right to reject All Bids

38.1. The procuring agency has the right to reject all bids in accordance with Rule 33 of the Public Procurement Rules, 2004. However, the Authority (i.e. **PPRA**) may call from the Procuring agency/Employer the justification of those grounds.

39. Notification of Award

39.1. The procuring agency shall announce and publish the evaluation result in accordance with Rule 35 of the Public Procurement Rules, 2004.

39.2. Where no complaints have been lodged, the bidder whose bid has been accepted will be notified of the award by the Procuring agency/Employer prior to expiration of the bid validity period through EPADS. However, the Procuring agency/Employer shall not award any procurement contract at least for five (05) days after the announcement of final evaluation report. The notification letter (herein after and in the condition of the contract and contract form called "Letter of Acceptance" will specify the sum that the Procuring agency/Employer will pay the successful bidder in consideration for the execution and completion of the

works as prescribed by the Contract (hereinafter and in the Contract called the "Contract Price).

39.3. The notification of award will constitute the formation of the Contract, subject to the bidder furnishing the Performance Security (or guarantee) in accordance with **ITB 41** and signing of the contract in accordance with **ITB 40**.

39.4. Upon the successful bidder's furnishing of the performance security (or guarantee) pursuant to **ITB 41**, the Procuring agency/Employer will promptly notify each unsuccessful bidder, the name of the successful bidder and the Contract amount and will discharge the Bid Security or Bid Securing Declaration of the bidder(s) pursuant to **ITB 17**.

40. Signing of Contract

40.1. Promptly after notification of award, Procuring agency/Employer shall send the successful bidder the draft agreement, incorporating all terms and conditions as agreed by the parties to the contract.

40.2. Immediately after the Redressal of grievance by the **GRC**, and after fulfillment of all conditions precedent of the Contract Form, the successful bidder and the Procuring agency/Employer shall sign the contract.

40.3. Where no formal signing of a contract is required, work order issued to the bidder shall be construed to be the contract.

41. Performance Security (or Guarantee)

41.1. After the receipt of the Letter of Acceptance, the successful bidder, within the specified time, shall deliver to the Procuring agency/Employer a Performance Guarantee in the amount and in the form stipulated in the BDS and PCC, denominated in the type and proportions of currencies in the Letter of Acceptance and in accordance with the Conditions of Contract.

41.2. If the Performance Guarantee is provided by the successful bidder and it shall be in the form specified in the BDS which shall be in any of the following:

41.2.1. certified cheque, cashier's or manager's cheque, or bank draft;

41.2.2. irrevocable letter of credit issued by a scheduled bank of Pakistan or in the case of an irrevocable letter of credit issued by a foreign bank, the letter shall be confirmed or authenticated by a scheduled bank of Pakistan;

41.2.3. bank guarantee confirmed by a reputable local bank or, in the case of a successful foreign bidder, bonded by a foreign bank; or

41.2.4. surety bond callable upon demand issued by any reputable surety or insurance company.

Any Performance Guarantee submitted shall be enforceable in Pakistan.

41.3. Failure of the Most Advantageous Bidder to comply with the requirement of **ITB 40** shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security or declare blacklisted (in case bid securing declaration is submitted) in which event the Procuring agency/Employer may make the award to the next most advantageous bidder or reinitiate the procurement process afresh (as a case may be).

42. **Advance Payment**

42.1. Advance payment will be provided to the bidder in percentage and in the manner as agreed by the both parties in terms of Conditions of the Contract.

42.2. The Procuring agency/Employer will provide an advance payment as stipulated in the Conditions of Contract, subject to a maximum amount, as stated and/or Conditions of the Contract. The advance payment request shall be accompanied by an advance payment security (guarantee) in the form provided in Section X. For the purpose of receiving the advance payment, the bidder shall make and estimate of, and include in its bid, the expenses that will relate to the purchase of equipment, machinery, materials, and on the engagement of labor during the first month beginning with the date of the Procuring agency/Employer's "**Notice to Commence**" as specified in the **PCC**.

43. General Performance of the Bidders

43.1. The Procuring agency/Employer reserves the right to obtain information regarding performance of the bidders on their previously awarded contracts / works. The Procuring agency/Employer may seek information / report from the previous employer for consideration. However, the Procuring agency/Employer shall incorporate such parameters in the evaluation criteria and accordingly decide the fate of the bid submitted.

44. Corrupt & Fraudulent Practices

44.1. Procuring agencies (including beneficiaries of Government funded projects and procurement) as well as Bidders/Suppliers/Contractors under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts, and will avoid to engage in any corrupt and fraudulent practices.

G. GRIEVANCE REDRESSAL & COMPLAINT REVIEW MECHANISM

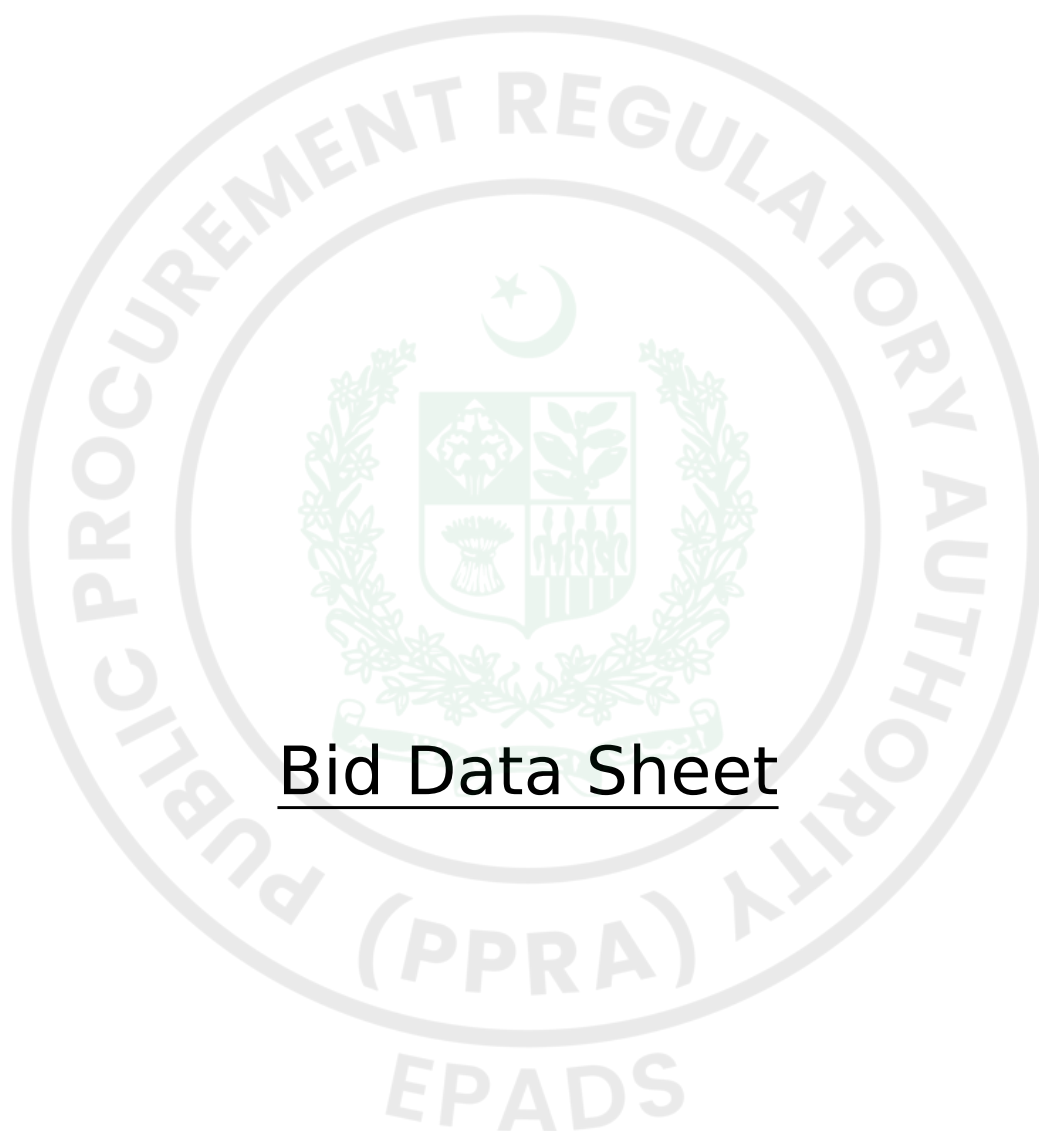
45. Grievance Redressal

45.1. Grievance Redressal shall be carried out in accordance with Rule 48 of the Public Procurement Rules, 2004 i.e. Redressal of grievances by the procuring agency and "Redressal of Grievances Regulations 2021".

H. MECHANISM OF BLACKLISTING

46. Mechanism of Blacklisting

46.1. The Procuring agency/Employer shall proceed Blacklisting of Bidders/Contractors in accordance with Rule 19 of the Public Procurement Rules, 2004 i.e. Blacklisting and "Blacklisting and Debarment of Bidders or Contractors Regulations 2024.



Bid Data Sheet

Bids Data Sheet (BDS)

The following specific data for the procurement of Goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

BDS Clause Number	ITB Number	Amendments of, and Supplements to, Clauses in the Instruction to Bidders
A. Introduction		
1	1.1	Name of Procuring Agency: Cantonment Board Sargodha (RHQ Multan) The subject of procurement is: Annual Maintenance & Repair Works of Cantonment Board Sargodha for Fiscal Year 2026-2027 Expected commencement date: Monday, October 12, 2026
2.	2.1	Financial year for the operations of the Procuring Agency: 2026-27 Name and identification number of the Contract: P107857
3.	3.1	JV/Consortium or Association Allowed: No Number of JV/Consortium Members: Nil
B. Bidding Documents		

4.	6.2 & 6.4	The Bidders may seek clarifications through EPADS v2.0: Clarification Date: Friday, October 2, 2026 Pre-Bid Meeting: Tuesday, September 8, 2026 12:00 AM Venue: Club Road, Sargodha Cantt.
5.	7.2	Any addendum, in case issued, shall be published on Cantonment Board Sargodha (RHQ Multan) website and on EPADS v2.0.
C. Preparation of Bids		
6.	8.1	List of documents required along with the bid: No
7.	9.1	The qualification criteria to establish the supply / production capability of the bidder. <i>see Eligibility Criteria</i>
8.	11.2	Works and Their related documents: <i>See section Required Scope of Work</i>
9.	11.1	Price schedule will be provided according to the format defined and acquired. <i>see section price schedule.</i>
10.	11.4	Specifications: <i>see section of specifications.</i>
11.	11.5 & 13.5	The price shall be Fixed. The bid price shall be adjusted in accordance with Appendix provided – Formula for Price Adjustment.

12.	14.1	Currency of the Bids shall be : PKR
13.	16.1	The Bids/Bid Validity period shall be: 30 Days
14.	17.1	The amount of Bid Security shall be as defined in Bid Security Section for items and lots given in BDS 6
15.	17.2	The Bid Security shall be in the form of: Pay Order
16.	15.1	Alternative Bids to the requirements of the bidding documents willnot be permitted.
D. Submission of Bids		
17.	18.1 & 21.1	Bid shall be submitted online on EPADS v2.0 whereas hard copy of the bid security should be submitted to the following; Club Road, Sargodha Cantt., Sargodha, Sargodha (District), Sargodha Division (Division), Punjab (Province). Bids that are not submitted on EPADS v2.0 shall be disqualified. The deadline for Bids submission is: Monday, October 5, 2026 02:00 PM
E. Opening and Evaluation of Bids		

18.	24.1	The Bids opening shall take place on EPADS v2.0. Day : Monday Date: October 05, 2026 Time : 02:30 PM
19.	30.2	Selection technique adopted will be: Least Cost Based Selection (LCBS) <i>see Evaluation Criteria</i>
F. Award of Contract		
20.	41.1 & 41.2	The Performance guarantee shall: 10.00%. The Performance Guarantee shall be acceptable in the form of: Demand Draft
21.	45.1	Arbitrator shall be appointed by mutual consent of the both parties.
G. Review of Procurement Decisions		
22.	37	Grievance against this procurement shall be submitted online on EPADS v2.0.

Eligibility Criteria

Bidder's Type	Required Registration
Sole Proprietorship Company (Private Limited)	NADRA CITIZENSHIP (CNIC/NICOP) FBR (NTN) FBR (GSTN) PEC

Evaluation Criteria

Least Cost Based Selection (LCBS)

Weightage

Technical Evaluation %	
100	
Technical Marks	100
Passing Marks	60
General experience (Total Marks 35)/ Marking criteria laid down in Bidding document	
Projects of similar nature and complexity completed in last 05 years (No marks are awarded for works less than specified limits) (Quantitative)(Doc Required)	20
Projects of similar nature and in-hand (No marks are awarded for works less than specified limits) (Quantitative)(Doc Required)	10
Enlistment record with Government Organizations & other agencies with evidence (Quantitative)(Doc Required)	5
Personnel Capabilities (Total Marks 15)/ Marking criteria laid down in Bidding document	
B.Sc Engineers registered with Pakistan Engineering Council (PEC) (Minimum 01) (Quantitative)(Doc Required)	9
Associates Engineers (DAE) (Minimum 02) (Quantitative)(Doc Required)	6

Equipment Equipment Capability (Total Marks 10)/ Marking criteria laid down in Bidding document	
Dumper Trucks/ tractor trolley, Excavator, Road Roller, Mini compactor / roller (essential), (Quantitative) (Doc Required)	10
5 Financial Soundness (Total Marks 40)/ Marking criteria laid down in Bidding document	
Financial turnover for the following period 2021-22 to 2025-26 till date (Bank statement for last 2 years maintained to be attached from Sch Bank.) (Quantitative)(Doc Required)	8
Working Capital in last 05 years (Quantitative)(Doc Required)	8
Registration with FBR (Income Tax, STRN) (Quantitative)(Doc Required)	4
Copy of PEC Certificate for the year 2026-27 (Quantitative)(Doc Required)	4
Litigation History in which Decision has been given against the firm(s) (Report Nil) (Quantitative)(Doc Required)	4
Blacklisting from any agency (Report Nil) (Quantitative)(Doc Required)	4
Bank guarantee / security (if attached) (Quantitative)(Doc Required)	4
Bank statement (If Attached) (Quantitative)(Doc Required)	4

Jobs/Lots

Jobs Without Lots :

Job	Delivery Schedule	Quantity	Bid Security
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Annual Maintenance & Repair works of Cantt Fund Buildings for FY 2026-2027 as per MES Schedule rate 2025	Address: Club Road, Sargodha Cantt., Sargodha, Sargodha (District), Sargodha Division (Division), Punjab (Province). Schedule: 27 Days Quantity: 1/job	1/job	750000 PKR
Annual Maintenance & Repair works of Cantt Roads for FY 2026-2027 as per MES Schedule rate 2025	Address: Club Road, Sargodha Cantt., Sargodha, Sargodha (District), Sargodha Division (Division), Punjab (Province). Schedule: 27 Days Quantity: 1/job	1/job	750000 PKR
Annual Maintenance & repair of Sewerage and drainage for FY 2026-2027 as per MES Schedule rate 2025	Address: Club Road, Sargodha Cantt., Sargodha, Sargodha (District), Sargodha Division (Division), Punjab (Province). Schedule: 27 Days Quantity: 1/job	1/job	1000000 PKR
Annual Maintenance & repair for Water Supply for FY 2026-2027 as per MES Schedule rate 2025	Address: Club Road, Sargodha Cantt., Sargodha, Sargodha (District), Sargodha Division (Division), Punjab (Province). Schedule: 27 Days Quantity: 1/job	1/job	450000 PKR
Annual Maintenance & repair of Misc Public Improvements for FY 2026-2027 as per MES Schedule rate 2025	Address: Club Road, Sargodha Cantt., Sargodha, Sargodha (District), Sargodha Division (Division), Punjab (Province). Schedule: 27 Days Quantity: 1/job	1/job	750000 PKR

Related Services :

No



Work Specifications and Market Rates

Jobs Without Lots :

Job: Annual Maintenance & Repair works of Cantt Fund Buildings for FY 2026-2027 as per MES Schedule rate 2025

Specifications / Requirements:

Sr. No	Mes Sch of rate 2025	Description	Unit	Qty	Rate		Amount
1	Annual Work for FY 2026-2027	Annual Maintenance & Repair works of Cantt Fund Buildings for FY 2026-2027 as per MES Schedule rate 2025	Job	1	15000000	15 Million Rupees	15000000
						GRAND TOTAL:	Rs15,000,000.00

Job: Annual Maintenance & Repair works of Cantt Roads for FY 2026-2027 as per MES Schedule rate 2025

Specifications / Requirements:

Sr. No	Mes Sch of rate 2025	Description	Unit	Qty	Rate		Amount
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1	Annual Work for FY 2026-2027	Annual Maintenance & Repair works of Cantt Roads for FY 2026-2027 as per MES Schedule rate 2025	Job	1	15000000	15 Million Rupees	15000000
						GRAND TOTAL:	Rs15,000,000.00

Job: Annual Maintenance & repair of Sewerage and drainage for FY 2026-2027 as per MES Schedule rate 2025

Specifications / Requirements:

Sr. No	Mes Sch of rate 2025	Description	Unit	Qty	Rate	Rate in words	Amount
1	Annual Work for FY 2026-2027	Annual Maintenance & repair of Sewerage and drainage for FY 2026-2027 as per MES Schedule rate 2025	Job	1	20000000	20 Million Rupees	20000000
						GRAND TOTAL:	Rs20,000,000.00

Job: Annual Maintenance & repair for Water Supply for FY 2026-2027 as per MES Schedule rate 2025

Specifications / Requirements:

Sr. No	Mes Sch of rate 2025	Description	Unit	Qty	Rate		Amount
1	Annual Work for FY 2026-2027	Annual Maintenance & repair for Water Supply for FY 2026-2027 as per MES Schedule rate 2025	Job	1	9000000	09 Million Rupees	9000000
						GRAND TOTAL:	Rs9,000,000.00

Job: Annual Maintenance & repair of Misc Public Improvements for FY 2026-2027 as per MES Schedule rate 2025

Specifications / Requirements:

Sr. No	Mes Sch of rate 2025	Description	Unit	Qty	Rate		Amount
1	Annual Work for FY 2026-2027	Annual Maintenance & repair of Misc Public Improvements for FY 2026-2027 as per MES Schedule rate 2025	Job	1	15000000	15 Million Rupees	15000000
						GRAND TOTAL:	Rs15,000,000.00

Scope of Work

As per Bidding document available on EPMS and as per MES schedule rates 2025



Price Schedule

For Individual Jobs

#	Job Title	Quantity	Unit Price (PKR)	Total Price (PKR)	Delivery Location	Delivery Period / Year	Country of Origin
1							
2							

For Lots

#	Lot Title	Total Lot Price (PKR)	Country of Origin
1	[Lot 1 Title]		





General Conditions of Contract

A. General

1. Definitions

1.1. Unless the context otherwise requires, the following terms whenever used in this Contract shall have the same meaning and shall be interpreted as indicated

1.1.1. “Applicable Law” means the laws and any other instruments having the force of law in the Government’s Country, or in such other country as may be specified in the Special Conditions of the Contract (SC), as they may be issued and in force from time to time;

1.1.2. “The Contract” means an agreement enforceable by law;

1.1.3. “The Contract Price” means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations;

1.1.4. “The Services” means the work to be performed by the Contractor pursuant to this Contract and as prescribed in the Specifications and Schedule of Activities included in the Contractor’s Bid;

1.1.5. “Ancillary Services” means those services ancillary to the provision of Services, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Contractor covered under the Contract;

1.1.6. “GCC” means the General Conditions of Contract contained in this section;

1.1.7. “SCC” means the Special Conditions of Contract by which the GCC may be amended or supplemented;

1.1.8. “Day” means calendar day unless indicated otherwise;

1.1.9. “Effective Date” means the date on which this Contract comes into force and effect;

1.1.10. “The Contractor” means the individual or corporate body whose Bids to provide the Services has been accepted by the Procuring Agency;

1.1.11. “The Project Site,” where applicable, means the place or places named in Bid Data Sheet and technical Specifications;

1.1.12. “Government” means the Government of Pakistan;

1.1.13. “Local Currency” means the currency of Pakistan;

1.1.14. “In Writing” means communicated in written form with proof of receipt;

1.1.15. “Completion Date” means the date of completion of the Services by the Contractor as certified by the Procuring Agency;

1.1.16. “Foreign Currency” means any currency other than the currency of the country of the Procuring Agency;

1.1.17. "Party" means the Procuring Agency or the Contractor, as the case may be, and "Parties" means both of them;

1.1.18. "Service" means any object of procurement other than goods or works;

1.1.19. "Subcontractor" means any entity to which the Bidder subcontracts any part of the Services.

2. Applicable Law

2.1. The contract shall be governed and interpreted in accordance with the laws of Pakistan, unless otherwise specified in SCC.

3. Language

3.1. The Contract as well as all correspondence and documents relating to the Contract exchanged between the Contractor and the Procuring Agency, shall be written in the **English language** unless otherwise stated in the SCC. Supporting documents and printed literature that are part of the Contract may be in another language provided these are accompanied by an accurate translation of the relevant passages in English, in which case, for purposes of interpretation of the Contract, this translation shall govern.

4. Notices

4.1. Any notice, request, or consent made pursuant to this Contract shall be in writing and shall be deemed to have been made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent by registered mail, telex, telegram, or facsimile to such Party at the address specified in the SCC.

5. Location

5.1. The Services shall be performed at such locations as the Procuring Agency may approve and as specified in SCC.

5.2. A {DOCUMENTS}

6. Authorized Representatives / Authority of Member in charge

6.1. Any action required or permitted to be taken, and any document required or permitted to be executed, under this Contract by the Procuring Agency or the Contractor may be taken or executed by the officials specified in the SCC.

B. Commencement, Completion, Modification, and Termination of Contract

7. Effectiveness of Contract

7.1. This Contract shall come into effect on the date the Contract is signed by both parties and such other later date as may be stated in the SCC.

8. Commencement of Services

8.1. The Contractor shall confirm availability of Key Experts and begin carrying out the Services not later than the number of days after the Effective Date specified in the SCC.

9. Program schedule

9.1. Before commencement of the Services, the Contractor shall submit to the Procuring Agency for approval a Program showing the general methods, arrangements, order and timing for all activities. The Services shall be carried out in accordance with the approved Program as updated.

10. Starting Date/Expiration Date

10.1. The Contractor shall start carrying out the Services Five (05) days after the date the Contract becomes effective, or at such other date as may be specified in the SCC.

10.2. Unless terminated earlier pursuant to Clause **GCC 14** hereof, this Contract shall expire at the end of such time period after the Effective Date as specified in the SCC.

11. Entire Agreement

11.1. This Contract contains all covenants, stipulations and provisions agreed by the Parties. No agent or representative of either Party has authority to make, and the Parties shall not be bound by or be liable for, any statement, representation, promise or agreement not set forth herein.

12. Modification

12.1. Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties. However, each Party shall give due consideration to any modification(s) or variation(s) made by the other Party.

12.2. In cases of any modification(s) or variation(s), the prior written consent of the Procuring Agency is required.

13. Force Majeure

13.1. Definition

For the purposes of this Contract, "Force Majeure" means an event which is beyond the reasonable control of a Contractor and which makes a Contractor's performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances.

13.2. No Breach of Contract

The failure of a Party to fulfill any of its obligations under the contract shall not be considered to be a breach of, or default under, this Contract in so far as such inability arises from an event of Force Majeure, provided that the Party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative

measures in order to carry out the terms and conditions of this Contract, and (b) has informed the other Party as soon as possible about the occurrence of such an event.

13.3. Extension of Time

Any period within which a Contractor shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

13.4. Payments

During the period of their inability to perform the Services as a result of an event of Force Majeure, the Contractor shall be entitled to continue to be paid under the terms of this Contract, as well as to be reimbursed for additional costs reasonably and necessarily incurred by them during such period for the purposes of the Services and in reactivating the Service after the end of such period.

14. Termination

14.1. By the Procuring Agency

The Procuring Agency may terminate this Contract in case of the occurrence of any of the events specified in paragraphs (a) through (e) of this Clause. In such an occurrence the Procuring Agency shall give at least thirty (30) calendar days' written notice of termination to the Contractor in case of the events referred to in (a) through (d); at least sixty (60) calendar days' written notice in case of the event referred to in (e);

14.1.1. If the Contractor fails to remedy a failure in the performance of its obligations hereunder, as specified in a notice of suspension;

14.1.2. If the Contractor becomes (or, if the Contractor consists of more than one entity, if any of its members becomes) insolvent or bankrupt or enter into any agreements with their creditors for relief of debt or take advantage of any law for the benefit of debtors or go into liquidation or receivership whether compulsory or voluntary;

14.1.3. If the Contractor fails to comply with any final decision reached as a result of arbitration proceedings;

14.1.4. If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the Services for a period of not less than sixty (60) calendar days;

14.1.5. If the Procuring Agency, in its sole discretion and for any reason whatsoever, decides to terminate this Contract;

14.2. By the Contractor

The Contractor may terminate this Contract, by not less than thirty (30) calendar days' written notice to the Procuring Agency, in case of the occurrence of any of the events specified in paragraphs (a) through (d) of this Clause.

14.2.1. If the Procuring Agency fails to pay any money due to the Contractor pursuant to this Contract and not subject to dispute within forty-five (45) calendar days after receiving written notice from the Contractor that such payment is overdue;

14.2.2. If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the Services for a period of not less than sixty (60) calendar days;

14.2.3. If the Procuring Agency fails to comply with any final decision reached as a result of arbitration;

14.2.4. If the Procuring Agency is in material breach of its obligations pursuant to this Contract and has not remedied the same within forty-five (45) days (or such longer period as the Bidder may have subsequently approved in writing) following the receipt by the Procuring Agency of the Contractor's notice specifying such breach.

C. Obligations of the Contractor

15. General

15.1. Standard of Performance

15.1.1. The Contractor shall perform the Services and carry out the Services with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Contractor shall always act, in respect of any matter relating to this Contract or to the Services, as a faithful adviser to the Procuring Agency, and shall at all times support and safeguard the Procuring Agency's legitimate interests in any dealings with the third parties;

15.1.2. The Contractor shall employ and provide such qualified and experienced Experts and Sub-Contractors as are required to carry out the Services.

15.2. Law Applicable to Services

The Contractor shall perform the Services in accordance with the Contract and in accordance with the Law of Pakistan and shall take all practicable steps to ensure that any of its Experts and Sub-Bidders, comply with the Applicable Law.

16. Conflict of Interests

16.1. Contractor Not to Benefit from Commissions and Discounts

The remuneration of the Contractor shall constitute the Contractor's sole remuneration in connection with this Contract or the Services, and the Contractor shall not accept for their own benefit any trade commission, discount, or similar payment in connection with activities pursuant to this Contract or to the Services or in the discharge of their obligations under the Contract, and the Contractor shall use their best efforts to ensure that the Personnel, any Subcontractors, and agents of either of them similarly shall not receive any such additional remuneration.

16.2. Contractor and Affiliates Not to be Otherwise Interested in Project

The Contractor agree that, during the term of this Contract and after its termination, the Contractor and its affiliates, as well as any Subcontractor and any of its affiliates, shall be disqualified from providing Services (other than the Services and any continuation thereof) for any project resulting from or closely related to the Services.

16.3. Prohibition of Conflicting Activities

Neither the Bidder nor its Subcontractors nor the Personnel shall engage, either directly or indirectly, in any of the following activities:

- 16.3.1. during the term of this Contract, any business or professional activities in the Government's country which would conflict with the activities assigned to them under this Contract;
- 16.3.2. during the term of this Contract, neither the Contractor nor their Subcontractors shall hire public employees in active duty or on any type of leave, to perform any activity under this Contract;
- 16.3.3. after the termination of this Contract, such other activities as may be specified in the **SCC**.

17. Insurance to be Taken Out by the Contractor

17.1. The Contractor(a) shall take out and maintain, and shall cause any Subcontractors to take out and maintain, at its (or the Sub-contractors', as the case may be) own cost but on terms and conditions approved by the Procuring Agency, insurance against the risks, and for the coverage, as shall be specified in the **SCC**; and (b) at the Procuring Agency's request, shall provide evidence to the Procuring Agency showing that such insurance has been taken out and maintained and that the current premiums have been paid.

18. Contractor's Actions Requiring Procuring Agency's Prior Approval

18.1. The Contractor shall obtain the Procuring Agency's prior approval in writing before taking any of the following actions:

- 18.1.1. appointing such members of the Personnel not provided by the Contractor;
- 18.1.2. changing the Program of activities; and
- 18.1.3. any other action that may be specified in the **SCC**.

19. Reporting Obligations

19.1. The Contractor shall submit to the Procuring Agency the reports and documents in the numbers, and within the periods as prescribed by the Procuring Agency.

20. Liquidated Damages

20.1. Payments of Liquidated Damages

The Contractor shall pay liquidated damages to the Procuring Agency at the rate per day stated in the **SCC** for each day that the Completion Date is later than the Intended Completion Date. The total amount of liquidated damages shall not exceed the amount defined in the **SCC**. The Procuring Agency may deduct liquidated damages from payments due to the Contractor. Payment of liquidated damages shall not affect the Contractor's liabilities.

20.2. Correction for Over-payment

If the Intended Completion Date is extended after liquidated damages have been paid, the Procuring Agency shall correct any overpayment of liquidated damages by the Contractor by adjusting the next payment certificate. The

Contractor shall be paid interest on the overpayment, calculated from the date of payment to the date of repayment, at the rates specified in **SCC**.

20.3. Lack of performance penalty

If the Contractor has not corrected a Defect within the time specified in the Procuring Agency's notice, a penalty for Lack of performance will be paid by the Contractor. The amount to be paid will be calculated as a percentage of the cost of having the Defect corrected, assessed as specified in the Contractor

21. Performance Guarantee

21.1. Within the time stipulated in the acceptance letter from the Procuring Agency, the successful Bidder shall furnish the Performance Guarantee in shape and amount **specified in SCC**.

21.2. The proceeds of the Performance Guarantee shall be payable to the Procuring agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

21.3. The Performance Guarantee shall be denominated in the currency of the Contract, or in a freely convertible currency acceptable to the Procuring agency and shall be in the acceptable form as specified in **SCC**.

21.4. The Performance Guarantee will be discharged by the Procuring agency and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless otherwise **specified in SCC**.

22. Sustainable Procurement

22.1. The Contractor shall conform to the sustainable procurement contractual provisions, if and as specified in the **SCC**.

D. Contractor's Personnel

23. Description of Personnel

23.1. The titles, agreed job descriptions, minimum qualifications, and estimated periods of engagement in the carrying out of the Services of the Contractor's Key Personnel. The Key Personnel listed by title as well as by name are hereby approved by the Procuring Agency.

24. Removal and / or Replacement of Personnel

24.1. Except as the Procuring Agency may otherwise agree, no changes shall be made in the Key Personnel. If, for any reason beyond the reasonable control of the Contractor, it becomes necessary to replace any of the Key Personnel, the Contractor shall provide as a replacement a person of equivalent or better qualifications.

24.2. If the Procuring Agency finds that any of the Personnel have (i) committed serious misconduct or have been charged with having committed a criminal action, or (ii) have reasonable cause to be dissatisfied with the performance of any of the Personnel, then the Contractor shall, at the Procuring Agency's written request specifying the grounds thereof, provide as a replacement a person with qualifications and experience acceptable to the Procuring Agency.

24.3. The Contractor shall have no claim for additional costs arising out of or incidental to any removal and/or replacement of Personnel.

E. Obligations of the Procuring Agency

25. Change in the Applicable Law

25.1. If, after the date of this Contract, there is any change in the Applicable Law with respect to taxes and duties which increases or decreases the cost of the Services rendered by the Contractor, then the remuneration and reimbursable expenses otherwise payable to the Contractor under this Contract shall be increased or decreased accordingly by agreement between the Parties, and corresponding adjustments shall be made to the amounts referred in the SCC.

26. Services and Facilities

26.1. The Procuring Agency shall make available to the Contractor and the Experts, for the purposes of the Services and free of any charge, the services, facilities and property described in the Terms of Reference, at the times and in the manner specified in the Terms of Reference.

26.2. In case that such services, facilities and property shall not be made available to the Contractor, the Parties shall agree on (i) any time extension that it may be appropriate to grant to the Contractor for the performance of the Services, (ii) the manner in which the Contractor shall procure any such services, facilities and property from other sources, and (iii) the additional payments, if any, to be made to the Contractor as a result thereof.

F. Payments to the Contractor

27. Contract Price

27.1. The price payable shall be in Pakistani Rupees unless otherwise specified in the SCC.

28. Terms and Conditions of Payment

28.1. Payments will be made to the Contractor according to the payment schedule stated in the SCC and as per actual invoice submitted by the Contractor.

28.2. Unless otherwise stated in the SCC, the advance payment shall be made against the provision by the Contractor of a bank guarantee for the same amount, and shall be valid for the period stated in the SCC. Any other payment shall be made after the conditions listed in the SCC for such payment have been met, and the Contractor have submitted an invoice to the Procuring Agency specifying the amount due.

29. Quality Control Identifying Defects

29.1. The principle and modalities of Inspection of the Services by the Procuring Agency shall be as indicated in the SCC. The Procuring Agency shall check the Contractor's performance and notify him of any Defects that are

found. Such checking shall not affect the Contractor's responsibilities. The Procuring Agency may instruct the Contractor to search for a Defect and to uncover and test any service that the Procuring Agency considers may have a Defect. Defect Liability Period is as defined in the SCC.

29.2. A {INSPECTION}

30. Correction of Defects, and Lack of Performance Penalty

30.1. The Procuring Agency shall give notice to the contractor of any Defects before the end of the Contract. The Defects liability period shall be extended for as long as Defects remain to be corrected.

30.2. Every time notice a Defect is given; the contractor shall correct the notified Defect within the length of time specified by the Procuring Agency's notice.

30.3. If the contractor has not corrected a Defect within the time specified in the Procuring Agency's notice, the Procuring Agency will assess the cost of having the Defect corrected, the contractor will pay this amount, and a Penalty for Lack of Performance.

31. Settlement of Disputes Amicable Settlement

31.1. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or its interpretation.

32. Dispute Settlement

32.1. Arbitration

If any dispute of any kind whatsoever shall arise between the procuring agency and the contractor in connection with or arising out of the Contract, including without prejudice to the generality of the foregoing, any question regarding its existence, validity or termination, or the execution of the contract, the parties shall seek to resolve any such dispute or difference by mutual consultation. If the parties fail to resolve such a dispute or difference even after negotiations or mediation, then the dispute shall be referred within fourteen (14) days in writing by either party to the Arbitrator, with a copy to the other party.

Any dispute in respect of which a notice of intention to commence arbitration has been given, in accordance with **GCC sub-clause 32.1**, shall be finally settled by arbitration. Arbitration may be commenced prior to or after completion of the Contract. Arbitration proceedings shall be conducted in accordance with Arbitration Act 1940. Notwithstanding any reference to arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless otherwise agreed. The Procuring Agency shall continue to pay the Contractor any undisputed amounts due under the Contract during the resolution of any dispute.



Special Conditions of Contract

SECTION VIII. SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

Number of GC Clause

Amendments of, and Supplements to, Clauses in the General Conditions of Contract

Number of GC Clause 1

Definitions

The Procuring Agency is: Cantonment Board Sargodha (RHQ Multan), Horticulturist Club Road, Sargodha Cantt., Sargodha, Sargodha (District), Sargodha Division (Division), Punjab (Province).

The Supplier is:

The title of the subject procurement is: Annual Maintenance & Repair Works of Cantonment Board Sargodha for Fiscal Year 2026-2027

Number of GC Clause 2

Applicable/Governing Law:

The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan

Number of GC Clause 3

Language:

The language of the Contract, all correspondence and communications to be given, and all other documentation to be prepared and supplied under the Contract shall be in **English**.

Number of GC Clause 4

Notices:

The addresses for the notices are:

Procuring Agency:

Cantonment Board Sargodha (RHQ Multan), Horticulturist Club Road, Sargodha Cantt., Sargodha, Sargodha (District), Sargodha Division (Division), Punjab (Province).
+92-329-802-2723
cb.sargodhacantt@gmail.com

Contractor/ Bidder:

[Name, address and telephone number]

The Contractor/ Bidder's Representative(s)

[Name, address, telephone number and e-mail address]

Number of GC Clause 6.1

The Authorized Representatives are:

For the Procuring Agency:

Cantonment Board Sargodha (RHQ Multan), Horticulturist
Club Road, Sargodha Cantt., Sargodha, Sargodha (District), Sargodha Division (Division), Punjab
(Province).

+92-329-802-2723

cb.sargodhacantt@gmail.com

For the Bidder:

Name:

Designation:

Address:

Number of GC Clause 7

Effectiveness of the contract

The Contractor/Bidder shall be effective within days from the date of signature of the Contract by both parties

Number of GC Clause 8

Commencement of Contract:

The Contractor/Bidder shall provide Non-Consultancy Services from the effective date of contract.

Number of GC Clause 10.2

Expiration of Contract:

The time period shall be

Number of GC Clause 14

Termination

In the event of termination of the contract due to any reason as already defined in the General Conditions of Contract, the Bidder shall be responsible for providing to the Authority the Goods till the time of alternate arrangements.

Number of GC Clause 16

Conflict of Interest:

The Procuring Agency reserves the right to determine on a case-by-case basis whether the Bidder should be disqualified from providing goods or services due to a conflict of a nature described in Clause GCC 17.

Number of GC Clause 20

Liquidated Damages

If the Bidder fails to provide services as required under the contract or in case of any data loss/data breach or any incident compromising the data security or other such failures related to any services, the Bidder shall pay to the Procuring Agency as Liquidated Damages at a rate of **1.00% to 10.00%** of the Contract value, in accordance with the extent of performance failure & the cost of investigating such incidents as judged by the Authority.

Number of GC Clause 21

Performance Guarantee:

The amount of performance guarantee shall be **10.00%** of the contract price in acceptable form of **Demand Draft**

Number of GC Clause 27

Currency of Payment:

All the payment to be released to the contractor/Bidder shall be in Pakistani Rupees.

Number of GC Clause 28

Payment terms:

Payment will be made to the Bidder against the procured Goods and services according to the actual invoice or running bills submitted by the Bidder against the services provided within the time given in the conditions of the contract.

Number of GC Clause 29

Identifying Defects:

The Authority reserves the right at any time to inspect the premises of the provider to inspect the goods and monitor the goods being provided.

Inspections & Tests Requirements

For being Brand New, bearing relevant reference numbers of the equipment (Certificate from supplier)

For Physical Fitness having No Damages (Certificate from supplier)

For the Country of Origin as quoted by the Supplier (Certificate from manufacturer)

For conformance to specifications and performance parameters, through Prior to delivery inspection (Inspection Report by Procurement Committee / Inspection Team)

For successful operation at site after complete installation, testing and commissioning of the equipment (Installation, Testing and Commissioning Report by Procurement Committee / Inspection Team)

Delivery & Documents

Copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;

Original and two copies of the usual transport document (for example, a negotiable bill of lading, a non-negotiable sea waybill, an inland waterway document, an air waybill, a railway consignment note, a road consignment note, or a multimodal transport document) which the buyer may require to take the goods;

Copies of the packing list identifying contents of each package;

Insurance Certificate;

Manufacturer's or Supplier's Valid Warranty Certificate;

Inspection Certificate issued by the Nominated Inspection Agency (if any), and the Supplier's Factory Inspection Report;

Certificate of Origin.

The above documents would be required even if the equipment has already been imported and is available with the supplier ex-stock

Number of GC Clause 31

Following is the guidance for Dispute Resolution

- i. If any dispute of any kind whatsoever shall arise between the Authority and the Bidder in connection with or arising out of the Contract... (full clause unchanged)
- ii. At future of negotiation the dispute shall be resolved through mediation...
- iii. At failure of mediation, arbitration under Arbitration Act 1940...
- iv. Cost sharing equally...
- v. Proceedings may commence before/after completion...

Notwithstanding any reference to the arbitration herein, the parties shall continue to perform their respective obligations under the Contract.

Rules of procedure for arbitration proceedings:

Any dispute between the Authority and a Bidder shall be referred to arbitration under the laws of Pakistan including Arbitration Act 1940.

Place of Arbitration and Award:

The arbitration shall be conducted in English language and place shall be Islamabad. The award shall be final and binding.



Bid Securing Declaration

Form 9: Bid Securing Declaration

Date: *[insert date (as day, month and year)]*

Bid No.: **P107857**

To: **Cantonment Board Sargodha (RHQ Multan), Horticulturist Club Road, Sargodha Cantt., Sargodha, Sargodha (District), Sargodha Division (Division), Punjab (Province).**

We, the undersigned, declare that:

We understand that, according to your conditions, Bids must be supported by a Bid Securing Declaration.

We accept that we will be blacklisted and henceforth cross debarred for participating in respective category of public procurement proceedings for a period of (not more than) six months, if fail to abide with a bid securing declaration, however without indulging in corrupt and fraudulent practices, if we are in breach of our obligation(s) under the Bid conditions, because we:

1. have withdrawn or modified our Bid during the period of Bid Validity specified in the Form of Bid;
2. Disagreement to arithmetical correction made to the Bid price; or
3. having been notified of the acceptance of our Bid by the Procuring Agency during the period of Bid Validity, (i) failure to sign the contract if required by Procuring Agency to do so or (ii) fail or refuse to furnish the Performance Security or to comply with any other condition precedent to signing the contract specified in the Bidding Documents.

We understand this Bid Securing Declaration shall expire if we are not the successful

Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) twenty-eight (28) days after the expiration of our Bid.



Contract Form

SECTION IX: CONTRACT FORMS

THIS AGREEMENT made the ____ day of _____ 20____ between **Cantonment Board Sargodha (RHQ Multan), Horticulturist Club Road, Sargodha Cantt., Sargodha, Sargodha (District), Sargodha Division (Division), Punjab (Province).**

(hereinafter called “the Procuring Agency”) of the one part and [name of Bidder] of [city and country of Bidder] (hereinafter called “the Bidder”) of the other part:

WHEREAS the Procuring Agency invited Bids for provision of goods, viz., **Annual Maintenance & Repair Works of Cantonment Board Sargodha for Fiscal Year 2026-2027 (P107857)** and has accepted a Bids by the Bidder for the provision of Goods in the sum of [contract price in words and figures] (hereinafter called “the Contract Price”).

NOW THIS CONTRACT WITNESSETH AS FOLLOWS:

1. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Contract, In the event of any ambiguity or conflict between the Contract Documents listed below, the order of precedence shall be the order in which the Contract Documents are listed below:-

1. This form of Contract;
2. the Form of Bids and the Price Schedule submitted by the Bidder;
3. the Schedule of Requirements;
4. the Technical Specifications;
5. the Special Conditions of Contract;
6. the General Conditions of the Contract;
7. the Procuring Agency’s Letter of Acceptance; and
8. [add here: any other documents]

3. In consideration of the payments to be made by the Procuring Agency to the Bidder as hereinafter mentioned, the Bidder hereby covenants with the Procuring Agency to provide the Goods related services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The Procuring Agency hereby covenants to pay the Bidder in consideration of the provision of Goods and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Contract to be executed in accordance with their respective laws the day and year first above written.

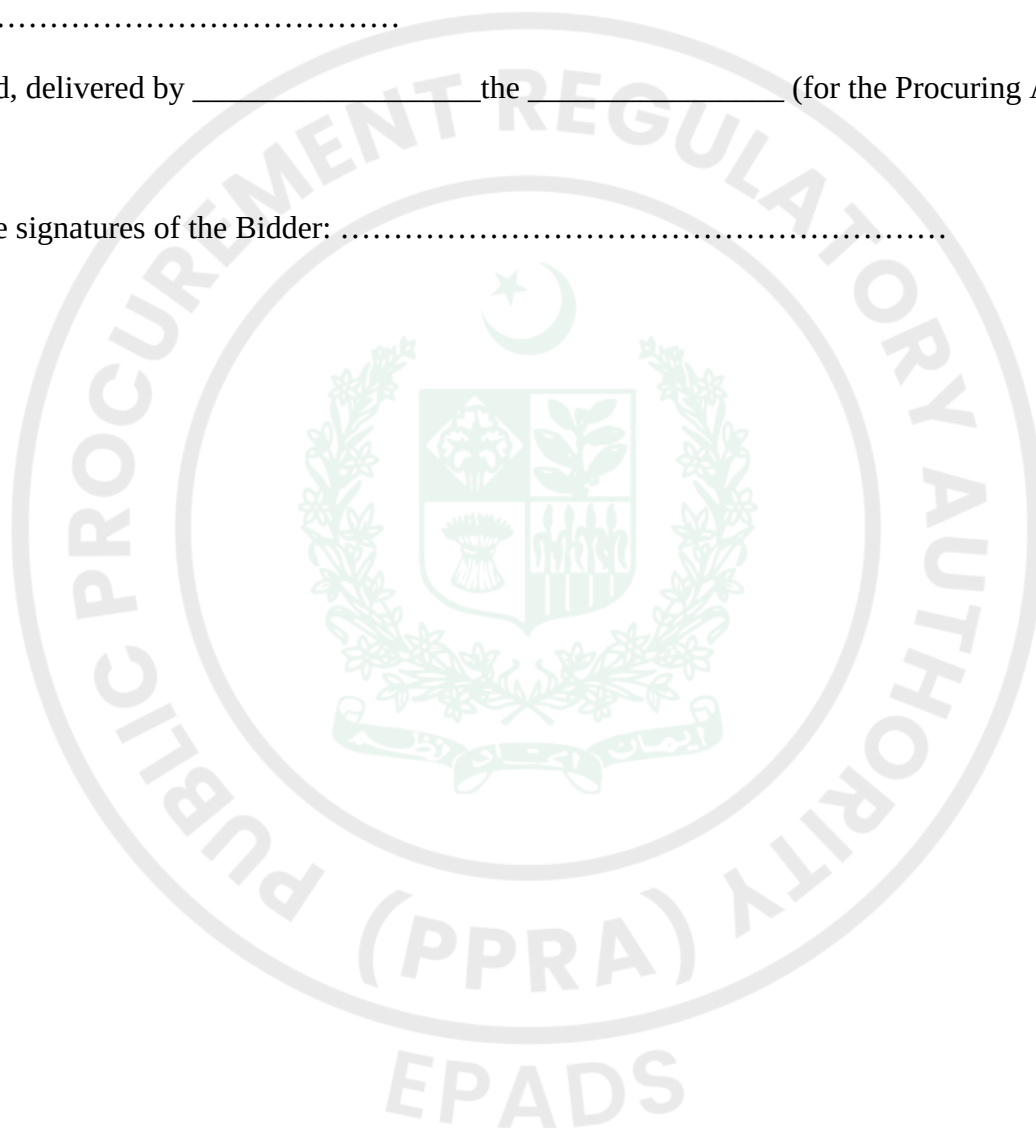
Signed, sealed, delivered by _____ the _____ (for the Procuring Agency)

Witness to the signatures of the Procuring Agency:

.....

Signed, sealed, delivered by _____ the _____ (for the Procuring Agency)

Witness to the signatures of the Bidder:





Integrity Pact

Integrity Pact

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN CONTRACTS WORTH RS.10.00 MILLION OR MORE

Contract

Number: Contract

Value: Contract Title:

Dated:

[Name of Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing [Name of Supplier] represents and warrants that it has fully declared the brokerage, commission, fee etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultations fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[Name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representative or warranty.

[Name of Supplier] accepts full responsibility and strict liability for making and false declaration, not making full disclosure, misrepresenting fact or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [Name of Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.



Performance Guarantee Form

Performance Guarantee Form

To: **Cantonment Board Sargodha (RHQ Multan), Horticulturist Club Road, Sargodha Cantt., Sargodha, Sargodha (District), Sargodha Division (Division), Punjab (Province).**

WHEREAS *[name of Bidder]* (hereinafter called “the Bidder”) has undertaken, in pursuance of Contract No. *[reference number of the contract]* dated *[insert date]* for provision of Goods(hereinafter called “the Contract”).

AND WHEREAS it has been stipulated by you in the said Contract that the Bidder shall furnish you with a Bank Guarantee by a reputable bank for the sum specified therein as security for compliance with the Bidder’s performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Bidders guarantee:

THEREFORE, WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Bidder, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Bidder to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the: *[insert date]*

Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[date]





Annexure

First Part of Bidding Document

Part 1 of Bidding Document of Repair and Maintenance works of Engineering Branch of CB Sargodha FY 202627

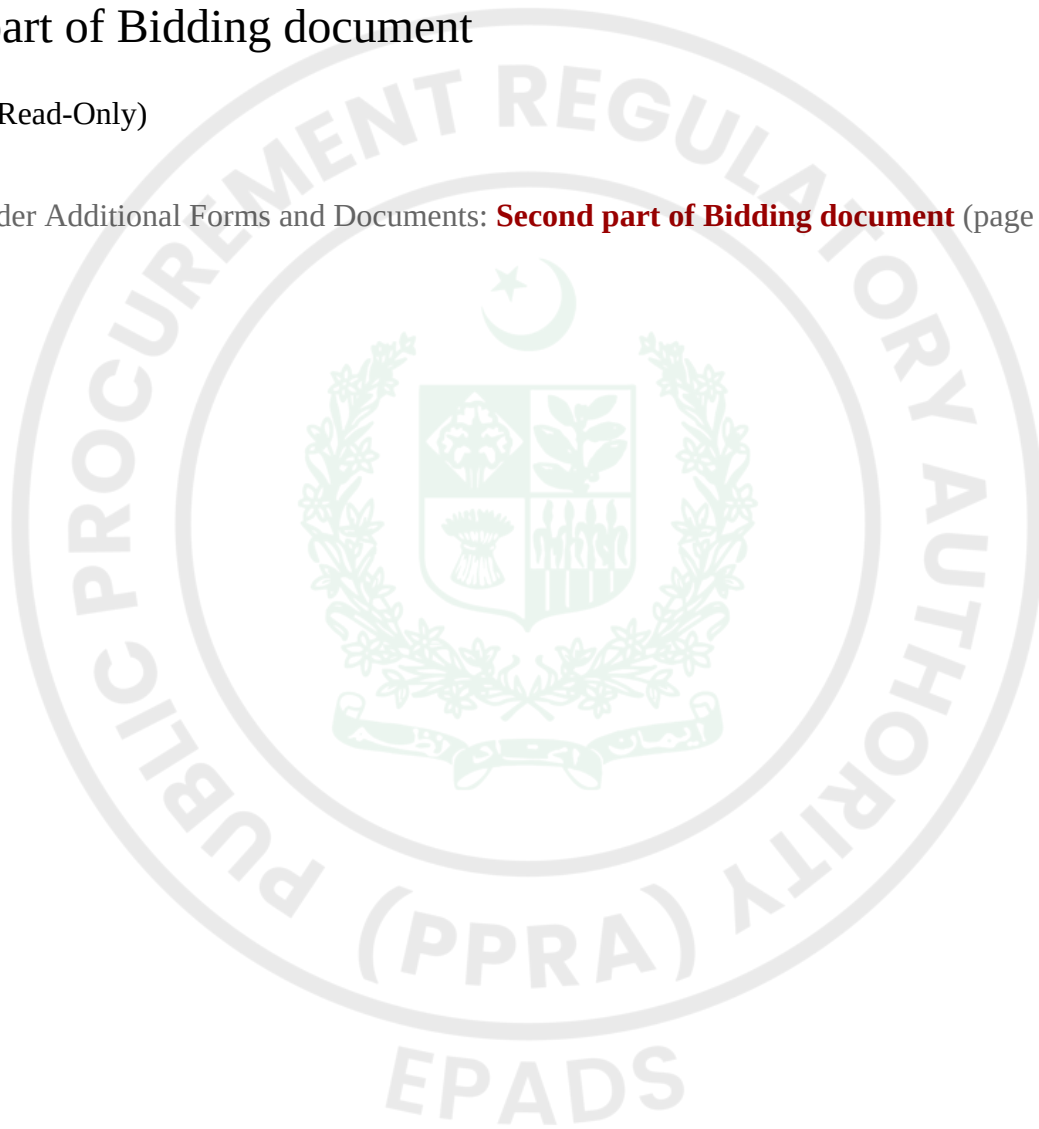
Information (Read-Only)

See Form Under Additional Forms and Documents: **First Part of Bidding Document** (page number: 79)

Second part of Bidding document

Information (Read-Only)

See Form Under Additional Forms and Documents: **Second part of Bidding document** (page number: 89)





Procurement Forms

Past Construction Experiences

Criteria laid down in attached bidding document also available on EPMS module please

See Form Under Additional Forms and Documents: **Past Construction Experiences** (page number: 99)

Contractor's Key Personnel Representative and Their Schedules

Criteria laid down in attached bidding document also available on EPMS module please

See Form Under Additional Forms and Documents: **Contractor's Key Personnel Representative and Their Schedules** (page number: 105)

Financial Resources

Criteria laid down in attached bidding document also available on EPMS module please

See Form Under Additional Forms and Documents: **Financial Resources** (page number: 109)

Past Experience and Completed Contracts

Criteria laid down in attached bidding document also available on EPMS module please

See Form Under Additional Forms and Documents: **Past Experience and Completed Contracts** (page number: 110)

Historical Contract Non-Performance, and Pending Litigation and Litigation History

Criteria laid down in attached bidding document also available on EPMS module please

A judicial undertaking on 1200 Stamp Paper is compulsory where such declaration is printed on a stamp paper and signed by an Oath Commissioner or Notary Public

See Form Under Additional Forms and Documents: **Historical Contract Non-Performance, and Pending Litigation and Litigation History** (page number: 111)

Current Contracts and Their Progress

Criteria laid down in attached bidding document also available on EPMS module please,
Kindly attach scanned documents of all such projects

See Form Under Additional Forms and Documents: **Current Contracts and Their Progress** (page number: 113)

Financial Capacity and Net Worth Evaluation Form

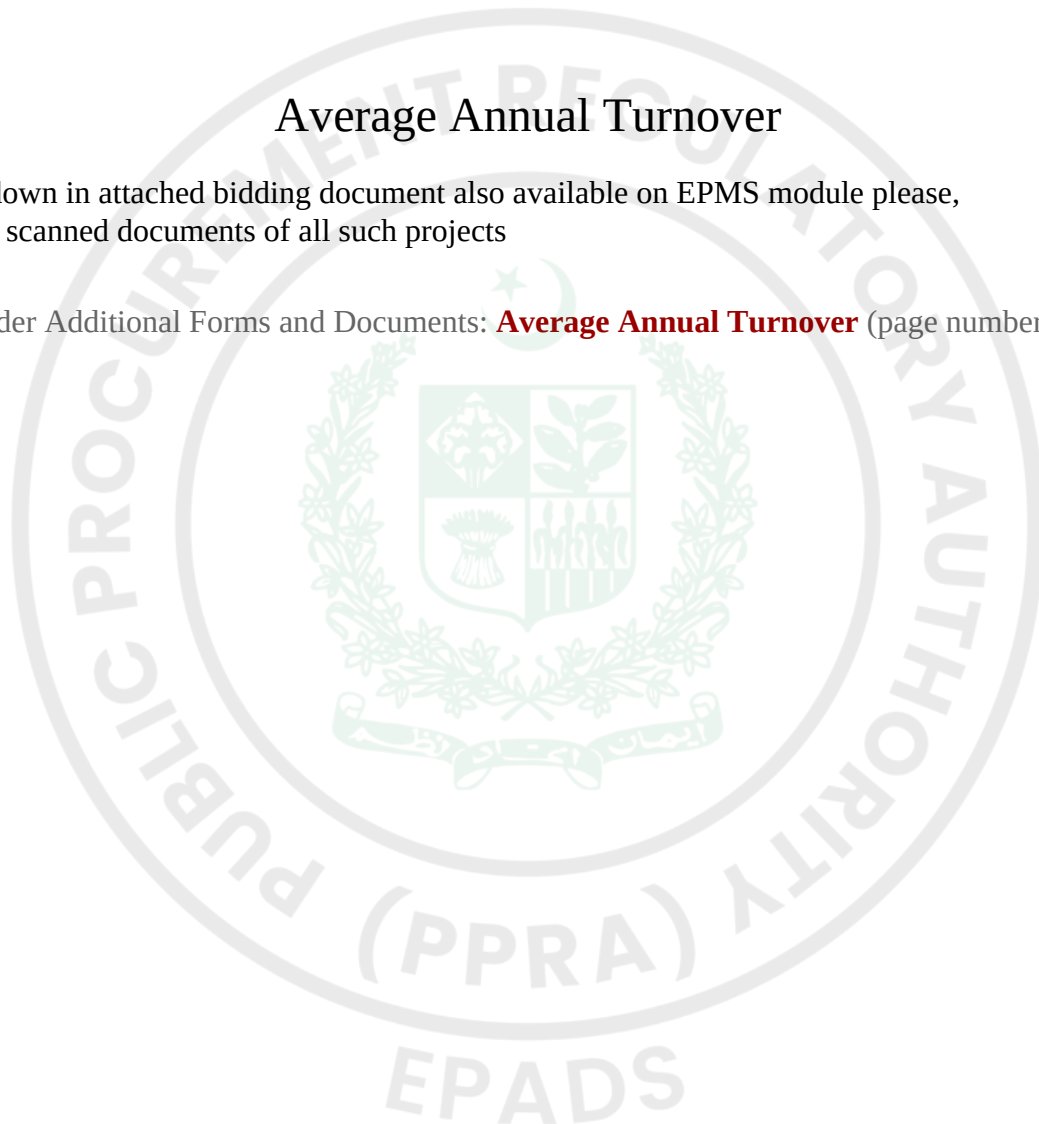
Criteria laid down in attached bidding document also available on EPMS module please,
Kindly attach scanned documents of all such projects

See Form Under Additional Forms and Documents: **Financial Capacity and Net Worth Evaluation Form** (page number: 114)

Average Annual Turnover

Criteria laid down in attached bidding document also available on EPMS module please,
Kindly attach scanned documents of all such projects

See Form Under Additional Forms and Documents: **Average Annual Turnover** (page number: 116)







Additional Forms and Documents

SARGODHA CANTONMENT BOARD

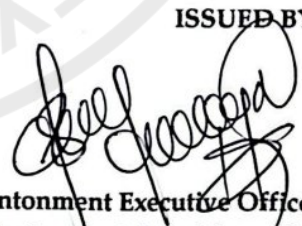


BIDDING DOCUMENTS

FOR

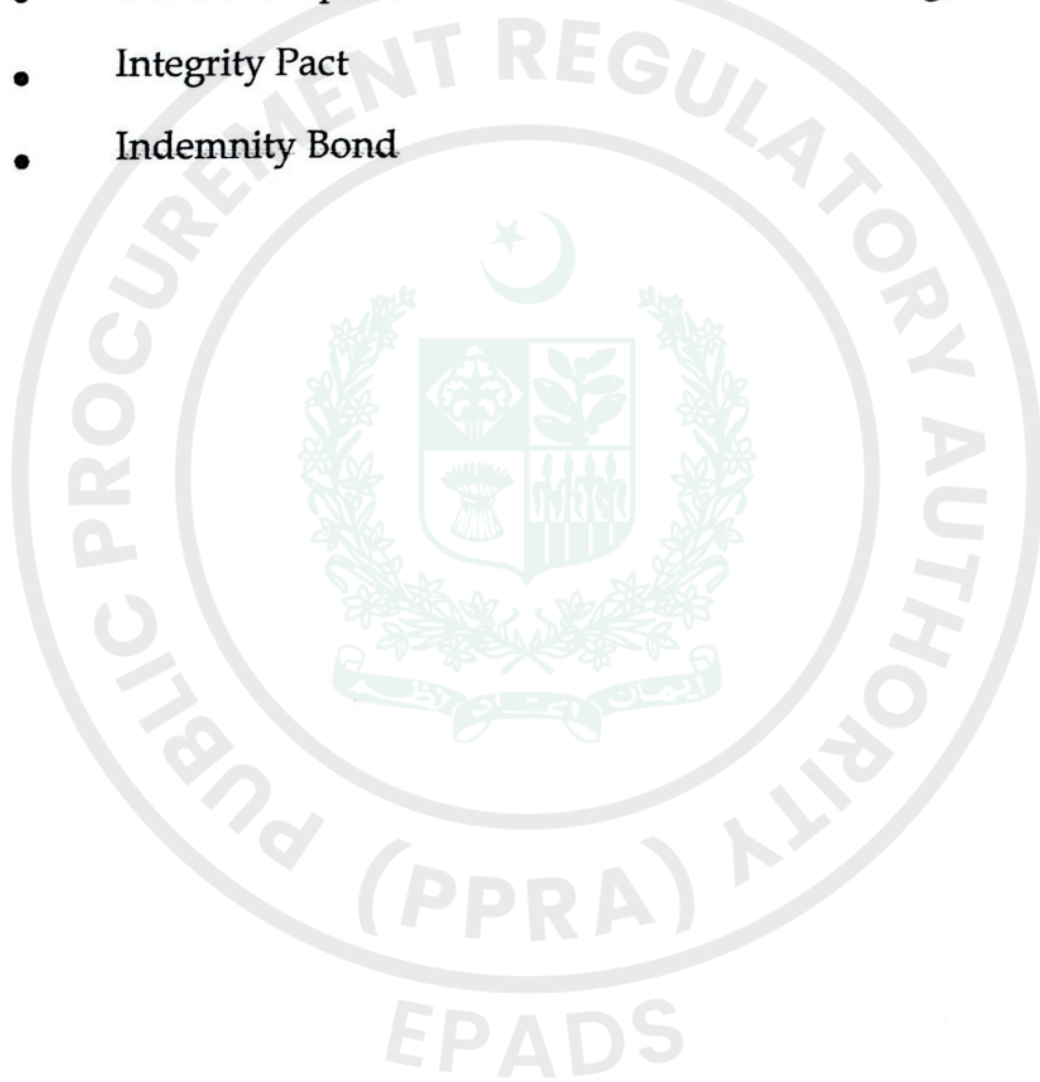
Work: Annual repair & maintenance Eng
works for CB Sargodha for FY
2026-27

ISSUED BY:


Cantonment Executive Officer
Cantonment Board Sargodha

TENDER DOCUMENTS

- Tender Notice/Invitation to bid
- Terms of reference of bid
- Bid Evaluation Criteria
- Bid form
- General & special Conditions of the Contract Agreement
- Integrity Pact
- Indemnity Bond





MILITARY LANDS AND CANTONMENTS DEPARTMENT
CANTONMENT BOARD SARGODHA

Club Road Sargodha Cantt.

Ph No.048-9230202, 9230203, 9230207, Fax 048-9230201

TERM OF REFERENCE OF BID

Cantonment Board Sargodha invites sealed bids on the basis of MES Schedule of Rates, 2025 (amended upto date) on percentage above/below basis for schedule items and market item rate basis for non-schedule items as per **"Single Stage Two Envelope Procedure"** under Rule 36(b) of PPRA Rules 2004 (as amended up to date), from the contractors / firms having valid registration with Pakistan Engineering Council in Relevant code/Category for the year 2026-27 and having valid NTN and STRN No. are on Active Taxpayers List of the Federal Board of Revenue apply for bidding at online E-Pads tendering at <https://epads.gov.pk> for the following M&R work for the F.Y 2026-27:-

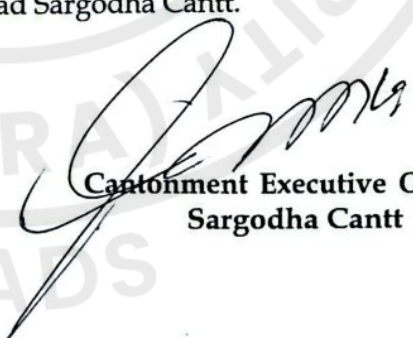
S. No	Name of Works	NIT Cost In Million	Bid Security /Earnest Money @ 5% of NIT Cost (Rs.)	Bidding Document fee (Non-Refundable in Rs.)	PPRA E- Pad Code
1.	Annual Maintenance & Repair of Cantt Fund Buildings	15.00	750000	5000	P- 107857
2.	Annual Maintenance & Repair of Roads	15.00	750000	-do-	P- 107857
3.	Annual Maintenance & Repair of Sewerage / Drainage	20.00	1000000	-do-	P- 107857
4.	Annual Maintenance & Repair of Water Supply	9.00	450000	-do-	P- 107857
5.	Annual Maintenance & Repair of Misc. Public improvements	15.00	750000	-do-	P- 107857

TERMS & CONDITIONS

1. Bidding documents are available on the PPRA EPADS portal only. No hard copy will be issued.
2. Only firms/contractors registered with PPRA on EPADS as vendors are eligible to participate through online EPADS Tendering. The bidder shall complete and authenticate their complete E-bids (by uploading PDF file) and it must be submitted online on e-procurement system (EPADS) website i.e. <http://eprocure.gov.pk>
3. The prospective bidders are required to submit 05% Bid Security/Earnest Money (CDR) amounting to the amount mentioned above against the work, in favour of the Cantt Executive Officer, Cantonment Board Sargodha, Sargodha Cantt. The CDR must be issued by any scheduled bank against the firm's account. The name of the firm should be clearly mentioned on the instrument (Call Deposit/CDR).
4. The prospective bidders shall upload a scanned copy of the Bid Security and complete company profile on E-PADS, and the original shall be submitted three (03)

days before the opening of bids in the office of the Cantonment Board Club Road Sargodha. Pay Order is not acceptable.

5. The prospective bidders shall upload a scanned copy of a certificate on Original Judicial Stamp Paper worth Rs.1200/- stating that their firm is not involved in any litigation.
6. The prospective bidders are also required to submit their Bids online through EPADS at <http://eprocure.gov.pk> before the opening date. Original bids in accordance with the provisions of Rule 36(b) of Public Procurement Rules, 2004 and terms & conditions defined in the bidding documents.
7. The mode of procurement will be **single stage two envelope**. Interested bidders are required to submit both Technical and Financial Proposals. Initially, only the technical bids will be opened and will be evaluated in accordance with laid down evaluation criteria as well as TORs as provided in the bidding documents. Financial bid shall only be opened of the technically qualified bidder.
8. The Bids will be opened publicly on **05-10-2026** at **02:30 PM** in the presence of Bidder's and their authorized Representatives who choose to attend the opening session to be held at the office of Cantonment Board Sargodha, located at Club Road, Sargodha Cantt.
9. Participants/ firms must submit attested copies of relevant documents with original bid security / CDR's.
10. Quoted rates shall be inclusive of all applicable govt. (federal / provincial taxes).
11. The successful bidder shall be bound to execute an agreement with the procuring agency and all terms & conditions including tender notice shall be binding on him.
12. Bidder/Contractor blacklisted by any government/semi government deptt or involved in litigation or found to be indulged in corrupt and fraudulent practices will be considered non-responsive by the procuring agency.
13. In case of any gazette/occasional holidays the tenders will be opened on the next working day.
14. The Firm providing unsubstantiated and/or incorrect information are liable to legal action and disqualification from the bidding.
15. The Authority reserves the right to reject all the applications as per PPRA Rules 2004, without assigning any reason. The Advertisement is also available on PPRA's websites.
16. Detail of terms and conditions can also obtain from PPRA web site www.ppra.org.pk.
17. Work-related information may be sought from the office of Engineering Branch Cantonment Board Sargodha, Club Road Sargodha Cantt.


Cantonment Executive Officer
Sargodha Cantt

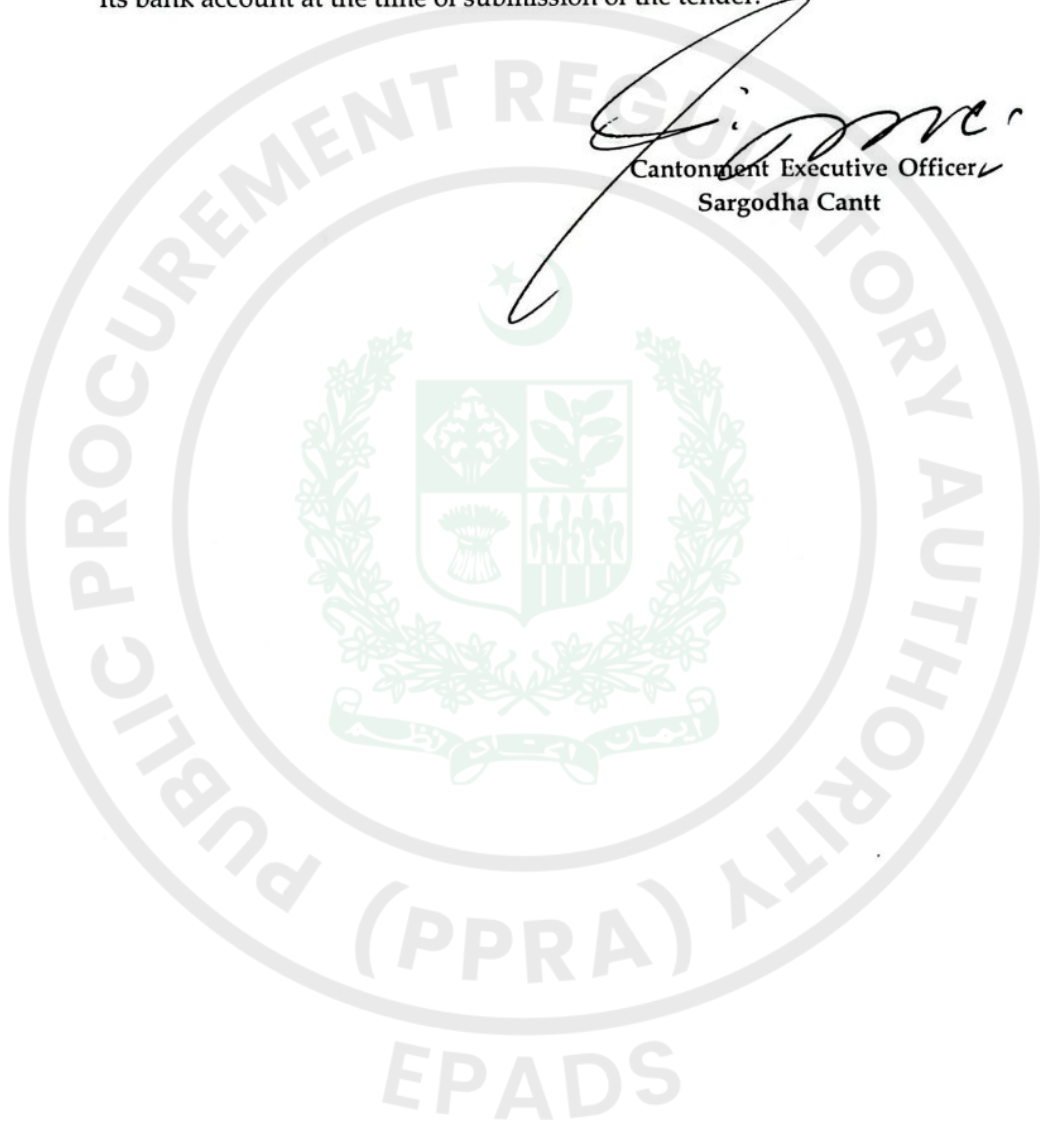
TORs

1. The Submission of Bids by the contractors implies that they are fully conversant with the, scope of work and term and conditions laid down in the tender / bid's documents.
2. The eligible contractors / firms are required to submit their Bids for work in separate sealed envelopes i.e. one envelope containing "Technical Proposal" of the contractors / firms, clearly marked as "Technical Bid" accompanied with respective bidding document fee, while the second envelope containing financial proposal / bid price, clearly marked as 'Financial Proposal'. Both Technical and Financial proposals / bids will be placed in single sealed envelope dully addressed to Office of Cantonment Board Sargodha at Club road, within due date & time of closing.
3. Technical proposal must be numbered & a table of contents inserted at beginning of the proposal showing the table of contents of the proposal according to the numbered pages. **All pages of Bids shall be signed & stamped by the bidder and seal be affixed along with the signatures / initials/ Stamp.** Random/ irregular technical proposal will be returned back to the bidders on the day of opening of technical bid.
4. The 'Technical Proposals/ Bids' of the firms/ contractors will be evaluated in accordance with laid down evaluation criteria based on the following documents to be provided in the bidding documents meant for submission of Technical Proposal.
 - a. Detail of works of similar nature related to the above-mentioned work undertaken by the firm in the last 5 years (in hand/ completed) supported by documentary evidence such as work orders / completion reports in original or attested copies.
 - b. Financial status, Bank balance & certificate from the scheduled bank for the last 5 years.
 - c. The Income Tax Certificate from the concerned department. Showing Tax payment regarding works / projects executed during last 5 years.
 - d. Details of technical staff for the proposed works, duly supported by attested credentials.
 - e. An affidavit that the firm is neither blacklisted nor in dispute / litigation / arbitration with any Govt. / semi-Govt. Department on the left over/ incomplete projects.
 - f. An affidavit is required to be provided with the technical bid regarding attachment of the bid security in the shape of Bank performance Guarantee / security or call deposit with the financial bid.
 - g. The firms / contractors having their own machinery relating to the project.
 - h. Only those will be eligible to apply for the tender who have renewed their enlistment with PEC for the year 2026-2027 and holds a valid PEC License.
 - i. Incomplete Tender forms will be considered as non-responsive i.e. name of Firm, quoted rates in words and in figures, signatures of the contractor and stamp of the firm.
5. Only upto two decimal digits (0.00) will be considered for evaluation of the quoted Rate. **If any document submitted along with bid documents found false / bogus, the registration of the contractor / firm shall stand cancelled/ blacklisted in the light of enabling provisions of PPRA Rules 2004.** Conditional / Incomplete bids shall not be acceptable.
6. Any Item not reflected in the BOQ and required at site, shall be paid in accordance with MES Schedule of rates 2025 or prevailing market rates with the approval of the procuring entity / Competent Authority.
7. Incomplete/ disfiguring/ overwriting/ by hand/ delayed bids shall be declared non-responsive.
8. Work Orders shall be issued subject to approval of Competent Authority.
9. In case of an emergency, the Cantonment Executive Officer shall have the authority to get the

works executed through any contractor at the approved rates for the financial year 2026-27.

10. The contractor/firm shall be required to commence the work within 48 hours from the date of issuance of the Work Order.
11. In case of failure to commence or execute the work for any other reason attributable to the contractor, the bid security (Earnest Money) & standing security shall be forfeited.
12. The successful bidder shall deposit 10% of the contract amount as bank performance guarantee in favour of Cantt Executive Officer, Cantt Board Sargodha, which shall be refunded upon successful completion of the works at the end of the Financial Year 2026-27.
13. The contractor/firm shall be required to maintain a minimum balance of Rs. 50 million in its bank account at the time of submission of the tender.


Cantonment Executive Officer,
Sargodha Cantt



(3) Late Bids

(a) Delays in the connectivity services shall not be accepted as an excuse for failure to deliver a Bid at the proper place and time. It shall be the Bidder's responsibility to determine the manner in which timely delivery of his Bid will be accomplished.

5. Opening & Evaluation of Bids

The Companies are required to submit their Technical and Financial Proposals separately. Initially, only the Technical Proposal will be opened and will be evaluated by the Evaluation Committee as per Evaluation criteria (for which total passing percentage is 60%).

6. Evaluation Criteria

Apart from qualifying and subscribing to each point of TORs, the following Evaluation Criteria must be fulfilled.

6.1

General

The Employer (Cantonment Board Sargodha) reserves the right to waive minor deviations if these do not materially affect the capability of an applicant to perform the contract.

6.12 General weightage/criteria shall be based on the following parameters:

S.#	Category	Weightages / Marks
1	General experience	35
2	Personnel Capabilities	15
3	Equipment Capabilities	10
4	Financial Soundness	40
	Total	100

EVALUATION CRITERIA

6.2 General Experience

S.#	Description	Marks Assigned	Explanation of Marks Obtained
a	Works/Projects of similar nature and complexity completed in last 05 years (No marks are awarded for works less than specified limits)	20	12 Marks are given if the contractor has completed at least 3 projects of similar nature in last 05 years. For less than 3 projects completed use the following weightage: $12 \times (A / 3)$ For more than 3 projects but less than 6 projects completed use the following weightage: $12 + (A / 6) \times 3$ A = Number of projects of similar nature completed in last ten years full Marks are given in case of 4 projects or more
b	Projects/Works of similar nature in-hand (No marks are awarded for works less than specified limits)	10	8 Marks are given if the contractor has 3 projects of similar nature in-hand. For less than 3 projects in-hand use the following weightage: $8 \times (A / 3)$ For more than 3 projects but less than 6 projects in-hand use the following weightage: $8 + (A / 6) \times 2$ A = No of projects of similar nature in-hand during last 05 years Full Marks are given in case of 4 projects or more
c	Enlistment record with Government Organizations & other agencies with evidence	5	1 Mark for each enlistment up to maximum of five enlistments.
Total Marks Allocated		35	

6.3 Personnel Capabilities

Requirement of Employer/User will vary from project to project. However, the following factors may be used as a guideline

Sr. #	Description	Marks Assigned	Explanation for Marks Obtained / Credit
i	B.Sc Engineers registered with Pakistan Engineering Council (PEC) (Minimum 01) with evidence.	9	Experience (9-Marks): 9 Marks will be given if the individual experience is at least equal to 10 years or above.
ii	Associates Engineers (DAE) (Minimum 02)	6	Experience (6-Marks): 6 Marks will be given if the individual experience of at least 01 No. of Associates Engineers (DAE) is equal to 5 years or above.
Total Marks Allocated		15	

S.#	Description	Marks Assigned	Explanation of Marks Obtained
1.	Dumper Trucks/ tractor trolley	10	2 Marks for each equipment
ii.	Excavator		
iii.	Road Roller		
iv.	Mini compactor / roller (compulsory)		
v.	Concrete Mixture Machine		
Total Marks Allocated		10	

6.5 Financial Soundness

S.#	Description	Marks Assigned	Criteria for Marks Obtained
a	Financial turnover for the following period 2021-22 to 2025-26 till date (Bank statement for last 2 years maintained to be attached from Sch Bank.)	08	Credit for sum of turnover during the periods 2021-22 to 2025-26 till date. 1. 10 M - 30 M - 06 Marks 2. 31 M - 50 M - 08 Marks 3. 41 M and above - 08 Marks
	Working Capital	08	1. 10 M - 25 M - 04 Marks 2. 26 M - 50 M - 08 Marks 3. 51 M and above - 08 Marks
b	Registration with FBR (Income Tax, STRN)	4	No points will be given if income tax certificate is not attached 4 points will be added in case of valid certificate
	Copy of PEC Certificate for the year 2026-27	4	No points will be given if license is not attached 4 points will be added in case of valid license with relevant code
	Litigation History in which Decision has been given against the firm(s)	4	In case the firm is involved in any litigation, no marks will be given 4 points will be added in case affidavit of no litigation is attached
	Blacklisting from any agency	4	In case the firm is blacklisted, no marks will be given 4 points will be added in case affidavit by the company that it has not been blacklisted is attached
c	Bank guarantee / security	4	No Marks will be given if bank guarantee is not attached
d	Bank statement	4	Marks shall be awarded submission of a bank statement showing a minimum balance of Rs. 50 million.
Total Marks Allocated		40	

Form of Bid	
Cantonment Board Sargodha	
MEMORANDUM	
(a)	General Description:
	Name of work:
	Rate Quoted %age on MES Sch of rates 2025 (amended upto date)
	Above _____ %age
	OR
	Below _____ %age
b	Estimated Cost:
c	Bid Security: 5% of the E.Cost
d	Bid Performance Guarantee:
	The successful bidder shall deposit 10% of the contract amount as bank performance guarantee.
e	Percentage, if any, to be deducted from bills:
	As per Agreement
f	Time allowed for the work from date of written order to commence:
	As per Work Order
Should this tender be accepted, I/We hereby agree to abide by and fulfill all the terms and provisions of the conditions of the contract, which would be read and signed, or in default thereof to forfeit and pay to the Cantonment Board Sargodha or his successors-in-office the sums of money mentioned in the said conditions.	
It is fully understood and agreed upon that the Cantonment Board Sargodha may refuse to accept this or any tender without assigning reasons thereof and that even should this my/our tender be accepted, the Cantonment Board Sargodha has full power to hold back from my/our any part of or all the works and if it thinks fit to abandon or complete the work or works by any other agency without rendering itself liable to any compensation in any such event and in case of non-execution of work, earnest will be forfeited towards Cantt Fund Account.	
CDR of amounting to Rs. _____ of scheduled Bank _____ dated _____ is enclosed.	
Issued to M/s _____ on payment of usual fee.	
Signature of Bidder	

AGREEMENT

The agreement made this day of ____/____/ 2026 between Sargodha Cantonment Board (hereinafter called the Board) on one part and M/S _____, (hereinafter called the contractor) on the other part which expression shall include their heirs and successors in Interest in both cases and whereas the Competent Authority has approved the rate for the work _____ on MES Schedule of rates 2025 (as amended upto date) vide CBR No. _____ dated _____. The estimated cost of the work Rs. _____ (M)
Namely _____

1. The work should be carried out strictly in accordance with the specifications laid down in the MES Schedule of Rate, 2025 (amended upto the date of issue of tender notice) and conditions laid down in the tender document which forms a part and parcel of this Agreement.
2. That the work shall be carried out strictly in accordance with the specification laid down in the said schedule, sanctioned estimates and plans / drawings in the most substantial and workman like manner. If through the use of material not in accordance with the MES specification given in the schedule or through workmanship or other causes, any defect, imperfection becomes apparent in the work at site the Executive Officer or Cantt. Engineer shall be at any time at a short notice to the contractor, demolish remove or make good the defective work at the risk and cost of the

contractor and further that if after the certificate of completion has been given, the contractor shall make good within one year of the final payment made the defective work or the CEO shall be at liberty to remove the defects at the risk and cost of the contractor. The amount so incurred on the work shall be recoverable from the security of the contractor held by the Board. Any variation which becomes necessary either on account of plan design of the work or for any other reason the Cantt Executive Officer shall be competent and order the execution of such variations and these shall be paid for at the agreed rate specified in item below.

3. That the work will not be commenced by the contractor without proper work order signed by the Cantonment Executive Officer and shall be completed within the period specified in the work order. There will neither be any extension in the specified period given in the work order nor revision of rates on any account. In case the work is not completed within the period specified in the work order 01% penalty of estimated cost shall be leaved for a period of one month and if contractor failed to complete the said project, the Board will be at liberty to get the work executed from an alternate agency at the risk and cost of the contractor. No work shall be carried out on Sunday / holidays except in case where permitted by the Cantonment Executive Officer / Cantt Engineer.

4. That the rate of the work in ----- on the MES Schedule of Rates, 2025 (as amended uptodate). No material shall be supplied by the Cantonment Board, Sargodha.

5. The Cantonment Executive Officer shall have powers to make any alternation or addition to the original specification what may appear to be necessary or advisable during the progress of the work and the contractor shall be bound to carry out the same in accordance with the instruction which may be given to him, in writing by the Cantonment Executive Officer.

6. That the contractor shall not assign or sublet the contract without permission in writing of the Board. If he does so, he shall be liable to lose the contract and the security at the option of the Board and he shall pay the additional expenses incurred in getting the work completed.

7. The contractor or his duly authorized agent nominated shall be present at the time of taking the measurements and sign the measurement Book. If the contractor or his representative fail to attend on the day or days appointed for taking the measurement, the measurement shall be preceded within his absence which shall be final and binding on the contractor.

8. That the material should be stacked at the site and not used until it has been approved by the Cantonment Executive Officer or Cantonment Engineer.

9. That the contractor's agent shall always be present at the site of the work to attend the orders issued by or on behalf of the Board / Cantonment Executive Officer.

The name of such an accredited agent shall be notified in writing to the Cantonment Executive Officer.

10. That the payment shall be made on measurement for the work done on its completion and after it has been taken on charge. However the Cantonment Executive Officer, may in his direction, pay any running bill upto 75% of the value of work done / completed by the contractor which should be satisfactory in all respects.

11. In respect of poor work or portion of work noticed at the time of taking over, a reasonable percentage will be deducted as decided by the Cantt Executive Officer.

12. Any extra expenses beyond the prices specified in this contract work may be incurred in the performance of the work require by the Cantonment Executive Officer owing to the neglect or omission of the contractor or his workmen, in any of the cases mentioned in this contract and may be deducted from any sum then due or which at any time thereafter may become due, to the contractor may be called upon by the Cantonment Executive Officer to pay the amount of such extra expenses to such persons or Person as he may appoint to receive the same, in any case in which the Cantonment Executive Officer completes the works or any part thereof through any agency in the contractor's default, under the provisions of the contract, the excess cost to be taken into account in determining the exact cost to be charged to the contractor under this clause shall consist of the cost of materials purchased and percentage to cover superintendence and establishment charges as may be decided by the Cantonment Executive Officer whose decision shall be final and binding.

13. Under this clause when it is found that any payment has been made to the contractor due to any mistake either by calculation, due to specification error, site measurement or pointed out by the Audit or any other agency at any time in respect of any work done or work notice. The same will be recovered from his security .In case no bill / security is outstanding the amount will be recovered from his property.

14. All works under or in course of execution or pursuance of this contract shall at all time, be open to inspection and supervision of the Cantonment Executive Officer / Cantt Engineer / Cantt Sub Engineer or any official authorized on the behalf of the Cantt Executive Officer.

15. If the contractor or his workmen or servants shall break, deface, injure or destroy any part of building in which they may be working or any part of road work or any part of it is being executed, the contractor shall make good the same on his own expenses or in default the Cantt Executive Officer may cause the same to be made good at the risk and expense of the contractor or deduct the same from any payment that may be due to the contractor or out of his security or in accordance with clause 14 above.

16. If the contractor becomes insolent or commence any insolvency proceeding or make any composition with his creditors or attempts to do so or being a company shall be wound up or if any bribe, gratuity, loan, requisite reward or advantage

pecuniary or otherwise shall directly or indirectly be given, promised or offered by the contractor or any of his servants or agents to any officer or person in employment of if any such officer or the person shall become in any way directly or indirectly in the contract then the contract and security deposit of the contractor shall thereupon stand forfeited and be absolutely at the disposal of the Board.

17. The contractor shall prepare and submit his detailed bill, to the Cantt Executive Officer after the completion of the work to which it refers and the Cantonment Executive Officer shall take or cause to be taken requisite measurements for the purposes of having the same verified and the claim as far as possible adjusted if possible during the month during which the bill was presented and the measurements so taken shall be final and binding on the contractor. The contractor shall give no demand certificate at the time of receiving final payment.

18. The contractor shall indemnify the Board, its officers and all servants against all claims in respect of any injury or damage arising out of or in connection with the execution of this contract to any person or property.

19. The contractor shall take all reasonable precautionary/safety measures to avoid any inconvenience/mishap etc to minimize fire risks and shall confirm to such instructions as may be given from time to time in writing by the Cantonment Executive Officer.

20. The contractor shall bear the terminal tax or any other tax on building materials etc. imported by him for the work done under this contract.

21. For continuous unsatisfactory work, the contract will be terminable at the option of the Board by giving fifteen days' notice to the contractor and the Board shall be at liberty to forfeit the security deposits in full or in part as the Board may determine.

22. Anytime during the execution of the contract, if the work of the contractor is found unsatisfactory and not in accordance with the specifications, the Board shall be competent to cancel / determine / terminate the contract and get the defects removed through some other agency at the risk and cost of contractor, Besides this the Board shall also be competent to get the un-executed work done through any other agency at the risk and the cost of the contractor. Any extra expenses that may be incurred under this clause may be recovered from the contractor from his security deposit or from any other sum or sums that may then or at any time be due to the contractor or from his property as arrears of land revenue.

23. If the contractor abandons the work or keeps it suspended for period exceeding fifteen days consecutively for the reasons which are not beyond his control the Board shall have the rights to determine the work after serving seven days' notice and get the terminating work completed / executed through any other agency at the risk and cost of the contractor.

24. That the contractor or his agent etc. shall refrain from accusing anybody, using objectionable language and restrict himself in stating facts of the case. Any petition or representation in connection with his contract shall be submitted through the proper channel i.e. the Cantonment Executive Officer and any discharge of this condition may lead to cancellation of the contract without any liability for payment of completion for any loss that the contractor may sustain as result.
25. The contractor shall not appoint such persons as his agent, who is the defaulter of the Board or may have been lack-listed by Board or any other Department.
26. The non-availability of any material will not be considered as an excuse for any change in the design or specifications.
27. The contractor shall be reasonable for compensation to his workmen under the workmen's compensation Act.
28. In case any dispute arises during the subsistence of the contract, it shall be referred to the President Cantonment Board, Sargodha who shall be the sole arbitrator and his decision shall be final and binding on both the parties.
29. Any discrepancy / errors or omissions found in the specification or drawings, shall be reported to the Cantt Executive Officer / Cantt Engineer / Cantt Sub Engineer who will issue a correction. The contractor shall not take advantage of any such errors or omissions but shall comply with any corrective measures regarding the same prescribed by the Cantt Executive Officer / Cantt Engineer / Cantt Sub Engineer.
30. In case of conflict between the specification and drawings, the decision of the Cantt Executive Officer / Cantt Engineer / Cantt Sub Engineer will be final.
31. When in the opinion of the Engineer or Cantt Sub Engineer it becomes necessary to explain more fully the work to be done, or to show any changes which may be required, drawings known as supplementary drawing shall be binding upon the contractor with the same force as the contract drawings.
32. Cantt Engineer and Cantonment Sub Engineer acting on behalf of Cantonment Board, Sargodha, may give written notice to the contractor to suspend the work in whole or in part, at any item during execution of the contract, in the event of any conditions un-favorable for execution of the work, or failure of the contractor to carry out the provision of the contract or to provide the material or requirement, meeting the requirement of the special valuation, suspended work shall be resumed by the contractor within seven days of the receipt of the written notice of the Cantt Engineer / Cantt Sub Engineer.
33. The contractor shall have no claim for the loss suffered due to suspension.
34. Under this contract no mobilization or secure advance will be given to the contractor on any material brought at site by the contractor.

35. Extra payment will be made for de-watering, shoring and time bearing in any case of the excavation of the work upto any depth nature of the soil as per site requirement.
36. The contractor shall when required submit to the Engineer / Cantt Sub Engineer for approval typical samples of material and application. The sample shall be submitted sufficient in advance of time when they are to be incorporated.
37. On completion of the work. Wherever application, the contractor shall clear the site from all constructional materials, scaffolding and temporary works of any kind and rubbish at his own cost.
38. The contract shall not be considered as completed until a final certificate shall have been signed by the Cantt Executive Officer, Sargodha stating that the works have been completed to his entire satisfaction.
39. Even after the issue of the final certificate the contractor is still liable to make good any defects, faults and damages etc. as may be required until the expiry of maintenance / security / Bank guarantee period i.e. 12 months.
40. Income tax will be deducted as applicable Government Federal / Provincial taxes from the contractor's running bill / final bill on work done cost and will be paid to the income Tax Department directly by the Cantonment Board.
41. The schedule of security is an under:-
- a) The 5% of the estimated cost deposited as earnest money / bid security will be released after completion of the financial year.
 - b) The security equal to 5% of the bill cost of the work will be deducted from the running / final bill. It will be kept till completion of audit of this payment and also for meeting the expenditure incurred by the Board in case defect arises in the work and the contractor fails to rectify it.
42. Skilled / qualified surveyor staff alongwith instruments will be arranged by the contractor at his own cost.
43. The contractor will bear the conveyance and experimental charges as and when material required for testing through lab.
44. Contractor is responsible for any casualty during the execution of the project and shall hold blameless the Cantonment Board, Sargodha from any liability.
45. Contractor is solely responsible to rectify any type of damages occurred during the execution of work and compensation will be made to contractor against the same.
46. In addition to the acceptance of usual workmanship compensation Act, the contractor shall fully comply with the rules, Regulations or any other instructions circulated by the ML&C Deptt from time to time in this behalf.

47. In case of an emergency, the Cantonment Executive Officer shall have the authority to get the works executed through any contractor at the approved rates for the financial year 2026-27.

48. The contractor/firm shall be required to commence the work within 48 hours from the date of issuance of the Work Order.

49. In case of failure to commence or execute the work for any other reason attributable to the contractor, the bid security (Earnest Money) & standing security shall be forfeited.

49. The President, Cantonment Board shall have the right to exercise Powers conferred upon him under the Cantonment Act, 1924 in the context of this agreement.

50. In witness hereof the above parties have here to set their hands and seal on the day and year written first above.

M/S _____
Contractor)
Name _____
CNIC # _____

President/ Vice President
Cantonment Board Sargodha Cantt

Witness.01 _____

Witness No.2 _____

Name _____

Name _____

CNIC No. _____

CNIC No. _____

COUNTERSIGNED

Cantonment Executive Officer
Sargodha Cantt

Integrity Pact

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAY ABLE
BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN CONTRACT
WORTH RS.10.00 MILLION OR MORE**

Contract Number: _____ Dated: _____

Contract Value: _____ (M)

Name of work: _____

M/s _____ hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing, M/s _____ represents any warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of the contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

M/s _____ certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

M/s _____ accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation or warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoP under any law, contract or other instrument, avoidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, M/s _____ agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by M/s _____ as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

(Executive Officer,
Cantonment Board Sargodha)

(Contractor/Bidder)

INDEMNITY BOND
FOR SECURED ADVANCE
AGAINST MATERIALS BROUGHT AT SITE

(ON RS.40 NONJUDICIAL STAMP PAPER)

This Deed of Indemnity is issued by M/s. _____
_____ (Name of the Contractor) in favour
of Executive Officer Cantonment Board Sargodha

I/We _____ of M/s. _____ do hereby
indemnify M/s _____ for all losses due to thefts, arson, pilferage, loss due to
flood and inundation, shortage, deterioration and depreciation etc. through any act of Man
or God or slump in the Market of any or all the materials financed or paid by the
Employer on our request for financing payment against material.

I/We _____ shall indemnify _____ against any
or all claims, action damages arising out of or resulting to the said material.

I/We _____ further declare that we will faithfully abide by the
above declaration and solemnly affirm that we will not remove, sell, pilferage any of the
materials against which M/s _____ has paid us such a secured advance
and will not pledge the same with any Bank, Finance Corporation, Firm, Company,
Individual or the like agency or create any change whereon in any from what so ever.

I/We _____ do hereby also declare that in the event of
my/our infringement of the declaration made above _____ will be entitled to
forfeit all such material and also proceed against me/us according to the relevant clause
pertaining to breach of contract and further invoke the power or seek any remedies
secured of _____ under the contract Agreement signed with us or otherwise
available under law.

Place _____ Dated _____

Contractor _____

CONSTRUCTION EXPERIENCE

Form EXP - 4.1 General Construction Experience

Bidder's Name: _____

Date: _____

JV Member's Name _____

Bid Reference No. (if any) and title: _____

Page _____ of _____ pages

Starting Year	Ending Year	Contract Identification	Role of Bidder
		Contract name: _____ Brief Description of the Works performed by the Bidder: _____ Amount of contract: _____ Name of EMPLOYER: _____ Address: _____	
		Contract name: _____ Brief Description of the Works performed by the Bidder: _____ Amount of contract: _____ Name of EMPLOYER: _____ Address: _____	
		Contract name: _____ Brief Description of the Works performed by the Bidder: _____ Amount of contract: _____ Name of EMPLOYER: _____ Address: _____	

Form EXP - 4.2(a)
Specific Construction and Contract Management Experience

Bidder's Name: _____

Date: _____

JV Member's Name _____

Bid Reference No. (if any) and title: _____

Page _____ of _____ pages

Similar Contract No.	Information			
Contract Identification				
Award date				
Completion date				
Role in Contract	Prime Contractor ☐	Member in JV ☐	Management Contractor ☐	Sub-contractor ☐
Total Contract Amount	PKR equivalent			
If member in a JV or sub-contractor, specify participation in total Contract amount				
EMPLOYER's Name:				
Address:				
Telephone/fax number				
E-mail:				

Form EXP - 4.2(a) (cont.)
Specific Construction and Contract Management Experience (cont.)

Similar Contract No.	Information
Description of the similarity in accordance with Sub-Factor 4.2(a) of Section III:	
1. Amount	
2. Physical size of required works items	
3. Complexity	
4. Methods/Technology	
5. Construction rate for key activities	
6. Other Characteristics	

Form EXP - 4.2(b)
Construction Experience in Key Activities

Bidder's Name: _____

Date: _____

Bidder's JV Member Name: _____

Sub-contractor's Name (if any): _____

Bid Reference No. (if any) and title: _____

Page _____ of _____ pages

All Sub-contractors for key activities must complete the information and Qualification Criteria and Requirements, Sub-Factor 4.2.

1. Key Activity No One: _____

Information				
Contract Identification				
Award date				
Completion date				
Role in Contract	Prime Contractor ☐	Member in JV ☐	Management Contractor ☐	Sub-contractor ☐
Total Contract Amount	PKR equivalent			
Quantity (Volume, number or rate of production, as applicable) performed under the contract per year or part of the year	Total quantity in the contract (i)	Percentage participation (ii)	Actual Quantity Performed (i) x (ii)	
Year 1				
Year 2				
Year 3				
Year 4				
EMPLOYER's Name:				
Address:				
Telephone/fax number				

	Information
E-mail:	

2. Activity No. Two

3.

	Information
Description of the key activities in accordance with Section III:	

Form EXP - 4.2 (c)
Specific Experience in Managing ES aspects

[The following table shall be filled in for contracts performed by the Bidder, and each member of a Joint Venture]

Bidder's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

Bid Reference No. (if any) and title: *[insert ICB/NCB number and title]*

Page *[insert page number]* of *[insert total number]* pages

1. Key Requirement no 1 in accordance with 4.2 (c): _____

Contract Identification				
Award date				
Completion date				
Role in Contract	Prime Contractor ☐	Member in JV ☐	Management Contractor ☐	Subcontractor ☐
Total Contract Amount			PKR	
Details of relevant experience				

2. Key Requirement no 2 in accordance with 4.2 (c): _____
3. Key Requirement no 3 in accordance with 4.2 (c): _____
4. [PA define key requirements] _____

Contractor's Representative and Key Personnel Schedule

Bidders should provide the names and details of the suitably qualified Contractor's Representative and Key Personnel to perform the Contract. The data on their experience should be supplied using the Form PER-2 below for each candidate.

Contractor' Representative and Key Personnel

1.	Title of position:	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
2.	Title of position:	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
3.	Title of position:	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
4.	Title of position:	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>

	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
5.	Title of position:	
	Name of candidate	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
6.	Title of position: <i>[insert title]</i>	
	Name of candidate	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>

**Form PER-2:
Resume and Declaration
Contractor's Representative and Key Personnel**

Name of Bidder

Position [#1]: <i>[title of position from Form PER-1]</i>		
Personnel information	Name:	Date of birth:
	Address:	E-mail:
	Professional qualifications:	
	Academic qualifications:	
	Language proficiency: <i>[language and levels of speaking, reading and writing skills]</i>	
details		
	Address of Employer:	
	Telephone:	Contact (manager / personnel officer):
	Fax:	
	Job title:	Years with present Employer:

Summarize professional experience in reverse chronological order. Indicate particular technical and managerial experience relevant to the project.

Project	Role	Duration of involvement	Relevant experience
<i>[main project details]</i>	<i>[role and responsibilities on the project]</i>	<i>[time in role]</i>	<i>[describe the experience relevant to this position]</i>

Declaration

I, the undersigned [insert either “Contractor’s Representative” or “Key Personnel” as applicable] , certify that to the best of my knowledge and belief, the information contained in this Form PER-2 correctly describes myself, my qualifications and my experience.

I confirm that I am available as certified in the following table and throughout the expected time schedule for this position as provided in the Bid:

Commitment	Details
Commitment to duration of contract:	<i>[insert period (start and end dates) for which this Contractor’s Representative or Key Personnel is available to work on this contract]</i>
Time commitment:	<i>[insert period (start and end dates) for which this Contractor’s Representative or Key Personnel is available to work on this contract]</i>

I understand that any misrepresentation or omission in this Form may:

- (a) be taken into consideration during Bid evaluation;
- (b) result in my disqualification from participating in the Bid;
- (c) result in my dismissal from the contract.

Name of Contractor’s Representative or Key Personnel: *[insert name]*

Signature: _____

Date: (day month year): _____

Countersignature of authorized representative of the Bidder:

Signature: _____

Date: (day/month/year): _____

Financial Resources

Specify proposed sources of financing, such as liquid assets, unencumbered real assets, lines of credit, and other financial means, net of current commitments, available to meet the total construction cash flow demands of the subject contract or contracts as specified in Eligibility and Qualification Criteria.

No.	Source of financing	Amount (Eq. PKR)
1		
2		
3		

Past Experience / Contracts

Contracts over <i>[insert amount]</i> during the last three years:				
Procuring Agency	Value	Year	Goods/Services Supplied	Country of Destination



Historical Contract Non-Performance, and Pending Litigation and Litigation History

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

IFP No. and title: *[insert IFP number and title]*

Page *[insert page number]* of *[insert total number]* pages

☐ Not debarred due to deviation from commitment of Bid Securing Declaration- ☐ Not debarred due to non-performance			
Year	Non-performed portion of contract	Contract Identification	Total Contract Amount (current value, currency, exchange rate and PKR equivalent)
<i>[insert year]</i>	<i>[insert amount and percentage]</i>	Contract Identification: <i>[indicate complete contract name/ number, and any other identification]</i> Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Reason(s) for nonperformance: <i>[indicate main reason(s)]</i>	<i>[insert amount]</i>
Pending Litigation, in accordance with Section III, Qualification Criteria and Requirements			
☐ Pending litigation in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.3 as indicated below.			
Year of dispute	Amount in dispute (currency)	Contract Identification	Total Contract Amount (currency), US\$ PKR Equivalent (exchange rate)

<i>[insert year]</i>	<i>[insert amount]</i>	Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Matter in dispute: <i>[indicate main issues in dispute]</i> Party who initiated the dispute: <i>[indicate "Procuring Agency" or "Supplier"]</i> Status of dispute: <i>[Indicate if it is being treated by the Adjudicator, under Arbitration or being dealt with by the Judiciary]</i>	<i>[insert amount]</i>
☐ No consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4. ☐ Consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4 as indicated below.			
Year of award	Outcome as percentage of Net Worth	Contract Identification	Total Contract Amount (currency), PKR Equivalent (exchange rate)
<i>[insert year]</i>	<i>[insert percentage]</i>	Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Matter in dispute: <i>[indicate main issues in dispute]</i> Party who initiated the dispute: <i>[indicate "Procuring Agency" or "Supplier"]</i> Court/ arbitral award decision: <i>[Indicate if the award decision was against the Applicant or any member of a joint venture.]y]</i>	<i>[insert amount]</i>

Current Contract Commitments / Works in Progress

Bidders and each member to a JV should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.

Current Contract Commitments					
No.	Name of Contract	Employer's Contact Address, Tel, Fax	Value of Outstanding Work [Current Eq. PKR]	Estimated Completion Date	Average Monthly Invoicing Over Last Six Months [Eq. PKR/month]
1					
2					
3					
4					
5					

Financial Situation and Performance

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: [insert full name]

Date: [insert day, month, year]

Joint Venture Member Name: [insert full name]

IFP No. and title: [insert IFP number and title]

Page [insert page number] of [insert total number] pages

1. Financial data

Type of Financial information in (currency)	Historic information for previous [insert number] years, [insert in words] (amount in currency, currency, exchange rate*, PKR equivalent)				
	Year 1	Year 2	Year 3		
Statement of Financial Position (Information from Balance Sheet)					
Total Assets (TA)					
Total Liabilities (TL)					
Total Equity/Net Worth (NW)					
Current Assets (CA)					
Current Liabilities (CL)					
Working Capital (WC)					
Information from Income Statement					
Total Revenue (TR)					
Profits Before Taxes (PBT)					
Cash Flow Information					
Cash Flow from Operating Activities					

* Refer ITA 14 for the exchange rate

3. Financial documents

The Applicant and in case of JV, members of JV shall provide copies of financial statements for [number] years pursuant Section III, Qualifications Criteria and Requirements. The financial statements shall:

- (a) reflect the financial situation of the Applicant or in case of JV member, and not an affiliated entity (such as parent company or group member).
 - (b) be independently audited or certified in accordance with local legislation.
 - (c) be complete, including all notes to the financial statements.
 - (d) correspond to accounting periods already completed and audited.
- ☐ Attached are copies of financial statements¹ for the [number] years required above; and complying with the requirements.

¹ If the most recent set of financial statements is for a period earlier than 12 months from the date of Application, the reason for this should be justified.

Average Annual Turnover (Annual Sales Value)

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

IFP No. and title: *[insert IFP number and title]*

Page *[insert page number]* of *[insert total number]* pages

Annual Turnover Data			
Year	Amount Currency	Exchange rate* (If applicable)	PKR equivalent
<i>[indicate calendar year]</i>	<i>[insert amount and indicate currency]</i>		
		Average Annual Turnover **	

* Refer ITA for date and source of exchange rate.

** Total PKR equivalent for all years divided by the total number of years. See Section III, Qualification Criteria and Requirements, ITA.