Standard Bidding Document

Hiring of Private Security Staff from a well reputed security firm for the security/safety of CPGCL Guddu
(Non-Consultancy Services)

National

Single Stage-Two Envelope

September 07, 2026

CPGCL, GENCO-II, TPS Guddu (Generation Holding Company Limited (GHCL)),Manager
CPGCL, GENCO-II, TPS Guddu., Kashmore, Kashmore (District), Larkana (Division), Sindh (Province).
Phone: +92-333-755-4909, Email: mmgencoii@gmail.com

Table of Contents

PROCUREMENT NOTICE

PROCUREMENT OF NON-CONSULTANCY SERVICES

1. The **CPGCL, GENCO-II, TPS Guddu (Generation Holding Company Limited (GHCL))** has reserved Funds for the procurement planned for FY **2026-27**. The **CPGCL, GENCO-II, TPS Guddu (Generation Holding Company Limited (GHCL))** intends to apply part of the proceeds of this Fund to cover eligible payments under the contract for the "**Hiring of Private Security Staff from a well reputed security firm for the security/safety of CPGCL Guddu**" with the reference of **"P112657"**

2. The **CPGCL, GENCO-II, TPS Guddu (Generation Holding Company Limited (GHCL))** invites Bids through **EPADS v2.0** from eligible Bidders registered on **EPADS v2.0** for provision of Non-Consultancy Services.

3. **Single Stage-Two Envelope** Procedure of Principal Method of Procurement (i.e. Open Competitive Bidding) will be used by adopting **Quality and Cost Based Selection (QCBS)** Technique for the subject procurement, in line with the Public Procurement Rules, 2004 and any Regulations, and Instructions issued by the Authority (from time to time).

4. All Bids must be accompanied by a Bid Security described in Bid Security Section in Bidding Document in the form of **Pay Order, Banker's Cheque, Call at Deposit** or Bid Securing Declaration on the prescribed format described.

5. E-Bidding documents, containing detailed terms & conditions, specifications and requirements etc. are available on **e-Pak Acquisition and Disposal System (EPADS)** at **https://epads.gov.pk/opportunities/federal/procurements/112657**.

6. The e-bids, prepared in accordance with the instructions in the e-Bidding documents, must be submitted through **EPADS v2.0** on or before **Tuesday, September 22, 2026 02:00 PM**. E-bids will be opened on the same day at **Tuesday, September 22, 2026 02:30 PM**. Manual submission of Bids shall not be entertained. Those vendors who have not yet registered on the new

version of **EPADS v2.0,** may register themselves on https://vendors.epads.gov.pk/. A tutorial to explain the registration process is available at https://www.youtube.com/watch?v=MNW6T38v7tc

7. In terms of Rules 48 of Public Procurement Rules, 2004 Grievance Redressal Committee (GRC) is notified for the subject procurement and notification copy is available on the procuring agency's website and also available on **EPADS v2.0** as well as Authority's website at (www.ppra.org.pk).

CPGCL, GENCO-II, TPS Guddu (Generation Holding Company Limited (GHCL)),
Manager
CPGCL, GENCO-II, TPS Guddu., Kashmore, Kashmore (District), Larkana (Division), Sindh (Province).
+92-333-755-4909
mmgencoii@gmail.com

Instructions to Bidders

A. Introduction

1. **Scope of Bids**

1.1. The Procuring Agency (PA), as indicated in the **Bids Data Sheet (BDS)** invites Bids through **EPADS v2.0** for the provision of Non-Consultancy Services for as specified in the BDS and **in Section Evaluation Criteria, Specifications & Schedule of Requirements**. The name, identification, and number of items/deliverables are provided in the **BDS**. **Single Stage-Two Envelope** procedure of the open competitive method shall be used. The successful Bidders will be expected to provide the services within the specified period and timeline(s) as stated in the **BDS**.

2. **Source of Funds**

2.1. Source of funds is referred in Clause-1 of Invitation for Bids.

3. **Fraudualent & Corrupt Practices**

3.1. As defined under Rule 2(1)(f) of the Public Procurement Rules, 2004.

4. **Eligible Bidders**

4.1. A bidder is eligible to participate in a procurement process if the bidder:

4.1.1. possesses or has access to the technical competence, financial resources, equipment and other physical facilities, personnel, managerial capability, experience and reputation necessary to complete the procurement contract;

4.1.2. has the legal capacity to enter into a procurement contract;

4.1.3. is not insolvent, in receivership, bankrupt or being wound up and its activities or affairs are not suspended or being administered under any Act, by a court or by a judicial officer;

4.1.4. is not the subject of legal proceedings for any of the matters mentioned in sub-rule (c);

4.1.5. has fulfilled or has made substantial arrangements satisfactory to the relevant authorities, to fulfil its obligations to pay taxes and social security (where applicable) other contributions of its employees; and

4.1.6. has not, or in the case of a company, its owners and beneficial owners, directors or officers have not, been convicted of a criminal offence related to:

4.1.6.1. its professional conduct; or

4.1.6.2. a bidder (or, in the case of a company, its key individuals such as owners, beneficial owners, directors, or officers) must not have engaged in any prohibited practice, such as fraud, corruption, collusion, or coercion, within the time period stated in the bidding documents, which can be up to three years before the start of the procurement process. Additionally, the bidder must not have been debarred (i.e., banned) from participating in public procurement processes in Pakistan or by any international organization or country. If they have, they are ineligible to participate in the current bidding.

4.2. The procuring agency may require a bidder participating in the procurement process to provide the prescribed documentary evidence or other information to satisfy itself that the bidder is qualified in accordance with the criteria in sub-clause (1).

4.3. A procuring agency shall set out in the bidding document all the criteria for qualification to be applied in accordance with sub-clause (1).

4.4. Except as permitted under the Ordinance, Rules and Regulations, the procuring agency shall not establish a criterion for eligibility of a bidder that:

4.4.1. discriminates against or among a bidder or against categories of bidders; or

4.4.2. is not required for the performance of the procurement contract; or

4.4.3. is not related to the avoidance or management of legal, reputational or economic risk to the procuring agency unless it is in the national interest to do so, and the criteria is set out in the bidding documents.

4.5. A procuring agency shall assess the eligibility of a bidder for participation in the procurement process against the criteria for qualification under sub-clause (1).

4.6. In the case of a joint venture, consortium, or association, all members shall be jointly and severely liable for the execution of the contract in accordance with the terms and conditions of the contract. The joint venture, consortium, or association shall nominate a lead member as nominated in the BDS,

4.7. who shall have the Authority to conduct all business for and on behalf of any and all the members of Joint venture, consortium, or association during the bidding process, and in case of award of contract, during the execution of the contract.

4.8. The appointment of the lead Member in the joint venture, consortium, or association shall be confirmed by submission of valid power of Attorney to the procuring agency.

4.9. Subject to the limits specified in the BDS, the procuring agency may allow bidders to participate in the form of a Joint Venture (JV). However, each party in the JV must individually meet the eligibility criteria specified in the BDS

4.10. No Bidder can be a sub-contractor while submitting a Bids individually or as a member of a joint venture in the same Bidding process.

5. **Qualification of the Bidder**

5.1. All Bidders shall provide in Section VI, Bid Forms, a preliminary description of the proposed work method and schedule, including drawings and charts, as necessary.

B. Bidding Documents

6. **Contents of Standard Bidding Document**

6.1. The Services required, bidding procedure, and terms and conditions of the contract are prescribed in the bidding document. In addition to the Invitation for Bids, the bidding document which should be read in conjunction with any addendum issued by the Procuring Agency include:

Section I -Invitation to Bid
Section II Instructions to Bidders (ITB)
Section III Bid Data Sheet (BDS)
Section IV Eligible Countries
Section V Evaluation Criteria, Specifications, Schedule of Requirements, and Technical Specifications.
Section VI Bidding Forms
Section VII Fraudaulent & Corrupt Practices
Section VIII – Material & Non-material deviation
Section IX General Conditions of Contract (GCC)
Section X Special Conditions of Contract (SCC)
Section XI Contract Forms

6.2. The Bidder is expected to examine all instructions, requirements, forms, terms and specifications in the bidding documents. Failure to furnish all the information required in the bidding document will be at the Service provider's risk and may result in the rejection of his bids.

7. **Clarifications**

7.1. Clarifications of the bidding documents may be requested in writing through EPADS v2.0 by any bidder up to three days prior to the deadline for the submission of bids.

The procuring agency shall respond promptly and in writing to any request by a bidder for clarification of the bidding documents and, in any event, no later than two days prior to the deadline for the submission of bids or proposals.

Responses to requests for clarification shall be communicated simultaneously and in writing to all bidders participating in the procurement proceedings.

No bidder shall be allowed to alter or modify his bid after the bids have been opened however, the procuring agency may seek and accept clarification to the bid that do not change the substance of the bid, through EPADS v2.0.

7.2. Procuring Agency's response will be uploaded on the EPADS v2.0, including a description of the inquiry.

7.3. Should the Procuring Agency deem it necessary to amend the bidding document as a result of a clarification, it shall do so following the procedure under **ITB 1.1.**

7.4. If indicated **in the BDS**, the bidder's designated representative is invited at the bidder's cost to attend a pre-bid meeting at the place, date and time mentioned **in the BDS**. During this pre-bid meeting, prospective bidder(s) may request clarification(s) regarding the schedule of requirements, the Evaluation Criteria or any other aspects of the bidding document.

7.5. Minutes of the pre-bid meeting, if applicable, including the text of the questions asked by bidders, and the responses given, together with any responses prepared after the meeting will be uploaded on EPADS v2.0. Any modification to the bidding document that may become necessary as a result of the pre-bid meeting shall be made by the Procuring Agency exclusively through the use of an Addendum.

7.6. To assist in the examination, evaluation and comparison of Bids of the Bidders, the Procuring Agency may, ask any Bidder for a clarification of its bid including breakdown of prices, through EPADS v2.0. Any clarification submitted by a bidder that is not in response to a request by the Procuring Agency shall not be considered.
No change in the prices or substance of the bid shall be sought, offered, or permitted.
The alteration or modification in the bid which in any way affect the following parameters will be considered as a change in the substance of a

bid:

7.6.1. evaluation & qualification criteria;

7.6.2. required scope of work or specifications;

7.6.3. all securities requirements;

7.6.4. tax requirements;

7.6.5. terms and conditions of bidding documents; and

7.6.6. change in the ranking of the bidders.

From the time of bid(s) opening to the time of contract award, if any bidder wishes to contact the procuring agency on any matter related to the bid, it should do so in writing or through electronic form that provides record of the content of communication.

8. Amendment of Bidding documents

8.1. Before the deadline for submission of bids, the procuring agency for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder or pre-bid meeting may modify the bidding documents by issuing addendum.

8.2. Any addendum issued including the notice of any extension of the deadline shall be part of the bidding document and shall be uploaded on EPADS v2.0 as well as Authority's website. The procuring agency shall promptly publish the addendum at the procuring agency's website indicated in the **BDS**:

Provided that the bidder who had either already submitted his bid, shall have the right to withdraw his already submitted bid and submit the revised bid, prior to the original or extended bid submission deadline.

8.3. To give prospective bidders reasonable time in which to take an addendum/corrigendum into account in preparing their bids, the Procuring Agency may, at its discretion, extend the deadline for the submission of bids:

Provided that the Procuring Agency shall extend the deadline for submission of bids, if such an addendum is issued within last three (03) days of the bid submission deadline.

C. Preparation of Bids

9. Documents Constituting the Bids

9.1. The bids prepared by the bidders shall constitute the following components: -

9.1.1. Forms of bid and Bid Prices completed in accordance with ITB BDS, GCC and SCC;

9.1.2. Documentary evidence established in accordance with BDS that services to be provided by the bidder are eligible services, and conform to the bidding documents;

9.1.3. Documentary evidence established in accordance with BDS that the bidder is eligible and/or qualified for the subject bidding process;

9.1.4. Documentary evidence established, that the bidder has been authorized to provide the services;

9.1.5. Bid security or Bids Securing Declaration furnished in accordance with BDS; and

9.1.6. Any other document required in the BDS.

10. **Documents Establishing Eligibility of the Services and Conformity to bidding documents**

10.1. To establish the conformity of the Non-Consulting Services to the Bidding document, the bidder shall furnish as part of its bid the documentary evidence that services provided conform to the requirements.

10.2. Standards for the provision of the Non-Consulting Services are intended to be descriptive only and not restrictive.

11. **Documents Establishing Eligibility and Qualification of the Bidder**

11.1. Pursuant to BDS, the bidder shall furnish, as part of itsbid, all those documents establishing the bidder's eligibility to participate in the bidding process and/or its qualification to perform the contract if its bid is accepted.

11.2. The documentary evidence of the bidder's eligibility to bids shall establish to the satisfaction of the procuring agency that the bidder, at the time of submission of its bid, is from an eligible country as defined in Section-IV titled as "Eligible Countries".

11.3. The documentary evidence of the bidder's qualifications to perform the contract if its bid is accepted shall establish to the satisfaction of procuring agency that:

11.3.1. the bidder has the financial, technical, and supply/production capability necessary to perform the Contract, meets the qualification criteria specified in BDS.

11.3.2. that the bidder meets the qualification criteria listed in the Bids Data Sheet.

12. **Form of Bid**

12.1. **The bidder shall fill the Form of Bid furnished in the bidding documents. The Bid Forms must be completed without any alterations to its format and no substitute shall be accepted.**

13. **Bids Prices**

13.1. The Bids Prices quoted by the bidder in the Forms of Bid and in the price schedule shall conform to the requirements specified or exclusively mentioned hereafter in the bidding document.

13.2. All items in the Schedule of Requirements must be listed and priced separately in the Price Schedules. If a Price Schedule shows items listed but not priced and neither explicitly mentioned, their prices shall be construed to be included in the prices of other items.

13.3. The Bid price to be quoted in the Forms of Bid shall be the total price of the bid, excluding any discounts offered.

13.4. The bidder shall indicate on the appropriate Price Schedule, the unit prices (where applicable) and total bid price of the services, it proposes to provide under the contract.

13.5. Prices quoted by the bidder shall be fixed during the currency of the contract and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and shall be rejected, unless otherwise price adjustment is permissible under Conditions of the Contract. (May be reviewed)

14. **Price Adjustment**

14.1. Price adjustment shall not be applicable.

14.2. Procuring agency may increase the remuneration of the human resources involved in non-consultancy services on annual basis as per agreement.

14.3. **Procuring agency shall incorporate the provisions to allow wage rate in compliance with Federal Government's minimum wage notification, subject to the applicability in that case.**

15. **Bids Currencies**

15.1. Prices shall be quoted in Pakistani Rupees unless otherwise specified in the BDS.

16. **Bid Validity Period**

16.1. Bid(s) shall remain valid for the period specified in the BDS after the bid submission deadline prescribed by the Procuring Agency. A Bid valid for a shorter period shall be rejected by the Procuring Agency as non-responsive. The period of bid validity will be determined from the complementary bid securing instrument i.e. the expiry period of bid security or bid securing declaration as the case may be.

17. **Bid Security or Bid Securing Declaration**

17.1. Unless otherwise specified in the BDS, the bidder shall furnish as part of its bid, in the amount and currency specified in the BDS or Bid Securing Declaration on the format provided in Section VI (Bid Forms) The scanned copy of the Bids Security shall be uploaded in the EPADS v2.0 while submitting bid, whereas the original forms of Bid Security shall be submitted to the procuring agency before the bid submission deadline. The bidder who failed to submit the original bid security before the submission deadline shall be disqualified straightaway.

17.2. The Bid Security or Bid Securing Declaration is required to protect the Procuring Agency against the risk of Bidder's conduct which would warrant the security's forfeiture.

17.3. The Bid Security shall be payable promptly upon written demand by the Procuring Agency in case any of the conditions listed in BDS, GCC and SCC are invoked.

17.4. Unsuccessful Bidders' Bid Security will be discharged or returned as promptly as possible after the award of contract, however in no case later than thirty (30) days after the expiration of the period of Bid Validity prescribed by the Procuring Agency. The Procuring Agency shall make no claim to the amount of the Bid Security, and shall promptly return the Bid Security document, whichever of the following that occurs earliest:

17.4.1. the expiry of the Bid Security;

17.4.2. the entry into force of a procurement contract and the provision of a Performance Guarantee, for the performance of the contract if such a guarantee, is required by the bidding document;

17.4.3. the rejection by the Procuring Agency of all Bids;

17.4.4. the withdrawal of the Bid prior to the deadline for the submission of bids, unless the bidding document stipulate that no such withdrawal is permitted.

17.5. The Bid Security may be forfeited or the Bid Securing Declaration executed:

17.5.1. if a bidder:

17.5.1.1. withdraws its bid during the period of bid validity as specified by the Procuring Agency, and referred by the bidder in the Forms of Bid, except as provided for in the ITBs; or

17.5.1.2. does not accept the correction of errors, or

17.5.2. in the case of a successful bidder fails:

17.5.2.1. **to sign the contract in accordance with SCC; or**

17.5.2.2. **to furnish Performance Guarantee in accordance with BDS and SCC.**

17.6. **The bid security shall be valid for a period specified in BDS. Bids with shorter bid security validity period shall be rejected straight away.**

18. **Alternative Bids by Bidders**

18.1. Alternatives will not be considered, unless specifically allowed for in the BDS.

18.2. When alternative times for completion are explicitly invited, a statement to that effect will be included in the BDS and the method of evaluating different time schedules will be described in Evaluation and Qualification Criteria.

19. **Withdrawal, Substitution, and Modification of Bids**

19.1. Before Bids submission deadline, any bidder may withdraw, substitute, or modify his bid after it has been submitted.

20. **Format and Signing of Bids**

20.1. The bidder shall prepare and submit his bid with due diligence after carefully reading all the terms and conditions before submission through

EPADS v2.0.

20.2. Any interlineations, erasures, or overwriting shall be valid only if they are signed by the person(s) signing the forms of bid.

D. Submission of Bids

21. **Submission of Bids through EPADS v2.0 before Dead deadline**

21.1. The Technical and Financial Bids as the case may be, shall be submitted in the due portion of the EPADS v2.0, before bid submission deadline. The bid submission option shall be automatically disabled once the deadline is over.

21.2. The Procuring Agency may, under exceptional circumstances and at its discretion, extend the deadline for the submission of bids by amending the Bidding Documents. In such a case, all rights and obligations of the Procuring Agency and the Bidders that were previously subject to the original deadline shall thereafter be subject to the revised deadline.

E. Opening and Evaluation of Bids

22. **Opening & Evaluation of Bids by the Procurement Cell/Evaluation Committee**

22.1. The Procuring Agencies to constitute odd number Bid Evaluation Committee for the purpose of bid opening and evaluation of all procurements. As per Rules 29 & 30 of Public Procurement Rules, 2004,
The Procuring Agencyis required to establish a Procurement Cell/Evaluation Committee which shall Evaluate the Bids inaccordance with the evaluation criteria, terms and conditions given in the bidding documents.

23. **Opening of Bids**

23.1. The Bid Evaluation Committee of the Procuring Agency will open all bids through EPADS, in the presence of bidders' or their representatives who choose to attend, and other parties with a legitimate interest in the bid proceedings at the place, on the date and at the time, specified in the **BDS**. The Bidders' representatives present shall sign attendance sheet as proof of their attendance.

23.2. The bids shall be opened one at a time, and the following read out and recorded: (a) the name of the bidder; (c) the presence of a bid security, if required; and (d) any other details as the procuring agency may consider appropriate.

23.3. No bid will be rejected at the time of bid opening except for bids whose bid security has not been provided to the procuring agency before submission deadline**.**

23.4. The procuring agency shall prepare minutes of the bid opening. The record of the bid opening shall include, as a minimum: the name of the bidder and the bid price, if applicable.

24. **Confidentiality**

24.1. Information relating to the examination, clarification, evaluation and comparison of bids and recommendation of contract award shall not be disclosed to bidders or any other person(s) not officially concerned with such process, until the time of the announcement of the respective evaluation report.

24.2. Any effort by a bidder to influence the procuring agency processing of bids or award decision may result in the rejection of his bid.

25. **Preliminary Examination of Bids**

25.1. Prior to the detailed evaluation of bids, the procuring agency will determine whether each bid:

25.1.1. meets the eligibility criteria defined in **BDS**;

25.1.2. has been prepared as per the format and contents defined by the procuring agency in the bidding document;

25.1.3. is accompanied by the required securities; and

25.1.4. is substantially responsive to the requirements of the bidding document.

25.2. The procuring agency will confirm that the documents and information specified under **BDS, GCC and SCC** have been provided in the bids. If any of these documents or information is missing, or is not provided in accordance with the Instructions to Bidders, the bids shall be rejected.

25.3. If a bid is not substantially responsive, it will be rejected by the procuring agency and may not subsequently be evaluated for complete technical responsiveness.

26. **Examination of Terms and Conditions, Technical Evaluation**

26.1. The procuring agency shall evaluate the technical aspects of the bids submitted in accordance with **BDS,** to confirm that all requirements specified in **Evaluation Criteria, Technical Specifications and Schedule of Requirements**, prescribed inthe bidding document have been met without material deviation or reservation.

26.2. If after the examination of the terms and conditions and the technical evaluation, the procuring agency determines that the bid is not substantially responsive in accordance with BDS**,** it shall reject the bids.

27. **Correction of Errors**

27.1. Bids determined to be substantially responsive will be checked for any arithmetic errors. Errors will be corrected as follows: -

27.1.1. if there is a discrepancy between unit prices and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected, unless in the opinion of the procuring agency there is an obvious misplacement of the decimal point in the unit price, in which the total price as quoted shall govern and the unit price shall be corrected;

27.1.2. if there is an error in a total corresponding to the addition or subtraction of sub-totals, the sub-totals shall prevail and the total shall be corrected; and

27.1.3. where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.

27.1.4. Where there is discrepancy between grand total of price schedule and amount mentioned on the Forms of bid, the amount referred in Price Schedule shall be treated as correct subject to elimination of other errors.

27.2. The amount stated in the bid will be adjusted by the procuring agency in accordance with the above procedure for the correction of errors and, with the concurrence of the bidder that shall be considered as binding upon the bidder. If the Bidder does not accept the corrected amount, his bid will then be rejected, and the Bid Security may be forfeited or the Bid Securing Declaration may be executed.

28. **Conversion to Single Currency**

28.1. As per Rule 30 of Public Procurement Rules, 2004.

29. **Evaluation of Bids**

29.1. The procuring agency shall evaluate bids in accordance with Rule 30 of Public Procurement Rules, 2004 and compare only those bids determined to be substantially responsive.

29.2. In evaluating the Technical Bids of each Bidder, the Procuring Agency shall apply the evaluation criteria and methodologies specified in the Bid Data Sheet (BDS) and in accordance with the Statement of Requirements and Technical Specifications. No other evaluation criteria or methodologies shall be permitted.

29.3. In case of tie of bids, the bidders shall be provided an opportunity to offer their best and final monetary offer through EPADS. However, in no case the rates shall be higher than the original financial bids.

29.4. The Procuring agency evaluation of a bid will take into account:

29.4.1. the bid price, excluding provisional sums and the provision, if any, for contingencies in the summary bill of quantities, but including day work items, where priced competitively;

29.4.2. price adjustment for correction of arithmetic errors in accordance with **ITB 6;**

29.5. converting the amount resulting from applying (a) and (b) above, if relevant, to a single currency in accordance with **ITB 7**;

29.6. The estimated effect of the price adjustment provisions of the Conditions of Contract, applied over the period of execution of the Contract, shall not be taken into account in bid evaluation.

29.7. If these bidding documents allow bidders to quote separate prices for different lots, and the award to a successful bidder of multiple lots, the methodology of evaluation to determine the lowest evaluated lot combinations in the Form of Bid, is specified in the **BDS.**

30. **Determination of Most Advantageous Bids**

30.1. Selection technique will be adopted for determining the Successful Bid in accordance with the criteria referred in the **BDS** or prescribed in the separate section titled as Evaluation Criteria.

31. **Abnormally Low Financial Bids**

31.1. Procuring agency may reject a bid if it has determined that the price, in combination with other constituent elements of the bid, is abnormally low in relation to the subject matter of the procurement, such that it raises material concerns on the part of the procuring agency, as to the ability of the bidder to perform the procurement contract satisfactorily for the offered price.
A procuring agency shall not reject a bid as abnormally low under sub-clause (1) above unless the procuring agency –

31.1.1. requested in writing through EPADS from the bidder a written clarification of his bid, including a detailed price analysis of his bid price in relation to the subject matter of the procurement contract, scope, methodology, schedule, allocation of risks and responsibilities and any other requirements of the bidding document; and

31.1.2. having taken account, the information provided by the bidder in response to a request under paragraph (a) and the information included in the bid, the procuring agency determines that the bidder has failed to demonstrate its ability to perform the procurement contract satisfactorily for the offered price.

The procuring agency shall promptly communicate to the bidder concerned its decision to reject the bid, including the reasons for the decision.

32. **Rejection of Bids**

32.1. As per Rule 33 of the Public Procurement Rules, 2004

33. **Single Responsive Bid**

33.1. The procuring agency may consider single responsive bid subject to underlying conditions of Rule 38(b) of the Public Procurement Rules, 2004.

34. **Arbitration**

34.1. As per Rule 49 of Public Procurement Rules, 2004.

F. Award of Contract

43. **Criteria of Award**

43.1. The procuring agency will award the Contract to the bidder whose bid has been determined to be substantially responsive to the bidding document and who has been declared as most advantageous Bid.

44. **Procuring Agency's Right to reject All Bids**

44.1. The procuring agency reserves the right to reject all the Bids and to annul the procurement process at any time prior to acceptance of the bid(s), without thereby incurring any liability to the affected bidder(s).

44.2. Notice of the rejection of all bids shall be given promptly to all bidders that have submitted the bids. The procuring agency shall upon request communicate to any bidder the grounds for the rejection of his bid, but is not required to justify those grounds.

45. **Notification of Award**

45.1. Prior to the award of contract, the procuring agency shall issue a Final Evaluation Report giving justification for acceptance or rejection of the bids.

45.2. Bidder whose bid has been accepted, will be notified for the award by the Procuring Agency prior to expiration of the Bid Validity period through EPADS. The Letter of Acceptance will state the sum that the procuring agency will pay the successful bidder in consideration for the execution of the scope of works as prescribed by the Contract (hereinafter and in the Contract called the "Contract Price).

45.3. The notification of award will constitute the formation of the Contract, subject to the condition that bidder furnish the Performance Guarantee and signing of the contract.

46. **Signing of Contract**

46.1. Promptly after notification of award, Procuring Agency shall send the successful bidder the draft agreement, incorporating all terms and conditions as agreed by the parties to the contract. The successful bidder and the procuring agency shall sign the contract.

47. **Performance Guarantee**

47.1. After the receipt of the Letter of Acceptance, the successful bidder, within the specified time, shall deliver to the Procuring Agency a Performance Guarantee in the amount and in the form stipulated in the **BDS**

and SCC, denominated in the type and proportions of currencies in the Letter of Acceptance and in accordance with the Conditions of Contract.

47.2. Failure of the successful bidder to comply with the requirement of **BDS, SCC and GCC** shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the procuring agency may make the award to the next ranked bidder or call for new bids.

48. **Corrupt & Fraudulent Practices**

48.1. Procuring Agencies (including beneficiaries of Government funded projects and procurement) as well as Bidders/Contractors under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts, and will avoid to engage in any corrupt and fraudulent practices.

G. Grievance Redressal & Complaint Review Mechanism

53. **Constitution of Grievance Redressal**

53.1. Procuring agency shall constitute a Grievance Redressal Committee (GRC) comprising of an odd number of persons with proper power and authorization to address the complaint. The GRC shall not have any of the members of Procurement Evaluation Committee.

54. **GRC Procedure**

54.1. Any aggrieved party or bidder as the case may be, may file grievance in accordance with Rule 48 of the Public Procurement Rules, 2004 and Redressal of Grievance Regulations, 2022

H. Blacklisting/ Debarment

55. **Procedure for Blacklisting/Debarment**

55.1. The procuring agency may initiate blacklisting proceedings against contractor/supplier in accordance with Rule-19 of the Public Procurement

Rules, 2004 , Mechanism for Blacklisting, Debarment Regulations, 2024 and Regulation on “procedure for filling and disposal of review petition under rule-19(3) of the Public Procurement Rules, 2004.

Bid Data Sheet

Bids Data Sheet (BDS)

The following specific data for the procurement of Non-Consultancy Services to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

BDS Clause Number
ITB Number

Amendments of, and Supplements to, Clauses in the Instruction to Bidders

A. Introduction

BDS Clause Number 1

Name of Procuring Agency: **CPGCL, GENCO-II, TPS Guddu (Generation Holding Company Limited (GHCL))**

The subject of procurement is: **Hiring of Private Security Staff from a well reputed security firm for the security/safety of CPGCL Guddu**

Expected commencement date: **Friday, October 30, 2026**

BDS Clause Number 2

Financial year for the operations of the Procuring Agency: **2026-27**

Name and identification number of the Contract: **P112657**

BDS Clause Number 3

JV/Consortium or Association Allowed: **No**
Number of JV/Consortium Members: **Nil**

B. Bidding Documents

BDS Clause Number 4

The Bidders may seek clarifications through **EPADS v2.0**: Clarification Date: Tuesday, September 15, 2026

Pre-Bid Meeting: Tuesday, September 15, 2026 02:00 PM
Venue: GENCO Holding Company Limited (GHCL), 1st Floor, OPF Building, Sector G-5/2, Islamabad

BDS Clause Number 5

Any addendum, in case issued, shall be published on **CPGCL, GENCO-II, TPS Guddu (Generation Holding Company Limited (GHCL))** website and on **EPADS v2.0**.

BDS Clause Number 6

List of documents required along with the bid:

1. Instructions to Firms (including Data Sheet)

2. Technical Proposal – Standard Forms

3. 500,000 Fixed Bid secuirty in the form of Call Deposit/Bank Draft/Bank Guarantee drawn in favor of “Central Power Generation Company Limited”. (Hard Copy Required)

BDS Clause Number 7

The qualification criteria to establish the supply / production capability of the bidder.

see Eligibility Criteria

BDS Clause Number 8

Services and Their related documents:
See section Required Services and Scope of Work

BDS Clause Number 9

Price schedule will be provided according to the format defined and acquired.
see section price schedule.

BDS Clause Number 10

Specifications:

see section of specifications.

C. Preparation of Bids

BDS Clause Number 11

The price shall be **Fixed**.

BDS Clause Number 12

Currency of the Bids shall be : **PKR**

BDS Clause Number 13

The Bids/Bid Validity period shall be: **90 Days**

BDS Clause Number 14

The amount of Bid Security shall be as defined in Bid Security Section for items and lots given in **BDS 6**
The Bid Security shall be in the form of: **Pay Order, Banker's Cheque, Call at Deposit**

BDS Clause Number 15

The Bids security shall be valid for twenty-eight (28) days beyond the expiry of the Bids validity period specified in the bidding documents, for example the bid validity is 90 days so the bid security shall be valid for 90+28 = 118 days.

BDS Clause Number 16

Alternative Bids to the requirements of the bidding documents will not be permitted.

D. Submission of Bids

BDS Clause Number 17

Bid shall be submitted online on EPADS v2.0 whereas hard copy of the bid security should be submitted to the following;

CPGCL, GENCO-II, TPS Guddu., Kashmore, Kashmore (District), Larkana (Division), Sindh (Province).

Bids that are not submitted on EPADS v2.0 shall be disqualified.

The deadline for Bids submission is: **Tuesday, September 22, 2026 02:00 PM**

E. Opening and Evaluation of Bids

BDS Clause Number 18

The Bids opening shall take place on **EPADS v2.0**.

Day *:* ***Tuesday***

Date: ***Tuesday, September 22, 2026***

Time *:* ***02:30 PM***

BDS Clause Number 19

Selection technique adopted will be: **Quality and Cost Based Selection (QCBS)**
see Evaluation Criteria

F. Award of Contract

BDS Clause Number 20

The Performance guarantee shall: **10.00%**.

The Performance Guarantee shall be acceptable in the form of: **Pay Order, Banker's Cheque, Call at Deposit, Bank Guarantee**

21.

51.1

Arbitrator shall be appointed by mutual consent of the both parties.

G. Review of Procurement Decisions

BDS Clause Number 22

Grievence against this procurement shall be submitted online on EPADS v2.0.

Eligibility Criteria

Bidder's Type	Required Registration
Sole Proprietorship Partnership Firm Company (Private Limited)	NADRA CITIZENSHIP (CNIC/NICOP) FBR (NTN) FBR (GSTN) SECP

Eligibility Criteria	Document
Valid security company license/registration	Yes
Provincial sales tax registration	Yes
EOBI and Social Security	Yes
Insurance	Yes

Evaluation Criteria

Quality and Cost Based Selection (QCBS)

Weightage

Technical Evaluation %	Financial Evaluation %
70	30

Technical Marks	**100**
Passing Marks	**70**
Technical Evaluation Criteria	
Company experience in security services (Quantitative)(Doc Required) Up to 20 years and above **(15)** 10 to 19 years **(10)** Less than 10 years **(5)**	15

Relevant experience in Government / Semi Government sector in last 3 years (Quantitative)(Doc Required) Up to 50 projects/clients **(10)** 30 to 40 projects/clients **(5)** Less than 30 projects/clients **(3)**	10
Relevant experience in power / strategic installation sector in last 3 years (Quantitative)(Doc Required) Up to 50 projects/clients **(10)** 30 to 40 projects/clients **(5)** Less than 30 projects/clients **(3)**	10
Relevant experience in Sindh province in last 3 years (Quantitative)(Doc Required) Up to 25 projects/clients **(5)** 15 to 20 projects/clients **(3)** Less than 15 projects/clients **(1)**	5
Available trained manpower / ex-servicemen pool permanent payroll (Quantitative)(Doc Required) Above 10000 guards **(15)** 5000 to 10000 guards **(10)** Less than 5000 guards **(5)**	15

No of Licensed weapons, (Quantitative)(Doc Required) 1000 above weapons **(5)** 500 to 1000 weapons **(3)** Less than 500 weapons **(1)**	5
communication equipment (wireless sets .(walkie talkie) (Quantitative)(Doc Required) 200 above sets **(5)** 100 to 200 sets **(3)** Less than 100 sets **(1)**	5
Financial capacity / average annual turnover (Bank soundness certificate and 3 years audit reports be attached) (Quantitative)(Doc Required) Above 500 million **(10)** 300 to 500 million **(5)** Less than 300 million **(3)**	10

Years since registered with APSAA (Quantitative)(Doc Required) Above 05 years **(5)** 3 to 5 years **(3)** Less than 3 years **(1)**	5
ISO Certification (Quantitative)(Doc Required)	5
Insurance, EOBI, social security and labour compliance (Quantitative)(Doc Required) Above 1000 guards **(5)** 500 to 1000 guards **(3)** Less than 500 guards **(1)**	5
Number of Offices within Pakistan (Quantitative)(Doc Required) All 4 provinces and federal **(5)** 3 provinces **(3)** Less than 3 provinces **(1)**	5
Presentation covering company profile, experience capability details of guards and other important aspects (Quantitative)(Doc Required)	5

Required Services

Positions Without Lots :

Position	Delivery Schedule	Quantity	Bid Security
Hiring of Private Security Staff	**Address:** CPGCL, GENCO-II, TPS Guddu., Kashmore, Kashmore (District), Larkana (Division), Sindh (Province). **Schedule:** 180 Days **Quantity:** 140/person	140/person	500000 PKR

Related Services :

No

Services Specifications

Positions Without Lots :

Position: Hiring of Private Security Staff

Specifications / Requirements:

Project Manager / CSO 01 Nos. Senior Supervisor 08 Nos. Junior Supervisor 11 Nos. Security Guard 120 Nos.

Scope of Work

1. **Access Control** Control entry/exit of employees, contractors, visitors, vehicles, materials and equipment under CPGCL procedures; verify passes and maintain records.

2. **Perimeter Security** Guard boundary walls, gates, watch towers and vulnerable points; conduct patrols and report breaches immediately.

3. **Asset Protection** Protect plant, machinery, stores, fuel, scrap, tools, cables, office assets, residential/colony assets and other movable/immovable property.

4. **Patrolling** Foot/mobile patrols as directed; random patrol pattern and supervisory surprise checks.

5. **Search / Frisking** Lawful search/frisking at designated points in accordance with CPGCL instructions and applicable law.

6. **Incident Response** Immediately respond to theft, intrusion, fire, sabotage, violence, protest, emergency, suspicious activity and other incidents; preserve scene/evidence and notify CPGCL.

7. **FIR / Police Liaison** Nominate authorized representative for police liaison and lodging FIR/NC where directed by CPGCL; contractor to fully cooperate in investigation.

8. **Emergency Reinforcement** Provide immediate additional/replacement personnel from reserve strength and reorganize deployment during unusual circumstances.

9. **Daily Reporting** Maintain duty roster, attendance, occurrence book, weapon/equipment issue record, visitor/vehicle record and incident log.

10. **Monthly Reporting** Submit attendance, wage payment evidence, EOBI/social security evidence, incident summary, deployment chart and compliance certificate with invoice.

- **Contractor Liability, Indemnity and Risk Allocation**

1. **Full responsibility for personnel :**All security personnel shall remain employees/agents of the contractor. CPGCL shall have no employer-employee relationship or responsibility for their wages, benefits, claims, misconduct or statutory obligations.

2. **Indemnity to CPGCL :**The Contractor shall defend, indemnify, and hold harmless CPGCL, its Board of Directors, employees, and agents from and against all liabilities, damages, claims, fines, demands, and expenses (including legal fees) arising out of bodily injury, death, property damage, theft, or statutory default caused by the acts, omissions, negligence, or misconduct of the Contractor's personnel. This obligation shall survive the expiration or termination of this Contract

3. **Theft / loss / pilferage :**The contractor shall be liable for theft, pilferage, loss or damage to CPGCL property where attributable to negligence, collusion, omission, failure of duty, abandonment of post, unauthorized access facilitated by security staff, or breach of security procedure by contractor personnel.

4. **Recovery :**In the event of theft, loss, or damage to CPGCL property, liability shall be established through a Joint Inquiry Committee comprising representatives from CPGCL and the Contractor as and when convened by the CPGCL. If negligence or collusion of security staff is established, recovery shall first be processed via the Contractor's Third-Party/Property Insurance policy, and remaining balances deducted from monthly bills or Performance Guarantee

5. **Misconduct / criminal act :**Any criminal, violent, negligent or unauthorized act by security personnel shall be the contractor's responsibility. CPGCL shall not be liable merely because the personnel were deployed at CPGCL premises.

6. **Weapons responsibility :**Contractor is solely responsible for lawful licensing, custody, carriage, issue, use, storage, serviceably, maintenance and accountability of its weapons/ammunition and for consequences of unauthorized/negligent use by its personnel.

7. **Injury / death of contractor personnel :**Contractor shall maintain statutory and insurance coverage and shall bear compensation/claims for its personnel in accordance with law, except where liability is imposed on CPGCL by a final court order and cannot lawfully be contracted out.

8. **Third-party claims :**Contractor shall maintain adequate public/third-party liability insurance and indemnify CPGCL against claims caused by contractor personnel.

Price Schedule

For Individual Positions

#	Position Title	Quantity	Unit Price (PKR)	Total Price (PKR)	Delivery Location	Delivery Period / Year	Country of Origin
1							
2							

For Lots

#	Lot Title	Total Lot Price (PKR)	Country of Origin
1	[Lot 1 Title]		

General Conditions of Contract

A. General

1. **Definitions**

1.1. Unless the context otherwise requires, the following terms whenever used in this Contract shall have the same meaning and shall be interpreted as indicated

1.1.1. “Applicable Law” means the laws and any other instruments having the force of law in the Government’s Country, or in such other country as may be specified in the Special Conditions of the Contract (SC), as they may be issued and in force from time to time;

1.1.2. “The Contract” means an agreement enforceable by law;

1.1.3. “The Contract Price” means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations;

1.1.4. “The Services” means the work to be performed by the Contractor pursuant to this Contract and as prescribed in the Specifications and Schedule of Activities included in the Contractor’s Bid;

1.1.5. “Ancillary Services” means those services ancillary to the provision of Services, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Contractor covered under the Contract;

1.1.6. “GCC” means the General Conditions of Contract contained in this section;

1.1.7. “SCC” means the Special Conditions of Contract by which the GCC may be amended or supplemented;

1.1.8. **“**Day” means calendar day unless indicated otherwise;

1.1.9. “Effective Date” means the date on which this Contract comes into force and effect;

1.1.10. “The Contractor” means the individual or corporate body whose Bids to provide the Services has been accepted by the Procuring Agency;

1.1.11. “The Project Site,” where applicable, means the place or places named in Bid Data Sheet and technical Specifications;

1.1.12. “Government” means the Government of Pakistan;

1.1.13. “Local Currency” means the currency of Pakistan;

1.1.14. “In Writing” means communicated in written form with proof of receipt;

1.1.15. “Completion Date” means the date of completion of the Services by the Contractor as certified by the Procuring Agency;

1.1.16. “Foreign Currency” means any currency other than the currency of the country of the Procuring Agency;

1.1.17. “Party” means the Procuring Agency or the Contractor, as the case may be, and “Parties” means both of them;

1.1.18. "Service" means any object of procurement other than goods or works;

1.1.19. “Subcontractor” means any entity to which the Bidder subcontracts any part of the Services.

2. **Applicable Law**

2.1. The contract shall be governed and interpreted in accordance with the laws of Pakistan, unless otherwise specified in SCC.

3. **Language**

3.1. The Contract as well as all correspondence and documents relating to the Contract exchanged between the Contractorand the Procuring Agency, shall be written in the **English language** unless otherwise stated in the **SCC** . Supporting documents and printed literature that are part of the Contract may be in another language provided these are accompanied by an accurate translation of the relevant passages in English, in which case, for purposes of interpretation of the Contract, this translation shall govern.

4. **Notices**

4.1. Any notice, request, or consent made pursuant to this Contract shall be in writing and shall be deemed to have been made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent by registered mail, telex, telegram, or facsimile to such Party at the address specified in the **SCC**.

5. **Location**

5.1. The Services shall be performed at such locations as the Procuring Agency may approve and as specified in **SCC.**

6. **Authorized Representatives / Authority of Member in charge**

6.1. Any action required or permitted to be taken, and any document required or permitted to be executed, under this Contract by the Procuring Agency or the Contractor may be taken or executed by the officials specified in the **SCC**.

B. Commencement, Completion, Modification, and Termination of Contract

7. **Effectiveness of Contract**

7.1. This Contract shall come into effect on the date the Contract is signed by both parties and such other later date as may be stated in the **SCC.**

8. **Commencement of Services**

8.1. The Contractor shall confirm availability of Key Experts and begin carrying out the Services not later than the number of days after the Effective Date specified in the **SCC.**

9. **Program schedule**

9.1. Before commencement of the Services, the Contractor shall submit to the Procuring Agency for approval a Program showing the general methods, arrangements, order and timing for all activities. The Services shall be carried out in accordance with the approved Program as updated.

10. **Starting Date/Expiration Date**

10.1. The Contractor shall start carrying out the Services Five (05) days after the date the Contract becomes effective, or at such other date as may be specified in the **SCC.**

10.2. Unless terminated earlier pursuant to Clause **GCC 14** hereof, this Contract shall expire at the end of such time period after the Effective Date as specified in the **SCC.**

11. **Entire Agreement**

11.1. This Contract contains all covenants, stipulations and provisions agreed by the Parties. No agent or representative of either Party has authority to make, and the Parties shall not be bound by or be liable for, any statement, representation, promise or agreement not set forth herein.

12. **Modification**

12.1. Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties. However, each Party shall give due consideration to any modification(s) or variation(s) made by the other Party.

12.2. In cases of any modification(s) or variation(s), the prior written consent of the Procuring Agency is required.

13. **Force Majeure**

13.1. **Definition**
For the purposes of this Contract, "Force Majeure" means an event which is beyond the reasonable control of a Contractor and which makes a Contractor's performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances.

13.2. **No Breach of Contract**
The failure of a Party to fulfill any of its obligations under the contract shall not be considered to be a breach of, or default under, this Contract in so far as such inability arises from an event of Force Majeure, provided that the Party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Contract, and (b) has informed the other Party as soon as possible about the occurrence of such an event.

13.3. **Extension of Time**
Any period within which a Contractor shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

13.4. **Payments**
During the period of their inability to perform the Services as a result of an event of Force Majeure, the Contractor shall be entitled to continue to be paid under the terms of this Contract, as well as to be reimbursed for additional costs reasonably and necessarily incurred by them during such period for the purposes of the Services and in reactivating the Service after the end of such period.

14. **Termination**

14.1. **By the Procuring Agency**
The Procuring Agency may terminate this Contract in case of the occurrence of any of the events specified in paragraphs (a) through (e) of this Clause. In such an occurrence the Procuring Agency shall give at least thirty (30) calendar days' written notice of termination to the Contractor in case of the events referred to in (a) through (d); at least sixty (60) calendar days' written notice in case of the event referred to in (e);

14.1.1. If the Contractor fails to remedy a failure in the performance of its obligations hereunder, as specified in a notice of suspension;

14.1.2. If the Contractor becomes (or, if the Contractor consists of more than one entity, if any of its members becomes) insolvent or bankrupt or enter into any agreements with their creditors for relief of debt or take advantage of any law for the benefit of debtors or go into liquidation or receivership whether compulsory or voluntary;

14.1.3. If the Contractor fails to comply with any final decision reached as a result of arbitration proceedings;

14.1.4. If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the Services for a period of not less than sixty (60) calendar days;

14.1.5. If the Procuring Agency, in its sole discretion and for any reason whatsoever, decides to terminate this Contract;

14.2. **By the Contractor**
The Contractor may terminate this Contract, by not less than thirty (30) calendar days' written notice to the Procuring Agency, in case of the occurrence of any of the events specified in paragraphs (a) through (d) of this Clause.

14.2.1. If the Procuring Agency fails to pay any money due to the Contractor pursuant to this Contract and not subject to dispute within forty-five (45) calendar days after receiving written notice from the Contractor that such payment is overdue;

14.2.2. If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the Services for a period of not less than sixty (60) calendar days;

14.2.3. If the Procuring Agency fails to comply with any final decision reached as a result of arbitration;

14.2.4. If the Procuring Agency is in material breach of its obligations pursuant to this Contract and has not remedied the same within forty-five (45) days (or such longer period as the Bidder may have subsequently approved in writing) following the receipt by the Procuring Agency of the Contractor's notice specifying such breach.

C. Obligations of the Contractor

15. **General**

15.1. **Standard of Performance**

15.1.1. The Contractor shall perform the Services and carry out the Services with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Contractor shall always act, in respect of any matter relating to this Contract or to the Services, as a faithful adviser to the Procuring Agency, and shall at all times support and safeguard the Procuring Agency's legitimate interests in any dealings with the third parties;

15.1.2. The Contractor shall employ and provide such qualified and experienced Experts and Sub-Contractors as are required to carry out the Services.

15.2. **Law Applicable to Services**
The Contractor shall perform the Services in accordance with the Contract and in accordance with the Law of Pakistan and shall take all practicable steps to ensure that any of its Experts and Sub-Bidders, comply with the Applicable Law.

16. **Conflict of Interests**

16.1. **Contractor Not to Benefit from Commissions and Discounts**
The remuneration of the Contractor shall constitute the Contractor's sole remuneration in connection with this Contract or the Services, and the Contractor shall not accept for their own benefit any trade commission, discount, or similar payment in connection with activities pursuant to this Contract or to the Services or in the discharge of their obligations under the Contract, and the Contractor shall use their best efforts to ensure that the Personnel, any Subcontractors, and agents of either of them similarly shall not receive any such additional remuneration.

16.2. **Contractor and Affiliates Not to be Otherwise Interested in Project**
The Contractor agree that, during the term of this Contract and after its termination, the Contractor and its affiliates, as well as any Subcontractor and any of its affiliates, shall be disqualified from providing Services (other than the Services and any continuation thereof) for any project resulting from or closely related to the Services.

16.3. **Prohibition of Conflicting Activities**
Neither the Bidder nor its Subcontractors nor the Personnel shall engage, either directly or indirectly, in any of the following activities:

16.3.1. during the term of this Contract, any business or professional activities in the Government's country which would conflict with the activities assigned to them under this Contract;

16.3.2. during the term of this Contract, neither the Contractor nor their Subcontractors shall hire public employees in active duty or on any type of leave, to perform any activity under this Contract;

16.3.3. after the termination of this Contract, such other activities as may be specified in the **SCC.**

17. **Insurance to be Taken Out by the Contractor**

17.1. The Contractor(a) shall take out and maintain, and shall cause any Subcontractors to take out and maintain, at its (or the Sub-contractors', as the case may be) own cost but on terms and conditions approved by the Procuring Agency, insurance against the risks, and for the coverage, as shall be specified in the **SCC**; and (b) at the Procuring Agency's request, shall provide evidence to the Procuring Agency showing that such insurance has been taken out and maintained and that the current premiums have been paid.

18. **Contractor's Actions Requiring Procuring Agency's Prior Approval**

18.1. The Contractor shall obtain the Procuring Agency's prior approval in writing before taking any of the following actions:

18.1.1. appointing such members of the Personnel not provided by the Contractor;

18.1.2. changing the Program of activities; and

18.1.3. any other action that may be specified in the **SCC.**

19. **Reporting Obligations**

19.1. The Contractor shall submit to the Procuring Agency the reports and documents in the numbers, and within the periods as prescribed by the Procuring Agency.

20. **Liquidated Damages**

20.1. **Payments of Liquidated Damages**
The Contractor shall pay liquidated damages to the Procuring Agency at the rate per day stated in the **SCC** for each day that the Completion Date is later than the Intended Completion Date. The total amount of liquidated damages shall not exceed the amount defined in the **SCC**. The Procuring Agency may deduct liquidated damages from payments due to the Contractor. Payment of liquidated damages shall not affect the Contractor's liabilities.

20.2. **Correction for Over-payment**
If the Intended Completion Date is extended after liquidated damages have been paid, the Procuring Agency shall correct any overpayment of liquidated damages by the Contractor by adjusting the next payment certificate. The Contractor shall be paid interest on the overpayment, calculated from the date of payment to the date of repayment, at the rates specified in **SCC.**

20.3. **Lack of performance penalty**

If the Contractor has not corrected a Defect within the time specified in the Procuring Agency's notice, a penalty for Lack of performance will be paid by the Contractor. The amount to be paid will be calculated as a percentage of the cost of having the Defect corrected, assessed as specified in the Contractor

21. **Performance Guarantee**

21.1. Within the time stipulated in the acceptance letter from the Procuring Agency, the successful Bidder shall furnish the Performance Guarantee in shape and amount **specified in SCC.**

21.2. The proceeds of the Performance Guarantee shall be payable to the Procuring agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

21.3. The Performance Guarantee shall be denominated in the currency of the Contract, or in a freely convertible currency acceptable to the Procuring agency and shall be in the acceptable form as specified in **SCC**.

21.4. The Performance Guarantee will be discharged by the Procuring agency and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless otherwise **specified in SCC.**

22. **Sustainable Procurement**

22.1. The Contractor shall conform to the sustainable procurement contractual provisions, if and as specified in the **SCC.**

D. Contractor's Personnel

23. **Description of Personnel**

23.1. The titles, agreed job descriptions, minimum qualifications, and estimated periods of engagement in the carrying out of the Services of the Contractor's Key Personnel. The Key Personnel listed by title as well as by name are hereby approved by the Procuring Agency.

24. **Removal and / or Replacement of Personnel**

24.1. Except as the Procuring Agency may otherwise agree, no changes shall be made in the Key Personnel. If, for any reason beyond the reasonable control of the Contractor, it becomes necessary to replace any of the Key Personnel, the Contractor shall provide as a replacement a person of equivalent or better qualifications.

24.2. If the Procuring Agency finds that any of the Personnel have (i) committed serious misconduct or have been charged with having committed a criminal action, or (ii) have reasonable cause to be dissatisfied with the performance of any of the Personnel, then the Contractor shall, at the Procuring Agency's written request specifying the grounds thereof, provide as a replacement a person with qualifications and experience acceptable to the Procuring Agency.

24.3. The Contractor shall have no claim for additional costs arising out of or incidental to any removal and/or replacement of Personnel.

E. Obligations of the Procuring Agency

25. **Change in the Applicable Law**

25.1. If, after the date of this Contract, there is any change in the Applicable Law with respect to taxes and duties which increases or decreases the cost of the Services rendered by the Contractor, then the remuneration and reimbursable expenses otherwise payable to the Contractor under this Contract shall be increased or decreased accordingly by agreement between the Parties, and corresponding adjustments shall be made to the amounts referred in the **SCC.**

26. **Services and Facilities**

26.1. The Procuring Agency shall make available to the Contractor and the Experts, for the purposes of the Services and free of any charge, the services, facilities and property described in the Terms of Reference, at the times and in the manner specified in the Terms of Reference.

26.2. In case that such services, facilities and property shall not be made available to the Contractor, the Parties shall agree on (i) any time extension that it may be appropriate to grant to the Contractor for the performance of the Services, (ii) the manner in which the Contractor shall procure any such services, facilities and property from other sources, and (iii) the additional payments, if any, to be made to the Contractor as a result thereof.

F. Payments to the Contractor

27. **Contract Price**

27.1. The price payable shall be in Pakistani Rupees unless otherwise specified in the **SCC**.

28. **Terms and Conditions of Payment**

28.1. Payments will be made to the Contractor according to the payment schedule stated in the **SCC** and as per actual invoice submitted by the Contractor.

28.2. Unless otherwise stated in the **SCC**, the advance payment shall be made against the provision by the Contractor of a bank guarantee for the same amount, and shall be valid for the period stated in the **SCC.** Any other payment shall be made after the conditions listed in the **SCC** for such payment have been met, and the Contractor have submitted an invoice to the Procuring Agency specifying the amount due.

29. **Quality Control Identifying Defects**

29.1. The principle and modalities of Inspection of the Services by the Procuring Agency shall be as indicated in the **SCC.** The Procuring Agency shall check the Contractor's performance and notify him of any Defects that are found. Such checking shall not affect the Contractor's responsibilities. The Procuring Agency may instruct the Contractor to search for a Defect and to uncover and test any service that the Procuring Agency considers may have a Defect. Defect Liability Period is as defined in the **SCC**.

30. **Correction of Defects, and Lack of Performance Penalty**

30.1. The Procuring Agency shall give notice to the contractor of any Defects before the end of the Contract. The Defects liability period shall be extended for as long as Defects remain to be corrected.

30.2. Every time notice a Defect is given; the contractor shall correct the notified Defect within the length of time specified by the Procuring Agency's notice.

30.3. If the contractor has not corrected a Defect within the time specified in the Procuring Agency's notice, the Procuring Agency will assess the cost of having the Defect corrected, the contractor will pay this amount, and a Penalty for Lack of Performance.

31. **Settlement of Disputes Amicable Settlement**

31.1. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or its interpretation.

32. **Dispute Settlement**

32.1. **Arbitration**
If any dispute of any kind whatsoever shall arise between the procuring agency and the contractor in connection with or arising out of the Contract, including without prejudice to the generality of the foregoing, any question regarding its existence, validity or termination, or the execution of the contract, the parties shall seek to resolve any such dispute or difference by mutual consultation. If the parties fail to resolve such a dispute or difference even after negotiations or mediation, then the dispute shall be referred within fourteen (14) days in writing by either party to the Arbitrator, with a copy to the other party.
Any dispute in respect of which a notice of intention to commence arbitration has been given, in accordance with **GCC sub-clause 32.1**, shall be finally settled by arbitration. Arbitration may be commenced prior to or after completion of the Contract. Arbitration proceedings shall be conducted in accordance with Arbitration Act 1940. Notwithstanding any reference to arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless otherwise agreed. The Procuring Agency shall continue to pay the Contractor any undisputed amounts due under the Contract during the resolution of any dispute.

Special Conditions of Contract

SECTION VIII. SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

Number of GC Clause

Amendments of, and Supplements to, Clauses in the General Conditions of Contract

Definitions

The Procuring Agency is: CPGCL, GENCO-II, TPS Guddu (Generation Holding Company Limited (GHCL)), Manager CPGCL, GENCO-II, TPS Guddu., Kashmore, Kashmore (District), Larkana (Division), Sindh (Province).

The Supplier is:

The title of the subject procurement is:Hiring of Private Security Staff from a well reputed security firm for the security/safety of CPGCL Guddu

Number of GC Clause 2

Applicable/Governing Law:

The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan

Number of GC Clause 3

Language:

The language of the Contract, all correspondence and communications to be given, and all other documentation to be prepared and supplied under the Contract shall be in **English.**

Number of GC Clause 4

Notices:

The addresses for the notices are:

Procuring Agency:

CPGCL, GENCO-II, TPS Guddu (Generation Holding Company Limited (GHCL)), Manager
CPGCL, GENCO-II, TPS Guddu., Kashmore, Kashmore (District), Larkana (Division), Sindh (Province).
+92-333-755-4909
mmgencoii@gmail.com

Contractor/ Bidder:

[Name, address and telephone number].

The Contractor/ Bidder's Representative(s)

[Name, address, telephone number and e-mail address]

Number of GC Clause 6.1

The Authorized Representatives are:

For the Procuring Agency:

CPGCL, GENCO-II, TPS Guddu (Generation Holding Company Limited (GHCL)), Manager
CPGCL, GENCO-II, TPS Guddu., Kashmore, Kashmore (District), Larkana (Division), Sindh (Province).
+92-333-755-4909
mmgencoii@gmail.com

For the Bidder:

Name: ………………………

Designation: ……………..

Address: ……………………………..

Number of GC Clause 7

Effectiveness of the contract

The Contractor/Bidder shall be effective within ….. days from the date of signature of the Contract by both parties

Number of GC Clause 8

Commencement of Contract:

The Contractor/ Bidder shall provide Non-Consultancy Services from the effective date of contract.

Number of GC Clause 10.2

Expiration of Contract:

The time period shall be ………………….

Number of GC Clause 14

Termination

In the event of termination of the contract due to any reason as already defined in the General Conditions of Contract, the Bidder shall be responsible for providing to the Authority the Services till the time of alternate arrangements.

Number of GC Clause 16

Conflict of Interest:

The Procuring Agency reserves the right to determine on a case-by-case basis whether the Bidder should be disqualified from providing services due to a conflict of a nature described in Clause GCC C2**.**

Number of GC Clause 20

Liquidated Damages

If the Bidder fails to provide services as required under the contract or in case of any data loss/data breach or any incident compromising the data security or other such failures related to any services, the Bidder shall pay to the Procuring Agency as Liquidated Damages at a rate of **0.10%** to **10.00%** of the Contract value, in accordance with the extent of performance failure & the cost of investigating such incidents as judged by the Authority.

Number of GC Clause 21

Performance Guarantee:

The amount of performance guarantee shall be 10.00% of the contract price in acceptable form of Pay Order, Banker's Cheque, Call at Deposit, Bank Guarantee

Number of GC Clause 27

Currency of Payment:

All the payment to be released to the contractor/Bidder shall be in Pakistani Rupees.

Number of GC Clause F

Payment terms:

Payment will be made to the Bidder against the procured Goods and services according to the actual invoice or running bills submitted by the Bidder against the services provided within the time given in the conditions of the contract.

Number of GC Clause F

Identifying Defects:

The Authority reserves the right at any time to inspect the premises of the provider to inspect the goods and monitor the goods being provided.

Delivery & Documents

Copies of the Supplier’s invoice showing Goods’ description, quantity, unit price, and total amount;

Number of GC Clause F 5 & 6

Following is the guidance for Dispute Resolution

i. If any dispute of any kind whatsoever shall arise between the Authority and the Bidder in connection with or arising out of the Contract, including without prejudice to the generality of foregoing, any question regarding its existence, validity, termination and the execution of the Contract – whether during developing phase or after their completion and whether before or after the termination, abandonment or breach of the Contract – the parties shall seek to resolve any such dispute or difference by mutual diligent negotiations in good faith within 14 (fourteen) days following a notice sent by one Party to the other Party in this regard.

ii. At future of negotiation the dispute shall be resolved through mediation and mediator shall be appointed with the mutual consent of the both parties.

iii. At the event of failure of mediation to resolve the dispute relating to this contract such dispute shall finally be resolved through binding Arbitration by sole arbitrator in accordance with Arbitration Act 1940. The arbitrator shall be appointed by mutual consent of the both parties**.** The Arbitration shall take place in Islamabad, Pakistan and proceedings will be conducted in English language.

iv. The cost of the mediation and arbitration shall be shared by the parties in equal proportion however the both parties shall bear their own costs and lawyer's fees regarding their own participation in the mediation and arbitration. However, the Arbitrator may make an award of costs upon the conclusion of the arbitration making any party to the dispute liable to pay the costs of another party to the dispute**.**

v. Arbitration proceedings as mentioned in the above clause regarding resolution of disputes may be commenced prior to, during or after completion of the contract.

Notwithstanding any reference to the arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree that the Authority shall pay the Bidder any monies due to the Bidder.

Arbitrator's fee:

The fee shall be specified in Pak Rupees, as determined by the Arbitrator, which shall be shared equally by both parties**.**

Appointing Authority for Arbitrator:

By the Mutual Consent or in accordance with the provisions of Arbitration Act, 1940, in case the parties fail to reach a consensus on the name of sole arbitrator, any party may submit an application to the Chief Justice Islamabad High Court for appointment of sole arbitrator. The Chief Justice IHC may appoint a former judge of any High Court or Supreme Court as the sole arbitrator to resolve the dispute between the parties.

Rules of procedure for arbitration proceedings:

Any dispute between the Authority and a Bidder who is a national of the Islamic Republic of Pakistan arising in connection with the present Contract shall be referred to adjudication or arbitration in accordance with the laws of the Islamic Republic of Pakistan including Arbitration Act 1940, however above provision shall prevail in referring the case to the Arbitrator.

Place of Arbitration and Award:

The arbitration shall be conducted in English language and place of arbitration shall be at Islamabad. The award of the arbitrator shall be final and shall be binding on the parties.

Bid Securing Declaration

Form 9: Bid Securing Declaration

Date: *[insert date (as day, month and year)]*

Bid No.:***P112657***

To: **CPGCL, GENCO-II, TPS Guddu (Generation Holding Company Limited (GHCL)), Manager CPGCL, GENCO-II, TPS Guddu., Kashmore, Kashmore (District), Larkana (Division), Sindh (Province).**

We, the undersigned, declare that:

We understand that, according to your conditions, Bids must be supported by a Bid Securing Declaration.

We accept that we will be blacklisted and henceforth cross debarred for participating in respective category of public procurement proceedings for a period of (not more than) six months, if fail to abide with a bid securing declaration, however without indulging in corrupt and fraudulent practices, if we are in breach of our obligation(s) under the Bid conditions, because we:

1. have withdrawn or modified our Bid during the period of Bid Validity specified in the Form of Bid;
2. Disagreement to arithmetical correction made to the Bid price; or
3. having been notified of the acceptance of our Bid by the Procuring Agency during the period of Bid Validity, (i) failure to sign the contract if required by Procuring Agency to do so or (ii) fail or refuse to furnish the Performance Security or to comply with any other condition precedent to signing the contract specified in the Bidding Documents.

We understand this Bid Securing Declaration shall expire if we are not the successful

Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) twenty-eight (28) days after the expiration of our Bid.

Contract Form

SECTION IX: CONTRACT FORMS

THIS AGREEMENT made the _____ day of __________ 20_____ between **CPGCL, GENCO-II, TPS Guddu (Generation Holding Company Limited (GHCL)), Manager CPGCL, GENCO-II, TPS Guddu., Kashmore, Kashmore (District), Larkana (Division), Sindh (Province).**

(hereinafter called "the Procuring Agency") of the one part and *[name of Bidder]* of *[city and country of Bidder]* (hereinafter called "the Bidder") of the other part:

WHEREAS the Procuring Agency invited Bids for provision of goods, viz., **Hiring of Private Security Staff from a well reputed security firm for the security/safety of CPGCL Guddu (*P112657*)** and has accepted a Bids by the Bidder for the provision of Goods in the sum of *[contract price in words and figures]* (hereinafter called "the Contract Price").

NOW THIS CONTRACT WITNESSETH AS FOLLOWS:

1. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Contract, In the event of any ambiguity or conflict between the Contract Documents listed below, the order of precedence shall be the order in which the Contract Documents are listed below:-

   1. This form of Contract;
   2. the Form of Bids and the Price Schedule submitted by the Bidder;
   3. the Schedule of Requirements;
   4. the Technical Specifications;
   5. the Special Conditions of Contract;
   6. the General Conditions of the Contract;
   7. the Procuring Agency's Letter of Acceptance; and
   8. [*add here: any other documents*]

3. In consideration of the payments to be made by the Procuring Agency to the Bidder as hereinafter mentioned, the Bidder hereby covenants with the Procuring Agency to provide the Goods related services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The Procuring Agency hereby covenants to pay the Bidder in consideration of the provision of Goods and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Contract to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by ___________________the _________________ (for the Procuring Agency)

Witness to the signatures of the Procuring Agency:

……………………………………………

Signed, sealed, delivered by ___________________the _________________ (for the Procuring Agency)

Witness to the signatures of the Bidder: ……………………………………………

Integrity Pact

Integrity Pact

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BYTHE SUPPLIERS OF GOODS, SERVICES & WORKS IN CONTRACTS WORTH RS.10.00 MILLION OR MORE

Contract Number: Contract Value: Contract Title:

Dated:

[Name of Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing [Name of Supplier] represents and warrants that it has fully declared the brokerage, commission, fee etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultations fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[Name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representative or warranty.

[Name of Supplier] accepts full responsibility and strict liability for making and false declaration, not making full disclosure, misrepresenting fact or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [Name of Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten time the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

Performance Guarantee Form

Performance Guarantee Form

To: **CPGCL, GENCO-II, TPS Guddu (Generation Holding Company Limited (GHCL)), Manager CPGCL, GENCO-II, TPS Guddu., Kashmore, Kashmore (District), Larkana (Division), Sindh (Province).**

WHEREAS *[name of Bidder]* (hereinafter called "the Bidder") has undertaken, in pursuance of Contract No. *[reference number of the contract]* dated *[insert date]* for provision of Goods(hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Bidder shall furnish you with a Bank Guarantee by a reputable bank for the sum specified therein as security for compliance with the Bidder's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Bidders guarantee:

THEREFORE, WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Bidder, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Bidder to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the: *[insert date]*

Signature and seal of the Guarantors

____

[name of bank or financial institution]

[address]

[date}

Annexure

Bidding Document Section 1-9

Information (Read-Only)

See Form Under Additional Forms and Documents: **Bidding Document Section 1-9** (page number: 74)

Pre Bid Meeting

Information (Read-Only)

See Form Under Additional Forms and Documents: **Pre Bid Meeting** (page number: 86)

Procurement Forms

Additional Forms and Documents

CENTRAL POWER GENERATION COMPANY LIMITED (GENCO-II)

STANDARD BIDDING DOCUMENT

HIRING OF SECURITY SERVICES WITH MANPOWER, EQUIPMENT, LICENSED ARMS & AMMUNITION

CPGCL / GENCO-II - Guddu

Particular	Requirement
Procurement Category	Non-Consultancy Services
Procurement Method	Open Competitive Bidding - Single Stage Two Envelope
Evaluation Method	Quality and Cost Based / Most Advantageous Bid, subject to PPRA requirements
Contract Period	One (01) year with 3 months probationary period , extendable annually for 2 years subject to satisfactory performance and applicable rules
Duty Location	CPGCL / GENCO-II Guddu District kashmore installations, offices, colonies, stores, gates, boundary/perimeter, critical plant areas and any allied location notified by CPGCL.
Bid Submission	Through EPADS in accordance with applicable PPRA requirements and the Bid Data Sheet.

1. Procurement Notice / Key Bid Data

Sr.	Item	CPGCL Requirement
1	Scope	Hiring of a licensed security company for provision of complete security services, including trained manpower, supervisors, relief personnel, licensed arms/ammunition, communication devices, protective equipment, uniforms, transport/logistics and all allied security arrangements.
2	Eligibility	Valid registration/license with competent Home Department / Interior Ministry or other applicable authority; FBR/NTN; applicable provincial revenue authority; EOBI and social security registration, active taxpayer status; not blacklisted/debarred.
3	Bidding Procedure	Single Stage - Two Envelope. Technical proposal and financial proposal to be submitted separately through EPADS.
4	Bid Validity	90 days or as specified in final EPADS notice/BDS.
5	Bid Security	Fixed Bid Security PKR 500,000/- in the form of call deposit/bank draft/ bank guarantee (refundable) drawn in favor of “Central Power Generation Company Ltd”.
6	Performance Security	10% of one-year contract value, in an acceptable bank guarantee/instrument, to secure full performance and CPGCL's recoveries.
7	Minimum Technical Score	70% or higher threshold as approved by CPGCL.
8	Award	To the substantially responsive Most Advantageous Bidder under the disclosed evaluation criteria.

2. Mandatory Eligibility / Technical Responsiveness

Sr.	Criterion	Status	Evidence Required
1	Valid security company license/registration	Mandatory	Copy of valid license/registration issued by competent authority.
2	FBR / NTN / Active Taxpayer	Mandatory	NTN certificate and active taxpayer evidence.
3	Provincial sales tax registration	Mandatory	Applicable SRB/other registration.
4	EOBI and Social Security	Mandatory	Registration and latest contribution/deposit evidence.
5	Experience	Mandatory	At least 5 years relevant security services experience; preference for power plants, strategic/industrial installations and Government/Semi-Government entities.
6	Government/Semi-Government references	Mandatory	Contracts/completion or performance certificates with contact details.
7	No blacklisting / termination for default	Mandatory	Affidavit and disclosure of litigation/contract terminations on stamp paper.
8	Financial capacity	Mandatory	Audited financial statements/bank certificate and evidence of ability to pay salaries before receipt of CPGCL monthly bill.
9	Weapons licenses	Mandatory	Valid company/weapon licenses and lawful authorization for deployment at CPGCL.
10	Personnel verification system	Mandatory	Police/Special Branch/other verification as required by applicable law and CPGCL.
11	Insurance	Mandatory	Employee/workmen compensation, accidental/death insurance and third-party/public liability coverage.

Sr.	Criterion	Status	Evidence Required
12	Emergency response capability	Mandatory	Written plan for immediate reinforcement, incident response, evacuation support and additional manpower during unusual circumstances.

3. Manpower Requirement and Deployment

Category	Deployment Basis	Requirement
Project Manager(CSO)/Senior / Junior Supervisors	As required by CPGCL-approved security plan	Overall command, liaison, incident reporting, deployment control and supervision. Personnel shall be ex-Armed Forces (Combatant) only.
Shift / Armed Supervisors	As required	Supervise guards, roll call, weapons/equipment checks, occurrence books and emergency coordination. Ex-Armed Forces (Combatant) only.
Armed Security Guards	As required at approved security posts	Gate, perimeter, watch tower, plant, stores, colony and critical-point duties. Ex-Armed Forces (Combatant) only; **civilian guards are not permitted**.
Relief / Reserve Personnel	Adequate to ensure uninterrupted service	Contractor shall maintain its own relief/reserve arrangement for leave, sickness, absenteeism, training and emergency replacement without additional claim.
Emergency / Unusual Circumstances	Immediate reinforcement/redeployment	On security alert, theft attempt, civil disturbance, fire, sabotage threat, disaster, VIP visit or any unusual circumstance, contractor shall immediately reinforce/redeploy qualified ex-service personnel and resources as directed by CPGCL.

Note: above mention appointment titles / organogram are suggested however Security Company may deploy its guards as per their own plan / organogram

4. Minimum Personnel Standards

Sr.	Requirement	Minimum Standard
1	Age / Fitness	Physically/mentally/physiologically and medically fit, Minimum height 5-4”, maximum age 55 years, no color/night blindness good eye sight and hearing.
2	Background	Verified antecedents; no criminal record; CNIC and permanent/present address verified.
3	Ex-Servicemen	MANDATORY: Every person deployed for security duties, including guards and supervisors, shall be a verified ex-serviceman/ex-Armed Forces person. No civilian security guard/personnel shall be deployed under this contract. Documentary service/discharge evidence and antecedent verification shall be submitted before deployment.
4	Training	Guarding, access control, frisking, incident reporting, fire safety awareness, first aid, emergency response, weapon safety and lawful use-of-force training.
5	Identification	Uniform, company ID card, visible name badge and CPGCL-approved access card.
6	Duty discipline	No sleeping, intoxication, gambling, unauthorized mobile use, abandonment of post, harassment, fighting or unauthorized access.
7	Replacement	CPGCL may require immediate removal/replacement of any person for misconduct, poor performance, security concern or unsatisfactory conduct, at no additional cost.

5. Equipment, Arms, Ammunition and Logistics

Sr.	Item	Contractor's Obligation
1	Licensed arms	Provide sufficient legally licensed serviceable arms suitable for approved security posts and risk profile. Type and deployment shall comply with law, licence conditions and written approval/directions of CPGCL Security.
2	Ammunition	Maintain sufficient lawful, serviceable ammunition for authorized weapons, secure custody, issue/return registers, periodic accounting and compliance with licence conditions. No unlicensed ammunition is permitted.
3	Wireless communication	Provide adequate licensed/approved wireless sets for supervisors, gates, patrols and critical posts; maintain chargers/batteries and backup units.
4	Mobile communication	Dedicated official mobile numbers/phones for Security Manager and shift supervisors.
5	Torches / search lights	Heavy-duty rechargeable torches/search lights for night posts, patrol and emergency response.
6	Protective equipment	Helmets, reflective jackets, rain protection, safety shoes/boots and other PPE appropriate to assigned locations.
7	Uniform & seasonal kit	Complete uniform, shoes, belts, caps, winter/rain gear and visible name badges at contractor cost.
8	Registers / documentation	Occurrence books, duty rosters, visitor/vehicle registers, arms/ammunition issue registers, incident forms and inspection sheets.
9	Transport / logistics	Transport, accommodation, messing and movement of security personnel shall be arranged by the contractor at its own cost unless expressly stated otherwise.
10	Backup resources	Standby manpower, communication equipment and other essential security resources to ensure uninterrupted service.

6. Detailed Scope of Work

Activity	Scope
Access Control	Control entry/exit of employees, contractors, visitors, vehicles, materials and equipment under CPGCL procedures; verify passes and maintain records.
Perimeter Security	Guard boundary walls, gates, watch towers and vulnerable points; conduct patrols and report breaches immediately.
Asset Protection	Protect plant, machinery, stores, fuel, scrap, tools, cables, office assets, residential/colony assets and other movable/immovable property.
Patrolling	Foot/mobile patrols as directed; random patrol pattern and supervisory surprise checks.
Search / Frisking	Lawful search/frisking at designated points in accordance with CPGCL instructions and applicable law.
Incident Response	Immediately respond to theft, intrusion, fire, sabotage, violence, protest, emergency, suspicious activity and other incidents; preserve scene/evidence and notify CPGCL.
FIR / Police Liaison	Nominate authorized representative for police liaison and lodging FIR/NC where directed by CPGCL; contractor to fully cooperate in investigation.
Emergency Reinforcement	Provide immediate additional/replacement personnel from reserve strength and reorganize deployment during unusual circumstances.
Daily Reporting	Maintain duty roster, attendance, occurrence book, weapon/equipment issue record, visitor/vehicle record and incident log.
Monthly Reporting	Submit attendance, wage payment evidence, EOBI/social security evidence, incident summary, deployment chart and compliance certificate with invoice.

7. Contractor Liability, Indemnity and Risk Allocation

Risk / Matter	Contractual Allocation
Full responsibility for personnel	All security personnel shall remain employees/agents of the contractor. CPGCL shall have no employer-employee relationship or responsibility for their wages, benefits, claims, misconduct or statutory obligations.
Indemnity to CPGCL	The Contractor shall defend, indemnify, and hold harmless CPGCL, its Board of Directors, employees, and agents from and against all liabilities, damages, claims, fines, demands, and expenses (including legal fees) arising out of bodily injury, death, property damage, theft, or statutory default caused by the acts, omissions, negligence, or misconduct of the Contractor's personnel. This obligation shall survive the expiration or termination of this Contract
Theft / loss / pilferage	The contractor shall be liable for theft, pilferage, loss or damage to CPGCL property where attributable to negligence, collusion, omission, failure of duty, abandonment of post, unauthorized access facilitated by security staff, or breach of security procedure by contractor personnel.
Recovery	In the event of theft, loss, or damage to CPGCL property, liability shall be established through a Joint Inquiry Committee comprising representatives from CPGCL and the Contractor as and when convened by the CPGCL. If negligence or collusion of security staff is established, recovery shall first be processed via the Contractor's Third-Party/Property Insurance policy, and remaining balances deducted from monthly bills or Performance Guarantee
Misconduct / criminal act	Any criminal, violent, negligent or unauthorized act by security personnel shall be the contractor's responsibility. CPGCL shall not be liable merely because the personnel were deployed at CPGCL premises.
Weapons responsibility	Contractor is solely responsible for lawful licensing, custody, carriage, issue, use, storage, serviceably, maintenance and accountability of its weapons/ammunition and for consequences of unauthorized/negligent use by its personnel.
Injury / death of contractor personnel	Contractor shall maintain statutory and insurance coverage and shall bear compensation/claims for its personnel in accordance with law, except where liability is imposed on CPGCL by a final court order and cannot lawfully be contracted out.
Third-party claims	Contractor shall maintain adequate public/third-party liability insurance and indemnify CPGCL against claims caused by contractor personnel.

8. Service Levels, Penalties and Liquidated Damages

Default / Failure	Minimum Contractual Consequence
Guard absent / post unmanned	Pro-rata deduction for absence plus penalty as specified in SCC; immediate replacement required.
Short deployment below CPGCL requirement	Deduction of applicable manpower cost plus performance penalty; repeated default may trigger LD/termination.
Unlicensed / defective weapon or unauthorized ammunition	Immediate withdrawal/replacement; material breach and possible suspension/termination.
Non-functional communication / essential equipment	Immediate replacement; deduction/penalty if not rectified within specified time.
Failure to pay wages on time	Material non-compliance; CPGCL may withhold payment and require proof of wage disbursement.
Poor performance / repeated non-compliance	Written notice, corrective action, penalty and/or LD depending on severity.

Default / Failure	Minimum Contractual Consequence
Theft/loss due to security negligence/collusion	Full assessed recoverable loss in addition to contractual penalty/LD, subject to inquiry and due process.
Delay / failure in mobilization	LD up to maximum 10% of contract value, as provided in SCC and applicable rules.
Serious misconduct / security breach	Immediate removal of personnel; CPGCL may terminate contract and encash/recover from performance security subject to contract.
False/fake information	Disqualification or termination, forfeiture/encashment where legally permissible, and referral to competent authority.

LD Principle: Liquidated damages should be pre-estimated, proportionate and linked to measurable service failure. The final SCC should specify the rate/method, with an overall cap of 10% of contract value unless CPGCL's legal/procurement review approves otherwise.

9. Insurance and Statutory Compliance

Requirement	Contractor to Provide
Employee compensation / accidental cover	Valid policy covering all deployed personnel for injury, disability and death.
Public / third-party liability	Adequate policy for third-party bodily injury/property damage arising from security operations.
EOBI / Social Security	Monthly/periodic proof of statutory contributions.
Minimum wages	As per government rules/
Taxes	All applicable taxes, duties and statutory deductions to be separately identified in financial bid.
Labour laws	Compliance with all applicable labour, employment, working-hour, leave and welfare requirements.

10. Technical Evaluation - Suggested 100 Marks

Criterion	Marks	Basis
Company experience in security services	15	Up to 20 years and above : 15 marks 10 to 19 years : 10 marks Less than 10 years : 05 marks
Relevant experience in Government / Semi Government sector in last 3 years	10	Up to 50 projects/clients : 10 marks 30 to 40 projects/clients : 05 marks Less than 30 projects/clients : 03 marks
Relevant experience in power / strategic installation sector in last 3 years	10	Up to 50 projects/clients : 10 marks 30 to 40 projects/clients : 05 marks Less than 30 projects/clients : 03 marks
Relevant experience in Sindh province in last 3 years	05	Up to 25 projects/clients : 5 marks 15 to 20 projects/clients : 03 marks Less than 15 projects/clients : 01 mark
Available trained manpower / ex-servicemen pool permanent payroll	15	Above 10000 guards : 15 marks 5000 to 10000 guards : 10 marks Less than 5000 guards : 05 marks
No of Licensed weapons,	05	1000 above weapons : 05 marks 500 to 1000 weapons : 03 marks Less than 500 weapons : 01 mark
communication equipment (wireless sets .(walkie talkie)	05	200 above sets : 05 marks 100 to 200 sets : 03 marks Less than 100 sets : 01mark
Financial capacity / average annual turnover (Bank soundness certificate and 3 years audit reports be attached)	10	Above 500 million : 10 marks 300 to 500 million :05 marks Less than 300 million : 03 mark
Years since registered with APSAA	05	Above 05 years : 05 marks 3 to 5 years : 03 marks Less than 3 years 01 mark
ISO Certification	05	
Insurance, EOBI, social security and labour compliance	05	Above 1000 guards : 05 marks 500 to 1000 guards : 03 marks Less than 500 guards : 01 marks

Criterion	Marks	Basis
Number of Offices within Pakistan	05	All 4 provinces and federal :: 05 marks 3 provinces : 03 marks Less than 3 provinces: 01
Presentation covering company profile, experience capability details of guards and other important aspects	05	
Total	100	Minimum qualifying score: 70 marks

Note : Marks Will only be awarded if valid proof are attached

11. Financial Bid / Price Schedule

Sr.	Description	Qty.	Unit	Monthly Amount (PKR) Qty X Unit	Annual Amount (PKR)
1	Salary Cost -Project Manager / CSO	01 Nos.			
2	Salary cost - Senior Supervisor	08 Nos.	Month		
3	Salary cost - Junior Supervisor	11 Nos.	Month		
4	Salary cost - Security Guard	120 Nos.	Month		
5	Supervision / management / administrative staff charges	Bifurcated	Month		
6	Licensed arms - licensing, maintenance and custody	Bifurcated	Month / Lump Sum		
7	Ammunition - lawful provision/replenishment	Bifurcated	Month / Lump Sum		
8	Wireless / communication equipment	Bifurcated	Month / Lump Sum		
9	Uniforms, PPE, torches/searchlights and security equipment	Bifurcated	Month / Lump Sum		
10	Transport / logistics / emergency mobilization	Bifurcated	Month / Lump Sum		
11	Insurance / statutory employer obligations	Bifurcated	Month		
12	Other service component (EOBI, SESSI, etc)	Bifurcated	Month / Lump Sum		
13	Sub Total				
14	Applicable taxes - separately stated				
15	Total Monthly Price				
16	Total Annual Contract Price (12 months)				

Note: Provision of food and medical services to guards will be contractor responsibility however un-furnished accommodation and emergent medical services will be provided by CPGCL. The security strength may increase or decrease by up to 20% with the mutual concess. The price will be adjusted accordingly at the time of payment.

12. Payment Terms

Sr.	Condition
1	Payment shall be made monthly on actual verified deployment/attendance and satisfactory performance certified by Manager Security / authorized CPGCL officer.
2	Invoice shall be supported by attendance, deployment roster, wage payment evidence, EOBI/social security evidence, statutory tax invoice and monthly compliance certificate.
3	Contractor shall pay salaries/wages to its personnel on or before the agreed monthly date without waiting for CPGCL invoice payment.
4	CPGCL may deduct absence, penalties, assessed losses, taxes and other recoveries under the contract.
5	No payment shall relieve the contractor from liability for subsequently detected theft, loss, fraud, misconduct or breach attributable to the contractor/personnel.

13. Special Conditions of Contract - Core Clauses

Clause	Provision
Mobilization	Successful bidder shall mobilize full manpower, licensed arms, ammunition, communication and equipment within the period stated in Letter of Acceptance/SCC.
Right to redeploy	CPGCL may change posts, shift distribution and deployment within CPGCL locations according to operational/security needs, while remaining within the contracted scope.
Unusual circumstances	During emergencies/security alerts, the contractor shall immediately reinforce or redeploy its available qualified ex-service personnel, arms, equipment and other resources as directed by

Clause	Provision
	CPGCL. Routine emergency readiness is included in the quoted services. Any permanent/material change in security arrangement shall follow the written-change procedure below.
No subcontracting	Security services shall not be subcontracted without prior written approval and only where legally permissible.
Inspection	CPGCL may inspect personnel, licences, weapons, ammunition records, equipment, payroll evidence, office/control room and statutory records at any time.
Removal	CPGCL may direct removal of any guard/supervisor for security concern, misconduct or poor performance; replacement shall be immediate and at no additional cost.
Confidentiality	Personnel shall not photograph, disclose, copy or communicate CPGCL security arrangements, plant information, documents or incidents except as authorized.
Termination	CPGCL may terminate for material breach, repeated short deployment, false information, unlawful weapons, serious security breach, non-payment of wages or persistent poor performance, subject to contract and applicable law.
Dispute resolution	Amicable settlement followed by arbitration/other mechanism specified in GCC/SCC under applicable Pakistani law.
Contractor-proposed security change	The Security Company shall not alter deployment methodology, category of personnel, arms, ammunition, equipment, technology, transport, post arrangement or any other security service on its own. If it considers any change necessary, it shall first submit a complete written request to CPGCL stating reasons, security justification, technical details, effect on existing arrangements, implementation plan and a separately bifurcated quotation showing the amount/cost of each proposed change. No change, additional cost or financial liability shall bind CPGCL unless specifically approved in writing by the Competent Authority in accordance with the Contract and applicable procurement rules.
Bifurcated quotation mandatory	The bidder shall quote every service/component separately and transparently, including BOD-approved salary component, management/supervision charges, arms, ammunition, communication equipment, uniforms/PPE, transport/logistics, insurance/statutory obligations, emergency support and all other charges. Hidden, bundled or unspecified future charges shall not be admissible.
Exclusive contractor responsibility	The Security Company shall have sole operational, administrative, financial and legal responsibility for its personnel, lawful arms/ammunition, licences, training, conduct, discipline, salaries, statutory dues, insurance, equipment, transport, replacement, supervision and performance. CPGCL shall not assume the obligations of employer, principal employer or custodian of contractor weapons/equipment except to the extent any obligation is mandatorily imposed by applicable law and cannot lawfully be excluded.
Ex-service personnel only	All persons deployed in the security function shall be verified ex-Armed Forces/ex-servicemen. Deployment of civilian guards/security personnel is strictly prohibited and shall constitute a material breach requiring immediate replacement and contractual action.

14. Documents to be Submitted with Technical Bid , Check list

Sr.	Required Document
1	Company profile and date of establishment.
2	Valid security agency licence/registration.
3	NTN/FBR active taxpayer evidence and applicable provincial revenue registration.
4	EOBI and Social Security registrations with recent contribution evidence.
5	Audited financial statements / bank certificate.
6	List of Government/Semi-Government/industrial security contracts for last five years with performance certificates.
7	Organization chart, names/CNICs/qualifications of management and supervisory staff.
8	Verified ex-Armed Forces/ex-servicemen pool only, with service/discharge documents, CNICs and antecedent verification. No civilian security personnel shall be proposed or deployed.
9	Recruitment, antecedent verification and training procedure.
10	Complete list of licensed arms and copies of licences/permissions.
11	List of communication/security equipment and evidence of availability.
12	Operational plan, shift plan, patrol plan, surprise-check procedure and emergency reinforcement plan.
13	Insurance policies/certificates.
14	Affidavit regarding blacklisting, litigation, criminal convictions, fake information and contract terminations.
15	Undertaking accepting labour/statutory compliance, exclusive contractor responsibility, CPGCL indemnity, theft/loss recovery, penalties/LD, ex-service-only deployment and written approval requirement for any security change.
16	Bid security and all prescribed forms signed/stamped by authorized representative.
17	Detailed bifurcated financial quotation for every service/component and signed declaration that no unquoted/hidden charge shall be claimed.

15. Contractor Undertaking - Mandatory

The bidder irrevocably confirms that, if awarded the contract, all security personnel deployed shall be verified ex-Armed Forces/ex-servicemen only and no civilian security personnel shall be deployed. The Security Company shall provide, manage and remain solely responsible for all personnel, supervision, licensed arms, lawful ammunition, communication devices, uniforms, PPE, transport/logistics, insurance, statutory dues, replacements, discipline and complete security-service performance. It shall indemnify CPGCL against acts, omissions, negligence, misconduct, unlawful acts, theft/loss/damage attributable under the Contract and third-party claims arising from contractor operations, subject to applicable law. The bidder shall accept BOD-approved salary slabs as the salary basis and shall quote every other service/component separately in a complete bifurcated quotation. The contractor shall not change any security arrangement or create any additional financial implication without first submitting a complete written proposal with justification and item-wise quoted amount and obtaining CPGCL written approval from the Competent Authority under applicable procurement rules.

For Bidder	Details
Name of Firm	
Authorized Representative	
CNIC / Designation	
Signature & Stamp	
Date	

16. Important Finalization Note

Before advertisement/EPADS publication, CPGCL should insert the approved estimated cost, bid security amount, submission/opening dates, exact duty locations, post-wise deployment matrix, applicable minimum wage, tax treatment, performance guarantee wording, penalty/LD rates, insurance limits and competent authority approvals. Any clause purporting to exclude liability that cannot legally be excluded should be read subject to applicable Pakistani law.

18. Manpower Administration and Attendance Control

Control Area	Detailed Requirement
Biometric / attendance	All deployed personnel shall mark attendance through the system/method prescribed by CPGCL. Manual attendance may be accepted only when authorized.
Duty roster	Contractor shall submit monthly and daily shift-wise roster showing post, guard name, CNIC/ID, duty timing, weapon allocation and reliever.
Absence	No post shall remain vacant. Absentee must be replaced before commencement of duty. Unreplaced absence shall attract deduction and contractual penalty.
Overtime / double duty	Double duty shall not be routinely permitted. Any exceptional arrangement must comply with labour law and written CPGCL instructions.
Leave	Leave shall be managed entirely by the contractor through qualified ex-service relievers so that no approved security post remains unattended and without additional claim to CPGCL.
Transfer of personnel	No frequent or unauthorized rotation of vetted guards. Replacement/rotation shall be reported to and accepted by CPGCL Security.
Salary payment	Security Company shall pay personnel within the agreed monthly timeline from its own resources and shall not make salary payment conditional upon receipt of CPGCL invoice.

19. Arms and Ammunition Control

Control	Requirement
Legality	Only validly licensed arms and ammunition may be brought to or deployed at CPGCL. All legal permissions remain contractor's responsibility.
Weapon list	Before mobilization, contractor shall submit weapon make/type, serial number, licence number, validity and proposed post allocation.
Custody	Contractor shall maintain secure custody and issue/return procedures consistent with law and CPGCL security directions.
Registers	Daily arms/ammunition issue and return register shall be maintained and made available for inspection.
Condition	Weapons shall remain serviceable, safe and properly maintained. Defective weapons shall be replaced immediately.
Use	Use/carrying of weapons shall strictly comply with applicable law, licence conditions, contractor SOPs and lawful security instructions.
Loss / misuse	Loss, unauthorized use, negligent handling or misuse by contractor personnel shall be immediately reported. Contractor remains responsible for legal reporting, investigation cooperation and consequences attributable to its personnel.

20. Security Equipment Schedule

Equipment	Minimum Requirement / Responsibility
Wireless sets	Sufficient operational sets for command, supervisors, gates, patrols and critical posts, with backup batteries/chargers.
Torches/searchlights	Rechargeable heavy-duty units for all night posts and patrols.
Metal detectors	Hand-held units at designated access points where required by CPGCL.
Protective gear	Helmets, reflective vests, safety footwear, rain/winter protection and other PPE appropriate to duty location.
Uniforms	Complete seasonal uniform with visible company insignia, name badge and identification.
Communication backup	Dedicated mobile contact for Security Manager and every shift supervisor.
Registers/stationery	Duty registers, visitor/vehicle logs, incident books, patrol sheets, arms registers and other prescribed forms.
Transport	Contractor-owned/arranged transport sufficient for supervisors, replacement staff and emergency reinforcement.
First-aid support	Basic first-aid kits at control points as directed.
Other equipment	Any routine equipment reasonably necessary to perform the contracted security service shall be deemed included in the quoted price unless expressly excluded in the BDS.

21. Incident Classification, Reporting and Response

Incident	Immediate Contractor Action	Reporting
Theft / attempted theft	Secure location, prevent further loss, preserve evidence, detain only where lawful, notify CPGCL Security and police as directed.	Immediate verbal alert + written incident report.
Unauthorized entry	Challenge/control access lawfully, secure affected area and notify supervisor.	Immediate.
Fire / explosion	Raise alarm, assist evacuation and emergency teams without compromising personal safety.	Immediate.
Sabotage / suspicious object	Isolate area, prevent access and immediately notify CPGCL Security/emergency authorities.	Immediate.
Violence / civil disturbance	Protect life and CPGCL assets, reinforce posts and act under lawful directions.	Immediate.
Weapon incident	Secure weapon/scene, provide medical assistance where required, immediately report and cooperate with statutory investigation.	Immediate + formal report.
Missing asset / pilferage	Secure relevant area/records, preserve CCTV/access evidence where available and cooperate in inquiry.	Immediate upon detection.
Major security breach	Security Manager shall personally report and mobilize reinforcement.	Immediate; preliminary written report within time prescribed by CPGCL.

22. Liability, Theft, Loss and Assessment Procedure

Stage	Procedure
1. Detection	Any theft, loss, damage, pilferage or security breach shall be recorded and immediately reported.
2. Preliminary review	CPGCL may constitute/nominate an inquiry or assessment mechanism to determine facts, loss and whether contractor negligence, collusion, omission or breach contributed.
3. Contractor participation	Contractor shall provide personnel, statements, attendance, duty rosters, arms records and other relevant records and shall be given opportunity to respond in accordance with the Contract.
4. Assessment	Where responsibility is established under the Contract, the assessed recoverable loss may include replacement/repair value and other recoverable contractual amounts.
5. Recovery	CPGCL may recover established amounts from monthly bills, amounts otherwise payable and/or performance security, without prejudice to other lawful remedies.
6. Separate LD / penalty	Recovery of actual established loss shall not automatically prevent imposition of separately applicable contractual LD/penalty for a distinct performance default, subject to the Contract and applicable law.
7. CPGCL indemnity	Contractor shall indemnify CPGCL against claims arising from contractor personnel's negligence, misconduct or unlawful acts, subject to applicable law and any liability that cannot lawfully be excluded.

23. Detailed Performance Penalty Matrix

Default	First Instance	Repeated / Serious Default
Unmanned post / guard absent	Pro-rata wage/service deduction plus prescribed penalty.	Enhanced penalty, performance notice, LD/termination for persistent failure.
Guard sleeping / abandoning post	Immediate replacement and penalty.	Removal from site; enhanced penalty / contract action.
Short active deployment	Deduction for short strength plus penalty.	LD/performance-security action if persistent.
Non-functional essential equipment	Rectify/replace immediately; deduction where service affected.	Penalty / material non-compliance.
Expired/missing weapon licence	Weapon/person removed immediately.	Material breach; suspension/termination and statutory reporting where required.
Failure to replace rejected guard	Penalty after prescribed replacement time.	Enhanced penalty / performance default.
Late salary payment	Notice and withholding of invoice processing until evidence provided, subject to contract.	Material breach / penalty.
Failure to submit statutory contribution evidence	Invoice held/deficiency notice.	Penalty / contractual action.
Security negligence causing established loss	Recovery of assessed loss.	Recovery plus applicable separate contractual remedies.
False information / forged document	Disqualification/termination as applicable.	Performance security and legal/procurement action where permissible.
Failure to reinforce during emergency	Major performance default.	LD/termination depending on severity.

24. BOD-Approved Wage and Price Composition

Cost Component	Bidding Requirement
Basic / gross wage	Salary shall be paid strictly according to the category-wise salary slab approved by the Board of Directors (BOD), CPGCL. The approved salary slab remains the bidding/payment basis; it does not constitute or guarantee any fixed deployment strength.
Statutory benefits/contributions	EOBI, social security and other legally applicable employer obligations shall be separately identified or clearly built into the quoted rate.
Uniform / PPE	Included in bidder's rate.
Arms / ammunition	Included in bidder's rate, including licensing, lawful custody, maintenance and routine replenishment.
Communication / equipment	Included in bidder's rate.
Relief manpower	Contractor shall maintain adequate qualified ex-service relief/backup personnel at its own responsibility and within its quoted service charges; no separate claim merely for routine leave/sickness replacement.
Transport / accommodation / messing	Included in bidder's rate unless the final BDS expressly provides otherwise.
Taxes	Applicable taxes shall be shown in accordance with the financial bid format.
Subsequent wage revision	Any legally mandated wage revision after award shall be handled strictly under the Contract, applicable procurement rules and approval of the Competent Authority. No automatic contract-price increase shall be admissible.
Bifurcation of price	All non-salary components shall be separately quoted. The financial bid must clearly identify the amount of each service/component so that CPGCL can evaluate the complete cost transparently.
Change proposed by contractor	Any proposed change shall be submitted in writing with justification and a fresh item-wise/bifurcated quotation. It shall have no contractual or financial effect until approved in writing by CPGCL Competent Authority in accordance with procurement rules.

25. Monthly Invoice Verification Checklist

Sr.	Document / Verification	Required
1	Invoice / tax invoice in prescribed form	Yes
2	Verified shift-wise attendance / deployment	Yes
3	Post-wise duty roster	Yes
4	Salary disbursement evidence for preceding/current applicable month	Yes
5	EOBI contribution evidence	Yes
6	Social Security contribution evidence	Yes
7	Monthly incident / occurrence summary	Yes
8	Penalty / absence / loss recovery statement	Where applicable
9	Valid insurance confirmation	As required
10	Contractor monthly compliance certificate	Yes
11	Manager Security / authorized CPGCL certification	Yes

26. Suggested Bidder Declarations

Declaration	Bidder Confirmation
No blacklisting/debarment	Bidder confirms it is not debarred/blacklisted and will disclose any relevant proceedings.
Authenticity	All documents, licences, experience certificates and information submitted are genuine.
Personnel	Bidder confirms that all deployed security personnel shall be verified ex-Armed Forces/ex-servicemen only. No civilian security personnel shall be deployed.
Equipment	Bidder possesses/can lawfully provide all required equipment, arms and ammunition.
Wages	Bidder accepts BOD-approved CPGCL wage basis, subject to applicable labour law, and will pay personnel on time.
Liability	Bidder accepts sole responsibility for its personnel, arms/ammunition, licences, equipment, statutory obligations, conduct, performance, established security negligence, theft/loss recoveries, penalties and indemnities, subject to applicable law.

Declaration	Bidder Confirmation
Emergency response	Bidder can provide immediate reinforcement/redeployment during unusual circumstances.
Inspection	Bidder permits CPGCL to inspect relevant deployment, equipment, licences, statutory records and performance documentation.
Change control	Bidder accepts that no contractor-proposed change or additional amount shall be effective without complete written request, justification, bifurcated quotation and prior written CPGCL approval.

27. Bid Evaluation Workflow

Step	Evaluation Action
1	Preliminary examination of mandatory documents and bid security.
2	Eligibility verification: licences, tax, statutory registrations, non-blacklisting and legal capacity.
3	Technical evaluation against only the disclosed criteria and marks.
4	Only technically qualified bids achieving the approved minimum score proceed to financial evaluation.
5	Financial proposal evaluated according to disclosed QCBS / Most Advantageous Bid methodology.
6	Clarification, where permissible, shall not be used to permit material alteration of the bid.
7	Due diligence / verification of references, weapons licences, verified ex-service personnel capacity and documents may be undertaken before award.
8	Award to substantially responsive Most Advantageous Bidder, followed by performance security and contract execution.

28. Contract Administration / Review Meetings

Frequency	Requirement
Daily	Shift handover, occurrence review, attendance and post verification.
Weekly	Security supervisor review of incidents, absenteeism, equipment and vulnerable points.
Monthly	Formal performance review with CPGCL; invoice verification; KPI/penalty review; statutory compliance.
Quarterly	Review of manpower verification, weapon licences, insurance, training and emergency readiness.
As required	Security audit, emergency drill, surprise inspection or special review ordered by CPGCL.

29. Key Performance Indicators (KPIs)

KPI	Target
Unverified personnel deployed	0
Expired/unlicensed weapons deployed	0
Essential communication availability	100% during duty
Replacement of absent/rejected personnel	Within time prescribed by CPGCL
Major incident notification	Immediate
Salary payment compliance	100%
Statutory contribution compliance	100%
Monthly documentation completeness	100%
Civilian security personnel deployed	0 - Material breach
Approved security posts covered	100%

30. Final CPGCL Approval Fields

Item	To be Approved / Inserted
Tender / Procurement No.	CEO/CPGCL/MMM/DM(S)/T-1425
Approved estimated cost	119466360
Bid security amount / percentage	Fixed Bid Security PKR 500,000/- in the form of call deposit/bank draft/ bank guarantee (refundable) drawn in favor of “Central Power Generation Company Ltd”.
Performance security	10% of one-year contract value, unless otherwise approved
Technical qualifying marks	70/100 or as approved
QCBS technical / financial weightage	70/30%
Contract duration	01 year / as approved
Submission date/time	22.09.2026 14:00

Item	To be Approved / Inserted
Technical opening date/time	22.09.2026 14:30
Financial opening	Through EPADS after technical evaluation

31. STRONG CONTRACTOR RESPONSIBILITY AND CHANGE-CONTROL CLAUSES

Matter	Binding Requirement
No fixed strength commitment	Except for the BOD-approved salary slab used for category-wise salary rates, this bidding document does not guarantee or commit CPGCL to any fixed numerical strength. Actual security coverage, posts and deployment shall be governed by CPGCL security requirements and the approved contract/SOP.
Ex-service only	100% of deployed security personnel shall be verified ex-Armed Forces/ex-servicemen. No civilian guard/security person shall be deployed. Any violation shall be treated as material breach.
Salary slab protected	The BOD-approved salary slab/rates shall remain unchanged as the prescribed salary basis unless revised through competent approval and applicable legal/procurement process.
Complete quotation	The bidder shall provide a complete item-wise bifurcated quotation for all services and costs. The quoted price shall clearly separate salary, management/supervision, arms, ammunition, equipment, communication, uniforms/PPE, transport/logistics, insurance/statutory costs, taxes and any other charge.
Contractor-requested changes	Where the Security Company proposes any change for security reasons, it shall submit a complete written request describing the security need, justification, proposed solution, impact, implementation plan and separately quoted amount for each affected service/component. CPGCL may accept, reject or modify the proposal. No change or cost shall apply before written approval by the Competent Authority.
Sole responsibility	All responsibility for recruitment, verification, training, fitness, deployment, relief, supervision, salaries, benefits, statutory dues, insurance, discipline, arms/ammunition, licences, equipment, transport, conduct and performance rests with the Security Company. CPGCL shall bear no contractual responsibility for contractor personnel or contractor resources except obligations that applicable law mandatorily places on CPGCL and that cannot legally be excluded.
Loss / theft / misconduct	The Security Company shall be responsible for established loss, theft, pilferage, damage, negligence, collusion, misconduct or security failure attributable to its personnel or breach of its contractual duties. CPGCL may recover assessed amounts from bills, performance security or other payable amounts, in addition to other lawful contractual remedies.
No implied extra payment	No oral direction, operational discussion, emergency attendance or contractor-incurred expenditure shall by itself create entitlement to additional payment. Additional financial liability requires written authorization under the Contract and applicable procurement rules.

ANNEXURE – PRE-BID MEETING

PRE-BID MEETING NOTICE

A Pre-Bid Meeting in connection with the subject tender will be held as per the following schedule:

Particulars	**Details**
Date	**15.09.2026**
Time	**02:00 PM**
Venue	**GENCO Holding Company Limited (GHCL), 1st Floor, OPF Building, Sector G-5/2, Islamabad**
Mode	**Physical / Online**

Interested bidders who wish to participate in the Pre-Bid Meeting **online** may contact the **Procurement Officer at 0318-2627367** to obtain the online meeting link.