

Pre-Qualification Document

Tender for F.Y. 2026-27 Repair of Hardware
(Works)

National

Single Stage-One Envelope



September 15, 2026

*FEDERAL GOVERNMENT ORGANIZATION (FEDERAL GOVERNMENT ORGANIZATION),DEPUTY DIRECTOR
94-UPPER MALL, LAHORE
Phone: +92-333-811-3267, Email: whiteavater.510@gmail.com*

Table of Contents

Instructions to Applicants	3
Pre-qualification Data Sheet	17
Prequalification Data Sheet (PDS)	18
Eligibility & Qualification Criteria	21
Evaluation Criteria	21
Annexure	24
Annexure A	25
Procurement Forms	26
Contractor's Key Personnel Representative and Their Schedules	1
Financial Resources	1
Past Experience and Completed Contracts	1
Historical Contract Non-Performance, and Pending Litigation and Litigation History	1
Current Contracts and Their Progress	1
Financial Capacity and Net Worth Evaluation Form	1
Average Annual Turnover	1
Additional Forms and Documents	29

INVITATION FOR PRE-QUALIFICATION

PROCUREMENT OF CIVIL WORKS

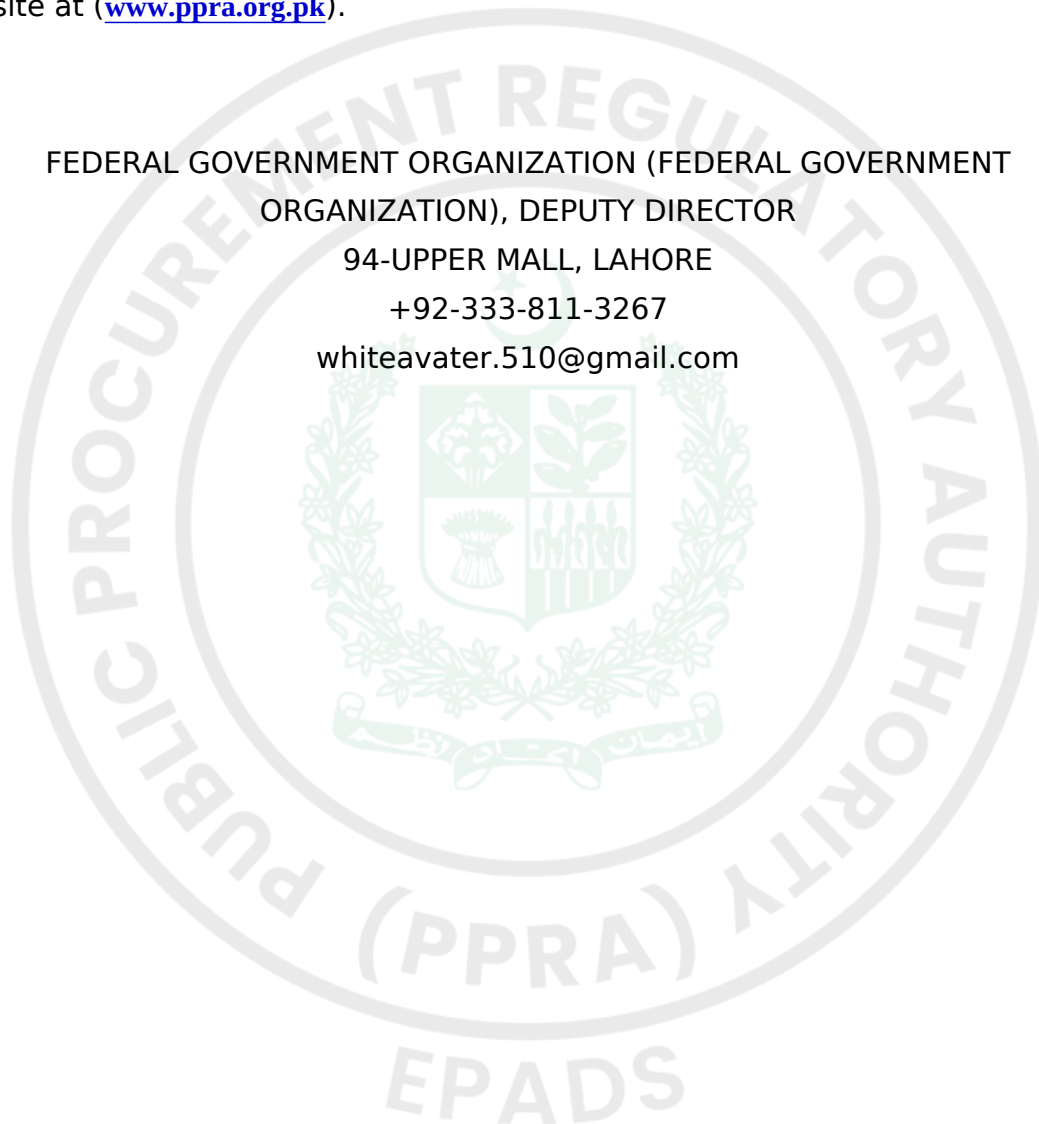
1. The **FEDERAL GOVERNMENT ORGANIZATION (FEDERAL GOVERNMENT ORGANIZATION)** has reserved Funds for the procurement planned for FY **2026-27**. The **FEDERAL GOVERNMENT ORGANIZATION (FEDERAL GOVERNMENT ORGANIZATION)** intends to apply part of the proceeds of this Fund to cover eligible payments under the contract for the "**Tender for F.Y. 2026-27 Repair of Hardware**" with the reference of "**P121993**"
2. The **FEDERAL GOVERNMENT ORGANIZATION (FEDERAL GOVERNMENT ORGANIZATION)** intends to pre-qualify contractors for Invitation to Bid(s), and sign the contract agreement(s) with the selected bidder(s) subsequent to the bidding process.
3. The objective of the intended pre-qualification is the execution of "**Tender for F.Y. 2026-27 Repair of Hardware**" through subsequent signing of contract with successful bidders, and the purpose of this Pre-qualification Notice is to provide the very basic information to enable potential applicants to decide whether or not to respond to this Pre-qualification Notice.
4. Only the pre-qualified applicants shall be entitled to participate in the procurement proceedings, and it is expected that the Invitation to Bids will be made to the Pre-qualified Applicants.
5. The pre-qualification process is open to all **National** Applicants subject to fulfilling the eligibility requirements mentioned in the respective Pre-qualification Documents. Interested Applicants may obtain further information from the **FEDERAL GOVERNMENT ORGANIZATION (FEDERAL GOVERNMENT ORGANIZATION)** through **EPADS v2.0** during office hours. A complete set of Pre-qualification Documents may be accessed by interested Applicants through **EPADS v2.0** at **<https://epads.gov.pk/opportunities/federal/procurements/121993>**.
6. The application, prepared in accordance with the instructions in the Pre-qualification Documents, must be submitted through **EPADS v2.0** on or before **Tuesday, October 6, 2026 10:30 AM**. E-bids will be opened using

EPADS v2.0 on the same day at **Tuesday, October 6, 2026 11:00 AM**.

Manual submission of applications shall not be entertained. Those contractors who have not yet registered on the new version of **EPADS v2.0** may register themselves at <https://vendors.epads.gov.pk/>. A tutorial to explain the registration process is available at <https://www.youtube.com/watch?v=MNW6T38v7tc>.

In terms of Rule 48 of Public Procurement Rules, 2004, a Grievance Redressal Committee (GRC) is notified for the subject procurement and the notification copy is available on the procuring agency's website and on the Authority's website at (www.ppra.org.pk).

FEDERAL GOVERNMENT ORGANIZATION (FEDERAL GOVERNMENT
ORGANIZATION), DEPUTY DIRECTOR
94-UPPER MALL, LAHORE
+92-333-811-3267
whiteavater.510@gmail.com





Instructions to Applicants

A. General

B. Contents of the Prequalification Documents

Sections of Prequalification Documents

1. **Scope of Application**

1.1. In connection with the “**Invitation for Prequalification**”, the Procuring Agency, as defined in Section II (Prequalification Data Sheet abbreviated as PDS), issues this set of Prequalification Documents (PD) to prospective applicants (also hereinafter referred as Applicants) interested in submitting applications (also hereinafter referred as Applications) to determine the capacity and capability of the Applicant(s) for supply of Goods and Related Services incidental thereto as specified in Section VII (Schedule of Requirements).

2. **Source of Funds**

2.1. Source of funds is same as referred in Invitation for Pre-qualification.

3. **Fraud and Corruption**

3.1. The Procuring Agency requires that the Applicants /Bidders/ Suppliers/Contractors under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such agreements and contracts.

3.2. The Applicants/Bidders shall permit and shall cause their agents (whether declared or not), sub-contractors, sub-consultants, service providers, suppliers, and their personnel, to permit the Procuring Agency to inspect all accounts, records and other documents relating to any, Application/Bid submission, Secondary Procurement process, and to have them audited by auditors appointed by the Procuring Agency.

3.3. Any communications between the Applicant and the Procuring Agency related to matters of alleged corrupt and fraudulent practices must be made in writing or in electronic forms that provide record of the content of

communication.

3.4. Procuring Agency will reject an application or bid or proposal, if it is established that the Applicant or the Bidder or Prosper was engaged in corrupt and fraudulent practices in competing for the contract.

3.5. Procuring Agency will also declare the Applicant as blacklisted in accordance with rules and predefined standard mechanism.

4. Eligible Applicants

4.1. An Applicant may be a private entity, a state-owned enterprise or institution subject to ITB 4.6, or any combination of such entities in the form of a joint venture (JV) under an existing JV agreement or with the intent to enter into such an agreement supported by a letter of intent.

In case of single (private or state-owned entity), it shall be liable for execution of all the provisions of the Contract Agreement.

In the case of a joint venture, all members shall be jointly and severally liable for the execution of all the provisions of the Contract Agreement (if signed b/w the Procuring Agency and the JV), in accordance with the Contract conditions that apply.

The JV shall nominate a Representative who shall have the authority to conduct all business for and on behalf of any and all the members of the JV during the Prequalification process, Bidding process (in the event the prequalified JV submits a Bid) and during the period of contract agreement and contract execution (in the event the JV is awarded the Contract). Unless specified in the PDS, there is no limit on the number of members in a JV.

4.2. An Applicant may apply for Prequalification both individually, and as part of a joint venture, or participate as a subcontractor. If prequalified as a JV only, it will not be permitted to bid for the same contract as an individual entity. Bids submitted in violation of this provision will be rejected.

4.3. An Applicant and any of its affiliates (that directly or indirectly control, are controlled by or are under common control with that entity) may submit its Application for Prequalification either individually, as joint venture or as a sub-contractor among them for the same contract. However, if prequalified only one prequalified Applicant will be allowed to bid for the same contract.

All Bids submitted in violation of this provision will be rejected.

4.4. Applicants shall be considered to have a conflict of interest, if they participated as a consultant in the preparation of the design or technical specifications or have been hired or proposed to be hired by the Procuring Agency for execution of subsequent Contract Agreement. In addition, Applicants may be considered to have a conflict of interest if they have a close business or family relationship with such professional staff of the Procuring Agency (or a recipient of a part of the funds) who:

4.4.1. are directly or indirectly involved in the preparation of the Prequalification Documents or Bidding Documents or specifications of Contract and/or the Prequalification or Bid evaluation process of such Contract; or

4.4.2. would be involved in the implementation or supervision of such Agreement t, unless the conflict stemming from such relationship has been resolved throughout the Procurement Process, Bidding.

4.5. An Applicant that has been declared debarred or blacklisted shall be ineligible to be prequalified to bid for such period of time and for such type of procurement for which he has been declared debarred or blacklisted. The list of debarred firms and individuals is available at PPRA's website.

4.6. An Applicant shall provide such documentary evidence for determining the eligibility of the Applicant to the reasonable satisfaction of the Procuring Agency.

5. Eligibility (in terms of Nationality)

5.1. Applicants may be ineligible if they are nationals of ineligible countries as indicated in Section V.

B. Contents of the Prequalification Documents

6. Sections of Prequalification Documents

6.1. This set of Prequalification Documents consists of Parts 1 and 2 which comprise all the sections indicated below, and which should be read in conjunction with any Addendum issued in accordance with ITA 8.

PART 1 Prequalification Procedures PART 2 Supply Requirements

6.2. Section I - Instructions to Applicants (ITA)

6.3. Section II - Prequalification Data Sheet (PDS)

6.4. Section III - Qualification Criteria and Requirements

6.5. Section IV - Application Forms

6.6. Section V - Eligible Countries

6.7. Section VI - Fraud and Corruption

6.8. Section VII – Schedule of Requirements

6.9. The Procuring Agency accepts no responsibility for the completeness of the Prequalification documents, responses to requests for clarification, the minutes of the pre-Application meeting (if any), or Addenda to the Prequalification documents in accordance with ITA 8. In case of any discrepancies, documents issued directly through ePADS shall prevail.

6.10. The Applicant is expected to examine all instructions, forms, and terms in the Prequalification Documents and to furnish with its Application all information or documentation as is required by the Prequalification Documents.

7. Clarification of Pre-qualification Documents and Pre-Application Meeting

7.1. An Applicant requiring any clarification of the Pre-qualification Documents shall contact the Procuring Agency in writing through ePADS as. The Procuring Agency will respond in writing through ePADS to any request for clarification provided that such request is received no later than three (03) days prior to the deadline for submission of the Applications. The Procuring Agency shall forward a copy of its response to all prospective

Applicants through ePADS who have obtained the Prequalification Documents from ePADS, including a description of the inquiry but without identifying its source. If so indicated in the PDS, the Procuring Agency shall also promptly publish its response through ePADS. Should the Procuring Agency deem it necessary to amend the Prequalification Documents as a result of a clarification, it shall do so in accordance with the provisions of ITA 16.2.

7.2. If indicated in the PDS, the Applicant's designated representative is invited at the Applicant's cost to attend a pre-Application meeting through online platform / **EPADS v2.0** as per date and time mentioned in the PDS. During this Pre-Application meeting, prospective Applicants may request clarification of the schedule of requirement, the qualification criteria or any other aspects of the Pre-qualification Documents.

7.3. Minutes of the Pre-Application meeting, if applicable, including the text of the questions asked by Applicants, including those during the meeting (without identifying the source) and the responses given, together with any responses prepared after the meeting will be transmitted promptly through ePADS to all prospective Applicants who have obtained the Pre-qualification Documents. Any modification to the Pre-qualification Documents that may become necessary as a result of the pre-Application meeting shall be made by the Procuring Agency exclusively through the use of an Addendum pursuant to ITA 8 and through **EPADS v2.0**. Non-attendance at the pre-Application meeting will not be a cause for disqualification of an Applicant.

8. Amendment of Prequalification Documents

8.1. At any time prior to the deadline for submission of Applications, the Procuring Agency may amend the Prequalification Documents by issuing an Addendum through **EPADS v2.0**.

8.2. Any Addendum issued shall be part of the Prequalification Document and shall be communicated in writing through ePADS to all Applicants who have obtained the Prequalification Documents from the Procuring Agency. The Procuring Agency shall promptly publish the Addendum at the Procuring Agency's web page and **EPADS v2.0**.

Provided that an Applicant who had already submitted their Applications

prior to the issuance of any such addendum shall have the right to withdraw his already submitted Application and submit the revised Application prior to the original or extended Application submission deadline through **EPADS v2.0**.

8.3. To give Applicants reasonable time to take an Addendum into account in preparing their Applications, the Procuring Agency may at its discretion, extend the deadline for the submission of Applications in accordance with ITA 16.2:

Provided that the Procuring Agency shall extend the deadline for submission of Applications, if such an addendum is issued within last three (03) days of the Application submission deadline.

C. Preparation of Applications

9. Cost of Applications

9.1. The Applicant shall bear all costs associated with the preparation and submission of its Application. The Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Pre-qualification process.

10. Language of Application

10.1. The Application as well as all correspondence and documents relating to the Pre-qualification exchanged by the Applicant and the Procuring Agency, shall be written in the language specified in the PDS. Supporting documents and printed literature that are part of the Application may be in another language, provided they are accompanied by an accurate translation of the relevant passages in the language specified in the PDS, in which case, for purposes of interpretation of the Application, the translation shall govern.

11. Documents Comprising the Application

11.1. The Application shall comprise the following:

11.1.1. **Application Submission Letter**, in accordance with ITA 12.1;

11.1.2. **Eligibility**: documentary evidence establishing the Applicant's eligibility, in accordance with ITA 13.1;

11.1.3. **Qualifications**: documentary evidence establishing the Applicant's qualifications, in accordance with ITA 14; and

11.1.4. any other document required as specified in the PDS.

11.2. **Application Submission Letter**

11.2.1. The Applicant shall complete an Application Submission Letter as provided in Section IV (Application Forms). This Form must be completed without any alteration to its format.

11.3. **Documents Establishing the Eligibility of the Applicant**

11.3.1. To establish its eligibility in accordance with ITA 4, the Applicant shall complete the eligibility declarations in the Application Submission Letter and Form ELI-1.1 (eligibility), included in Section IV (Application Forms).

11.4. **Documents Establishing the Qualifications of the Applicant**

11.4.1. To establish its qualifications to perform the contract(s) in accordance with Section III (**Qualification Criteria and Requirements**), the Applicant shall provide the information requested in the corresponding Information Sheets included in **Section IV (Application Forms)**.

11.4.2. Wherever an Application Form requires an Applicant to state a monetary amount, Applicants should indicate the Pak Rupee equivalent using the rate of exchange determined as follows:

11.4.2.1. for turnover or financial data required for each year - Exchange rate prevailing on the last day of the respective calendar year (in which the amounts for that year is to be converted).

11.4.2.2. value of single contract - Exchange rate prevailing on the date of the contract.

11.4.3. Exchange rates shall be taken from the publicly available source identified in the PDS. Any error in determining the exchange rates in the Application may be corrected by the Procuring Agency.

11.4.4. The documentary evidence of the Applicant's qualifications to conclude a contract Agreement, shall establish to the Procuring Agency's satisfaction:

11.4.4.1. that, if required in the BDS, an Applicant that does not manufacture or produce the Goods it offers to supply shall submit the Manufacturer's Authorization using the form included in Section IV A (Bidding Forms) to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in the Procuring Agency's Country;

11.4.4.2. that, if required in the BDS, in case of an Applicant not doing business within Islamic Republic of Pakistan (or the country where the procurement is being made), the Applicant is, or will be, (if awarded the call off contract) represented by an Agent in the country, equipped and able to carry out the Supplier's maintenance, repair, and spare parts stocking obligations in respect of the Goods.

D. Submission of Applications

15. Submission of the Applications through EPADS v2.0

15.1. The Bidder shall prepare and submit Bid with due diligence after carefully reading all the terms and condition before submission through ePADS in accordance with the procedures specified in the PDS.

15.2. In case the Applicant is a JV, the Application shall submit an authorized representative of the JV on behalf of the JV and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally

authorized signatories.

16. **Deadline for Submission of Applications**

16.1. Applicants shall be submitted through ePADS no later than the deadline indicated in the PDS.

16.2. If required in accordance with the provisions of ITA 8.3, the Procuring Agency will extend the deadline for the submission of Applications, in which case all rights and obligations of the Procuring Agency and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended.

16.3. The deadline will be extended in the same manner as that of original Invitation for Prequalification (or the advertisement) through **EPADS v2.0**.

17. **Opening of Applications**

17.1. The Procuring Agency shall open all Applications on the date and time specified in the PDS through **EPADS v2.0**. Late Applications shall be treated in accordance with ITA 16.1.

E. Procedures for Evaluation of Applications

18. **Confidentiality**

18.1. Information relating to the Applications, their evaluation and results of the Prequalification shall not be disclosed to Applicants or any other persons not officially concerned with the Prequalification process until the notification of Prequalification results is made to all Applicants in accordance with ITA 26 through **EPADS v2.0**.

18.2. From the deadline for submission of Applications to the time of notification of the results of the Prequalification in accordance with ITA 26, any Applicant that wishes to contact the Procuring Agency on any matter related to the Prequalification process may do so only in writing through **EPADS v2.0**

19. **Clarification of Applications**

19.1. To assist in the evaluation of Applications, the Procuring Agency may, ask an Applicant for a clarification (including missing documents) of its Application, to be submitted within a stated reasonable period of time. Any request for clarification from the Procuring Agency and all clarifications from the Applicant shall be in writing through **EPADS v2.0**

19.2. If an Applicant does not provide clarifications and/or documents requested by the date and time set in the Procuring Agency's request for clarification, its Application shall be evaluated based on the information and documents available at the time of evaluation of the Application.

20. Responsiveness of Applications

20.1. The Procuring Agency may reject any Application which is not responsive to the requirements of the Prequalification Documents. In case the information furnished by the Applicant is incomplete or otherwise requires clarification as per ITA 19.1, and the Applicant fails to provide satisfactory clarification and/or missing information within prescribed time, it may result in disqualification of the Applicant.

21. Margin of Preference

21.1. Unless otherwise specified in the PDS, a margin of preference shall not apply in the Bidding process resulting from this Pre-qualification.

22. Sub-contractors

22.1. Subcontractors' qualification and experience will not be considered for evaluation of the Applicant. The Applicant on its own (without taking into account the qualification and experience of the Subcontractor) should meet the qualification criteria.

F. Evaluation of Applications and Prequalification of Applicants

23. Evaluation of Applications

23.1. The Procuring Agency shall use the factors, methods, criteria, and requirements defined in Section III, Qualification Criteria and Requirements, to evaluate the qualifications of the Applicants, and no other methods, criteria, or requirements shall be used. The Procuring Agency reserves the right to waive minor deviations from the qualification criteria if they do not materially affect the technical capability and financial resources of an Applicant to perform the contract, however subject to the provisions of ITA 25.

23.2. Subcontractors proposed by the Applicant shall be fully qualified for their parts of the Scope of Supply of the Goods and Allied Services.

23.3. In case of multiple contracts, Applicants should indicate in their Applications the individual contract or combination of contracts in which they are interested. The Procuring Agency shall prequalify each Applicant for the maximum combination of contracts for which the Applicant has thereby indicated its interest and for which the Applicant meets the appropriate aggregate requirements. The Qualification Criteria and Requirements are mentioned in Section III.

Only the qualifications of the Applicant shall be considered. The qualifications of other related entities such as the Applicant's subsidiaries, parent entities, affiliates, subcontractors or any other firm(s) different from the Applicant shall not be taken into consideration in determining the qualifications of the Applicant.

24. Procuring Agency's Right to Accept or Reject Applications

24.1. The Procuring Agency reserves the right to accept or reject all the Applications, and to annul the Prequalification process at any time, without thereby incurring any liability to the Applicants. However, the procuring agency shall record its reasons and justifications on **EPADS v2.0**, duly approved by the Principal Accounting Officer or Head of Organization.

25. Pre-qualification of Applicants

25.1. All Applicants whose Applications substantially meet or exceed the specified qualification requirements will be prequalified by the Procuring

Agency.

25.2. An Applicant may be “conditionally prequalified,” that is, qualified subject to the Applicant submitting or correcting certain specified nonmaterial documents or deficiencies to the satisfaction of the Procuring Agency.

25.3. Applicants that are conditionally prequalified will be so informed along with the statement of the condition(s) which must be met to the satisfaction of the Procuring Agency before or at the time of submitting their Bids.

26. Notification of Prequalification

26.1. The Procuring Agency shall notify all Applicants in writing through **EPADS v2.0** indicating the names of those Applicants who have been prequalified or conditionally prequalified. In addition, those Applicants who have been disqualified will be informed separately through **EPADS v2.0**.

26.2. The procuring agency shall communicate to those suppliers or contractors who have not been pre-qualified the reasons for not pre-qualifying them through **EPADS v2.0**

27. Request for Bids

27.1. Promptly after the notification of the results of the Prequalification, the Procuring Agency will invite the Bids from all the Applicants that have been prequalified through **EPADS v2.0**.

28. Changes in Qualifications of Applicants

28.1. Any change in the structure or formation of an Applicant after being prequalified in accordance with ITA 25 and invited to bid (including, in the case of a JV, any change in the structure or formation of any member thereto) shall be subject to the written approval of the Procuring Agency prior to the deadline for submission of Bids. Such approval shall be denied if:

28.1.1. a prequalified Applicant proposes to associate with a disqualified Applicant or in case of a disqualified joint venture, any of its members;

28.1.2. as a consequence of the change, the Applicant no longer substantially meets the qualification criteria set forth in Section III, Qualification Criteria and Requirements; or

28.1.3. in the opinion of the Procuring Agency, the change may result in a substantial reduction in competition.

28.2. Any such change should be submitted to the Procuring Agency before the date of "Invitation to Bids".

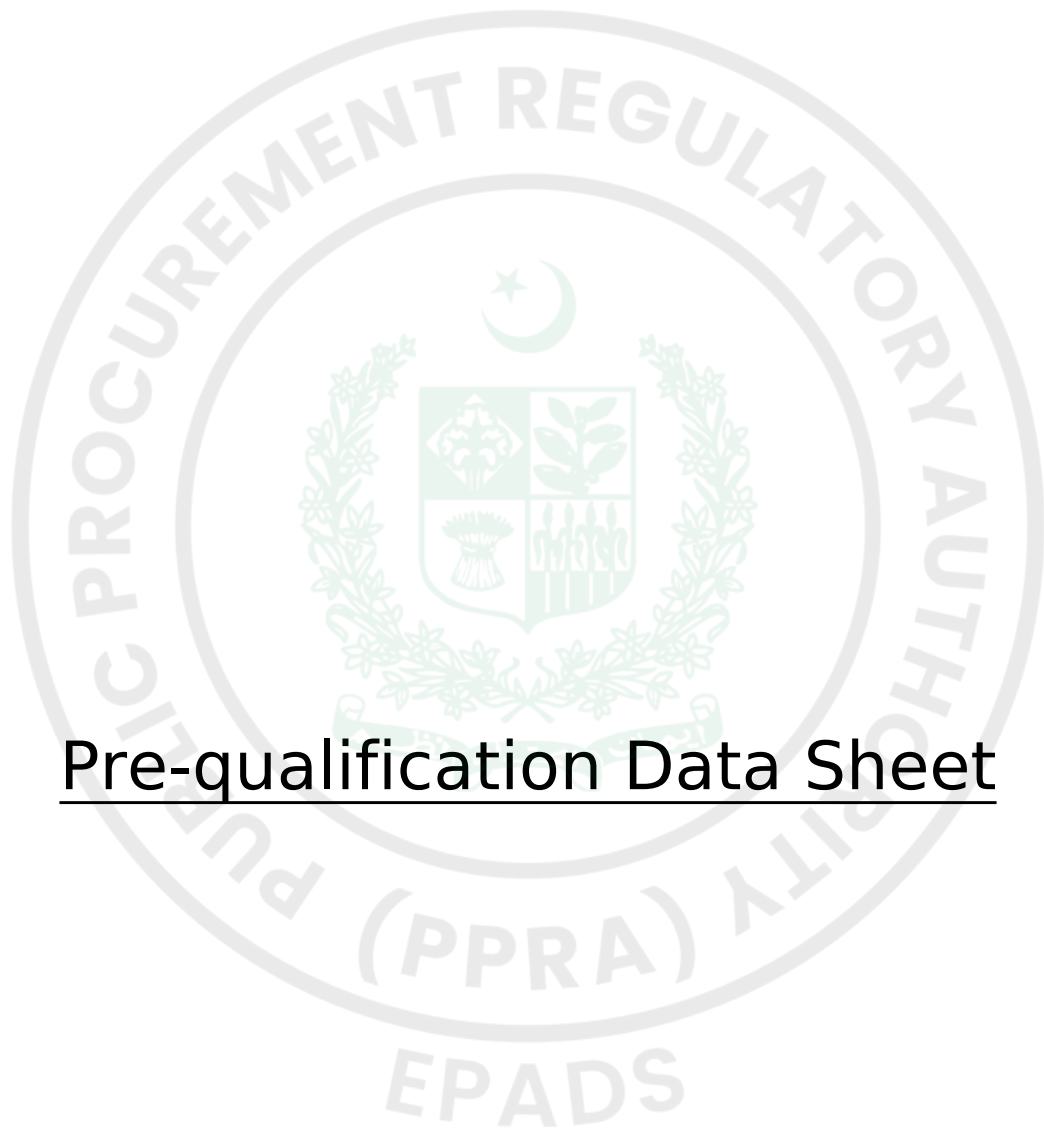
29. Redressal of Grievances

29.1. Procuring agency shall constitute a Grievance Redressal Committee (GRC) and proceed in accordance with the procedure and mechanism defined under Rule-48 of Public Procurement Rules, 2004.

29.2. The GRC shall not have any of the members of Procurement Evaluation Committee. The committee must have one subject specialist depending on the nature of the procurement.

30. Mechanism of Blacklisting

30.1. The procuring agency shall initiate blacklisting or debarment proceedings against any bidder, supplier or contractor in accordance with the mechanism prescribed under Rule-19 of Public Procurement Rules, 2004 read with "Mechanism for Blacklisting Regulations, 2024".



Pre-qualification Data Sheet

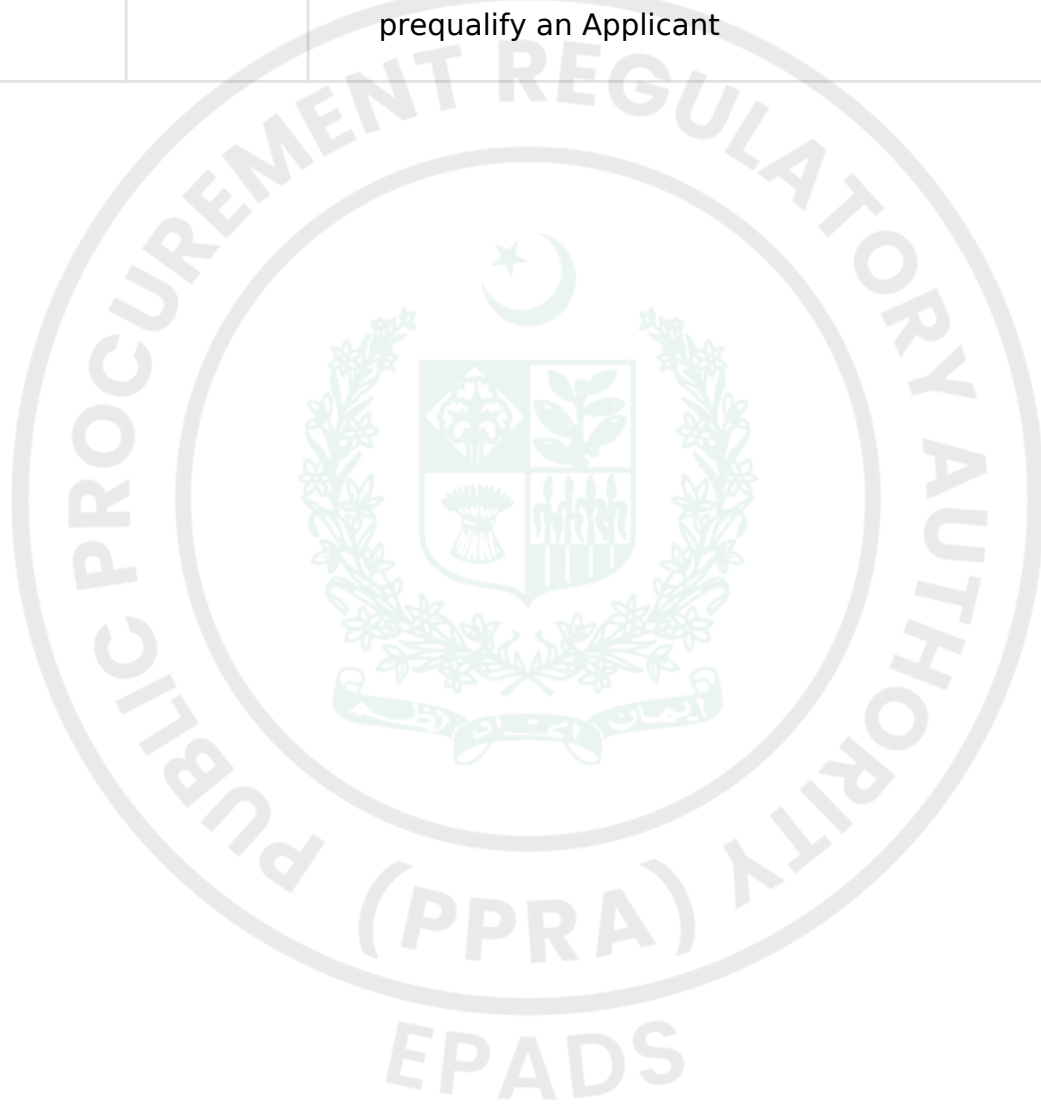
Prequalification Data Sheet (PDS)

The following specific data for the Prequalification of Applicants shall complement, supplement, or amend the provisions in the Instructions to Applicants (ITA). Whenever there is a conflict, the provisions herein shall prevail over those in ITA.

PDS Clause No.	ITA No.	Amendments of, and Supplements to, Clauses in the Instructions to Applicants
A. General		
1.	1.1	Identification Number of the Invitation for Prequalification: P121993 The Procuring Agency is: FEDERAL GOVERNMENT ORGANIZATION (FEDERAL GOVERNMENT ORGANIZATION) List of Works Contracts: <i>See section items and Lots</i>
2.	2.1	The name of Procuring Agency is: FEDERAL GOVERNMENT ORGANIZATION (FEDERAL GOVERNMENT ORGANIZATION) The name of Project / Procurement is: Tender for F.Y. 2026-27 Repair of Hardware
3.	4.2	Maximum number of members in a Joint Venture (JV): Nil
4.	4.5	A list of debarred firms and individuals is available on PPRA website: https://ppra.gov.pk
B. Contents of the Prequalification Document		
5.	7.1	For clarification, the Applicant shall seek clarifications through: EPADS v2.0

6.	7.1 & 8.2	Information related to Prequalification shall be published on: EPADS v2.0
7.	7.2	Pre-Application Meeting: Clarification Date: Wednesday, September 30, 2026 Pre-Bid Meeting: Tuesday, September 29, 2026 10:30 AM Venue: 94-UPPER MALL, LAHORE
C. Preparation of Applications		
8.	10.1	This Prequalification Document has been issued in the language: English
9.	11.1(d)	Additional documents to be submitted through EPADS v2.0: No
10.	14.2	Source for determining exchange rates: Not Applicable
D. Submission of Applications		
11.	16.1	Deadline for Application Submission: Day: Tuesday Date: Tuesday, October 6, 2026 Time: 10:30 AM
12.	17.1	Opening of Applications shall be conducted through: EPADS v2.0 Day: Tuesday Date: Tuesday, October 6, 2026 Time: 11:00 AM Virtual participation link: https://vendors.epads.gov.pk/
E. Procedures for Evaluation of Applications		

13.	21.1	Margin of Domestic Preference: Not Applicable (Applicable only if authorized in Procurement Plan)
14.	29.1	Prequalification-related complaints / grievances shall be submitted in writing through: EPADS v2.0 A complaint may challenge: • The terms of the Prequalification Documents • The Procuring Agency's decision not to prequalify an Applicant



Eligibility & Qualification Criteria

Bidder's Type	Required Registration
Any	NADRA CITIZENSHIP (CNIC/NICOP) FBR (NTN) FBR (GSTN) Punjab (PRA)

Eligibility Criteria	Document
7 to 15 days warranty for used Spare Parts	Yes
1 Year or relevant warranty policy for new spare parts	Yes
The quoted rates should include GST and all other taxes would be applicable till 30th June, 2027.	Yes
Organization can purchase items on monthly, quarterly, annually basis or as per requirements during the Financial Year 2026-27.	Yes
In case, the firm will provide substandard articles during the contract period, the said amount would be deducted from the security deposit.	Yes

Evaluation Criteria

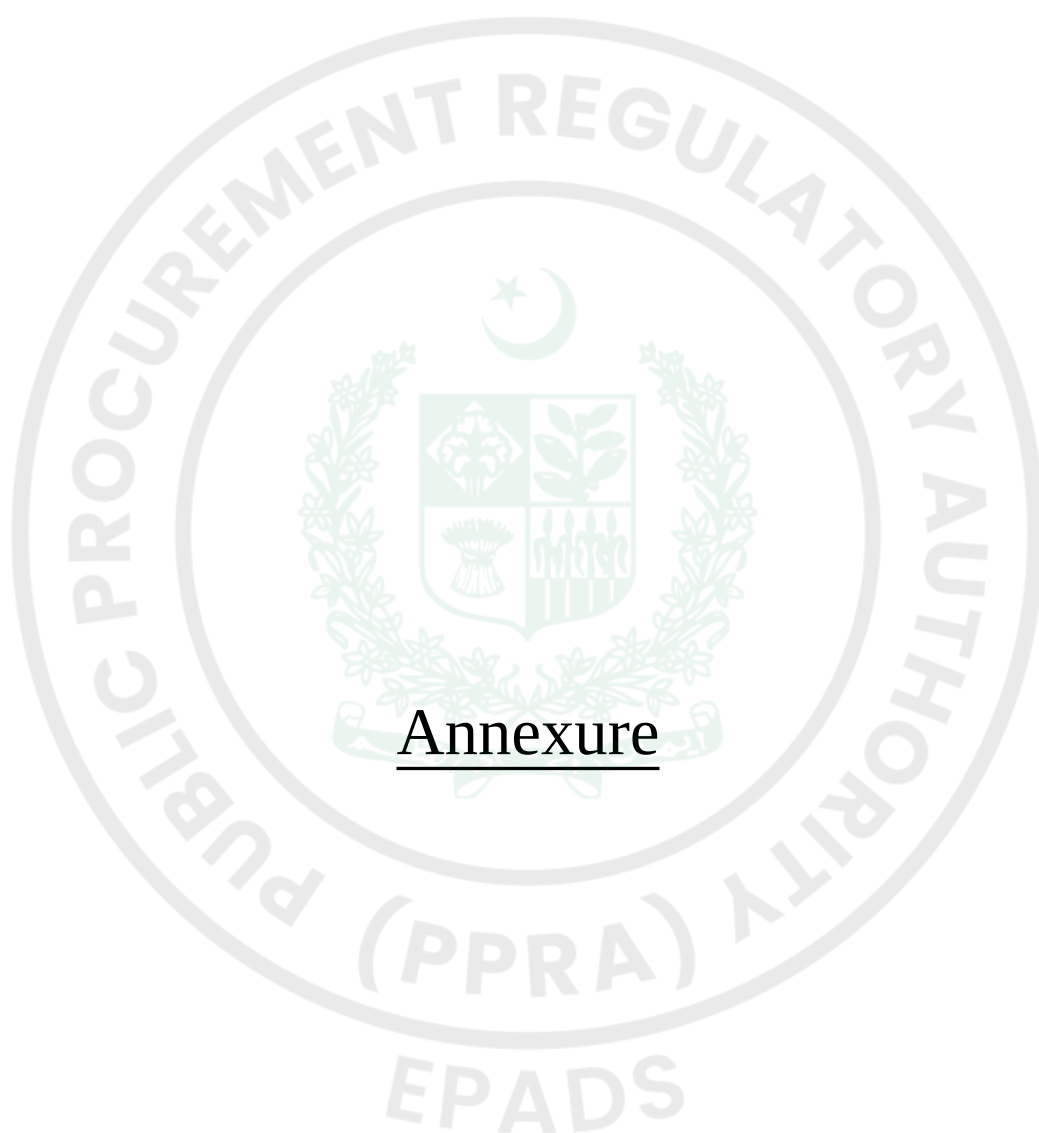
Quality Based Selection (QBS)

Weightage (With Financial Criteria)

Technical Evaluation %	Financial Evaluation %
35	65

Technical Marks	35
Passing Marks	21
Technical Evaluation Criteria	
Past Experience (Quantitative)(Doc Required)	30
List of Technical Staff (Quantitative)(Doc Required)	5
Financial Marks	65
Financial Evaluation	
CNIC Copy / Incorporation Certificate (Quantitative)(Doc Required)	20
NTN/GST Certificate & Active Taxpayer (Quantitative)	20
List of Clients (Quantitative)	5
Financial Statement Audit Report for 02 years / Tax Return / Bank Account Statement for last 02 years (Quantitative)	10
Original Affidavit for not blacklisting/not being involved in litigation (Quantitative)	10





Annexure

Annexure A

Annexure A

Information (Read-Only)

See Form Under Additional Forms and Documents: **Annexure A** (page number: 30)





Procurement Forms

Contractor's Key Personnel Representative and Their Schedules

See Form Under Additional Forms and Documents: **Contractor's Key Personnel Representative and Their Schedules** (page number: 38)

Financial Resources

See Form Under Additional Forms and Documents: **Financial Resources** (page number: 42)

Past Experience and Completed Contracts

See Form Under Additional Forms and Documents: **Past Experience and Completed Contracts** (page number: 43)

Historical Contract Non-Performance, and Pending Litigation and Litigation History

See Form Under Additional Forms and Documents: **Historical Contract Non-Performance, and Pending Litigation and Litigation History** (page number: 44)

Current Contracts and Their Progress

See Form Under Additional Forms and Documents: **Current Contracts and Their Progress** (page number: 46)

Financial Capacity and Net Worth Evaluation Form

See Form Under Additional Forms and Documents: **Financial Capacity and Net Worth Evaluation Form** (page number: 47)

Average Annual Turnover

See Form Under Additional Forms and Documents: **Average Annual Turnover** (page number: 49)





Additional Forms and Documents

Terms & Conditions

- a. Earnest money (**CDR**) in shape of pay order in favor of Drawing and Disbursing Officer amounting to **3%** of the total tender should be enclosed with the tender as a security deposit. Without earnest money, the proposal would be returned immediately after completion of the tender process. Earnest money of successful bidder would be retained as security deposit.
- b. 7 to 15 days warranty for used spare parts
- c. 1 year or relevant warranty policy for new spare parts
- d. The quoted rates should include GST and all other taxes would be applicable till **30th June 2027**.
- e. Organization can purchase items on monthly, quarterly, annually basis or as per requirements during the Financial Year **2026-2027**.
- f. In case, the firm will provide substandard articles during the contract period, the said amount would be deducted from the security deposit.
- g. Legal action will be initiated if the firm will provide substandard articles.
- h. The firm must provide samples of the articles mentioned in each lot at its own expense to the office on short notice.
- i. The firms are required to enclose their GST Number, Registration Certificate, Vendor Number, National Tax Number, and Professional Tax with the tender.
- j. An undertaking is necessary to be enclosed with the tender stating that all the rates of their articles relate to the best quality and the firm has never been blacklisted.
- k. The bidders should quote rates of all items as mentioned.
- l. Quantities mentioned for all items may vary according to requirement of the office.

Equipment Type	Brand & Model	Spare Part Name	Equipment Name
PC	Fujitsu	HDD 500GB, 1TB (SATA), SSD 128GB, 256GB (SATA), SSD M2 128GB, 256GB, 512GB, RAM DDR3 (4GB, 8GB), RAM DDR4 (4GB, 8GB, 16GB), RAM DDR5 (4GB, 8GB, 16GB), Power Supply, Main Board, Processors, Network Cards, VGA Cards, USB Ports Cards)	For all mentioned models
	HP 280		
	HP Pro Tower 280 G9		
	Dell Optiplex GX520MT		
	Dell Optiplex 760		
	Dell Optiplex 780		
	HP Compaq DX2390		
	Fujitsu G32220		
	LENOVO M93		
	Dell Optiplex 390 MT		
	HP Pro 3130 MT		
	Dell Optiplex 3040MT		
	Dell Optiplex 3050		
	HP Elite Desk 800 G3TWR		
	Dell Optiplex 7010		
	Dell Optiplex 7020		
	Dell OptiPlex Tower Plus 7020		
	Dell Optiplex 7040		
	Dell Optiplex 7040MT		
	Dell Optiplex 7070 Tower		
	Dell Optiplex 9010		
	Dell Optiplex 9020		
	Dell T1700		
	LENOVO E73		
	Dell Optiplex 3020		
	Dell Optiplex 3020MT		
	Dell Precision T1700		
	XEON E5		
	Dell T20 Xeon		
Laptop	HP 3168NGW	Battery, Screen, Panel (body), Charger	For all mentioned models
	HP 15s FQ5295nia - Alder Lake		
	HP ProBook 450G		
	HP ProBook 450 G5		
	Dell Inspiron 5559		
	Dell Inspiron N3542		
	Lenovo		
	Dell Latitude D520		
LCD	HP 24mh	Screen, VGA Card, Power Supply Card	For all mentioned models
	Dell U2412Mc		
	Dell Ultrasharp 1909WB		
	Dell		
	Acer LCD wide Screen		
	HP		
	HP W17E		
LED	Dell SE2225H		
	Philips 273V5LHAB/00		
	U2412M		
	Dell E2216H		
	Dell 1916H		
	Compac LED		
UPS	BV650i-MSX	Battery 12V 7AH, Main Board	For all mentioned models
	EM-PSA-1000/BX Vertive		
	BACK-BK 650 AS		
	PSA-600 BX		
	APC 650VA		
	APC SUA 3000VA RMXL13U		
	APC Smart 1KVA		

Equipment Type	Brand & Model	Spare Part Name	Equipment Name
Printer (Color)	APC Smart 650 V		
	BNT Power Com		
	HP LaserJet Pro 400 Color M451DN		
Printer (Black)	HP LaserJet Pro Color M452DN	Pressure Roller, Heat Sleeve, Formatter Card, Power Supply Card, Scanning Unit	For all mentioned models
	CLJ 400-M451DN		
	HP LaserJet M102A		
	HP LaserJet M201DW		
	HP LaserJet 1020		
	HP LaserJet P1102		
	HP LaserJet P1102w		
	HP LaserJet 1300		
	HP LaserJet 1320		
	HP LaserJet 1320N		
	HP LaserJet Pro M401DN		
	HP LaserJet Pro M402N		
	HP LaserJet Pro M402DN		
	HP LaserJet 404N		
	HP LaserJet M404N		
	HP LaserJet Pro M404DN		
	HP LaserJet Pro 400 M401DN		
	HP LaserJet P1505N		
	HP LaserJet P1606DN		
	HP LaserJet P2015DN		
	HP LaserJet 2055		
	HP LaserJet M2727Nf		
	HP LaserJet 3052		
	HP LaserJet Pro 4003dn		
	HP LaserJet M6600		
	Epson LQ-300+		
WebCam	Logitech C525 (WebCam)		
IP Intercom Phone	D-Link DPH-150SE	Speaker, LCD Screen, Power Adopter	
	Fanvil X210		
Multimedia Projector	EIKI Avanta (LC-XA20)	Lens, lcs, Board, etc	For all mentioned models
	BenQ (MX761)		
Drone Camera	DJI Mavic Air 2	Batteries, Remote Controller, Propellers & Accessories	
Biometric Device	SecuGen HU20 (Hamster Pro 20)		
Scanner	HP Scanjet Pro 2600F1	Adaptor, Main Board, Scanning Lamp, Gears & Accessories	For all mentioned models
	HP Scanner 3110		
	HP ScanJet G2410		
	HP Scanjet 4850c		
	BenQ		
	HP ScanJet Flow 7500		
	Phantom M6600nw		

Consumable Items	Other Equipment/Tools
Solder wire	Network Switches (4/8/16 port)
CMOS Cells	Screw Driver
Silicon oil	Plier
Processor paste	Digital Multimeter
Elfy	Network Wire Tester
Insulation sleeves	Ampere Meter
RJ45 Wire roll	Wifi Router
RJ45 connectors	
RJ45 I/Os	
Capacitors	
FETs/Transistors	
ICs	

Sr.No.	Item Name	A/ Unit
1	Chip of Toner Color Printer HP Pro-400 (305 A) (Genuine or Equivalent)	Nos
2	Chip of Toner Color Printer HP-1025 (Genuine or Equivalent)	Nos
3	Chip of Toner Fax Machine HP-M 127 (Genuine or Equivalent)	Nos
4	Chip of Toner Konica Minolta Bizhub-306 Photocopier (Genuine or Equivalent)	Nos
5	Chip of Toner Konica Minolta Bizhub-458 Photocopier (Genuine or Equivalent)	Nos
6	Chip of Toner Panasonic Fax Machine UF-4600 (Genuine or Equivalent)	Nos
7	Chip of Toner Panasonic Fax Machine-422 (Genuine or Equivalent)	Nos
8	Chip of Toner Pantum Fax Machine M 6600 NW (Genuine or Equivalent)	Nos
9	Chip of Toner Photostat Machine (Cannon-2535) (Genuine or Equivalent)	Nos
10	Chip of Toner Photostat Machine (Cannon-2530) (Genuine or Equivalent)	Nos
11	Chip of Toner Photostat Machine (Cannon-4251) (Genuine or Equivalent)	Nos
12	Chip of Toner Photostat Machine (Panasonic-8020) (Genuine or Equivalent)	Nos
13	Chip of Toner Photostat Machine (Panasonic-8032) (Genuine or Equivalent)	Nos
14	Chip of Toner Photostat Machine (Panasonic-8045) (Genuine or Equivalent)	Nos
15	Chip of Toner Photostat Machine (Ricoh-2550) (Genuine or Equivalent)	Nos
16	Chip of Toner Printer Colour Laser Jet Pro M 451-dn (Genuine or Equivalent)	Nos
17	Chip of Toner Printer Colour Laser Jet Pro M 452-dn (Genuine or Equivalent)	Nos
18	Chip of Toner Printer Colour Laser Jet Pro M 453 (Genuine or Equivalent)	Nos
19	Chip of Toner Printer HP-1010/1020 (Genuine or Equivalent)	Nos
20	Chip of Toner Printer HP-1102 (85-A) (Genuine or Equivalent)	Nos
21	Chip of Toner Printer HP-1606 (Genuine or Equivalent)	Nos
22	Chip of Toner Printer HP-2015 (53-A) (Genuine or Equivalent)	Nos
23	Chip of Toner Printer HP-2055 (05-A) (Genuine or Equivalent)	Nos
24	Chip of Toner Printer HP-210 (83 A) (Genuine or Equivalent)	Nos
25	Chip of Toner Printer HP-400 (80 A) (Genuine or Equivalent)	Nos
26	Chip of Toner Printer HP-4003 (151-A) (Genuine or Equivalent)	Nos
27	Chip of Toner Printer HP-402 (26 A) (Genuine or Equivalent)	Nos
28	Chip of Toner Printer HP-404 (76-A) (Genuine or Equivalent)	Nos
29	Chip of Toner Printer HP-4350 (42-X) (Genuine or Equivalent)	Nos
30	Chip of Toner Printer HP-3015 (55-A) (Genuine or Equivalent)	Nos
31	Cleaning Blade of Toner Color Printer HP Pro-400 (305 A) (Genuine or Equivalent)	Nos
32	Cleaning Blade of Toner Color Printer HP-1025 (Genuine or Equivalent)	Nos
33	Cleaning Blade of Toner Fax Machine HP-M 127 (Genuine or Equivalent)	Nos
34	Cleaning Blade of Toner Pantum Fax Machine M 6600 NW (Genuine or Equivalent)	Nos
35	Cleaning Blade of Toner Printer Colour Laser Jet Pro M 451-dn (Genuine or Equivalent)	Nos
36	Cleaning Blade of Toner Printer Colour Laser Jet Pro M 452-dn (Genuine or Equivalent)	Nos
37	Cleaning Blade of Toner Printer Colour Laser Jet Pro M 453 (Genuine or Equivalent)	Nos
38	Cleaning Blade of Toner Printer HP-1010/1020 (Genuine or Equivalent)	Nos

39	Cleaning Blade of Toner Printer HP-1102 (85-A) (Genuine or Equivalent)	Nos.
40	Cleaning Blade of Toner Printer HP-1606 (Genuine or Equivalent)	Nos
41	Cleaning Blade of Toner Printer HP-2015 (53-A) (Genuine or Equivalent)	Nos
42	Cleaning Blade of Toner Printer HP-2055 (05-A) (Genuine or Equivalent)	Nos
43	Cleaning Blade of Toner Printer HP-210 (83 A) (Genuine or Equivalent)	Nos
44	Cleaning Blade of Toner Printer HP-400 (80 A) (Genuine or Equivalent)	Nos
45	Cleaning Blade of Toner Printer HP-4003 (151-A) (Genuine or Equivalent)	Nos
46	Cleaning Blade of Toner Printer HP-402 (26 A) (Genuine or Equivalent)	Nos
47	Cleaning Blade of Toner Printer HP-404 (76-A) (Genuine or Equivalent)	Nos
48	Cleaning Blade of Toner Printer HP-4350 (42-X) (Genuine or Equivalent)	Nos
49	Cleaning Blade of Toner Printer HP-3015 (55-A) (Genuine or Equivalent)	Nos
50	Doctor Blade of Toner Color Printer HP Pro-400 (305 A) (Genuine or Equivalent)	Nos
51	Doctor Blade of Toner Color Printer HP-1025 (Genuine or Equivalent)	Nos
52	Doctor Blade of Toner Fax Machine HP-M 127 (Genuine or Equivalent)	Nos
53	Doctor Blade of Toner Pantum Fax Machine M 6600 NW (Genuine or Equivalent)	Nos
54	Doctor Blade of Toner Printer Colour Laser Jet Pro M 451-dn (Genuine or Equivalent)	Nos
55	Doctor Blade of Toner Printer Colour Laser Jet Pro M 452-dn (Genuine or Equivalent)	Nos
56	Doctor Blade of Toner Printer Colour Laser Jet Pro M 453 (Genuine or Equivalent)	Nos
57	Doctor Blade of Toner Printer HP-1010/1020 (Genuine or Equivalent)	Nos
58	Doctor Blade of Toner Printer HP-1102 (85-A) (Genuine or Equivalent)	Nos
59	Doctor Blade of Toner Printer HP-1606 (Genuine or Equivalent)	Nos
60	Doctor Blade of Toner Printer HP-2015 (53-A) (Genuine or Equivalent)	Nos
61	Doctor Blade of Toner Printer HP-2055 (05-A) (Genuine or Equivalent)	Nos
62	Doctor Blade of Toner Printer HP-210 (83 A) (Genuine or Equivalent)	Nos
63	Doctor Blade of Toner Printer HP-400 (80 A) (Genuine or Equivalent)	Nos
64	Doctor Blade of Toner Printer HP-4003 (151-A) (Genuine or Equivalent)	Nos
65	Doctor Blade of Toner Printer HP-402 (26 A) (Genuine or Equivalent)	Nos
66	Doctor Blade of Toner Printer HP-404 (76-A) (Genuine or Equivalent)	Nos
67	Doctor Blade of Toner Printer HP-4350 (42-X) (Genuine or Equivalent)	Nos
68	Doctor Blade of Toner Printer HP-3015 (55-A) (Genuine or Equivalent)	Nos
69	Drum of Toner Color Printer HP Pro-400 (305 A) (Genuine or Equivalent)	Nos
70	Drum of Toner Color Printer HP-1025 (Genuine or Equivalent)	Nos
71	Drum of Toner Fax Machine HP-M 127 (Genuine or Equivalent)	Nos
72	Drum of Toner Printer Colour Laser Jet Pro M 451-dn (Genuine or Equivalent)	Nos
73	Drum of Toner Printer Colour Laser Jet Pro M 452-dn (Genuine or Equivalent)	Nos
74	Drum of Toner Printer Colour Laser Jet Pro M 453 (Genuine or Equivalent)	Nos
75	Drum of Toner Printer HP-1010/1020 (Genuine or Equivalent)	Nos
76	Drum of Toner Printer HP-1102 (85-A) (Genuine or Equivalent)	Nos
77	Drum of Toner Printer HP-1606 (Genuine or Equivalent)	Nos

78	Drum of Toner Printer HP-2015 (53-A) (Genuine or Equivalent)	Nos
79	Drum of Toner Printer HP-2055 (05-A) (Genuine or Equivalent)	Nos
80	Drum of Toner Printer HP-210 (83 A) (Genuine or Equivalent)	Nos
81	Drum of Toner Printer HP-400 (80 A) (Genuine or Equivalent)	Nos
82	Drum of Toner Printer HP-4003 (151-A) (Genuine or Equivalent)	Nos
83	Drum of Toner Printer HP-402 (26 A) (Genuine or Equivalent)	Nos
84	Drum of Toner Printer HP-404 (76-A) (Genuine or Equivalent)	Nos
85	Drum of Toner Printer HP-4350 (42-X) (Genuine or Equivalent)	Nos
86	Drum of Toner Printer HP-3015 (55-A) (Genuine or Equivalent)	Nos
87	Empty of Toner Color Printer HP Pro-400 (305 A) (Genuine or Equivalent)	Nos
88	Empty of Toner Color Printer HP-1025 (Genuine or Equivalent)	Nos
89	Empty of Toner Fax Machine HP-M 127 (Genuine or Equivalent)	Nos
90	Empty of Toner Konica Minolta Bizhub-306 Photocopier (Genuine or Equivalent)	Nos
91	Empty of Toner Konica Minolta Bizhub-458 Photocopier (Genuine or Equivalent)	Nos
92	Empty of Toner Panasonic Fax Machine UF-4600 (Genuine or Equivalent)	Nos
93	Empty of Toner Panasonic Fax Machine-422 (Genuine or Equivalent)	Nos
94	Empty of Toner Pantum Fax Machine M 6600 NW (Genuine or Equivalent)	Nos
95	Empty of Toner Photostat Machine (Cannon-2535) (Genuine or Equivalent)	Nos
96	Empty of Toner Photostat Machine (Cannon-2530) (Genuine or Equivalent)	Nos
97	Empty of Toner Photostat Machine (Cannon-4251) (Genuine or Equivalent)	Nos
98	Empty of Toner Photostat Machine (Panasonic-8020) (Genuine or Equivalent)	Nos
99	Empty of Toner Photostat Machine (Panasonic-8032) (Genuine or Equivalent)	Nos
100	Empty of Toner Photostat Machine (Panasonic-8045) (Genuine or Equivalent)	Nos
101	Empty of Toner Photostat Machine (Ricoh-2550) (Genuine or Equivalent)	Nos
102	Empty of Toner Printer Colour Laser Jet Pro M 451-dn (Genuine or Equivalent)	Nos
103	Empty of Toner Printer Colour Laser Jet Pro M 452-dn (Genuine or Equivalent)	Nos
104	Empty of Toner Printer Colour Laser Jet Pro M 453 (Genuine or Equivalent)	Nos
105	Empty of Toner Printer HP-1010/1020 (Genuine or Equivalent)	Nos
106	Empty of Toner Printer HP-1102 (85-A) (Genuine or Equivalent)	Nos
107	Empty of Toner Printer HP-1606 (Genuine or Equivalent)	Nos
108	Empty of Toner Printer HP-2015 (53-A) (Genuine or Equivalent)	Nos
109	Empty of Toner Printer HP-2055 (05-A) (Genuine or Equivalent)	Nos
110	Empty of Toner Printer HP-210 (83 A) (Genuine or Equivalent)	Nos
111	Empty of Toner Printer HP-400 (80 A) (Genuine or Equivalent)	Nos
112	Empty of Toner Printer HP-4003 (151-A) (Genuine or Equivalent)	Nos
113	Empty of Toner Printer HP-402 (26 A) (Genuine or Equivalent)	Nos
114	Empty of Toner Printer HP-404 (76-A) (Genuine or Equivalent)	Nos
115	Empty of Toner Printer HP-4350 (42-X) (Genuine or Equivalent)	Nos
116	Empty of Toner Printer HP-3015 (55-A) (Genuine or Equivalent)	Nos

117	Ink Powder of Brother Fax Machine-2820 (Genuine or Equivalent)	Kg
118	Ink Powder of Brother Fax Machine-2840 (Genuine or Equivalent)	Kg
119	Ink Powder of Panasonic Fax Machine UF-4600 (Genuine or Equivalent)	Kg
120	Ink Powder of Panasonic Fax Machine-422 (Genuine or Equivalent)	Kg
121	Ink Powder of Toner Color Printer HP Pro-400 (305 A) (Genuine or Equivalent)	Kg
122	Ink Powder of Toner Color Printer HP-1025 (Genuine or Equivalent)	Kg
123	Ink Powder of Toner Fax Machine HP-M 127 (Genuine or Equivalent)	Kg
124	Ink Powder of Toner Konica Minolta Bizhub-306 Photocopier (Genuine or Equivalent)	Kg
125	Ink Powder of Toner Konica Minolta Bizhub-458 Photocopier (Genuine or Equivalent)	Kg
126	Ink Powder of Toner Panasonic Fax Machine UF-4600 (Genuine or Equivalent)	Kg
127	Ink Powder of Toner Panasonic Fax Machine-422 (Genuine or Equivalent)	Kg
128	Ink Powder of Toner Pantum Fax Machine M 6600 NW (Genuine or Equivalent)	Kg
129	Ink Powder of Toner Photostat Machine (Cannon-2535) (Genuine or Equivalent)	Kg
130	Ink Powder of Toner Photostat Machine (Cannon-2530) (Genuine or Equivalent)	Kg
131	Ink Powder of Toner Photostat Machine (Cannon-4251) (Genuine or Equivalent)	Kg
132	Ink Powder of Toner Photostat Machine (Panasonic-8020) (Genuine or Equivalent)	Kg
133	Ink Powder of Toner Photostat Machine (Panasonic-8032) (Genuine or Equivalent)	Kg
134	Ink Powder of Toner Photostat Machine (Panasonic-8045) (Genuine or Equivalent)	Kg
135	Ink Powder of Toner Photostat Machine (Ricoh-2550) (Genuine or Equivalent)	Kg
136	Ink Powder of Toner Printer Colour Laser Jet Pro M 451-dn (Genuine or Equivalent)	Kg
137	Ink Powder of Toner Printer Colour Laser Jet Pro M 452-dn (Genuine or Equivalent)	Kg
138	Ink Powder of Toner Printer Colour Laser Jet Pro M 453 (Genuine or Equivalent)	Kg
139	Ink Powder of Toner Printer HP-1010/1020 (Genuine or Equivalent)	Kg
140	Ink Powder of Toner Printer HP-1102 (85-A) (Genuine or Equivalent)	Kg
141	Ink Powder of Toner Printer HP-1606 (Genuine or Equivalent)	Kg
142	Ink Powder of Toner Printer HP-2015 (53-A) (Genuine or Equivalent)	Kg
143	Ink Powder of Toner Printer HP-2055 (05-A) (Genuine or Equivalent)	Kg
144	Ink Powder of Toner Printer HP-210 (83 A) (Genuine or Equivalent)	Kg
145	Ink Powder of Toner Printer HP-400 (80 A) (Genuine or Equivalent)	Kg
146	Ink Powder of Toner Printer HP-4003 (151-A) (Genuine or Equivalent)	Kg
147	Ink Powder of Toner Printer HP-402 (26 A) (Genuine or Equivalent)	Kg
148	Ink Powder of Toner Printer HP-404 (76-A) (Genuine or Equivalent)	Kg
149	Ink Powder of Toner Printer HP-4350 (42-X) (Genuine or Equivalent)	Kg
150	Ink Powder of Toner Printer HP-3015 (55-A) (Genuine or Equivalent)	Nos
151	Magnetic PCR of Toner Color Printer HP Pro-400 (305 A) (Genuine or Equivalent)	Nos
152	Magnetic PCR of Toner Color Printer HP-1025 (Genuine or Equivalent)	Nos
153	Magnetic PCR of Toner Fax Machine HP-M 127 (Genuine or Equivalent)	Nos
154	Magnetic PCR of Toner Printer Colour Laser Jet Pro M 451-dn (Genuine or Equivalent)	Nos
155	Magnetic PCR of Toner Printer Colour Laser Jet Pro M 452-dn (Genuine or Equivalent)	Nos

156	Magnetic PCR of Toner Printer Colour Laser Jet Pro M 453 (Genuine or Equivalent)	Nos
157	Magnetic PCR of Toner Printer HP-1010/1020 (Genuine or Equivalent)	Nos
158	Magnetic PCR of Toner Printer HP-1102 (85-A) (Genuine or Equivalent)	Nos
159	Magnetic PCR of Toner Printer HP-1606 (Genuine or Equivalent)	Nos
160	Magnetic PCR of Toner Printer HP-2015 (53-A) (Genuine or Equivalent)	Nos
161	Magnetic PCR of Toner Printer HP-2055 (05-A) (Genuine or Equivalent)	Nos
162	Magnetic PCR of Toner Printer HP-210 (83 A) (Genuine or Equivalent)	Nos
163	Magnetic PCR of Toner Printer HP-400 (80 A) (Genuine or Equivalent)	Nos
164	Magnetic PCR of Toner Printer HP-4003 (151-A) (Genuine or Equivalent)	Nos
165	Magnetic PCR of Toner Printer HP-402 (26 A) (Genuine or Equivalent)	Nos
166	Magnetic PCR of Toner Printer HP-404 (76-A) (Genuine or Equivalent)	Nos
167	Magnetic PCR of Toner Printer HP-4350 (42-X) (Genuine or Equivalent)	Nos
168	Magnetic PCR of Toner Printer HP-3015 (55-A) (Genuine or Equivalent)	Nos
169	Magnetic Ruler of Toner Color Printer HP Pro-400 (305 A) (Genuine or Equivalent)	Nos
170	Magnetic Ruler of Toner Color Printer HP-1025 (Genuine or Equivalent)	Nos
171	Magnetic Ruler of Toner Fax Machine HP-M 127 (Genuine or Equivalent)	Nos
172	Magnetic Ruler of Toner Pantum Fax Machine M 6600 NW (Genuine or Equivalent)	Nos
173	Magnetic Ruler of Toner Printer Colour Laser Jet Pro M 451-dn (Genuine or Equivalent)	Nos
174	Magnetic Ruler of Toner Printer Colour Laser Jet Pro M 452-dn (Genuine or Equivalent)	Nos
175	Magnetic Ruler of Toner Printer Colour Laser Jet Pro M 453 (Genuine or Equivalent)	Nos
176	Magnetic Ruler of Toner Printer HP-1010/1020 (Genuine or Equivalent)	Nos
177	Magnetic Ruler of Toner Printer HP-1102 (85-A) (Genuine or Equivalent)	Nos
178	Magnetic Ruler of Toner Printer HP-1606 (Genuine or Equivalent)	Nos
179	Magnetic Ruler of Toner Printer HP-2015 (53-A) (Genuine or Equivalent)	Nos
180	Magnetic Ruler of Toner Printer HP-2055 (05-A) (Genuine or Equivalent)	Nos
181	Magnetic Ruler of Toner Printer HP-210 (83 A) (Genuine or Equivalent)	Nos
182	Magnetic Ruler of Toner Printer HP-400 (80 A) (Genuine or Equivalent)	Nos
183	Magnetic Ruler of Toner Printer HP-4003 (151-A) (Genuine or Equivalent)	Nos
184	Magnetic Ruler of Toner Printer HP-402 (26 A) (Genuine or Equivalent)	Nos
185	Magnetic Ruler of Toner Printer HP-404 (76-A) (Genuine or Equivalent)	Nos
186	Magnetic Ruler of Toner Printer HP-4350 (42-X) (Genuine or Equivalent)	Nos
187	Magnetic Ruler of Toner Printer HP-3015 (55-A) (Genuine or Equivalent)	Nos

Contractor's Representative and Key Personnel Schedule

Bidders should provide the names and details of the suitably qualified Contractor's Representative and Key Personnel to perform the Contract. The data on their experience should be supplied using the Form PER-2 below for each candidate.

Contractor' Representative and Key Personnel

1.	Title of position:	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
2.	Title of position:	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
3.	Title of position:	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
4.	Title of position:	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>

	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
5.	Title of position:	
	Name of candidate	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
6.	Title of position: <i>[insert title]</i>	
	Name of candidate	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>

**Form PER-2:
Resume and Declaration
Contractor's Representative and Key Personnel**

Name of Bidder

Position [#1]: <i>[title of position from Form PER-1]</i>		
Personnel information	Name:	Date of birth:
	Address:	E-mail:
	Professional qualifications:	
	Academic qualifications:	
	Language proficiency: <i>[language and levels of speaking, reading and writing skills]</i>	
details		
	Address of Employer:	
	Telephone:	Contact (manager / personnel officer):
	Fax:	
	Job title:	Years with present Employer:

Summarize professional experience in reverse chronological order. Indicate particular technical and managerial experience relevant to the project.

Project	Role	Duration of involvement	Relevant experience
<i>[main project details]</i>	<i>[role and responsibilities on the project]</i>	<i>[time in role]</i>	<i>[describe the experience relevant to this position]</i>

Declaration

I, the undersigned [insert either “Contractor’s Representative” or “Key Personnel” as applicable] , certify that to the best of my knowledge and belief, the information contained in this Form PER-2 correctly describes myself, my qualifications and my experience.

I confirm that I am available as certified in the following table and throughout the expected time schedule for this position as provided in the Bid:

Commitment	Details
Commitment to duration of contract:	[insert period (start and end dates) for which this Contractor’s Representative or Key Personnel is available to work on this contract]
Time commitment:	[insert period (start and end dates) for which this Contractor’s Representative or Key Personnel is available to work on this contract]

I understand that any misrepresentation or omission in this Form may:

- (a) be taken into consideration during Bid evaluation;
- (b) result in my disqualification from participating in the Bid;
- (c) result in my dismissal from the contract.

Name of Contractor’s Representative or Key Personnel: [insert name]

Signature: _____

Date: (day month year): _____

Countersignature of authorized representative of the Bidder:

Signature: _____

Date: (day/month/year): _____

Financial Resources

Specify proposed sources of financing, such as liquid assets, unencumbered real assets, lines of credit, and other financial means, net of current commitments, available to meet the total construction cash flow demands of the subject contract or contracts as specified in Eligibility and Qualification Criteria.

No.	Source of financing	Amount (Eq. PKR)
1		
2		
3		

Past Experience / Contracts

Contracts over <i>[insert amount]</i> during the last three years:				
Procuring Agency	Value	Year	Goods/Services Supplied	Country of Destination



Historical Contract Non-Performance, and Pending Litigation and Litigation History

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

IFP No. and title: *[insert IFP number and title]*

Page *[insert page number]* of *[insert total number]* pages

☐ Not debarred due to deviation from commitment of Bid Securing Declaration- ☐ Not debarred due to non-performance			
Year	Non-performed portion of contract	Contract Identification	Total Contract Amount (current value, currency, exchange rate and PKR equivalent)
<i>[insert year]</i>	<i>[insert amount and percentage]</i>	Contract Identification: <i>[indicate complete contract name/ number, and any other identification]</i> Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Reason(s) for nonperformance: <i>[indicate main reason(s)]</i>	<i>[insert amount]</i>
Pending Litigation, in accordance with Section III, Qualification Criteria and Requirements			
☐ Pending litigation in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.3 as indicated below.			
Year of dispute	Amount in dispute (currency)	Contract Identification	Total Contract Amount (currency), US\$ PKR Equivalent (exchange rate)

<i>[insert year]</i>	<i>[insert amount]</i>	Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Matter in dispute: <i>[indicate main issues in dispute]</i> Party who initiated the dispute: <i>[indicate "Procuring Agency" or "Supplier"]</i> Status of dispute: <i>[Indicate if it is being treated by the Adjudicator, under Arbitration or being dealt with by the Judiciary]</i>	<i>[insert amount]</i>
☐ No consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4. ☐ Consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4 as indicated below.			
Year of award	Outcome as percentage of Net Worth	Contract Identification	Total Contract Amount (currency), PKR Equivalent (exchange rate)
<i>[insert year]</i>	<i>[insert percentage]</i>	Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Matter in dispute: <i>[indicate main issues in dispute]</i> Party who initiated the dispute: <i>[indicate "Procuring Agency" or "Supplier"]</i> Court/ arbitral award decision: <i>[Indicate if the award decision was against the Applicant or any member of a joint venture.]y]</i>	<i>[insert amount]</i>

Current Contract Commitments / Works in Progress

Bidders and each member to a JV should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.

Current Contract Commitments					
No.	Name of Contract	Employer's Contact Address, Tel, Fax	Value of Outstanding Work [Current Eq. PKR]	Estimated Completion Date	Average Monthly Invoicing Over Last Six Months [Eq. PKR/month]
1					
2					
3					
4					
5					

Financial Situation and Performance

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

IFP No. and title: *[insert IFP number and title]*

Page *[insert page number]* of *[insert total number]* pages

1. Financial data

Type of Financial information in (currency)	Historic information for previous <i>[insert number]</i> years, <i>[insert in words]</i> (amount in currency, currency, exchange rate*, PKR equivalent)				
	Year 1	Year 2	Year 3		
Statement of Financial Position (Information from Balance Sheet)					
Total Assets (TA)					
Total Liabilities (TL)					
Total Equity/Net Worth (NW)					
Current Assets (CA)					
Current Liabilities (CL)					
Working Capital (WC)					
Information from Income Statement					
Total Revenue (TR)					
Profits Before Taxes (PBT)					
Cash Flow Information					
Cash Flow from Operating Activities					

* Refer ITA 14 for the exchange rate

3. Financial documents

The Applicant and in case of JV, members of JV shall provide copies of financial statements for *[number]* years pursuant Section III, Qualifications Criteria and Requirements. The financial statements shall:

- (a) reflect the financial situation of the Applicant or in case of JV member, and not an affiliated entity (such as parent company or group member).
 - (b) be independently audited or certified in accordance with local legislation.
 - (c) be complete, including all notes to the financial statements.
 - (d) correspond to accounting periods already completed and audited.
- ☐ Attached are copies of financial statements¹ for the *[number]* years required above; and complying with the requirements.

¹ If the most recent set of financial statements is for a period earlier than 12 months from the date of Application, the reason for this should be justified.

Average Annual Turnover (Annual Sales Value)

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

IFP No. and title: *[insert IFP number and title]*

Page *[insert page number]* of *[insert total number]* pages

Annual Turnover Data			
Year	Amount Currency	Exchange rate* (If applicable)	PKR equivalent
<i>[indicate calendar year]</i>	<i>[insert amount and indicate currency]</i>		
		Average Annual Turnover **	

* Refer ITA for date and source of exchange rate.

** Total PKR equivalent for all years divided by the total number of years. See Section III, Qualification Criteria and Requirements, ITA.