

Pre-Qualification Document

Tender for F.Y. 2026-27 Repair of Transport and Replacement of Tyres
(Works)

National

Single Stage-One Envelope



September 15, 2026

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Table of Contents

Instructions to Applicants	3
Pre-qualification Data Sheet	17
Prequalification Data Sheet (PDS)	18
Eligibility & Qualification Criteria	21
Evaluation Criteria	21
Annexure	24
Annexure A	25
Procurement Forms	26
Contractor's Key Personnel Representative and Their Schedules	1
Financial Resources	1
Past Experience and Completed Contracts	1
Historical Contract Non-Performance, and Pending Litigation and Litigation History	1
Current Contracts and Their Progress	1
Financial Capacity and Net Worth Evaluation Form	1
Average Annual Turnover	1
Additional Forms and Documents	29

INVITATION FOR PRE-QUALIFICATION

PROCUREMENT OF CIVIL WORKS

1. The **FEDERAL GOVERNMENT ORGANIZATION (FEDERAL GOVERNMENT ORGANIZATION)** has reserved Funds for the procurement planned for FY **2026-27**. The **FEDERAL GOVERNMENT ORGANIZATION (FEDERAL GOVERNMENT ORGANIZATION)** intends to apply part of the proceeds of this Fund to cover eligible payments under the contract for the "**Tender for F.Y. 2026-27 Repair of Transport and Replacement of Tyres**" with the reference of "**P122662**"
2. The **FEDERAL GOVERNMENT ORGANIZATION (FEDERAL GOVERNMENT ORGANIZATION)** intends to pre-qualify contractors for Invitation to Bid(s), and sign the contract agreement(s) with the selected bidder(s) subsequent to the bidding process.
3. The objective of the intended pre-qualification is the execution of "**Tender for F.Y. 2026-27 Repair of Transport and Replacement of Tyres**" through subsequent signing of contract with successful bidders, and the purpose of this Pre-qualification Notice is to provide the very basic information to enable potential applicants to decide whether or not to respond to this Pre-qualification Notice.
4. Only the pre-qualified applicants shall be entitled to participate in the procurement proceedings, and it is expected that the Invitation to Bids will be made to the Pre-qualified Applicants.
5. The pre-qualification process is open to all **National** Applicants subject to fulfilling the eligibility requirements mentioned in the respective Pre-qualification Documents. Interested Applicants may obtain further information from the **FEDERAL GOVERNMENT ORGANIZATION (FEDERAL GOVERNMENT ORGANIZATION)** through **EPADS v2.0** during office hours. A complete set of Pre-qualification Documents may be accessed by interested Applicants through **EPADS v2.0** at **<https://epads.gov.pk/opportunities/federal/procurements/122662>**.
6. The application, prepared in accordance with the instructions in the Pre-qualification Documents, must be submitted through **EPADS v2.0** on or

before **Monday, October 5, 2026 10:30 AM**. E-bids will be opened using **EPADS v2.0** on the same day at **Monday, October 5, 2026 11:00 AM**. Manual submission of applications shall not be entertained. Those contractors who have not yet registered on the new version of **EPADS v2.0** may register themselves at <https://vendors.epads.gov.pk/>. A tutorial to explain the registration process is available at <https://www.youtube.com/watch?v=MNW6T38v7tc>.

In terms of Rule 48 of Public Procurement Rules, 2004, a Grievance Redressal Committee (GRC) is notified for the subject procurement and the notification copy is available on the procuring agency's website and on the Authority's website at (www.ppra.org.pk).

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Instructions to Applicants

A. General

B. Contents of the Prequalification Documents

Sections of Prequalification Documents

1. **Scope of Application**

1.1. In connection with the “**Invitation for Prequalification**”, the Procuring Agency, as defined in Section II (Prequalification Data Sheet abbreviated as PDS), issues this set of Prequalification Documents (PD) to prospective applicants (also hereinafter referred as Applicants) interested in submitting applications (also hereinafter referred as Applications) to determine the capacity and capability of the Applicant(s) for supply of Goods and Related Services incidental thereto as specified in Section VII (Schedule of Requirements).

2. **Source of Funds**

2.1. Source of funds is same as referred in Invitation for Pre-qualification.

3. **Fraud and Corruption**

3.1. The Procuring Agency requires that the Applicants /Bidders/ Suppliers/Contractors under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such agreements and contracts.

3.2. The Applicants/Bidders shall permit and shall cause their agents (whether declared or not), sub-contractors, sub-consultants, service providers, suppliers, and their personnel, to permit the Procuring Agency to inspect all accounts, records and other documents relating to any, Application/Bid submission, Secondary Procurement process, and to have them audited by auditors appointed by the Procuring Agency.

3.3. Any communications between the Applicant and the Procuring Agency related to matters of alleged corrupt and fraudulent practices must be made in writing or in electronic forms that provide record of the content of

communication.

3.4. Procuring Agency will reject an application or bid or proposal, if it is established that the Applicant or the Bidder or Prosper was engaged in corrupt and fraudulent practices in competing for the contract.

3.5. Procuring Agency will also declare the Applicant as blacklisted in accordance with rules and predefined standard mechanism.

4. Eligible Applicants

4.1. An Applicant may be a private entity, a state-owned enterprise or institution subject to ITB 4.6, or any combination of such entities in the form of a joint venture (JV) under an existing JV agreement or with the intent to enter into such an agreement supported by a letter of intent.

In case of single (private or state-owned entity), it shall be liable for execution of all the provisions of the Contract Agreement.

In the case of a joint venture, all members shall be jointly and severally liable for the execution of all the provisions of the Contract Agreement (if signed b/w the Procuring Agency and the JV), in accordance with the Contract conditions that apply.

The JV shall nominate a Representative who shall have the authority to conduct all business for and on behalf of any and all the members of the JV during the Prequalification process, Bidding process (in the event the prequalified JV submits a Bid) and during the period of contract agreement and contract execution (in the event the JV is awarded the Contract). Unless specified in the PDS, there is no limit on the number of members in a JV.

4.2. An Applicant may apply for Prequalification both individually, and as part of a joint venture, or participate as a subcontractor. If prequalified as a JV only, it will not be permitted to bid for the same contract as an individual entity. Bids submitted in violation of this provision will be rejected.

4.3. An Applicant and any of its affiliates (that directly or indirectly control, are controlled by or are under common control with that entity) may submit its Application for Prequalification either individually, as joint venture or as a sub-contractor among them for the same contract. However, if prequalified only one prequalified Applicant will be allowed to bid for the same contract.

All Bids submitted in violation of this provision will be rejected.

4.4. Applicants shall be considered to have a conflict of interest, if they participated as a consultant in the preparation of the design or technical specifications or have been hired or proposed to be hired by the Procuring Agency for execution of subsequent Contract Agreement. In addition, Applicants may be considered to have a conflict of interest if they have a close business or family relationship with such professional staff of the Procuring Agency (or a recipient of a part of the funds) who:

4.4.1. are directly or indirectly involved in the preparation of the Prequalification Documents or Bidding Documents or specifications of Contract and/or the Prequalification or Bid evaluation process of such Contract; or

4.4.2. would be involved in the implementation or supervision of such Agreement t, unless the conflict stemming from such relationship has been resolved throughout the Procurement Process, Bidding.

4.5. An Applicant that has been declared debarred or blacklisted shall be ineligible to be prequalified to bid for such period of time and for such type of procurement for which he has been declared debarred or blacklisted. The list of debarred firms and individuals is available at PPRA's website.

4.6. An Applicant shall provide such documentary evidence for determining the eligibility of the Applicant to the reasonable satisfaction of the Procuring Agency.

5. Eligibility (in terms of Nationality)

5.1. Applicants may be ineligible if they are nationals of ineligible countries as indicated in Section V.

B. Contents of the Prequalification Documents

6. Sections of Prequalification Documents

6.1. This set of Prequalification Documents consists of Parts 1 and 2 which comprise all the sections indicated below, and which should be read in conjunction with any Addendum issued in accordance with ITA 8.

PART 1 Prequalification Procedures PART 2 Supply Requirements

6.2. Section I - Instructions to Applicants (ITA)

6.3. Section II - Prequalification Data Sheet (PDS)

6.4. Section III - Qualification Criteria and Requirements

6.5. Section IV - Application Forms

6.6. Section V - Eligible Countries

6.7. Section VI - Fraud and Corruption

6.8. Section VII – Schedule of Requirements

6.9. The Procuring Agency accepts no responsibility for the completeness of the Prequalification documents, responses to requests for clarification, the minutes of the pre-Application meeting (if any), or Addenda to the Prequalification documents in accordance with ITA 8. In case of any discrepancies, documents issued directly through ePADS shall prevail.

6.10. The Applicant is expected to examine all instructions, forms, and terms in the Prequalification Documents and to furnish with its Application all information or documentation as is required by the Prequalification Documents.

7. Clarification of Pre-qualification Documents and Pre-Application Meeting

7.1. An Applicant requiring any clarification of the Pre-qualification Documents shall contact the Procuring Agency in writing through ePADS as. The Procuring Agency will respond in writing through ePADS to any request for clarification provided that such request is received no later than three (03) days prior to the deadline for submission of the Applications. The Procuring Agency shall forward a copy of its response to all prospective

Applicants through ePADS who have obtained the Prequalification Documents from ePADS, including a description of the inquiry but without identifying its source. If so indicated in the PDS, the Procuring Agency shall also promptly publish its response through ePADS. Should the Procuring Agency deem it necessary to amend the Prequalification Documents as a result of a clarification, it shall do so in accordance with the provisions of ITA 16.2.

7.2. If indicated in the PDS, the Applicant's designated representative is invited at the Applicant's cost to attend a pre-Application meeting through online platform / **EPADS v2.0** as per date and time mentioned in the PDS. During this Pre-Application meeting, prospective Applicants may request clarification of the schedule of requirement, the qualification criteria or any other aspects of the Pre-qualification Documents.

7.3. Minutes of the Pre-Application meeting, if applicable, including the text of the questions asked by Applicants, including those during the meeting (without identifying the source) and the responses given, together with any responses prepared after the meeting will be transmitted promptly through ePADS to all prospective Applicants who have obtained the Pre-qualification Documents. Any modification to the Pre-qualification Documents that may become necessary as a result of the pre-Application meeting shall be made by the Procuring Agency exclusively through the use of an Addendum pursuant to ITA 8 and through **EPADS v2.0**. Non-attendance at the pre-Application meeting will not be a cause for disqualification of an Applicant.

8. Amendment of Prequalification Documents

8.1. At any time prior to the deadline for submission of Applications, the Procuring Agency may amend the Prequalification Documents by issuing an Addendum through **EPADS v2.0**.

8.2. Any Addendum issued shall be part of the Prequalification Document and shall be communicated in writing through ePADS to all Applicants who have obtained the Prequalification Documents from the Procuring Agency. The Procuring Agency shall promptly publish the Addendum at the Procuring Agency's web page and **EPADS v2.0**.

Provided that an Applicant who had already submitted their Applications

prior to the issuance of any such addendum shall have the right to withdraw his already submitted Application and submit the revised Application prior to the original or extended Application submission deadline through **EPADS v2.0**.

8.3. To give Applicants reasonable time to take an Addendum into account in preparing their Applications, the Procuring Agency may at its discretion, extend the deadline for the submission of Applications in accordance with ITA 16.2:

Provided that the Procuring Agency shall extend the deadline for submission of Applications, if such an addendum is issued within last three (03) days of the Application submission deadline.

C. Preparation of Applications

9. Cost of Applications

9.1. The Applicant shall bear all costs associated with the preparation and submission of its Application. The Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Pre-qualification process.

10. Language of Application

10.1. The Application as well as all correspondence and documents relating to the Pre-qualification exchanged by the Applicant and the Procuring Agency, shall be written in the language specified in the PDS. Supporting documents and printed literature that are part of the Application may be in another language, provided they are accompanied by an accurate translation of the relevant passages in the language specified in the PDS, in which case, for purposes of interpretation of the Application, the translation shall govern.

11. Documents Comprising the Application

11.1. The Application shall comprise the following:

11.1.1. **Application Submission Letter**, in accordance with ITA 12.1;

11.1.2. **Eligibility**: documentary evidence establishing the Applicant's eligibility, in accordance with ITA 13.1;

11.1.3. **Qualifications**: documentary evidence establishing the Applicant's qualifications, in accordance with ITA 14; and

11.1.4. any other document required as specified in the PDS.

11.2. **Application Submission Letter**

11.2.1. The Applicant shall complete an Application Submission Letter as provided in Section IV (Application Forms). This Form must be completed without any alteration to its format.

11.3. **Documents Establishing the Eligibility of the Applicant**

11.3.1. To establish its eligibility in accordance with ITA 4, the Applicant shall complete the eligibility declarations in the Application Submission Letter and Form ELI-1.1 (eligibility), included in Section IV (Application Forms).

11.4. **Documents Establishing the Qualifications of the Applicant**

11.4.1. To establish its qualifications to perform the contract(s) in accordance with Section III (**Qualification Criteria and Requirements**), the Applicant shall provide the information requested in the corresponding Information Sheets included in **Section IV (Application Forms)**.

11.4.2. Wherever an Application Form requires an Applicant to state a monetary amount, Applicants should indicate the Pak Rupee equivalent using the rate of exchange determined as follows:

11.4.2.1. for turnover or financial data required for each year - Exchange rate prevailing on the last day of the respective calendar year (in which the amounts for that year is to be converted).

11.4.2.2. value of single contract - Exchange rate prevailing on the date of the contract.

11.4.3. Exchange rates shall be taken from the publicly available source identified in the PDS. Any error in determining the exchange rates in the Application may be corrected by the Procuring Agency.

11.4.4. The documentary evidence of the Applicant's qualifications to conclude a contract Agreement, shall establish to the Procuring Agency's satisfaction:

11.4.4.1. that, if required in the BDS, an Applicant that does not manufacture or produce the Goods it offers to supply shall submit the Manufacturer's Authorization using the form included in Section IV A (Bidding Forms) to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in the Procuring Agency's Country;

11.4.4.2. that, if required in the BDS, in case of an Applicant not doing business within Islamic Republic of Pakistan (or the country where the procurement is being made), the Applicant is, or will be, (if awarded the call off contract) represented by an Agent in the country, equipped and able to carry out the Supplier's maintenance, repair, and spare parts stocking obligations in respect of the Goods.

D. Submission of Applications

15. Submission of the Applications through EPADS v2.0

15.1. The Bidder shall prepare and submit Bid with due diligence after carefully reading all the terms and condition before submission through ePADS in accordance with the procedures specified in the PDS.

15.2. In case the Applicant is a JV, the Application shall submit an authorized representative of the JV on behalf of the JV and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally

authorized signatories.

16. **Deadline for Submission of Applications**

16.1. Applicants shall be submitted through ePADS no later than the deadline indicated in the PDS.

16.2. If required in accordance with the provisions of ITA 8.3, the Procuring Agency will extend the deadline for the submission of Applications, in which case all rights and obligations of the Procuring Agency and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended.

16.3. The deadline will be extended in the same manner as that of original Invitation for Prequalification (or the advertisement) through **EPADS v2.0**.

17. **Opening of Applications**

17.1. The Procuring Agency shall open all Applications on the date and time specified in the PDS through **EPADS v2.0**. Late Applications shall be treated in accordance with ITA 16.1.

E. Procedures for Evaluation of Applications

18. **Confidentiality**

18.1. Information relating to the Applications, their evaluation and results of the Prequalification shall not be disclosed to Applicants or any other persons not officially concerned with the Prequalification process until the notification of Prequalification results is made to all Applicants in accordance with ITA 26 through **EPADS v2.0**.

18.2. From the deadline for submission of Applications to the time of notification of the results of the Prequalification in accordance with ITA 26, any Applicant that wishes to contact the Procuring Agency on any matter related to the Prequalification process may do so only in writing through **EPADS v2.0**

19. **Clarification of Applications**

19.1. To assist in the evaluation of Applications, the Procuring Agency may, ask an Applicant for a clarification (including missing documents) of its Application, to be submitted within a stated reasonable period of time. Any request for clarification from the Procuring Agency and all clarifications from the Applicant shall be in writing through **EPADS v2.0**

19.2. If an Applicant does not provide clarifications and/or documents requested by the date and time set in the Procuring Agency's request for clarification, its Application shall be evaluated based on the information and documents available at the time of evaluation of the Application.

20. Responsiveness of Applications

20.1. The Procuring Agency may reject any Application which is not responsive to the requirements of the Prequalification Documents. In case the information furnished by the Applicant is incomplete or otherwise requires clarification as per ITA 19.1, and the Applicant fails to provide satisfactory clarification and/or missing information within prescribed time, it may result in disqualification of the Applicant.

21. Margin of Preference

21.1. Unless otherwise specified in the PDS, a margin of preference shall not apply in the Bidding process resulting from this Pre-qualification.

22. Sub-contractors

22.1. Subcontractors' qualification and experience will not be considered for evaluation of the Applicant. The Applicant on its own (without taking into account the qualification and experience of the Subcontractor) should meet the qualification criteria.

F. Evaluation of Applications and Prequalification of Applicants

23. Evaluation of Applications

23.1. The Procuring Agency shall use the factors, methods, criteria, and requirements defined in Section III, Qualification Criteria and Requirements, to evaluate the qualifications of the Applicants, and no other methods, criteria, or requirements shall be used. The Procuring Agency reserves the right to waive minor deviations from the qualification criteria if they do not materially affect the technical capability and financial resources of an Applicant to perform the contract, however subject to the provisions of ITA 25.

23.2. Subcontractors proposed by the Applicant shall be fully qualified for their parts of the Scope of Supply of the Goods and Allied Services.

23.3. In case of multiple contracts, Applicants should indicate in their Applications the individual contract or combination of contracts in which they are interested. The Procuring Agency shall prequalify each Applicant for the maximum combination of contracts for which the Applicant has thereby indicated its interest and for which the Applicant meets the appropriate aggregate requirements. The Qualification Criteria and Requirements are mentioned in Section III.

Only the qualifications of the Applicant shall be considered. The qualifications of other related entities such as the Applicant's subsidiaries, parent entities, affiliates, subcontractors or any other firm(s) different from the Applicant shall not be taken into consideration in determining the qualifications of the Applicant.

24. Procuring Agency's Right to Accept or Reject Applications

24.1. The Procuring Agency reserves the right to accept or reject all the Applications, and to annul the Prequalification process at any time, without thereby incurring any liability to the Applicants. However, the procuring agency shall record its reasons and justifications on **EPADS v2.0**, duly approved by the Principal Accounting Officer or Head of Organization.

25. Pre-qualification of Applicants

25.1. All Applicants whose Applications substantially meet or exceed the specified qualification requirements will be prequalified by the Procuring

Agency.

25.2. An Applicant may be “conditionally prequalified,” that is, qualified subject to the Applicant submitting or correcting certain specified nonmaterial documents or deficiencies to the satisfaction of the Procuring Agency.

25.3. Applicants that are conditionally prequalified will be so informed along with the statement of the condition(s) which must be met to the satisfaction of the Procuring Agency before or at the time of submitting their Bids.

26. Notification of Prequalification

26.1. The Procuring Agency shall notify all Applicants in writing through **EPADS v2.0** indicating the names of those Applicants who have been prequalified or conditionally prequalified. In addition, those Applicants who have been disqualified will be informed separately through **EPADS v2.0**.

26.2. The procuring agency shall communicate to those suppliers or contractors who have not been pre-qualified the reasons for not pre-qualifying them through **EPADS v2.0**

27. Request for Bids

27.1. Promptly after the notification of the results of the Prequalification, the Procuring Agency will invite the Bids from all the Applicants that have been prequalified through **EPADS v2.0**.

28. Changes in Qualifications of Applicants

28.1. Any change in the structure or formation of an Applicant after being prequalified in accordance with ITA 25 and invited to bid (including, in the case of a JV, any change in the structure or formation of any member thereto) shall be subject to the written approval of the Procuring Agency prior to the deadline for submission of Bids. Such approval shall be denied if:

28.1.1. a prequalified Applicant proposes to associate with a disqualified Applicant or in case of a disqualified joint venture, any of its members;

28.1.2. as a consequence of the change, the Applicant no longer substantially meets the qualification criteria set forth in Section III, Qualification Criteria and Requirements; or

28.1.3. in the opinion of the Procuring Agency, the change may result in a substantial reduction in competition.

28.2. Any such change should be submitted to the Procuring Agency before the date of “Invitation to Bids”.

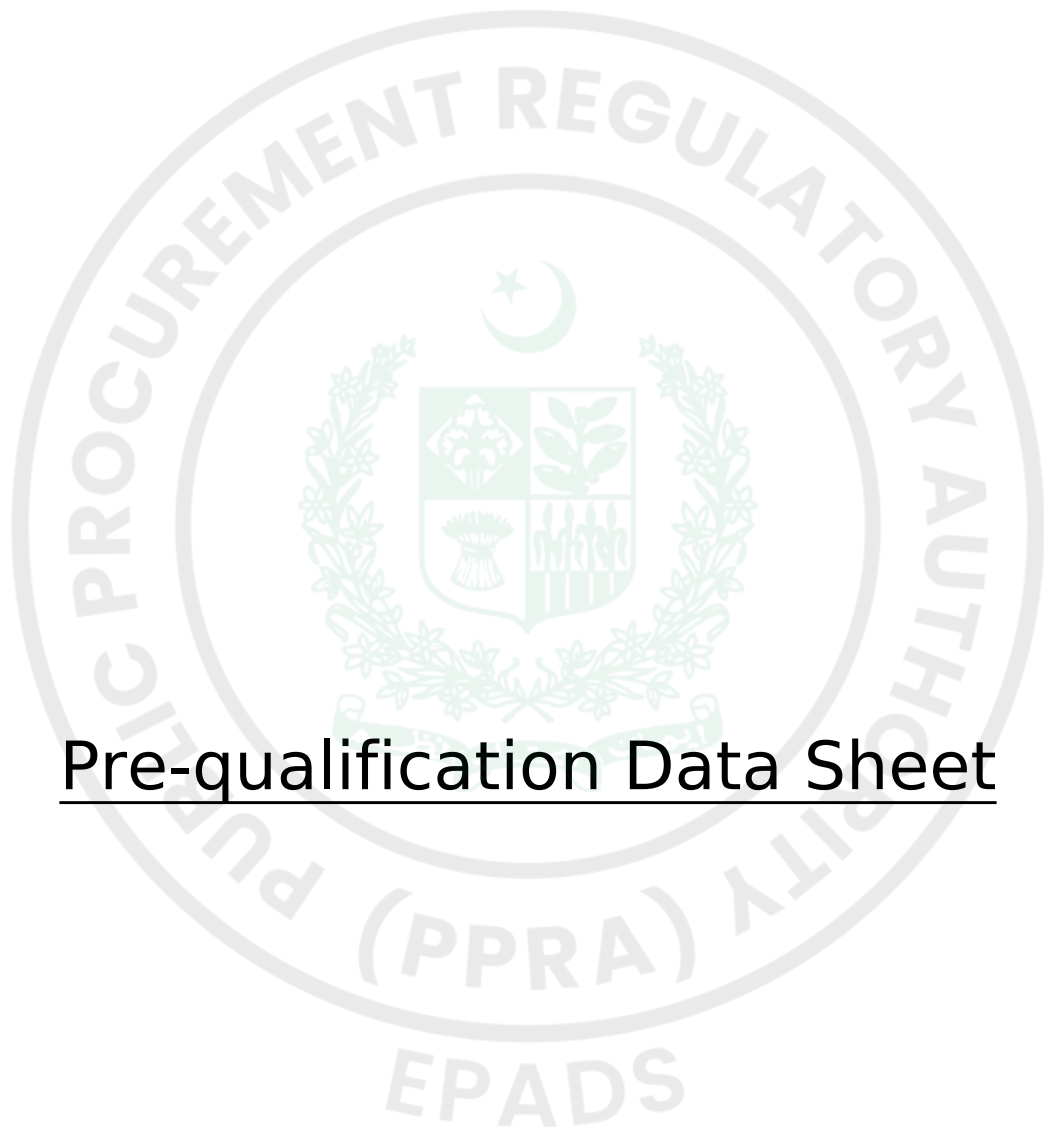
29. Redressal of Grievances

29.1. Procuring agency shall constitute a Grievance Redressal Committee (GRC) and proceed in accordance with the procedure and mechanism defined under Rule-48 of Public Procurement Rules, 2004.

29.2. The GRC shall not have any of the members of Procurement Evaluation Committee. The committee must have one subject specialist depending on the nature of the procurement.

30. Mechanism of Blacklisting

30.1. The procuring agency shall initiate blacklisting or debarment proceedings against any bidder, supplier or contractor in accordance with the mechanism prescribed under Rule-19 of Public Procurement Rules, 2004 read with “Mechanism for Blacklisting Regulations, 2024”.



Pre-qualification Data Sheet

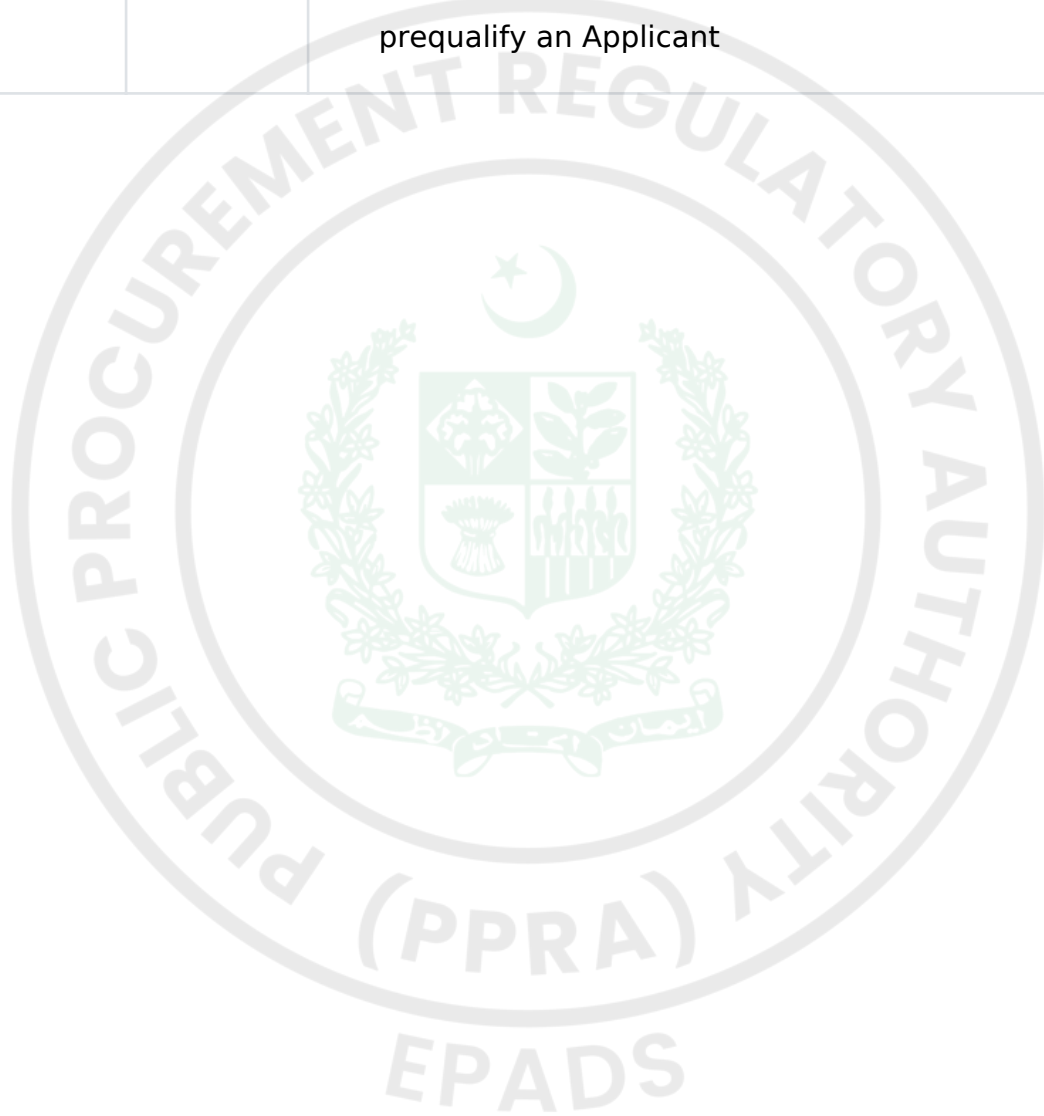
Prequalification Data Sheet (PDS)

The following specific data for the Prequalification of Applicants shall complement, supplement, or amend the provisions in the Instructions to Applicants (ITA). Whenever there is a conflict, the provisions herein shall prevail over those in ITA.

PDS Clause No.	ITA No.	Amendments of, and Supplements to, Clauses in the Instructions to Applicants
A. General		
1.	1.1	Identification Number of the Invitation for Prequalification: P122662 The Procuring Agency is: FEDERAL GOVERNMENT ORGANIZATION (FEDERAL GOVERNMENT ORGANIZATION) List of Works Contracts: <i>See section items and Lots</i>
2.	2.1	The name of Procuring Agency is: FEDERAL GOVERNMENT ORGANIZATION (FEDERAL GOVERNMENT ORGANIZATION) The name of Project / Procurement is: Tender for F.Y. 2026-27 Repair of Transport and Replacement of Tyres
3.	4.2	Maximum number of members in a Joint Venture (JV): Nil
4.	4.5	A list of debarred firms and individuals is available on PPRA website: https://ppra.gov.pk
B. Contents of the Prequalification Document		
5.	7.1	For clarification, the Applicant shall seek clarifications through: EPADS v2.0

6.	7.1 & 8.2	Information related to Prequalification shall be published on: EPADS v2.0
7.	7.2	Pre-Application Meeting: Clarification Date: Wednesday, September 30, 2026 Pre-Bid Meeting: Monday, September 28, 2026 12:00 AM Venue: 94-UPPER MALL, LAHORE
C. Preparation of Applications		
8.	10.1	This Prequalification Document has been issued in the language: English
9.	11.1(d)	Additional documents to be submitted through EPADS v2.0: No
10.	14.2	Source for determining exchange rates: Not Applicable
D. Submission of Applications		
11.	16.1	Deadline for Application Submission: Day: Monday Date: Monday, October 5, 2026 Time: 10:30 AM
12.	17.1	Opening of Applications shall be conducted through: EPADS v2.0 Day: Monday Date: Monday, October 5, 2026 Time: 11:00 AM Virtual participation link: https://vendors.epads.gov.pk/
E. Procedures for Evaluation of Applications		

13.	21.1	Margin of Domestic Preference: Not Applicable (Applicable only if authorized in Procurement Plan)
14.	29.1	Prequalification-related complaints / grievances shall be submitted in writing through: EPADS v2.0 A complaint may challenge: • The terms of the Prequalification Documents • The Procuring Agency's decision not to prequalify an Applicant



Eligibility & Qualification Criteria

Bidder's Type	Required Registration
Any	NADRA CITIZENSHIP (CNIC/NICOP) FBR (NTN) FBR (GSTN) Punjab (PRA)

Eligibility Criteria	Document
Vendor number issued by AGPR (Federal Government)	Yes
Workshop/Technical Competence	Yes
Authorized Dealorship/Distributorship Certificates	Yes
Proof of a Commercial outlet/warehouse	Yes
Bank Statement of last 1 or 2 years	Yes

Evaluation Criteria

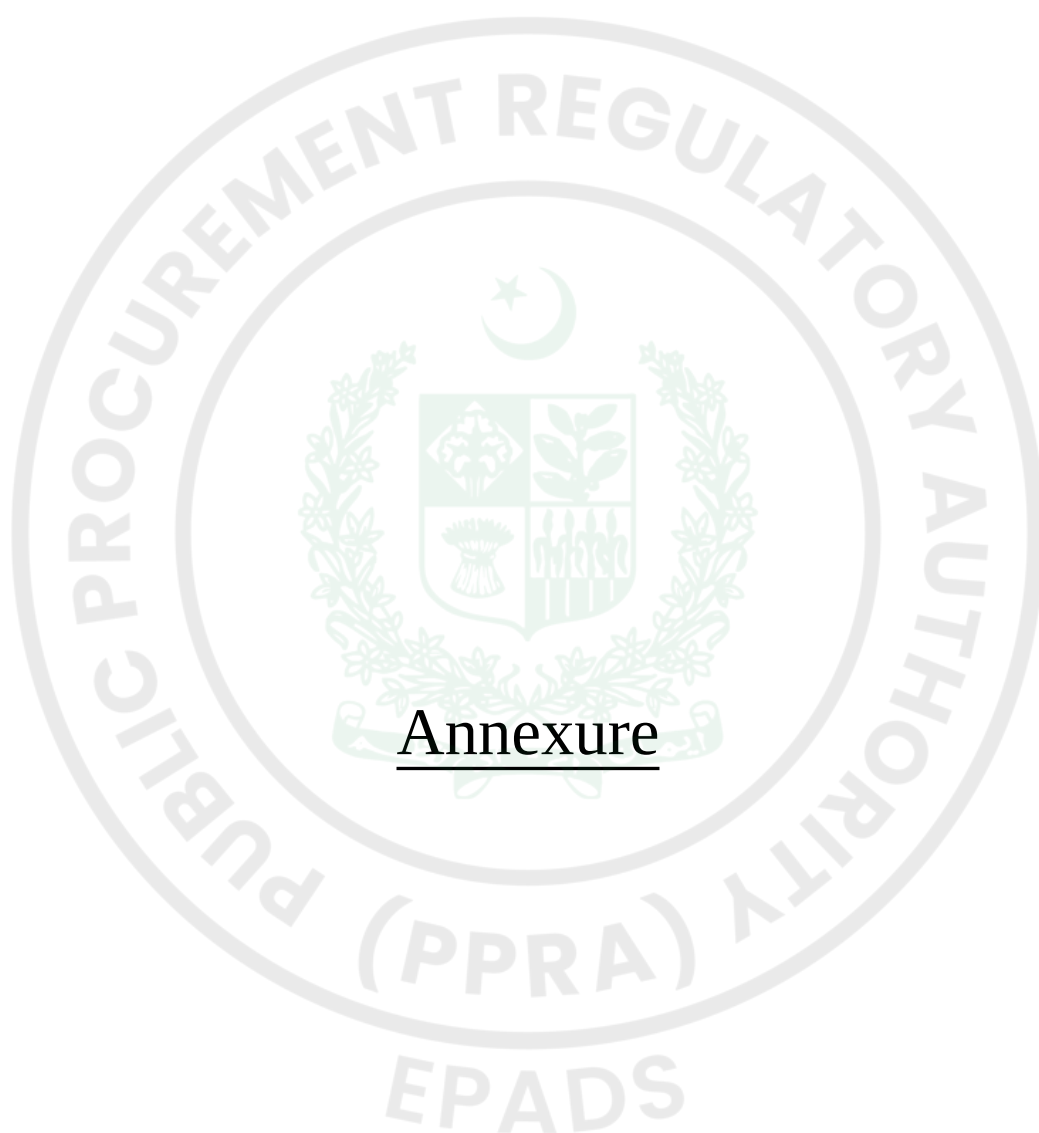
Quality Based Selection (QBS)

Weightage (With Financial Criteria)

Technical Evaluation %	Financial Evaluation %
80	20

Technical Marks	80
Passing Marks	52
Technical Evaluation Criteria	
NTN & STRN Registered (Quantitative)(Doc Required)	5
Must be active tax payer list (Quantitative)(Doc Required)	5
Vendor Number issued by AGPR (Quantitative)(Doc Required)	5
Past Performance (Quantitative)(Doc Required)	20
Infrastructure & Equipment (Quantitative)(Doc Required)	25
Human Resource Capacity (Quantitative)(Doc Required)	20
Financial Marks	20
Bank Statement	
Bank Statement (Quantitative)(Doc Required)	10
Blacklisting/litigation affidavit (Quantitative)	10





Annexure

Annexure A

Annexure A

Information (Read-Only)

See Form Under Additional Forms and Documents: **Annexure A** (page number: 30)





Procurement Forms

Contractor's Key Personnel Representative and Their Schedules

See Form Under Additional Forms and Documents: **Contractor's Key Personnel Representative and Their Schedules** (page number: 43)

Financial Resources

See Form Under Additional Forms and Documents: **Financial Resources** (page number: 47)

Past Experience and Completed Contracts

See Form Under Additional Forms and Documents: **Past Experience and Completed Contracts** (page number: 48)

Historical Contract Non-Performance, and Pending Litigation and Litigation History

See Form Under Additional Forms and Documents: **Historical Contract Non-Performance, and Pending Litigation and Litigation History** (page number: 49)

Current Contracts and Their Progress

See Form Under Additional Forms and Documents: **Current Contracts and Their Progress** (page number: 51)

Financial Capacity and Net Worth Evaluation Form

See Form Under Additional Forms and Documents: **Financial Capacity and Net Worth Evaluation Form** (page number: 52)

Average Annual Turnover

See Form Under Additional Forms and Documents: **Average Annual Turnover** (page number: 54)





Additional Forms and Documents

BIDDING DOCUMENTS/INSTRUCTION TO THE BIDDERS

1. INVITATION FOR PRE-QUALIFICATION.

Federal Government Organization, Punjab invites applications for pre-qualification from reputable registered suppliers/workshops/firms throughout Punjab for providing services related to supply of spare parts or required repair work for official cars/motorcycles and purchase/replacement of tyres of 04-wheelers.

The pre-qualification process is being conducted in accordance with the Public Procurement Rules, 2004 and will be processed electronically via E-Pak Acquisition & Disposal System (EPADS).

2. APPLICANTS SUBMISSION DEADLINE

- i **Submission:** All potential bidders are requested to submit online bids on electronic portal of e-PADS <http://eprocure.org.pk> before 05.10.2026 at 1030-hours
- ii **Deadline:** Bid/proposal closing date 05.10.2026 at 1030-hours.
- iii **Opening Date:** Bid/proposal opening date 05.10.2026 at 1100-hours.

3. ELIGIBLE BIDDERS:

- i. **PPRA Registration:** The firm/vendor must be registered with PPRA for E-procurement on "e-Pak Acquisition and Disposal System (e-PADS).
- ii. **FBR Registration:** The firm/vendor must be registered with the FBR (Federal Board of Revenue) for Income Tax/Sales Tax, NTN etc.
- iii. **VENDOR Number:** The firm/vendor must have vendor numbers issued by AGPR.
- iv. **IBAN/Account Number:** Firm must be given account maintenance certificate verified by vendor concerned Bank
- v. **Affidavit of No Blacklisting:** The firm/vendor must submit an affidavit on a stamp paper of a minimum value of Rs. 100, declaring that the bidder has not been blacklisted and not involved any litigation by any Government Department/Organization at the time of submission of e-bid. A scanned copy must be submitted via E-PADS, and the original must be provided to FGO.
- vi. **Compliance with Bidding Instruction:** The firms/vendor must carefully examine all instruction, terms and condition outlined in the bidding documents, failure to provide the required information may lead to rejection of the e-bids.

4. EVALUATION CRITERIA.

FOR LOT-I (VEHICLE REPAIR & MAINTENANCE SERVICES)

Evaluation parameter	Criteria breakdown	Max marks
Registration	NTN & STRN Registered	05
	Must be in active tax payer list	05
	Vendor number issued by AGPR	05
Blacklisting/litigation affidavit	• Not having been declared blacklisted/debarred by any of the Public/Private sector entity in Pakistan.	05
	• Not having been involved in any litigation during last three years.	05
Bank Statement	Last 01 or 02 years bank statement duly verified.	10
Past performance	5 marks per successfully completed vehicle maintenance contract with Government/Corporate sectors over the last 3 years. 01 to 02 year= 10 02 to 04 years=15 More than 04 years=20 (Any verifiable document which may support experience claim may be accepted)	20
Infrastructure & equipment	Workshop/Technical Competence for all or any of vehicle types/makes etc. (20) • Well-equipped=20 • Medium level equipped=10 • Average level equipped=05 Secure indoor parking courtyard (05)	25
Human Resource Capacity	Number of qualified EFI engine mechanics, auto electricians and service supervisors (Attach employee profile or diploma)	20

EVALUATION CRITERIA FOR LOT-II (SUPPLY/REPLACEMENT OF TYRES)

Evaluation parameter	Criteria breakdown	Max marks
Registration	NTN & STRN Registered	05
	Must be in active tax payer list	05
	Vendor number issued by AGPR	05
Blacklisting/litigation affidavit	- Not having been declared blacklisted/debarred by any of the Public/Private sector entity in Pakistan. - Not having been involved in any litigation during last three years.	05
		05
Bank Statement	Last 01 or 02 years bank statement duly verified.	10
Past performance	5 marks per successfully completed vehicle maintenance contract with Government/Corporate sectors over the last 3 years. 01 to 02 year= 10 02 to 04 years or above =20 (Proof of supplying bulk tyre orders to other government department or corporate entities)	20
Market authority	Authorized dealership/distributorship certificate from major, well-known tyre manufacturers (e.g., General, Dunlop, Yokohama, Bridgestone)	20
Storage & inventory capacity	Proof of a commercial outlet/warehouse with adequate stock capacity to avoid long backorders.	15
Warranty & support	Written commitment to honor direct manufacturing defect warranties and replace faulty items within minimum time	10

5. TERMS & CONDITIONS

1. Only those firms / suppliers which fulfill the eligibility criteria upto 65% shall be prequalified.
2. Copies of Income Tax & Tax Registration certificates, vendor number / accounts No. etc. must be submitted with the bid / tender.
3. Applicants shall correspond to 100% of the requirements specified and warranty shall be explicitly mentioned.
4. Interested firms should have regular place of business, landline telephone numbers and email address and must provide proof of their office in the particular business within Punjab.
5. The agency shall response to those firms/vendors only who submit their documents through online process, e-PADS.
6. The right to accept, reject or cancel any application without assigning any reason is hereby reserved. The decision of the Competent Authority would be final and binding on all matters relating to this tender.
7. Successful bidders will be required to furnish a pay order/bank draft amounting to Rs. 50,000/- as security deposit, which will be refunded on expire of the contract/agreement.
8. The workshop on the panel will be bound to carry out the requisite work on immediate basis when vehicle is referred to it even in odd hours/days.
9. The interested Auto workshops / firms should have their own complete set up of repair / maintenance of vehicles within Punjab.
10. Order of supply of spare parts/repair maintenance of vehicle or purchase/replacement of tyres shall be placed as per need/requirement which may vary from time to time.
11. The workshop will be bound to return old spare parts/tyres in case of replacement with new. Warranty period of each item replaced or repaired should be clearly mentioned in quoted rates. If the same defect is arisen again within warranty, the workshop will be responsible to replace it at free of cost.
12. Secure parking of the official vehicles must be ensured. The firm will be responsible for any loss/ damage caused during providing services at their premises.
13. The rates offered must be inclusive of applied taxes.
14. After pre-qualification, an open frame work agreement will be signed between successful organization and pre-qualified firms initially for 01-year and may be extended for another year or any time period mutually agreed by both parties in the light of PPRA rule No. 16(A).
15. Tender will be opened on 05-10-2024 at 1100-hours in the presence of representatives of firms/vendors in the office of Deputy Director (Admn), 94-Upper Mall, Lahore.
16. Firms must clearly mention their services on sealed envelope of proposal/bids against their participation within brackets (Prequalification of firms for **Lot-I i.e Repair work** of official 04-wheelers) or (**Lot-II i.e Supply of Tyres**) for bidding.
17. Applications received after the due date and time will not be entertained.
18. All / any payment(s) will be made through AGPR.
19. The firms/suppliers/contractors must fill and submit Proposal proforma for Firm/Supplier/Contractor (Annex-A) alongwith other requisite documents for prequalification through e-PADS.
20. Detail of all repair work/spare parts/types of vehicles of transport are given at Annex-B
21. Detail of all required size of tyres for official vehicles are given at Annex-C.
22. All other terms and conditions will be as per PPRA Rules-2004 amended from time to time.

6. **BID SUPPORTING DOCUMENTS:**

The firm/vendor must provide the following documentations:

- a) Firm/Company Profile
- b) Bank Account Details
- c) GST Certificate
- d) NTN Certificate
- e) Certificate of Active status on FBR (Sale Tax & Income Tax)
- f) Vendor Numbers registered with AGPR
- g) Tax Exemption Certificate (if any)
- h) Dealership certificate
- i) Bank statement of firm/vendor (last One or Two years)
- j) Undertaking on judicial stamp paper of Rs. 100 that the firm is not backlisted/not being involved in litigation
- k) List of tools, equipment and technical staff available.
- l) Annual Turnover supported by Income Tax return Last Year.
- m) Previous detail of works with documentary proof (if any).
- n) Must attach signed copy of Terms & Condition by Bidders.



PERFORMA FOR FIRM/SUPPLIER/CONTRACTOR
FOR THE SUPPLY/REPAIR OF ALL TYPES OF _____

Name of Firm/Company/Supplier/Contractor	
Address	
Name (s) of owner/Director (s)	
Contact No.	
Email ID	
Year of incorporation/registration	
NTN No./STN No.	
Vendor number issued by AGPR	
Previous Experience in year (s)	

Document submission check list:

Sr No.	Details of Document submission	Yes/No
1.	CNIC copies of owner/directors of firms/companies/suppliers/contractor	
2.	NTN/GST/STN certificate	
3.	ATL (Active Taxpayer List) proof	
4.	Original affidavit for not blacklisting /not being involved in litigation	
5.	List of clients	
6.	List of managerial/technical staff	
7.	Dealership certificate for tyres / Market reputation for repair work	
8.	Financial Statement of last 02 years	
9.	Past experience: copies of work/supply orders/agreements with organizations/departments/ministries etc.	

Please tick mark (✓) in relevant work you are participating:

Sr. #	Proposal	Description/Detail	Tick ✓
01	Lot-I	Spare parts of vehicles/motorcycles, repair/maintenance, batteries, wheel alignment, denting/painting, electrical work, AC service	
02	Lot-II	Tyres of vehicles	

Note: I/We have gone through each and every clauses and agreed upon all the terms & Conditions mentioned in Tender Notice.

Authorized Signature _____

Name: _____

Designation: _____

**COMPLETE ENGINE OVERHAULING
PARTS OF TOYOTA SUZUKI HONDA
CITY/CIVIC NISSAN ISUZU**

Sr.	PARTS
1.	Piston Set
2.	Rin Set
3.	Main Bigend Set
4.	Thrust
5.	Valve Set
6.	Valve Guide Set
7.	Engine Kit
8.	Chain
9.	Chain Tensioner
10.	Chain Damper Small
11.	Chain Damper Big
12.	Oil Filter
13.	Air Filter Spark Plug
15.	Fuel Filter
16.	Fuel Filter Pump
17.	Igniter Coil Set
18.	ATF Oil Recommended
19.	Engine Mounting
20.	Clutch Plate
21.	Pressure Plate
22.	Clutch Bearing
23.	Oil Pump Assembly

**FRONT SUSPENSION/REAR SUSPENSION
OF TOYOTA SUZUKI HONDA NISSAN
ISUZU**

Sr.	PARTS
1.	Tie Rod End Set
2.	Rackend Set
3.	Ball Joint
4.	Z-Link
5.	Lower Arm Bush
6.	Front Shock Mounting
7.	Stabilizer Bush
8.	Front Wheel Bearing
9.	Steering Boot
10.	Front Shock
11.	Steering Cross Rod
12.	Front Disk Pad
13.	Front Shock Dust Cover
14.	Radiator Assembly
15.	Rear Shock Set
16.	Rear Disk Pad Set
17.	Rear Wheel Hub
18.	Radiator Upper Support
19.	Radiator Water T
20.	Radiator cup
21.	Steering Assembly
22.	Brake Master Cylinder
23.	Clutch Master Cylinder
24.	Caliper Kit

AC work of Toyota Suzuki, Honda, Nissan, Isuzu

s.#	ITEM NAME
1.	AC Compressor
2.	AC Condenser
3.	AC Evaporator Unit
4.	AC Discharge Solution Liquid Pipe Line Set
5.	AC Expansion Valve
6.	AC Belt
7.	AC Central Kit
8.	AC Gas Charging (Genetron USA)
9.	Complete AC Unit Fitting + Labour
10.	Air Divider Cable (GEN)
11.	AC Liquid Pipe
12.	AC Compressor Oil
13.	AC Filter

AC work of Toyota Land Cruiser Jeep, Toyota Hiace, Honda, Isuzu, Nissan

S.#	ITEM NAME
1.	AC Compressor
2.	AC Condenser
3.	AC Evaporator Unit
4.	AC Discharge Solution Liquid Pipe Line Set
5.	AC Expansion Valve
6.	AC Belt
7.	AC Central Kit
8.	AC Gas Charging (Genetron USA)
9.	Complete AC Unit Fitting + Labor
10.	Air Divider Cable
11.	AC Liquid Pipe GEN/JAP
12.	AC Compressor Oil
13.	AC Filter

External Body parts of Toyota, Suzuki, Honda, Nissan, Isuzu

S.#	ITEM NAME
1.	Hood
2.	Front Bumper
3.	Bumper Stay
4.	Grill
5.	Grill Lining
6.	Grill Molding Upper
7.	Grill Monogram
8.	Front Bumper Grill Lower
9.	Fender Left/Right Hand
10.	Head Lam Thailand
11.	Wind Screen
12.	Back Lamp
13.	Trunk Lam
14.	Rear Bumper
15.	Lock Kit
16.	Crystal Matt
17.	Jack Rod Pana
18.	Back View Mirror
19.	Driver View Mirror
20.	Spiral Cable
21.	Horn
23.	Battery
24.	Seat Poshish (Leatheriest/Fabric)
25.	Floor Mattin (Leatheriest)
26.	Tented Paper
27.	Diggi Trim Board
28.	Door Trim
29.	Steering Cover

Misc. Parts of Toyota, Suzuki, Honda, Nissan, Isuzu

Sr. #	Item Name	Sr. #	Item Name	Sr. #	Item Name
1.	Back Light	33.	HT Lead Set	65.	Reverse Camera
2.	Head Light Tube	34.	Distributor	66.	Speaker
3.	Fog Lamp Set	35.	Distributor Cap	67.	Number Plates (PK)
4.	Mirror Indicator	36.	Battery Terminal	68.	Gear Oil
5.	Engine Main Pulley	37.	Bulb	69.	Shaft Cross
6.	Steering Lock	38.	Air Press	70.	Grill Light
7.	Diggig Lock	39.	Radiator Tank Upper/Lower	71.	Duster
8.	Door Glass Set	40.	Wiper Blade Set	72.	Injector Cleaner
9.	Body Polish & 7CF	41.	Wiper Arm	73.	Wiper Motor
10.	Crystal Matt	42.	Radiator Fan Motor	74.	Radiator Fan
11.	Carpet Matt	43.	Power Steering Motor	75.	AC Heater
12.	Oil Seal Set	44.	Self-Starter	76.	Water Motor
13.	Axel Seal	45.	Generator	77.	Throttle
14.	Door Channel	46.	Fan Belt Set	78.	Indicator Flasher
15.	Cam Sensor	47.	Adjuster Pulley	79.	Gear Garrari
16.	Crank Sensor	48.	Sound Bottle	80.	Timing Bearing
17.	Knock Sensor	49.	Wiring	81.	Timing Belt
18.	Water Sensor	50.	Disc Plate	82.	Timing Bearing
19.	Water Sending Unit	51.	Hand Brake Cable & Shoes	83.	Wheel Brake Cylinder
20.	Oil Sending Unit	52.	Diggi Cable	84.	Computer Box
21.	Ignition coil	53.	Wiper Shawar Bottle	85.	Map Sensor
22.	Injector	54.	ABS Sensor	86.	Differential
23.	Accelerator Paddle	55.	Air Cleaner Pipe	87.	Propeller Shaft
24.	Gear Lever Seal	56.	Mudguard Shield	88.	Hooter
25.	Lower Clutch Cylinder	57.	Door catcher Inner/Outer	89.	Safe guard
26.	Fuse Box	58.	Mudguard Shield	90.	Towel Duster
27.	Brake Oil	59.	Engine Shield	91.	Door Master Panel
28.	ATF Oil	60.	Mud Flapper	92.	Horn Strip
29.	LCD Panel	61.	Regulator Handel	93.	AC Blower & Motor
30.	Wheel Drum	62.	Cylinder Block	94.	Steering Shock
31.	Timing Adjuster	63.	Speedometer Cable	95.	Fuel Tank
32.	Brake Washers	64.	Wheel Stud & Nut	96.	Cylinder Head & Block

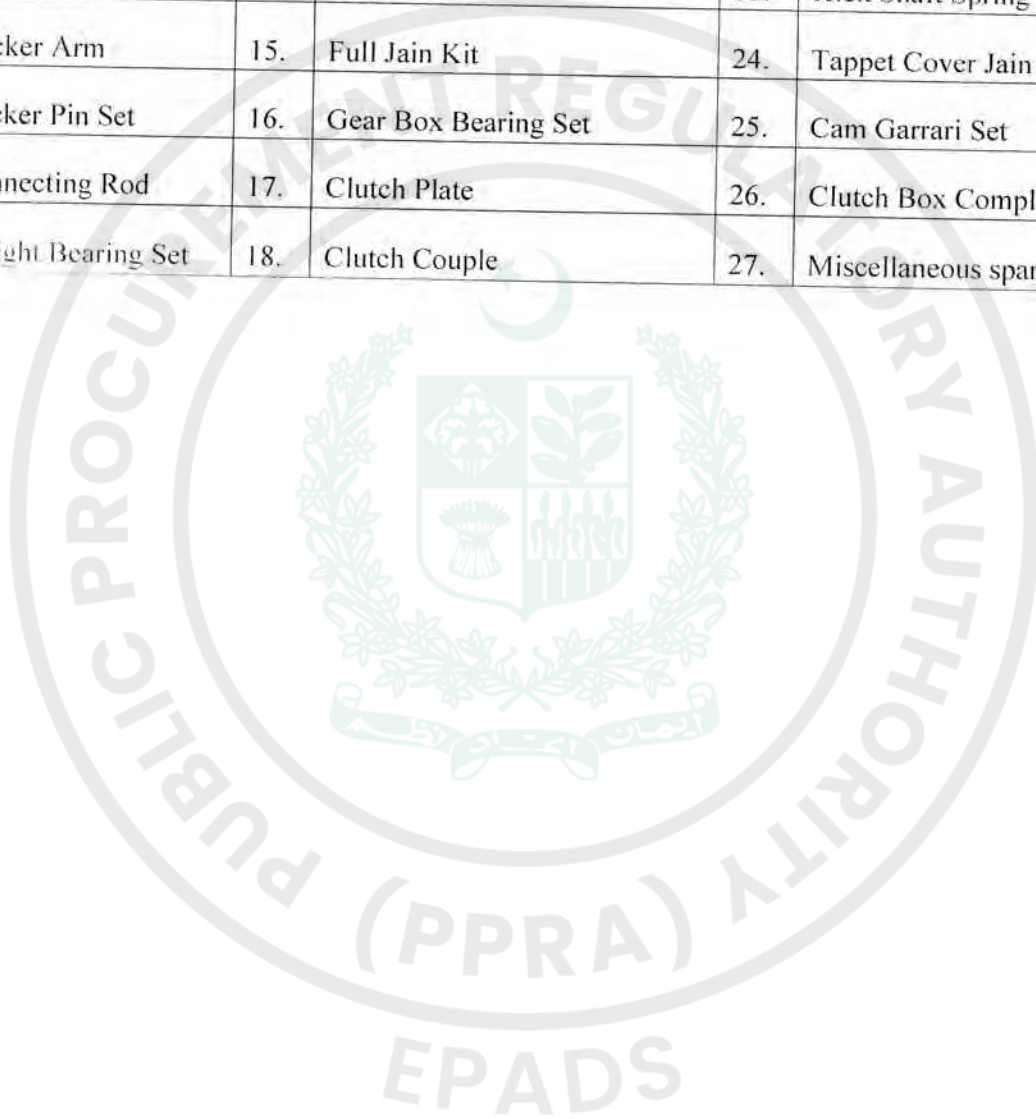
FRONT SUSPENSION/REAR SUSPENSION
OF Toyota Land Cruiser Jeep, HIACE HINO MINI BUS

s.#	PARTS
1.	Front shock/Shock Bush
2.	Helper Rod/Helper Rod Bush
3.	Tie Rod End
4.	Leaf Spring Kamani Patta/Bush/Iron Bush/ Jhola/Clip/Nipple/Rear Shock/Dumper Shock/Kin Pin Bearing
5.	Steering Box/Rod/Steering Wheel /Steering Hydraulic Pipe/Hydraulic Filter, Steering Cross
6.	Radiator/House Pipe/Radiator Bottle/Radiator Cap/Radiator Fan (PK) Water Pump Radiator Sensor/ Thermostat Body Thermostat Valve
7.	Oil Filter/Oil Seal Set
8.	Front Wheel Bearing/Seal/Brake Washer/Brake Shoes Brake Cylinder/Brake Valve/Brake Servo/ Brake Servo Kit/Wheel Cylinder Plate Wheel Drum/Rim Wheel Stud
9.	Clutch Plate/Pressure Plate/Fly Wheel Bearing /Clutch Bearing/Clutch Bearing Pipe Clutch Booster/Clutch Kit Lower & Upper/Clutch Paddle/Clutch Cylinder Upper & Lower Gear Box/Gear Lever/Gear Lever End/Hand Brake Lever/Propeller Shaft/Drum/T) Propeller / Propeller Shaft Cross Hand Brake Cable /Hand Brake Shoes Roof Rubber
10.	Rear Differential Axel/ Accelerator Paddle / Stopper Motor Rear Wheel Bearing Accelerator Cable/Chowk Cable
11.	Fuel Tank, Fuel Pipe, Fuel Filter Upper & Lower, Fuel Pump nozzle, Nozzle Pipe
12.	Dipper Assembly/Pressure Horn/Relay Pipe/Head Light/Indicator/Fog Light/Parking Light/Rear Brake Parking Reverse Stop Light Main Switch Ignition Switch/Fuse Box/Chowk Motor/Wiper Motor/Wiper Blade/Wiper Rod Flasher/Fawara/Fawara Motor/Lower Fuse Box/Fuse/Relay/Self Starter/Generator/Dash Board Meter Oil Pressure Gauge/Fan Belt/Roof Light/ (Fuel Gauge/Temperature Gauge/Air Press Gauge
13.	Exhaust Stopper/ Exhaust Manifold/ Exhaust Pipe/Muffler Exhaust Pipe Bush/Blow Pipe
14.	Air Intake Manifold/ Air Filter/Air Filter Box/Air Filter Pipe/Air Storage Tank/Air Pressure Head/Pressure Pipe/ Pressure Control Valve/Pressure Release Valve/Gear Oil/Brake Oil/Power Steering Oil/ Coolant
15.	Front & Rear Bumper & Stay, Front Show/ Wind Screen with Bidding/Front Screen Upper Show/Doors/Door Lock/Catcher/Side Window Glass/Slide/Biding/Glass Spot/Dash Board/Seat/Engine Tappa/Roof Sheet with Bidding/Rear Screen With Bidding/Side Sheets/Side Mudguard with Extension/Safeguard/Rear Mudguard/Mud Flapper/Lock Set/Side View Mirror/Horn/Door trim/Steering Cover
16.	Piston/Connecting Rod/Sleeve/Connecting Rod Bush/Main Bigend/Crank Shaft/ Shaft/Cylinder/Head Valve/Seal/Kamani Bush/ Timing Garrari Set/Crank Case/Ring Set/Jain Kit Complete/Kam Shaft/Head Gas Kit/Thrust/Heater/Cylinder Bearing/Valve Guide/Bush/Oil Pump Assembly
17.	Heater Glow Plug
18.	Driver View Mirror & Back View Mirror K
19.	Battery

Complete outer body of Motorcycle Honda CG-125					
Sr.	Parts	Sr.	Parts	Sr.	Parts
1.	Tanky & Tappay Set & Rubber and Lock	25.	Battery	48.	Foot Rest
2.	Front Tyre & Tube	26.	Mirror Set	49.	Handel Lock
3.	Rear Tyre & Tube	27.	Rectifier	50.	Cylinder Head
4.	Front Shock Complete	28.	Coil Kara and Plate	51.	Insulator
5.	Rear Shock Complete	29.	Head Light Complete	52.	Filter Foam & Jali
6.	Indicator	30.	Back Light Complete	53.	Petrol Kock & Pipe
7.	Meter Complete & Bolt and Rubber	31.	Brake Switch	54.	Front Wheel Axel
8.	Meter Cable	32.	Horn	55.	Rear Wheel Axel
9.	RPM Cable	33.	Foot Bar & Rubber and Bolt	56.	Chain Cover & Bolt
10.	Clutch Cable	34.	Side Stand & Bolt and Spring	57.	Main Stand & Spring & Pin
11.	Front Brake Cable	35.	Brake Paddle and Spring	58.	Chain Pattari Main Stand
12.	Accelerator Cable	36.	Front Mudguard	59.	Chain Garrari Set
13.	Grip Set	37.	Rear Mudguard & Bolt and Rubber	60.	Drum Bush Set
14.	Rubber Grip Set	38.	Front & Rear Mud Flapper Set & Bolt	61.	Chain Adjuster
15.	Handel Goli and Cone Set	39.	Ignition Switch Kit	62.	Plug Adopter
16.	Front Rim and Spokes	40.	Font Brake Shoes	63.	Rear Wheel Rim & Spokes
17.	Front Wheel Drum and Plate Complete	41.	Rear Brake Shoes	64.	Spark Plug
18.	Meter Garrari	42.	Rear Brake Rod	65.	Rotary Filter
19.	Seat Complete and Bolt	43.	Carburetor	66.	Kick
20.	Wiring Complete	44.	Hose Pipe	67.	Kick Shaft Spring
21.	Flasher	45.	Below Pipe	68.	Gear Lever & Shaft
22.	CDI Unit	46.	Silencer	69.	Head Light Wiser
23.	Visor for Dream CG-125	47.	Wire Lock	70.	Shock Lock
24.	Back light for Dream CG-125				

COMPLETE ENGINE OVERHAULING OF MOTORCYCLE HONDA-125

Sr.	Parts	Sr.	Parts	Sr.	Parts
01.	Piston Kit	10.	Clutch Verm	19.	Gear Garrari Set
02.	Valve Set	11.	Clutch Spring	20.	Clutch Roller Bearing
03.	Valve Guide Set	12.	Magnet O Ring	21.	RPM Garrari
04.	Valve Seal Set	13.	Engine Seal Set	22.	Neutral Switch.
05.	Push Rod Set	14.	Tappet Screw	23.	Kick Shaft Spring
06.	Rocker Arm	15.	Full Jain Kit	24.	Tappet Cover Jain
07.	Rocker Pin Set	16.	Gear Box Bearing Set	25.	Cam Garrari Set
08.	Connecting Rod	17.	Clutch Plate	26.	Clutch Box Complete
09.	Weight Bearing Set	18.	Clutch Couple	27.	Miscellaneous spare parts



(Bridgestone, Dunlop, Yokohama or Equivalent Brand of Tyre)	
S. No	Tyres Size
1.	265/60R18 (for Bullet Proof)
2.	285/60R18 (for Bullet Proof)
3.	235/65R16C
4.	255/70R15
5.	165/70R14
6.	215/55R16
7.	175/65R14
8.	265/65R17
9.	265/60R18
10.	185/70R14
11.	185/70R13
12.	205R16C
13.	235/75R15
14.	175/70R13
15.	195/65R15
16.	145/70R12
17.	165/65R14
18.	31x10.50R15LT
19.	7.50-16LT
20.	265/70R16

Contractor's Representative and Key Personnel Schedule

Bidders should provide the names and details of the suitably qualified Contractor's Representative and Key Personnel to perform the Contract. The data on their experience should be supplied using the Form PER-2 below for each candidate.

Contractor' Representative and Key Personnel

1.	Title of position:	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
2.	Title of position:	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
3.	Title of position:	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
4.	Title of position:	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>

	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
5.	Title of position:	
	Name of candidate	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
6.	Title of position: <i>[insert title]</i>	
	Name of candidate	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>

**Form PER-2:
Resume and Declaration
Contractor's Representative and Key Personnel**

Name of Bidder

Position [#1]: <i>[title of position from Form PER-1]</i>		
Personnel information	Name:	Date of birth:
	Address:	E-mail:
	Professional qualifications:	
	Academic qualifications:	
	Language proficiency: <i>[language and levels of speaking, reading and writing skills]</i>	
details		
	Address of Employer:	
	Telephone:	Contact (manager / personnel officer):
	Fax:	
	Job title:	Years with present Employer:

Summarize professional experience in reverse chronological order. Indicate particular technical and managerial experience relevant to the project.

Project	Role	Duration of involvement	Relevant experience
<i>[main project details]</i>	<i>[role and responsibilities on the project]</i>	<i>[time in role]</i>	<i>[describe the experience relevant to this position]</i>

Declaration

I, the undersigned [insert either “Contractor’s Representative” or “Key Personnel” as applicable] , certify that to the best of my knowledge and belief, the information contained in this Form PER-2 correctly describes myself, my qualifications and my experience.

I confirm that I am available as certified in the following table and throughout the expected time schedule for this position as provided in the Bid:

Commitment	Details
Commitment to duration of contract:	[insert period (start and end dates) for which this Contractor’s Representative or Key Personnel is available to work on this contract]
Time commitment:	[insert period (start and end dates) for which this Contractor’s Representative or Key Personnel is available to work on this contract]

I understand that any misrepresentation or omission in this Form may:

- (a) be taken into consideration during Bid evaluation;
- (b) result in my disqualification from participating in the Bid;
- (c) result in my dismissal from the contract.

Name of Contractor’s Representative or Key Personnel: [insert name]

Signature: _____

Date: (day month year): _____

Countersignature of authorized representative of the Bidder:

Signature: _____

Date: (day/month/year): _____

Financial Resources

Specify proposed sources of financing, such as liquid assets, unencumbered real assets, lines of credit, and other financial means, net of current commitments, available to meet the total construction cash flow demands of the subject contract or contracts as specified in Eligibility and Qualification Criteria.

No.	Source of financing	Amount (Eq. PKR)
1		
2		
3		

Past Experience / Contracts

Contracts over <i>[insert amount]</i> during the last three years:				
Procuring Agency	Value	Year	Goods/Services Supplied	Country of Destination



Historical Contract Non-Performance, and Pending Litigation and Litigation History

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

IFP No. and title: *[insert IFP number and title]*

Page *[insert page number]* of *[insert total number]* pages

☐ Not debarred due to deviation from commitment of Bid Securing Declaration- ☐ Not debarred due to non-performance			
Year	Non-performed portion of contract	Contract Identification	Total Contract Amount (current value, currency, exchange rate and PKR equivalent)
<i>[insert year]</i>	<i>[insert amount and percentage]</i>	Contract Identification: <i>[indicate complete contract name/ number, and any other identification]</i> Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Reason(s) for nonperformance: <i>[indicate main reason(s)]</i>	<i>[insert amount]</i>
Pending Litigation, in accordance with Section III, Qualification Criteria and Requirements			
☐ Pending litigation in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.3 as indicated below.			
Year of dispute	Amount in dispute (currency)	Contract Identification	Total Contract Amount (currency), US\$ PKR Equivalent (exchange rate)

<i>[insert year]</i>	<i>[insert amount]</i>	Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Matter in dispute: <i>[indicate main issues in dispute]</i> Party who initiated the dispute: <i>[indicate "Procuring Agency" or "Supplier"]</i> Status of dispute: <i>[Indicate if it is being treated by the Adjudicator, under Arbitration or being dealt with by the Judiciary]</i>	<i>[insert amount]</i>
☐ No consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4. ☐ Consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4 as indicated below.			
Year of award	Outcome as percentage of Net Worth	Contract Identification	Total Contract Amount (currency), PKR Equivalent (exchange rate)
<i>[insert year]</i>	<i>[insert percentage]</i>	Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Matter in dispute: <i>[indicate main issues in dispute]</i> Party who initiated the dispute: <i>[indicate "Procuring Agency" or "Supplier"]</i> Court/ arbitral award decision: <i>[Indicate if the award decision was against the Applicant or any member of a joint venture.]y]</i>	<i>[insert amount]</i>

Current Contract Commitments / Works in Progress

Bidders and each member to a JV should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.

Current Contract Commitments					
No.	Name of Contract	Employer's Contact Address, Tel, Fax	Value of Outstanding Work [Current Eq. PKR]	Estimated Completion Date	Average Monthly Invoicing Over Last Six Months [Eq. PKR/month]
1					
2					
3					
4					
5					

Financial Situation and Performance

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: [insert full name]

Date: [insert day, month, year]

Joint Venture Member Name: [insert full name]

IFP No. and title: [insert IFP number and title]

Page [insert page number] of [insert total number] pages

1. Financial data

Type of Financial information in (currency)	Historic information for previous [insert number] years, [insert in words] (amount in currency, currency, exchange rate*, PKR equivalent)				
	Year 1	Year 2	Year 3		
Statement of Financial Position (Information from Balance Sheet)					
Total Assets (TA)					
Total Liabilities (TL)					
Total Equity/Net Worth (NW)					
Current Assets (CA)					
Current Liabilities (CL)					
Working Capital (WC)					
Information from Income Statement					
Total Revenue (TR)					
Profits Before Taxes (PBT)					
Cash Flow Information					
Cash Flow from Operating Activities					

* Refer ITA 14 for the exchange rate

3. Financial documents

The Applicant and in case of JV, members of JV shall provide copies of financial statements for [number] years pursuant Section III, Qualifications Criteria and Requirements. The financial statements shall:

- (a) reflect the financial situation of the Applicant or in case of JV member, and not an affiliated entity (such as parent company or group member).
 - (b) be independently audited or certified in accordance with local legislation.
 - (c) be complete, including all notes to the financial statements.
 - (d) correspond to accounting periods already completed and audited.
- ☐ Attached are copies of financial statements¹ for the [number] years required above; and complying with the requirements.

¹ If the most recent set of financial statements is for a period earlier than 12 months from the date of Application, the reason for this should be justified.

Average Annual Turnover (Annual Sales Value)

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

IFP No. and title: *[insert IFP number and title]*

Page *[insert page number]* of *[insert total number]* pages

Annual Turnover Data			
Year	Amount Currency	Exchange rate* (If applicable)	PKR equivalent
<i>[indicate calendar year]</i>	<i>[insert amount and indicate currency]</i>		
		Average Annual Turnover **	

* Refer ITA for date and source of exchange rate.

** Total PKR equivalent for all years divided by the total number of years. See Section III, Qualification Criteria and Requirements, ITA.