

Standard Bidding Document

Hiring of Services of Event Management Company for WEXNET Quetta (Non-Consultancy Services)

National

Single Stage-One Envelope



September 28, 2026

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PROCUREMENT NOTICE

PROCUREMENT OF NON-CONSULTANCY SERVICES

1. The **Trade Development Authority of Pakistan (TDAP, Quetta)** has reserved Funds for the procurement planned for FY **2026-27**. The **Trade Development Authority of Pakistan (TDAP, Quetta)** intends to apply part of the proceeds of this Fund to cover eligible payments under the contract for the **"Hiring of Services of Event Management Company for WEXNET Quetta"** with the reference of **"P133378"**
2. The **Trade Development Authority of Pakistan (TDAP, Quetta)** invites Bids through **EPADS v2.0** from eligible Bidders registered on **EPADS v2.0** for provision of Non-Consultancy Services.
3. **Single Stage-One Envelope** Procedure of Principal Method of Procurement (i.e. Open Competitive Bidding) will be used by adopting **Least Cost Based Selection (LCBS)** Technique for the subject procurement, in line with the Public Procurement Rules, 2004 and any Regulations, and Instructions issued by the Authority (from time to time).
4. All Bids must be accompanied by a Bid Security described in Bid Security Section in Bidding Document in the form of **Pay Order, Demand Draft** or Bid Securing Declaration on the prescribed format described.
5. E-Bidding documents, containing detailed terms & conditions, specifications and requirements etc. are available on **e-Pak Acquisition and Disposal System (EPADS)** at **<https://epads.gov.pk/opportunities/federal/procurements/133378>**.
6. The e-bids, prepared in accordance with the instructions in the e-Bidding documents, must be submitted through **EPADS v2.0** on or before **Tuesday, October 13, 2026 11:00 AM**. E-bids will be opened on the same day at **Tuesday, October 13, 2026 11:30 AM**. Manual submission of Bids shall not be entertained. Those vendors who have not yet registered on the new version of **EPADS v2.0**, may register themselves on **<https://vendors.epads.gov.pk/>**. A tutorial to explain the registration process is available at

<https://www.youtube.com/watch?v=MNW6T38v7tc>

7. In terms of Rules 48 of Public Procurement Rules, 2004 Grievance Redressal Committee (GRC) is notified for the subject procurement and notification copy is available on the procuring agency's website and also available on **EPADS v2.0** as well as Authority's website at (www.ppra.org.pk).

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Instructions to Bidders

A. Introduction

1. Scope of Bids

1.1. The Procuring Agency (PA), as indicated in the **Bids Data Sheet (BDS)** invites Bids through **EPADS v2.0** for the provision of Non-Consultancy Services for as specified in the BDS and in **Section Evaluation Criteria, Specifications & Schedule of Requirements**. The name, identification, and number of items/deliverables are provided in the **BDS**. **Single Stage-One Envelope** procedure of the open competitive method shall be used. The successful Bidders will be expected to provide the services within the specified period and timeline(s) as stated in the **BDS**.

2. Source of Funds

2.1. Source of funds is referred in Clause-1 of Invitation for Bids.

3. Fraudulent & Corrupt Practices

3.1. As defined under Rule 2(1)(f) of the Public Procurement Rules, 2004.

4. Eligible Bidders

4.1. A bidder is eligible to participate in a procurement process if the bidder:

4.1.1. possesses or has access to the technical competence, financial resources, equipment and other physical facilities, personnel, managerial capability, experience and reputation necessary to complete the procurement contract;

4.1.2. has the legal capacity to enter into a procurement contract;

4.1.3. is not insolvent, in receivership, bankrupt or being wound up and its activities or affairs are not suspended or being administered under any Act, by a court or by a judicial officer;

4.1.4. is not the subject of legal proceedings for any of the matters mentioned in sub-rule (c);

4.1.5. has fulfilled or has made substantial arrangements satisfactory to the relevant authorities, to fulfil its obligations to pay taxes and social security (where applicable) other contributions of its employees; and

4.1.6. has not, or in the case of a company, its owners and beneficial owners, directors or officers have not, been convicted of a criminal offence related to:

4.1.6.1. its professional conduct; or

4.1.6.2. a bidder (or, in the case of a company, its key individuals such as owners, beneficial owners, directors, or officers) must not have engaged in any prohibited practice, such as fraud, corruption, collusion, or coercion, within the time period stated in the bidding documents, which can be up to three years before the start of the procurement process. Additionally, the bidder must not have been debarred (i.e., banned) from participating in public procurement processes in Pakistan or by any international organization or country. If they have, they are ineligible to participate in the current bidding.

4.2. The procuring agency may require a bidder participating in the procurement process to provide the prescribed documentary evidence or other information to satisfy itself that the bidder is qualified in accordance with the criteria in sub-clause (1).

4.3. A procuring agency shall set out in the bidding document all the criteria for qualification to be applied in accordance with sub-clause (1).

4.4. Except as permitted under the Ordinance, Rules and Regulations, the procuring agency shall not establish a criterion for eligibility of a bidder that:

4.4.1. discriminates against or among a bidder or against categories of bidders; or

4.4.2. is not required for the performance of the procurement contract; or

4.4.3. is not related to the avoidance or management of legal, reputational or economic risk to the procuring agency unless it is in the national interest to do so, and the criteria is set out in the bidding documents.

4.5. A procuring agency shall assess the eligibility of a bidder for participation in the procurement process against the criteria for qualification under sub-clause (1).

4.6. In the case of a joint venture, consortium, or association, all members shall be jointly and severally liable for the execution of the contract in accordance with the terms and conditions of the contract. The joint venture, consortium, or association shall nominate a lead member as nominated in the BDS,

4.7. who shall have the Authority to conduct all business for and on behalf of any and all the members of Joint venture, consortium, or association during the bidding process, and in case of award of contract, during the execution of the contract.

4.8. The appointment of the lead Member in the joint venture, consortium, or association shall be confirmed by submission of valid power of Attorney to the procuring agency.

4.9. Subject to the limits specified in the BDS, the procuring agency may allow bidders to participate in the form of a Joint Venture (JV). However, each party in the JV must individually meet the eligibility criteria specified in the BDS

4.10. No Bidder can be a sub-contractor while submitting a Bids individually or as a member of a joint venture in the same Bidding process.

5. Qualification of the Bidder

5.1. All Bidders shall provide in Section VI, Bid Forms, a preliminary description of the proposed work method and schedule, including drawings and charts, as necessary.

B. Bidding Documents

6. Contents of Standard Bidding Document

6.1. The Services required, bidding procedure, and terms and conditions of the contract are prescribed in the bidding document. In addition to the Invitation for Bids, the bidding document which should be read in conjunction with any addendum issued by the Procuring Agency include:

Section I -Invitation to Bid

Section II Instructions to Bidders (ITB)

Section III Bid Data Sheet (BDS)

Section IV Eligible Countries

Section V Evaluation Criteria, Specifications, Schedule of Requirements, and Technical Specifications.

Section VI Bidding Forms

Section VII Fraudulent & Corrupt Practices

Section VIII - Material & Non-material deviation

Section IX General Conditions of Contract (GCC)

Section X Special Conditions of Contract (SCC)

Section XI Contract Forms

6.2. The Bidder is expected to examine all instructions, requirements, forms, terms and specifications in the bidding documents. Failure to furnish all the information required in the bidding document will be at the Service provider's risk and may result in the rejection of his bids.

7. Clarifications

7.1. Clarifications of the bidding documents may be requested in writing through EPADS v2.0 by any bidder up to three days prior to the deadline for the submission of bids.

The procuring agency shall respond promptly and in writing to any request by a bidder for clarification of the bidding documents and, in any event, no later than two days prior to the deadline for the submission of bids or proposals.

Responses to requests for clarification shall be communicated simultaneously and in writing to all bidders participating in the procurement proceedings.

No bidder shall be allowed to alter or modify his bid after the bids have been opened however, the procuring agency may seek and accept clarification to the bid that do not change the substance of the bid, through EPADS v2.0.

7.2. Procuring Agency's response will be uploaded on the EPADS v2.0, including a description of the inquiry.

7.3. Should the Procuring Agency deem it necessary to amend the bidding document as a result of a clarification, it shall do so following the procedure under **ITB 1.1.**

7.4. If indicated **in the BDS**, the bidder's designated representative is invited at the bidder's cost to attend a pre-bid meeting at the place, date and time mentioned **in the BDS**. During this pre-bid meeting, prospective bidder(s) may request clarification(s) regarding the schedule of requirements, the Evaluation Criteria or any other aspects of the bidding document.

7.5. Minutes of the pre-bid meeting, if applicable, including the text of the questions asked by bidders, and the responses given, together with any responses prepared after the meeting will be uploaded on EPADS v2.0. Any modification to the bidding document that may become necessary as a result of the pre-bid meeting shall be made by the Procuring Agency exclusively through the use of an Addendum.

7.6. To assist in the examination, evaluation and comparison of Bids of the Bidders, the Procuring Agency may, ask any Bidder for a clarification of its bid including breakdown of prices, through EPADS v2.0. Any clarification submitted by a bidder that is not in response to a request by the Procuring Agency shall not be considered.

No change in the prices or substance of the bid shall be sought, offered, or permitted.

The alteration or modification in the bid which in any way affect the following parameters will be considered as a change in the substance of a

bid:

- 7.6.1. evaluation & qualification criteria;
- 7.6.2. required scope of work or specifications;
- 7.6.3. all securities requirements;
- 7.6.4. tax requirements;
- 7.6.5. terms and conditions of bidding documents; and
- 7.6.6. change in the ranking of the bidders.

From the time of bid(s) opening to the time of contract award, if any bidder wishes to contact the procuring agency on any matter related to the bid, it should do so in writing or through electronic form that provides record of the content of communication.

8. Amendment of Bidding documents

8.1. Before the deadline for submission of bids, the procuring agency for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder or pre-bid meeting may modify the bidding documents by issuing addendum.

8.2. Any addendum issued including the notice of any extension of the deadline shall be part of the bidding document and shall be uploaded on EPADS v2.0 as well as Authority's website. The procuring agency shall promptly publish the addendum at the procuring agency's website indicated in the **BDS**:

Provided that the bidder who had either already submitted his bid, shall have the right to withdraw his already submitted bid and submit the revised bid, prior to the original or extended bid submission deadline.

8.3. To give prospective bidders reasonable time in which to take an addendum/corrigendum into account in preparing their bids, the Procuring Agency may, at its discretion, extend the deadline for the submission of bids:

Provided that the Procuring Agency shall extend the deadline for submission of bids, if such an addendum is issued within last three (03) days of the bid submission deadline.

C. Preparation of Bids

9. Documents Constituting the Bids

9.1. The bids prepared by the bidders shall constitute the following components: -

9.1.1. Forms of bid and Bid Prices completed in accordance with ITB BDS, GCC and SCC;

9.1.2. Documentary evidence established in accordance with BDS that services to be provided by the bidder are eligible services, and conform to the bidding documents;

9.1.3. Documentary evidence established in accordance with BDS that the bidder is eligible and/or qualified for the subject bidding process;

9.1.4. Documentary evidence established, that the bidder has been authorized to provide the services;

9.1.5. Bid security or Bids Securing Declaration furnished in accordance with BDS; and

9.1.6. Any other document required in the BDS.

10. Documents Establishing Eligibility of the Services and Conformity to bidding documents

10.1. To establish the conformity of the Non-Consulting Services to the Bidding document, the bidder shall furnish as part of its bid the documentary evidence that services provided conform to the requirements.

10.2. Standards for the provision of the Non-Consulting Services are intended to be descriptive only and not restrictive.

11. Documents Establishing Eligibility and Qualification of the Bidder

11.1. Pursuant to BDS, the bidder shall furnish, as part of its bid, all those documents establishing the bidder's eligibility to participate in the bidding process and/or its qualification to perform the contract if its bid is accepted.

11.2. The documentary evidence of the bidder's eligibility to bids shall establish to the satisfaction of the procuring agency that the bidder, at the time of submission of its bid, is from an eligible country as defined in Section-IV titled as "Eligible Countries".

11.3. The documentary evidence of the bidder's qualifications to perform the contract if its bid is accepted shall establish to the satisfaction of procuring agency that:

11.3.1. the bidder has the financial, technical, and supply/production capability necessary to perform the Contract, meets the qualification criteria specified in BDS.

11.3.2. that the bidder meets the qualification criteria listed in the Bids Data Sheet.

12. Form of Bid

12.1. The bidder shall fill the Form of Bid furnished in the bidding documents. The Bid Forms must be completed without any alterations to its format and no substitute shall be accepted.

13. Bids Prices

13.1. The Bids Prices quoted by the bidder in the Forms of Bid and in the price schedule shall conform to the requirements specified or exclusively mentioned hereafter in the bidding document.

13.2. All items in the Schedule of Requirements must be listed and priced separately in the Price Schedules. If a Price Schedule shows items listed but not priced and neither explicitly mentioned, their prices shall be construed to be included in the prices of other items.

13.3. The Bid price to be quoted in the Forms of Bid shall be the total price of the bid, excluding any discounts offered.

13.4. The bidder shall indicate on the appropriate Price Schedule, the unit prices (where applicable) and total bid price of the services, it proposes to provide under the contract.

13.5. Prices quoted by the bidder shall be fixed during the currency of the contract and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and shall be rejected, unless otherwise price adjustment is permissible under Conditions of the Contract. (May be reviewed)

14. Price Adjustment

14.1. Price adjustment shall not be applicable.

14.2. Procuring agency may increase the remuneration of the human resources involved in non-consultancy services on annual basis as per agreement.

14.3. Procuring agency shall incorporate the provisions to allow wage rate in compliance with Federal Government's minimum wage notification, subject to the applicability in that case.

15. Bids Currencies

15.1. Prices shall be quoted in Pakistani Rupees unless otherwise specified in the BDS.

16. Bid Validity Period

16.1. Bid(s) shall remain valid for the period specified in the BDS after the bid submission deadline prescribed by the Procuring Agency. A Bid valid for a shorter period shall be rejected by the Procuring Agency as non-responsive. The period of bid validity will be determined from the complementary bid securing instrument i.e. the expiry period of bid security or bid securing declaration as the case may be.

17. Bid Security or Bid Securing Declaration

17.1. Unless otherwise specified in the BDS, the bidder shall furnish as part of its bid, in the amount and currency specified in the BDS or Bid Securing Declaration on the format provided in Section VI (Bid Forms) The scanned copy of the Bids Security shall be uploaded in the EPADS v2.0 while submitting bid, whereas the original forms of Bid Security shall be submitted to the procuring agency before the bid submission deadline. The bidder who failed to submit the original bid security before the submission deadline shall be disqualified straightaway.

17.2. The Bid Security or Bid Securing Declaration is required to protect the Procuring Agency against the risk of Bidder's conduct which would warrant the security's forfeiture.

17.3. The Bid Security shall be payable promptly upon written demand by the Procuring Agency in case any of the conditions listed in BDS, GCC and SCC are invoked.

17.4. Unsuccessful Bidders' Bid Security will be discharged or returned as promptly as possible after the award of contract, however in no case later than thirty (30) days after the expiration of the period of Bid Validity prescribed by the Procuring Agency. The Procuring Agency shall make no claim to the amount of the Bid Security, and shall promptly return the Bid Security document, whichever of the following that occurs earliest:

17.4.1. the expiry of the Bid Security;

17.4.2. the entry into force of a procurement contract and the provision of a Performance Guarantee, for the performance of the contract if such a guarantee, is required by the bidding document;

17.4.3. the rejection by the Procuring Agency of all Bids;

17.4.4. the withdrawal of the Bid prior to the deadline for the submission of bids, unless the bidding document stipulate that no such withdrawal is permitted.

17.5. The Bid Security may be forfeited or the Bid Securing Declaration executed:

17.5.1. if a bidder:

17.5.1.1. withdraws its bid during the period of bid validity as specified by the Procuring Agency, and referred by the bidder in the Forms of Bid, except as provided for in the ITBs; or

17.5.1.2. does not accept the correction of errors, or

17.5.2. in the case of a successful bidder fails:

17.5.2.1. **to sign the contract in accordance with SCC; or**

17.5.2.2. **to furnish Performance Guarantee in accordance with BDS and SCC.**

17.6. The bid security shall be valid for a period specified in BDS. Bids with shorter bid security validity period shall be rejected straight away.

18. Alternative Bids by Bidders

18.1. Alternatives will not be considered, unless specifically allowed for in the BDS.

18.2. When alternative times for completion are explicitly invited, a statement to that effect will be included in the BDS and the method of evaluating different time schedules will be described in Evaluation and Qualification Criteria.

19. Withdrawal, Substitution, and Modification of Bids

19.1. Before Bids submission deadline, any bidder may withdraw, substitute, or modify his bid after it has been submitted.

20. Format and Signing of Bids

20.1. The bidder shall prepare and submit his bid with due diligence after carefully reading all the terms and conditions before submission through

EPADS v2.0.

20.2. Any interlineations, erasures, or overwriting shall be valid only if they are signed by the person(s) signing the forms of bid.

D. Submission of Bids

21. **Submission of Bids through EPADS v2.0 before Dead deadline**

21.1. The Technical and Financial Bids as the case may be, shall be submitted in the due portion of the EPADS v2.0, before bid submission deadline. The bid submission option shall be automatically disabled once the deadline is over.

21.2. The Procuring Agency may, under exceptional circumstances and at its discretion, extend the deadline for the submission of bids by amending the Bidding Documents. In such a case, all rights and obligations of the Procuring Agency and the Bidders that were previously subject to the original deadline shall thereafter be subject to the revised deadline.

E. Opening and Evaluation of Bids

22. **Opening & Evaluation of Bids by the Procurement Cell/Evaluation Committee**

22.1. The Procuring Agencies to constitute odd number Bid Evaluation Committee for the purpose of bid opening and evaluation of all procurements. As per Rules 29 & 30 of Public Procurement Rules, 2004, The Procuring Agency is required to establish a Procurement Cell/Evaluation Committee which shall Evaluate the Bids in accordance with the evaluation criteria, terms and conditions given in the bidding documents.

23. **Opening of Bids**

23.1. The Bid Evaluation Committee of the Procuring Agency will open all bids through EPADS, in the presence of bidders' or their representatives who

choose to attend, and other parties with a legitimate interest in the bid proceedings at the place, on the date and at the time, specified in the **BDS**. The Bidders' representatives present shall sign attendance sheet as proof of their attendance.

23.2. The bids shall be opened one at a time, and the following read out and recorded: (a) the name of the bidder; (c) the presence of a bid security, if required; and (d) any other details as the procuring agency may consider appropriate.

23.3. No bid will be rejected at the time of bid opening except for bids whose bid security has not been provided to the procuring agency before submission deadline.

23.4. The procuring agency shall prepare minutes of the bid opening. The record of the bid opening shall include, as a minimum: the name of the bidder and the bid price, if applicable.

24. **Confidentiality**

24.1. Information relating to the examination, clarification, evaluation and comparison of bids and recommendation of contract award shall not be disclosed to bidders or any other person(s) not officially concerned with such process, until the time of the announcement of the respective evaluation report.

24.2. Any effort by a bidder to influence the procuring agency processing of bids or award decision may result in the rejection of his bid.

25. **Preliminary Examination of Bids**

25.1. Prior to the detailed evaluation of bids, the procuring agency will determine whether each bid:

25.1.1. meets the eligibility criteria defined in **BDS**;

25.1.2. has been prepared as per the format and contents defined by the procuring agency in the bidding document;

25.1.3. is accompanied by the required securities; and

25.1.4. is substantially responsive to the requirements of the bidding document.

25.2. The procuring agency will confirm that the documents and information specified under **BDS, GCC and SCC** have been provided in the bids. If any of these documents or information is missing, or is not provided in accordance with the Instructions to Bidders, the bids shall be rejected.

25.3. If a bid is not substantially responsive, it will be rejected by the procuring agency and may not subsequently be evaluated for complete technical responsiveness.

26. Examination of Terms and Conditions, Technical Evaluation

26.1. The procuring agency shall evaluate the technical aspects of the bids submitted in accordance with **BDS**, to confirm that all requirements specified in **Evaluation Criteria, Technical Specifications and Schedule of Requirements**, prescribed in the bidding document have been met without material deviation or reservation.

26.2. If after the examination of the terms and conditions and the technical evaluation, the procuring agency determines that the bid is not substantially responsive in accordance with **BDS**, it shall reject the bids.

27. Correction of Errors

27.1. Bids determined to be substantially responsive will be checked for any arithmetic errors. Errors will be corrected as follows: -

27.1.1. if there is a discrepancy between unit prices and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected, unless in the opinion of the procuring agency there is an obvious misplacement of the decimal point in the unit price, in which the total price as quoted shall govern and the unit price shall be corrected;

27.1.2. if there is an error in a total corresponding to the addition or subtraction of sub-totals, the sub-totals shall prevail and the total shall be corrected; and

27.1.3. where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.

27.1.4. Where there is discrepancy between grand total of price schedule and amount mentioned on the Forms of bid, the amount referred in Price Schedule shall be treated as correct subject to elimination of other errors.

27.2. The amount stated in the bid will be adjusted by the procuring agency in accordance with the above procedure for the correction of errors and, with the concurrence of the bidder that shall be considered as binding upon the bidder. If the Bidder does not accept the corrected amount, his bid will then be rejected, and the Bid Security may be forfeited or the Bid Securing Declaration may be executed.

28. Conversion to Single Currency

28.1. As per Rule 30 of Public Procurement Rules, 2004.

29. Evaluation of Bids

29.1. The procuring agency shall evaluate bids in accordance with Rule 30 of Public Procurement Rules, 2004 and compare only those bids determined to be substantially responsive.

29.2. In evaluating the Technical Bids of each Bidder, the Procuring Agency shall apply the evaluation criteria and methodologies specified in the Bid Data Sheet (BDS) and in accordance with the Statement of Requirements and Technical Specifications. No other evaluation criteria or methodologies shall be permitted.

29.3. In case of tie of bids, the bidders shall be provided an opportunity to offer their best and final monetary offer through EPADS. However, in no case the rates shall be higher than the original financial bids.

29.4. The Procuring agency evaluation of a bid will take into account:

29.4.1. the bid price, excluding provisional sums and the provision, if any, for contingencies in the summary bill of quantities, but including day work items, where priced competitively;

29.4.2. price adjustment for correction of arithmetic errors in accordance with **ITB 6**;

29.5. converting the amount resulting from applying (a) and (b) above, if relevant, to a single currency in accordance with **ITB 7**;

29.6. The estimated effect of the price adjustment provisions of the Conditions of Contract, applied over the period of execution of the Contract, shall not be taken into account in bid evaluation.

29.7. If these bidding documents allow bidders to quote separate prices for different lots, and the award to a successful bidder of multiple lots, the methodology of evaluation to determine the lowest evaluated lot combinations in the Form of Bid, is specified in the **BDS**.

30. Determination of Most Advantageous Bids

30.1. Selection technique will be adopted for determining the Successful Bid in accordance with the criteria referred in the **BDS** or prescribed in the separate section titled as Evaluation Criteria.

31. Abnormally Low Financial Bids

31.1. Procuring agency may reject a bid if it has determined that the price, in combination with other constituent elements of the bid, is abnormally low in relation to the subject matter of the procurement, such that it raises material concerns on the part of the procuring agency, as to the ability of the bidder to perform the procurement contract satisfactorily for the offered price.

A procuring agency shall not reject a bid as abnormally low under sub-clause (1) above unless the procuring agency -

31.1.1. requested in writing through EPADS from the bidder a written clarification of his bid, including a detailed price analysis of his bid price in relation to the subject matter of the procurement contract, scope, methodology, schedule, allocation of risks and responsibilities and any other requirements of the bidding document; and

31.1.2. having taken account, the information provided by the bidder in response to a request under paragraph (a) and the information included in the bid, the procuring agency determines that the bidder has failed to demonstrate its ability to perform the procurement contract satisfactorily for the offered price.

The procuring agency shall promptly communicate to the bidder concerned its decision to reject the bid, including the reasons for the decision.

32. Rejection of Bids

32.1. As per Rule 33 of the Public Procurement Rules, 2004

33. Single Responsive Bid

33.1. The procuring agency may consider single responsive bid subject to underlying conditions of Rule 38(b) of the Public Procurement Rules, 2004.

34. Arbitration

34.1. As per Rule 49 of Public Procurement Rules, 2004.

F. Award of Contract

43. Criteria of Award

43.1. The procuring agency will award the Contract to the bidder whose bid has been determined to be substantially responsive to the bidding document and who has been declared as most advantageous Bid.

44. Procuring Agency's Right to reject All Bids

44.1. The procuring agency reserves the right to reject all the Bids and to annul the procurement process at any time prior to acceptance of the bid(s), without thereby incurring any liability to the affected bidder(s).

44.2. Notice of the rejection of all bids shall be given promptly to all bidders that have submitted the bids. The procuring agency shall upon request communicate to any bidder the grounds for the rejection of his bid, but is not required to justify those grounds.

45. Notification of Award

45.1. Prior to the award of contract, the procuring agency shall issue a Final Evaluation Report giving justification for acceptance or rejection of the bids.

45.2. Bidder whose bid has been accepted, will be notified for the award by the Procuring Agency prior to expiration of the Bid Validity period through EPADS. The Letter of Acceptance will state the sum that the procuring agency will pay the successful bidder in consideration for the execution of the scope of works as prescribed by the Contract (hereinafter and in the Contract called the "Contract Price").

45.3. The notification of award will constitute the formation of the Contract, subject to the condition that bidder furnish the Performance Guarantee and signing of the contract.

46. Signing of Contract

46.1. Promptly after notification of award, Procuring Agency shall send the successful bidder the draft agreement, incorporating all terms and conditions as agreed by the parties to the contract. The successful bidder and the procuring agency shall sign the contract.

47. Performance Guarantee

47.1. After the receipt of the Letter of Acceptance, the successful bidder, within the specified time, shall deliver to the Procuring Agency a Performance Guarantee in the amount and in the form stipulated in the **BDS**

and SCC, denominated in the type and proportions of currencies in the Letter of Acceptance and in accordance with the Conditions of Contract.

47.2. Failure of the successful bidder to comply with the requirement of **BDS, SCC and GCC** shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the procuring agency may make the award to the next ranked bidder or call for new bids.

48. Corrupt & Fraudulent Practices

48.1. Procuring Agencies (including beneficiaries of Government funded projects and procurement) as well as Bidders/Contractors under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts, and will avoid to engage in any corrupt and fraudulent practices.

G. Grievance Redressal & Complaint Review Mechanism

53. Constitution of Grievance Redressal

53.1. Procuring agency shall constitute a Grievance Redressal Committee (GRC) comprising of an odd number of persons with proper power and authorization to address the complaint. The GRC shall not have any of the members of Procurement Evaluation Committee.

54. GRC Procedure

54.1. Any aggrieved party or bidder as the case may be, may file grievance in accordance with Rule 48 of the Public Procurement Rules, 2004 and Redressal of Grievance Regulations, 2022

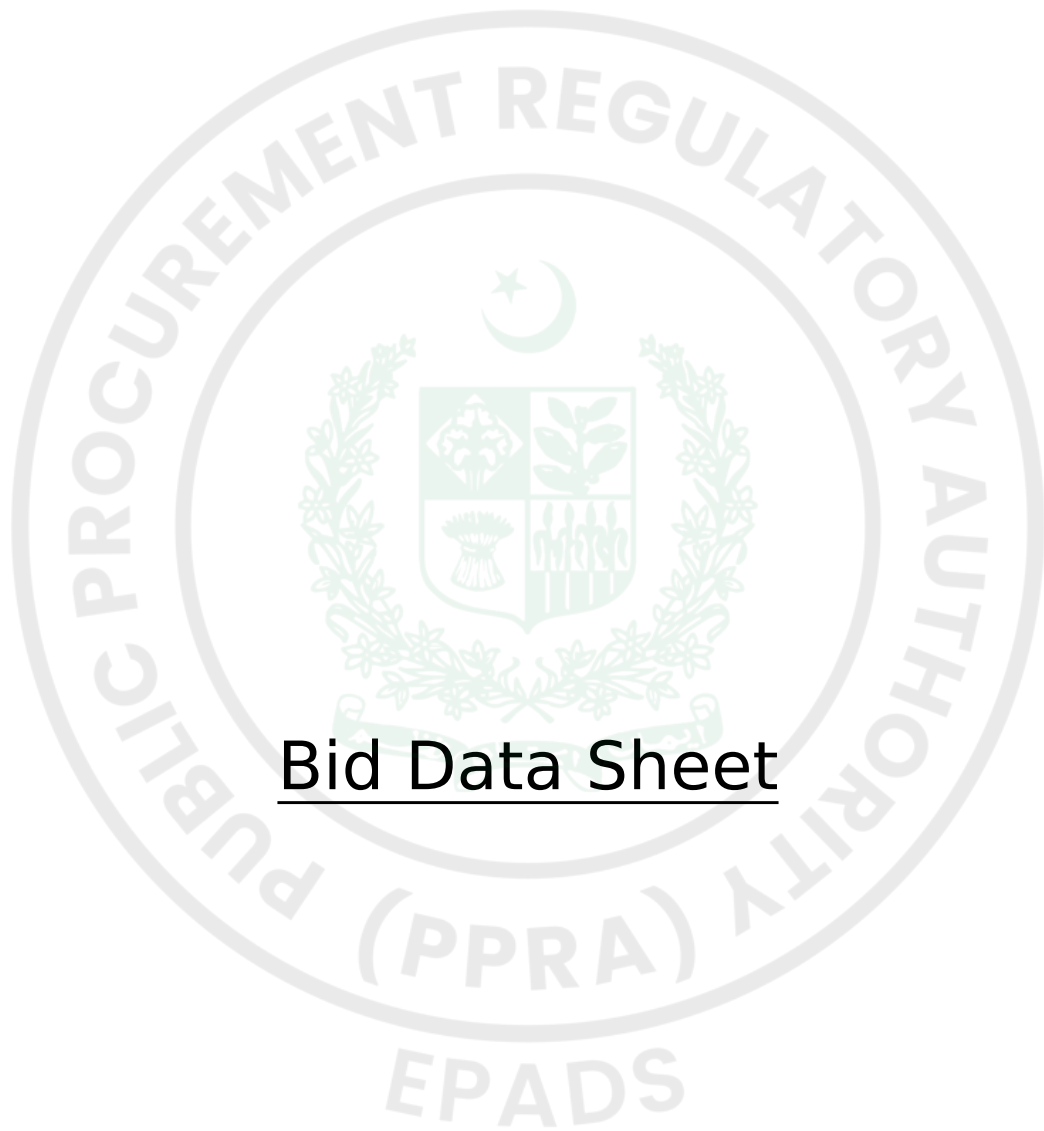
H. Blacklisting/ Debarment

55. Procedure for Blacklisting/Debarment

55.1. The procuring agency may initiate blacklisting proceedings against contractor/supplier in accordance with Rule-19 of the Public Procurement

Rules, 2004 , Mechanism for Blacklisting, Debarment Regulations, 2024 and Regulation on “procedure for filling and disposal of review petition under rule-19(3) of the Public Procurement Rules, 2004.





Bid Data Sheet

Bids Data Sheet (BDS)

The following specific data for the procurement of Non-Consultancy Services to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

BDS Clause Number

ITB Number

Amendments of, and Supplements to, Clauses in the Instruction to Bidders

A. Introduction

BDS Clause Number 1

Name of Procuring Agency: **Trade Development Authority of Pakistan (TDAP, Quetta)**

The subject of procurement is: **Hiring of Services of Event Management Company for WEXNET Quetta**

Expected commencement date: **Wednesday, October 28, 2026**

BDS Clause Number 2

Financial year for the operations of the Procuring Agency: **2026-27**

Name and identification number of the Contract: **P133378**

BDS Clause Number 3

JV/Consortium or Association Allowed: **No**

Number of JV/Consortium Members: **Nil**

B. Bidding Documents

BDS Clause Number 4

The Bidders may seek clarifications through **EPADS v2.0**: Clarification Date:

Pre-Bid Meeting: Monday, October 5, 2026 11:00 AM

BDS Clause Number 5

Any addendum, in case issued, shall be published on **Trade Development Authority of Pakistan (TDAP, Quetta)** website and on **EPADS v2.0**.

BDS Clause Number 6

List of documents required along with the bid: No

BDS Clause Number 7

The qualification criteria to establish the supply / production capability of the bidder.

see Eligibility Criteria

BDS Clause Number 8

Services and Their related documents:

See section Required Services and Scope of Work

BDS Clause Number 9

Price schedule will be provided according to the format defined and acquired.

see section price schedule.

BDS Clause Number 10

Specifications:

see section of specifications.

C. Preparation of Bids

BDS Clause Number 11

The price shall be **Fixed**.

BDS Clause Number 12

Currency of the Bids shall be : **PKR**

BDS Clause Number 13

The Bids/Bid Validity period shall be: **60 Days**

BDS Clause Number 14

The amount of Bid Security shall be as defined in Bid Security Section for items and lots given in **BDS 6**

The Bid Security shall be in the form of: **Pay Order, Demand Draft**

BDS Clause Number 15

The Bids security shall be valid for twenty-eight (28) days beyond the expiry of the Bids validity period specified in the bidding documents, for example the bid validity is 90 days so the bid security shall be valid for $90+28 = 118$ days.

BDS Clause Number 16

Alternative Bids to the requirements of the bidding documents will not be permitted.

D. Submission of Bids

BDS Clause Number 17

Bid shall be submitted online on EPADS v2.0 whereas hard copy of the bid security should be submitted to the following;

Sharah e Iqbal, Quetta, Pakistan

Bids that are not submitted on EPADS v2.0 shall be disqualified.

The deadline for Bids submission is: **Tuesday, October 13, 2026 11:00 AM**

E. Opening and Evaluation of Bids

BDS Clause Number 18

The Bids opening shall take place on **EPADS v2.0**.

Day : **Tuesday**

Date: **Tuesday, October 13, 2026**

Time : **11:30 AM**

BDS Clause Number 19

Selection technique adopted will be: **Least Cost Based Selection (LCBS)**
see *Evaluation Criteria*

F. Award of Contract

BDS Clause Number 20

The Performance guarantee shall: **0%**.

The Performance Guarantee shall be acceptable in the form of: **Nil**

21.

51.1

Arbitrator shall be appointed by mutual consent of the both parties.

G. Review of Procurement Decisions

BDS Clause Number 22

Grievance against this procurement shall be submitted online on EPADS v2.0.

Eligibility Criteria

Bidder's Type	Required Registration
Any	FBR (NTN) FBR (GSTN)

Eligibility Criteria	Document
1. Valid NTN and GST certificates, on the FBR's Active Taxpayers List (ATL), and be registered with the any Revenue Authority in Pakistan (Tax on Services). Additionally, firms must submit an original affidavit on judicial stamp paper confirming they have never been blacklisted by any government, federal, provincial, or autonomous body 2. Upto 5 yrs and above experience in Exhibition management business: (Provide minimum 2 work orders) 3. Permanent Office in any city in Pakistan	Yes
4. No. of Employees, Relevant Qualifications and experience of team assigned (The criteria shall be assessed on basis of concrete substantial documents like CV etc) Minimum 20 permanent employees with specific experience of exhibition management 5.Conformity to schedule of requirements/ TORs, Proposed work plan, and creative works concerning the exhibition, to be shared/presented and upload in PDF format. 6. Audited/certified accounts or statements showing cash balances above Rs. 05 million	Yes
Bid Security Pay Order and Bid Document Fees Pay Order of Rs. 5,000/- must be submitted in physical before opening of the bids.	Yes

Evaluation Criteria

Least Cost Based Selection (LCBS)



Required Services

Lot Title : Lot-A

Bid Security : 100000 PKR

Position	Delivery Schedule	Quantity
Setup-A	Address: TDAP 5th Floor, Block A, FTC Building Shahrah-e-Faisal, Karachi., Ferozabad Sub-Division, Karachi East (District), Karachi (Division), Sindh (Province). Schedule: 27 Days Quantity: 1/job	1/job
Setup-B	Address: TDAP 5th Floor, Block A, FTC Building Shahrah-e-Faisal, Karachi., Ferozabad Sub-Division, Karachi East (District), Karachi (Division), Sindh (Province). Schedule: 27 Days Quantity: 1/job	1/job

Related Services :

No



Services Specifications

Lot Title : Lot-A

Position: Setup-A

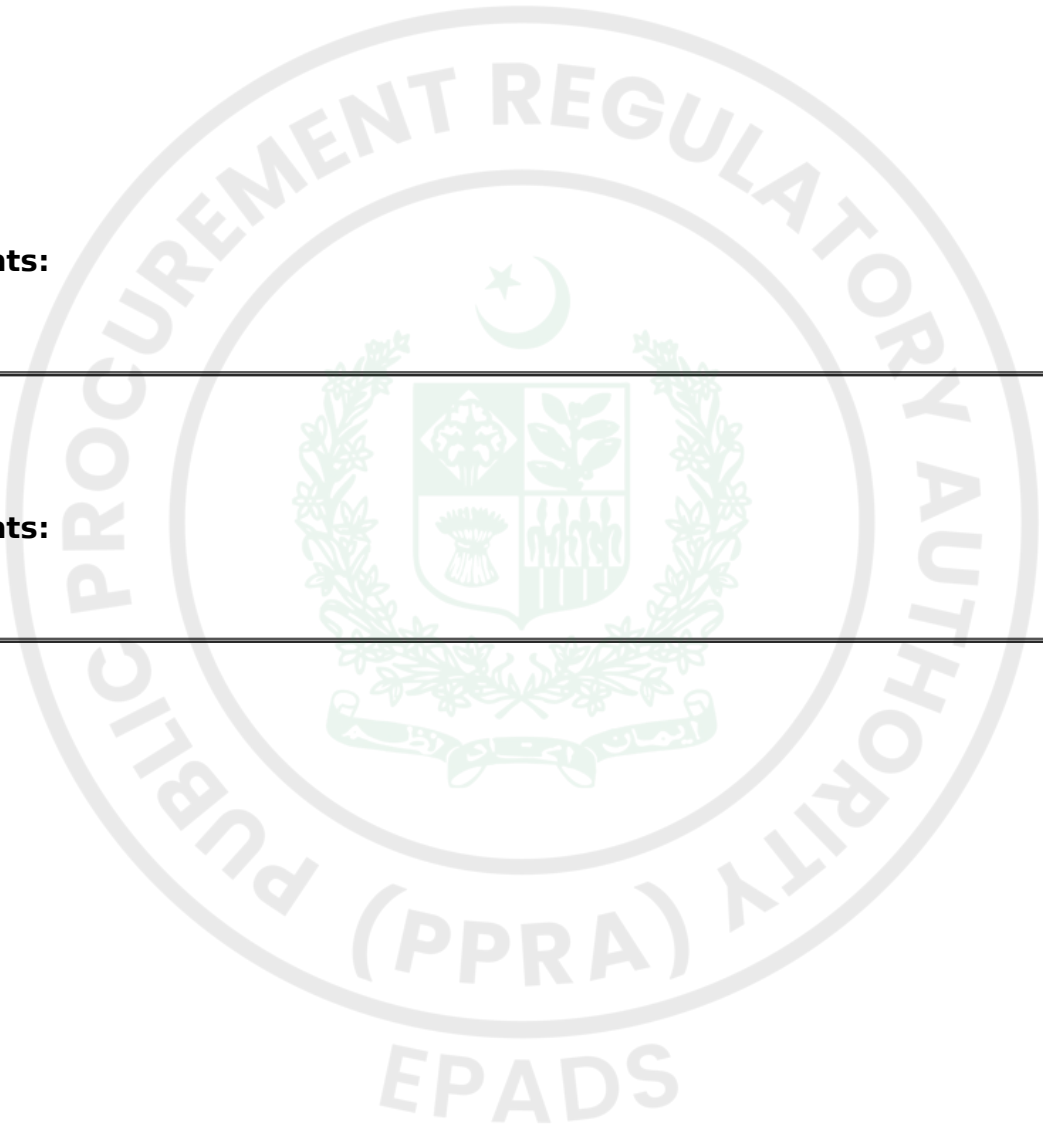
Specifications / Requirements:

As per Annex-A

Position: Setup-B

Specifications / Requirements:

As per Annex-B



Scope of Work

To organize WEXNET Quetta as per BOQ details



Price Schedule

For Individual Positions

#	Position Title	Quantity	Unit Price (PKR)	Total Price (PKR)	Delivery Location	Delivery Period / Year	Country of Origin
1							
2							

For Lots

#	Lot Title	Total Lot Price (PKR)	Country of Origin
1	[Lot 1 Title]		





General Conditions of Contract

A. General

1. Definitions

1.1. Unless the context otherwise requires, the following terms whenever used in this Contract shall have the same meaning and shall be interpreted as indicated

1.1.1. “Applicable Law” means the laws and any other instruments having the force of law in the Government’s Country, or in such other country as may be specified in the Special Conditions of the Contract (SC), as they may be issued and in force from time to time;

1.1.2. “The Contract” means an agreement enforceable by law;

1.1.3. “The Contract Price” means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations;

1.1.4. “The Services” means the work to be performed by the Contractor pursuant to this Contract and as prescribed in the Specifications and Schedule of Activities included in the Contractor’s Bid;

1.1.5. “Ancillary Services” means those services ancillary to the provision of Services, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Contractor covered under the Contract;

1.1.6. “GCC” means the General Conditions of Contract contained in this section;

1.1.7. “SCC” means the Special Conditions of Contract by which the GCC may be amended or supplemented;

1.1.8. “Day” means calendar day unless indicated otherwise;

1.1.9. “Effective Date” means the date on which this Contract comes into force and effect;

1.1.10. “The Contractor” means the individual or corporate body whose Bids to provide the Services has been accepted by the Procuring Agency;

1.1.11. “The Project Site,” where applicable, means the place or places named in Bid Data Sheet and technical Specifications;

1.1.12. “Government” means the Government of Pakistan;

1.1.13. “Local Currency” means the currency of Pakistan;

1.1.14. “In Writing” means communicated in written form with proof of receipt;

1.1.15. “Completion Date” means the date of completion of the Services by the Contractor as certified by the Procuring Agency;

1.1.16. “Foreign Currency” means any currency other than the currency of the country of the Procuring Agency;

1.1.17. "Party" means the Procuring Agency or the Contractor, as the case may be, and "Parties" means both of them;

1.1.18. "Service" means any object of procurement other than goods or works;

1.1.19. "Subcontractor" means any entity to which the Bidder subcontracts any part of the Services.

2. Applicable Law

2.1. The contract shall be governed and interpreted in accordance with the laws of Pakistan, unless otherwise specified in SCC.

3. Language

3.1. The Contract as well as all correspondence and documents relating to the Contract exchanged between the Contractor and the Procuring Agency, shall be written in the **English language** unless otherwise stated in the SCC. Supporting documents and printed literature that are part of the Contract may be in another language provided these are accompanied by an accurate translation of the relevant passages in English, in which case, for purposes of interpretation of the Contract, this translation shall govern.

4. Notices

4.1. Any notice, request, or consent made pursuant to this Contract shall be in writing and shall be deemed to have been made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent by registered mail, telex, telegram, or facsimile to such Party at the address specified in the SCC.

5. Location

5.1. The Services shall be performed at such locations as the Procuring Agency may approve and as specified in SCC.

6. Authorized Representatives / Authority of Member in charge

6.1. Any action required or permitted to be taken, and any document required or permitted to be executed, under this Contract by the Procuring Agency or the Contractor may be taken or executed by the officials specified in the SCC.

B. Commencement, Completion, Modification, and Termination of Contract

7. Effectiveness of Contract

7.1. This Contract shall come into effect on the date the Contract is signed by both parties and such other later date as may be stated in the SCC.

8. Commencement of Services

8.1. The Contractor shall confirm availability of Key Experts and begin carrying out the Services not later than the number of days after the Effective Date specified in the SCC.

9. Program schedule

9.1. Before commencement of the Services, the Contractor shall submit to the Procuring Agency for approval a Program showing the general methods, arrangements, order and timing for all activities. The Services shall be carried out in accordance with the approved Program as updated.

10. Starting Date/Expiration Date

10.1. The Contractor shall start carrying out the Services Five (05) days after the date the Contract becomes effective, or at such other date as may be specified in the SCC.

10.2. Unless terminated earlier pursuant to Clause **GCC 14** hereof, this Contract shall expire at the end of such time period after the Effective Date as specified in the SCC.

11. Entire Agreement

11.1. This Contract contains all covenants, stipulations and provisions agreed by the Parties. No agent or representative of either Party has authority to make, and the Parties shall not be bound by or be liable for, any statement, representation, promise or agreement not set forth herein.

12. Modification

12.1. Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties. However, each Party shall give due consideration to any modification(s) or variation(s) made by the other Party.

12.2. In cases of any modification(s) or variation(s), the prior written consent of the Procuring Agency is required.

13. Force Majeure

13.1. Definition

For the purposes of this Contract, "Force Majeure" means an event which is beyond the reasonable control of a Contractor and which makes a Contractor's performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances.

13.2. No Breach of Contract

The failure of a Party to fulfill any of its obligations under the contract shall not be considered to be a breach of, or default under, this Contract in so far as such inability arises from an event of Force Majeure, provided that the Party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Contract, and (b) has informed the other Party as soon as possible about the occurrence of such an event.

13.3. Extension of Time

Any period within which a Contractor shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

13.4. Payments

During the period of their inability to perform the Services as a result of an event of Force Majeure, the Contractor shall be entitled to continue to be paid under the terms of this Contract, as well as to be reimbursed for additional costs reasonably and necessarily incurred by them during such period for the purposes of the Services and in reactivating the Service after the end of such period.

14. Termination

14.1. By the Procuring Agency

The Procuring Agency may terminate this Contract in case of the occurrence of any of the events specified in paragraphs (a) through (e) of this Clause. In such an occurrence the Procuring Agency shall give at least thirty (30) calendar days' written notice of termination to the Contractor in case of the events referred to in (a) through (d); at least sixty (60) calendar days' written notice in case of the event referred to in (e);

14.1.1. If the Contractor fails to remedy a failure in the performance of its obligations hereunder, as specified in a notice of suspension;

14.1.2. If the Contractor becomes (or, if the Contractor consists of more than one entity, if any of its members becomes) insolvent or bankrupt or enter into any agreements with their creditors for relief of debt or take advantage of any law for the benefit of debtors or go into liquidation or receivership whether compulsory or voluntary;

14.1.3. If the Contractor fails to comply with any final decision reached as a result of arbitration proceedings;

14.1.4. If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the Services for a period of not less than sixty (60) calendar days;

14.1.5. If the Procuring Agency, in its sole discretion and for any reason whatsoever, decides to terminate this Contract;

14.2. By the Contractor

The Contractor may terminate this Contract, by not less than thirty (30) calendar days' written notice to the Procuring Agency, in case of the occurrence of any of the events specified in paragraphs (a) through (d) of this Clause.

14.2.1. If the Procuring Agency fails to pay any money due to the Contractor pursuant to this Contract and not subject to dispute within forty-five (45) calendar days after receiving written notice from the Contractor that such payment is overdue;

14.2.2. If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the Services for a period of not less than sixty (60) calendar days;

14.2.3. If the Procuring Agency fails to comply with any final decision reached as a result of arbitration;

14.2.4. If the Procuring Agency is in material breach of its obligations pursuant to this Contract and has not remedied the same within forty-five (45) days (or such longer period as the Bidder may have subsequently approved in writing) following the receipt by the Procuring Agency of the Contractor's notice specifying such breach.

C. Obligations of the Contractor

15. General

15.1. Standard of Performance

15.1.1. The Contractor shall perform the Services and carry out the Services with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Contractor shall always act, in respect of any matter relating to this Contract or to the Services, as a faithful adviser to the Procuring Agency, and shall at all times support and safeguard the Procuring Agency's legitimate interests in any dealings with the third parties;

15.1.2. The Contractor shall employ and provide such qualified and experienced Experts and Sub-Contractors as are required to carry out the Services.

15.2. Law Applicable to Services

The Contractor shall perform the Services in accordance with the Contract and in accordance with the Law of Pakistan and shall take all practicable steps to ensure that any of its Experts and Sub-Bidders, comply with the Applicable Law.

16. Conflict of Interests

16.1. Contractor Not to Benefit from Commissions and Discounts

The remuneration of the Contractor shall constitute the Contractor's sole remuneration in connection with this Contract or the Services, and the Contractor shall not accept for their own benefit any trade commission, discount, or similar payment in connection with activities pursuant to this Contract or to the Services or in the discharge of their obligations under the Contract, and the Contractor shall use their best efforts to ensure that the Personnel, any Subcontractors, and agents of either of them similarly shall not receive any such additional remuneration.

16.2. Contractor and Affiliates Not to be Otherwise Interested in Project

The Contractor agree that, during the term of this Contract and after its termination, the Contractor and its affiliates, as well as any Subcontractor and any of its affiliates, shall be disqualified from providing Services (other than the Services and any continuation thereof) for any project resulting from or closely related to the Services.

16.3. Prohibition of Conflicting Activities

Neither the Bidder nor its Subcontractors nor the Personnel shall engage, either directly or indirectly, in any of the following activities:

- 16.3.1. during the term of this Contract, any business or professional activities in the Government's country which would conflict with the activities assigned to them under this Contract;
- 16.3.2. during the term of this Contract, neither the Contractor nor their Subcontractors shall hire public employees in active duty or on any type of leave, to perform any activity under this Contract;
- 16.3.3. after the termination of this Contract, such other activities as may be specified in the **SCC**.

17. Insurance to be Taken Out by the Contractor

17.1. The Contractor(a) shall take out and maintain, and shall cause any Subcontractors to take out and maintain, at its (or the Sub-contractors', as the case may be) own cost but on terms and conditions approved by the Procuring Agency, insurance against the risks, and for the coverage, as shall be specified in the **SCC**; and (b) at the Procuring Agency's request, shall provide evidence to the Procuring Agency showing that such insurance has been taken out and maintained and that the current premiums have been paid.

18. Contractor's Actions Requiring Procuring Agency's Prior Approval

18.1. The Contractor shall obtain the Procuring Agency's prior approval in writing before taking any of the following actions:

- 18.1.1. appointing such members of the Personnel not provided by the Contractor;
- 18.1.2. changing the Program of activities; and
- 18.1.3. any other action that may be specified in the **SCC**.

19. Reporting Obligations

19.1. The Contractor shall submit to the Procuring Agency the reports and documents in the numbers, and within the periods as prescribed by the Procuring Agency.

20. Liquidated Damages

20.1. Payments of Liquidated Damages

The Contractor shall pay liquidated damages to the Procuring Agency at the rate per day stated in the **SCC** for each day that the Completion Date is later than the Intended Completion Date. The total amount of liquidated damages shall not exceed the amount defined in the **SCC**. The Procuring Agency may deduct liquidated damages from payments due to the Contractor. Payment of liquidated damages shall not affect the Contractor's liabilities.

20.2. Correction for Over-payment

If the Intended Completion Date is extended after liquidated damages have been paid, the Procuring Agency shall correct any overpayment of liquidated damages by the Contractor by adjusting the next payment certificate. The Contractor shall be paid interest on the overpayment, calculated from the date of payment to the date of repayment, at the rates specified in **SCC**.

20.3. Lack of performance penalty

If the Contractor has not corrected a Defect within the time specified in the Procuring Agency's notice, a penalty for Lack of performance will be paid by the Contractor. The amount to be paid will be calculated as a percentage of the cost of having the Defect corrected, assessed as specified in the Contractor

21. Performance Guarantee

21.1. Within the time stipulated in the acceptance letter from the Procuring Agency, the successful Bidder shall furnish the Performance Guarantee in shape and amount **specified in SCC**.

21.2. The proceeds of the Performance Guarantee shall be payable to the Procuring agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

21.3. The Performance Guarantee shall be denominated in the currency of the Contract, or in a freely convertible currency acceptable to the Procuring agency and shall be in the acceptable form as specified in **SCC**.

21.4. The Performance Guarantee will be discharged by the Procuring agency and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless otherwise **specified in SCC**.

22. Sustainable Procurement

22.1. The Contractor shall conform to the sustainable procurement contractual provisions, if and as specified in the **SCC**.

D. Contractor's Personnel

23. Description of Personnel

23.1. The titles, agreed job descriptions, minimum qualifications, and estimated periods of engagement in the carrying out of the Services of the Contractor's Key Personnel. The Key Personnel listed by title as well as by name are hereby approved by the Procuring Agency.

24. Removal and / or Replacement of Personnel

24.1. Except as the Procuring Agency may otherwise agree, no changes shall be made in the Key Personnel. If, for any reason beyond the reasonable control of the Contractor, it becomes necessary to replace any of the Key Personnel, the Contractor shall provide as a replacement a person of equivalent or better qualifications.

24.2. If the Procuring Agency finds that any of the Personnel have (i) committed serious misconduct or have been charged with having committed a criminal action, or (ii) have reasonable cause to be dissatisfied with the performance of any of the Personnel, then the Contractor shall, at the Procuring Agency's written request specifying the grounds thereof, provide as a replacement a person with qualifications and experience acceptable to the Procuring Agency.

24.3. The Contractor shall have no claim for additional costs arising out of or incidental to any removal and/or replacement of Personnel.

E. Obligations of the Procuring Agency

25. Change in the Applicable Law

25.1. If, after the date of this Contract, there is any change in the Applicable Law with respect to taxes and duties which increases or decreases the cost of the Services rendered by the Contractor, then the remuneration and reimbursable expenses otherwise payable to the Contractor under this Contract shall be increased or decreased accordingly by agreement between the Parties, and corresponding adjustments shall be made to the amounts referred in the SCC.

26. Services and Facilities

26.1. The Procuring Agency shall make available to the Contractor and the Experts, for the purposes of the Services and free of any charge, the services, facilities and property described in the Terms of Reference, at the times and in the manner specified in the Terms of Reference.

26.2. In case that such services, facilities and property shall not be made available to the Contractor, the Parties shall agree on (i) any time extension that it may be appropriate to grant to the Contractor for the performance of the Services, (ii) the manner in which the Contractor shall procure any such services, facilities and property from other sources, and (iii) the additional payments, if any, to be made to the Contractor as a result thereof.

F. Payments to the Contractor

27. Contract Price

27.1. The price payable shall be in Pakistani Rupees unless otherwise specified in the SCC.

28. Terms and Conditions of Payment

28.1. Payments will be made to the Contractor according to the payment schedule stated in the SCC and as per actual invoice submitted by the Contractor.

28.2. Unless otherwise stated in the SCC, the advance payment shall be made against the provision by the Contractor of a bank guarantee for the same amount, and shall be valid for the period stated in the SCC. Any other payment shall be made after the conditions listed in the SCC for such payment have been met, and the Contractor have submitted an invoice to the Procuring Agency specifying the amount due.

29. Quality Control Identifying Defects

29.1. The principle and modalities of Inspection of the Services by the Procuring Agency shall be as indicated in the SCC. The Procuring Agency shall check the Contractor's performance and notify him of any Defects that are found. Such checking shall not affect the Contractor's responsibilities. The Procuring Agency may instruct the Contractor to search for a Defect and to uncover and test any service that the Procuring Agency considers may have a Defect. Defect Liability Period is as defined in the SCC.

30. Correction of Defects, and Lack of Performance Penalty

30.1. The Procuring Agency shall give notice to the contractor of any Defects before the end of the Contract. The Defects liability period shall be extended for as long as Defects remain to be corrected.

30.2. Every time notice a Defect is given; the contractor shall correct the notified Defect within the length of time specified by the Procuring Agency's notice.

30.3. If the contractor has not corrected a Defect within the time specified in the Procuring Agency's notice, the Procuring Agency will assess the cost of having the Defect corrected, the contractor will pay this amount, and a Penalty for Lack of Performance.

31. Settlement of Disputes Amicable Settlement

31.1. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or its interpretation.

32. Dispute Settlement

32.1. Arbitration

If any dispute of any kind whatsoever shall arise between the procuring agency and the contractor in connection with or arising out of the Contract, including without prejudice to the generality of the foregoing, any question regarding its existence, validity or termination, or the execution of the contract, the parties shall seek to resolve any such dispute or difference by mutual consultation. If the parties fail to resolve such a dispute or difference even after negotiations or mediation, then the dispute shall be referred within fourteen (14) days in writing by either party to the Arbitrator, with a copy to the other party.

Any dispute in respect of which a notice of intention to commence arbitration has been given, in accordance with **GCC sub-clause 32.1**, shall be finally settled by arbitration. Arbitration may be commenced prior to or after completion of the Contract. Arbitration proceedings shall be conducted in accordance with Arbitration Act 1940. Notwithstanding any reference to arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless otherwise agreed. The Procuring Agency shall continue to pay the Contractor any undisputed amounts due under the Contract during the resolution of any dispute.



Special Conditions of Contract

SECTION VIII. SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

Number of GC Clause

Amendments of, and Supplements to, Clauses in the General Conditions of Contract

Definitions

The Procuring Agency is: Trade Development Authority of Pakistan (TDAP, Quetta), Assistant Manager Sharah e Iqbal, Quetta, Pakistan

The Supplier is:

The title of the subject procurement is: Hiring of Services of Event Management Company for WEXNET Quetta

Number of GC Clause 2

Applicable/Governing Law:

The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan

Number of GC Clause 3

Language:

The language of the Contract, all correspondence and communications to be given, and all other documentation to be prepared and supplied under the Contract shall be in **English**.

Number of GC Clause 4

Notices:

The addresses for the notices are:

Procuring Agency:

Trade Development Authority of Pakistan (TDAP, Quetta), Assistant Manager
Sharah e Iqbal, Quetta, Pakistan
+92-313-228-6115
zain.ejaz@tdap.gov.pk

Contractor/ Bidder:

[Name, address and telephone number].

The Contractor/ Bidder's Representative(s)

[Name, address, telephone number and e-mail address]

Number of GC Clause 6.1

The Authorized Representatives are:

For the Procuring Agency:

Trade Development Authority of Pakistan (TDAP, Quetta), Assistant Manager
Sharah e Iqbal, Quetta, Pakistan
+92-313-228-6115
zain.ejaz@tdap.gov.pk

For the Bidder:

Name:

Designation:

Address:

Number of GC Clause 7

Effectiveness of the contract

The Contractor/Bidder shall be effective within days from the date of signature of the Contract by both parties

Number of GC Clause 8

Commencement of Contract:

The Contractor/ Bidder shall provide Non-Consultancy Services from the effective date of contract.

Number of GC Clause 10.2

Expiration of Contract:

The time period shall be

Number of GC Clause 14

Termination

In the event of termination of the contract due to any reason as already defined in the General Conditions of Contract, the Bidder shall be responsible for providing to the Authority the Services till the time of alternate arrangements.

Number of GC Clause 16

Conflict of Interest:

The Procuring Agency reserves the right to determine on a case-by-case basis whether the Bidder should be disqualified from providing services due to a conflict of a nature described in Clause GCC C2.

Number of GC Clause 20

Liquidated Damages

If the Bidder fails to provide services as required under the contract or in case of any data loss/data breach or any incident compromising the data security or other such failures related to any services, the Bidder shall pay to the Procuring Agency as Liquidated Damages at a rate of **1.00%** to **5.00%** of the Contract value, in accordance with the extent of performance failure & the cost of investigating such incidents as judged by the Authority.

Number of GC Clause 21

Performance Guarantee:

The amount of performance guarantee shall be 0% of the contract price in acceptable form of Nil

Number of GC Clause 27

Currency of Payment:

All the payment to be released to the contractor/Bidder shall be in Pakistani Rupees.

Number of GC Clause F

Payment terms:

Payment will be made to the Bidder against the procured Goods and services according to the actual invoice or running bills submitted by the Bidder against the services provided within the time given in the conditions of the contract.

Number of GC Clause F

Identifying Defects:

The Authority reserves the right at any time to inspect the premises of the provider to inspect the goods and monitor the goods being provided.

Inspections & Tests Requirements

For being Brand New, bearing relevant reference numbers of the equipment (Certificate from supplier)

For Physical Fitness having No Damages (Certificate from supplier)

For successful operation at site after complete installation, testing and commissioning of the equipment (Installation, Testing and Commissioning Report by Procurement Committee / Inspection Team)

Delivery & Documents

Copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;

Inspection Certificate issued by the Nominated Inspection Agency (if any), and the Supplier's Factory Inspection Report;

Number of GC Clause F 5 & 6

Following is the guidance for Dispute Resolution

i. If any dispute of any kind whatsoever shall arise between the Authority and the Bidder in connection with or arising out of the Contract, including without prejudice to the generality of foregoing, any question regarding its existence, validity, termination and the execution of the Contract – whether during developing phase or after their completion and whether before or after the termination, abandonment or breach of the Contract – the parties shall seek to resolve any such dispute or difference by mutual diligent negotiations in good faith within 14 (fourteen) days following a notice sent by one Party to the other Party in this regard.

ii. At future of negotiation the dispute shall be resolved through mediation and mediator shall be appointed with the mutual consent of the both parties.

iii. At the event of failure of mediation to resolve the dispute relating to this contract such dispute shall finally be resolved through binding Arbitration by sole arbitrator in accordance with Arbitration Act 1940. The arbitrator shall be appointed by mutual consent of the both parties. The Arbitration shall take place in Islamabad, Pakistan and proceedings will be conducted in English language.

iv. The cost of the mediation and arbitration shall be shared by the parties in equal proportion however the both parties shall bear their own costs and lawyer's fees regarding their own participation in the mediation and arbitration. However, the Arbitrator may make an award of costs upon the conclusion of the arbitration making any party to the dispute liable to pay the costs of another party to the dispute.

v. Arbitration proceedings as mentioned in the above clause regarding resolution of disputes may be commenced prior to, during or after completion of the contract.

Notwithstanding any reference to the arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree that the Authority shall pay the Bidder any monies due to the Bidder.

Arbitrator's fee:

The fee shall be specified in Pak Rupees, as determined by the Arbitrator, which shall be shared equally by both parties.

Appointing Authority for Arbitrator:

By the Mutual Consent or in accordance with the provisions of Arbitration Act, 1940, in case the parties fail to reach a consensus on the name of sole arbitrator, any party may submit an application to the Chief Justice Islamabad High Court for appointment of sole arbitrator. The Chief Justice IHC may appoint a former judge of any High Court or Supreme Court as the sole arbitrator to resolve the dispute between the parties.

Rules of procedure for arbitration proceedings:

Any dispute between the Authority and a Bidder who is a national of the Islamic Republic of Pakistan arising in connection with the present Contract shall be referred to adjudication or arbitration in accordance with the laws of the Islamic Republic of Pakistan including Arbitration Act 1940, however above provision shall prevail in referring the case to the Arbitrator.

Place of Arbitration and Award:

The arbitration shall be conducted in English language and place of arbitration shall be at Islamabad. The award of the arbitrator shall be final and shall be binding on the parties.



Bid Securing Declaration

Form 9: Bid Securing Declaration

Date: *[insert date (as day, month and year)]*

Bid No.: **P133378**

To: **Trade Development Authority of Pakistan (TDAP, Quetta), Assistant Manager Sharah e Iqbal, Quetta, Pakistan**

We, the undersigned, declare that:

We understand that, according to your conditions, Bids must be supported by a Bid Securing Declaration.

We accept that we will be blacklisted and henceforth cross debarred for participating in respective category of public procurement proceedings for a period of (not more than) six months, if fail to abide with a bid securing declaration, however without indulging in corrupt and fraudulent practices, if we are in breach of our obligation(s) under the Bid conditions, because we:

1. have withdrawn or modified our Bid during the period of Bid Validity specified in the Form of Bid;
2. Disagreement to arithmetical correction made to the Bid price; or
3. having been notified of the acceptance of our Bid by the Procuring Agency during the period of Bid Validity, (i) failure to sign the contract if required by Procuring Agency to do so or (ii) fail or refuse to furnish the Performance Security or to comply with any other condition precedent to signing the contract specified in the Bidding Documents.

We understand this Bid Securing Declaration shall expire if we are not the successful

Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) twenty-eight (28) days after the expiration of our Bid.



Contract Form

SECTION IX: CONTRACT FORMS

THIS AGREEMENT made the ____ day of _____ 20____ between **Trade Development Authority of Pakistan (TDAP, Quetta), Assistant Manager Sharah e Iqbal, Quetta, Pakistan**

(hereinafter called “the Procuring Agency”) of the one part and *[name of Bidder]* of *[city and country of Bidder]* (hereinafter called “the Bidder”) of the other part:

WHEREAS the Procuring Agency invited Bids for provision of goods, viz., **Hiring of Services of Event Management Company for WEXNET Quetta (P133378)** and has accepted a Bids by the Bidder for the provision of Goods in the sum of *[contract price in words and figures]* (hereinafter called “the Contract Price”).

NOW THIS CONTRACT WITNESSETH AS FOLLOWS:

1. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Contract, In the event of any ambiguity or conflict between the Contract Documents listed below, the order of precedence shall be the order in which the Contract Documents are listed below:-

1. This form of Contract;
2. the Form of Bids and the Price Schedule submitted by the Bidder;
3. the Schedule of Requirements;
4. the Technical Specifications;
5. the Special Conditions of Contract;
6. the General Conditions of the Contract;
7. the Procuring Agency’s Letter of Acceptance; and
8. *[add here: any other documents]*

3. In consideration of the payments to be made by the Procuring Agency to the Bidder as hereinafter mentioned, the Bidder hereby covenants with the Procuring Agency to provide the Goods related services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The Procuring Agency hereby covenants to pay the Bidder in consideration of the provision of Goods and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Contract to be executed in accordance with their respective laws the day and year first above written.

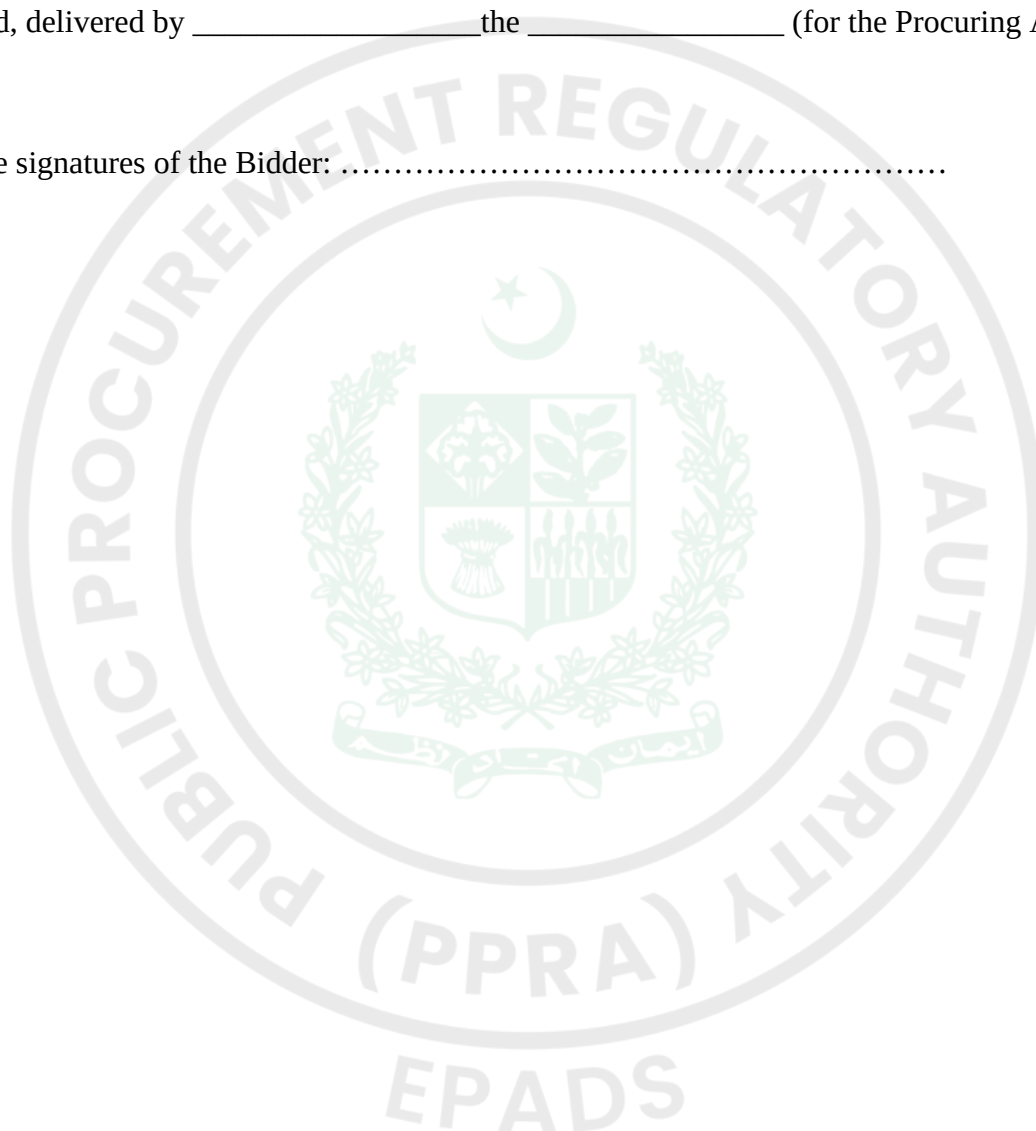
Signed, sealed, delivered by _____ the _____ (for the Procuring Agency)

Witness to the signatures of the Procuring Agency:

.....

Signed, sealed, delivered by _____ the _____ (for the Procuring Agency)

Witness to the signatures of the Bidder:





Integrity Pact

Integrity Pact

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN CONTRACTS WORTH RS.10.00 MILLION OR MORE

Contract

Number: Contract

Value: Contract Title:

Dated:

[Name of Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing [Name of Supplier] represents and warrants that it has fully declared the brokerage, commission, fee etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultations fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[Name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representative or warranty.

[Name of Supplier] accepts full responsibility and strict liability for making and false declaration, not making full disclosure, misrepresenting fact or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [Name of Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.



Performance Guarantee Form

Performance Guarantee Form

To: **Trade Development Authority of Pakistan (TDAP, Quetta), Assistant Manager Sharah e Iqbal, Quetta, Pakistan**

WHEREAS *[name of Bidder]* (hereinafter called “the Bidder”) has undertaken, in pursuance of Contract No. *[reference number of the contract]* dated *[insert date]* for provision of Goods(hereinafter called “the Contract”).

AND WHEREAS it has been stipulated by you in the said Contract that the Bidder shall furnish you with a Bank Guarantee by a reputable bank for the sum specified therein as security for compliance with the Bidder’s performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Bidders guarantee:

THEREFORE, WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Bidder, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Bidder to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the: *[insert date]*

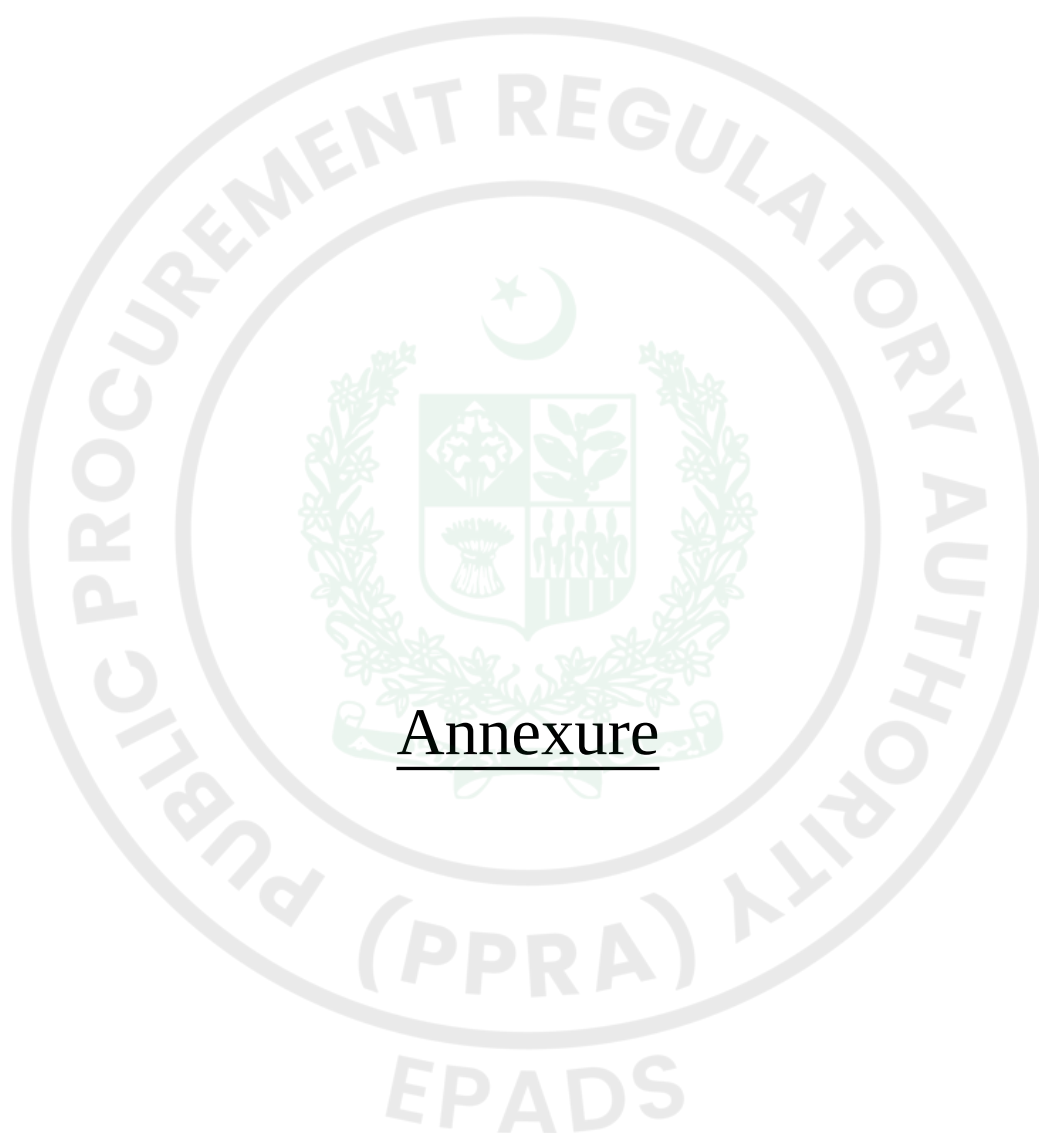
Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[date]





Annexure

Payment-Schedule

Information (Read-Only)

See Form Under Additional Forms and Documents: **Payment-Schedule** (page number: 68)

BOQ-Complete

Please fill complete BOQ on company letterhead and upload. (Mandatory)

Financial Submission (Vendor)

Document Required

See Form Under Additional Forms and Documents: **BOQ-Complete** (page number: 69)

TDAP-TORs

Please read carefully and compliance is mandatory.

Information (Read-Only)

See Form Under Additional Forms and Documents: **TDAP-TORs** (page number: 101)

Annex-A

Information (Read-Only)

See Form Under Additional Forms and Documents: **Annex-A** (page number: 103)

Annex-B

Information (Read-Only)

See Form Under Additional Forms and Documents: **Annex-B** (page number: 122)



Procurement Forms

Past Experience and Completed Contracts

See Form Under Additional Forms and Documents: **Past Experience and Completed Contracts** (page number: 131)

Average Annual Turnover

See Form Under Additional Forms and Documents: **Average Annual Turnover** (page number: 132)







Additional Forms and Documents

Payment Schedule

After verification/validation of services provided, TDAP will make the payments within 30 working days upon submission of invoice/bill along with supporting documents. Payment will be made through cross cheque to the firm on its postal address through courier.

GENERAL INSTRUCTIONS

- In case of poor service, TDAP may impose cash penalty on the firm up to the extent of 10% of its payment/ bill, maximum upto 80% of the contract value.
- In case the job is not performed as per terms of contract or manpower is not deputed / employed by the firm and / or any hindrance is created in smooth performance of the job, TDAP may engage, at its sole discretion, any other contractor for the job performance and any extra amount in this regard will be recovered from the dues / security deposit of the firm.
- During the job in case of any type of breakage, damage or theft done by any Staff provided by the firm, TDAP will recover the loss from the security deposit / dues of the firm.
- In case of any strike / emergency, the firm will ensure presence of all staff.
- To avoid the leakage of business secrecy, TDAP shall have the right to check credentials of staff. If, at any stage, it is found that any official secret, whatsoever, is leaked out because of staff, the sole responsibility for such leakage of secrecy will be that of the firm and the matter will be brought before the Director General (MS) whose decision in this regard shall be final.
- The successful firm will provide complete bio-data of each member of their provided Staff and will submit an attested copy of each one's CNIC with TDAP.
- The successful firm will provide uniform to all staff who will be bound to perform their duties in proper uniform.
- The successful firm will ensure strict compliance of Federal Government rules on the rights and privileges of skilled / unskilled employees including their minimum wages / pay as fixed by the Federal Government and will be solely responsible for and liable to legal action, which the concerned Government department may like to take, in case of any breach or violation of the said rules.

WEXNET QUETTA 2026

Minimum Technical Specifications & Bill of Quantities (BoQ)

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
1.1	Standard Shell Scheme Stalls with Custom Wall Graphics	• Structure: Standard Octanorm/aluminium modular exhibition system or approved equivalent; minimum wall height 2.5 m; standard 3 m x 3 m stall unless varied in the approved BUITEMS floor plan. White laminated/PVC-faced exhibition panels, clean and level. • Graphics/Fascia: Full-height high-resolution digital vinyl/approved graphic media to designated internal walls, seamlessly applied; fascia showing exhibitor name, stall number and approved WEXNET/TDAP branding. • Furniture: 03 matching cushioned chairs, 01 lockable reception counter/table and 01 heavy-duty waste bin per stall. • Electrical: 03 adjustable LED focus lights and 01 suitable multi-pin power board per stall; concealed copper wiring, distribution through dedicated DBs and protective MCBs; fully tested before handover. • Service: Fabrication, installation and finishing; handover at least 24 hours before inauguration; operation for 02 exhibition days;	100 Stalls		

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		dismantling/removal within 24 hours after event closure. The structural requirements for the 3x3m (9 sq meter) exhibition stalls depicted in "shell scheme 3by3 in below image" mandate a standard aluminium octanorm or maxima profile system equipped with seamless white laminated MDF infill panels. A unified, elevated pavilion fascia must be constructed to span every 20 to 25 stalls, featuring a continuous rigid frame fully wrapped in high-resolution, digitally printed vinyl or flex displaying the prominent pavilion title alongside WEXNET and TDAP branding. The flooring within each 9 sq meter stall area requires complete, edge-to-edge coverage with exhibition-grade needle-punch carpeting. For stall interiors and utilities, the BOQ per 3x3m unit must include an electrical package comprising at least three fascia-mounted LED spotlights or arm lights directed inward to illuminate the products, one concealed 5-amp power receptacle, and all necessary structural wiring. Standard stall furnishings must provide one modular reception counter featuring custom vinyl-printed front branding (approximately 1m width x 1m height), alongside provisions for sturdy hanging rails or structural crossbars to			

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		accommodate heavy textiles and carpets. Bids must be entirely turnkey, inclusive of all fabrication, high-quality printing, on-site assembly, and post-event dismantling of these temporary structures. • Reference Image L1-R01 is an integral minimum design/quality benchmark for the stall system, graphic treatment, proportions/appearance and finish. Theme/colour may change only with TDAP approval; the principal elements, functionality and overall quality shown shall be maintained. Quantity: actual approved/completed stalls, up to 100.			

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
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REFERENCE IMAGE L1-R01: Standard Shell Scheme / Pavilion — integral minimum design and quality benchmark. Theme/colour may change only with TDAP approval; principal elements, functionality, finish and overall quality shall be maintained.

1.2	Covered Marquee Structure with Theme Decor	The outdoor food court and cafeteria require a complete 2,000 sq. ft. covered marquee deployed in the designated BUITEMS area, utilizing a fully anchored and ballasted heavy-duty aluminum or steel truss system suitable for outdoor weather conditions. The exterior must feature a weather-resistant entrance gantry with	01 Complete Structure		
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Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		continuous valance and fascia branding displaying the official TDAP and WEXNET logos, alongside fully weather-sealed exposed junctions and pristine, damage-free fabric finishes. Internally, the structural frame must be completely concealed by a continuous ivory or white pleated fabric ceiling lining and full-height double-draped side walls. The ambient environment must be illuminated by warm decorative lighting, such as chandeliers or fairy-light grids, with structural columns featuring coordinated fabric treatments that integrate modern lines with approved traditional Balochi cultural motifs. Any variations to this theme or color scheme require prior TDAP approval to ensure the specified quality and functional scope are not reduced. Within the marquee, the Event Management Company must provide standard public cafeteria seating comprising 25 to 30 round or rectangular dining tables accompanied by 120 to 150 standard banqueting or rigid plastic armchairs. Internal branding must be reinforced through the strategic placement of four to six standalone pull-up standees (approximately 1m x 2m) and rigid foam-board TDAP logo cutouts distributed prominently throughout the central rest zones. Clean, open floor space			

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		must be designated along the interior perimeter to host independent restaurant vendors. Wall to wall carpet. The BOQ must explicitly state that the fabrication of food serving counters, individual vendor stalls, commercial kitchen equipment, and restaurant-specific branding is strictly the responsibility of the participating hotels and restaurants, and is entirely excluded from the event management scope. Cooling systems is also needed during the event days minimum 4 AC chillers to cover the marquee.			
1.3	Venue-Wide Carpeting, VIP Lounge & Seating	• Passageway Carpeting: Brand-new, non-woven, needle-punched red and charcoal exhibition-grade carpeting across all main walkways, entrance foyers, and stage zones, with seamless taped joints and protective plastic polyfilm maintained until formal inauguration. • VIP Dignitary Lounge: 15 premium executive leather sofa seats (off-white or black) with matching central coffee tables, side accent tables, and fresh floral centerpieces. • Crowd Control: Polished gold-finish stainless steel stanchions	Full Venue Setup		

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		with deep-red velvet ropes cordoning off VIP movement paths and stage access. • Audience Seating: 200 banquet chairs fitted with clean slipcovers and coordinated ribbon tie-backs for the inaugural and seminar zones. Carpets to cover in Passage ways and stalls only Hall size is 99x130 sq ft.			
1.4	Main Stage, Entrance Gateway, MoU Signing Booth, B2B Lounge, Media Wall, reception & Interior Landscaping	• Main Stage/TDAP Stall: Heavy-duty reinforced stage approx. 24 ft x 12 ft x 2 ft, carpet-finished with skirted fascia, two safe access stairs with handrails/non-slip treads and concealed warm LED accent lighting; suitable for intended occupancy and equipment loads. • Rostrum: Polished wood/acrylic rostrum with raised TDAP and WEXNET emblems, microphone provision, concealed cabling and reading light Technical requirements are: The stage requires a 24 ft x 12 ft x 2 ft, elevated wooden platform finished completely with grey checkered carpet tiles and solid dark grey edge fascia. The rear boundary consists of a central 4m (W) x 4m (H) rigid backdrop wrapped in front-lit vinyl featuring "WEXNET QUETTA" branding, flanked symmetrically	01 Complete Package		

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		by two 3m (W) x 4m (H) modular wing walls utilizing aluminum framing combined with frosted and graphic-printed panels. The audiovisual setup demands two 65- to 75-inch LED TV displays mounted on heavy-duty black floor stands positioned on the left and right sides of the stage, alongside two background portal archways displaying "BUIITEMS UNIVERSITY EXPO HALL" signage. The functional staging and decor require one branded central reception desk (1.5m L x 0.6m D x 1m H) accompanied by one black office chair. Flanking the center desk, two 1m square display podiums (0.9m H) must be provided to host architectural scale models, while two smaller front corner podiums (0.6m W x 0.6m D x 1m H) are required to display two active tablet devices on stands on the left, and promotional boxes/materials on the right. The setup must be accented with four glossy blue ceramic planters containing small palm plants distributed symmetrically across the platform, and finalized with two tailored display mannequins (one female suit, one male suit) mounted on wooden floor stands at the extreme front left and right corners. REFERENCE IMAGE L1-R03, Main Stage integral minimum			

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		design and quality benchmark. Theme/colour may change only with TDAP approval; principal elements, functionality, finish and overall quality shall be maintained. • Main Entrance Gateway: One complete branded gateway/gantry with rigid frame, 3D acrylic/cut lettering, printed branding panels, approved faux-greenery and warm LED backlighting. • Landscaping/Wayfinding: Healthy ornamental plants (including Ficus/Areca or approved equivalents) in coordinated planters at key circulation points; 06 freestanding directional kiosks; branded registration desk with LED counter glow and media/backdrop treatment. Based on above, we required: The main entrance requires a heavy-duty, freestanding aluminium box truss archway measuring 12m in horizontal span and 7m in height, utilizing a minimum 0.5m square structural profile. The top horizontal span must be fitted with a 12m wide by 1.5m high rigid fascia, fully wrapped in seamless, high-resolution front-lit vinyl displaying the primary branding. The vertical support pillars require tensioned graphic cladding on a rigid backing, measuring 1m wide by 5.5m high per face, to cover			

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		both the inner and outer sides. Additionally, a secondary branding fascia measuring 10m wide by 1.2m high must be installed directly over the venue's inner glass entrance doors. At ground level, the setup necessitates freestanding, extruded 3D block letters spanning 4.5m in total width, 0.9m in height, and 0.2m in depth, secured on concealed heavy base plates. Flanking the central pedestrian walkway, two white laminated modular registration counters measuring 1.2m wide, 1m high, and 0.5m deep must be provided. The entrance must also be accented with assorted ornamental planters ranging from 0.6m to 1.2m in height, featuring palms clustered around the 3D signage and registration desks. REFERENCE IMAGE L1-R02 - Main Entrance Gateway, integral minimum design and quality benchmark. Theme/colour may change only with TDAP approval; principal elements, branding treatment, finish and overall quality shall be maintained. • MoU Signing Booth: Complete branded signing area reproducing the principal composition shown in L1-R04, including backdrop, overhead lighting, floor treatment, signing table, executive chairs,			

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		decorative side elements and concealed cabling. The MoU signing booth requires a 4m (W) x 3m (D) x 3m (H) freestanding aluminum box truss framework set upon a matching 4m x 3m raised floor platform (0.1m elevation) finished with a seamless wood-grain surface. The side perimeters must feature 3m (L) x 0.9m (H) rigid low-level barriers containing CNC-cut geometric panels, while the overhead structure utilizes a tensioned white fabric canopy intersected by three 3m-long wooden-textured beams housing flush-mounted LED downlights. The rear boundary consists of a self-supporting 4m (W) x 2.8m (H) rigid backdrop wall wrapped in high-resolution printed branding, prominently displaying centrally mounted 1.2m-wide 3D extruded acrylic "TDAP" letters. For the functional ceremony setup, the specifications require one 1.8m (L) x 0.6m (D) modern signing desk featuring a wooden top and white lateral supports, accompanied by two upholstered high-back wooden executive chairs. The interior space must be finalized with a 2.5m x 1.5m traditional patterned center rug placed directly beneath the desk, along with two functional desktop gooseneck microphones and formal presentation signing pads for the			

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		signatories. Additionally we may add 4-5 logos as well. • B2B Lounge: Complete branded meeting/lounge area reproducing the principal composition shown in L1-R05, including overhead identity/header, branded counters/partitions, meeting tables/chairs, greenery/decor, lighting and required electrical/data provisions. Technical specifications for B2B lounge are: The B2B lounge requires a 15m (W) x 10m (D) x 5m (H) heavy-duty aluminum box truss framework erected over a 150 sqm (0.1m high) raised modular floor finished with light wood-grain laminate and 30 running meters of green carpeted sloped edge ramping. The truss grid must support 12 to 15 clamped LED spotlights and a continuous 15m (W) x 1.5m (H) front-lit vinyl fascia displaying the "TDAP B2B LOUNGE" and partner branding. The front truss legs require 1.2m (W) x 5m (H) rigid claddings per face detailing "CONNECT EXPLORE TRADE" and traditional motifs. The rear boundary consists of three 3m-high self-supporting rigid walls: a 3m-wide left panel mounting a 55- to 65-inch LED display screen, a 4m-wide center panel with a world map			

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		graphic, and a 4m-wide right photo-corner panel featuring a printed Balochistan mountain landscape. The functional interior necessitates eight 0.8m-diameter round meeting tables, each equipped with small planters and acrylic signage, accompanied by 32 cream-colored upholstered armchairs. The entrance must feature a modular white reception counter (2.5m L x 0.6m D x 1m H) displaying full vinyl TDAP branding, two miniature desk flags, and a floral centerpiece. A massive freestanding 3D extruded TDAP logo (3.5m W x 1.2m H x 0.3m D) on a weighted white base must be positioned at the front entrance, while the photo corner requires a 1.5m-long display console draped in traditional patterned textiles and showcasing assorted ceramic artifacts. The setup is finalized with two 3m x 2m traditional red area rugs placed beneath the 3D logo and the photo console, alongside 6 to 8 large ornamental potted plants (1m to 1.8m tall) distributed throughout the seating area. REFERENCE IMAGE L1-R05, B2B Lounge: integral minimum design and quality benchmark. Theme/color may change only with TDAP approval; principal elements, functionality, finish and overall quality shall be maintained.			

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		• Media Wall: Complete branded photo/media wall reproducing the principal composition shown in L1-R06, including rigid step-and-repeat backdrop, supporting frame/truss, top lighting, 3D WEXNET identification, floor treatment and coordinated planters/decor. Technical specifications for Media wall is: The indoor media wall installation necessitates a freestanding aluminum box truss framework (5m W x 3m H). This truss must secure a 4.5m (W) x 2.8m (H) rigid structural frame wrapped in seamless, high-resolution front-lit vinyl, displaying primary sponsor logos on the upper half and a step-and-repeat pattern below. Overhead illumination requires four exhibition-grade LED spotlights clamped to the top truss, angled downward to wash the backdrop. To guarantee optimal, shadow-free exposure for photography and videography, the setup must also include two front-facing diffused continuous LED studio lights (e.g., softboxes or bi-color LED panels) mounted on adjustable heavy-duty tripods, positioned at the front left and right corners of the booth and angled toward the center stage. The foundation consists of a 5m (W) x 3m (D) wooden floor platform elevated at 0.1m, completely			

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		surfaced with solid green needle-punch exhibition carpet, with a 4m x 2.5m traditional red patterned area rug overlaid centrally to define the standing zone. Foreground specifications require a 3m (W) x 0.4m (D) x 0.3m (H) solid white rectangular base printed with "EMPOWER • CONNECT • GROW", supporting freestanding, 0.6m-high 3D extruded acrylic "WEXNET" letters. Flanking the front left and right platform edges, two 0.5m square white planter boxes containing live or high-grade artificial green leafy bushes must be provided. The left interior stage area incorporates a cultural prop cluster comprising three to four traditional woven stools equipped with patterned cushions and accented with a fresh floral centerpiece bouquet. To complete the setup, one 3m-tall portable teardrop promotional flag featuring TDAP branding must be erected on a flat indoor cross-base at the far left edge of the platform. REFERENCE IMAGE L1-R06, Media Wall — integral minimum design and quality benchmark. Theme/color may change only with TDAP approval; principal elements, branding treatment, finish and overall quality shall be maintained.			

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		• Reference Images L1-R02 to L1-R06 are integral minimum design/quality benchmarks. Theme/colour may change only with TDAP approval; principal elements, functionality, finish, branding treatment and overall quality shown shall be maintained. Exact dimensions/placement may be adjusted only to suit approved site measurements/layout.			
1.5	Dual SMD LED Displays, Audio Setup & Backup Generator	• Main Inaugural ceremony Hall: The technical specifications for the 300-capacity stepped seminar hall inaugural ceremony setup require an elevated stage (approx. 12m W x 5m D x 0.6m H) fully carpeted in premium red commercial-grade exhibition carpet with safety stair nose edges on the side access stairs, and dense floral cascade borders (using marigolds, roses, and foliage) running the full length of the front stage and step-edges. A massive indoor P2.5 SMD LED video wall (8m W x 3.5m H) must be securely back-mounted on the stage, flanked symmetrically by 2m W x 3.8m H printed wood-frame backdrop panels featuring cultural patterns and logos. For VIP seating, the flat front floor area must be outfitted with 30 premium single-seater executive armchairs (cream/deep red) spaced with 15 small wooden coffee tables, while the upper tiered	02 SMD Units + Dual-Hall Audio + Power Backup (02 Days)		

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		seating areas must contain 270 custom-branded fabric headrest covers for the general audience. Standard stage utilities also require two custom branded wooden lecterns (0.6m W x 1.1m H) with dual gooseneck microphones, two floor-standing stage banners, and a comprehensive truss-mounted front-wash and stage lighting package synchronized with an integrated PA system, complete with multi-camera media setups. For the ceremonial ribbon-cutting, a 4m-long, 100mm-wide red satin ribbon must be stretched on the front ground level between two 1m-high gold-plated stanchions decorated with large handcrafted red velvet bows. Nearby, one assist table (0.6m diameter x 1m H) draped in pleated gold fabric must be provided to host a gold presentation tray (0.5m x 0.4m) on a red velvet cushion, holding three pairs of 10-12 inch gold ceremonial scissors and a fresh floral hand bouquet. All bids must be entirely turnkey, including transport, installation, technical stage operators for the AV, and complete dismantling. • Seminar Hall SMD: 2 Indoor high-definition P2.5 / P3 SMD LED screen (minimum 12ft x 8ft) dedicated to presentations across			

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		the 03 technical seminars and 01 e-commerce training session. Audio Engineering: 02 independent line-array sound packages (1 per hall) with multi-channel digital audio mixers, 04 UHF wireless handheld microphones, 02 collar/lapel mics per hall, and dedicated sound technicians.			

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
	REFERENCE IMAGE L1-R02 - Main Entrance Gateway, integral minimum design and quality benchmark. Theme/colour may change only with TDAP approval; principal elements, branding treatment, finish and overall quality shall be maintained.				

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
	REFERENCE IMAGE L1-R03 Main Stage integral minimum design and quality benchmark. Theme/colour may change only with TDAP approval; principal elements, functionality, finish and overall quality shall be maintained.				

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
	REFERENCE IMAGE L1-R04, MoU Signing Booth, integral minimum design and quality benchmark. Theme/color may change only with TDAP approval; principal elements, functionality, finish and overall quality shall be maintained.				

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
	REFERENCE IMAGE L1-R05, B2B Lounge: integral minimum design and quality benchmark. Theme/color may change only with TDAP approval; principal elements, functionality, finish and overall quality shall be maintained.				

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
	REFERENCE IMAGE L1-R06, Media Wall — integral minimum design and quality benchmark. Theme/color may change only with TDAP approval; principal elements, branding treatment, finish and overall quality shall be maintained.				

Item No.	Component	Technical Specifications & Deliverables	Quantity / Scope	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
1.6	Citywide Outdoor & Campus Wayfinding Branding	• Outdoor Billboards / Streamers: Placement of event publicity flexes on prominent municipal designated billboard sites near BA Mall, Zarghoon road, Airport road site and approaching routes leading to BUIITEMS Quetta. • Roll-up Standees: Heavy-base aluminium retractable roll-up standees (3ft x 6.5ft) with Star-quality flex printing for registration foyers, seminar rooms, and VIP lounges. • Wayfinding Signage: High-density foam-board directional arrows and sector directory maps placed across campus walkways.	• 4 Prime Billboards 20 digital screen Streamers 30 Analog/oriented streamers • 25 Standees • 10 Directional Boards		
1.7	Influencer Engagement & Press Outreach	• Local Influencer Collaborations: Engagement with 03 verified Quetta trade and lifestyle digital content creators for pre-event teasers, stories, and live walkthroughs.	• 03 Key Influencer Activations • Pre & Post Event Press Releases		

Item No.	Component	Technical Specifications & Deliverables	Quantity / Scope	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		• Print Media Relations: Drafting, formatting, and placing official TDAP press releases and display briefs in regional Urdu and English daily newspapers.			
1.8	Promotional Collaterals, Badges & Stationery	• Exhibitor Directory / Catalogue: A5 size, 4-color offset printing (150gsm art paper inside, 300gsm laminated card cover with spot UV) containing exhibitor index, product categories, and TDAP profile. • Accreditation Passes: Heavy-card laminated badges with branded woven neck lanyards (200 Exhibitors, 50 VIPs, 30 Media, 50 Organizers/Volunteers). • Seminar Notepads & Pens: 300 Customized branded writing pads and executive engraved pens for seminar attendees.	• 300 Catalogues • 330 Badges • 200 Seminar Kits		
1.9	Professional Multi-Camera Photography & 4K Videography	• Crew & Gear: 02 senior event photographers and 02 videographers operating 4K cinema cameras with 3-axis	Full 2-Day Complete Coverage & Post-Production Package		

Item No.	Component	Technical Specifications & Deliverables	Quantity / Scope	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		gimbals and direct line-in audio feeds for speeches. • Daily Highlight Reels: 60–90 second edited high-energy video packages delivered within 4 hours of each event day for immediate social media and news dissemination. • Official Event Documentary: A comprehensive, color-graded 4–5-minute master documentary covering the entire event journey, exhibitor success stories, and leadership addresses with professional voiceover. • Raw Archive & Cloud Bank: Full digital transfer of organized, color-corrected high-resolution photo archives and raw B-roll video files within 48 hours post-event.			
1.10	Refreshment	One main course (e.g., Chicken Biryani or Chicken Karahi with Naan), standard Raita, Green Salad, and one 500ml water bottle.	400 Heads (approx. 100/day)		

Item No.	Component	Technical Specifications & Deliverables	Quantity / Scope	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
1.11	Serving-Tea	Mixed tea, green tea, and coffee with plain packaged biscuits or standard cookies. Served twice daily.	400 Servings (approx. 100/day)		
1.12	Drinking Water Provision	19L mineral water bottles with dispensers for staff zones. 500ml sealed bottles for VIP tables.	20 Dispenser Refills / 500 Bottles		
1.13	Catering Logistics & Manpower	Provision of buffet tables, chafing dishes, utensils, serving staff, and daily waste clearing.	1 Lump Sum (2 Days)		
1.14	Uniforms for GROs / staff	Provision of printed T-shirts for 40 GROs, featuring WEXNET and TDAP logos on the front and back, in multiple sizes (to be specified).	40 shirts		
1.15	Provision of GROs	Provision of 40 GROs (20 males and 20 females) from educational institutions for 2 days. Number of GROs maybe increased or decreased as per TDAPs requirement.	Per GRO charges.		
1.16	Mobile Collection points	Mobile collection desk along with manpower (04 persons) with chairs and a rectangle table as per security protocols (maintain crowd control) with boxes / containers, pouches, stickers/token,	1 desk		

Item No.	Component	Technical Specifications & Deliverables	Quantity / Scope	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		mobile collection desk backdrop size of 10x10 for mobile phones collection for 500 persons.			
1.17	Digital Registration Desk	2 Scanners gateways for security and capable of recording of foot print.	2 Gateways.		
1.18	Invitation Cards	The event printing requirements must include the design, fabrication, and delivery of 100 premium official invitation cards for VIP guests and dignitaries. These cards must be produced on high-quality, heavyweight textured cardstock (minimum 300 to 350 GSM) featuring full-color, double-sided digital or offset printing with the official WEXNET Quetta and TDAP branding. The specification must also encompass custom-sized, matching printed envelopes and premium finishing touches, such as gold or silver foil stamping on the official logos, to ensure a formal presentation.	200 Cards		
1.19	Certifications	The 300 participation certificates must be printed on A4-sized, heavyweight textured cardstock	6 premium VIP souvenirs and 300 exhibitor		

Item No.	Component	Technical Specifications & Deliverables	Quantity / Scope	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		(minimum 300 GSM) in high-resolution full color. The certificate design must incorporate the official event branding, designated spaces for dignitary signatures, and gold foil stamping for the TDAP and WEXNET logos. Each certificate must be delivered inside a custom-printed, heavyweight presentation folder or rigid sleeve for professional distribution to the exhibitors.	participation certificates		
	Total in PKR				

General & Special Conditions of Contract

1. Site Survey & Verification

Before fabrication, the contractor shall verify the venue, access routes, floor levels, power points, exits, permissible fixing points and all relevant dimensions. Discrepancies shall be notified to TDAP in writing before fabrication. No claim shall be accepted for matters reasonably discoverable by site inspection.

2. Design, Shop Drawings, Samples & Approval

Within three (03) working days of contract signing, submit applicable 3D views, dimensioned layouts/shop drawings, structural/anchoring details, electrical load plan, AV layout, graphic proofs and material/fabric samples. No fabrication, printing or installation requiring approval shall commence before written approval by the Competent Authority.

3. Reference Images & Minimum Design Standard

Reference Images L1-R01 to L1-R06 form an integral part of Lot 1 and are mandatory minimum benchmarks for design, composition, detailing, finish, branding, functionality and overall visual quality. They are not merely illustrative. TDAP may approve a different color palette/theme, but such change shall not omit, materially alter or downgrade the principal elements, functionality, finish or quality shown.

4. Integration of Visual & Written Requirements

The bidder shall price and deliver the complete design shown in the reference images together with the written specifications. Integral visual elements necessary to achieve the depicted design intent shall be deemed included in the relevant BoQ item. Site dimensions may require reasonable adjustment through approved shop drawings, but without reduction in quality or functional scope. Any conflict shall be resolved through the latest written TDAP instruction/approved drawing.

5. Materials, Workmanship & Substitution

All materials shall be new, clean, undamaged and fit for exhibition/event use. No specified material, equipment, furniture, graphic medium, structural member or finish shall be substituted without prior written approval. Approved equivalents shall provide equal or better functional, safety and aesthetic performance and shall not reduce quantity, size, service level or finish.

6. Structural, Fire, Electrical & Public Safety

The contractor shall be responsible for safe design, erection, operation and dismantling of temporary works. Structures shall be properly braced/anchored/ballasted. Fire-safe materials shall be used as applicable. Exits, alarms, extinguishers and access routes shall remain unobstructed. Electrical systems shall include suitable insulated cables, earthing and protective devices; cables crossing public walkways shall be protected with heavy-duty industrial rubber cable ramps.

7. Testing, Commissioning & Event Support

All SMD, audio, lighting, generator, electrical and powered systems shall be tested and commissioned before handover. Competent technical staff shall remain available throughout the event operating period and shall promptly rectify defects/service interruptions at no additional cost.

8. Handover, Inspection & Site Clearance

Complete event infrastructure shall be 100% finished, cleaned and ready for inspection at least twenty-four (24) hours before the inaugural ceremony. TDAP/authorized representatives may inspect at any stage and require rectification before handover. Dismantling and site clearance shall conclude within twenty-four (24) hours after event closure, with contractor-caused damage repaired at contractor cost.

9. Pricing, Inclusions & Measurement

Rates shall include all labour, supervision, transport, loading/unloading, fabrication, installation, tools, consumables, fixings, rigging, testing, operation, dismantling, removal, routine cleaning and applicable taxes/levies. "Up to" quantities shall be paid on actual approved/completed quantity; complete-package items shall be treated as complete packages. No separate claim shall be made for incidental components required for full functionality.

10. Branding & Artwork Control

TDAP shall provide or approve official logos, artwork, branding hierarchy and key content. The contractor shall submit production proofs and shall not alter official branding without written approval. Printing shall commence only after proof approval.

11. Variations & Written Instructions

Any change affecting quantity, dimensions, layout, material, service level or cost shall require written approval by the Competent Authority. Verbal directions shall not support additional payment unless confirmed in writing.

12. Liquidated Damages & Service Deductions

The Delay in handover: 0.5% of total contract value per hour of delay, up to 35%, subject to contract terms. Substandard/unapproved material or workmanship may attract deduction up to 30% of the affected BoQ line item, in addition to replacement/rectification. Missing social media deliverables: PKR 5,000 per missing post. Catering/service deficiency: 25% deduction on the affected meal head for a delay exceeding 20 minutes or confirmed hygiene deficiency, subject to documented verification. This clause will prevail to all other clauses pertaining to the matter.

13. Force Majeure

No deduction shall apply to the extent delay is directly caused by an event beyond the contractor's reasonable control, provided prompt written notice, mitigation and supporting evidence are furnished. This shall not excuse negligence, inadequate planning or contractor/subcontractor failure.

14. Completion Records & Close-Out

Where applicable, provide final approved artwork/proofs, equipment schedules, test/commissioning records, structural/safety certificates and a brief completion report. Remove all temporary works, packaging, waste and contractor materials after dismantling.

15. Variation in Quantities and Scope of Work

The Trade Development Authority of Pakistan (TDAP) reserves the exclusive right to increase, decrease, modify, or completely remove any quantities, items, or services specified in the Bill of Quantities (BOQ) at its sole discretion, without invalidating the contract. The final decision regarding the exact scope of work, approved item quantities, and complete removal of any deliverables shall rest entirely with TDAP management. The successful bidder shall be bound to execute the amended quantities and revised scope at the originally quoted unit rates, and no claim for additional compensation, loss of profit, or damages shall be entertained on the basis of such variations.



TDAP (TORs)

1. Site Survey & Verification

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WEXNET QUETTA 2026

Minimum Technical Specifications & Bill of Quantities (BoQ)

Part 1

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
1.1	Standard Shell Scheme Stalls with Custom Wall Graphics	• Structure: Standard Octanorm/aluminium modular exhibition system or approved equivalent; minimum wall height 2.5 m; standard 3 m x 3 m stall unless varied in the approved BUITEMS floor plan. White laminated/PVC-faced exhibition panels, clean and level. • Graphics/Fascia: Full-height high-resolution digital vinyl/approved graphic media to designated internal walls, seamlessly applied; fascia showing exhibitor name, stall number and approved WEXNET/TDAP branding. • Furniture: 03 matching cushioned chairs, 01 lockable reception counter/table and 01 heavy-duty waste bin per stall. • Electrical: 03 adjustable LED focus lights and 01 suitable multi-pin power board per stall; concealed copper wiring, distribution through dedicated DBs and protective MCBs; fully tested before handover. • Service: Fabrication, installation and finishing; handover at least 24 hours before inauguration; operation for 02 exhibition days; dismantling/removal within 24 hours after event closure. The structural requirements for the 3x3m (9 sq meter) exhibition stalls	100 Stalls		

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		depicted in "shell scheme 3by3 in below image" mandate a standard aluminium octanorm or maxima profile system equipped with seamless white laminated MDF infill panels. A unified, elevated pavilion fascia must be constructed to span every 20 to 25 stalls, featuring a continuous rigid frame fully wrapped in high-resolution, digitally printed vinyl or flex displaying the prominent pavilion title alongside WEXNET and TDAP branding. The flooring within each 9 sq meter stall area requires complete, edge-to-edge coverage with exhibition-grade needle-punch carpeting. For stall interiors and utilities, the BOQ per 3x3m unit must include an electrical package comprising at least three fascia-mounted LED spotlights or arm lights directed inward to illuminate the products, one concealed 5-amp power receptacle, and all necessary structural wiring. Standard stall furnishings must provide one modular reception counter featuring custom vinyl-printed front branding (approximately 1m width x 1m height), alongside provisions for sturdy hanging rails or structural crossbars to accommodate heavy textiles and carpets. Bids must be entirely turnkey, inclusive of all fabrication, high-quality printing, on-site assembly, and post-event dismantling of these temporary structures.			

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		• Reference Image L1-R01 is an integral minimum design/quality benchmark for the stall system, graphic treatment, proportions/appearance and finish. Theme/colour may change only with TDAP approval; the principal elements, functionality and overall quality shown shall be maintained. Quantity: actual approved/completed stalls, up to 100.			



REFERENCE IMAGE L1-R01: Standard Shell Scheme / Pavilion — integral minimum design and quality benchmark. Theme/colour may change only with TDAP approval; principal elements, functionality, finish and overall quality shall be maintained.

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
1.2	Covered Marquee Structure with Theme Decor	The outdoor food court and cafeteria require a complete 2,000 sq. ft. covered marquee deployed in the designated BUITEMS area, utilizing a fully anchored and ballasted heavy-duty aluminum or steel truss system suitable for outdoor weather conditions. The exterior must feature a weather-resistant entrance gantry with continuous valance and fascia branding displaying the official TDAP and WEXNET logos, alongside fully weather-sealed exposed junctions and pristine, damage-free fabric finishes. Internally, the structural frame must be completely concealed by a continuous ivory or white pleated fabric ceiling lining and full-height double-draped side walls. The ambient environment must be illuminated by warm decorative lighting, such as chandeliers or fairy-light grids, with structural columns featuring coordinated fabric treatments that integrate modern lines with approved traditional Balochi cultural motifs. Any variations to this theme or color scheme require prior TDAP approval to ensure the specified quality and functional scope are not reduced. Within the marquee, the Event Management Company must provide standard public cafeteria seating comprising 25 to 30 round or rectangular dining tables accompanied by 120 to 150 standard banqueting or rigid plastic armchairs. Internal branding must be reinforced through the strategic	01 Complete Structure		

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		placement of four to six standalone pull-up standees (approximately 1m x 2m) and rigid foam-board TDAP logo cutouts distributed prominently throughout the central rest zones. Clean, open floor space must be designated along the interior perimeter to host independent restaurant vendors. Wall to wall carpet. The BOQ must explicitly state that the fabrication of food serving counters, individual vendor stalls, commercial kitchen equipment, and restaurant-specific branding is strictly the responsibility of the participating hotels and restaurants, and is entirely excluded from the event management scope. Cooling systems is also needed during the event days minimum 4 AC chillers to cover the marquee.			
1.3	Venue-Wide Carpeting, VIP Lounge & Seating	• Passageway Carpeting: Brand-new, non-woven, needle-punched red and charcoal exhibition-grade carpeting across all main walkways, entrance foyers, and stage zones, with seamless taped joints and protective plastic polyfilm maintained until formal inauguration. • VIP Dignitary Lounge: 15 premium executive leather sofa seats (off-white or black) with matching central coffee tables, side accent tables, and fresh floral centerpieces.	Full Venue Setup		

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		• Crowd Control: Polished gold-finish stainless steel stanchions with deep-red velvet ropes cordoning off VIP movement paths and stage access. • Audience Seating: 200 banquet chairs fitted with clean slipcovers and coordinated ribbon tie-backs for the inaugural and seminar zones. Carpets to cover in Passage ways and stalls only Hall size is 99x130 sq ft.			
1.4	Main Stage, Entrance Gateway, MoU Signing Booth, B2B Lounge, Media Wall, reception & Interior Landscaping	• Main Stage/TDAP Stall: Heavy-duty reinforced stage approx. 24 ft x 12 ft x 2 ft, carpet-finished with skirted fascia, two safe access stairs with handrails/non-slip treads and concealed warm LED accent lighting; suitable for intended occupancy and equipment loads. • Rostrum: Polished wood/acrylic rostrum with raised TDAP and WEXNET emblems, microphone provision, concealed cabling and reading light Technical requirements are: The stage requires a 24 ft x 12 ft x 2 ft, elevated wooden platform finished completely with grey checkered carpet tiles and solid dark grey edge fascia. The rear boundary consists of a central 4m (W) x 4m (H) rigid backdrop wrapped in front-lit vinyl featuring "WEXNET QUETTA" branding, flanked symmetrically by two 3m (W) x 4m (H) modular wing walls utilizing aluminum	01 Complete Package		

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		framing combined with frosted and graphic-printed panels. The audiovisual setup demands two 65- to 75-inch LED TV displays mounted on heavy-duty black floor stands positioned on the left and right sides of the stage, alongside two background portal archways displaying "BUIITEMS UNIVERSITY EXPO HALL" signage. The functional staging and decor require one branded central reception desk (1.5m L x 0.6m D x 1m H) accompanied by one black office chair. Flanking the center desk, two 1m square display podiums (0.9m H) must be provided to host architectural scale models, while two smaller front corner podiums (0.6m W x 0.6m D x 1m H) are required to display two active tablet devices on stands on the left, and promotional boxes/materials on the right. The setup must be accented with four glossy blue ceramic planters containing small palm plants distributed symmetrically across the platform, and finalized with two tailored display mannequins (one female suit, one male suit) mounted on wooden floor stands at the extreme front left and right corners. REFERENCE IMAGE L1-R03, Main Stage integral minimum design and quality benchmark. Theme/colour may change only with TDAP approval; principal elements, functionality, finish and overall quality shall be maintained.			

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		• Main Entrance Gateway: One complete branded gateway/gantry with rigid frame, 3D acrylic/cut lettering, printed branding panels, approved faux-greenery and warm LED backlighting. • Landscaping/Wayfinding: Healthy ornamental plants (including Ficus/Areca or approved equivalents) in coordinated planters at key circulation points; 06 freestanding directional kiosks; branded registration desk with LED counter glow and media/backdrop treatment. Based on above, we required: The main entrance requires a heavy-duty, freestanding aluminium box truss archway measuring 12m in horizontal span and 7m in height, utilizing a minimum 0.5m square structural profile. The top horizontal span must be fitted with a 12m wide by 1.5m high rigid fascia, fully wrapped in seamless, high-resolution front-lit vinyl displaying the primary branding. The vertical support pillars require tensioned graphic cladding on a rigid backing, measuring 1m wide by 5.5m high per face, to cover both the inner and outer sides. Additionally, a secondary branding fascia measuring 10m wide by 1.2m high must be installed directly over the venue's inner glass entrance doors. At ground level, the setup necessitates freestanding, extruded 3D block letters spanning 4.5m in total width, 0.9m in height, and			

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		0.2m in depth, secured on concealed heavy base plates. Flanking the central pedestrian walkway, two white laminated modular registration counters measuring 1.2m wide, 1m high, and 0.5m deep must be provided. The entrance must also be accented with assorted ornamental planters ranging from 0.6m to 1.2m in height, featuring palms clustered around the 3D signage and registration desks. REFERENCE IMAGE L1-R02 - Main Entrance Gateway, integral minimum design and quality benchmark. Theme/colour may change only with TDAP approval; principal elements, branding treatment, finish and overall quality shall be maintained. • MoU Signing Booth: Complete branded signing area reproducing the principal composition shown in L1-R04, including backdrop, overhead lighting, floor treatment, signing table, executive chairs, decorative side elements and concealed cabling. The MoU signing booth requires a 4m (W) x 3m (D) x 3m (H) freestanding aluminum box truss framework set upon a matching 4m x 3m raised floor platform (0.1m elevation) finished with a seamless wood-grain surface. The side perimeters must feature 3m (L) x 0.9m (H) rigid low-level barriers containing CNC-cut geometric panels, while the overhead structure utilizes a tensioned white			

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		fabric canopy intersected by three 3m-long wooden-textured beams housing flush-mounted LED downlights. The rear boundary consists of a self-supporting 4m (W) x 2.8m (H) rigid backdrop wall wrapped in high-resolution printed branding, prominently displaying centrally mounted 1.2m-wide 3D extruded acrylic "TDAP" letters. For the functional ceremony setup, the specifications require one 1.8m (L) x 0.6m (D) modern signing desk featuring a wooden top and white lateral supports, accompanied by two upholstered high-back wooden executive chairs. The interior space must be finalized with a 2.5m x 1.5m traditional patterned center rug placed directly beneath the desk, along with two functional desktop gooseneck microphones and formal presentation signing pads for the signatories. Additionally we may add 4-5 logos as well. • B2B Lounge: Complete branded meeting/lounge area reproducing the principal composition shown in L1-R05, including overhead identity/header, branded counters/partitions, meeting tables/chairs, greenery/decor, lighting and required electrical/data provisions. Technical specifications for B2B lounge are: The B2B lounge requires a 15m (W) x 10m (D) x 5m (H) heavy-duty aluminum box truss framework erected over a 150			

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		sqm (0.1m high) raised modular floor finished with light wood-grain laminate and 30 running meters of green carpeted sloped edge ramping. The truss grid must support 12 to 15 clamped LED spotlights and a continuous 15m (W) x 1.5m (H) front-lit vinyl fascia displaying the "TDAP B2B LOUNGE" and partner branding. The front truss legs require 1.2m (W) x 5m (H) rigid claddings per face detailing "CONNECT EXPLORE TRADE" and traditional motifs. The rear boundary consists of three 3m-high self-supporting rigid walls: a 3m-wide left panel mounting a 55- to 65-inch LED display screen, a 4m-wide center panel with a world map graphic, and a 4m-wide right photo-corner panel featuring a printed Balochistan mountain landscape. The functional interior necessitates eight 0.8m-diameter round meeting tables, each equipped with small planters and acrylic signage, accompanied by 32 cream-colored upholstered armchairs. The entrance must feature a modular white reception counter (2.5m L x 0.6m D x 1m H) displaying full vinyl TDAP branding, two miniature desk flags, and a floral centerpiece. A massive freestanding 3D extruded TDAP logo (3.5m W x 1.2m H x 0.3m D) on a weighted white base must be positioned at the front entrance, while the photo corner requires a 1.5m-long display console draped in traditional patterned textiles and			

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		showcasing assorted ceramic artifacts. The setup is finalized with two 3m x 2m traditional red area rugs placed beneath the 3D logo and the photo console, alongside 6 to 8 large ornamental potted plants (1m to 1.8m tall) distributed throughout the seating area. REFERENCE IMAGE L1-R05, B2B Lounge: integral minimum design and quality benchmark. Theme/color may change only with TDAP approval; principal elements, functionality, finish and overall quality shall be maintained. • Media Wall: Complete branded photo/media wall reproducing the principal composition shown in L1-R06, including rigid step-and-repeat backdrop, supporting frame/truss, top lighting, 3D WEXNET identification, floor treatment and coordinated planters/decor. Technical specifications for Media wall is: The indoor media wall installation necessitates a freestanding aluminum box truss framework (5m W x 3m H). This truss must secure a 4.5m (W) x 2.8m (H) rigid structural frame wrapped in seamless, high-resolution front-lit vinyl, displaying primary sponsor logos on the upper half and a step-and-repeat pattern below. Overhead illumination requires four exhibition-grade LED spotlights clamped to the top truss, angled downward to wash the backdrop. To guarantee optimal, shadow-free			

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		exposure for photography and videography, the setup must also include two front-facing diffused continuous LED studio lights (e.g., softboxes or bi-color LED panels) mounted on adjustable heavy-duty tripods, positioned at the front left and right corners of the booth and angled toward the center stage. The foundation consists of a 5m (W) x 3m (D) wooden floor platform elevated at 0.1m, completely surfaced with solid green needle-punch exhibition carpet, with a 4m x 2.5m traditional red patterned area rug overlaid centrally to define the standing zone. Foreground specifications require a 3m (W) x 0.4m (D) x 0.3m (H) solid white rectangular base printed with "EMPOWER • CONNECT • GROW", supporting freestanding, 0.6m-high 3D extruded acrylic "WEXNET" letters. Flanking the front left and right platform edges, two 0.5m square white planter boxes containing live or high-grade artificial green leafy bushes must be provided. The left interior stage area incorporates a cultural prop cluster comprising three to four traditional woven stools equipped with patterned cushions and accented with a fresh floral centerpiece bouquet. To complete the setup, one 3m-tall portable teardrop promotional flag featuring TDAP branding must be erected on a flat indoor cross-base at the far left edge of the platform. REFERENCE IMAGE L1-R06, Media Wall — integral minimum			

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		design and quality benchmark. Theme/color may change only with TDAP approval; principal elements, branding treatment, finish and overall quality shall be maintained. • Reference Images L1-R02 to L1-R06 are integral minimum design/quality benchmarks. Theme/colour may change only with TDAP approval; principal elements, functionality, finish, branding treatment and overall quality shown shall be maintained. Exact dimensions/placement may be adjusted only to suit approved site measurements/layout.			
1.5	Dual SMD LED Displays, Audio Setup & Backup Generator	• Main Inaugural ceremony Hall: The technical specifications for the 300-capacity stepped seminar hall inaugural ceremony setup require an elevated stage (approx. 12m W x 5m D x 0.6m H) fully carpeted in premium red commercial-grade exhibition carpet with safety stair nose edges on the side access stairs, and dense floral cascade borders (using marigolds, roses, and foliage) running the full length of the front stage and step-edges. A massive indoor P2.5 SMD LED video wall (8m W x 3.5m H) must be securely back-mounted on the stage, flanked symmetrically by 2m W x 3.8m H printed wood-frame backdrop panels featuring cultural patterns and logos. For VIP seating, the flat front floor area must be outfitted with 30	02 SMD Units + Dual-Hall Audio + Power Backup (02 Days)		

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		premium single-seater executive armchairs (cream/deep red) spaced with 15 small wooden coffee tables, while the upper tiered seating areas must contain 270 custom-branded fabric headrest covers for the general audience. Standard stage utilities also require two custom branded wooden lecterns (0.6m W x 1.1m H) with dual gooseneck microphones, two floor-standing stage banners, and a comprehensive truss-mounted front-wash and stage lighting package synchronized with an integrated PA system, complete with multi-camera media setups. For the ceremonial ribbon-cutting, a 4m-long, 100mm-wide red satin ribbon must be stretched on the front ground level between two 1m-high gold-plated stanchions decorated with large handcrafted red velvet bows. Nearby, one assist table (0.6m diameter x 1m H) draped in pleated gold fabric must be provided to host a gold presentation tray (0.5m x 0.4m) on a red velvet cushion, holding three pairs of 10-12 inch gold ceremonial scissors and a fresh floral hand bouquet. All bids must be entirely turnkey, including transport, installation, technical stage operators for the AV, and complete dismantling. • Seminar Hall SMD: 2 Indoor high-definition P2.5 / P3 SMD LED screen (minimum 12ft x 8ft) dedicated to presentations across			

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		the 03 technical seminars and 01 e-commerce training session. Audio Engineering: 02 independent line-array sound packages (1 per hall) with multi-channel digital audio mixers, 04 UHF wireless handheld microphones, 02 collar/lapel mics per hall, and dedicated sound technicians.			
	REFERENCE IMAGE L1-R02 - Main Entrance Gateway, integral minimum design and quality benchmark. Theme/colour may change only with TDAP approval; principal elements, branding treatment, finish and overall quality shall be maintained.				

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
	REFERENCE IMAGE L1-R03 Main Stage integral minimum design and quality benchmark. Theme/colour may change only with TDAP approval; principal elements, functionality, finish and overall quality shall be maintained.				
	REFERENCE IMAGE L1-R04, MoU Signing Booth, integral minimum design and quality benchmark. Theme/color may change only with TDAP approval; principal elements, functionality, finish and				

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
	overall quality shall be maintained.				
	REFERENCE IMAGE L1-R05, B2B Lounge: integral minimum design and quality benchmark. Theme/color may change only with TDAP approval; principal elements, functionality, finish and overall quality shall be maintained.				

Item No.	Component	Technical Specifications & Aesthetic Standards	Quantity	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
	REFERENCE IMAGE L1-R06, Media Wall — integral minimum design and quality benchmark. Theme/color may change only with TDAP approval; principal elements, branding treatment, finish and overall quality shall be maintained.				

REST BoQS are on Part 2.

WEXNET QUETTA 2026

Minimum Technical Specifications & Bill of Quantities (BoQ)

Part 2

Item No.	Component	Technical Specifications & Deliverables	Quantity / Scope	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
1.6	Citywide Outdoor & Campus Wayfinding Branding	• Outdoor Billboards / Streamers: Placement of event publicity flexes on prominent municipal designated billboard sites near BA Mall, Zarghoon road, Airport road site and approaching routes leading to BUIITEMS Quetta. • Roll-up Standees: Heavy-base aluminium retractable roll-up standees (3ft x 6.5ft) with Star-quality flex printing for registration foyers, seminar rooms, and VIP lounges. • Wayfinding Signage: High-density foam-board directional arrows and sector directory maps placed across campus walkways.	• 4 Prime Billboards 20 digital screen Streamers 30 Analog/oriented streamers • 25 Standees • 10 Directional Boards		
1.7	Influencer Engagement & Press Outreach	• Local Influencer Collaborations: Engagement with 03 verified Quetta trade and lifestyle digital content creators for pre-event	• 03 Key Influencer Activations		

Item No.	Component	Technical Specifications & Deliverables	Quantity / Scope	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		teasers, stories, and live walkthroughs. • Print Media Relations: Drafting, formatting, and placing official TDAP press releases and display briefs in regional Urdu and English daily newspapers.	• Pre & Post Event Press Releases		
1.8	Promotional Collaterals, Badges & Stationery	• Exhibitor Directory / Catalogue: A5 size, 4-color offset printing (150gsm art paper inside, 300gsm laminated card cover with spot UV) containing exhibitor index, product categories, and TDAP profile. • Accreditation Passes: Heavy-card laminated badges with branded woven neck lanyards (200 Exhibitors, 50 VIPs, 30 Media, 50 Organizers/Volunteers). • Seminar Notepads & Pens: 300 Customized branded writing pads and executive engraved pens for seminar attendees.	• 300 Catalogues • 330 Badges • 200 Seminar Kits		
1.9	Professional Multi-	• Crew & Gear: 02 senior event photographers and	Full 2-Day Complete		

Item No.	Component	Technical Specifications & Deliverables	Quantity / Scope	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
	Camera Photography & 4K Videography	02 videographers operating 4K cinema cameras with 3-axis gimbals and direct line-in audio feeds for speeches. • Daily Highlight Reels: 60–90 second edited high-energy video packages delivered within 4 hours of each event day for immediate social media and news dissemination. • Official Event Documentary: A comprehensive, color-graded 4–5-minute master documentary covering the entire event journey, exhibitor success stories, and leadership addresses with professional voiceover. • Raw Archive & Cloud Bank: Full digital transfer of organized, color-corrected high-resolution photo archives and raw B-roll video files within 48 hours post-event.	Coverage & Post-Production Package		
1.10	Refreshment	One main course (e.g., Chicken Biryani or Chicken Karahi with	400 Heads (approx. 200/day)		

Item No.	Component	Technical Specifications & Deliverables	Quantity / Scope	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		Naan), standard Raita, Green Salad, and one 500ml water bottle.			
1.11	Serving-Tea	Mixed tea, green tea, and coffee with plain packaged biscuits or standard cookies. Served twice daily.	400 Servings (approx. 200/day)		
1.12	Drinking Water Provision	19L mineral water bottles with dispensers for staff zones. 500ml sealed bottles for VIP tables.	20 Dispenser Refills / 500 Bottles		
1.13	Catering Logistics & Manpower	Provision of buffet tables, chafing dishes, utensils, serving staff, and daily waste clearing.	1 Lump Sum (2 Days)		
1.14	Uniforms for GROs / staff	Provision of printed T-shirts for 40 GROs, featuring WEXNET and TDAP logos on the front and back, in multiple sizes (to be specified).	40 shirts		
1.15	Provision of GROs	Provision of 40 GROs (20 males and 20 females) from educational institutions for 2 days. Number of GROs maybe increased or decreased as per TDAPs requirement.	Per GRO charges.		
1.16	Mobile Collection points	Mobile collection desk along with manpower (04 persons) with chairs and a rectangle table as per	1 desk		

Item No.	Component	Technical Specifications & Deliverables	Quantity / Scope	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
		security protocols (maintain crowd control) with boxes / containers, pouches, stickers/token, mobile collection desk backdrop size of 10x10 for mobile phones collection for 500 persons.			
1.17	Digital Registration Desk	2 Scanners gateways for security and capable of recording of foot print.	2 Gateways.		
1.18	Invitation Cards	The event printing requirements must include the design, fabrication, and delivery of 100 premium official invitation cards for VIP guests and dignitaries. These cards must be produced on high-quality, heavyweight textured cardstock (minimum 300 to 350 GSM) featuring full-color, double-sided digital or offset printing with the official WEXNET Quetta and TDAP branding. The specification must also encompass custom-sized, matching printed envelopes and premium finishing touches, such as gold or silver foil stamping on the official logos, to ensure a formal presentation.	200 Cards		

Item No.	Component	Technical Specifications & Deliverables	Quantity / Scope	Unit Rate (Inclusive of Taxes)	Total Amount in PKR (Inclusive of Taxes)
1.19	Certifications	The 300 participation certificates must be printed on A4-sized, heavyweight textured cardstock (minimum 300 GSM) in high-resolution full color. The certificate design must incorporate the official event branding, designated spaces for dignitary signatures, and gold foil stamping for the TDAP and WEXNET logos. Each certificate must be delivered inside a custom-printed, heavyweight presentation folder or rigid sleeve for professional distribution to the exhibitors.	6 premium VIP souvenirs and 300 exhibitor participation certificates		
			Total in PKR		

Total of BOQ Part 1: _____

Total of BOQ Part 2: _____

Net Total: _____

General & Special Conditions of Contract

1. Site Survey & Verification

Before fabrication, the contractor shall verify the venue, access routes, floor levels, power points, exits, permissible fixing points and all relevant dimensions. Discrepancies shall be notified to TDAP in writing before fabrication. No claim shall be accepted for matters reasonably discoverable by site inspection.

2. Design, Shop Drawings, Samples & Approval

Within three (03) working days of contract signing, submit applicable 3D views, dimensioned layouts/shop drawings, structural/anchoring details, electrical load plan, AV layout, graphic proofs and material/fabric samples.

No fabrication, printing or installation requiring approval shall commence before written approval by the Competent Authority.

3. Reference Images & Minimum Design Standard

Reference Images L1-R01 to L1-R06 form an integral part of Lot 1 and are mandatory minimum benchmarks for design, composition, detailing, finish, branding, functionality and overall visual quality. They are not merely illustrative. TDAP may approve a different color palette/theme, but such change shall not omit, materially alter or downgrade the principal elements, functionality, finish or quality shown.

4. Integration of Visual & Written Requirements

The bidder shall price and deliver the complete design shown in the reference images together with the written specifications. Integral visual elements necessary to achieve the depicted design intent shall be deemed included in the relevant BoQ item. Site dimensions may require reasonable adjustment through approved shop drawings, but without reduction in quality or functional scope. Any conflict shall be resolved through the latest written TDAP instruction/approved drawing.

5. Materials, Workmanship & Substitution

All materials shall be new, clean, undamaged and fit for exhibition/event use. No specified material, equipment, furniture, graphic medium, structural member or finish shall be substituted without prior written approval. Approved equivalents shall provide equal or better functional, safety and aesthetic performance and shall not reduce quantity, size, service level or finish.

6. Structural, Fire, Electrical & Public Safety

The contractor shall be responsible for safe design, erection, operation and dismantling of temporary works. Structures shall be properly braced/anchored/ballasted. Fire-safe materials shall be used as applicable. Exits, alarms, extinguishers and access routes shall remain unobstructed. Electrical systems shall include suitable insulated cables, earthing and protective devices; cables crossing public walkways shall be protected with heavy-duty industrial rubber cable ramps.

7. Testing, Commissioning & Event Support

All SMD, audio, lighting, generator, electrical and powered systems shall be tested and commissioned before handover. Competent technical staff shall remain available throughout the event operating period and shall promptly rectify defects/service interruptions at no additional cost.

8. Handover, Inspection & Site Clearance

Complete event infrastructure shall be 100% finished, cleaned and ready for inspection at least twenty-four (24) hours before the inaugural ceremony. TDAP/authorized representatives may inspect at any stage and require rectification before handover. Dismantling and site clearance shall conclude within twenty-four (24) hours after event closure, with contractor-caused damage repaired at contractor cost.

9. Pricing, Inclusions & Measurement

Rates shall include all labour, supervision, transport, loading/unloading, fabrication, installation, tools, consumables, fixings, rigging, testing, operation, dismantling, removal, routine cleaning and applicable taxes/levies. "Up to" quantities shall be paid on actual approved/completed quantity; complete-package items shall be treated as complete packages. No separate claim shall be made for incidental components required for full functionality.

10. Branding & Artwork Control

TDAP shall provide or approve official logos, artwork, branding hierarchy and key content. The contractor shall submit production proofs and shall not alter official branding without written approval. Printing shall commence only after proof approval.

11. Variations & Written Instructions

Any change affecting quantity, dimensions, layout, material, service level or cost shall require written approval by the Competent Authority. Verbal directions shall not support additional payment unless confirmed in writing.

12. Liquidated Damages & Service Deductions

The Delay in handover: 0.5% of total contract value per hour of delay, up to 35%, subject to contract terms. Substandard/unapproved material or workmanship may attract deduction up to 30% of the affected BoQ line item, in addition to replacement/rectification. Missing social media deliverables: PKR 5,000 per missing post. Catering/service deficiency: 25% deduction on the affected meal head for a delay exceeding 20 minutes or

confirmed hygiene deficiency, subject to documented verification. This clause will prevail to all other clauses pertaining to the matter.

13. Force Majeure

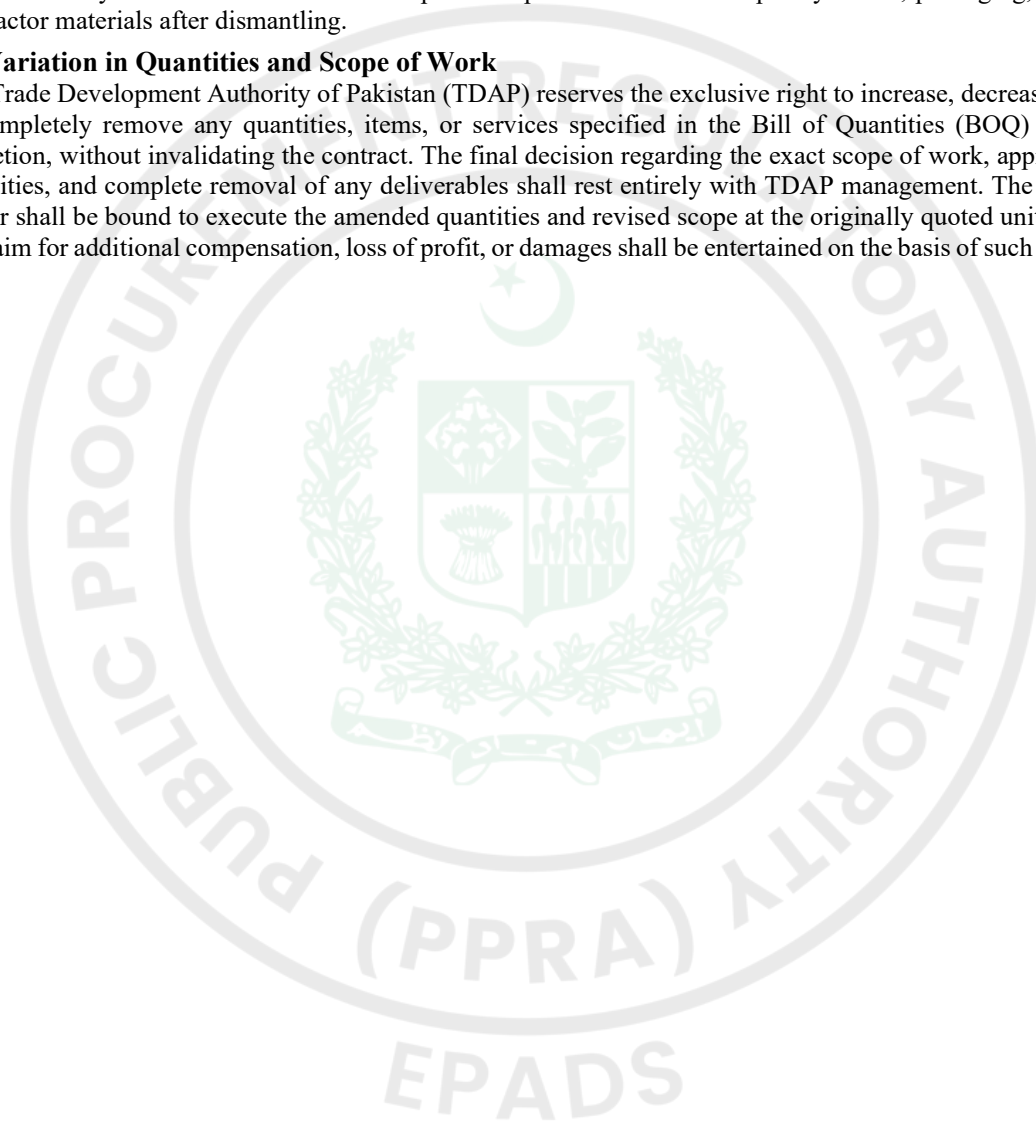
No deduction shall apply to the extent delay is directly caused by an event beyond the contractor's reasonable control, provided prompt written notice, mitigation and supporting evidence are furnished. This shall not excuse negligence, inadequate planning or contractor/subcontractor failure.

14. Completion Records & Close-Out

Where applicable, provide final approved artwork/proofs, equipment schedules, test/commissioning records, structural/safety certificates and a brief completion report. Remove all temporary works, packaging, waste and contractor materials after dismantling.

15. Variation in Quantities and Scope of Work

The Trade Development Authority of Pakistan (TDAP) reserves the exclusive right to increase, decrease, modify, or completely remove any quantities, items, or services specified in the Bill of Quantities (BOQ) at its sole discretion, without invalidating the contract. The final decision regarding the exact scope of work, approved item quantities, and complete removal of any deliverables shall rest entirely with TDAP management. The successful bidder shall be bound to execute the amended quantities and revised scope at the originally quoted unit rates, and no claim for additional compensation, loss of profit, or damages shall be entertained on the basis of such variations.





Past Experience / Contracts

Contracts over <i>[insert amount]</i> during the last three years:				
Procuring Agency	Value	Year	Goods/Services Supplied	Country of Destination



Average Annual Turnover (Annual Sales Value)

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

IFP No. and title: *[insert IFP number and title]*

Page *[insert page number]* of *[insert total number]* pages

Annual Turnover Data			
Year	Amount Currency	Exchange rate* (If applicable)	PKR equivalent
<i>[indicate calendar year]</i>	<i>[insert amount and indicate currency]</i>		
		Average Annual Turnover **	

* Refer ITA for date and source of exchange rate.

** Total PKR equivalent for all years divided by the total number of years. See Section III, Qualification Criteria and Requirements, ITA.