

Request for Proposal

TENDER NO 1423/26 HIRING OF CONSULTANCY SERVICES FOR ASSESSMENT & VALUATION OF UNWANTED SERVICEABLE / UN- SERVICEABLE / SCRAP MATERIAL LYING AT REGIONAL STORE ROHRI & LARKANA SEPCO (Consultancy Services)

National

Single Stage-One Envelope



October 03, 2026

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PROCUREMENT NOTICE

PROCUREMENT OF CONSULTANCY SERVICES

1. The **Material Management Directorate/Department (Sukkur Power Electric Company (SEPCO))** has reserved Funds for the procurement planned for FY **2026-27**. The **Material Management Directorate/Department (Sukkur Power Electric Company (SEPCO))** intends to apply part of the proceeds of this Fund to cover eligible payments under the contract for the consultancy services of "**TENDER NO 1423/26 HIRING OF CONSULTANCY SERVICES FOR ASSESSMENT & VALUATION OF UNWANTED SERVICEABLE / UN-SERVICEABLE / SCRAP MATERIAL LYING AT REGIONAL STORE ROHRI & LARKANA SEPCO**" with the reference of "**P141348**"

2. The **Material Management Directorate/Department (Sukkur Power Electric Company (SEPCO))** invites RFP through **EPADS v2.0** from eligible Bidders registered on **EPADS v2.0** for provision of Consultancy Services.

3. **Single Stage-One Envelope** Procedure of Principal Method of Procurement (i.e. Open Competitive Bidding) will be used by adopting **Least Cost Based Selection (LCBS)** Technique for the subject procurement, in line with the Public Procurement Rules, 2004 and any Regulations, and Instructions issued by the Authority (from time to time).

4. All proposals must be accompanied by a Bid Security described in Bid Security Section in Bidding Document in the form of **Pay Order, Banker's Cheque, Call at Deposit, Bank Guarantee, Demand Draft** or Bid Securing Declaration on the prescribed format described.

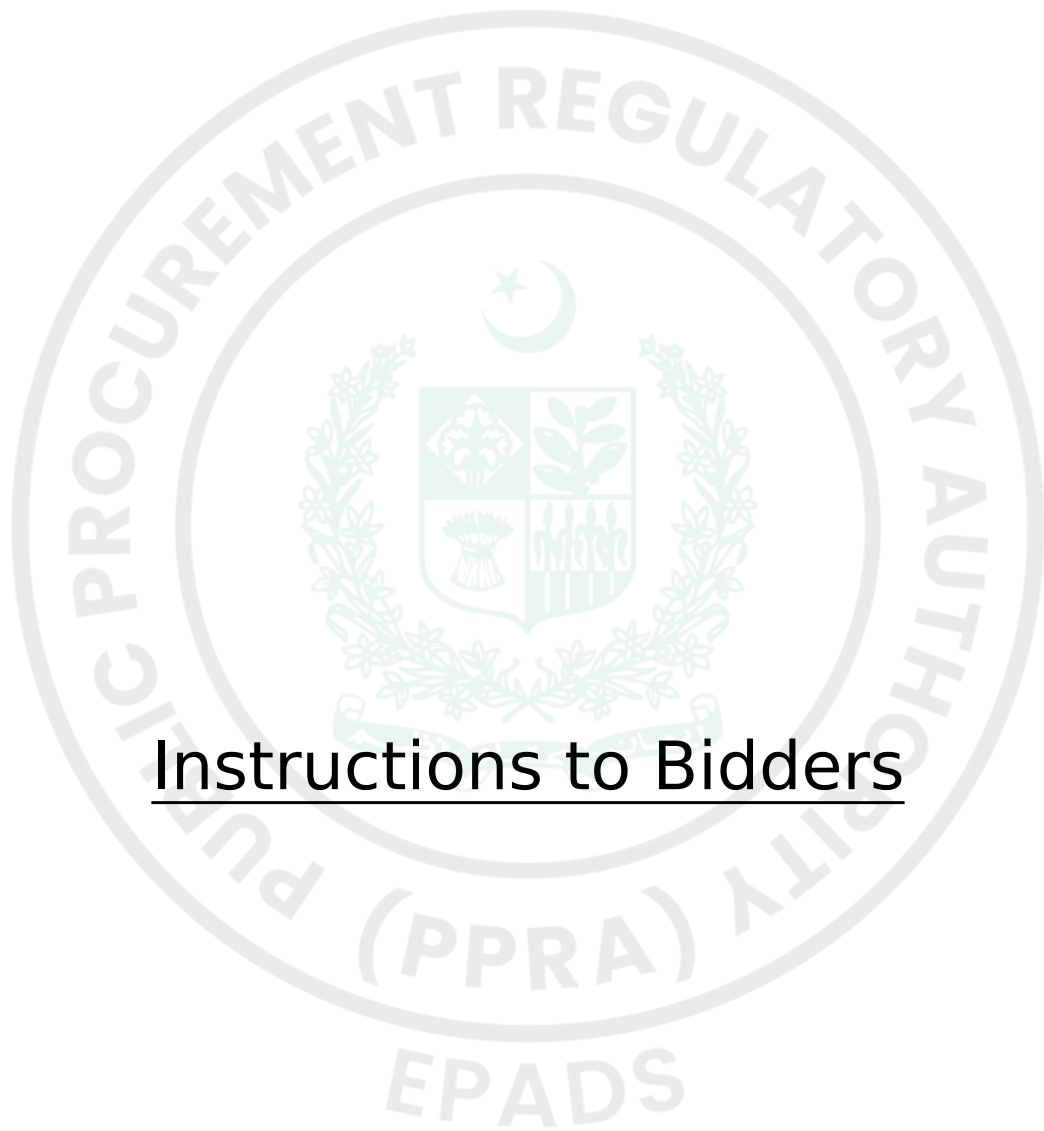
5. E-Bidding documents, containing detailed terms & conditions, specifications and requirements etc. are available on **e-Pak Acquisition and Disposal System (EPADS)** at **<https://epads.gov.pk/opportunities/federal/procurements/141348>**.

6. The RFP, prepared in accordance with the instructions in the e-Bidding documents, must be submitted through **EPADS v2.0** on or before **Thursday,**

October 22, 2026 10:30 AM. Proposals will be opened on the same day at **Thursday, October 22, 2026 11:00 AM.** Manual submission of RFPs shall not be entertained. Those consultants/Firm who have not yet registered on the new version of **EPADS v2.0**, may register themselves on <https://vendors.epads.gov.pk/>. A tutorial to explain the registration process is available at <https://www.youtube.com/watch?v=MNW6T38v7tc>

In terms of Rules 48 of Public Procurement Rules, 2004 Grievance Redressal Committee (GRC) is notified for the subject procurement and notification copy is available on the procuring agency's website and also available on **EPADS v2.0** as well as Authority's website at (www.ppra.org.pk).

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Instructions to Bidders

A. General Provisions

1. Introduction

1.1. The Procuring Agency named in the Data Sheet intends to select a consultant, in accordance with the method of selection specified in the Data Sheet. The eligible Consultants are invited to submit a proposal, as specified in the Data Sheet, for consulting services required for the assignment named in the Data Sheet.

1.2. The Consultants should familiarize themselves with the local conditions and take them into account in preparing their Proposals, including attending a pre-proposal conference if one is specified in the Data Sheet. Attending any such pre-proposal conference is optional and is at the Consultants' expense.

1.3. The Procuring Agency will timely provide, at no cost to the Consultants, the inputs, relevant project data, and reports required for the preparation of the Consultant's Proposal as specified in the Data Sheet.

2. Corrupt and Fraudulent Practices

2.1. The procuring agencies and the consultant are required to compliance Procurement Regulatory Framework in regard to corrupt and fraudulent practices as defined under Rule 2(1)(f) of the Public Procurement Rules.

B. Preparation of Proposals

3. General Considerations

3.1. In preparing the Proposal, the Consultant is expected to examine the RFP in detail. Material deficiencies in providing the information requested in the RFP may result in rejection of the Proposal.

4. Language

5. The Proposal, as well as all correspondence and documents relating to the Proposal exchanged between the Consultant and the Procuring Agency, shall

be written in the language(s) specified in the Data Sheet.

Documents Comprising the Proposal

5.1. The Proposal shall comprise the documents and forms listed in the Data Sheet.

6. Only One Proposal

6.1. The Consultant (including the individual members of any Joint Venture) shall submit only one Proposal, either in its own name or as part of a Joint Venture in another Proposal. If a Consultant, including any Joint Venture member, submits or participates in more than one proposal, all such proposals shall be disqualified and rejected. This does not, however, preclude a Sub-consultant, or the Consultant's staff from participating as Key Experts and Non-Key Experts in more than one Proposal when circumstances justify and if stated in the **Data Sheet** and subject to regulatory instructions, if any.

7. Proposal Validity

7.1. Proposals shall remain valid for the period specified in the Data Sheet after the Proposal submission deadline prescribed by the Procuring Agency (PA). To ensure the validity of proposal, it shall contain bid security or bid Securing declaration as a complementary bid securing instrument having the validity twenty-eight days more than the bid validity period.

7.2. During this period, the Consultant shall maintain its original Proposal without any change, including the availability of the Key Experts, the proposed rates and the total price.

7.3. If it is established that any Key Expert nominated in the Consultant's Proposal was not available at the time of Proposal submission or was included in the Proposal without his/her confirmation, such Proposal shall be disqualified and rejected for further evaluation, and may be subject to blacklisting and debarment in accordance with Clause 5 of this ITC.

7.4. Extension of Validity Period

7.4.1. If considered necessary, an extension in the bid validity can be made in accordance with the provision of public procurement rules, 2004 or any instructions issued in this regard.

8. Bid security/Bid Securing Declaration

8.1. The consultant shall submit bid security in the form and amount specified by the procuring agency before the submission deadline. Provided that in case where the procuring agency does not require the bid security, the bidder shall submit bid securing declaration on the format prescribed by the Authority in Standard Procurement Documents.

8.2. Any Proposal not accompanied by a Bid Security or Bid Securing Declaration shall be rejected by the Procuring Agency as non-responsive.

8.3. The Bid Securing Declaration of a joint venture must be in the name of the joint venture submitting the Proposal indicating all the members are jointly and severally responsible.

8.4. The successful Consultant's Bid Securing Declaration will be discharged upon the signing the contract with the Successful Consultant, and furnishing the performance security

9. Clarification and Amendment of RFP

9.1. The Consultant may request a clarification of any part of the RFP during the period indicated in the Data Sheet before three days prior to the Proposals' submission deadline through **EPADS v2.0** only. The Procuring Agency will respond to the same through **EPADS v2.0**. Should the Procuring Agency deem it necessary to amend the RFP as a result of a clarification or at its own initiative, it shall do so following the procedure described below:

9.1.1. At any time before the proposal submission deadline, the Procuring Agency may amend the RFP by issuing an amendment through **EPADS v2.0**.

9.1.2. If the amendment is substantial, the Procuring Agency may extend the proposal submission deadline to give the Consultants reasonable time to take an amendment into account in their Proposals.

9.2. The Consultant who has already submitted the proposal prior to any amendments in the RFP, may submit a modified Proposal based on the respective amendment in the RFP at any time prior to the proposal submission deadline. No modifications to the Technical or Financial Proposal shall be accepted after the deadline.

10. Preparation of Proposals - Specific Considerations

10.1. While preparing the Proposal, the Consultant must give particular attention to the following:

10.1.1. The Procuring Agency may indicate in the Data Sheet the estimated Key Experts' time input (expressed in person-month) or the Procuring Agency's estimated total cost of the assignment, but not both. This estimate is indicative and the Proposal shall be based on the Consultant's own estimates for the same.

10.1.2. If stated in the Data Sheet, the Consultant shall include in its Proposal at least the same time input (in the same unit as indicated in the Data Sheet) of Key Experts, failing which the Financial Proposal will be adjusted for the purpose of comparison of proposals and decision for award in accordance with the procedure in the Data Sheet.

10.1.3. For assignments under the Fixed-Budget selection method, the estimated Key Experts' time input is not disclosed. Total available budget, with an indication whether it is inclusive or exclusive of taxes, is given in the Data Sheet, and the Financial Proposal shall not exceed this budget.

10.1.4. The proposal may be subject to price adjustment in accordance with Data sheet and formula specified.

11. Financial Proposal

11.1. The Financial Proposal shall be prepared using the Standard Forms provided in the RFP. It shall list all costs associated with the assignment, including (a) remuneration for Key Experts and Non-Key Experts, (b) reimbursable expenses indicated in the Data Sheet.

12. Taxes

12.1. The proposal submitted shall be inclusive of all the taxes unless otherwise stated in the Data Sheet. The Consultant and its Sub-consultants and Experts are responsible for meeting all tax liabilities arising out of the Contract unless stated otherwise in the Data Sheet. Information on taxes in the Procuring Agency's country is provided in the Data Sheet.

13. Currency of Proposal

13.1. The Consultant may express the price for its Services in the currency or currencies as stated in the Data Sheet. If indicated in the Data Sheet, the portion of the price representing local cost shall be stated in the national currency. Payment shall also be made in the currency specified in the data sheet or condition of the contract.

C. Submission, Opening and Evaluation

14. Submission/withdrawal of Proposals

14.1. The Consultant shall submit proposal through **EPADS v2.0** before the submission deadline.

14.2. A Proposal submitted by a Joint Venture shall be submitted through **EPADS v2.0** from the account of Lead Member. Reference to the EPADS account of all the JV Member shall be provided along with the proposal. Incase any of Member is not registered on the **EPADS v2.0**, may be registered on the **EPADS v2.0** or all his credential shall be provided along with the proposal for the evaluation of the procuring agency. JV agreement signed by all the members shall also be provided along with the proposal.

14.3. A Consultant may withdraw its Proposal after it has been submitted before the submission deadline.

15. Opening of Proposal

15.1. The Procuring Agency will open all Proposal through **EPADS v2.0**.

15.2. Financial Proposal, will remain unopened till the prescribed financial Proposal opening date.

16. Evaluation of Technical Proposals

16.1. The Procuring Agency's evaluation committee shall evaluate the Technical Proposals on the basis of their responsiveness to the Terms of Reference and the RFP, applying the evaluation criteria, sub-criteria, and point system specified in the Data Sheet. Each responsive Proposal will be given a technical score. A Proposal shall be rejected at this stage if it does not respond to important aspects of the RFP or if it fails to achieve the minimum technical score indicated in the Data Sheet.

17. Opening of Financial Proposals

17.1. After the technical evaluation is completed, the Procuring Agency shall issue the Technical Evaluation Report containing all the information regarding responsiveness or non-responsiveness of the consultant along with the technical scores (if any). The Procuring shall notify those Consultants that have achieved the minimum overall technical score and inform them of the date and time for the opening of the Financial Proposals.

17.2. The Financial Proposals shall be opened and evaluated through **EPADS v2.0**.

18. Correction of Errors

18.1. Activities and items described in the Technical Proposal but not priced in the Financial Proposal, shall be assumed to be included in the prices of other activities or items, and no corrections are made to the Financial Proposal.

18.2. The Procuring Agency's evaluation committee will

(a) correct any computational or arithmetical errors, and

(b) adjust the prices if they fail to reflect all inputs included for the respective activities or items in the Technical Proposal. In case of discrepancy between (i) a partial amount (sub-total) and the total amount, or (ii) between the amount derived by multiplication of unit price with quantity and the total price, or (iii) between words and figures, the former will prevail. In case of discrepancy between the Technical and Financial Proposals in indicating quantities of input, the Technical Proposal prevails and the Procuring Agency's evaluation committee shall correct the quantification indicated in the Financial Proposal so as to make it consistent with that indicated in the Technical Proposal, apply the relevant unit price included in the Financial Proposal to the corrected quantity, and correct the total Proposal cost.

19. Conversion to Single Currency

19.1. For the evaluation purposes, prices shall be converted to a single currency using the selling rates of exchange, source and date indicated in the Data Sheet.

20. Selection Technique

20.1. Quality and Cost Based Selection

In the case of QCBS, the total score is calculated by weighting the technical and financial scores and adding them as per the formula and instructions in the Data Sheet. The Consultant achieving the highest combined technical and financial score will be invited for negotiations.

20.2. Fixed-Budget Selection (FBS)

20.2.1. In the case of FBS, those Proposals that exceed the budget indicated in the Data Sheet shall be rejected.

20.2.2. The Procuring Agency will select the Consultant that submitted the highest-ranked Technical Proposal that does not exceed the budget indicated in the RFP, and invite such Consultant to negotiate the Contract.

20.3. Least-Cost Selection.

In the case of Least-Cost Selection (LCS), the Procuring Agency will select the Consultant with the lowest evaluated total price among those consultants that achieved the minimum technical score, and invite such Consultant for discussion on technical issues, without changing the cost and scope of services.

D. Negotiations and Award

21. Negotiations

21.1. The negotiations will be held at the date and address indicated in the Data Sheet with the Consultant's representative(s) who must have written power of attorney to negotiate and sign a Contract on behalf of the Consultant.

21.2. The negotiations include discussions of the Terms of Reference (TORs), the proposed methodology, the Procuring Agency's inputs, the special conditions of the Contract, and finalizing the "Description of Services" part of the Contract. These discussions shall not alter the original scope of services under the TORs or the terms of the contract, lest the quality of the final product, its price, or the relevance of the initial evaluation be affected.

22. Availability of Key Experts

22.1. The invited Consultant shall confirm the availability of all Key Experts included in the Proposal as a pre-requisite to the negotiations, or, if applicable, a replacement in accordance with Clauses of ITC. Failure to confirm the Key Experts' availability may result in the rejection of the Consultant's Proposal and the Procuring Agency proceeding to negotiate the Contract with the next-ranked Consultant.

22.2. Notwithstanding the above, the substitution of Key Experts at the negotiations may be considered if due solely to circumstances outside the reasonable control of and not foreseeable by the Consultant, including but not limited to death or medical incapacity. In such case, the Consultant shall offer a substitute Key Expert within the period of time specified in the letter

of invitation to negotiate the Contract, who shall have equivalent or better qualifications and experience than the original candidate.

23. Award of Contract

23.1. The Procuring Agency will award the Contract to the Consultant whose Proposal has been determined to be substantially responsive to the RFP Documents and who has been declared as Successful Consultant, provided that the same is not in conflict with any other law or policy of the Federal Government

24. Grievance Redressal Mechanism

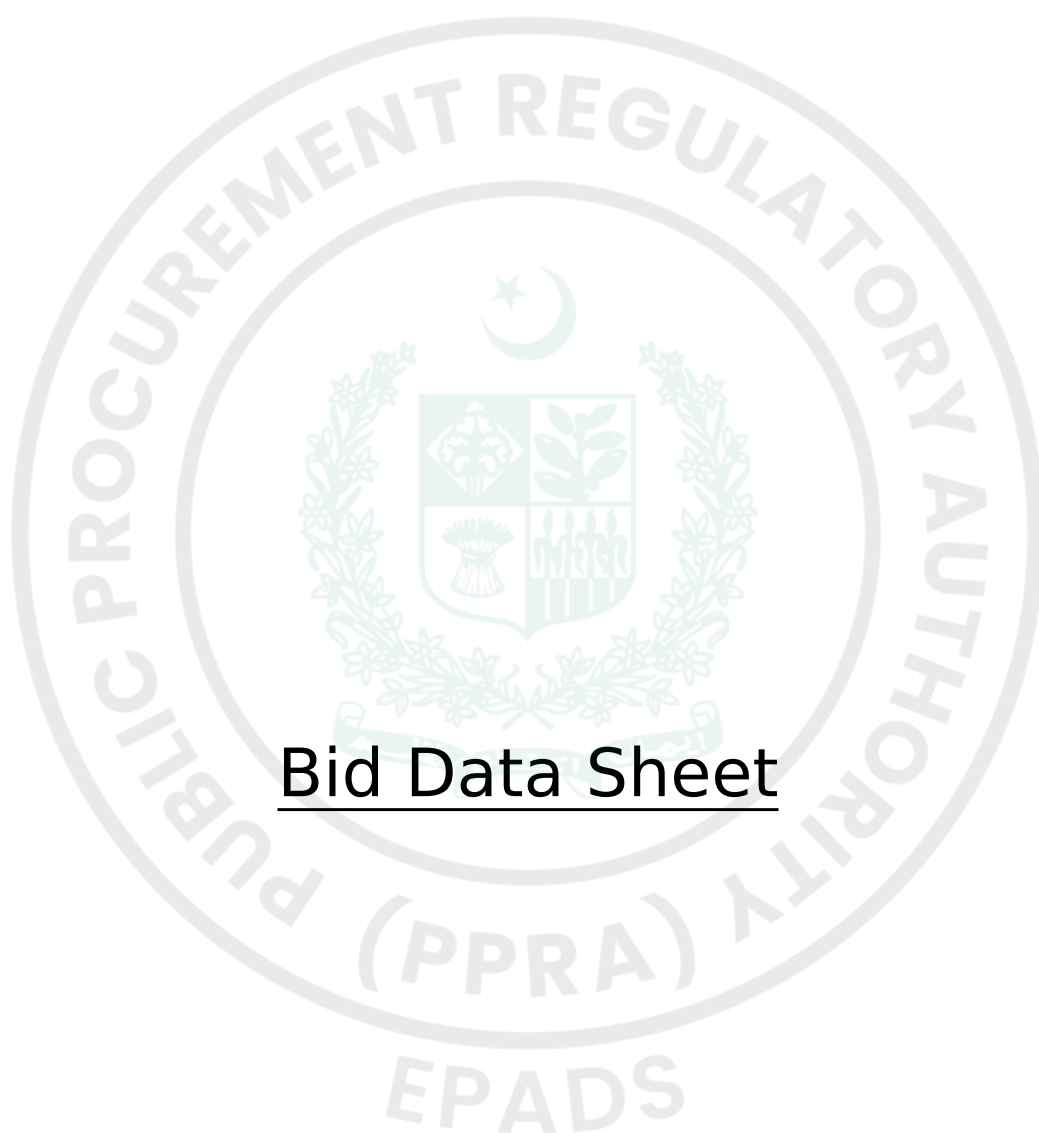
24.1. Grievance shall be redressed in accordance with procedure and mechanism defined under Rule 48 of the Public Procurement Rules, 2004 and Redressal of Grievance regulations.

25. Mechanism of Blacklisting

25.1. The Blacklisting shall be carried out in accordance with provision of Rule 19 of the Public Procurement Rules, 2004 and for Procedure of Filing and Disposal of Review Petition under Rule 19 (3), 2021, to be read with the Regulations on "Mechanism for Blacklisting and Debarment of Bidders or Contractors Regulations, 2024".

26. Environmental objectives

26.1. As per Rule 4 of Public Procurement Rules, 2004, The procuring agency may seek to procure services with a reduced environmental impact throughout their life cycle when compared to services with the same primary function that may otherwise be procured



Bid Data Sheet

Proposal Data Sheet (BDS)

The following specific data for the procurement of Consultancy Services to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

BDS Clause Number

ITB Number

Amendments of, and Supplements to, Clauses in the Instruction to Bidders

A. General

1

1.1

Name of Procuring Agency: **Material Management Directorate/Department (Sukkur Power Electric Company (SEPCO))**

The subject of procurement is: **TENDER NO 1423/26 HIRING OF CONSULTANCY SERVICES FOR ASSESSMENT & VALUATION OF UNWANTED SERVICEABLE / UN-SERVICEABLE / SCRAP MATERIAL LYING AT REGIONAL STORE ROHRI & LARKANA SEPCO**

Financial year for the operations of the Procuring Agency: **2026-27**

Name and identification number of the Contract: **P141348**

BDS Clause Number 2

ITB Number 1.2 & 9.1

The Bidders may seek clarifications through **EPADS v2.0**: Clarification Date: Monday, October 19, 2026

B. Preparation of Proposals

BDS Clause Number 3

ITB Number 4.1

The language of the proposals is: **English**

BDS Clause Number 4

ITB Number 6.1

Participation of Sub-consultants, Key Experts and Non-Key Experts in more than one Proposal is permissible? **No**

BDS Clause Number 6

ITB Number 7.1

Proposals shall be valid until **100 Days**

BDS Clause Number 7

ITB Number 9.1

List of documents required along with the bid:

1. Valid State Bank of Pakistan (SBP) registration/approval as Evaluator, along with required documentary proof
2. CNIC of Owner/Authorized Person, as applicable
3. Bids Submission Sheet duly filled and signed
4. Bid-Securing Declaration / Bid Security, as applicable
5. Valid NTN Certificate
6. Valid STRN / PST / applicable Sales Tax registration certificate
7. Active Taxpayer status / ATL evidence
8. Bidders' Declaration & Undertaking (Annexure-A)
9. Company/Firm Profile
10. Certificate of Incorporation / Registration of Firm / Partnership / other applicable registration document
11. CV of proposed Lead Valuer / Team Leader
12. CVs of proposed Key Technical Personnel / Valuers
13. Details of previous relevant completed assignments during the last five (05) years
14. Previous Experience / Completed Assignment Proforma (Annexure-B)

15. Work Orders / Contract Agreements against claimed experience
16. Completion Certificates / Client Performance Certificates against claimed experience
17. List of Current / Ongoing Assignments
18. Technical Proposal / Methodology
19. Work Plan for Physical Verification, Counting, Weighment, Assessment, Classification & Valuation
20. Methodology specifically addressing SEPCO Scrap Material Valuation
21. Details of proposed manpower/team and deployment plan
22. Any JV / Association / Consortium documents, if applicable
23. Power of Attorney / Authorization of signatory, where applicable
24. Any Addendum/Corrigendum acknowledged by the bidder, if applicable
25. Any other document specifically required under the Bidding Documents

BDS Clause Number 8

ITB Number 10.2

The Consultant's Proposal must include the minimum Key Experts' time-input of _____person-months.

For the evaluation and comparison of Proposals only: if a Proposal includes less than the required minimum time-input, the missing time-input (expressed in person-month) is calculated as follows:

The missing time-input is multiplied by the highest remuneration rate for a Key Expert in the Consultant's Proposal and added to the total remuneration amount. Proposals that quoted higher than the required minimum of time-input will not be adjusted.]

BDS Clause Number 9

ITB Number 105

The price shall be **Fixed**.

Price schedule will be provided according to the format defined and acquired. see section price schedule.

BDS Clause Number 10

ITB Number 11.1

The qualification criteria to establish the supply / production capability of the bidder.

see Eligibility Criteria

BDS Clause Number 11

ITB Number 7.6

Services and Their related documents:

See section Required Services and ToR

C. Submission, Opening and Evaluation

BDS Clause Number 12

ITB Number 8.1 & 8.2

The amount of Bid Security shall be as defined in Bid Security Section for items and lots given in **BDS 6**

The Bid Security shall be in the form of: **Pay Order, Banker's Cheque, Call at Deposit, Bank Guarantee, Demand Draft**

BDS Clause Number 13

ITB Number 13.1

Currency of the Bids shall be : **PKR**

BDS Clause Number 14

ITB Number 14.1

Proposal shall be submitted online on EPADS v2.0 whereas hard copy of the bid security should be submitted to the following;

SEPCO Head Office, Admin Block, Old Thermal Power Station, Sukkur, Sukkur (District), Sukkur (Division), Sindh (Province).

Bids that are not submitted on EPADS v2.0 shall be disqualified.

The deadline for Bids submission is: **Thursday, October 22, 2026 10:30 AM**

BDS Clause Number 15

ITB Number 15.1

The Bids opening shall take place on **EPADS v2.0**.

Day : **Thursday**

Date: **Thursday, October 22, 2026**

Time : **11:00 AM**

BDS Clause Number 16

ITB Number 20

Selection technique adopted will be: **Least Cost Based Selection (LCBS)**
see *Evaluation Criteria*

F. Negotiation and Award

BDS Clause Number 18

ITB Number 21.5

The Performance guarantee shall: **5.00%**.

The Performance Guarantee shall be acceptable in the form of: **Pay Order, Banker's Cheque, Call at Deposit, Bank Guarantee, Demand Draft**

G. Review of Procurement Decisions

BDS Clause Number 19

ITB Number 24.1

Grievance against this procurement shall be submitted online on **EPADS v2.0**.

Eligibility Criteria

Bidder's Type	Required Registration
Individual / Individual Consultant	NADRA CITIZENSHIP (CNIC/NICOP)
Sole Proprietorship	FBR (NTN)
Partnership Firm	FBR (GSTN)
Company (Private Limited)	Registrar of Firms
Company (Public Limited)	
Company (Holding Company)	
Company (Limited by Guarantee)	
State Owned Enterprise (Private Limited)	
State Owned Enterprise (Public Limited)	

Eligibility Criteria	Document
Eligible Bidders: The eligible Bidders shall be State Bank of Pakistan (SBP) approved/registered Valuers/Valuation Firms, having relevant experience in physical verification, counting, weightment, assessment, classification and valuation of unwanted, serviceable, un-serviceable and scrap materials.	No

SBP Registration: The Bidder/Firm shall possess valid registration/approval with the State Bank of Pakistan (SBP) as an Evaluator/Valuator, along with documentary proof of such registration/approval. The firm should be Registered with State Bank of Pakistan as Evaluator and should be fall under the SBP prescribed monetary limit required for the valuation.	Yes
Financial Capacity: The Bidder shall submit audited financial statements for the last three (03) years, including Balance Sheet, Profit & Loss Account and Cash Flow Statement, demonstrating adequate financial capacity to perform the assignment.	Yes
The Bidder/Valuator Firm shall be registered with FBR for Income Tax and Sales Tax, PST/SRB, as applicable, and shall be an Active Taxpayer on the FBR ATL. The Bidder shall also submit valid registration documents, as applicable according to its legal status : i. Partnership Firm: Registration Certificate from the Registrar of Firms. ii. Limited Company: Certificate of Incorporation from SECP. iii. Sole Proprietorship: Valid FBR registration and applicable business registration documents.	Yes
Relevant Experience: The Bidder/Valuator shall have successfully completed at least two (02) relevant assignments during the last five (05) years of similar nature Job/Work.	Yes
Experience Evidence: The Bidder shall submit documentary evidence of the claimed experience, including Work Orders/Contract Agreements and Completion/Performance Certificates, along with the prescribed experience proforma.	Yes
Qualified Personnel: The Bidder shall provide qualified and experienced Lead Valuer/Team Leader and Key Technical Personnel/Valuers, supported by their CVs and relevant professional experience.	Yes
Technical Proposal: The Bidder shall submit a firm profile, technical proposal, methodology and work plan demonstrating its capability to undertake physical verification, counting, weighment, assessment, classification and valuation of the material at Regional Stores Rohri & Larkana, SEPCO.	Yes
Bid Security: The Bidder shall submit the prescribed Bid Security of Rs. 70,000/- in the acceptable form specified in the bidding documents. The Bid Security shall remain valid for the period prescribed in the bidding documents.	Yes

Declaration & Undertaking: The Bidder shall submit the prescribed Bidders' Declaration & Undertaking (Annexure-A), duly filled, signed, stamped and notarized on non-judicial e-stamp paper of Rs. 500/- or above, confirming acceptance of the bidding conditions and compliance with the requirements of the bidding documents. Non-submission shall render the Bid non-responsive.

Yes



Evaluation Criteria

Least Cost Based Selection (LCBS)



Required Services

Positions Without Lots :

Position	Delivery Schedule	Quantity	Bid Security
Hiring of Consultancy Services for Physical Verification, Counting, Weighment, Assessment, Classification & Valuation of unwanted/obsolete Serviceable, Unserviceable / Scrap Material lying at Regional Stores Rohri & Larkana, SEPCO.	Address: Regional Store Rohri Faheem Bahalkani Dy. Manager (MM) 0333-7305294 Cement Factory Road, Near 132 kV Grid Station, Rohri Regional Store Larkana Riaz Hussain Mangi Dy. Manager (MM) 0336-3595716 Near 132kV Grid Station Airport Road, Larkana Schedule: The Completion of work shall be performed within (30) Days Or Earlier. However the time period may be extended with the approval of competent authority of SEPCO. Quantity: 1/job Quantity: 1 job	1/job	70000 PKR

Related Services :

No



TORS (Terms of References)

Positions Without Lots :

Position: Hiring of Consultancy Services for Physical Verification, Counting, Weighment, Assessment, Classification & Valuation of unwanted/obsolete Serviceable, Unserviceable / Scrap Material lying at Regional Stores Rohri & Larkana, SEPCO.

TORs (Terms of Reference):

1. Background: SEPCO intends to engage a qualified SBP-approved Valuator/Firm for independent physical verification, assessment and valuation of unwanted, serviceable, un-serviceable and scrap material at Regional Stores Rohri & Larkana, including material covered under Disposal Tender Nos.1384/2026 to 1391/2026.
2. Objective: To physically verify material, examine Survey Reports, tender/store records, reconcile recorded and actual quantities, assess condition/classification, determine fair market/scrap value based on prevailing market rates, identify and separately value additional material, and submit an independent authenticated valuation report.
3. Scope of Work: The Consultant shall:
 - Physically inspect and verify all relevant material at both stores.
 - Verify descriptions, quantities and condition against Survey Reports, tender documents and store records.
 - Conduct physical counting and weighment.
 - Reconcile recorded/tender quantities with physical quantities and report shortages, excesses or variations.
 - Assess condition, quality, type and usability and classify material as serviceable, un-serviceable or scrap.
 - Determine fair market/scrap value using prevailing rates and reliable market references, clearly stating methodology and rate sources.
 - Separately identify, assess and value additional material not covered under existing tenders.

- Prepare store-wise, item-wise and lot-wise valuation showing description, physical quantity, condition, classification, rate, value, discrepancies, methodology, assumptions and market references.

4. Locations:

Regional Store Rohri: Cement Factory Road, Near 132kV Grid, Rohri. Contact: Faheem Bahalkani, Dy.Manager (MM), 0333-7305294.

Regional Store Larkana: Near 132kV Grid, Airport Road, Larkana. Contact: Riaz Hussain Mangi, Dy.Manager (MM), 0336-3595716.

5. Methodology: Consultant shall submit a methodology covering document review, inspection planning, physical verification, counting/weightment, reconciliation, condition assessment, classification, market survey, valuation and reporting. Assessment shall be independent, objective, impartial and transparent.

6. Deliverables:

a) Inspection/verification records including counting, weightment and reconciliation.

b) Draft report with findings, discrepancies and proposed valuation.

c) Final signed and authenticated valuation report, store-wise/item-wise/lot-wise, in required hard copies, editable soft copy and PDF.

7. Time Schedule: Complete assignment within 30 calendar days of Work Order. Document review/plan within 3 working days; physical inspection as per approved plan; Draft Report within 20 working days; Final Report within 30 calendar days. Clarifications/corrections shall be provided within 3 working days of SEPCO notice. Time period for completion of work may be extended with the approval of Competent Authority of SEPCO.

8. Professional Responsibility & Independence: Consultant shall use an approved team, ensure accuracy and completeness, maintain confidentiality and impartiality, immediately disclose any actual/potential/perceived conflict, and have no direct/indirect financial, commercial or beneficial interest in the material or its disposal.

9. Correction & Coordination: Consultant shall provide clarifications and correct demonstrable/clerical errors without additional fee during the contract period and coordinate with SEPCO officers for access and required records/information.

10. Confidentiality: All SEPCO records, reports, quantities, rates, valuation data, photographs and documents shall remain confidential and shall not be disclosed or used for unauthorized purposes.

11. Acceptance & Payment: Final report shall be reviewed and accepted by authorized SEPCO officers/committee. Reasonable corrections/clarifications shall be incorporated. Payment shall be made as per Contract after submission and acceptance of deliverables, prescribed invoice and completion/acceptance certificate, with verification by Dy.Manager (MM), countersignature by Manager (MM), and pre-audit by Finance Director SEPCO as per bidding document.

12. Governing Requirements: Assignment shall comply with approved TORs, Bidding Documents, PPRA requirements, SEPCO instructions and applicable laws/rules of Pakistan. This version is substantially shorter while retaining the core scope, deliverables, timelines, independence, payment and compliance requirements.

Price Schedule

For Individual Positions

#	Position Title	Quantity	Unit Price (PKR)	Total Price (PKR)	Delivery Location	Delivery Period / Year	Country of Origin
1							
2							

For Lots

#	Lot Title	Total Lot Price (PKR)	Country of Origin
1	[Lot 1 Title]		





General Conditions of Contract

A. General Provisions

1. Definitions

Unless the context otherwise requires, the following terms whenever used in this Contract have the following meanings:

- 1.1. **"Affiliate(s)"** means an individual or an entity that directly or indirectly controls, is controlled by, or is under common control with the Consultant.
- 1.2. **"Applicable Law"** means the laws and any other instruments having the force of law in Pakistan or as may be specified in the Special Conditions of Contract (SCC), as they may be issued and in force from time to time.
- 1.3. **"Consultant"** means an individual consultant or a consulting firm as the case may be;
- 1.4. **"Contractor's Personnel"** means personnel whom the Contractor utilizes in the execution of its contract, including the staff, labor and other employees of the Contractor and each subcontractor; and any other personnel assisting the Contractor in the execution of the contract to be supervised by the Consultant (if applicable).
- 1.5. **"Day"** means calendar day unless indicated otherwise.
- 1.6. **"Effective Date"** means the date on which this Contract comes into force and effect pursuant to Clause GCC 11.
- 1.7. **"Experts"** means, collectively, Key Experts, Non-Key Experts, or any other personnel of the Consultant, Sub-consultant or JV member(s) assigned by the Consultant to perform the Services or any part thereof under the Contract.
- 1.8. **"Foreign Currency"** means any currency other than the Pakistani Rupees.
- 1.9. **"GCC"** means these General Conditions of Contract.
- 1.10. **"Government"** means the Government of Pakistan.
- 1.11. **"Joint Venture (JV)"** means an association with or without a legal personality distinct from that of its members, of more than one entity where one member has the authority to conduct all businesses for and on behalf of any and all the members of the JV, and where the members of the JV are jointly and severally liable to the Procuring Agency for the performance of the Contract.
- 1.12. **"Key Expert(s)"** means an individual professional whose skills, qualifications, knowledge and experience are critical to the performance of the Services under the Contract and whose Curricula Vitae (CV) was taken into account in the technical evaluation of the Consultant's proposal.
- 1.13. **"Local Currency"** means the currency of Pakistan
- 1.14. **"Non-Key Expert(s)"** means an individual professional provided by the Consultant or its Sub-consultant to perform the Services or any part thereof under the Contract.
- 1.15. **"Party"** means the Procuring Agency or the Consultant, as the case may be, and "Parties" means both of them.

1.16. "Procuring Agency's Personnel" refers to the staff, labor and other employees (if any) of the Procuring Agency engaged in fulfilling the Procuring Agency's obligations under the Contract; and any other personnel identified as Procuring Agency's Personnel, by a notice from the Procuring Agency to the Consultant

1.17. "**Proposal**" means the Technical Proposal and/or the Financial Proposal of the Consultant.

1.18. "**RFP**" means the Request for Proposals to be prepared by the Procuring Agency for the selection of consultants, based on the SRFP.

1.19. "**SCC**" means the Special Conditions of Contract by which the GCC may be amended or supplemented but not over-written.

1.20. "**Site**" (if applicable) means the land and other places where Works are to be executed or facilities to be installed, and such other land or places as may be specified in the Contractor's Contract as forming part of the Site.

1.21. "**SRFP**" means the Standard Request for Proposals, which must be used by the Procuring Agency as the basis for the preparation of the RFP.

1.22. "**Sub-consultants**" means an entity to whom/which the Consultant subcontracts any part of the Services while remaining solely liable for the execution of the Contract.

1.23. "**Third Party**" means any person or entity other than the Government, the Procuring Agency, the Consultant or a Sub-consultant.

1.24. "**TORs**" means the Terms of Reference that explain the objectives, scope of work, activities, and tasks to be performed, respective responsibilities of the Procuring Agency and the Consultant, and expected results and deliverables of the assignment.

2. Relationship between the Parties

2.1. Nothing contained herein shall be construed as establishing a relationship of master and servant or of principal and agent as between the Procuring Agency and the Consultant. The Consultant, subject to this Contract, has complete charge of the Experts and Sub-consultants, if any, performing the Services and shall be fully responsible for the Services performed by them or on their behalf hereunder.

3. Law Governing Contract

3.1. The contract shall be governed and interpreted in accordance with the laws of Pakistan, unless otherwise specified in SCC.

4. Language

4.1. The Contract as well as all correspondence and documents relating to the Contract exchanged between the Consultant and the Procuring Agency, shall be written in the English language unless otherwise stated in the SCC. Supporting documents and printed literature that are part of the Contract may be in another language provided these are accompanied by an accurate translation of the relevant passages in English, in which case, for purposes of interpretation of the Contract, this translation shall govern.

5. Headings

5.1. The headings shall not limit, alter or affect the meaning of this Contract.

6. Communications

6.1. Any communication required or permitted to be given or made pursuant to this Contract shall be in writing in the language specified in Clause GCC 4. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the address specified in the SCC.

6.2. A Party may change its address for notice hereunder by giving the other Party any communication of such change to the address specified in the SCC.

7. Location

7.1. The Services shall be performed at such locations as are specified in Appendix A hereto and, where the location of a particular task is not so specified, at such locations, whether in the Government's country or elsewhere, as the Procuring Agency may approve.

8. Authority of Member in Charge

8.1. In case the Consultant is a Joint Venture, the members hereby authorize the member specified in the SCC to act on their behalf in exercising all the Consultant's rights and obligations towards the Procuring Agency under this Contract, including without limitation the receiving of instructions and payments from the Procuring Agency.

9. Authorized Representatives

9.1. Any action required or permitted to be taken, and any document required or permitted to be executed under this Contract by the Procuring Agency or the Consultant may be taken or executed by the officials specified in the SCC.

10. Fraud and Corruption

10.1. Public Procurement Regulatory Authority requires that Procuring Agencies (including beneficiaries of Government funded projects) as well as Applicants/Bidders/Suppliers/Contractors under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts in accordance with the requirement of Procurement Regulatory Framework

B. Commencement, Completion, Modification and Termination of Contract

11. Effectiveness of Contract

11.1. This Contract shall come into force and effect on the date (the "Effective Date") of the Procuring Agency's notice to the Consultant instructing the Consultant to begin carrying out the Services. This notice shall confirm that the effectiveness conditions, if any, listed in the SCC have been met.

12. Termination of Contract for Failure to Become Effective

12.1. If this Contract has not become effective within such time period after the date of Contract signature as specified in the SCC, either Party may, by not less than twenty two (22) days written notice to the other Party, declare this Contract to be null and void, and in the event of such a declaration by either Party, neither Party shall have any claim against the other Party with respect hereto.

13. Commencement of Services

13.1. The Consultant shall confirm availability of Key Experts and begin carrying out the Services not later than the number of days after the Effective Date specified in the SCC.

14. Expiration of Contract

14.1. Unless terminated earlier pursuant to Clause GCC 19 hereof, this Contract shall expire at the end of such time period after the Effective Date as specified in the SCC.

15. Entire Agreement

15.1. This Contract contains all covenants, stipulations and provisions agreed by the Parties. No agent or representative of either Party has authority to make, and the Parties shall not be bound by or be liable for, any statement, representation, promise or agreement not set forth herein.

16. Modifications or Variations

16.1. Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties. However, each Party shall give due consideration to any proposals for modification or variation made by the other Party.

16.2. In cases of any modifications or variations, the prior written consent of the Procuring Agency is required.

17. Force Majeure

17.1. Definition

17.1.1. For the purposes of this Contract, "Force Majeure" means an event which is beyond the reasonable control of a Party, is not foreseeable, is unavoidable, and makes a Party's performance of its obligations hereunder impossible or so impractical as reasonably to be considered impossible under the circumstances, and subject to those requirements, includes, but is not limited to, war, riots, civil disorder, earthquake, fire, explosion, storm, flood or other adverse weather conditions, strikes, lockouts or other industrial action confiscation or any other action by Government agencies.

17.1.2. Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or such Party's Experts, Sub-consultants or agents or employees, nor (ii) any event which a diligent Party could reasonably have been expected to both take into account at the time of the conclusion of this Contract, and avoid or overcome in the carrying out of its obligations hereunder.

17.1.3. Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder.

17.2. No Breach of Contract

17.2.1. The failure of a Party to fulfill any of its obligations hereunder shall not be considered to be a breach of, or default under, this Contract insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event has taken all reasonable precautions, due care and reasonable alternative measures, all with the objective of carrying out the terms and conditions of this Contract.

17.3. Measures to be Taken

17.3.1. A Party affected by an event of Force Majeure shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall take all reasonable measures to minimize the consequences of any event of Force Majeure.

17.3.2. A Party affected by an event of Force Majeure shall notify the other Party of such event as soon as possible, and in any case not later than fourteen (14) calendar days following the occurrence of such event, providing evidence of the nature and cause of such event, and shall similarly give written notice of the restoration of normal conditions as soon as possible.

17.3.3. Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

17.3.4. During the period of their inability to perform the Services as a result of an event of Force Majeure, the Consultant, upon instructions by the Procuring Agency, shall either:

17.3.4.1. demobilize, in which case the Consultant shall be reimbursed for additional costs they reasonably and necessarily incurred, and, if required by the Procuring Agency, in reactivating the Services; or

17.3.4.2. continue with the Services to the extent reasonably possible, in which case the Consultant shall continue to be paid under the terms of this Contract and be reimbursed for additional costs reasonably and necessarily incurred.

17.3.5. In the case of disagreement between the Parties as to the existence or extent of Force Majeure, the matter shall be settled according to Clauses GCC 49& 50.

18. Suspension

18.1. The Procuring Agency may, by written notice of suspension to the Consultant, suspend all payments to the Consultant hereunder if the Consultant fails to perform any of its obligations under this Contract, including the carrying out of the Services, provided that such notice of suspension (i) shall specify the nature of the failure, and (ii) shall request the Consultant to remedy such failure within a period not exceeding thirty (30) calendar days after receipt by the Consultant of such notice of suspension.

19. Termination

19.1. This Contract may be terminated by either Party as per provisions set up below:

a) By the Procuring Agency

19.1.1. The Procuring Agency may terminate this Contract in case of the occurrence of any of the events specified in paragraphs (a) through (f) of this Clause. In such an occurrence the Procuring Agency shall give at least thirty (30) days' written notice of termination to the Consultant in case of the events referred to in (a) through (d); at least sixty (60) days' written notice in case of the event referred to in (e); and at least five (5) days' written notice in case of the event referred to in (f):

- (a) If the Consultant fails to remedy a failure in the performance of its obligations hereunder, as specified in a notice of suspension pursuant to Clause GCC 18;
- (b) If the Consultant becomes (or, if the Consultant consists of more than one entity, if any of its members becomes) insolvent or bankrupt or enter into any agreements with their creditors for relief of debt or take advantage of any law for the benefit of debtors or go into liquidation or receivership whether compulsory or voluntary;
- (c) If the Consultant fails to comply with any final decision reached as a result of arbitration proceedings pursuant to Clause GCC 49
- (d) If, as the result of Force Majeure, the Consultant is unable to perform a material portion of the Services for a period of not less than sixty (60) days;
- (e) If the Procuring Agency, in its sole discretion and for any reason whatsoever, decides to terminate this Contract;
- (f) If the Consultant fails to confirm availability of Key Experts as required in Clause GCC 13.

19.1.2. if the Consultant, in the judgment of the Procuring Agency has engaged in Fraud and Corruption, in competing for or in executing the Contract, then the Procuring Agency may, after giving fourteen (14) calendar days written notice to the Consultant, terminate the Consultant's employment under the Contract.

19.2. By the Consultant

The Consultant may terminate this Contract, by not less than thirty (30) days' written notice to the Procuring Agency, in case of the occurrence of any of the events specified in paragraphs (a) through (d) of this Clause.

- (a) If the Procuring Agency fails to pay any money due to the Consultant pursuant to this Contract and not subject to dispute pursuant to Clauses GCC 49.1 within forty-five (45) days after receiving written notice from the Consultant that such payment is overdue.
- (b) If, as the result of Force Majeure, the Consultant is unable to perform a material portion of the Services for a period of not less than sixty (60) days.
- (c) If the Procuring Agency fails to comply with any final decision reached as a result of arbitration pursuant to Clause GCC 49.1.
- (d) If the Procuring Agency is in material breach of its obligations pursuant to this Contract and has not remedied the same within forty-five (45) days (or such longer period as the Consultant may have subsequently approved in writing) following the receipt by the Procuring Agency of the Consultant's notice specifying such breach.

19.3. Cessation of Rights and Obligations

Upon termination of this Contract pursuant to Clauses GCC 12 or GCC 19 hereof, or upon expiration of this Contract pursuant to Clause GCC 14, all rights and obligations of the Parties hereunder shall cease, except

- (i) such rights and obligations as may have accrued on the date of termination or expiration,
- (ii) the obligation of confidentiality set forth in Clause GCC 22,

(iii) the Consultant's obligation to permit inspection, copying and auditing of their accounts and records set forth in Clause GCC 25 and to cooperate and assist in any inspection or investigation, and (iv) any right which a Party may have under the Applicable Law.

19.4. Cessation of Services

19.4.1. Upon termination of this Contract by notice of either Party to the other pursuant to Clauses GCC 19a or GCC 19b, the Consultant shall, immediately upon dispatch or receipt of such notice, take all necessary steps to bring the Services to a close in a prompt and orderly manner and shall make every reasonable effort to keep expenditures for this purpose to a minimum. With respect to documents prepared by the Consultant and equipment and materials furnished by the Procuring Agency, the Consultant shall proceed as provided, respectively, by Clauses GCC 27 or GCC 28.

19.5. e.Payment upon Termination

Upon termination of this Contract, the Procuring Agency shall make the following payments to the Consultant:

- (a) remuneration for Services satisfactorily performed prior to the effective date of termination, and reimbursable expenditures for expenditures actually incurred prior to the effective date of termination; and pursuant to Clause 43;
- (b) in the case of termination pursuant to paragraphs (d) and (e) of Clause GCC 19.1.1, reimbursement of any reasonable cost incidental to the prompt and orderly termination of this Contract, including the cost of the return travel of the Experts.

C. Obligations of the Consultant

20. General

20.1. Standard of Performance

20.1.1. The Consultant shall perform the Services and carry out the Services with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Consultant shall always act, in respect of any matter relating to this Contract or to the Services, as a faithful adviser to the Procuring Agency, and shall at all times support and safeguard the Procuring Agency's legitimate interests in any dealings with the third parties.

20.1.2. The Consultant shall employ and provide such qualified and experienced Experts and Sub-consultants as are required to carry out the Services.

20.1.3. The Consultant may subcontract part of the Services to an extent and with such Key Experts and Sub-consultants as may be approved in advance by the Procuring Agency

20.2. Law Applicable to Services

20.2.1. The Consultant shall perform the Services in accordance with the Contract and in accordance with the Law of Pakistan and shall take all practicable steps to ensure that any of its Experts and Sub-consultants, comply with the Applicable Law.

21. Conflict of Interests

21.1. The Consultant shall hold the Procuring Agency's interest's paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

21.1.1. Consultant Not to Benefit from Commissions, Discounts, etc.

21.1.1.1. The payment of the Consultant pursuant to GCC F (Clauses GCC 42 through 47) shall constitute the Consultant's only payment in connection with this Contract and, subject to Clause GCC 21.1.3, the Consultant shall not accept for its own benefit any trade commission, discount or similar payment in connection with activities pursuant to this Contract or in the discharge of its obligations hereunder, and the Consultant shall use its best efforts to ensure that any Sub-consultants, as well as the Experts and agents of either of them, similarly shall not receive any such additional payment.

21.1.1.2. Furthermore, if the Consultant, as part of the Services, has the responsibility of advising the Procuring Agency on the procurement of goods, works or services. Any discounts or commissions obtained by the Consultant in the exercise of such procurement responsibility shall be for the account of the Procuring Agency.

21.1.2. Consultant and Affiliates Not to Engage in Certain Activities

21.1.2.1. The Consultant agrees that, during the term of this Contract and after its termination, the Consultant and any entity affiliated with the Consultant, as well as any Sub-consultants and any entity affiliated with such Sub-consultants, shall be disqualified from providing goods, works or non-consulting services resulting from or directly related to the Consultant's Services for the preparation or implementation of the project, unless otherwise indicated in the SCC.

21.1.3. Prohibition of Conflicting Activities

21.1.3.1. The Consultant shall not engage, and shall cause its Experts as well as its Sub-consultants not to engage, either directly or indirectly, in any business or professional activities that would conflict with the activities assigned to them under this Contract.

21.1.4. Strict Duty to Disclose Conflicting Activities

21.1.4.1. The Consultant has an obligation and shall ensure that its Experts and Sub-consultants shall have an obligation to disclose any situation of actual or potential conflict that impacts their capacity to serve the best interest of their Procuring Agency, or that may reasonably be perceived as having this effect. Failure to disclose said situations may lead to the disqualification of the Consultant or the termination of its Contract.

22. Confidentiality

22.1. Except with the prior written consent of the Procuring Agency, the Consultant and the Experts shall not at any time communicate to any person or entity any confidential information acquired in the course of the Services, nor shall the Consultant and the Experts make public the recommendations formulated in the course of, or as a result of, the Services.

23. Liability of the Consultant

23.1. Subject to additional provisions, if any, set forth in the SCC, the Consultant's liability under this Contract shall be as determined under the Applicable Law.

24. Insurance to be Taken out by the Consultant

24.1. The Consultant (i) shall take out and maintain, and shall cause any Sub-consultants to take out and maintain, at its (or the Sub-consultants', as the case may be) own cost but on terms and conditions approved by the Procuring Agency, insurance against the risks, and for the coverage specified in the SCC, and (ii) at the Procuring Agency's request, shall provide evidence to the Procuring Agency showing that such insurance has been taken out and maintained and that the current premiums therefore have been paid. The Consultant shall ensure that such insurance is in place prior to commencing the Services as stated in Clause GCC 13.

25. Accounting, Inspection and Auditing

25.1. The Consultant shall keep, and shall make all reasonable efforts to cause its Sub-consultants to keep, accurate and systematic accounts and records in respect of the Services in such form and detail as will clearly identify relevant time changes and costs.

25.2. Pursuant to paragraph 1.23 (e) of Attachment 1 to the General Conditions, the Consultant shall permit and shall cause its agents (where declared or not), subcontractors, sub-consultants, service providers, suppliers, and personnel, to permit, the procuring agency to inspect the site and/or the accounts, records and other documents relating to the procurement process, selection and/or contract execution, and to have such accounts, records and other documents. The Consultant's and its Subcontractors' and sub-consultants' attention is drawn to Sub-Clause 10.1 (Fraud and Corruption) which provides, inter alia, that acts intended to materially impede the exercise of the Procuring Agency's inspection and audit rights constitute a prohibited practice subject to contract termination.

26. Reporting Obligations

26.1. The Consultant shall submit to the Procuring Agency the reports and documents specified in Appendix A, in the form, in the numbers and within the time periods set forth in the said Appendix.

27. Proprietary Rights of the Procuring Agency in Reports and Records

27.1. Unless otherwise indicated in the SCC, all reports and relevant data and information such as maps, diagrams, plans, databases, other documents and software, supporting records or material compiled or prepared by the Consultant for the Procuring Agency in the course of the Services shall be confidential and become and remain the absolute property of the Procuring Agency. The Consultant shall, not later than upon termination or expiration of this Contract, deliver all such documents to the Procuring Agency, together with a detailed inventory thereof. The Consultant may retain a copy of such documents, data and/or software but shall not use the same for purposes unrelated to this Contract without prior written approval of the Procuring Agency.

27.2. If license agreements are necessary or appropriate between the Consultant and third parties for purposes of development of the plans, drawings, specifications, designs, databases, other documents and software, the Consultant shall obtain the Procuring Agency's prior written approval to such agreements, and the Procuring Agency shall be entitled at its discretion to require recovering the expenses related to the development of the program(s) concerned. Other restrictions about the future use of these documents and software, if any, shall be

specified in the SCC.

28. Equipment, Vehicles and Materials

28.1. Equipment, vehicles and materials made available to the Consultant by the Procuring Agency, or purchased by the Consultant wholly or partly with funds provided by the Procuring Agency, shall be the property of the Procuring Agency and shall be marked accordingly. Upon termination or expiration of this Contract, the Consultant shall make available to the Procuring Agency an inventory of such equipment, vehicles and materials and shall dispose of such equipment, vehicles and materials in accordance with the Procuring Agency's instructions. While in possession of such equipment, vehicles and materials, the Consultant, unless otherwise instructed by the Procuring Agency in writing, shall insure them at the expense of the Procuring Agency in an amount equal to their full replacement value.

28.2. Any equipment or materials brought by the Consultant or its Experts into the Procuring Agency's country for the use either for the project or personal use shall remain the property of the Consultant or the Experts concerned, as applicable.

29. Code of Conduct

29.1. The Procuring Agencies and the Consultant are bound to follow the Code of Ethics to be issued by the Authority.

D. Consultant's Experts and Sub-Consultants

30. Description of Key Experts

30.1. The title, agreed job description, minimum qualification and time-input estimates to carry out the Services of each of the Consultant's Key Experts are described in Appendix B.

30.2. If required to comply with the provisions of Clause GCC 20a, adjustments with respect to the estimated time-input of Key Experts set forth in Appendix B may be made by the Consultant by a written notice to the Procuring Agency, provided (i) that such adjustments shall not alter the original time-input estimates for any individual by more than 10% or one week, whichever is larger; and (ii) that the aggregate of such adjustments shall not cause payments under this Contract to exceed the ceilings set forth in Clause GCC 42.2.

30.3. If additional work is required beyond the scope of the Services specified in Appendix A, the estimated time-input for the Key Experts may be increased by agreement in writing between the Procuring Agency and the Consultant. In case where payments under this Contract exceed the ceilings set forth in Clause GCC 42.2, the Parties shall sign a Contract amendment.

31. Replacement of Key Experts

31.1. Except as the Procuring Agency may otherwise agree in writing, no changes shall be made in the Key Experts.

31.2. Notwithstanding the above, the substitution of Key Experts during Contract execution may be considered only based on the Consultant's written request and due to circumstances outside the reasonable control of the

Consultant, including but not limited to death or medical incapacity. In such case, the Consultant shall forthwith provide as a replacement, a person of equivalent or better qualifications and experience, and at the same rate of remuneration.

32. Approval of Additional Key Experts

32.1. If during execution of the Contract, additional Key Experts are required to carry out the Services, the Consultant shall submit to the Procuring Agency for review and approval a copy of their Curricula Vitae (CVs). If the Procuring Agency does not object in writing (stating the reasons for the objection) within twenty two (22) days from the date of receipt of such CVs, such additional Key Experts shall be deemed to have been approved by the Procuring Agency.

The rate of remuneration payable to such new additional Key Experts shall be based on the rates for other Key Experts position which require similar qualifications and experience.

33. Removal of Experts or Sub-consultants

33.1. If the Procuring Agency finds that any of the Experts or Sub-consultant has committed serious misconduct or has been charged with having committed a criminal action, or shall the Procuring Agency determine that a Consultant's Expert or Sub-consultant has engaged in Fraud and Corruption while performing the Services, the Consultant shall, at the Procuring Agency's written request, provide a replacement.

33.2. In the event that any of Key Experts, Non-Key Experts or Sub-consultants is found by the Procuring Agency to be incompetent or incapable in discharging assigned duties, the Procuring Agency, specifying the grounds therefore, may request the Consultant to provide a replacement.

33.3. Any replacement of the removed Experts or Sub-consultants shall possess better qualifications and experience and shall be acceptable to the Procuring Agency.

34. Replacement/ Removal of Experts – Impact on Payments

34.1. Except as the Procuring Agency may otherwise agree, (i) the Consultant shall bear all additional travel and other costs arising out of or incidental to any removal and/or replacement, and (ii) the remuneration to be paid for any of the Experts provided as a replacement shall not exceed the remuneration which would have been payable to the Experts replaced or removed.

35. Working Hours, Overtime, Leave, etc.

35.1. Working hours and holidays for Experts are set forth in Appendix B. To account for travel time to/from the Procuring Agency's country, experts carrying out Services inside the Procuring Agency's country shall be deemed to have commenced or finished work in respect of the Services such number of days before their arrival in, or after their departure from, the Procuring Agency's country as is specified in Appendix B.

35.2. The Experts shall not be entitled to be paid for overtime nor to take paid sick leave or vacation leave except as specified in Appendix B, and the Consultant's remuneration shall be deemed to cover these items.

35.3. Any taking of leave by Key Experts shall be subject to the prior approval by the Consultant who shall ensure that absence for leave purposes will not delay the progress and or impact adequate supervision of the Services.

E. Obligations of the Procuring Agency

36. Assistance and Exemptions

36.1. Unless otherwise specified in the SCC, the Procuring Agency shall use its best efforts to:

36.1.1. Assist the Consultant with obtaining work permits and such other documents as shall be necessary to enable the Consultant to perform the Services.

36.1.2. Facilitate prompt clearance through customs of any property required for the Services and of the personal effects of the Experts and their eligible dependents.

36.1.3. Issue to officials, agents and representatives of the Government all such instructions and information as may be necessary or appropriate for the prompt and effective implementation of the Services.

36.1.4. Assist the Consultant and the Experts and any Sub-consultants employed by the Consultant for the Services with obtaining exemption from any requirement to register or obtain any permit to practice their profession or to establish themselves either individually or as a corporate entity in the Procuring Agency's country according to the applicable law in the Procuring Agency's country.

36.1.5. Assist the Consultant, any Sub-consultants and the Experts of either of them with obtaining the privilege, pursuant to the applicable law in the Procuring Agency's country, of bringing into the Procuring Agency's country reasonable amounts of foreign currency for the purposes of the Services or for the personal use of the Experts and of withdrawing any such amounts as may be earned therein by the Experts in the execution of the Services.

36.1.6. Provide to the Consultant any such other assistance as may be specified in the SCC.

37. Access to Project Site

37.1. The Procuring Agency warrants that the Consultant shall have, free of charge, unimpeded access to the project site in respect of which access is required for the performance of the Services. The Procuring Agency will be responsible for any damage to the project site or any property thereon resulting from such access and will indemnify the Consultant and each of the experts in respect of liability for any such damage, unless such damage is caused by the willful default or negligence of the Consultant or any Sub-consultants or the Experts of either of them.

38. Change in the Applicable Law Related to Taxes and Duties

38.1. If, after the date of this Contract, there is any change in the applicable law in the Procuring Agency's country with respect to taxes and duties which increases or decreases the cost incurred by the Consultant in performing the Services, then the remuneration and reimbursable expenses otherwise payable to the Consultant under this Contract shall be increased or decreased accordingly by agreement between the Parties hereto, and corresponding adjustments shall be made to the ceiling amounts specified in Clause GCC 42.2.

39. Services, Facilities and Property of the Procuring Agency

39.1. The Procuring Agency shall make available to the Consultant and the Experts, for the purposes of the Services and free of any charge, the services, facilities and property described in the Terms of Reference (Appendix A) at the times and in the manner specified in said Appendix A.

39.2. In case that such services, facilities and property shall not be made available to the Consultant as and when specified in Appendix A, the Parties shall agree on (i) any time extension that it may be appropriate to grant to the Consultant for the performance of the Services, (ii) the manner in which the Consultant shall procure any such services, facilities and property from other sources, and (iii) the additional payments, if any, to be made to the Consultant as a result thereof pursuant to Clause GCC 42.3.

40. Counterpart Personnel

40.1. The Procuring Agency shall make available to the Consultant free of charge such professional and support counterpart personnel, to be nominated by the Procuring Agency with the Consultant's advice, if specified in Appendix A.

40.2. If counterpart personnel are not provided by the Procuring Agency to the Consultant as and when specified in Appendix A, the Procuring Agency and the Consultant shall agree on (i) how the affected part of the Services shall be carried out, and (ii) the additional payments, if any, to be made by the Procuring Agency to the Consultant as a result thereof pursuant to Clause GCC 42.3.

40.3. Professional and support counterpart personnel, excluding Procuring Agency's liaison personnel, shall work under the exclusive direction of the Consultant. If any member of the counterpart personnel fails to perform adequately any work assigned to such member by the Consultant that is consistent with the position occupied by such member, the Consultant may request the replacement of such member, and the Procuring Agency shall not unreasonably refuse to act upon such request.

41. Payment Obligation

41.1. In consideration of the Services performed by the Consultant under this Contract, the Procuring Agency shall make such payments to the Consultant and in such manner as is provided by GCC F below.

F. Payments to the Consultant

42. Ceiling Amount

42.1. An estimate of the cost of the Services is set forth in Appendix C (Remuneration) and Appendix D (Reimbursable expenses).

42.2. Payments under this Contract shall not exceed the ceilings in foreign currency and in local currency specified in the SCC.

42.3. For any payments in excess of the ceilings specified in GCC42.2, an amendment to the Contract shall be signed by the Parties referring to the provision of this Contract that evokes such amendment.

43. Remuneration and Reimbursable Expenses

43.1. The Procuring Agency shall pay to the Consultant (i) remuneration that shall be determined on the basis of time actually spent by each Expert in the performance of the Services after the date of commencing of Services or such other date as the Parties shall agree in writing; and (ii) reimbursable expenses that are actually and reasonably incurred by the Consultant in the performance of the Services.

43.2. All payments shall be at the rates set forth in Appendix C and Appendix D.

43.3. Unless the SCC provides for the price adjustment of the remuneration rates, said remuneration shall be fixed for the duration of the Contract.

43.4. The remuneration rates shall cover: (i) such salaries and allowances as the Consultant shall have agreed to pay to the Experts as well as factors for social charges and overheads (bonuses or other means of profit-sharing shall not be allowed as an element of overheads), (ii) the cost of backstopping by home office staff not included in the Experts' list in Appendix B, (iii) the Consultant's profit, and (iv) any other items as specified in the SCC.

43.5. Any rates specified for Experts not yet appointed shall be provisional and shall be subject to revision, with the written approval of the Procuring Agency, once the applicable remuneration rates and allowances are known.

44. Taxes and Duties

44.1. The Consultant, Sub-consultants and Experts are responsible for meeting any and all tax liabilities arising out of the Contract unless it is stated otherwise in the SCC.

44.2. As an exception to the above and as stated in the SCC, all local identifiable indirect taxes (itemized and finalized at Contract negotiations) are reimbursed to the Consultant or are paid by the Procuring Agency on behalf of the Consultant.

45. Currency of Payment

45.1. Any payment under this Contract shall be made in the currency(ies) specified in the SCC.

46. Mode of Billing and Payment

46.1. Billings and payments in respect of the Services shall be made as follows:

(a) Advance payment. Within the number of days after the Effective Date, the Procuring Agency shall pay to the Consultant an advance payment as specified in the SCC. Unless otherwise indicated in the SCC, an advance payment shall be made against an advance payment bank guarantee acceptable to the Procuring Agency in an amount (or amounts) and in a currency (or currencies) specified in the SCC. Such guarantee (i) is to remain effective until the advance payment has been fully set off, and (ii) is to be in the form set forth in Appendix E, or in such other form as the Procuring Agency shall have approved in writing. The advance payments will be set off by the Procuring Agency in equal installments against the statements for the number of months of the Services specified in the SCC until said advance payments have been fully set off.

(b) The Itemized Invoices. As soon as practicable and not later than fifteen (15) days after the end of each calendar month during the period of the Services, or after the end of each time interval otherwise indicated in the SCC, the Consultant shall submit to the Procuring Agency, in duplicate, itemized invoices, accompanied by the receipts or other appropriate supporting documents, of the amounts payable pursuant to Clauses GCC 45 and GCC 46 for such interval, or any other period indicated in the SCC. Separate invoices shall be submitted for expenses incurred in foreign currency and in local currency. Each invoice shall show remuneration and reimbursable

expenses separately.

(c) The Procuring Agency shall pay the Consultant's invoices within sixty (60) days after the receipt by the Procuring Agency of such itemized invoices with supporting documents. Only such portion of an invoice that is not satisfactorily supported may be withheld from payment. Should any discrepancy be found to exist between actual payment and costs authorized to be incurred by the Consultant, the Procuring Agency may add or subtract the difference from any subsequent payments.

(d) The Final Payment .The final payment under this Clause shall be made only after the final report and a final invoice, identified as such, shall have been submitted by the Consultant and approved as satisfactory by the Procuring Agency. The Services shall be deemed completed and finally accepted by the Procuring Agency and the final report and final invoice shall be deemed approved by the Procuring Agency as satisfactory ninety (90) calendar days after receipt of the final report and final invoice by the Procuring Agency unless the Procuring Agency, within such ninety (90) calendar day period, gives written notice to the Consultant specifying in detail deficiencies in the Services, the final report or final invoice. The Consultant shall thereupon promptly make any necessary corrections, and thereafter the foregoing process shall be repeated. Any amount that the Procuring Agency has paid or has caused to be paid in accordance with this Clause in excess of the amounts payable in accordance with the provisions of this Contract shall be reimbursed by the Consultant to the Procuring Agency within thirty (30) days after receipt by the Consultant of notice thereof. Any such claim by the Procuring Agency for reimbursement must be made within twelve (12) calendar months after receipt by the Procuring Agency of a final report and a final invoice approved by the Procuring Agency in accordance with the above.

(e) All payments under this Contract shall be made to the accounts of the Consultant specified in the SCC.

(f) With the exception of the final payment under (d) above, payments do not constitute acceptance of the Services nor relieve the Consultant of any obligations hereunder.

47. Interest on Delayed Payments

47.1. If the Procuring Agency had delayed payments beyond fifteen (15) days after the due date stated in Clause GCC 46.1 (c), interest shall be paid to the Consultant on any amount due by, not paid on, such due date for each day of delay at the annual rate stated in the SCC.

G. Fairness and Good Faith

48. Good Faith

48.1. The Parties undertake to act in good faith with respect to each other's rights under this Contract and to adopt all reasonable measures to ensure the realization of the objectives of this Contract.

H. Settlement of Disputes

49. Amicable Settlement

49.1. Any dispute of any kind whatsoever shall arise between the Procuring Agency and the Service Provider in connection with or arising out of the Contract, including without prejudice to the generality of the foregoing, any question regarding its existence, validity or termination, or the execution of the Project –whether during

developing phase or after their completion and whether before or after the termination, abandonment or breach of the Contract – the parties shall seek to resolve any such dispute or difference by mutual consultation. If the parties fail to resolve such a dispute or difference even after negotiations or mediation, then the dispute shall be referred within fourteen (14) days in writing by either party to the Arbitrator, with a copy to the other party.

49.2. Any dispute in respect of which a notice of intention to commence arbitration has been given, in accordance with GCC sub-clause 45.1, shall be finally settled by arbitration. Arbitration may be commenced prior to or after completion of the Project. Arbitration proceedings shall be conducted in accordance with Arbitration Act 1940.

49.3. Notwithstanding any reference to the arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree that the Procuring Agency shall pay the Service Provider any monies due the Service Provider.





Special Conditions of Contract

SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

Number of GC Clause

Amendments of, and Supplements to, Clauses in the General Conditions of Contract>

Number of GC Clause 3.1

The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan

Number of GC Clause 4.1

The language is **English**

Number of GC Clause 6.1 and 6.2

The addresses are:

The Procuring Agency is: Material Management Directorate/Department (Sukkur Power Electric Company (SEPCO)), Manager Material Managemnet SEPCO Head Office, Admin Block, Old Thermal Power Station, Sukkur, Sukkur (District), Sukkur (Division), Sindh (Province).

The Consultant Address:

The title of the subject procurement is: TENDER NO 1423/26 HIRING OF CONSULTANCY SERVICES FOR ASSESSMENT & VALUATION OF UNWANTED SERVICEABLE / UN-SERVICEABLE / SCRAP MATERIAL LYING AT REGIONAL STORE ROHRI & LARKANA SEPCO

Number of GC Clause 8.1

[Note: If the Consultant consists only of one entity, state "N/A";Or

The Lead Member on behalf of the JV is _____ *[insert name of the member]*

Number of GC Clause 9.1

The Authorized Representatives are:

The Authorized Representatives are:

For the Procuring Agency:

Material Management Directorate/Department (Sukkur Power Electric Company (SEPCO)), Manager Material Managemnet
SEPCO Head Office, Admin Block, Old Thermal Power Station, Sukkur, Sukkur (District), Sukkur (Division), Sindh (Province).
+92-306-377-5784
arif.bhutto@sepco.com.pk

For the Bidder:

Name:

Designation:

Address:

Number of GC Clause 11.1

[Note: If there are no effectiveness conditions, state “N/A”]OR

List here any conditions of effectiveness of the Contract]

The effectiveness conditions are the following: *[insert “N/A” or list the conditions]*

Termination of Contract for Failure to Become Effective:

The time period shall be *[insert time period, e.g.: four months].*

Commencement of Services:

The number of days shall be *[e.g.: ten].*

Confirmation of Key Experts’ availability to start the Assignment shall be submitted to the Procuring Agency in writing as a written statement signed by each Key Expert.

Expiration of Contract:

The time period shall be *[insert time period, e.g.: twelve months].*

Number of GC Clause 23.1

No additional provisions.

The following limitation of the Consultant’s Liability towards the Procuring Agency can be subject to the Contract’s negotiations:

Consultant's Liabilities

The Consultant shall be responsible for the accuracy, completeness and reliability of the valuation report and shall perform the services with due diligence, professional skill and impartiality. The Consultant shall be liable for errors, omissions, negligence, misconduct, misrepresentation, unauthorized disclosure, data breach or failure attributable to the Consultant or its personnel, and shall rectify such errors at no additional cost. Applicable liquidated damages and remedies shall apply.

Number of GC Clause 24.1

The insurance coverage against the risks shall be as follows:

(a) Professional liability insurance, with a minimum coverage of *[insert amount and currency which should be not less than the total ceiling amount of the Contract];*

Number of GC Clause 33. Removal of Experts or Sub-consultants

[Note to Procuring Agency: include the following for supervision of infrastructure contracts (such as Plant or Works) and for other consulting service where the social risks are substantial or high, otherwise delete.]

Price adjustment on the remuneration [insert “applies” or “ does not apply”]

[If the Contract is less than 18 months, price adjustment does not apply.

If the Contract has duration of more than 18 months, a price adjustment provision on the remuneration for foreign and/or local inflation shall be included here. The adjustment should be made every 12 months after the date of the contract for remuneration in foreign currency and – except if there is very high inflation in the Procuring Agency’s country, in which case more frequent adjustments should be provided for – at the same intervals for remuneration in local currency. Remuneration in foreign currency should be adjusted by using the relevant index for salaries in the country of the respective foreign currency (which normally is the country of the Consultant) and remuneration in local currency by using the corresponding index for the Procuring Agency’s country. A sample provision is provided below for guidance:

Payments for remuneration made in [foreign and/or local] currency shall be adjusted as follows:

{ or }

where

R_f is the adjusted remuneration;

R_{fo} is the remuneration payable on the basis of the remuneration rates (**Appendix C**) in foreign currency;

I_f is the official index for salaries in the country of the foreign currency for the first month for which the adjustment is supposed to have effect; and

I_{fo} is the official index for salaries in the country of the foreign currency for the month of the date of the Contract.

{ or }

where

R_l is the adjusted remuneration;

R_{lo} is the remuneration payable on the basis of the remuneration rates (**Appendix D**) in local currency;

I_l is the official index for salaries in the Procuring Agency’s country for the first month for which the adjustment is to have effect; and

I_{lo} is the official index for salaries in the Procuring Agency’s country for the month of the date of the Contract.

The currency of payment shall be the following: PKR

[The advance payment could be in either the foreign currency, or the local currency, or both; select the correct wording in the Clause here below. The advance bank payment guarantee should be in the same currency(ies)]

The following provisions shall apply to the advance payment and the advance bank payment guarantee:

Following is the guidance for Dispute Resolution

i. If any dispute of any kind whatsoever shall arise between the Authority and the Bidder in connection with or arising out of the Contract, including without prejudice to the generality of foregoing, any question regarding its existence, validity, termination and the execution of the Contract – whether during developing phase or after their completion and whether before or after the termination, abandonment or breach of the Contract – the parties shall seek to resolve any such dispute or difference by mutual diligent negotiations in good faith within 14 (fourteen) days following a notice sent by one Party to the other Party in this regard.

ii. At future of negotiation the dispute shall be resolved through mediation and mediator shall be appointed with the mutual consent of the both parties.

iii. At the event of failure of mediation to resolve the dispute relating to this contract such dispute shall finally be resolved through binding Arbitration by sole arbitrator in accordance with Arbitration Act 1940. The arbitrator shall be appointed by mutual consent of the both parties. The Arbitration shall take place in Islamabad, Pakistan and proceedings will be conducted in English language.

iv. The cost of the mediation and arbitration shall be shared by the parties in equal proportion however the both parties shall bear their own costs and lawyer's fees regarding their own participation in the mediation and arbitration. However, the Arbitrator may make an award of costs upon the conclusion of the arbitration making any party to the dispute liable to pay the costs of another party to the dispute.

v. Arbitration proceedings as mentioned in the above clause regarding resolution of disputes may be commenced prior to, during or after completion of the contract.

Notwithstanding any reference to the arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree that the Authority shall pay the Bidder any monies due to the Bidder.

Arbitrator's fee:

The fee shall be specified in Pak Rupees, as determined by the Arbitrator, which shall be shared equally by both parties.

Appointing Authority for Arbitrator:

By the Mutual Consent or in accordance with the provisions of Arbitration Act, 1940, in case the parties fail to reach a consensus on the name of sole arbitrator, any party may submit an application to the Chief Justice Islamabad High Court for appointment of sole arbitrator. The Chief Justice IHC may appoint a former judge of any High Court or Supreme Court as the sole arbitrator to resolve the dispute between the parties.

Rules of procedure for arbitration proceedings:

Any dispute between the Authority and a Bidder who is a national of the Islamic Republic of Pakistan arising in connection with the present Contract shall be referred to adjudication or arbitration in accordance with the laws of the Islamic Republic of Pakistan including Arbitration Act 1940, however above provision shall prevail in referring the case to the Arbitrator.

Place of Arbitration and Award:

The arbitration shall be conducted in English language and place of arbitration shall be at Islamabad. The award of the arbitrator shall be final and shall be binding on the parties.



Bid Securing Declaration

Bid Securing Declaration

Date: *[insert date (as day, month and year)]*

Bid No.: **P141348**

To: **Material Management Directorate/Department (Sukkur Power Electric Company (SEPCO)), Manager Material Managemnet SEPCO Head Office, Admin Block, Old Thermal Power Station, Sukkur, Sukkur (District), Sukkur (Division), Sindh (Province).**

We, the undersigned, declare that:

We understand that, according to your conditions, Bids must be supported by a Bid Securing Declaration.

We accept that we will be blacklisted and henceforth cross debarred for participating in respective category of public procurement proceedings for a period of (not more than) six months, if fail to abide with a bid securing declaration, however without indulging in corrupt and fraudulent practices, if we are in breach of our obligation(s) under the Bid conditions, because we:

1. have withdrawn or modified our Bid during the period of Bid Validity specified in the Form of Bid;
2. Disagreement to arithmetical correction made to the Bid price; or
3. having been notified of the acceptance of our Bid by the Procuring Agency during the period of Bid Validity, (i) failure to sign the contract if required by Procuring Agency to do so or (ii) fail or refuse to furnish the Performance Security or to comply with any other condition precedent to signing the contract specified in the Bidding Documents.

We understand this Bid Securing Declaration shall expire if we are not the successful

Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) twenty-eight (28) days after the expiration of our Bid.



Contract Form

FORM OF CONTRACT

This CONTRACT (hereinafter called the “Contract”) is made the [number] day of the month of [month], [year], between, on the one hand, [name of Procuring Agency or Recipient] (hereinafter called the “Procuring Agency”) and, on the other hand, [name of Consultant] (hereinafter called the “Consultant”).

[If the Consultant consist of more than one entity, the above should be partially amended to read as follows: “...(hereinafter called the “Procuring Agency”) and, on the other hand, a Joint Venture consisting of the following entities, each member of which will be jointly and severally liable to the Procuring Agency for all the Consultant’s obligations under this Contract, namely, [name of member] and [name of member] (hereinafter called the “Consultant”).]

WHEREAS

1. the Procuring Agency has requested the Consultant to provide certain consulting services as defined in this Contract (hereinafter called the “Services”);
2. the Consultant, having represented to the Procuring Agency that it has the required professional skills, expertise and technical resources, has agreed to provide the Services on the terms and conditions set forth in this Contract;
3. the Procuring Agency has received [or has applied for] a loan [or credit or grant] from the [Insert as appropriate:)] toward the cost of the Services and intends to apply a portion of the proceeds of this [loan/credit/grant] to eligible payments under this Contract, it being understood that (i) payments will be made only at the request of the Procuring Agency; (ii) such payments will be subject, in all respects, to the terms and conditions of the [loan/financing/grant] agreement, including prohibitions of withdrawal from the [loan/credit/grant] account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import.

NOW THEREFORE the parties hereto hereby agree as follows:

The following documents attached hereto shall be deemed to form an integral part of this Contract:

- The General Conditions of Contract
- The Special Conditions of Contract;
- Appendices: Appendix
 - Terms of Reference Appendix
 - Key Experts Appendix
 - Remuneration Cost Estimates Appendix)
 - Reimbursable Cost Estimates Appendix
 - Form of Advance Payments Guarantee

In the event of any inconsistency between the documents, the following order of precedence shall prevail: the Special Conditions of Contract; the General Conditions of Contract, including Attachment 1; Appendix A;

Appendix B; Appendix C and Appendix D; and Appendix E. Any reference to this Contract shall include, where the context permits, a reference to its Appendices.

2. The mutual rights and obligations of the Procuring Agency and the Consultant shall be as set forth in the Contract, in particular:

- (a) the Consultant shall carry out the Services in accordance with the provisions of the Contract; and
- (b) the Procuring Agency shall make payments to the Consultant in accordance with the provisions of the Contract.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.

For and on behalf of *[Name of Procuring Agency]*

[Authorized Representative of the Procuring Agency – name, title and signature]

For and on behalf of *[Name of Consultant or Name of a Joint Venture]*

[Authorized Representative of the Consultant – name and signature]

[For a joint venture, either all members shall sign or only the lead member, in which case the power of attorney to sign on behalf of all members shall be attached.]

For and on behalf of each of the members of the Consultant *[insert the name of the Joint Venture]*

[Name of the lead member]

[Authorized Representative on behalf of a Joint Venture]

[add signature blocks for each member if all are signing]



Integrity Pact

Integrity Pact

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN CONTRACTS WORTH RS.10.00 MILLION OR MORE

Contract

Number: Contract

Value: Contract Title:

Dated:

[Name of Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing [Name of Supplier] represents and warrants that it has fully declared the brokerage, commission, fee etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultations fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[Name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representative or warranty.

[Name of Supplier] accepts full responsibility and strict liability for making and false declaration, not making full disclosure, misrepresenting fact or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [Name of Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.



Performance Guarantee Form

Performance Guarantee Form

To: **Material Management Directorate/Department (Sukkur Power Electric Company (SEPCO)), Manager Material Managemnet SEPCO Head Office, Admin Block, Old Thermal Power Station, Sukkur, Sukkur (District), Sukkur (Division), Sindh (Province).**

WHEREAS *[name of Bidder]* (hereinafter called “the Bidder”) has undertaken, in pursuance of Contract No. *[reference number of the contract]* dated *[insert date]* for provision of Goods(hereinafter called “the Contract”).

AND WHEREAS it has been stipulated by you in the said Contract that the Bidder shall furnish you with a Bank Guarantee by a reputable bank for the sum specified therein as security for compliance with the Bidder’s performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Bidders guarantee:

THEREFORE, WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Bidder, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Bidder to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the: *[insert date]*

Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[date]





Annexure

INSTRUCTIONS TO BIDDERS (ITB)

Information (Read-Only)

See Form Under Additional Forms and Documents: **INSTRUCTIONS TO BIDDERS (ITB)** (page number: 70)

BID DATA SHEET AND EVALUATION CRITERIA

Information (Read-Only)

See Form Under Additional Forms and Documents: **BID DATA SHEET AND EVALUATION CRITERIA** (page number: 85)

UNDERTAKING AFFIDAVIT ANNEXURE-B

Financial Submission (Vendor)

Document Required

See Form Under Additional Forms and Documents: **UNDERTAKING AFFIDAVIT ANNEXURE-B** (page number: 93)

STANDARD FORMS ANNEXURES

Financial Submission (Vendor)

Document Required

See Form Under Additional Forms and Documents: **STANDARD FORMS ANNEXURES** (page number: 95)

PRICE SCHEDULE Or BOQ

Financial Submission (Vendor)

Document Required

See Form Under Additional Forms and Documents: **PRICE SCHEDULE Or BOQ** (page number: 106)

GENERAL CONDITIONS AND SPECIAL CONDITIONS OF THE CONTRACT

Information (Read-Only)

See Form Under Additional Forms and Documents: **GENERAL CONDITIONS AND SPECIAL CONDITIONS OF THE CONTRACT** (page number: 107)





Procurement Forms

Past Experience and Completed Contracts

The Bidder/Valuation Firm shall have successfully completed at least two (02) contracts of similar nature, supported by relevant documentary evidence, including Contract Awards/Work Orders and satisfactory Completion/Performance Certificates.

In case of a JV, the required experience may be demonstrated collectively by all JV partners.

The Bidder shall submit the duly filled Firm Performance Proforma along with relevant documentary evidence. Failure to provide the required documents shall render the Bid non-responsive.

See Form Under Additional Forms and Documents: **Past Experience and Completed Contracts** (page number: 118)

Historical Contract Non-Performance, and Pending Litigation and Litigation History

The Bidder/Valuator shall provide complete and accurate details regarding historical contract non-performance, pending litigation, and litigation history in the prescribed format given at Annex-C of the Bidding Documents.

See Form Under Additional Forms and Documents: **Historical Contract Non-Performance, and Pending Litigation and Litigation History** (page number: 119)

Current Contracts and Their Progress

The Bidder/Valuator shall provide details of all current/ongoing contracts and outstanding commitments, if any, in the prescribed proforma of Current Contract Commitments / Contracts in Progress appended to the Bidding Documents. In case of no such contracts, the Bidder shall clearly mention "NIL" in the prescribed proforma.

See Form Under Additional Forms and Documents: **Current Contracts and Their Progress** (page number: 121)

Financial Capacity and Net Worth Evaluation Form

The Bidder/Valuator shall demonstrate sound financial capacity and sufficient net worth to successfully execute the Contract and ensure its smooth and timely completion.

The Bidder/Valuator shall provide the required financial information and supporting details (Bank Statement/financial Audit report of Last 03 Years) in the prescribed Financial Situation and Performance Proforma appended to the Bidding Documents, duly completed and signed.

See Form Under Additional Forms and Documents: **Financial Capacity and Net Worth Evaluation Form** (page number: 122)

Average Annual Turnover

The Bidder/Valuator shall provide details of its average annual turnover (annual sales value) for the preceding three (03) financial years to demonstrate its financial capacity to successfully execute the Contract. The required information shall be furnished in the prescribed “Average Annual Turnover (Annual Sales Value)” proforma appended to the Bidding Documents, duly completed and supported by relevant financial statements/documentary evidence.

See Form Under Additional Forms and Documents: **Average Annual Turnover** (page number: 124)







Additional Forms and Documents



REQUEST FOR PROPOSAL (RFP)
FOR
HIRING CONSULTANCY SERVICES FOR ASSESSMENT &
VALUATION OF UNWANTED SERVICEABLE / UN-SERVICEABLE /
SCRAP MATERIAL LYING AT REGIONAL STORE ROHRI
& LARKANA SEPCO

T-1423/26

(National Competitive Bidding)
Single Stage One Envelop Procedure

SUKKUR ELECTRIC POWER COMPANY

September, 2026

Contents of Bidding Documents

PART-A – BIDDING PROCEDURE & REQUIREMENTS

Section I - Invitation to Bids

Section II- Instructions to Bidders (ITB)

Section III- Bids Data Sheet (BDS)

Section IV - Eligible Countries

Section V - Evaluation Criteria, Technical Specifications, Schedule of Requirements

Section VI - Standard Forms

PART-B – CONDITIONS OF CONTRACT AND CONTRACT FORMS

Section VII - General Conditions of Contract (GCC)

Section VIII - Special Conditions of Contract (SCC)

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SUKKUR ELECTRIC POWER COMPANY SUKKUR

INVITATION TO E-BID(s)

INVITATION TO E-BIDS:

SEPCO invites electronic bids through EPADS Version 2.0 (e-tendering) from eligible and qualified SBP-approved Valuators/Valuation Firms, having relevant experience in physical verification, assessment, counting, weighment, classification and valuation of unwanted/obsolete Serviceable, Unserviceable/Scrap material, for providing consultancy services at SEPCO Regional Stores Rohri and Larkana.

The bidder must be registered with FBR and appear on the Active Taxpayer List (ATL) and fulfil all other eligibility requirements prescribed in the bidding documents.

METHOD OF PROCUREMENT:

The Hiring of Consultancy Services will be carried out as per PPRA Rule 36 (a) shall be conducted under the “**Single Stage-One Envelope Procedure**” on Least Cost Selection (LCS) basis. The Complete consultancy services shall be performed at SEPCO Regional Stores Rohri and Larkana.

Detail is as under:

Sr. No.	Tender No.	SCOPE OF SERVICES	Submission of Bids		Opening of Bids		EPADS v2.0 Reference No.
			Date	Time	Date	Time	
01	1423/26	Hiring of Consultancy Services for Physical Verification, Counting, Weighment, Assessment, Classification & Valuation of unwanted/obsolete Serviceable, Unserviceable / Scrap Material lying at Regional Stores Rohri & Larkana, SEPCO.	22.10.2026 (Thursday)	10:30 A.M	22.10.2026 (Thursday)	11:00 A.M	

- E-bidding documents as per regulations, containing detailed terms and conditions, specifications and requirements etc are available for the registered bidders on **EPADS v2.0** on or before the aforementioned E-bid submission deadline at <https://epads.gov.pk>.
- Those vendors, who have not yet registered on the new version of **EPADS v2.0**, may register themselves on <https://vendors.epads.gov.pk/>. A tutorial to explain the registration process is available at <https://www.youtube.com/watch?v=MNW6T38v7tc>
- The electronic bids must be submitted by using **EPADS v2.0** on scheduled date & time; Manual bids shall not be accepted. Electronic Bids will be opened on the same day using **EPADS v2.0**.
- E-Bidding documents, containing detailed terms & conditions, specifications and requirements etc. are available on e-Pak Acquisition and Disposal System (EPADS) at <https://vendors.epads.gov.pk/>.
- All E-bids / Electronic bids, prepared in accordance to the instructions contained in the bidding documents all E-Bids must be accompanied by fixed bid security amount mentioned in bidding documents in favor of Chief Executive Officer SEPCO Sukkur in the shape of Bank Guarantee / CDR / Banker Cheque from any schedule bank of Pakistan. The scanned copy shall be uploaded on EPADS Version 2.0, whereas the original instrument, where required under the bidding documents, shall be submitted to SEPCO before the closing date and time, failing which the e-bid shall be rejected.
- The bid validity period to be valid for **100 days**. The bank instrument shall remain valid for an additional **28 days** beyond the validity date.
- The interested bidders are strongly encouraged to visit the stores within time specified to get first-hand information regarding the condition, make etc. of the items and their quantum before submitting the quotations.
- The complete Physical Verification, Counting, Weighment, Assessment, Classification & Valuation of unwanted/obsolete Serviceable, Unserviceable / Scrap Material lying at Regional Stores Rohri & Larkana, SEPCO, shall be completed within **30 days or earlier**. However, the time period stipulated for completion and submission of the valuation report may be extended, with the approval of the Competent Authority of SEPCO.
- The procurement shall be subject to the Public Procurement Rules, 2004, applicable Procurement of Consultancy Services Regulations, E-Pak Procurement Regulations, 2023, PPRA guidelines and the terms and conditions contained in the bidding documents. SEPCO reserves the right to accept or reject any or all bids in accordance with the applicable PPRA Rules.
- The bidders must quote firm and final prices and no request for escalation in cost after the bid opening shall be entertained.
- The advertisement is also available on PPRA website www.ppra.org.pk and SEPCO website www.sepcocom.pk.

Note: Notification of the GRC constituted in terms of Rule-48 of PPRA rules, 2004 is provided on EPADS at <https://epads.gov.pk>.

Manager (Material Management) SEPCO

Address: Old Thermal Power Station Old Sukkur

Phone: 071-9310798- 071-5620079, **Fax:** 071-9310797

E-mail: arif.bhutto@sepcocom.pk

**MANAGER
(MATERIAL MANAGEMENT)
SEPCO SUKKUR**

SECTION II: INSTRUCTION TO BIDDERS (ITB)

A. INTRODUCTION			
1	Scope of Bid	1.1	The Procuring Agency (PA), as indicated in the Bids Data Sheet (BDS) invites Bids for the provision of Consultancy Services for as specified in the BDS and in Section V – Evaluation Criteria, Specifications & Schedule of Requirements . The name, identification, and number of items/deliverables are provided in the BDS . Single Stage One envelope procedure of the open competitive method shall be used. The successful Bidders will be expected to provide the services within the specified period and timeline(s) as stated in the BDS .
2	Source of Funds	2.1	Source of funds is referred in Clause-1 of Invitation for Bids.
3	Eligible Bidders	3.1	1) A bidder is eligible to participate in a procurement process if the bidder: (a) possesses or has access to the technical competence, financial resources, equipment and other physical facilities, personnel, managerial capability, experience and reputation necessary to managerial capability, experience and reputation necessary to complete the procurement contract; (b) has the legal capacity to enter into a procurement contract; (c) is not insolvent, in receivership, bankrupt or being wound up and its activities or affairs are not suspended or being administered under any Act, by a court or by a judicial officer; (d) is not the subject of legal proceedings for any of the matters mentioned in sub-rule (c); (e) has fulfilled or has made substantial arrangements satisfactory to the relevant authorities, to fulfil its obligations to pay taxes and social security and other contributions of its employees; and (f) has not, or in the case of a company, its owners and beneficial owners, directors or officers have not, been convicted of a criminal offence related to: (i) its professional conduct; or (ii) a bidder (or, in the case of a company, its key individuals such as owners, beneficial owners, directors, or officers) must not have engaged in any prohibited practice, such as fraud, corruption, collusion, or coercion, within the time period stated in the bidding documents, which can be up to three years before the start of the procurement process. Additionally, the bidder must not have been debarred (i.e., banned) from participating in public procurement processes in Pakistan or by any international organization or country. If they have, they are ineligible to participate in the current bidding.

			(2) The procuring agency may require a bidder participating in the procurement process to provide the prescribed documentary evidence or other information to satisfy itself that the bidder is qualified in accordance with the criteria in sub-clause (1). (3) A procuring agency shall set out in the bidding document all the criteria for qualification to be applied in accordance with sub-clause (1). (4) Except as permitted under the Ordinance, Rules and Regulations, the procuring agency shall not establish a criterion for eligibility of a bidder that: (a) discriminates against or among a bidder or against categories of bidders; or (b) is not required for the performance of the procurement contract; or (c) is not related to the avoidance or management of legal, reputational or economic risk to the procuring agency unless it is in the national interest to do so, and the criteria is set out in the bidding documents. (5) A procuring agency shall assess the eligibility of a bidder for participation in the procurement process against the criteria for qualification under sub-clause (1). (6) Subject to the limits specified in the BDS, the procuring agency may allow bidders to participate in the form of a Joint Venture (JV). However, each party in the JV must individually meet the eligibility criteria specified in the BDS (7) In the case of a joint venture, consortium, or association, all members shall be jointly and severally liable for the execution of the contract in accordance with the terms and conditions of the contract. The joint venture, consortium, or association shall nominate a lead member as nominated in the BDS, who shall have the Authority to conduct all business for and on behalf of any and all the members of Joint venture, consortium, or association during the bidding process, and in case of award of contract, during the execution of the contract. (8) The appointment of the lead Member in the joint venture, consortium, or association shall be confirmed by submission of valid power of Attorney to the procuring agency. (9) No Bidder can be a sub-contractor while submitting a Bids individually or as a member of a joint venture in the same Bidding process
B. BIDDING DOCUMENTS			
4	Contents of Standard Bidding Documents	4.1	The Services required, bidding procedure, and terms and conditions of the contract are prescribed in the bidding document. In addition to the Invitation for Bids, the bidding document which should be read in conjunction with any addendum issued in accordance with ITB 6.1 include:

			Section I Invitation to Bid Section II Instructions to Bidders (ITB) Section III Bid Data Sheet (BDS) Section IV Eligible Countries Section V Evaluation Criteria, Specifications, Schedule of Requirements, and Technical Specifications. Section VI Bidding Forms Section VII General Conditions of Contract (GCC) Section VIII Special Conditions of Contract (SCC) Section IX Contract Forms
		4.2	The Bidder is expected to examine all instructions, requirements, forms, terms and specifications in the bidding documents. Failure to furnish all the information required in the bidding document will be at the Service provider's risk and may result in the rejection of his bids.
5	Clarifications	5.1	Clarifications of the bidding documents may be requested in writing through EPADS by any bidder up to three days prior to the deadline for the submission of bids. The procuring agency shall respond promptly and in writing to any request by a bidder for clarification of the bidding documents and, in any event, no later than two days prior to the deadline for the submission of bids or proposals. Responses to requests for clarification shall be communicated simultaneously and in writing to all bidders participating in the procurement proceedings. No bidder shall be allowed to alter or modify his bid after the bids have been opened however, the procuring agency may seek and accept clarification to the bid that do not change the substance of the bid, through EPADS.
		5.2	Procuring Agency's response will be uploaded on the EPADS, including a description of the inquiry.
		5.3	Should the Procuring Agency deem it necessary to amend the bidding document as a result of a clarification, it shall do so following the procedure under ITB 6 .
		5.4	If indicated in the BDS , the bidder's designated representative is invited at the bidder's cost to attend a pre-bid meeting at the place, date and time mentioned in the BDS . During this pre-bid meeting, prospective bidder(s) may request clarification(s) regarding the schedule of requirements, the Evaluation Criteria or any other aspects of the bidding document.
		5.5	Minutes of the pre-bid meeting, if applicable, including the text of the questions asked by bidders and the responses given, together with any responses prepared after the meeting will be uploaded on EPADS. Any modification to the bidding document that may become necessary as a result of the pre-bid meeting shall be made by the Procuring Agency exclusively through the use of an Addendum pursuant to ITB 6 .
		5.6	To assist in the examination, evaluation and comparison of Bids of the Bidders, the Procuring Agency may, ask any Bidder for a

			clarification of its bid including breakdown of prices, through EPADS. Any clarification submitted by a bidder that is not in response to a request by the Procuring Agency shall not be considered. No change in the prices or substance of the bid shall be sought, offered, or permitted. The alteration or modification in the bid which in any way affect the following parameters will be considered as a change in the substance of a bid: a) evaluation & qualification criteria; b) required scope of work or specifications; c) all securities requirements; d) tax requirements; e) terms and conditions of bidding documents; and f) change in the ranking of the bidders. From the time of bid(s) opening to the time of contract award, if any bidder wishes to contact the procuring agency on any matter related to the bid, it should do so in writing or through electronic form that provides record of the content of communication.
6	Amendment of Bidding Document	6.1	Before the deadline for submission of bids, the procuring agency for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder or pre-bid meeting may modify the bidding documents by issuing addendum.
		6.2	Any addendum issued including the notice of any extension of the deadline shall be part of the bidding document pursuant to ITB 6.1 shall be uploaded on EPADS as well as Authority's website. The procuring agency shall promptly publish the addendum at the procuring agency's website indicated in the BDS: Provided that the bidder who had either already submitted his bid, shall have the right to withdraw his already submitted bid and submit the revised bid, prior to the original or extended bid submission deadline.
		6.3	To give prospective bidders reasonable time in which to take an addendum/corrigendum into account in preparing their bids, the Procuring Agency may, at its discretion, extend the deadline for the submission of bids: Provided that the Procuring Agency shall extend the deadline for submission of bids, if such an addendum is issued within last three (03) days of the bid submission deadline.
C. PREPARATION OF BIDS			
7	Documents Constituting the Bids	7.1	The bids prepared by the bidders shall constitute the following components: - a) Forms of bid and Bid Prices completed in accordance with ITB 10 and 11; b) Documentary evidence established in accordance with ITB 8 that services to be provided by the bidder are eligible services, and conform to the bidding documents;

			c) Documentary evidence established in accordance with ITB 9 that the bidder is eligible and/or qualified for the subject bidding process; d) Documentary evidence established in accordance with ITB 9.3 that the bidder has been authorized to provide the services; e) Bid security or Bids Securing Declaration furnished in accordance with ITB 14; and f) Any other document required in the BDS.
8	Documents Establishing Eligibility of the Services and Conformity to bidding documents	8.1	To establish the conformity of the Non-Consulting Services to the Bidding document, the bidder shall furnish as part of its bid the documentary evidence that services provided conform to the requirements.
		8.2	Standards for the provision of non-Consulting services are intended to be descriptive only and non-restrictive
9	Documents Establishing Eligibility and Qualification of Bidder	9.1	Pursuant to ITB 8, the bidder shall furnish, as part of its bid, all those documents establishing the bidder's eligibility to participate in the bidding process and/or its qualification to perform the contract if its bid is accepted.
		9.2	The documentary evidence of the bidder's eligibility to bids shall establish to the satisfaction of the procuring agency that the bidder, at the time of submission of its bid, is from an eligible country as defined in Section-IV titled as "Eligible Countries".
		9.3	The documentary evidence of the bidder's qualifications to perform the contract if its bid is accepted shall establish to the satisfaction of procuring agency that: a) the bidder has the financial, technical, and supply/production capability necessary to perform the Contract, meets the qualification criteria specified in BDS. b) that the bidder meets the qualification criteria listed in the Bids Data Sheet.
10	Form of Bid	10.1	The bidder shall fill the Form of Bid furnished in the bidding documents. The Bid Forms must be completed without any alterations to its format and no substitute shall be accepted.
11	Bid Price	11.1	The Bids Prices quoted by the bidder in the Forms of Bid and in the price schedule shall conform to the requirements specified or exclusively mentioned hereafter in the bidding document.
		11.2	The Bid price to be quoted in the Forms of Bid in accordance with ITB 10 shall be the total price of the bid, excluding any discounts offered.
		11.3	The bidder shall indicate on the appropriate Price Schedule, the unit prices (where applicable) and total bid price of the services, it proposes to provide under the contract.
		11.4	Prices quoted by the bidder shall be fixed during the currency of the contract and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and shall be rejected.

12	Bid Currencies	12.1	Prices shall be quoted in Pakistani Rupees unless otherwise specified in the BDS .
13	Bid Validity Period	13.1	Bid(s) shall remain valid for the period specified in the BDS after the bid submission deadline prescribed by the Procuring Agency. A Bid valid for a shorter period shall be rejected by the Procuring Agency as non-responsive. The period of bid validity will be determined from the complementary bid securing instrument i.e. the expiry period of bid security or bid securing declaration as the case may be.
14	Bid Security or Bid Securing Declaration	14.1	Unless otherwise specified in the BDS , the bidder shall furnish as part of its bid, in the amount and currency specified in the BDS or Bid Securing Declaration on the format provided in Section VI (Bid Forms) The scanned copy of the Bids Security shall be uploaded in the EPADS while submitting bid, whereas the original forms of Bid Security shall be submitted to the procuring agency before the bid submission deadline. The bidder who failed to submit the original bid security before the submission deadline shall be disqualified straightaway.
		14.2	The Bid Security or Bid Securing Declaration is required to protect the Procuring Agency against the risk of Bidder's conduct which would warrant the security's forfeiture, pursuant to ITB 14.5
		14.3	The Bid Security shall be payable promptly upon written demand by the Procuring Agency in case any of the conditions listed in 14.5 are invoked.
		14.4	Unsuccessful Bidders' Bid Security will be discharged or returned as promptly as possible after the award of contract, however in no case later than thirty (30) days after the expiration of the period of Bid Validity prescribed by the Procuring Agency pursuant to ITB-13 . The Procuring Agency shall make no claim to the amount of the Bid Security, and shall promptly return the Bid Security document, whichever of the following that occurs earliest: (a) the expiry of the Bid Security; (b) the entry into force of a procurement contract and the provision of a Performance Guarantee, for the performance of the contract if such a guarantee, is required by the bidding document; (c) the rejection by the Procuring Agency of all Bids; (d) the withdrawal of the Bid prior to the deadline for the submission of bids, unless the bidding document stipulate that no such withdrawal is permitted.
		14.5	The Bid Security may be forfeited or the Bid Securing Declaration executed: a) if a bidder: i. withdraws its bid during the period of bid validity as specified by the Procuring Agency, ii. does not accept the correction of errors pursuant to ITB 23; - or

			b) in the case of a successful bidder fails: i) to sign the contract in accordance with ITB 32 ; or ii) to furnish Performance Guarantee in accordance with ITB 33 .
		14.6	The bid security shall be valid for a period specified in BDS . Bids with shorter bid security validity period shall be rejected straight away.
15	Alternative Bids by Bidders	15.1	Alternatives will not be considered, unless specifically allowed for in the BDS .
16	Withdrawal, Substitution, and Modification of Bids	16.1	Before Bids submission deadline, any bidder may withdraw, substitute, or modify his bid after it has been submitted.
17	Format and Signing of Bids	17.1	The bidder shall prepare and submit his bid with due diligence after carefully reading all the terms and conditions before submission through EPADS.
		17.2	Any interlineations, erasures, or overwriting shall be valid only if they are signed by the person(s) signing the forms of bid.
D. SUBMISSION OF BIDS			
18	Submission of Bids through EPADS before Deadline	18.1	The Technical and Financial Bids as the case may be, shall be submitted in the due portion of the EPADS, before bid submission deadline. The bid submission option shall be automatically disabled once the deadline is over
		18.2	The Procuring Agency may, under exceptional circumstances and at its discretion, extend the deadline for the submission of bids by amending the Bidding Documents in accordance with ITB 8. In such a case, all rights and obligations of the Procuring Agency and the Bidders that were previously subject to the original deadline shall thereafter be subject to the revised deadline.
E. OPENING AND EVALUATION OF BIDS			
19	Opening of Bids	19.1	The Procuring Agency will open all bids through EPADS, in the presence of bidders' or their representatives who choose to attend, and other parties with a legitimate interest in the bid proceedings at the place, on the date and at the time, specified in the BDS . The Bidders' representatives present shall sign attendance sheet as proof of their attendance.
		19.2	The bids shall be opened one at a time, and the following read out and recorded: (a) the name of the bidder; (b) the presence of a bid security, if required; and (c) any other details as the procuring agency may consider appropriate.
		19.3	No bid will be rejected at the time of bid opening except for bids whose bid security has not been provided to the procuring agency before submission deadline.
		19.4	The procuring agency shall prepare minutes of the bid opening. The record of the bid opening shall include, as a minimum: the name of the bidder and the bid price, if applicable.

20	Confidentiality	20.1	Information relating to the examination, clarification, evaluation and comparison of bids and recommendation of contract award shall not be disclosed to bidders or any other person(s) not officially concerned with such process, until the time of the announcement of the respective evaluation report.
		20.2	Any effort by a bidder to influence the procuring agency processing of bids or award decision may result in the rejection of his bid.
21	Preliminary Examination of Bids	21.1	Prior to the detailed evaluation of bids, the procuring agency will determine whether each bid: a) meets the eligibility criteria defined in ITB 3; b) has been prepared as per the format and contents defined by the procuring agency in the bidding document; c) is accompanied by the required securities; and d) is substantially responsive to the requirements of the bidding document
		21.2	The procuring agency will confirm that the documents and information specified under ITB 7,8 and 9 have been provided in the bids. If any of these documents or information is missing, or is not provided in accordance with the Instructions to Bidders, the bids shall be rejected
		21.3	If a bid is not substantially responsive, it will be rejected by the procuring agency and may not subsequently be evaluated for complete technical responsiveness
22	Examination of Terms and Conditions, Technical Evaluation	22.1	The procuring agency shall evaluate the technical aspects of the bids submitted in accordance with ITB 21 , to confirm that all requirements specified in Section V – Evaluation Criteria, Technical Specifications and Schedule of Requirements , prescribed in the bidding document have been met without material deviation or reservation.
		22.2	If after the examination of the terms and conditions and the technical evaluation, the procuring agency determines that the bid is not substantially responsive in accordance with ITB 21 , it shall reject the bids.
23	Correction of errors	23.1	Bids determined to be substantially responsive will be checked for any arithmetic errors. Errors will be corrected as follows: - a) if there is a discrepancy between unit prices and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected, unless in the opinion of the procuring agency there is an obvious misplacement of the decimal point in the unit price, in which the total price as quoted shall govern and the unit price shall be corrected; b) if there is an error in a total corresponding to the addition or subtraction of sub-totals, the sub-totals shall prevail and the total shall be corrected; c) where there is a discrepancy between the amounts in figures and in words, the amount in words will govern. d) Where there is discrepancy between grand total of price schedule and amount mentioned on the Forms of bid, the amount referred in Price Schedule shall be treated as correct subject to elimination of other errors.

			e) Where there is discrepancy between grand total of price schedule and amount mentioned on the Forms of bid, the amount referred in Price Schedule shall be treated as correct subject to elimination of other errors.
		23.2	The amount stated in the bid will be adjusted by the procuring agency in accordance with the above procedure for the correction of errors and, with the concurrence of the bidder that shall be considered as binding upon the bidder. If the Bidder does not accept the corrected amount, his bid will then be rejected, and the Bid Security may be forfeited or the Bid Securing Declaration may be executed in accordance with ITB 14 .
24	Conversion to Single Currency	24.1	To facilitate evaluation and comparison, the procuring agency will convert all bid prices expressed in the amount in various currencies in which the bid prices are payable. For the purposes of comparison of bids quoted in different currencies, the price shall be converted into a single currency specified in the bidding document. The rate of exchange shall be the selling rate prevailing on the date of opening of financial bids specified in the bidding document, in accordance with weighted average customer exchange rates list issued by the State Bank of Pakistan on that day.
25	Evaluation of Bids	25.1	The procuring agency shall evaluate and compare only those bids determined to be substantially responsive, pursuant to ITB 21 .
		25.2	In evaluating the Technical Bids of each Bidder, the Procuring Agency shall apply the evaluation criteria and methodologies specified in the Bid Data Sheet (BDS) and in accordance with the Statement of Requirements and Technical Specifications. No other evaluation criteria or methodologies shall be permitted.
26	Determination of Most Advantageous Bid	26.1	Selection technique will be adopted for determining the most advantageous bid in accordance with the criteria referred in the BDS or prescribed in the separate section titled as Evaluation Criteria
27	Abnormally Low Financial Bids	27.1	Procuring agency may reject a bid if it has determined that the price, in combination with other constituent elements of the bid, is abnormally low in relation to the subject matter of the procurement, such that it raises material concerns on the part of the procuring agency, as to the ability of the bidder to perform the procurement contract satisfactorily for the offered price. A procuring agency shall not reject a bid as abnormally low under sub-clause (1) above unless the procuring agency – (a) requested in writing through EPADS from the bidder a written clarification of his bid, including a detailed price analysis of his bid price in relation to the subject matter of the procurement contract, scope, methodology, schedule, allocation of risks and responsibilities and any other requirements of the bidding document; and (b) having taken account, the information provided by the bidder in response to a request under paragraph (a) and the information included in the bid, the procuring agency determines that the bidder has failed to demonstrate its ability to perform the procurement contract satisfactorily for the offered price. The procuring agency shall promptly communicate to the bidder concerned its decision to reject the bid, including the reasons for the decision.

F. AWARD OF CONTRACT			
28	Criteria of Award	28.1	The procuring agency will award the Contract to the bidder whose bid has been determined to be substantially responsive to the bidding document and who has been declared as Most Advantageous Bidder
29	Procuring Agency's Right to reject All Bids	29.1	The procuring agency reserves the right to reject all the Bids and to annul the procurement process at any time prior to acceptance of the bid(s), without thereby incurring any liability to the affected bidder(s).
		29.2	Notice of the rejection of all bids shall be given promptly to all bidders that have submitted the bids. The procuring agency shall upon request communicate to any bidder the grounds for the rejection of his bid, but is not required to justify those grounds.
30	Procuring Agency's Right to Vary Quantities at	30.1	The procuring agency reserves the right, at the time of contract award, to increase or decrease the quantity of related services originally specified in the Schedule of Requirements, provided that such variation does not exceed the percentage indicated in the Bid Data Sheet (BDS) . This adjustment shall be made without any change in the unit price or other terms and conditions of the Bids and Bidding Documents.
31	Notification of Award	31.1	Prior to the award of contract, the procuring agency shall issue a Final Evaluation Report giving justification for acceptance or rejection of the bids.
		31.2	Bidder whose bid has been accepted, will be notified for the award by the Procuring Agency prior to expiration of the Bid Validity period through EPADS. The Letter of Acceptance will state the sum that the procuring agency will pay the successful bidder in consideration for the execution of the scope of works as prescribed by the Contract (hereinafter and in the Contract called the "Contract Price).
		31.3	The notification of award will constitute the formation of the Contract, subject to the condition that bidder furnish the Performance Guarantee in accordance with ITB 33 and signing of the contract in accordance with ITB 32 .
32	Signing of Contract	32.1	Promptly after notification of award, Procuring Agency shall send the successful bidder the draft agreement, incorporating all terms and conditions as agreed by the parties to the contract. The successful bidder and the procuring agency shall sign the contract.
33	Performance Guarantee	33.1	After the receipt of the Letter of Acceptance, the successful bidder, within the specified time, shall deliver to the Procuring Agency a Performance Guarantee in the amount and in the form stipulated in the BDS and SCC , denominated in the type and proportions of currencies in the Letter of Acceptance and in accordance with the Conditions of Contract.
		33.2	Failure of the successful bidder to comply with the requirement of ITB 33.1 shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the procuring agency may make the award to the next ranked bidder or call for new bids.
34	Advance Payment	34.1	The Procuring Agency will provide an Advance Payment as stipulated in the Conditions of Contract, subject to a maximum amount, as stated in the BDS . The Advance Payment request shall be accompanied by an Advance Payment Guarantee in the form provided in Contract Forms.

35	Arbitration	35.1	The Arbitrator shall be appointed by mutual consent of the both parties as per the provisions specified in the SCC .
36	Corrupt & Fraudulent Practices	36.1	Procuring Agencies (including beneficiaries of Government funded projects and procurement) as well as Bidders/Contractors under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts, and will avoid to engage in any corrupt and fraudulent practices.
G. GRIEVANCE REDRESSAL & COMPLAINT REVIEW MECHANISM			
37	Constitution of Grievance Redressal	37.1	Procuring agency shall constitute a Grievance Redressal Committee (GRC) comprising of an odd number of persons with proper power and authorization to address the complaint. The GRC shall not have any of the members of Procurement Evaluation Committee. The committee must have one subject specialist depending the nature of the procurement.
38	GRC Procedure	38.1	Any aggrieved party or bidder as the case may be, may file grievance in accordance with Rule 48 of the Public Procurement Rules, 2004 and Redressal of Grievance Regulations, 2022
H. BLACKLISTING/ DEBARMENT			
39	Procedure for Blacklisting / Debarment	39.1	The procuring agency may initiate blacklisting proceedings against contractor/supplier in accordance with Rule-19 of the Public Procurement Rules, 2004, Mechanism for Blacklisting, Debarment Regulations, 2024 and "procedure for filling and disposal of review petition under rule-19 (3), 2021.

SECTION III: BIDS DATA SHEET (BDS)

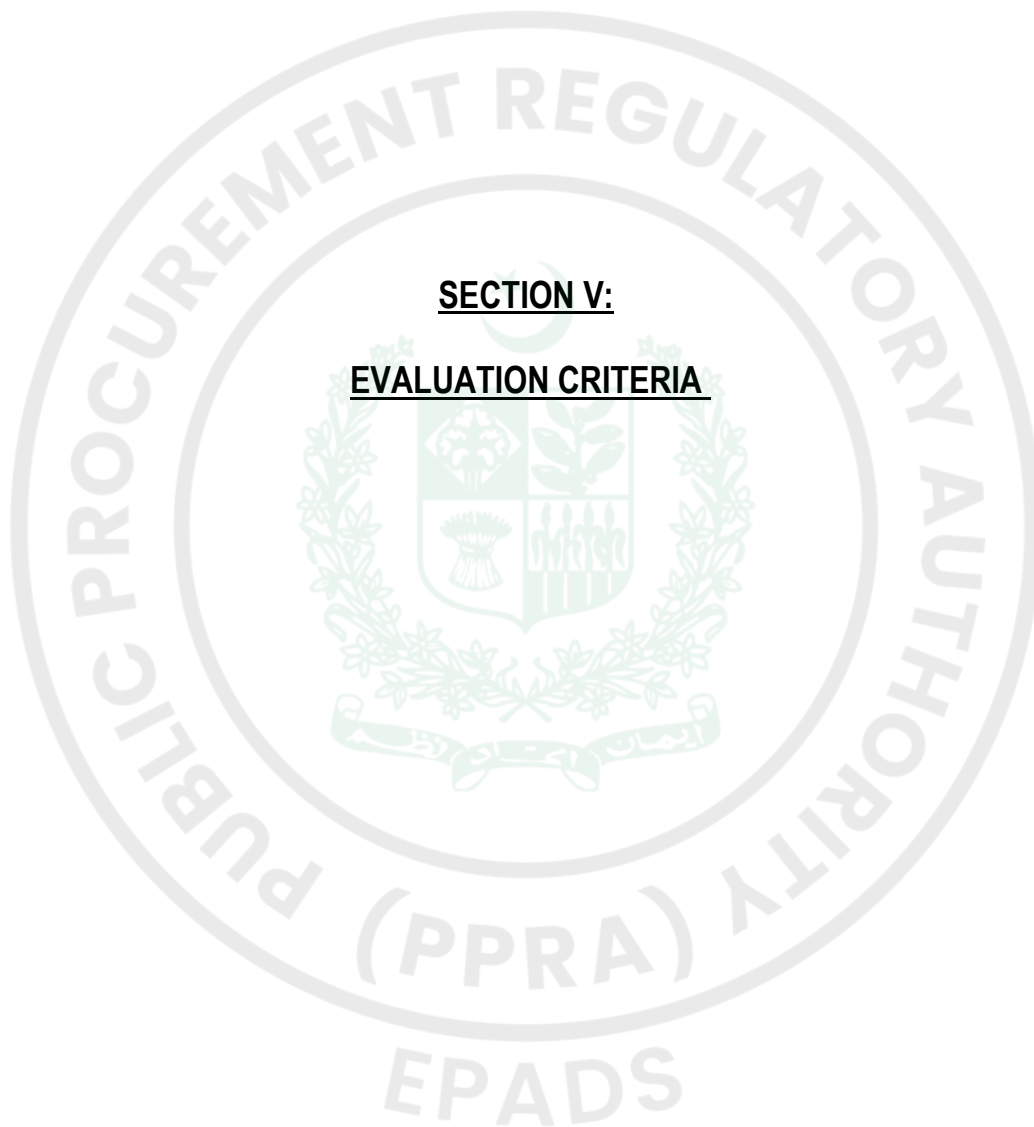
The following specific data for the Services to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

BDS Clause Number	ITB Number	Amendments of, and Supplements to, Clauses in the Instruction to Bidders
A. Introduction		
1.	1.1	Name of Procuring Agency: <u>Sukkur Electric Power Company Ltd. Sukkur, SEPCO</u> The subject of procurement is: <u>Hiring of Consultancy Services for Physical Verification, Counting, Weighment, Assessment, Classification & Valuation of unwanted/obsolete Serviceable, Unserviceable / Scrap Material lying at Regional Stores Rohri & Larkana, SEPCO.</u>
2.	2.1	Financial year for the operations of the Procuring Agency: <u>FY 2026-27</u> Identification Number: <u>(1423/26)</u>
B. BIDDING DOCUMENTS		
3.	5.1	The Bidders may seek clarifications through EPADS
4.	5.5	Pre-bid meeting shall be convened on: N/A
5.	6.2	Any addendum, in case issued, shall be published on SEPCO website https://sepcocom.pk and on EPADS.
6.	8.1	Following documents shall be submitted along with the bids: <u>Mandatory Document for Technical Bid:</u> a) The firm should be Registered with State Bank of Pakistan as Evaluator (Sufficient documentary proof, CNIC of owner) b) All Bid Forms except Financial Forms and Price Schedule c) Original Bid Security and Scanned copy on ePads V2.0. d) Valid NTN / STRN Certificates e) Affidavit of non-judicial Stamp paper that company is not blacklisted /debarred by any organization. f) Profile of the firm. g) CVs of proposed lead valuers / key technical personnel. h) Details and documentary evidence of at least two relevant assignments completed during the last five years. i) Copies of relevant work orders/contracts/completion certificates /client certificates. j) List of current assignments. k) Methodology and work plan addressing SEPCO scrap valuation. l) Any additional documents specifically required by SEPCO. <u>Mandatory Documents for Financial Bid:</u> m) Financial bid submission form n) Price Schedule
7.	9.3	The qualification criteria to establish the supply / production capability of the bidder. Following are the mandatory qualification/eligibility requirements: 1) The firm should be Registered with State Bank of Pakistan as Evaluator 2) Valid applicable NTN & PST/ GST, Active Taxpayer. 3) Relevant Experience in Scrap Material Assessment and valuation. 4) Must have not been Blacklisted/debarred.

C. PREPARATION OF BIDS		
8.	11.5	The price shall be fixed.
9.	12.1	Currency of the Bids shall be Pak Rupees
10.	13.1	The Bid Validity period shall be 100 days
11.	14.1	The amount of Bid Security shall be: Rs. 70,000/-
12.	14.1	The Bid Security shall be in the form of: CDR/ Cheque / Bank Draft / Pay order or Bank Security from schedule bank of Pakistan on the prescribed format.
13.	14.6	The Bids security shall be valid for twenty-eight (28) days beyond the expiry of the Bids validity period specified in the bidding documents, for example the bid validity is 100 days so the bid security / Bank instrument shall be valid for 100+28 = 128 days.
14.	15.1	Alternative Bids to the requirements of the bidding documents will be permitted / not permitted: Not Permitted
D. SUBMISSION OF BIDS		
15	18.1	Bid shall be submitted online on EPADS whereas Bids that are not submitted on EPADS shall be DISQUALIFIED. The deadline for Bids submission is a) Day: Thursday b) Date: 22-10-2026 c) Time: 10:30 HRS
E. OPENING AND EVALUATION OF BIDS		
16.	19.1	The Bids opening shall take place at: Day: Thursday Date: 22-10-2026 Time 11:00 HRS
17.	25 & 26.1	Bids shall be evaluated in accordance with the method and procedure prescribed under Section-V of bidding document.
18.	30.1	Procuring agency may increase or decrease the quantity up to 15% at the time of award or during the contract period.
F. AWARD OF CONTRACT		
19.	33.1	The Performance guarantee shall be 05 % of the Contract Price including GST. The Performance Guarantee shall be acceptable in the form of Bank Guarantee only. -A bank guarantee issued by a scheduled bank of Pakistan in the form provided in the Bidding Documents. The performance guarantee within Seven (07) Days shall be submitted by the successful bidder after issuance of LOA. - Pay Order/Banker's Cheque/Call at Deposit/Bank Guarantee/Demand Draft Note: The bid security from any insurance company will not be acceptable in any case and the bid shall be liable for rejection.
20.	35.1	Arbitrator shall be appointed by mutual consent of the both parties.
21.	37	Grievance shall be submitted on the dedicated module of EPADS and hard copy be submitted to Convener GRC.
		"In accordance with Rule 49 of the Public Procurement Rules, 2004, any dispute arising between the Procuring Agency and the Supplier in connection with or arising out of the Contract shall, in the first instance, be resolved amicably through mutual consultation. If the dispute remains unresolved, it shall be referred to arbitration by a Sole Arbitrator mutually appointed by the parties. The arbitration shall be conducted in accordance with the applicable laws of Pakistan and the Arbitration Act, 1940, as amended from time to

		time. The place of arbitration shall be Sukkur, Sindh, Pakistan.” 1. Grievance Redressal Committee (GRC): A Grievance Redressal Committee (GRC) has been constituted for by the SEPCO Management to address and Redressal of complaints of participated bidders in SEPCO Tenders. The composition of the GRC is as follows: Convener: Operation Director (OD) SEPCO Sukkur Member: Manager Legal, HQ, SEPCO, Sukkur Member: Manager Corporate Account O/O Finance Director, SEPCO, Sukkur 2. Address for Submission of Complaints: All complaints must be submitted in writing to the Convener, GRC, at the following address: Grievance Redressal Committee (GRC) Office Of The Chief Executive Officer Operation Director SEPCO, HQ Thermal House Old Sukkur The address of the Procuring Agency: Manager Material Management, Sukkur Electric Power Company (SEPCO) Regional Head Quarter, Old Thermal Power Station Sukkur-Pakistan Direct: +92-719310798, P.N: +92-719310796 Email: arif.bhutto@sepc.com.pk
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SECTION V:

EVALUATION CRITERIA

A. Technical Evaluation Criteria

Qualification Criteria		
Sr. #	Technical Evaluation Criteria (all relevant documents should be attached along with the bidding documents).	Means of Verification (To be Annexed with E-Bid)
1	The firm should be Registered with State Bank of Pakistan as Evaluator and should be fall under the SBP prescribed monetary limit required for the valuation.	Sufficient documentary Proof, CNIC of Owner etc.
2	Valid applicable NTN & PST/ GST, Active Taxpayer	Attach relevant Copies
3	Relevant experience in Electrical / Industrial Scrap material Assessment & Valuation. List of already completed projects should be attached.	relevant evidence, Purchase / Work Order or job completion certificate, of at least two projects must be attached.
4	The Interested Firm must submit an affidavit that it has not been Blacklisted / Debarred by any Organization of Pakistan.	Affidavit on stamp paper should be submitted physically along with Bid Security.
5	Independence & Transparency.	
a	The firm must provide a written undertaking declaring no conflict of interest with SEPCO.	
b	Assessment must be impartial, transparent, and compliant with applicable rules.	
6	Fixed Bid Security amounting to Rs. 70,000/- shall be in the form of Bank Guarantee / CDR/ Bank Draft/ Bankers Cheque.	Original Bank Guarantee/CDR/Bank Draft/Bankers Cheque
7	The firm shall have qualified staff.	List/CV of the qualified staff required
8	The bidder shall submit a Technical Proposal demonstrating its capability, experience, manpower and methodology for assessment and valuation of scrap material.	Submit as required.
9	Company Profile along with list of already completed projects, including incorporation certificates, tax payer registration certificates etc. should be attached. Proof of meaningful association / joint venture, if applicable.	Relevant documents copy required.
<u>Financial Evaluation Criteria</u>		
10	The contract shall be awarded to the technically responsive bidder offering lowest offer Rate.	Financial Price Schedule duly signed and filled by the Bidder

Note: To qualify for the award of the Contract, bidders must meet the mandatory Evaluation criteria, as specified in the Bidding Document.

Tender No 1423/26 HIRING CONSULTANCY SERVICES FOR ASSESSMENT & VALUATION OF SCRAP MATERIALS

SCOPE OF WORK

Sukkur Electric Power Company (SEPCO) Limited intends to engage the services of a qualified and State Bank of Pakistan (SBP)-approved Valuator/Firm for carrying out an independent assessment and valuation of unwanted Serviceable, Un-Serviceable, and Scrap Material lying at the Regional Stores located at Rohri and Larkana. Certain quantities of such material have already been offered for disposal through SEPCO Tender Nos. 1384/2026 to 1391/2026, which were opened on 29.06.2026.

The assignment shall primarily comprise physical inspection, verification of available Survey Reports, reconciliation of recorded and physically available quantities, weighment, assessment of physical condition, classification, determination of fair market/scrap value, and preparation of a comprehensive valuation report for authentication and further disposal proceedings of SEPCO.

SCOPE OF SERVICE:

The Consultant/Valuer shall carry out the following services in respect of scrap and other unwanted materials available at Regional Stores Rohri and Larkana:

1. **Physical Inspection and Verification:** Conduct a detailed physical inspection of all unwanted, serviceable, and unserviceable scrap/material available at Regional Stores Rohri and Larkana and verify its actual physical presence.
2. **Verification of Records and Tender Material:** Verify the description, quantity, and physical condition of the material included in the existing tenders by comparing the same with the relevant Survey Reports, tender documents, and available store records.
3. **Reconciliation of Quantities:** Reconcile the quantities stated in the Survey Reports and tender documents with the quantities physically available at the stores. Any shortage, excess, or other variation identified during the inspection shall be clearly recorded and reported.
4. **Assessment of Fair Market/Scrap Value:** Determine the fair market/scrap value of the tendered material based on prevailing market rates, physical condition, quality, type of material, and other relevant market factors. The valuation shall be based on reasonable and supportable market references.
5. **Identification and Valuation of Additional Material:** Separately identify and assess any additional scrap/material physically available at the stores as of the date of inspection that is not covered under the existing tenders. Such material shall be clearly distinguished from the material already included in the tenders.
6. **Preparation of Detailed Valuation Report:** Prepare and submit a comprehensive **item-wise/lot-wise and store-wise signed valuation report**. The report shall clearly state, as applicable:
 - Description of material;
 - Quantity physically available;
 - Physical condition;
 - Applicable market/scrap rate;
 - Assessed value; and
 - Any variation between recorded and physically available quantities.
7. **Valuation Methodology and Market References:** Clearly state in the report the methodology adopted for valuation, the assumptions made, the basis for determining applicable rates, and the market sources/references considered in arriving at the assessed values.
8. **Clarification and Correction of Errors:** During the contract period, the Consultant/Valuer shall provide reasonable clarification and correct any demonstrable or clerical error identified in the submitted report, without charging any additional professional fee.
9. **Submission of Final Report:** Submit the final signed valuation report in the required number of hard copies, along with both:
 - Editable electronic copy; and
 - Non-editable electronic copy (PDF or equivalent format).

TENDERED MATERIAL

The valuation shall cover the material already tendered under Tender Nos. 1384/2026, 1385/2026, 1386/2026, 1387/2026, 1388/2026, 1389/2026, 1390/2026 and 1391/2026, as tabulated below.

Sr. No.	Disposal Tender No.	Item/Lot No.	Survey Report No. & Date	Description of Material	Quantity	Location
1	1384/2026	01	05-2026 (20.02.2026)	ACSR Conductor Off Size	31,000 Kg	Regional Store Rohri
2			06-2026 (20.02.2026)	ACSR Conductor Off Size	20,998 Kg	Regional Store Larkana
3	1385/2026	01	01-2026 (16.02.2026)	LT All Aluminum Off Size	24,000 Kg	Regional Store Rohri
4			05-2026 (26.03.2026)	LT All Aluminum Off Size	8,736 Kg	Regional Store Larkana
5	1386/2026	01	07-2026 (20.02.2026)	Meter Scrap (Crush) Off Size	58,000 Kg	Regional Store Rohri
			08-2026 (20.02.2026)			
			06-2026 (26.03.2026)			
			08-2024 (23.12.2024)			
			09-2024 (23.12.2024)			
			10-2024 (23.12.2024)			

Tender No 1423/26 HIRING CONSULTANCY SERVICES FOR ASSESSMENT & VALUATION OF SCRAP MATERIALS

Sr. No.	Disposal Tender No.	Item/Lot No.	Survey Report No. & Date	Description of Material	Quantity	Location
6			06-2024 (24.12.2024) 01-2026 (16.02.2026)	Meter Scrap (Crush) Off Size	5,105 Kg	Regional Store Larkana
7	1387/2026	01	11-2024 23.12.2024 04-2026 16.02.2026	25 KVA Transformer Empty body	5,183 Kg (51 Nos.)	Regional Store Rohri
				50 KVA Transformer Empty body	9,611 Kg (71 Nos.)	
				100 KVA Transformer Empty body	10,804 Kg (48 Nos.)	
				200 KVA Transformer Empty body	5,702 Kg (15 Nos.)	
8		02	07-2024 24.12.2024 02-2026 16.02.2026	25 KVA Transformer Empty body	460 Kg (07 Nos.)	Regional Store Larkana
				50 KVA Transformer Empty body	1,465 Kg (15 Nos.)	
				100 KVA Transformer Empty body	1,655 Kg (10 Nos.)	
				200 KVA Transformer Empty body	1,010 Kg (04 Nos.)	
9	1388/2026	01	03-2026 16.02.2026	25 KVA Transformer with other partial items	05 Nos.	Regional Store Rohri
				50 KVA Transformer with other partial items	15 Nos.	
				100 KVA Transformer with other partial items	26 Nos.	
				200 KVA Transformer with other partial items	24 Nos.	
10		02	07-2026 27.03.2026	25 KVA Transformer with other partial items	06 Nos.	Regional Store Larkana
				50 KVA Transformer with other partial items	05 Nos.	
				100 KVA Transformer with other partial items	23 Nos.	
				200 KVA Transformer with other partial items	31 Nos.	
11	1389/2026	01	07-2024 (23.12.2024)	PVC Scrap Off size	27,000 Kg	Regional Store Rohri
12			04-2026 (02.03.2026)	PVC Scrap Off Size	2,980 Kg	Regional Store Larkana
13	1390/2026	01	01-2024 23.12.2024 02-2026 16.02.2026	Damaged Mobile (Cell Phone)	129 Nos.	Regional Store Rohri
				Old Damaged Tyre	142 Nos.	
				Damaged Battery (Off Size)	126 Kg (07 Nos.)	
				Plastic Scrap	179 Kg	
				Wooden Scrap (off Size)	10,500 Kg	
				Iron Scrap (Mix)	4,313 Kg	
14			02-2024 (23.12.2024) 02-2026 (16.02.2026)	HT/LT Structure (Damaged) Off size	6,062 Kg (42 Nos)	Regional Store Larkana
			01-2026 (16.02.2026)			
15	1391/2026	01	03-2026 (02.03.2026)	HT/LT Structure (Damaged) Off size	913 Kg (13 Nos)	Regional Store Rohri
		01	01-2026 (30.04.2026)	Toyota Pickup – Reg No. 957-641	01	
		01	02-2026 (30.04.2026)	Daihatsu Jeep - Reg No. 331-227	01	
		01	03-2026 (30.04.2026)	Isuzu Truck – Reg No. 955-900	01	
		01	04-2026 (30.04.2026)	Fork Lifter – Reg No. 32-221	01	
		01	05-2026 (30.04.2026)	Mini Truck – Veh No. GA-5346	01	
		01	06-2026 (13.05.2026)	Suzuki – Daihatsu Jeep – Veh No.GA-2034	01	
		01	07-2026 (13.05.2026)	Toyota Pickup / Hilux – Veh No. 956-145	01	
		01	08-2026 (13.05.2026)	Nissan Pickup – Vehicle No. 958-491	01	

Material available other than Surveyed / Tendered Material

Sr. No.	Item Description	Unit	Quantity		Total
			R.S Rohri	R.S Larkana	
1	ACSR Cond Off size	Kg	471	0	471
2	A.A Ant cond: off size	Kg	1716	0	1,716
3	Meter Scrap	Kg	2673	0	2,673
4	Motor Cycle Scrap	Nos	6	0	6
5	Mobile Scrap	Nos	1	0	1
6	10 KVA Damaged T/F	Nos	15	0	15
7	15 KVA Damaged T/F	Nos	17	0	17
8	75 KVA Damaged T/F	Nos	1	0	1
9	250 KVA Damaged T/F	Nos	1	0	1
10	400 KVA Damaged T/F	Nos	2	0	2
11	Empty Body 25 KVA T/F	Nos	1	0	1
12	Empty Body 50 KVA T/F	Nos	1	0	1
13	Empty Body 100 KVA T/F	Nos	4	0	4
14	Empty Body 200 KVA T/F	Nos	3	0	3
15	Empty Body 400 KVA T/F	Nos	0	1	1
16	PVC off Size	KG	4296	4524	8,820
17	Wooden Scrap	KG	57	8	65
18	Iron Scrap	KG	3859	1	3,860
19	Tyre off size	Nos	4	4	8
20	Plastic Scrap	Kg	5	0	5
21	Dirty Oil	Ltr	492	0	492
22	HT / LT Structure D/S	Nos	53	10	63
23	100 KVA T/F Disposal	Nos	1	0	1
24	200 KVA T/F Disposal	Nos	1	0	1

IMPORTANT CONDITIONS:

- a) The purpose of the valuation is not merely to estimate the value of scrap in general, but to independently verify and assess the value of the material already identified and tendered by SEPCO, with reference to the Survey Reports, tender quantities and actual physical availability/condition of the material as on the date of inspection.
- b) The Valuator shall also verify the complete available scrap at Regional Stores Rohri and Larkana up to the date of physical inspection so that no material available at the stores is left unverified.
- c) The quantities of materials indicated in the above tables are tentative and provided for reference purposes only. The Valuator shall independently assess and verify the actual quantities based on physical inspection, available records, and other relevant information and the valuation shall be carried out accordingly.
- d) The interested bidders are strongly encouraged to visit the stores within time specified to get first-hand information regarding the condition, make etc. of the items and their quantum before submitting the quotations. Interested Bidders Shall follow the SEPCO's security protocols for visiting the stores.

The detail of Store and contact persons is as:

Sr #	Name of office	Name of officer / official	Designation	Mobile No.	Address
1	Regional Store Rohri	Faheem Bahalkani	Dy. Manager (MM)	0333-7305294	Cement Factory Road, Near 132 kV Grid Station, Rohri
2	Regional Store Larkana	Riaz Hussain Mangi	Dy. Manager (MM)	0336-3595716	Near 132kV Grid Station Airport Road, Larkana

ANNEXURE-A**BIDDERS' DECLARATION & UNDERTAKING****TO BE SUBMITTED ON NON-JUDICIAL E-STAMP PAPER WORTH RS. 500/- OR ABOVE AND DULY NOTARIZED****Tender No. T-1423/26**

Hiring of Consultancy Services for Physical Verification, Counting, Weighment, Assessment, Classification & Valuation of Serviceable, Un-Serviceable and Scrap Material lying at Regional Stores Rohri & Larkana, SEPCO

I/We, _____, on behalf of M/s _____, hereby solemnly declare and undertake as follows:

1. Acceptance of Bidding Documents

I/We _____ have carefully examined and fully understood the complete Bidding Documents, including all Instructions to Bidders, Bids Data Sheet, Scope of Services, Evaluation Criteria, GCC, SCC, specifications, forms, addenda/corrigenda, if any, and other contractual requirements. I/We unconditionally accept and agree to comply with all terms and conditions contained therein.

2. Accuracy and Completeness of Information

I/We _____ declare that all information, statements, documents, certificates, experience records, financial information and other particulars submitted with our bid are true, correct, complete and authentic to the best of our knowledge and belief. I/We understand that any material misrepresentation, concealment, false statement or materially inaccurate/incomplete information may result in rejection of our bid and/or action under the applicable PPRA Rules and Regulations.

3. SBP Approval / Eligibility

I/We _____ confirm that our firm is duly registered/approved with the State Bank of Pakistan as a Valuator, as required under the Bidding Documents, and that such registration/approval is valid and subsisting as on the date of submission of the bid.

4. Blacklisting / Debarment

I/We _____ declare that neither the firm nor its owners, beneficial owners, directors, partners, key personnel or authorized representatives, as applicable, have been blacklisted, debarred or declared ineligible by any Government/Semi-Government organization, Procuring Agency, PPRA or other competent authority in Pakistan, or by any international organization/country, in a manner that renders the firm ineligible to participate in public procurement.

5. Litigation / Arbitration Declaration

I/We _____ declare that there is no pending litigation, arbitration, administrative proceeding, insolvency, bankruptcy, receivership or other legal proceeding against the firm which materially affects or may materially affect its legal capacity, financial standing or ability to perform the services under this contract.

Where any material litigation/arbitration/proceeding exists, the complete details shall be disclosed separately, including the parties, nature of dispute, amount involved and present status.

6. No Conflict of Interest

I/We _____ declare that neither the firm nor its owners, partners, directors, valuers, employees, agents or proposed key personnel has any actual, potential or perceived conflict of interest with SEPCO, its officers/officials, the subject assignment or the material being assessed and valued.

I/We undertake to immediately disclose to SEPCO any conflict of interest that may arise during the procurement process or execution of the assignment.

7. Independence and Impartiality

I/We _____ undertake that the assessment and valuation shall be carried out independently, objectively, impartially, transparently and professionally, without any influence, pressure, inducement or interference from any bidder, contractor, purchaser, employee or other person.

8. Confidentiality

I/We _____ undertake to maintain strict confidentiality of all records, Survey Reports, Store Records, quantities, rates, valuation data, photographs, documents and other information made available by SEPCO and shall not disclose or use such information for any unauthorized purpose.

9. Physical Verification and Valuation

I/We _____ undertake to personally/through the approved and declared professional team carry out the assignment in accordance with the approved methodology and Scope of Work, including physical inspection, verification, counting, weighment, reconciliation, assessment of condition, classification and determination of fair market/scrap value of the material. This is consistent with the stated SEPCO scope of work.

10. Tax and Legal Compliance

I/We _____ undertake to comply with all applicable laws, rules and regulations relating to income tax, sales tax/GST, PST/SRB professional obligations, labour, safety, environmental requirements and other applicable statutory requirements.

11. Fixed and Final Rates

I/We _____ confirm that the rates quoted in our Financial Bid are firm, fixed and final and shall remain valid in accordance with the Bidding Documents. No claim for escalation shall be made except where expressly permitted under the Contract.

12. No Bribe / Commission / Undue Influence

Tender No 1423/26 HIRING CONSULTANCY SERVICES FOR ASSESSMENT & VALUATION OF SCRAP MATERIALS

I/We _____ undertake that we have not offered and shall not offer, directly or indirectly, any bribe, commission, gratification, inducement, gift, kickback or other unlawful benefit to any officer/official or any other person for obtaining the contract or influencing the procurement/valuation process.

13. No Interest in Scrap / Disposal Proceedings

I/We _____ declare that neither the firm nor its owners, partners, directors, employees, agents or proposed valuers have any direct or indirect financial, commercial or beneficial interest in the Serviceable/Un-Serviceable/Scrap Material being assessed and valued, or in any subsequent disposal/tender proceedings relating thereto.

14. Independence and Impartiality

I/We _____ undertake that the assessment and valuation shall be carried out independently, objectively, impartially, transparently and professionally, without any influence, pressure, inducement or interference from any bidder, contractor, purchaser, employee or other person.

15. No Collusion or Prohibited Practice

I/We _____ undertake that neither the firm nor its representatives shall engage in any corrupt, fraudulent, collusive, coercive or obstructive practice, or any other prohibited practice in connection with this procurement or execution of the contract, as applicable under the PPRA Rules and the Bidding Documents. PPRA Rule 2 expressly covers these prohibited practices.

16. Accuracy of Valuation Report

I/We _____ undertake that the valuation report shall be based on actual physical verification, available records, prevailing market conditions and professional valuation principles, and shall contain complete and accurate information without deliberate overvaluation, undervaluation, omission or manipulation.

17. Responsibility for Errors/Omissions

I/We _____ acknowledge that the Valuator shall be professionally responsible for errors, omissions, negligence, misconduct or misrepresentation attributable to the firm or its personnel, in accordance with the Contract and applicable law. The PPRA Consultancy Services Regulations also recognize professional liability for errors/omissions and misconduct.

18. Compliance with PPRA and Applicable Regulations

I/We _____ undertake to comply with the Public Procurement Rules, 2004, applicable PPRA Regulations, Procurement of Consultancy Services Regulations, 2010, applicable E-Procurement/EPADS requirements and all other applicable laws, regulations and instructions governing the procurement and execution of this assignment. The SEPACO document itself makes the procurement subject to these requirements.

19. Binding Undertaking

I/We _____ confirm that this Declaration & Undertaking shall be treated as an integral part of our bid and, in case of award, shall remain binding upon the firm throughout the execution of the Contract.

Name of Firm: _____

Name of Authorized Representative: _____

Designation: _____

CNIC No.: _____

SBP Valuator Registration No.: _____

NTN/STRN: _____

Signature: _____

Company/Firm Stamp: _____

Date: _____

Place: _____

ATTESTATION / NOTARIZATION

Signed and solemnly affirmed before me on this _____ day of _____ 2026 by the above-named authorized representative of M/s _____, who has been identified to my satisfaction.

Notary Public / Oath Commissioner

Name: _____

Signature & Seal: _____

Date: _____

SECTION VI: BIDS FORMS



ANNEXURE-B**PROFORMA FOR DETAILS OF PREVIOUS EXPERIENCE / COMPLETED ASSIGNMENTS****Tender No.: T-1423/26**

Hiring of Consultancy Services for Physical Verification, Counting, Weighment, Assessment, Classification & Valuation of Serviceable, Un-Serviceable & Scrap Material

A. DETAILS OF BIDDER

Particular	Details
Name of Firm	
Address	
NTN	
STRN / PST	
SBP Valuator Registration No.	
Contact Person	
Telephone / Mobile	
E-mail	

B. DETAILS OF RELEVANT COMPLETED ASSIGNMENTS

Sr. No.	Particulars	Details
1	Name of Client / Procuring Agency	
2	Name & Title of Assignment	
3	Contract / Work Order No.	
4	Date of Work Order / Contract	
5	Contract Value (Rs.)	
6	Date of Commencement	
7	Contractual Completion Date	
8	Actual Date of Completion	
9	Duration of Assignment	
10	Location of Assignment	
11	Nature / Scope of Services	
12	Type of Material Assessed / Valued	
13	Approximate Quantity / Volume of Material	
14	Whether Physical Verification carried out	
15	Whether Counting / Weighment carried out	
16	Whether Classification & Valuation carried out	
17	Actual Completed Assignment Value (Rs.)	

Tender No 1423/26 HIRING CONSULTANCY SERVICES FOR ASSESSMENT & VALUATION OF SCRAP MATERIALS

Sr. No.	Particulars	Details
18	Name of Lead Valuer / Team Leader	
19	Completion / Performance Certificate No. & Date	
20	Client's Contact Person & Designation	
21	Client's Contact No. / E-mail	
22	Present Status	Completed
23	Remarks	

C. DOCUMENTARY EVIDENCE

Sr. No.	Document	Attached (Yes/No)
1	Work Order / Contract Agreement	
2	Completion Certificate	
3	Performance Certificate, if available	
4	Relevant Scope of Work / Assignment Details	
5	Any other supporting document	

D. Key Personnel

Sr.	Name	Position	Qualification	Relevant Experience	Proposed Role
1		Lead Valuer			
2		Valuer/Engineer			
3		Technical Expert			

Note: The Bidder may insert in this section additional form in accordance with their requirements.

Note:

1. A separate proforma shall be submitted for each relevant completed assignment.
2. Only assignments completed during the last five (05) years and relevant to scrap/material assessment and valuation shall be considered.
3. Copies of the Work Order/Contract and Completion/Performance Certificate shall be attached with each proforma.
4. SEPCO may verify the submitted experience directly from the concerned client/procuring agency.
5. The bidder shall provide details of at least two (02) relevant completed assignments, as required in the bidding document.

Authorized Representative of Bidder	
Name	_____
Designation	_____
Signature	_____
Firm Stamp / Date	_____ / _____

ANNEXURE-C**NON / INVOLVEMENT LITIGATION CERTIFICATE**

It is certified that M/s. _____
is not involved in the litigation in any court of law against Sukkur Electric Power Company (SEPCO) and other DISCOs / any formation of WAPDA till date.

If the firm (M/s. _____) is involved in any litigation against above organizations then provide one page brief alongwith following information on the prescribed proforma.

Name of DISCO / Formation	P.O / W.O	Dated	Item	Amount Involved (Rs.)		Reason for Litigation	Current Status with Attested Copies of the evidences (Under Process / Resolved / Stay Order / Arbitrations)
				Pending or Threatened	Resolved		

Net worth of the Firm ending latest fiscal year = _____
(Alongwith proof / documentary evidences of required net worth). Bank statement and FBR statement must be attached.

%age of pending or threatened litigation with respect to Net worth _____

In case of any information found incorrect from the above, SEPCO reserve the right to cancel our tender or prequalification and registration without assigning any reason what so ever and all consequences at our cost.

EPADS

Tender No 1423/26 HIRING CONSULTANCY SERVICES FOR ASSESSMENT & VALUATION OF SCRAP MATERIALS
BIDS SUBMISSION SHEET

Date: _____

Contract No.: _____

To: _____

We, the undersigned, declare that:

- a) We have examined and have no reservations to the bidding document, including Addenda No.: _____ ;
- b) We offer to provide the required Services in conformity with the bidding document and in accordance with the delivery schedule specified in the Schedule of Requirements, the following Services: _____;
- c) Our Bids shall be valid for a period of _____ days from the date fixed for the Bids submission deadline in accordance with the bidding document, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- d) If our Bids is accepted, we commit to submit a Performance Guarantee in the amount of _____ for the due performance of the Contract;
- e) The rates quoted by us are fixed and valid for _____ and binding upon us for the entire period of the contract and period of extension.
- f) We are not participating, as Bidders, in more than one Bids in this Bidding process, other than alternative offers in accordance with the bidding document;
- g) Our firm, its affiliates or subsidiaries, including any subcontractors or suppliers for any part of the Contract, have not been declared ineligible by any Government, public sector, bilateral, multilateral agency in Pakistan or international financial organization/ foreign country.

Name _____

In the capacity of _____

Signed _____

Duly authorized to sign the Bids for and on behalf of _____

FORM OF BID SECURITY

[insert Bank's Name, and Address of Issuing Branch or Office] Beneficiary:

[insert Name and Address of Procuring agency] Date: ***[insert date]***

Bid Security No.: *[insert number]*

We have been informed that ***[insert name of the Service provider]*** (hereinafter called "the Service Provider") has submitted to you its Bids dated ***[insert date]*** (hereinafter called "the Bids") for the execution of ***[insert name of contract]***.

Furthermore, we understand that, according to your conditions, Bid must be supported by a Bid Security. At the request of the Bidder, we ***[insert name of Bank]*** hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ***[insert amount in figures]******[insert amount in words]*** upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the Bids conditions, because the Service Provider :

- (a) has withdrawn its Bid during the period of Bid validity specified by the Bidder in the Forms of Bid; or
- (b) having been notified of the acceptance of its Bid by the *Procuring agency* during the period of Bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Guarantee, in accordance with the ITB.

This guarantee will expire: (a) if the Bidder is the successful Service Provider, upon our receipt of copies of the contract signed by the Bidder and the Performance Guarantee issued to you upon the instruction of the Service Provider; and (b) if the Bidder is not the successful Service Provider, upon the earlier of

(i) our receipt of a copy your notification to the Bidder of the name of the successful Service Provider; or (ii) twenty-eight days after the expiration of the Service Provider's Bids.

Consequently, any demand for payment under this guarantee must be received by us at the office on or before that date.

Name _____

In the capacity of _____

Signed _____

Duly authorized to sign the Bid Security for and on behalf of _____

Date: _____

FORM OF BID-SECURING DECLARATION

[The Bidder shall fill in this Form in accordance with the instructions indicated.]

Date: [date (as day, month and year)] No.:

[number of Bidding process]

Alternative No.: [insert identification No if this is a Bid for an alternative] To:

[complete name of Procuring Agency]

We, the undersigned, declare that:

We understand that, according to your conditions, Bids must be supported by a Bid- Securing Declaration.

We accept that we will be blacklisted and henceforth cross debarred for participating in respective category of public procurement proceedings for a period of (not more than) six months, if fail to abide with a bid securing declaration, however without indulging in corrupt and fraudulent practices, if we are in breach of our obligation(s) under the Bid conditions, because we:

- (a) have withdrawn our Bid during the period of Bid validity specified in the Bid Submission Sheet/Letter of Bid or
- (b) having been notified of the acceptance of our Bid by the Procuring Agency during the period of Bid validity, (i) fail or refuse to sign the Contract; or (ii) fail or refuse to furnish the Performance Security (or guarantee), if required, in accordance with the ITB.

We understand this Bid Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) twenty-eight days after the expiration of our Bid.

Name of the Bidder*

Name of the person duly authorized to sign the Bid on behalf of the Bidder**

Title of the person signing the Bid Signature of

the person named above

Date _____, signed _____

day of _____,

*: In the case of the Bid submitted by joint venture specify the name of the Joint Venture as Bidder

**: Person signing the Bid shall have the power of attorney given by the Bidder attached to the Bid

[Note: In case of a Joint Venture, the Bid-Securing Declaration must be in the name of all members to the Joint Venture that submits the Bid.]

Letter of Acceptance

[Letter head paper of the Procuring Agency] [date]

To: [name and address of the Supplier/Contractor]

This is to notify you that your Bid dated [date] for execution of the [name of the Contract and identification number, as given in the Special Conditions of Contract] for the Contract Price of the equivalent of [amount in numbers and words] [name of currency], as corrected and modified in accordance with the Instructions to Bidders is hereby accepted by us.

We hereby confirm [insert the name of the Appointing Authority], to be the Appointing Authority, to appoint the Arbitrator in case of any arisen disputes in accordance with ITB 35.

You are hereby informed that after you have read and return the attached draft Contract the parties to the contract shall sign the vetted contract within fourteen (14) working days.

You are hereby required to furnish the Performance Guarantee in the form and the amount stipulated in the Special Conditions of the Contract within a period of Seven (07) days after the receipt of Letter of Acceptance.

Authorized Signature:

Name and Title of Signatory: Name of Agency: Attachment: Contract Copy:
Appointing Authority and Suppli

FINANCIAL BIDS SUBMISSION FORM

{Location, Date}

To: [Name and address of Procuring Agency]

Dear Sir:

We, the undersigned, offer to provide the consultancy Services for [Insert title of assignment] in accordance with your Request for Bids dated [Insert Date]

Our attached Financial Bids is for the amount of {Indicate the corresponding to the amount(s) currency (ies)} {Insert amount(s) in words and figures}, [Insert "including" or "excluding"] of all applicable taxes.

Our Financial Bids shall be fixed and remain valid for the duration of the contract and extension period of the contract

We understand you are not bound to accept any Bids you receive.

Yours sincerely,

Authorized Signature {In full and initials}:

Name and Title of Signatory: _____

In the capacity of: _____

Address: _____

E-mail: _____

Form of Contract

THIS AGREEMENT made the day of _____ 20____ between Insert the name of the Procuring agency (hereinafter called "the Procuring Agency") of the one part and [name of Contractor] of [city and country of Contractor] (hereinafter called "the Contractor") of the other part:

WHEREAS the Procuring Agency invited Bids for provision of Consultancy Services, viz., [brief description of services] and has accepted a Bids by the Bidder for the provision of Consultancy Services in the sum of [contract price in words and figures] (hereinafter called "the Contract Price").

NOW THIS CONTRACT WITNESSETH AS FOLLOWS:

1. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Contract, In the event of any ambiguity or conflict between the Contract Documents listed below, the order of precedence shall be the order in which the Contract Documents are listed below:-
 - a. This form of Contract;
 - b. the Form of Bids and the Price Schedule submitted by the Contractor;
 - c. the Schedule of Requirements;
 - d. the Technical Specifications;
 - e. the Special Conditions of Contract;
 - f. the General Conditions of the Contract;
 - g. the Procuring Agency's Letter of Acceptance; and
 - h. [add here: any other documents]
3. In consideration of the payments to be made by the Procuring Agency to the Bidder as hereinafter mentioned, the Bidder hereby covenants with the Procuring Agency to provide the Consultancy Services related services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring Agency hereby covenants to pay the Bidder in consideration of the provision of Consultancy Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Contract to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by _____ the ____ for the Procuring Agency)

Witness to the signatures of the Procuring Agency:.....

Signed, sealed, delivered by _____ the ____ for the Procuring Agency)

Witness to the signatures of the Contractor:

Documents & Certificates to be submitted with the relevant Bid for Responsiveness of the Bid

Sr. No.	Description	Documents to be attached with	Mention Annex
1	Valid State Bank of Pakistan (SBP) registration/approval as Evaluator, along with required documentary proof	Bidding Documents	Annex_____
2	CNIC of Owner/Authorized Person, as applicable	Bidding Documents	Annex_____
3	Bids Submission Sheet duly filled and signed	Bidding Documents	Annex_____
4	Bid-Securing Declaration / Bid Security, as applicable	Bidding Documents	Annex_____
5	Valid NTN Certificate	Bidding Documents	Annex_____
6	Valid STRN / PST / applicable Sales Tax registration certificate	Bidding Documents	Annex_____
7	Active Taxpayer status / ATL evidence	Bidding Documents	Annex_____
8	Bidders' Declaration & Undertaking (Annexure-A)	Bidding Documents	Annex_____
9	Company/Firm Profile	Bidding Documents	Annex_____
10	Certificate of Incorporation / Registration of Firm / Partnership / other applicable registration document	Bidding Documents	Annex_____
11	CV of proposed Lead Valuer / Team Leader	Bidding Documents	Annex_____
12	CVs of proposed Key Technical Personnel / Valuers	Bidding Documents	Annex_____
13	Details of previous relevant completed assignments during the last five (05) years	Bidding Documents	Annex_____
14	Previous Experience / Completed Assignment Proforma (Annexure-B)	Bidding Documents	Annex_____
15	Work Orders / Contract Agreements against claimed experience	Bidding Documents	Annex_____
16	Completion Certificates / Client Performance Certificates against claimed experience	Bidding Documents	Annex_____
17	List of Current / Ongoing Assignments	Bidding Documents	Annex_____
18	Technical Proposal / Methodology	Bidding Documents	Annex_____
19	Work Plan for Physical Verification, Counting, Weighment, Assessment, Classification & Valuation	Bidding Documents	Annex_____
20	Methodology specifically addressing SEPCO Scrap Material Valuation	Bidding Documents	Annex_____
21	Details of proposed manpower/team and deployment plan	Bidding Documents	Annex_____
22	Any JV / Association / Consortium documents, if applicable	Bidding Documents	Annex_____
23	Power of Attorney / Authorization of signatory, where applicable	Bidding Documents	Annex_____
24	Any Addendum/Corrigendum acknowledged by the bidder, if applicable	Bidding Documents	Annex_____
25	Any other document specifically required under the Bidding Documents	Bidding Documents	Annex_____

Note: All above certificates / documents should be attached / signed / properly filled by the firm with submitted Bid. Any document missed or instructions not complied with will lead to non-responsiveness of bid.

Signature of Bidder _____

M/s _____

PRICE SCHEDULE FOR SEPCO TENDER NO 1423/26

- Due by 10:30 AM on 22.10.2026
- Tender will be opened at 11:00 A.M on 22.10.2026

NAME OF BIDDER: _____

Sr.	Description	Lump-Sum Professional Fee (PKR)	Income Tax (PKR)	PST/SRB Tax (PKR)	Total (Including Taxes) (PKR)
1	Hiring of Consultancy Services for Physical Verification, Counting, Weighment, Assessment, Classification & Valuation of unwanted/obsolete Serviceable, Unserviceable / Scrap Material lying at Regional Stores Rohri & Larkana, SEPCO.				

(Amount In words Including Taxes): _____

Bid Security:

Bid Security / Guarantee i.e. **Rs. 70,000/-**, the bid validity period for the aforementioned tenders shall 100 days.

The bank instrument shall remain valid for an additional 28 days beyond the validity date.

Bid Security / Pay order No. _____ Date: _____

Bid Security Validity: _____

Name of Bank & Branch: _____

BIDDER SIGN & STAMP

SECTION VII: **GENERAL CONDITIONS OF CONTRACT**

A. General

1. Definitions	a) Unless the context otherwise requires, the following terms whenever used in this Contract shall have the same meaning and shall be interpreted as indicated “Applicable Law” means the laws and any other instruments having the force of law in the Government’s Country, or in such other country as may be specified in the Special Conditions of the Contract (SC), as they may be issued and in force from time to time; b) “The Contract” means an agreement enforceable by law; c) “The Contract Price” means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations; d) “The Services” means the work to be performed by the Contractor pursuant to this Contract and as prescribed in the Specifications and Schedule of Activities included in the Contractor’s Bid; e) “Ancillary Services” means those services ancillary to the provision of Services, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Contractor covered under the Contract; f) “GCC” means the General Conditions of Contract contained in this section; g) “SCC” means the Special Conditions of Contract by which the GCC may be amended or supplemented; h) “Day” means calendar day unless indicated otherwise; i) “Effective Date” means the date on which this Contract comes into force and effect; j) “The Contractor” means the individual or corporate body whose Bids to provide the Services has been accepted by the Procuring Agency; k) “The Project Site,” where applicable, means the place or places named in Bid Data Sheet and technical specifications; l) “Government” means the Government of Pakistan; m) “Local Currency” means the currency of Pakistan; n) “In Writing” means communicated in written form with proof of receipt; o) “Completion Date” means the date of completion of the Services by the Contractor as certified by the Procuring Agency; p) “Foreign Currency” means any currency other than the currency of the country of the Procuring Agency; q) “Party” means the Procuring Agency or the Contractor, as the case may be, and “Parties” means both of them; r) “Service” means any object of procurement other than goods or works; s) “Subcontractor” means any entity to which the Bidder subcontracts any part of the Services.
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2. Applicable Law	2.1 The contract shall be governed and interpreted in accordance with the laws of Pakistan, unless otherwise specified in SCC.
3. Language	3.1 The Contract as well as all correspondence and documents relating to the Contract exchanged between the Contractor and the Procuring Agency, shall be written in the English language unless otherwise stated in the SCC . Supporting documents and printed literature that are part of the Contract may be in another language provided these are accompanied by an accurate translation of the relevant passages in English, in which case, for purposes of interpretation of the Contract, this translation shall govern.
4. Notices	4.1 Any notice, request, or consent made pursuant to this Contract shall be in writing and shall be deemed to have been made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent by registered mail, telex, telegram, or facsimile to such Party at the address specified in the SCC .
5. Location	5.1 The Services shall be performed at such locations as the Procuring Agency may approve and as specified in SCC .
6. Authorized Representatives / Authority of Member in charge	6.1 Any action required or permitted to be taken, and any document required or permitted to be executed, under this Contract by the Procuring Agency or the Contractor may be taken or executed by the officials specified in the SCC .

B. Commencement, Completion, Modification, and Termination of Contract

7. Effectiveness of Contract	7.1 This Contract shall come into effect on the date the Contract is signed by both parties and such other later date as may be stated in the SCC .
8. Commencement of Services	8.1 The Contractor shall confirm availability of Key Experts and begin carrying out the Services not later than the number of days after the Effective Date specified in the SCC .
9. Program schedule	9.1 Before commencement of the Services, the Contractor shall submit to the Procuring Agency for approval a Program showing the general methods, arrangements, order and timing for all activities. The Services shall be carried out in accordance with the approved Program as updated.
10. Starting Date/ Expiration Date	10.1 The Contractor shall start carrying out the Services immediately after the date the Contract becomes effective, or at such other date as may be specified in the SCC. 10.2 Unless terminated earlier pursuant to Clause GCC 14 hereof, this Contract shall expire at the end of such time period after the Effective Date as specified in the SCC.
11. Entire Agreement	11.1 This Contract contains all covenants, stipulations and provisions agreed by the Parties. No agent or representative of either Party has authority to make, and the Parties shall not be bound by or be liable for, any statement, representation, promise or agreement not set forth herein.
12. Modification	12.1 Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties. However, each Party shall give due consideration to any modification(s) or variation(s) made by the other Party. 12.2 In cases of any modification(s) or variation(s), the prior written consent of the Procuring Agency is required.

13. Force Majeure	13.1 Definition For the purposes of this Contract, "Force Majeure" means an event which is beyond the reasonable control of a Contractor and which makes a Contractor's performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances. 13.2 No Breach of Contract The failure of a Party to fulfill any of its obligations under the contract shall not be considered to be a breach of, or default under, this Contract in so far as such inability arises from an event of Force Majeure, provided that the Party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Contract, and (b) has informed the other Party as soon as possible about the occurrence of such an event. 13.3 Extension of Time Any period within which a Contractor shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure. 13.4 Payments During the period of their inability to perform the Services as a result of an event of Force Majeure, the Contractor shall be entitled to continue to be paid under the terms of this Contract, as well as to be reimbursed for additional costs reasonably and necessarily incurred by them during such period for the purposes of the Services and in reactivating the Service after the end of such period.
14. Termination	14.1 By the Procuring Agency The Procuring Agency may terminate this Contract in case of the occurrence of any of the events specified in paragraphs (a) through (e) of this Clause. In such an occurrence the Procuring Agency shall give at least thirty (30) calendar days' written notice of termination to the Contractor in case of the events referred to in (a) through (d); at least Thirty (30) calendar days' written notice in case of the event referred to in (e); (a) If the Contractor fails to remedy a failure in the performance of its obligations hereunder, as specified in a notice of suspension; (b) If the Contractor becomes (or, if the Contractor consists of more than one entity, if any of its members becomes) insolvent or bankrupt or enter into any agreements with their creditors for relief of debt or take advantage of any law for the benefit of debtors or go into liquidation or receivership whether compulsory or voluntary; (c) If the Contractor fails to comply with any final decision reached as a result of arbitration proceedings; If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the Services for a period of not less than sixty (60) calendar days; (e) If the Procuring Agency, in its sole discretion and for any reason whatsoever, decides to terminate this Contract;

	14.2 By the Contractor The Contractor may terminate this Contract, by not less than thirty (30) calendar days' written notice to the Procuring Agency, in case of the occurrence of any of the events specified in paragraphs (a) through (d) of this Clause. (a) If the Procuring Agency fails to pay any money due to the Contractor pursuant to this Contract and not subject to dispute within forty-five (45) calendar days after receiving written notice from the Contractor that such payment is overdue; (b) If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the Services for a period of not less than sixty (60) calendar days; (c) If the Procuring Agency fails to comply with any final decision reached as a result of arbitration; (d) If the Procuring Agency is in material breach of its obligations pursuant to this Contract and has not remedied the same within forty-five (45) days (or such longer period as the Bidder may have subsequently approved in writing) following the receipt by the Procuring Agency of the Contractor's notice specifying such breach.
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C. Obligations of the Contractor

15. General	15.1 Standard of Performance i. The Contractor shall perform the Services and carry out the Services with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Contractor shall always act, in respect of any matter relating to this Contract or to the Services, as a faithful adviser to the Procuring Agency, and shall at all times support and safeguard the Procuring Agency's legitimate interests in any dealings with the third parties; ii. The Contractor shall employ and provide such qualified and experienced Experts and Sub-Contractors as are required to carry out the Services. 15.2 Law Applicable to Services The Contractor shall perform the Services in accordance with the Contract and in accordance with the Law of Pakistan and shall take all practicable steps to ensure that any of its Experts and Sub-Bidders, comply with the Applicable Law.
16. Conflict of Interests	16.1 Contractor Not to Benefit from Commissions and Discounts The remuneration of the Contractor shall constitute the Contractor's sole remuneration in connection with this Contract or the Services, and the Contractor shall not accept for their own benefit any trade commission, discount, or similar payment in connection with activities pursuant to this Contract or to the Services or in the discharge of their obligations under the Contract, and the Contractor shall use their best efforts to ensure that the Personnel, any Subcontractors, and agents of either of them similarly shall not receive any such additional remuneration.

	16.2 Contractor and Affiliates Not to be Otherwise Interested in Project The Contractor agree that, during the term of this Contract and after its termination, the Contractor and its affiliates, as well as any Subcontractor and any of its affiliates, shall be disqualified from providing Services (other than the Services and any continuation thereof) for any project resulting from or closely related to the Services. 16.3 Prohibition of Conflicting Activities Neither the Bidder nor its Subcontractors nor the Personnel shall engage, either directly or indirectly, in any of the following activities: a) during the term of this Contract, any business or professional activities in the Government's country which would conflict with the activities assigned to them under this Contract; b) during the term of this Contract, neither the Contractor nor their Subcontractors shall hire public employees in active duty or on any type of leave, to perform any activity under this Contract; c) after the termination of this Contract, such other activities as may be specified in the SCC.
17. Insurance to be Taken Out by the Contractor	17.1 The Contractor(a) shall take out and maintain, and shall cause any Subcontractors to take out and maintain, at its (or the Sub-contractors', as the case may be) own cost but on terms and conditions approved by the Procuring Agency, insurance against the risks, and for the coverage, as shall be specified in the SCC; and (b) at the Procuring Agency's request, shall provide evidence to the Procuring Agency showing that such insurance has been taken out and maintained and that the current premiums have been paid.
18. Contractor's Actions Requiring Procuring Agency's Prior Approval	18.1 The Contractor shall obtain the Procuring Agency's prior approval in writing before taking any of the following actions: (a) appointing such members of the Personnel not provided by the Contractor; (b) changing the Program of activities; and (c) any other action that may be specified in the SCC.
19. Reporting Obligations	19.1 The Contractor shall submit to the Procuring Agency the reports and documents in the numbers, and within the periods as prescribed by the Procuring Agency.
20. Liquidated Damages	20.1 Payments of Liquidated Damages The Contractor shall pay liquidated damages to the Procuring Agency at the rate per day stated in the SCC for each day that the Completion Date is later than the Intended Completion Date. The total amount of liquidated damages shall not exceed the amount defined in the SCC. The Procuring Agency may deduct liquidated damages from payments due to the Contractor. Payment of liquidated damages shall not affect the Contractor's liabilities. 20.2 Correction for Over-payment If the Intended Completion Date is extended after liquidated damages have been paid, the Procuring Agency shall correct any overpayment of liquidated damages by the Contractor by adjusting the next payment certificate. The Contractor shall be paid interest on the overpayment, calculated from the date of payment to the date of repayment, at the rates specified in SCC.

	20.3 Lack of performance penalty If the Contractor has not corrected a Defect within the time specified in the Procuring Agency's notice, a penalty for Lack of performance will be paid by the Contractor. The amount to be paid will be calculated as a percentage of the cost of having the Defect corrected, assessed as specified in the Contractor
21. Performance Guarantee	21.1 Within the time stipulated in the acceptance letter from the Procuring Agency, the successful Bidder shall furnish the Performance Guarantee in shape and amount specified in SCC. 21.2 The proceeds of the Performance Guarantee shall be payable to the Procuring agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract. 21.2 The Performance Guarantee shall be denominated in the currency of the Contract, or in a freely convertible currency acceptable to the Procuring agency and shall be in the acceptable form as specified in SCC. 21.3 The Performance Guarantee will be discharged by the Procuring agency and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless otherwise specified in SCC.
22. Sustainable Procurement	22.1 The Contractor shall conform to the sustainable procurement contractual provisions, if and as specified in the SCC.

D. Contractor's Personnel

23. Description of Personnel	23.1 The titles, agreed job descriptions, minimum qualifications, and estimated periods of engagement in the carrying out of the Services of the Contractor's Key Personnel. The Key Personnel listed by title as well as by name are hereby approved by the Procuring Agency.
24. Removal and / or Replacement of Personnel	24.1 Except as the Procuring Agency may otherwise agree, no changes shall be made in the Key Personnel. If, for any reason beyond the reasonable control of the Contractor, it becomes necessary to replace any of the Key Personnel, the Contractor shall provide as a replacement a person of equivalent or better qualifications. 24.2 If the Procuring Agency finds that any of the Personnel have (i) committed serious misconduct or have been charged with having committed a criminal action, or (ii) have reasonable cause to be dissatisfied with the performance of any of the Personnel, then the Contractor shall, at the Procuring Agency's written request specifying the grounds thereof, provide as a replacement a person with qualifications and experience acceptable to the Procuring Agency. 24.3 The Contractor shall have no claim for additional costs arising out of or incidental to any removal and/or replacement of Personnel.

E. Obligations of the Procuring Agency

25. Change in the Applicable Law	25.1 If, after the date of this Contract, there is any change in the Applicable Law with respect to taxes and duties which increases or decreases the cost of the Services rendered by the Contractor, then the remuneration and reimbursable expenses otherwise payable to the Contractor under this Contract shall be increased or decreased accordingly by agreement between the Parties, and corresponding adjustments shall be made to the amounts referred in the SCC .
26. Services and Facilities	26.1 The Procuring Agency shall make available to the Contractor and the Experts, for the purposes of the Services and free of any charge, the services, facilities and property described in the Terms of Reference, at the times and in the manner specified in the Terms of Reference. 26.2 In case that such services, facilities and property shall not be made available to the Contractor, the Parties shall agree on (i) any time extension that it may be appropriate to grant to the Contractor for the performance of the Services, (ii) the manner in which the Contractor shall procure any such services, facilities and property from other sources, and (iii) the additional payments, if any, to be made to the Contractor as a result thereof.

F. Payments to the Contractor

27. Contract Price	27.1 The price payable shall be in Pakistani Rupees unless otherwise specified in the SCC .
28. Terms and Conditions of Payment	28.1 Payments will be made to the Contractor according to the payment schedule stated in the SCC and as per actual invoice submitted by the Contractor. 28.2 Unless otherwise stated in the SCC, the advance payment maximum upto 10% of contract price shall be made against the provision by the Contractor of a bank guarantee for the same amount, and shall be valid for the period stated in the SCC. Any other payment shall be made after the conditions listed in the SCC for such payment have been met, and the Contractor have submitted an invoice to the Procuring Agency specifying the amount due.
29. Quality Control Identifying Defects	29.1 The principle and modalities of Inspection of the Services by the Procuring Agency shall be as indicated in the SCC . The Procuring Agency shall check the Contractor's performance and notify him of any Defects that are found. Such checking shall not affect the Contractor's responsibilities. The Procuring Agency may instruct the Contractor to search for a Defect and to uncover and test any service that the Procuring Agency considers may have a Defect. Defect Liability Period is as defined in the SCC .
30. Correction of Defects, and Lack of Performance Penalty	30.1 The Procuring Agency shall give notice to the contractor of any Defects before the end of the Contract. The Defects liability period shall be extended for as long as Defects remain to be corrected. 30.2 Every time notice a Defect is given; the contractor shall correct the notified Defect within the length of time specified by the Procuring Agency's notice. 30.3 If the contractor has not corrected a Defect within the time specified in the Procuring Agency's notice, the Procuring Agency will assess the cost of having the Defect corrected, the contractor will pay this amount, and a Penalty for Lack of Performance.
31. Settlement of Disputes Amicable Settlement	31.1 The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or its interpretation.

32. Dispute Settlement	Arbitration 32.1 If any dispute of any kind whatsoever shall arise between the procuring agency and the contractor in connection with or arising out of the Contract, including without prejudice to the generality of the foregoing, any question regarding its existence, validity or termination, or the execution of the contract, the parties shall seek to resolve any such dispute or difference by mutual consultation. If the parties fail to resolve such a dispute or difference even after negotiations or mediation, then the dispute shall be referred within fourteen (14) days in writing by either party to the Arbitrator, with a copy to the other party. 32.2 Any dispute in respect of which a notice of intention to commence arbitration has been given, in accordance with GCC sub-clause 32.1, shall be finally settled by arbitration. Arbitration may be commenced prior to or after completion of the Contract. Arbitration proceedings shall be conducted in accordance with Arbitration Act 1940. 32.3 Notwithstanding any reference to arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless otherwise agreed. The Procuring Agency shall continue to pay the Contractor any undisputed amounts due under the Contract during the resolution of any dispute.
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SECTION VIII.

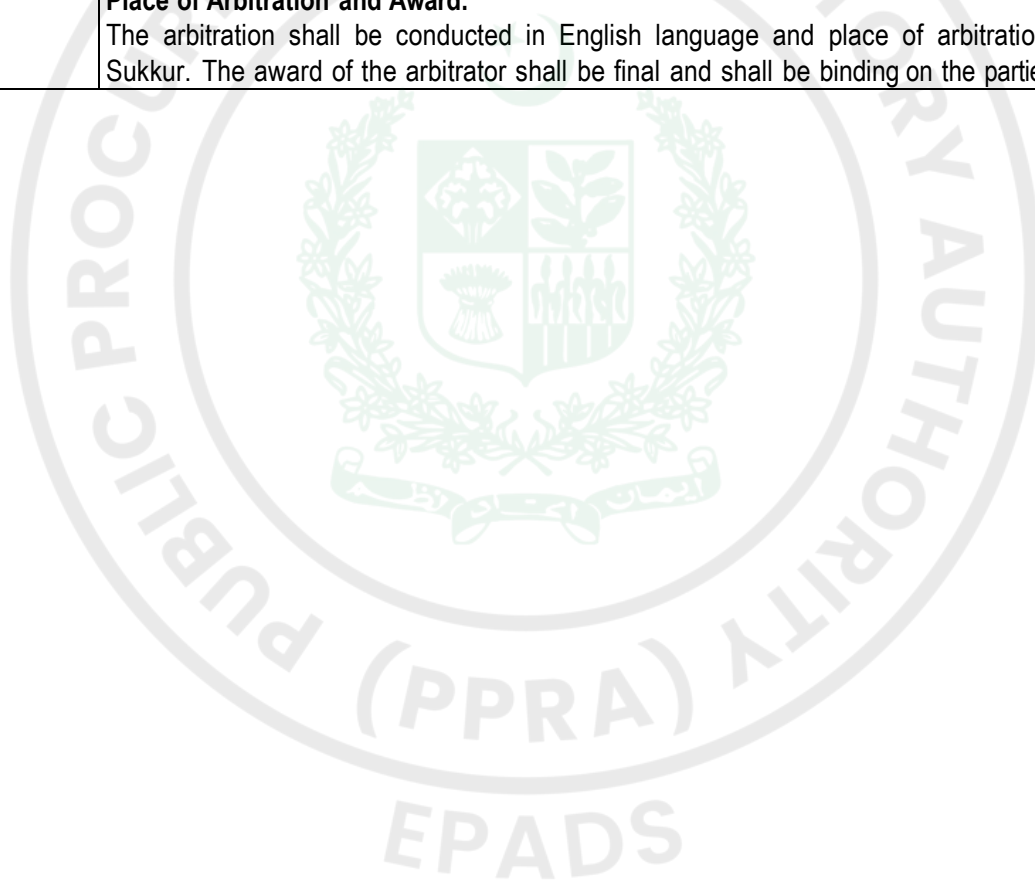
SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

Number of GC Clause	Amendments of, and Supplements to, Clauses in the General Conditions of Contract														
GCC 2	Applicable/Governing Law: The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan.														
GCC 3	Language: The language of the Contract, all correspondence and communications to be given, and all other documentation to be prepared and supplied under the Contract shall be in English.														
GCC 4	Notices: The addresses for the notices are: The Procuring Agency: Sukkur Electric Power Company Ltd. The Contractor / Service Provider: [Name, address and telephone number]. The Contractor/ Bidder's Representative(s): [Name, address, telephone number and e-mail address]														
GCC 6.1	The Authorized Representatives are: For the Procuring Agency: Name: <u>Arif Hussain Bhutto</u> Designation: <u>Manager (Material Management) SEPCO</u> Address: <u>SEPCO HQ Old Thermal Power Station, Old Sukkur</u> For the Contractor: Name: Designation: Address:														
GCC 7	Effectiveness of Contract: This Contract shall come into effect on the date the Contract is signed by both parties or such date as may be stated in the Special Conditions of Contract .														
GCC 8	Commencement of Services: The Contractor/ Bidder shall provide Consultancy Services from the effective date of contract.														
GCC 10.2	Time Schedule and Performance <table border="1"> <thead> <tr> <th>Activity</th><th>Target Time</th></tr> </thead> <tbody> <tr> <td>Kick-off / Notice to Proceed</td><td>Day 1</td></tr> <tr> <td>Review of documents and inspection plan</td><td>Within 3 working days</td></tr> <tr> <td>Physical inspection / verification</td><td>As per approved plan</td></tr> <tr> <td>Submission of draft / preliminary valuation</td><td>Within 20 working days, unless otherwise approved</td></tr> <tr> <td>Final signed valuation report*</td><td>Within 30 calendar days from Work Order</td></tr> <tr> <td>Clarification/correction of attributable errors</td><td>Within 3 working days of SEPCO's written notice, if required</td></tr> </tbody> </table> Note: The time period stipulated for completion and submission of the valuation report may be extended, with the approval of the Competent Authority of SEPCO.	Activity	Target Time	Kick-off / Notice to Proceed	Day 1	Review of documents and inspection plan	Within 3 working days	Physical inspection / verification	As per approved plan	Submission of draft / preliminary valuation	Within 20 working days, unless otherwise approved	Final signed valuation report*	Within 30 calendar days from Work Order	Clarification/correction of attributable errors	Within 3 working days of SEPCO's written notice, if required
Activity	Target Time														
Kick-off / Notice to Proceed	Day 1														
Review of documents and inspection plan	Within 3 working days														
Physical inspection / verification	As per approved plan														
Submission of draft / preliminary valuation	Within 20 working days, unless otherwise approved														
Final signed valuation report*	Within 30 calendar days from Work Order														
Clarification/correction of attributable errors	Within 3 working days of SEPCO's written notice, if required														
GCC 14	Termination: In the event of termination of the contract due to any reason as already defined in the General Conditions of Contract, the Bidder shall be responsible for providing to the Authority the Non-Consultancy Services till the time of alternate arrangements.														

GCC 16	Conflict of Interest: The Procuring Agency reserves the right to determine on a case- by-case basis whether the Bidder should be disqualified from providing services due to a conflict of a nature described in Clause GCC 17.
GCC 20	Liquidated Damages: If the Bidder fails to provide services as required under the contract or in case of any data loss/data breach or any incident compromising the data security or other such failures related to any services, the Bidder shall pay to the procuring agency as Liquidated Damages at a rate of 0.1% to 10% of the Contract value, in accordance with the extent of performance failure & the cost of investigating such incidents as judged by the Authority.
GCC 21	Performance Guarantee: The amount of performance guarantee shall be 05% of Contract Value including GST) in the form (Bank Guarantee) in favor of the (CEO SEPCO) shall be provided by the contractor before signing of contract agreement.
GCC 28	Payment The Payment will be made directly by the Chief Financial Officer SEPCO Sukkur on Presentation of following documents. • Invoice in triplicate duly verified by concerned Deputy Manager (MM) Regional Store, countersigned by Manager (MM) and pre-audited by the Finance Director SEPCO. • Job completion certificate duly signed by authorized Convener and members. Confirmation about acceptance of performance bond in case of first claim only. • The payment of the Sales tax shall be made on presentation of following documents: Tax invoice as per section-23 of Sales tax act 1990. • Tax cum payment Challan for the concerned monthly duly paid into Government treasury. • No separate payment shall be made for travel, inspection, meetings or report preparation where these costs are included in the lump-sum fee.
GCC 29	Identifying Defects: The procuring agency reserves the right at any time to inspect the arrangements for the services and monitor the services being provided.
GCC 31	Guidance for Dispute Resolution: - If any dispute of any kind whatsoever shall arise between the procuring agency and the contractor in connection with or arising out of the Contract, including without prejudice to the generality of foregoing, any question regarding its existence, validity, termination and the execution of the Contract – whether during developing phase or after their completion and whether before or after the termination, abandonment or breach of the Contract – the parties shall seek to resolve any such dispute or difference by mutual diligent negotiations in good faith within 14 (fourteen) days following a notice sent by one Party to the other Party in this regard. - At future of negotiation the dispute shall be resolved through mediation and mediator shall be appointed with the mutual consent of the both parties. - At the event of failure of mediation to resolve the dispute relating to this contract such dispute shall finally be resolved through binding Arbitration by sole arbitrator in accordance with Arbitration Act 1940. The arbitrator shall be appointed by mutual consent of the both parties. The Arbitration shall take place in Sukkur, Pakistan and proceedings will be conducted in English language. - The cost of the mediation and arbitration shall be shared by the parties in equal proportion; however, the both parties shall bear their own costs and lawyer's fees regarding their own participation in the mediation and arbitration. However, the Arbitrator may make an award of costs upon the conclusion of the arbitration making any party to the dispute liable to pay the costs of another party to the dispute. - Arbitration proceedings as mentioned in the above clause regarding resolution of disputes may be commenced prior to, during or after completion of the contract.

	Notwithstanding any reference to the arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree that the Authority shall pay the contractor any monies due to the Contractor. Arbitrator's fee: The fee shall be specified in Pak Rupees, as determined by the Arbitrator, which shall be shared equally by both parties. Appointing Authority for Arbitrator: By the Mutual Consent or in accordance with the provisions of Arbitration Act, 1940, in case the parties fail to reach a consensus on the name of sole arbitrator, any party may submit an application to the Sindh High Court Bench Sukkur for appointment of sole arbitrator. The Sindh High Court Bench Sukkur may appoint a former judge of any High Court or Supreme Court as the sole arbitrator to resolve the dispute between the parties. Rules of procedure for arbitration proceedings: Any dispute between the Authority and a contractor who is a national of the Islamic Republic of Pakistan arising in connection with the present Contract shall be referred to adjudication or arbitration in accordance with the laws of the Islamic Republic of Pakistan including Arbitration Act 1940, however, above provision shall prevail in referring the case to the Arbitrator. Place of Arbitration and Award: The arbitration shall be conducted in English language and place of arbitration shall be at Sukkur. The award of the arbitrator shall be final and shall be binding on the parties.
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Past Experience / Contracts

Contracts over <i>[insert amount]</i> during the last three years:				
Procuring Agency	Value	Year	Goods/Services Supplied	Country of Destination



Historical Contract Non-Performance, and Pending Litigation and Litigation History

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

IFP No. and title: *[insert IFP number and title]*

Page *[insert page number]* of *[insert total number]* pages

☐ Not debarred due to deviation from commitment of Bid Securing Declaration- ☐ Not debarred due to non-performance			
Year	Non-performed portion of contract	Contract Identification	Total Contract Amount (current value, currency, exchange rate and PKR equivalent)
<i>[insert year]</i>	<i>[insert amount and percentage]</i>	Contract Identification: <i>[indicate complete contract name/ number, and any other identification]</i> Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Reason(s) for nonperformance: <i>[indicate main reason(s)]</i>	<i>[insert amount]</i>
Pending Litigation, in accordance with Section III, Qualification Criteria and Requirements			
☐ Pending litigation in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.3 as indicated below.			
Year of dispute	Amount in dispute (currency)	Contract Identification	Total Contract Amount (currency), US\$ PKR Equivalent (exchange rate)

<i>[insert year]</i>	<i>[insert amount]</i>	Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Matter in dispute: <i>[indicate main issues in dispute]</i> Party who initiated the dispute: <i>[indicate "Procuring Agency" or "Supplier"]</i> Status of dispute: <i>[Indicate if it is being treated by the Adjudicator, under Arbitration or being dealt with by the Judiciary]</i>	<i>[insert amount]</i>
☐ No consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4. ☐ Consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4 as indicated below.			
Year of award	Outcome as percentage of Net Worth	Contract Identification	Total Contract Amount (currency), PKR Equivalent (exchange rate)
<i>[insert year]</i>	<i>[insert percentage]</i>	Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Matter in dispute: <i>[indicate main issues in dispute]</i> Party who initiated the dispute: <i>[indicate "Procuring Agency" or "Supplier"]</i> Court/ arbitral award decision: <i>[Indicate if the award decision was against the Applicant or any member of a joint venture.]y]</i>	<i>[insert amount]</i>

Current Contract Commitments / Works in Progress

Bidders and each member to a JV should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.

Current Contract Commitments					
No.	Name of Contract	Employer's Contact Address, Tel, Fax	Value of Outstanding Work [Current Eq. PKR]	Estimated Completion Date	Average Monthly Invoicing Over Last Six Months [Eq. PKR/month]
1					
2					
3					
4					
5					

Financial Situation and Performance

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: [insert full name]

Date: [insert day, month, year]

Joint Venture Member Name: [insert full name]

IFP No. and title: [insert IFP number and title]

Page [insert page number] of [insert total number] pages

1. Financial data

Type of Financial information in (currency)	Historic information for previous [insert number] years, [insert in words] (amount in currency, currency, exchange rate*, PKR equivalent)				
	Year 1	Year 2	Year 3		
Statement of Financial Position (Information from Balance Sheet)					
Total Assets (TA)					
Total Liabilities (TL)					
Total Equity/Net Worth (NW)					
Current Assets (CA)					
Current Liabilities (CL)					
Working Capital (WC)					
Information from Income Statement					
Total Revenue (TR)					
Profits Before Taxes (PBT)					
Cash Flow Information					
Cash Flow from Operating Activities					

* Refer ITA 14 for the exchange rate

3. Financial documents

The Applicant and in case of JV, members of JV shall provide copies of financial statements for [number] years pursuant Section III, Qualifications Criteria and Requirements. The financial statements shall:

- (a) reflect the financial situation of the Applicant or in case of JV member, and not an affiliated entity (such as parent company or group member).
 - (b) be independently audited or certified in accordance with local legislation.
 - (c) be complete, including all notes to the financial statements.
 - (d) correspond to accounting periods already completed and audited.
- ☐ Attached are copies of financial statements¹ for the [number] years required above; and complying with the requirements.

¹ If the most recent set of financial statements is for a period earlier than 12 months from the date of Application, the reason for this should be justified.

Average Annual Turnover (Annual Sales Value)

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

IFP No. and title: *[insert IFP number and title]*

Page *[insert page number]* of *[insert total number]* pages

Annual Turnover Data			
Year	Amount Currency	Exchange rate* (If applicable)	PKR equivalent
<i>[indicate calendar year]</i>	<i>[insert amount and indicate currency]</i>		
		Average Annual Turnover **	

* Refer ITA for date and source of exchange rate.

** Total PKR equivalent for all years divided by the total number of years. See Section III, Qualification Criteria and Requirements, ITA.