

Standard Bidding Document

SLL-1481 Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA) Installed at SLL Port Qasim Terminal
(Non-Consultancy Services)

National

Single Stage-Two Envelope



October 07, 2026

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Table of Contents

PROCUREMENT NOTICE	1
Instructions to Bidders	3
Bid Data Sheet	24
Bids Data Sheet (BDS)	25
Eligibility Criteria	29
Evaluation Criteria	31
Required Services	32
Related Services :	33
Services Specifications	34
Scope of Work	37
Scope of Services	1
Price Schedule	45
General Conditions of Contract	47
Special Conditions of Contract	57
Bid Securing Declaration	63
Contract Form	65
Integrity Pact	68
Performance Guarantee Form	70
Annexure	73
Technical	74
Financial	74

Procurement Forms	75
Additional Forms and Documents	78

PROCUREMENT NOTICE

PROCUREMENT OF NON-CONSULTANCY SERVICES

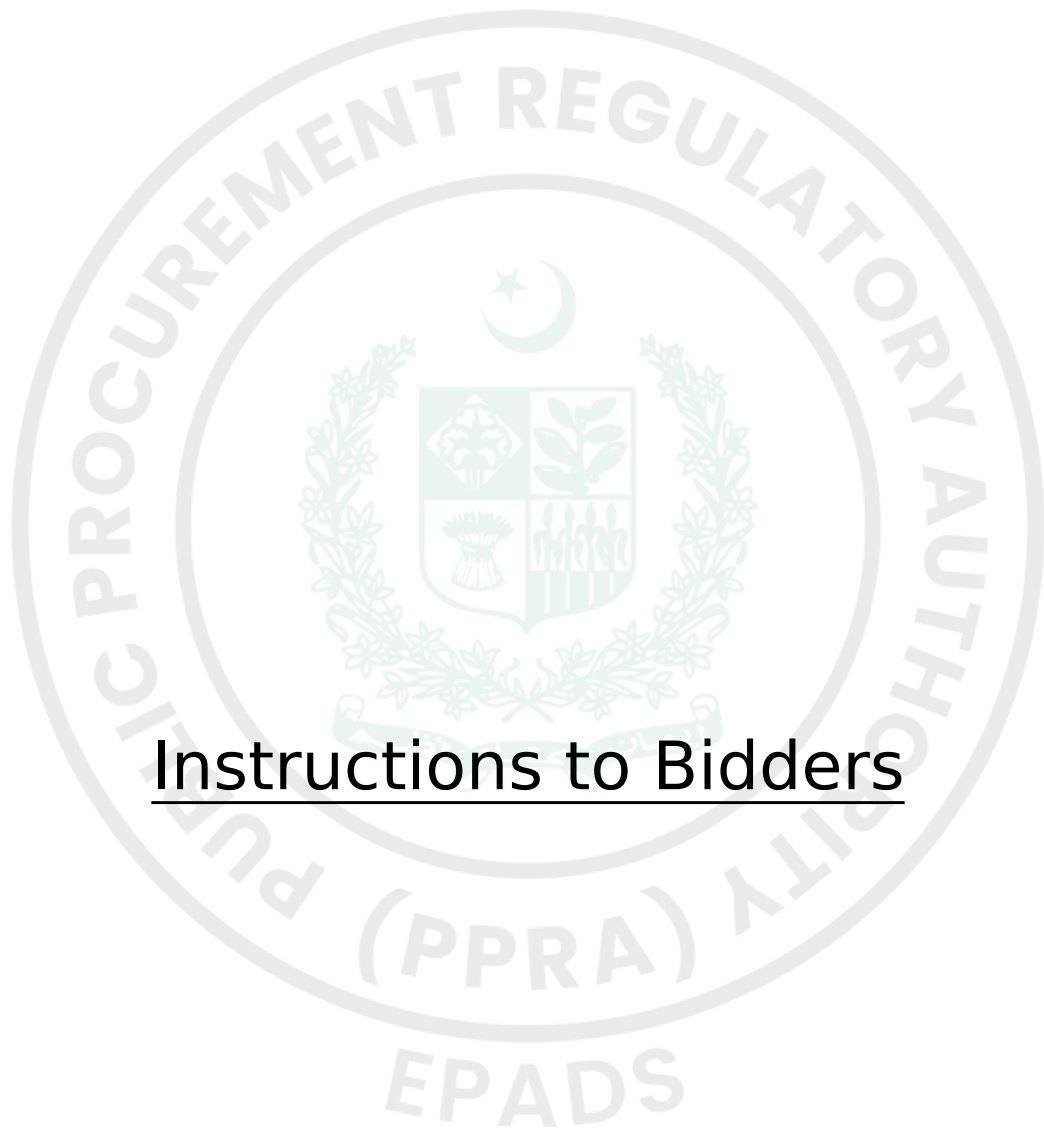
1. The **SSGC-LPG Ltd. (SSGC-LPG Limited)** has reserved Funds for the procurement planned for FY **2026-27**. The **SSGC-LPG Ltd. (SSGC-LPG Limited)** intends to apply part of the proceeds of this Fund to cover eligible payments under the contract for the **"SLL-1481 Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA) Installed at SLL Port Qasim Terminal"** with the reference of **"P148551"**
2. The **SSGC-LPG Ltd. (SSGC-LPG Limited)** invites Bids through **EPADS v2.0** from eligible Bidders registered on **EPADS v2.0** for provision of Non-Consultancy Services.
3. **Single Stage-Two Envelope** Procedure of Principal Method of Procurement (i.e. Open Competitive Bidding) will be used by adopting **Least Cost Based Selection (LCBS)** Technique for the subject procurement, in line with the Public Procurement Rules, 2004 and any Regulations, and Instructions issued by the Authority (from time to time).
4. All Bids must be accompanied by a Bid Security described in Bid Security Section in Bidding Document in the form of **Pay Order** or Bid Securing Declaration on the prescribed format described.
5. E-Bidding documents, containing detailed terms & conditions, specifications and requirements etc. are available on **e-Pak Acquisition and Disposal System (EPADS)** at **<https://epads.gov.pk/opportunities/federal/procurements/148551>**.
6. The e-bids, prepared in accordance with the instructions in the e-Bidding documents, must be submitted through **EPADS v2.0** on or before **Friday, October 30, 2026 03:00 PM**. E-bids will be opened on the same day at **Friday, October 30, 2026 03:30 PM**. Manual submission of Bids shall not be entertained. Those vendors who have not yet registered on the new version of **EPADS v2.0**, may register themselves on **<https://vendors.epads.gov.pk/>**. A

tutorial to explain the registration process is available at <https://www.youtube.com/watch?v=MNW6T38v7tc>

7. In terms of Rules 48 of Public Procurement Rules, 2004 Grievance Redressal Committee (GRC) is notified for the subject procurement and notification copy is available on the procuring agency's website and also available on **EPADS v2.0** as well as Authority's website at (www.ppra.org.pk).

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Instructions to Bidders

A. Introduction

1. Scope of Bids

1.1. The Procuring Agency (PA), as indicated in the **Bids Data Sheet (BDS)** invites Bids through **EPADS v2.0** for the provision of Non-Consultancy Services for as specified in the BDS and **in Section Evaluation Criteria, Specifications & Schedule of Requirements**. The name, identification, and number of items/deliverables are provided in the **BDS**. **Single Stage-Two Envelope** procedure of the open competitive method shall be used. The successful Bidders will be expected to provide the services within the specified period and timeline(s) as stated in the **BDS**.

2. Source of Funds

2.1. Source of funds is referred in Clause-1 of Invitation for Bids.

3. Fraudulent & Corrupt Practices

3.1. As defined under Rule 2(1)(f) of the Public Procurement Rules, 2004.

4. Eligible Bidders

4.1. A bidder is eligible to participate in a procurement process if the bidder:

4.1.1. possesses or has access to the technical competence, financial resources, equipment and other physical facilities, personnel, managerial capability, experience and reputation necessary to complete the procurement contract;

4.1.2. has the legal capacity to enter into a procurement contract;

4.1.3. is not insolvent, in receivership, bankrupt or being wound up and its activities or affairs are not suspended or being administered under any Act, by a court or by a judicial officer;

4.1.4. is not the subject of legal proceedings for any of the matters mentioned in sub-rule (c);

4.1.5. has fulfilled or has made substantial arrangements satisfactory to the relevant authorities, to fulfil its obligations to pay taxes and social security (where applicable) other contributions of its employees; and

4.1.6. has not, or in the case of a company, its owners and beneficial owners, directors or officers have not, been convicted of a criminal offence related to:

4.1.6.1. its professional conduct; or

4.1.6.2. a bidder (or, in the case of a company, its key individuals such as owners, beneficial owners, directors, or officers) must not have engaged in any prohibited practice, such as fraud, corruption, collusion, or coercion, within the time period stated in the bidding documents, which can be up to three years before the start of the procurement process. Additionally, the bidder must not have been debarred (i.e., banned) from participating in public procurement processes in Pakistan or by any international organization or country. If they have, they are ineligible to participate in the current bidding.

4.2. The procuring agency may require a bidder participating in the procurement process to provide the prescribed documentary evidence or other information to satisfy itself that the bidder is qualified in accordance with the criteria in sub-clause (1).

4.3. A procuring agency shall set out in the bidding document all the criteria for qualification to be applied in accordance with sub-clause (1).

4.4. Except as permitted under the Ordinance, Rules and Regulations, the procuring agency shall not establish a criterion for eligibility of a bidder that:

4.4.1. discriminates against or among a bidder or against categories of bidders; or

4.4.2. is not required for the performance of the procurement contract; or

4.4.3. is not related to the avoidance or management of legal, reputational or economic risk to the procuring agency unless it is in the national interest to do so, and the criteria is set out in the bidding documents.

4.5. A procuring agency shall assess the eligibility of a bidder for participation in the procurement process against the criteria for qualification under sub-clause (1).

4.6. In the case of a joint venture, consortium, or association, all members shall be jointly and severally liable for the execution of the contract in accordance with the terms and conditions of the contract. The joint venture, consortium, or association shall nominate a lead member as nominated in the BDS,

4.7. who shall have the Authority to conduct all business for and on behalf of any and all the members of Joint venture, consortium, or association during the bidding process, and in case of award of contract, during the execution of the contract.

4.8. The appointment of the lead Member in the joint venture, consortium, or association shall be confirmed by submission of valid power of Attorney to the procuring agency.

4.9. Subject to the limits specified in the BDS, the procuring agency may allow bidders to participate in the form of a Joint Venture (JV). However, each party in the JV must individually meet the eligibility criteria specified in the BDS

4.10. No Bidder can be a sub-contractor while submitting a Bids individually or as a member of a joint venture in the same Bidding process.

5. Qualification of the Bidder

5.1. All Bidders shall provide in Section VI, Bid Forms, a preliminary description of the proposed work method and schedule, including drawings and charts, as necessary.

B. Bidding Documents

6. Contents of Standard Bidding Document

6.1. The Services required, bidding procedure, and terms and conditions of the contract are prescribed in the bidding document. In addition to the Invitation for Bids, the bidding document which should be read in conjunction with any addendum issued by the Procuring Agency include:

Section I -Invitation to Bid

Section II Instructions to Bidders (ITB)

Section III Bid Data Sheet (BDS)

Section IV Eligible Countries

Section V Evaluation Criteria, Specifications, Schedule of Requirements, and Technical Specifications.

Section VI Bidding Forms

Section VII Fraudulent & Corrupt Practices

Section VIII - Material & Non-material deviation

Section IX General Conditions of Contract (GCC)

Section X Special Conditions of Contract (SCC)

Section XI Contract Forms

6.2. The Bidder is expected to examine all instructions, requirements, forms, terms and specifications in the bidding documents. Failure to furnish all the information required in the bidding document will be at the Service provider's risk and may result in the rejection of his bids.

7. Clarifications

7.1. Clarifications of the bidding documents may be requested in writing through EPADS v2.0 by any bidder up to three days prior to the deadline for the submission of bids.

The procuring agency shall respond promptly and in writing to any request by a bidder for clarification of the bidding documents and, in any event, no later than two days prior to the deadline for the submission of bids or proposals.

Responses to requests for clarification shall be communicated simultaneously and in writing to all bidders participating in the procurement proceedings.

No bidder shall be allowed to alter or modify his bid after the bids have been opened however, the procuring agency may seek and accept clarification to the bid that do not change the substance of the bid, through EPADS v2.0.

7.2. Procuring Agency's response will be uploaded on the EPADS v2.0, including a description of the inquiry.

7.3. Should the Procuring Agency deem it necessary to amend the bidding document as a result of a clarification, it shall do so following the procedure under **ITB 1.1.**

7.4. If indicated **in the BDS**, the bidder's designated representative is invited at the bidder's cost to attend a pre-bid meeting at the place, date and time mentioned **in the BDS**. During this pre-bid meeting, prospective bidder(s) may request clarification(s) regarding the schedule of requirements, the Evaluation Criteria or any other aspects of the bidding document.

7.5. Minutes of the pre-bid meeting, if applicable, including the text of the questions asked by bidders, and the responses given, together with any responses prepared after the meeting will be uploaded on EPADS v2.0. Any modification to the bidding document that may become necessary as a result of the pre-bid meeting shall be made by the Procuring Agency exclusively through the use of an Addendum.

7.6. To assist in the examination, evaluation and comparison of Bids of the Bidders, the Procuring Agency may, ask any Bidder for a clarification of its bid including breakdown of prices, through EPADS v2.0. Any clarification submitted by a bidder that is not in response to a request by the Procuring Agency shall not be considered.

No change in the prices or substance of the bid shall be sought, offered, or permitted.

The alteration or modification in the bid which in any way affect the following parameters will be considered as a change in the substance of a

bid:

- 7.6.1. evaluation & qualification criteria;
- 7.6.2. required scope of work or specifications;
- 7.6.3. all securities requirements;
- 7.6.4. tax requirements;
- 7.6.5. terms and conditions of bidding documents; and
- 7.6.6. change in the ranking of the bidders.

From the time of bid(s) opening to the time of contract award, if any bidder wishes to contact the procuring agency on any matter related to the bid, it should do so in writing or through electronic form that provides record of the content of communication.

8. Amendment of Bidding documents

8.1. Before the deadline for submission of bids, the procuring agency for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder or pre-bid meeting may modify the bidding documents by issuing addendum.

8.2. Any addendum issued including the notice of any extension of the deadline shall be part of the bidding document and shall be uploaded on EPADS v2.0 as well as Authority's website. The procuring agency shall promptly publish the addendum at the procuring agency's website indicated in the **BDS**:

Provided that the bidder who had either already submitted his bid, shall have the right to withdraw his already submitted bid and submit the revised bid, prior to the original or extended bid submission deadline.

8.3. To give prospective bidders reasonable time in which to take an addendum/corrigendum into account in preparing their bids, the Procuring Agency may, at its discretion, extend the deadline for the submission of bids:

Provided that the Procuring Agency shall extend the deadline for submission of bids, if such an addendum is issued within last three (03) days of the bid submission deadline.

C. Preparation of Bids

9. Documents Constituting the Bids

9.1. The bids prepared by the bidders shall constitute the following components: -

9.1.1. Forms of bid and Bid Prices completed in accordance with ITB BDS, GCC and SCC;

9.1.2. Documentary evidence established in accordance with BDS that services to be provided by the bidder are eligible services, and conform to the bidding documents;

9.1.3. Documentary evidence established in accordance with BDS that the bidder is eligible and/or qualified for the subject bidding process;

9.1.4. Documentary evidence established, that the bidder has been authorized to provide the services;

9.1.5. Bid security or Bids Securing Declaration furnished in accordance with BDS; and

9.1.6. Any other document required in the BDS.

10. Documents Establishing Eligibility of the Services and Conformity to bidding documents

10.1. To establish the conformity of the Non-Consulting Services to the Bidding document, the bidder shall furnish as part of its bid the documentary evidence that services provided conform to the requirements.

10.2. Standards for the provision of the Non-Consulting Services are intended to be descriptive only and not restrictive.

11. Documents Establishing Eligibility and Qualification of the Bidder

11.1. Pursuant to BDS, the bidder shall furnish, as part of its bid, all those documents establishing the bidder's eligibility to participate in the bidding process and/or its qualification to perform the contract if its bid is accepted.

11.2. The documentary evidence of the bidder's eligibility to bids shall establish to the satisfaction of the procuring agency that the bidder, at the time of submission of its bid, is from an eligible country as defined in Section-IV titled as "Eligible Countries".

11.3. The documentary evidence of the bidder's qualifications to perform the contract if its bid is accepted shall establish to the satisfaction of procuring agency that:

11.3.1. the bidder has the financial, technical, and supply/production capability necessary to perform the Contract, meets the qualification criteria specified in BDS.

11.3.2. that the bidder meets the qualification criteria listed in the Bids Data Sheet.

12. Form of Bid

12.1. The bidder shall fill the Form of Bid furnished in the bidding documents. The Bid Forms must be completed without any alterations to its format and no substitute shall be accepted.

13. Bids Prices

13.1. The Bids Prices quoted by the bidder in the Forms of Bid and in the price schedule shall conform to the requirements specified or exclusively mentioned hereafter in the bidding document.

13.2. All items in the Schedule of Requirements must be listed and priced separately in the Price Schedules. If a Price Schedule shows items listed but not priced and neither explicitly mentioned, their prices shall be construed to be included in the prices of other items.

13.3. The Bid price to be quoted in the Forms of Bid shall be the total price of the bid, excluding any discounts offered.

13.4. The bidder shall indicate on the appropriate Price Schedule, the unit prices (where applicable) and total bid price of the services, it proposes to provide under the contract.

13.5. Prices quoted by the bidder shall be fixed during the currency of the contract and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and shall be rejected, unless otherwise price adjustment is permissible under Conditions of the Contract. (May be reviewed)

14. Price Adjustment

14.1. Price adjustment shall not be applicable.

14.2. Procuring agency may increase the remuneration of the human resources involved in non-consultancy services on annual basis as per agreement.

14.3. Procuring agency shall incorporate the provisions to allow wage rate in compliance with Federal Government's minimum wage notification, subject to the applicability in that case.

15. Bids Currencies

15.1. Prices shall be quoted in Pakistani Rupees unless otherwise specified in the BDS.

16. Bid Validity Period

16.1. Bid(s) shall remain valid for the period specified in the BDS after the bid submission deadline prescribed by the Procuring Agency. A Bid valid for a shorter period shall be rejected by the Procuring Agency as non-responsive. The period of bid validity will be determined from the complementary bid securing instrument i.e. the expiry period of bid security or bid securing declaration as the case may be.

17. Bid Security or Bid Securing Declaration

17.1. Unless otherwise specified in the BDS, the bidder shall furnish as part of its bid, in the amount and currency specified in the BDS or Bid Securing Declaration on the format provided in Section VI (Bid Forms) The scanned copy of the Bids Security shall be uploaded in the EPADS v2.0 while submitting bid, whereas the original forms of Bid Security shall be submitted to the procuring agency before the bid submission deadline. The bidder who failed to submit the original bid security before the submission deadline shall be disqualified straightaway.

17.2. The Bid Security or Bid Securing Declaration is required to protect the Procuring Agency against the risk of Bidder's conduct which would warrant the security's forfeiture.

17.3. The Bid Security shall be payable promptly upon written demand by the Procuring Agency in case any of the conditions listed in BDS, GCC and SCC are invoked.

17.4. Unsuccessful Bidders' Bid Security will be discharged or returned as promptly as possible after the award of contract, however in no case later than thirty (30) days after the expiration of the period of Bid Validity prescribed by the Procuring Agency. The Procuring Agency shall make no claim to the amount of the Bid Security, and shall promptly return the Bid Security document, whichever of the following that occurs earliest:

17.4.1. the expiry of the Bid Security;

17.4.2. the entry into force of a procurement contract and the provision of a Performance Guarantee, for the performance of the contract if such a guarantee, is required by the bidding document;

17.4.3. the rejection by the Procuring Agency of all Bids;

17.4.4. the withdrawal of the Bid prior to the deadline for the submission of bids, unless the bidding document stipulate that no such withdrawal is permitted.

17.5. The Bid Security may be forfeited or the Bid Securing Declaration executed:

17.5.1. if a bidder:

17.5.1.1. withdraws its bid during the period of bid validity as specified by the Procuring Agency, and referred by the bidder in the Forms of Bid, except as provided for in the ITBs; or

17.5.1.2. does not accept the correction of errors, or

17.5.2. in the case of a successful bidder fails:

17.5.2.1. **to sign the contract in accordance with SCC; or**

17.5.2.2. **to furnish Performance Guarantee in accordance with BDS and SCC.**

17.6. The bid security shall be valid for a period specified in BDS. Bids with shorter bid security validity period shall be rejected straight away.

18. Alternative Bids by Bidders

18.1. Alternatives will not be considered, unless specifically allowed for in the BDS.

18.2. When alternative times for completion are explicitly invited, a statement to that effect will be included in the BDS and the method of evaluating different time schedules will be described in Evaluation and Qualification Criteria.

19. Withdrawal, Substitution, and Modification of Bids

19.1. Before Bids submission deadline, any bidder may withdraw, substitute, or modify his bid after it has been submitted.

20. Format and Signing of Bids

20.1. The bidder shall prepare and submit his bid with due diligence after carefully reading all the terms and conditions before submission through

EPADS v2.0.

20.2. Any interlineations, erasures, or overwriting shall be valid only if they are signed by the person(s) signing the forms of bid.

D. Submission of Bids

21. **Submission of Bids through EPADS v2.0 before Dead deadline**

21.1. The Technical and Financial Bids as the case may be, shall be submitted in the due portion of the EPADS v2.0, before bid submission deadline. The bid submission option shall be automatically disabled once the deadline is over.

21.2. The Procuring Agency may, under exceptional circumstances and at its discretion, extend the deadline for the submission of bids by amending the Bidding Documents. In such a case, all rights and obligations of the Procuring Agency and the Bidders that were previously subject to the original deadline shall thereafter be subject to the revised deadline.

E. Opening and Evaluation of Bids

22. **Opening & Evaluation of Bids by the Procurement Cell/Evaluation Committee**

22.1. The Procuring Agencies to constitute odd number Bid Evaluation Committee for the purpose of bid opening and evaluation of all procurements. As per Rules 29 & 30 of Public Procurement Rules, 2004, The Procuring Agency is required to establish a Procurement Cell/Evaluation Committee which shall Evaluate the Bids in accordance with the evaluation criteria, terms and conditions given in the bidding documents.

23. **Opening of Bids**

23.1. The Bid Evaluation Committee of the Procuring Agency will open all bids through EPADS, in the presence of bidders' or their representatives who

choose to attend, and other parties with a legitimate interest in the bid proceedings at the place, on the date and at the time, specified in the **BDS**. The Bidders' representatives present shall sign attendance sheet as proof of their attendance.

23.2. The bids shall be opened one at a time, and the following read out and recorded: (a) the name of the bidder; (c) the presence of a bid security, if required; and (d) any other details as the procuring agency may consider appropriate.

23.3. No bid will be rejected at the time of bid opening except for bids whose bid security has not been provided to the procuring agency before submission deadline.

23.4. The procuring agency shall prepare minutes of the bid opening. The record of the bid opening shall include, as a minimum: the name of the bidder and the bid price, if applicable.

24. Confidentiality

24.1. Information relating to the examination, clarification, evaluation and comparison of bids and recommendation of contract award shall not be disclosed to bidders or any other person(s) not officially concerned with such process, until the time of the announcement of the respective evaluation report.

24.2. Any effort by a bidder to influence the procuring agency processing of bids or award decision may result in the rejection of his bid.

25. Preliminary Examination of Bids

25.1. Prior to the detailed evaluation of bids, the procuring agency will determine whether each bid:

25.1.1. meets the eligibility criteria defined in **BDS**;

25.1.2. has been prepared as per the format and contents defined by the procuring agency in the bidding document;

25.1.3. is accompanied by the required securities; and

25.1.4. is substantially responsive to the requirements of the bidding document.

25.2. The procuring agency will confirm that the documents and information specified under **BDS, GCC and SCC** have been provided in the bids. If any of these documents or information is missing, or is not provided in accordance with the Instructions to Bidders, the bids shall be rejected.

25.3. If a bid is not substantially responsive, it will be rejected by the procuring agency and may not subsequently be evaluated for complete technical responsiveness.

26. Examination of Terms and Conditions, Technical Evaluation

26.1. The procuring agency shall evaluate the technical aspects of the bids submitted in accordance with **BDS**, to confirm that all requirements specified in **Evaluation Criteria, Technical Specifications and Schedule of Requirements**, prescribed in the bidding document have been met without material deviation or reservation.

26.2. If after the examination of the terms and conditions and the technical evaluation, the procuring agency determines that the bid is not substantially responsive in accordance with BDS, it shall reject the bids.

27. Correction of Errors

27.1. Bids determined to be substantially responsive will be checked for any arithmetic errors. Errors will be corrected as follows: -

27.1.1. if there is a discrepancy between unit prices and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected, unless in the opinion of the procuring agency there is an obvious misplacement of the decimal point in the unit price, in which the total price as quoted shall govern and the unit price shall be corrected;

27.1.2. if there is an error in a total corresponding to the addition or subtraction of sub-totals, the sub-totals shall prevail and the total shall be corrected; and

27.1.3. where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.

27.1.4. Where there is discrepancy between grand total of price schedule and amount mentioned on the Forms of bid, the amount referred in Price Schedule shall be treated as correct subject to elimination of other errors.

27.2. The amount stated in the bid will be adjusted by the procuring agency in accordance with the above procedure for the correction of errors and, with the concurrence of the bidder that shall be considered as binding upon the bidder. If the Bidder does not accept the corrected amount, his bid will then be rejected, and the Bid Security may be forfeited or the Bid Securing Declaration may be executed.

28. Conversion to Single Currency

28.1. As per Rule 30 of Public Procurement Rules, 2004.

29. Evaluation of Bids

29.1. The procuring agency shall evaluate bids in accordance with Rule 30 of Public Procurement Rules, 2004 and compare only those bids determined to be substantially responsive.

29.2. In evaluating the Technical Bids of each Bidder, the Procuring Agency shall apply the evaluation criteria and methodologies specified in the Bid Data Sheet (BDS) and in accordance with the Statement of Requirements and Technical Specifications. No other evaluation criteria or methodologies shall be permitted.

29.3. In case of tie of bids, the bidders shall be provided an opportunity to offer their best and final monetary offer through EPADS. However, in no case the rates shall be higher than the original financial bids.

29.4. The Procuring agency evaluation of a bid will take into account:

29.4.1. the bid price, excluding provisional sums and the provision, if any, for contingencies in the summary bill of quantities, but including day work items, where priced competitively;

29.4.2. price adjustment for correction of arithmetic errors in accordance with **ITB 6**;

29.5. converting the amount resulting from applying (a) and (b) above, if relevant, to a single currency in accordance with **ITB 7**;

29.6. The estimated effect of the price adjustment provisions of the Conditions of Contract, applied over the period of execution of the Contract, shall not be taken into account in bid evaluation.

29.7. If these bidding documents allow bidders to quote separate prices for different lots, and the award to a successful bidder of multiple lots, the methodology of evaluation to determine the lowest evaluated lot combinations in the Form of Bid, is specified in the **BDS**.

30. Determination of Most Advantageous Bids

30.1. Selection technique will be adopted for determining the Successful Bid in accordance with the criteria referred in the **BDS** or prescribed in the separate section titled as Evaluation Criteria.

31. Abnormally Low Financial Bids

31.1. Procuring agency may reject a bid if it has determined that the price, in combination with other constituent elements of the bid, is abnormally low in relation to the subject matter of the procurement, such that it raises material concerns on the part of the procuring agency, as to the ability of the bidder to perform the procurement contract satisfactorily for the offered price.

A procuring agency shall not reject a bid as abnormally low under sub-clause (1) above unless the procuring agency -

31.1.1. requested in writing through EPADS from the bidder a written clarification of his bid, including a detailed price analysis of his bid price in relation to the subject matter of the procurement contract, scope, methodology, schedule, allocation of risks and responsibilities and any other requirements of the bidding document; and

31.1.2. having taken account, the information provided by the bidder in response to a request under paragraph (a) and the information included in the bid, the procuring agency determines that the bidder has failed to demonstrate its ability to perform the procurement contract satisfactorily for the offered price.

The procuring agency shall promptly communicate to the bidder concerned its decision to reject the bid, including the reasons for the decision.

32. Rejection of Bids

32.1. As per Rule 33 of the Public Procurement Rules, 2004

33. Single Responsive Bid

33.1. The procuring agency may consider single responsive bid subject to underlying conditions of Rule 38(b) of the Public Procurement Rules, 2004.

34. Arbitration

34.1. As per Rule 49 of Public Procurement Rules, 2004.

F. Award of Contract

43. Criteria of Award

43.1. The procuring agency will award the Contract to the bidder whose bid has been determined to be substantially responsive to the bidding document and who has been declared as most advantageous Bid.

44. Procuring Agency's Right to reject All Bids

44.1. The procuring agency reserves the right to reject all the Bids and to annul the procurement process at any time prior to acceptance of the bid(s), without thereby incurring any liability to the affected bidder(s).

44.2. Notice of the rejection of all bids shall be given promptly to all bidders that have submitted the bids. The procuring agency shall upon request communicate to any bidder the grounds for the rejection of his bid, but is not required to justify those grounds.

45. Notification of Award

45.1. Prior to the award of contract, the procuring agency shall issue a Final Evaluation Report giving justification for acceptance or rejection of the bids.

45.2. Bidder whose bid has been accepted, will be notified for the award by the Procuring Agency prior to expiration of the Bid Validity period through EPADS. The Letter of Acceptance will state the sum that the procuring agency will pay the successful bidder in consideration for the execution of the scope of works as prescribed by the Contract (hereinafter and in the Contract called the "Contract Price").

45.3. The notification of award will constitute the formation of the Contract, subject to the condition that bidder furnish the Performance Guarantee and signing of the contract.

46. Signing of Contract

46.1. Promptly after notification of award, Procuring Agency shall send the successful bidder the draft agreement, incorporating all terms and conditions as agreed by the parties to the contract. The successful bidder and the procuring agency shall sign the contract.

47. Performance Guarantee

47.1. After the receipt of the Letter of Acceptance, the successful bidder, within the specified time, shall deliver to the Procuring Agency a Performance Guarantee in the amount and in the form stipulated in the **BDS**

and SCC, denominated in the type and proportions of currencies in the Letter of Acceptance and in accordance with the Conditions of Contract.

47.2. Failure of the successful bidder to comply with the requirement of **BDS, SCC and GCC** shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the procuring agency may make the award to the next ranked bidder or call for new bids.

48. Corrupt & Fraudulent Practices

48.1. Procuring Agencies (including beneficiaries of Government funded projects and procurement) as well as Bidders/Contractors under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts, and will avoid to engage in any corrupt and fraudulent practices.

G. Grievance Redressal & Complaint Review Mechanism

53. Constitution of Grievance Redressal

53.1. Procuring agency shall constitute a Grievance Redressal Committee (GRC) comprising of an odd number of persons with proper power and authorization to address the complaint. The GRC shall not have any of the members of Procurement Evaluation Committee.

54. GRC Procedure

54.1. Any aggrieved party or bidder as the case may be, may file grievance in accordance with Rule 48 of the Public Procurement Rules, 2004 and Redressal of Grievance Regulations, 2022

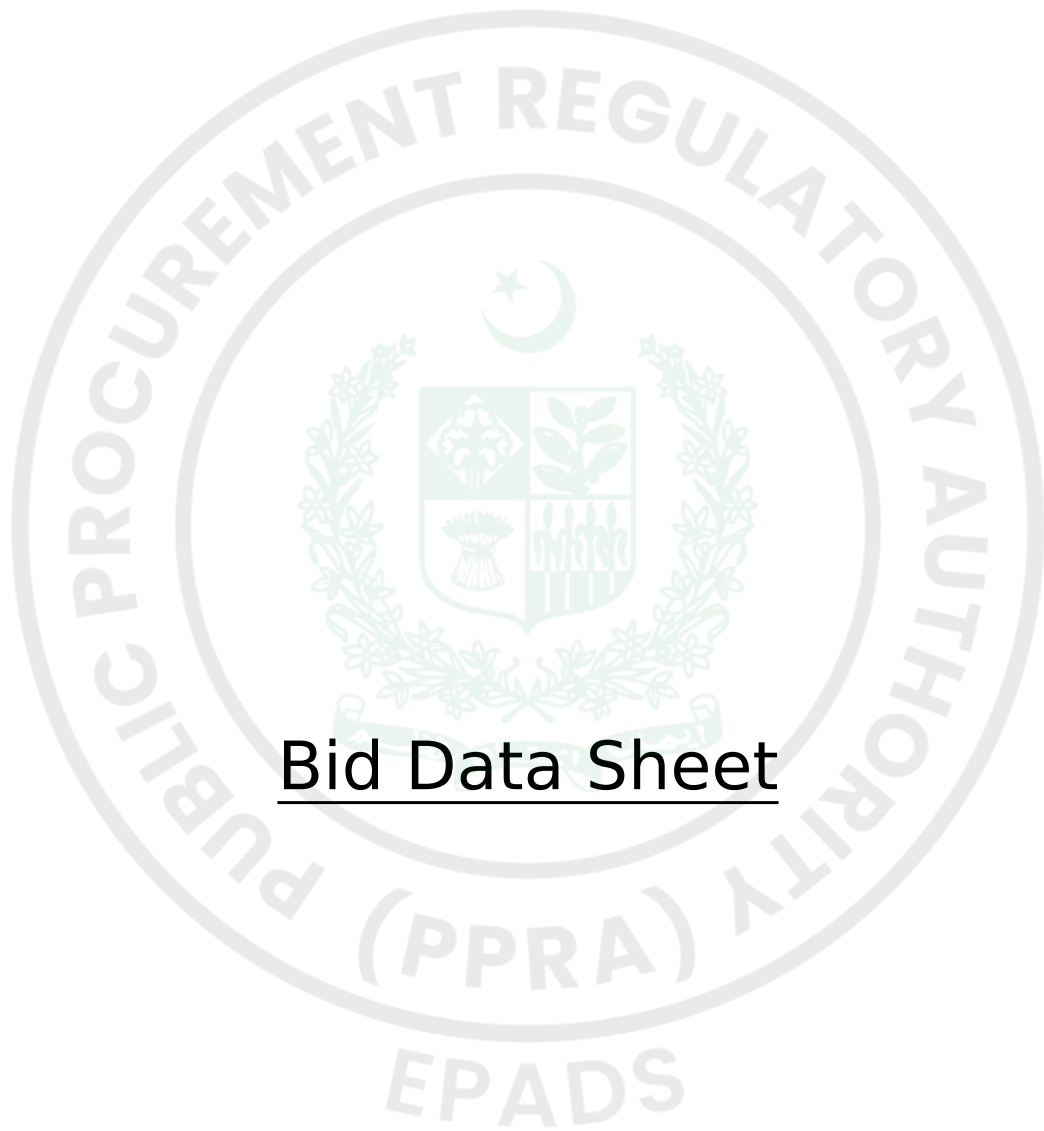
H. Blacklisting/ Debarment

55. Procedure for Blacklisting/Debarment

55.1. The procuring agency may initiate blacklisting proceedings against contractor/supplier in accordance with Rule-19 of the Public Procurement

Rules, 2004 , Mechanism for Blacklisting, Debarment Regulations, 2024 and Regulation on “procedure for filling and disposal of review petition under rule-19(3) of the Public Procurement Rules, 2004.





Bid Data Sheet

Bids Data Sheet (BDS)

The following specific data for the procurement of Non-Consultancy Services to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

BDS Clause Number

ITB Number

Amendments of, and Supplements to, Clauses in the Instruction to Bidders

A. Introduction

BDS Clause Number 1

Name of Procuring Agency: **SSGC-LPG Ltd. (SSGC-LPG Limited)**

The subject of procurement is: **SLL-1481 Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA) Installed at SLL Port Qasim Terminal**

Expected commencement date: **Monday, November 30, 2026**

BDS Clause Number 2

Financial year for the operations of the Procuring Agency: **2026-27**

Name and identification number of the Contract: **P148551**

BDS Clause Number 3

JV/Consortium or Association Allowed: **No**

Number of JV/Consortium Members: **Nil**

B. Bidding Documents

BDS Clause Number 4

The Bidders may seek clarifications through **EPADS v2.0**: Clarification Date: Tuesday, October 27, 2026

BDS Clause Number 5

Any addendum, in case issued, shall be published on **SSGC-LPG Ltd. (SSGC-LPG Limited)** website and on **EPADS v2.0**.

BDS Clause Number 6

List of documents required along with the bid: No

BDS Clause Number 7

The qualification criteria to establish the supply / production capability of the bidder.

see Eligibility Criteria

BDS Clause Number 8

Services and Their related documents:

See section Required Services and Scope of Work

BDS Clause Number 9

Price schedule will be provided according to the format defined and acquired.

see section price schedule.

BDS Clause Number 10

Specifications:

see section of specifications.

C. Preparation of Bids

BDS Clause Number 11

The price shall be **Fixed**.

BDS Clause Number 12

Currency of the Bids shall be : **PKR**

BDS Clause Number 13

The Bids/Bid Validity period shall be: **120 Days**

BDS Clause Number 14

The amount of Bid Security shall be as defined in Bid Security Section for items and lots given in **BDS 6**

The Bid Security shall be in the form of: **Pay Order**

BDS Clause Number 15

The Bids security shall be valid for twenty-eight (28) days beyond the expiry of the Bids validity period specified in the bidding documents, for example the bid validity is 90 days so the bid security shall be valid for $90+28 = 118$ days.

BDS Clause Number 16

Alternative Bids to the requirements of the bidding documents will not be permitted.

D. Submission of Bids

BDS Clause Number 17

Bid shall be submitted online on EPADS v2.0 whereas hard copy of the bid security should be submitted to the following;

SSGC-LPG Building, Karachi Terminal, Opposite Saffari Park Main University Road, Gulshan e Iqbal karachi., Gulshan-e-Iqbal Sub-Division, Karachi East (District), Karachi (Division), Sindh (Province).

Bids that are not submitted on EPADS v2.0 shall be disqualified.

The deadline for Bids submission is: **Friday, October 30, 2026 03:00 PM**

E. Opening and Evaluation of Bids

BDS Clause Number 18

The Bids opening shall take place on **EPADS v2.0**.

Day : **Friday**

Date: **Friday, October 30, 2026**

Time : **03:30 PM**

BDS Clause Number 19

Selection technique adopted will be: **Least Cost Based Selection (LCBS)**
see *Evaluation Criteria*

F. Award of Contract

BDS Clause Number 20

The Performance guarantee shall: **0%**.

The Performance Guarantee shall be acceptable in the form of: **Nil**

21.

51.1

Arbitrator shall be appointed by mutual consent of the both parties.

G. Review of Procurement Decisions

BDS Clause Number 22

Grievance against this procurement shall be submitted online on EPADS v2.0.

Eligibility Criteria

Bidder's Type	Required Registration
Any	NADRA CITIZENSHIP (CNIC/NICOP) FBR (NTN) FBR (GSTN) SECP PEC

Eligibility Criteria	Document
1 Active FBR registration Attach copy showing name/date from FBR website 2 Provincial Sales Tax registered Attach copy showing name/date from Authority website 3 Endorse SLL complete tender document Seal / sign all pages	Yes
4. Methodology and Quality Documentation The bidder shall submit a detailed Method Statement, Inspection & Test Plan (ITP), Quality Assurance Plan (QAP), Risk Assessment (RA), Job Safety Analysis (JSA), and work execution schedule as part of the technical proposal. Failure to submit these documents shall render the bid technically non-responsive.	Yes
5 (a) . Qualified Personnel. Provide CVs of the main team to be deployed at site. Team Leader (Mechanical Engineer). Bachelor's Degree in Mechanical Engineering. Minimum 15 years relevant experience. At least five (05) Marine Loading Arm maintenance/commissioning assignments completed as Team Leader.	Yes

5 (b) Qualified Personnel. Provide CVs of the main team to be deployed at site. Hydraulic Engineer/DAE. Minimum 10 years' experience in hydraulic systems of marine loading equipment or equivalent industrial equipment. Electrical/Instrumentation Engineer. Minimum 10 years relevant experience. Safety Officer: Min DAE, must hold certificate of HSE, min 4-year experience.	Yes
6. Site visit A mandatory site visit shall be conducted before bid submission. The bidders have to arrange their own transportation and other required means for the site visit. The bidder shall thoroughly inspect the MLA and satisfy itself regarding the scope of work. No additional claims arising from inadequate site inspection shall be entertained after award of the contract.	Yes
7. Similar Work Experience. Documentary evidence to be provided. Min. 2 Projects in LPG/LNG/Petroleum Products/ Petrochemical Products/ Chemicals sector. The bidder shall have experience in maintenance, inspection, testing, commissioning or refurbishment of Marine Loading Arms or marine loading/unloading equipment used for LPG/LNG/Petroleum Products/ Petrochemical Products/ Chemicals.	Yes
8. Not fulfilling commitments. Any past LOI/PO AO issued or ever been cancelled by SLL	Yes
9. Company formal HSE system. Submit HSE manual or HSE Details in Profile or similar.	Yes

Evaluation Criteria

Least Cost Based Selection (LCBS)

Weightage

Technical Evaluation %	
100	
Technical Marks	67
Passing Marks	45
Technical Evaluation Criteria	
100 (Quantitative)(Doc Required) Bidder's Qualification Criteria Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA) Installed at SLL Port Qasim Terminal (67)	67

Required Services



Related Services :

No



Services Specifications

Positions Without Lots :

Position: Replacement of OEM supplied spare parts provided by SLL, list attached.

Specifications / Requirements:

Scope of Services The bidder should focus mainly on the following issues: • Replacement of spare parts, provided by SLL (list attached). • Activate the Emergency Release System (ERS) including functional test • Repair of Double acting hydraulic oil cylinders. • Repair of Solenoid valves in Junction box for hydraulic oil control. Besides that, the bidder shall carry out, but not be limited to, the following activities: Technical Condition Assessment Prepare a comprehensive technical assessment report covering: • Existing condition of MLA • Components inspected • Maintenance performed • Spare parts replaced • Deficiencies observed • Remaining service life • Immediate recommendations • Short-term recommendations • Long-term recommendations • Future maintenance schedule

Position: Replacement of spare parts found defective/ worn out during the inspection and site visit by the bidder and dully endorsed by SLL team.

Specifications / Requirements:

Scope of Services The bidder should focus mainly on the following issues: • Replacement of spare parts, provided by SLL (list attached). • Activate the Emergency Release System (ERS) including functional test • Repair of Double acting hydraulic oil cylinders. • Repair of Solenoid valves in Junction box for hydraulic oil control. Besides that, the bidder shall carry out, but not be limited to, the following activities: Technical Condition Assessment Prepare a comprehensive technical assessment report covering: • Existing condition of MLA • Components inspected • Maintenance performed • Spare parts replaced • Deficiencies observed • Remaining service life • Immediate recommendations • Short-term recommendations • Long-term recommendations • Future maintenance schedule

Position: Providing, erecting, maintaining, modifying as required, and dismantling scaffolding complete with safe access platforms, ladders, guardrails, toe boards, working platforms, and all necessary fittings, materials, labour, supervision, and safety measures

Specifications / Requirements:

Scope of Services The bidder should focus mainly on the following issues: • Replacement of spare parts, provided by SLL (list attached). • Activate the Emergency Release System (ERS) including functional test • Repair of Double acting hydraulic oil cylinders. • Repair of Solenoid valves in Junction box for hydraulic oil control. Besides that, the bidder shall carry out, but not be limited to, the following activities: Technical Condition Assessment Prepare a comprehensive technical assessment report covering: • Existing condition of MLA • Components inspected • Maintenance performed • Spare parts replaced • Deficiencies observed • Remaining service life • Immediate recommendations • Short-term recommendations • Long-term recommendations • Future maintenance schedule

Position: Repair/ corrective works on the parts/ components associated with structural, accessories and auxiliaries of the MLA, found defective/ worn out/ broken/ missing during the inspection and site visit by the bidder and duly endorsed by SLL team.

Specifications / Requirements:

Scope of Services The bidder should focus mainly on the following issues: • Replacement of spare parts, provided by SLL (list attached). • Activate the Emergency Release System (ERS) including functional test • Repair of Double acting hydraulic oil cylinders. • Repair of Solenoid valves in Junction box for hydraulic oil control. Besides that, the bidder shall carry out, but not be limited to, the following activities: Technical Condition Assessment Prepare a comprehensive technical assessment report covering: • Existing condition of MLA • Components inspected • Maintenance performed • Spare parts replaced • Deficiencies observed • Remaining service life • Immediate recommendations • Short-term recommendations • Long-term recommendations • Future maintenance schedule

Position: The bidder shall quote lump sum cost of all consumables like Hydraulic Oil (OEM Recommended Grade), Grease (Industrial/OEM Recommended), Cleaning Solvent / Degreaser, Rust Remover, Thread Locking Compound, Anti-Seize Compound, PTFE Tape, O-Rings (Var

Specifications / Requirements:

Scope of Services The bidder should focus mainly on the following issues: • Replacement of spare parts, provided by SLL (list attached). • Activate the Emergency Release System

(ERS) including functional test • Repair of Double acting hydraulic oil cylinders. • Repair of Solenoid valves in Junction box for hydraulic oil control. Besides that, the bidder shall carry out, but not be limited to, the following activities: Technical Condition Assessment Prepare a comprehensive technical assessment report covering: • Existing condition of MLA • Components inspected • Maintenance performed • Spare parts replaced • Deficiencies observed • Remaining service life • Immediate recommendations • Short-term recommendations • Long-term recommendations • Future maintenance schedule



Scope of Work

Scope of Services

The bidder should focus mainly on the following issues:

- Replacement of spare parts, provided by SLL (list attached).
- Activate the Emergency Release System (ERS) including functional test
- Repair of Double acting hydraulic oil cylinders.
- Repair of Solenoid valves in Junction box for hydraulic oil control.

Besides that, the bidder shall carry out, but not be limited to, the following activities:

Initial Technical Inspection

Carry out a comprehensive inspection of the complete Marine Loading Arm including:

- Structural members
- Base swivel joints
- Inboard and outboard arms

- Counterweight system
- Hydraulic cylinders
- Hydraulic power unit
- Piping and hoses
- Electrical system
- Instrumentation
- Emergency Release System (ERS)
- Quick Connect/Disconnect Coupler (QCDC)
- Limit switches
- Control panels
- Rotating joints
- Bearings
- Sealing arrangements
- Mechanical locking devices

Replacement of Spare Parts

Supervise and execute replacement of spare parts supplied by SLL, detail is attached. The contractor shall ensure proper installation in accordance with OEM recommendations, internationally accepted engineering practices and applicable industry

standards.

Inspection of Mechanical Components

Inspect all mechanical assemblies including:

- Swivel joints
- Rotating joints
- Counterweight assembly
- Bearings
- Pins and bushes
- Arm balancing mechanism
- Structural welds
- Foundation bolts
- Fasteners

Note: *“Execute corrective maintenance wherever required”.*

Inspection of Hydraulic System

Carry out complete inspection of:

- Hydraulic cylinders
- Hydraulic hoses
- Pumps
- Hydraulic valves
- Pressure settings
- Oil condition
- Filters
- Leakage
- Hydraulic Power Unit

Note: “Restore the hydraulic system to proper operating condition”.

Inspection of Electrical & Instrumentation System

Inspect and verify:

- Electrical panels
- Power supply
- Junction boxes

- Cable integrity
- Sensors
- Solenoid valves
- Limit switches
- Emergency shutdown circuits
- Instrument calibration, where required

Note: “Rectify deficiencies and ensure proper operation”.

Emergency Release System (ERS)

Presently, the Emergency Release System (ERS) is out of order. Carry out complete inspection, functional testing and restoration of the ERS including:

- Mechanical release mechanism
- Hydraulic release circuit
- Electrical interlocks
- Control logic
- Emergency activation system
- Position monitoring

Note: “After corrective works, demonstrate successful operation”.

Functional Testing & Commissioning

After completion of maintenance works, perform complete testing and commissioning including:

- Hydraulic function test
- Mechanical movement test
- Load balancing verification
- Swivel leakage test
- Emergency Release System test
- Electrical functionality test
- Instrument verification
- Safety interlock verification
- Operational movement test
- Dry functional trial

Note: “The MLA shall be handed over in working condition only after satisfactory completion of all tests”.

Technical Condition Assessment

Prepare a comprehensive technical assessment report covering:

- Existing condition of MLA
- Components inspected
- Maintenance performed
- Spare parts replaced
- Deficiencies observed
- Remaining service life
- Immediate recommendations
- Short-term recommendations
- Long-term recommendations
- Future maintenance schedule
- Additional spare parts required

Deliverables

The contractor shall submit:

- Detailed inspection report



- Maintenance report
- Spare parts installation report
- Hydraulic system report
- Electrical & Instrumentation report
- ERS functional test report
- Commissioning report
- Final Technical Assessment Report
- Recommended preventive maintenance schedule
- Recommended spare parts list

Terminal Support

SLL shall provide:

- Safe access to the terminal and jetty
- Work permits
- Utilities (power, compressed air and water)
- Existing spare parts available
- Operational coordination.

Price Schedule

For Individual Positions

#	Position Title	Quantity	Unit Price (PKR)	Total Price (PKR)	Delivery Location	Delivery Period / Year	Country of Origin
1							
2							

For Lots

#	Lot Title	Total Lot Price (PKR)	Country of Origin
1	[Lot 1 Title]		





General Conditions of Contract

A. General

1. Definitions

1.1. Unless the context otherwise requires, the following terms whenever used in this Contract shall have the same meaning and shall be interpreted as indicated

1.1.1. “Applicable Law” means the laws and any other instruments having the force of law in the Government’s Country, or in such other country as may be specified in the Special Conditions of the Contract (SC), as they may be issued and in force from time to time;

1.1.2. “The Contract” means an agreement enforceable by law;

1.1.3. “The Contract Price” means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations;

1.1.4. “The Services” means the work to be performed by the Contractor pursuant to this Contract and as prescribed in the Specifications and Schedule of Activities included in the Contractor’s Bid;

1.1.5. “Ancillary Services” means those services ancillary to the provision of Services, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Contractor covered under the Contract;

1.1.6. “GCC” means the General Conditions of Contract contained in this section;

1.1.7. “SCC” means the Special Conditions of Contract by which the GCC may be amended or supplemented;

1.1.8. “Day” means calendar day unless indicated otherwise;

1.1.9. “Effective Date” means the date on which this Contract comes into force and effect;

1.1.10. “The Contractor” means the individual or corporate body whose Bids to provide the Services has been accepted by the Procuring Agency;

1.1.11. “The Project Site,” where applicable, means the place or places named in Bid Data Sheet and technical Specifications;

1.1.12. “Government” means the Government of Pakistan;

1.1.13. “Local Currency” means the currency of Pakistan;

1.1.14. “In Writing” means communicated in written form with proof of receipt;

1.1.15. “Completion Date” means the date of completion of the Services by the Contractor as certified by the Procuring Agency;

1.1.16. “Foreign Currency” means any currency other than the currency of the country of the Procuring Agency;

1.1.17. "Party" means the Procuring Agency or the Contractor, as the case may be, and "Parties" means both of them;

1.1.18. "Service" means any object of procurement other than goods or works;

1.1.19. "Subcontractor" means any entity to which the Bidder subcontracts any part of the Services.

2. Applicable Law

2.1. The contract shall be governed and interpreted in accordance with the laws of Pakistan, unless otherwise specified in SCC.

3. Language

3.1. The Contract as well as all correspondence and documents relating to the Contract exchanged between the Contractor and the Procuring Agency, shall be written in the **English language** unless otherwise stated in the SCC. Supporting documents and printed literature that are part of the Contract may be in another language provided these are accompanied by an accurate translation of the relevant passages in English, in which case, for purposes of interpretation of the Contract, this translation shall govern.

4. Notices

4.1. Any notice, request, or consent made pursuant to this Contract shall be in writing and shall be deemed to have been made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent by registered mail, telex, telegram, or facsimile to such Party at the address specified in the SCC.

5. Location

5.1. The Services shall be performed at such locations as the Procuring Agency may approve and as specified in SCC.

6. Authorized Representatives / Authority of Member in charge

6.1. Any action required or permitted to be taken, and any document required or permitted to be executed, under this Contract by the Procuring Agency or the Contractor may be taken or executed by the officials specified in the SCC.

B. Commencement, Completion, Modification, and Termination of Contract

7. Effectiveness of Contract

7.1. This Contract shall come into effect on the date the Contract is signed by both parties and such other later date as may be stated in the SCC.

8. Commencement of Services

8.1. The Contractor shall confirm availability of Key Experts and begin carrying out the Services not later than the number of days after the Effective Date specified in the SCC.

9. Program schedule

9.1. Before commencement of the Services, the Contractor shall submit to the Procuring Agency for approval a Program showing the general methods, arrangements, order and timing for all activities. The Services shall be carried out in accordance with the approved Program as updated.

10. Starting Date/Expiration Date

10.1. The Contractor shall start carrying out the Services Five (05) days after the date the Contract becomes effective, or at such other date as may be specified in the SCC.

10.2. Unless terminated earlier pursuant to Clause **GCC 14** hereof, this Contract shall expire at the end of such time period after the Effective Date as specified in the SCC.

11. Entire Agreement

11.1. This Contract contains all covenants, stipulations and provisions agreed by the Parties. No agent or representative of either Party has authority to make, and the Parties shall not be bound by or be liable for, any statement, representation, promise or agreement not set forth herein.

12. Modification

12.1. Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties. However, each Party shall give due consideration to any modification(s) or variation(s) made by the other Party.

12.2. In cases of any modification(s) or variation(s), the prior written consent of the Procuring Agency is required.

13. Force Majeure

13.1. Definition

For the purposes of this Contract, "Force Majeure" means an event which is beyond the reasonable control of a Contractor and which makes a Contractor's performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances.

13.2. No Breach of Contract

The failure of a Party to fulfill any of its obligations under the contract shall not be considered to be a breach of, or default under, this Contract in so far as such inability arises from an event of Force Majeure, provided that the Party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Contract, and (b) has informed the other Party as soon as possible about the occurrence of such an event.

13.3. Extension of Time

Any period within which a Contractor shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

13.4. Payments

During the period of their inability to perform the Services as a result of an event of Force Majeure, the Contractor shall be entitled to continue to be paid under the terms of this Contract, as well as to be reimbursed for additional costs reasonably and necessarily incurred by them during such period for the purposes of the Services and in reactivating the Service after the end of such period.

14. Termination

14.1. By the Procuring Agency

The Procuring Agency may terminate this Contract in case of the occurrence of any of the events specified in paragraphs (a) through (e) of this Clause. In such an occurrence the Procuring Agency shall give at least thirty (30) calendar days' written notice of termination to the Contractor in case of the events referred to in (a) through (d); at least sixty (60) calendar days' written notice in case of the event referred to in (e);

14.1.1. If the Contractor fails to remedy a failure in the performance of its obligations hereunder, as specified in a notice of suspension;

14.1.2. If the Contractor becomes (or, if the Contractor consists of more than one entity, if any of its members becomes) insolvent or bankrupt or enter into any agreements with their creditors for relief of debt or take advantage of any law for the benefit of debtors or go into liquidation or receivership whether compulsory or voluntary;

14.1.3. If the Contractor fails to comply with any final decision reached as a result of arbitration proceedings;

14.1.4. If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the Services for a period of not less than sixty (60) calendar days;

14.1.5. If the Procuring Agency, in its sole discretion and for any reason whatsoever, decides to terminate this Contract;

14.2. By the Contractor

The Contractor may terminate this Contract, by not less than thirty (30) calendar days' written notice to the Procuring Agency, in case of the occurrence of any of the events specified in paragraphs (a) through (d) of this Clause.

14.2.1. If the Procuring Agency fails to pay any money due to the Contractor pursuant to this Contract and not subject to dispute within forty-five (45) calendar days after receiving written notice from the Contractor that such payment is overdue;

14.2.2. If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the Services for a period of not less than sixty (60) calendar days;

14.2.3. If the Procuring Agency fails to comply with any final decision reached as a result of arbitration;

14.2.4. If the Procuring Agency is in material breach of its obligations pursuant to this Contract and has not remedied the same within forty-five (45) days (or such longer period as the Bidder may have subsequently approved in writing) following the receipt by the Procuring Agency of the Contractor's notice specifying such breach.

C. Obligations of the Contractor

15. General

15.1. Standard of Performance

15.1.1. The Contractor shall perform the Services and carry out the Services with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Contractor shall always act, in respect of any matter relating to this Contract or to the Services, as a faithful adviser to the Procuring Agency, and shall at all times support and safeguard the Procuring Agency's legitimate interests in any dealings with the third parties;

15.1.2. The Contractor shall employ and provide such qualified and experienced Experts and Sub-Contractors as are required to carry out the Services.

15.2. Law Applicable to Services

The Contractor shall perform the Services in accordance with the Contract and in accordance with the Law of Pakistan and shall take all practicable steps to ensure that any of its Experts and Sub-Bidders, comply with the Applicable Law.

16. Conflict of Interests

16.1. Contractor Not to Benefit from Commissions and Discounts

The remuneration of the Contractor shall constitute the Contractor's sole remuneration in connection with this Contract or the Services, and the Contractor shall not accept for their own benefit any trade commission, discount, or similar payment in connection with activities pursuant to this Contract or to the Services or in the discharge of their obligations under the Contract, and the Contractor shall use their best efforts to ensure that the Personnel, any Subcontractors, and agents of either of them similarly shall not receive any such additional remuneration.

16.2. Contractor and Affiliates Not to be Otherwise Interested in Project

The Contractor agree that, during the term of this Contract and after its termination, the Contractor and its affiliates, as well as any Subcontractor and any of its affiliates, shall be disqualified from providing Services (other than the Services and any continuation thereof) for any project resulting from or closely related to the Services.

16.3. Prohibition of Conflicting Activities

Neither the Bidder nor its Subcontractors nor the Personnel shall engage, either directly or indirectly, in any of the following activities:

- 16.3.1. during the term of this Contract, any business or professional activities in the Government's country which would conflict with the activities assigned to them under this Contract;
- 16.3.2. during the term of this Contract, neither the Contractor nor their Subcontractors shall hire public employees in active duty or on any type of leave, to perform any activity under this Contract;
- 16.3.3. after the termination of this Contract, such other activities as may be specified in the **SCC**.

17. Insurance to be Taken Out by the Contractor

17.1. The Contractor(a) shall take out and maintain, and shall cause any Subcontractors to take out and maintain, at its (or the Sub-contractors', as the case may be) own cost but on terms and conditions approved by the Procuring Agency, insurance against the risks, and for the coverage, as shall be specified in the **SCC**; and (b) at the Procuring Agency's request, shall provide evidence to the Procuring Agency showing that such insurance has been taken out and maintained and that the current premiums have been paid.

18. Contractor's Actions Requiring Procuring Agency's Prior Approval

18.1. The Contractor shall obtain the Procuring Agency's prior approval in writing before taking any of the following actions:

- 18.1.1. appointing such members of the Personnel not provided by the Contractor;
- 18.1.2. changing the Program of activities; and
- 18.1.3. any other action that may be specified in the **SCC**.

19. Reporting Obligations

19.1. The Contractor shall submit to the Procuring Agency the reports and documents in the numbers, and within the periods as prescribed by the Procuring Agency.

20. Liquidated Damages

20.1. Payments of Liquidated Damages

The Contractor shall pay liquidated damages to the Procuring Agency at the rate per day stated in the **SCC** for each day that the Completion Date is later than the Intended Completion Date. The total amount of liquidated damages shall not exceed the amount defined in the **SCC**. The Procuring Agency may deduct liquidated damages from payments due to the Contractor. Payment of liquidated damages shall not affect the Contractor's liabilities.

20.2. Correction for Over-payment

If the Intended Completion Date is extended after liquidated damages have been paid, the Procuring Agency shall correct any overpayment of liquidated damages by the Contractor by adjusting the next payment certificate. The Contractor shall be paid interest on the overpayment, calculated from the date of payment to the date of repayment, at the rates specified in **SCC**.

20.3. Lack of performance penalty

If the Contractor has not corrected a Defect within the time specified in the Procuring Agency's notice, a penalty for Lack of performance will be paid by the Contractor. The amount to be paid will be calculated as a percentage of the cost of having the Defect corrected, assessed as specified in the Contractor

21. Performance Guarantee

21.1. Within the time stipulated in the acceptance letter from the Procuring Agency, the successful Bidder shall furnish the Performance Guarantee in shape and amount **specified in SCC**.

21.2. The proceeds of the Performance Guarantee shall be payable to the Procuring agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

21.3. The Performance Guarantee shall be denominated in the currency of the Contract, or in a freely convertible currency acceptable to the Procuring agency and shall be in the acceptable form as specified in **SCC**.

21.4. The Performance Guarantee will be discharged by the Procuring agency and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless otherwise **specified in SCC**.

22. Sustainable Procurement

22.1. The Contractor shall conform to the sustainable procurement contractual provisions, if and as specified in the **SCC**.

D. Contractor's Personnel

23. Description of Personnel

23.1. The titles, agreed job descriptions, minimum qualifications, and estimated periods of engagement in the carrying out of the Services of the Contractor's Key Personnel. The Key Personnel listed by title as well as by name are hereby approved by the Procuring Agency.

24. Removal and / or Replacement of Personnel

24.1. Except as the Procuring Agency may otherwise agree, no changes shall be made in the Key Personnel. If, for any reason beyond the reasonable control of the Contractor, it becomes necessary to replace any of the Key Personnel, the Contractor shall provide as a replacement a person of equivalent or better qualifications.

24.2. If the Procuring Agency finds that any of the Personnel have (i) committed serious misconduct or have been charged with having committed a criminal action, or (ii) have reasonable cause to be dissatisfied with the performance of any of the Personnel, then the Contractor shall, at the Procuring Agency's written request specifying the grounds thereof, provide as a replacement a person with qualifications and experience acceptable to the Procuring Agency.

24.3. The Contractor shall have no claim for additional costs arising out of or incidental to any removal and/or replacement of Personnel.

E. Obligations of the Procuring Agency

25. Change in the Applicable Law

25.1. If, after the date of this Contract, there is any change in the Applicable Law with respect to taxes and duties which increases or decreases the cost of the Services rendered by the Contractor, then the remuneration and reimbursable expenses otherwise payable to the Contractor under this Contract shall be increased or decreased accordingly by agreement between the Parties, and corresponding adjustments shall be made to the amounts referred in the SCC.

26. Services and Facilities

26.1. The Procuring Agency shall make available to the Contractor and the Experts, for the purposes of the Services and free of any charge, the services, facilities and property described in the Terms of Reference, at the times and in the manner specified in the Terms of Reference.

26.2. In case that such services, facilities and property shall not be made available to the Contractor, the Parties shall agree on (i) any time extension that it may be appropriate to grant to the Contractor for the performance of the Services, (ii) the manner in which the Contractor shall procure any such services, facilities and property from other sources, and (iii) the additional payments, if any, to be made to the Contractor as a result thereof.

F. Payments to the Contractor

27. Contract Price

27.1. The price payable shall be in Pakistani Rupees unless otherwise specified in the SCC.

28. Terms and Conditions of Payment

28.1. Payments will be made to the Contractor according to the payment schedule stated in the SCC and as per actual invoice submitted by the Contractor.

28.2. Unless otherwise stated in the SCC, the advance payment shall be made against the provision by the Contractor of a bank guarantee for the same amount, and shall be valid for the period stated in the SCC. Any other payment shall be made after the conditions listed in the SCC for such payment have been met, and the Contractor have submitted an invoice to the Procuring Agency specifying the amount due.

29. Quality Control Identifying Defects

29.1. The principle and modalities of Inspection of the Services by the Procuring Agency shall be as indicated in the SCC. The Procuring Agency shall check the Contractor's performance and notify him of any Defects that are found. Such checking shall not affect the Contractor's responsibilities. The Procuring Agency may instruct the Contractor to search for a Defect and to uncover and test any service that the Procuring Agency considers may have a Defect. Defect Liability Period is as defined in the SCC.

30. Correction of Defects, and Lack of Performance Penalty

30.1. The Procuring Agency shall give notice to the contractor of any Defects before the end of the Contract. The Defects liability period shall be extended for as long as Defects remain to be corrected.

30.2. Every time notice a Defect is given; the contractor shall correct the notified Defect within the length of time specified by the Procuring Agency's notice.

30.3. If the contractor has not corrected a Defect within the time specified in the Procuring Agency's notice, the Procuring Agency will assess the cost of having the Defect corrected, the contractor will pay this amount, and a Penalty for Lack of Performance.

31. Settlement of Disputes Amicable Settlement

31.1. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or its interpretation.

32. Dispute Settlement

32.1. Arbitration

If any dispute of any kind whatsoever shall arise between the procuring agency and the contractor in connection with or arising out of the Contract, including without prejudice to the generality of the foregoing, any question regarding its existence, validity or termination, or the execution of the contract, the parties shall seek to resolve any such dispute or difference by mutual consultation. If the parties fail to resolve such a dispute or difference even after negotiations or mediation, then the dispute shall be referred within fourteen (14) days in writing by either party to the Arbitrator, with a copy to the other party.

Any dispute in respect of which a notice of intention to commence arbitration has been given, in accordance with **GCC sub-clause 32.1**, shall be finally settled by arbitration. Arbitration may be commenced prior to or after completion of the Contract. Arbitration proceedings shall be conducted in accordance with Arbitration Act 1940. Notwithstanding any reference to arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless otherwise agreed. The Procuring Agency shall continue to pay the Contractor any undisputed amounts due under the Contract during the resolution of any dispute.



Special Conditions of Contract

SECTION VIII. SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

Number of GC Clause

Amendments of, and Supplements to, Clauses in the General Conditions of Contract

Definitions

The Procuring Agency is: SSGC-LPG Ltd. (SSGC-LPG Limited), Assistant Manager SSGC-LPG Building, Karachi Terminal, Opposite Saffari Park Main University Road, Gulshan e Iqbal karachi., Gulshan-e-Iqbal Sub-Division, Karachi East (District), Karachi (Division), Sindh (Province).

The Supplier is:

The title of the subject procurement is: SLL-1481 Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA) Installed at SLL Port Qasim Terminal

Number of GC Clause 2

Applicable/Governing Law:

The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan

Number of GC Clause 3

Language:

The language of the Contract, all correspondence and communications to be given, and all other documentation to be prepared and supplied under the Contract shall be in **English**.

Number of GC Clause 4

Notices:

The addresses for the notices are:

Procuring Agency:

SSGC-LPG Ltd. (SSGC-LPG Limited), Assistant Manager
SSGC-LPG Building, Karachi Terminal, Opposite Saffari Park Main University Road, Gulshan e Iqbal karachi., Gulshan-e-Iqbal Sub-Division, Karachi East (District), Karachi (Division), Sindh (Province).
+92-322-821-3169
fahad.zia@ssgclpg.com

Contractor/ Bidder:

[Name, address and telephone number].

The Contractor/ Bidder's Representative(s)

[Name, address, telephone number and e-mail address]

Number of GC Clause 6.1

The Authorized Representatives are:

For the Procuring Agency:

SSGC-LPG Ltd. (SSGC-LPG Limited), Assistant Manager

SSGC-LPG Building, Karachi Terminal, Opposite Saffari Park Main University Road, Gulshan e Iqbal Karachi., Gulshan-e-Iqbal Sub-Division, Karachi East (District), Karachi (Division), Sindh (Province).

+92-322-821-3169

fahad.zia@ssgclpg.com

For the Bidder:

Name:

Designation:

Address:

Number of GC Clause 7

Effectiveness of the contract

The Contractor/Bidder shall be effective within days from the date of signature of the Contract by both parties

Number of GC Clause 8

Commencement of Contract:

The Contractor/ Bidder shall provide Non-Consultancy Services from the effective date of contract.

Number of GC Clause 10.2

Expiration of Contract:

The time period shall be

Number of GC Clause 14

Termination

In the event of termination of the contract due to any reason as already defined in the General Conditions of Contract, the Bidder shall be responsible for providing to the Authority the Services till the time of alternate arrangements.

Number of GC Clause 16

Conflict of Interest:

The Procuring Agency reserves the right to determine on a case-by-case basis whether the Bidder should be disqualified from providing services due to a conflict of a nature described in Clause GCC C2.

Number of GC Clause 20

Liquidated Damages

If the Bidder fails to provide services as required under the contract or in case of any data loss/data breach or any incident compromising the data security or other such failures related to any services, the Bidder shall pay to the Procuring Agency as Liquidated Damages at a rate of **0.10% to 0.10%** of the Contract value, in accordance with the extent of performance failure & the cost of investigating such incidents as judged by the Authority.

Number of GC Clause 21

Performance Guarantee:

The amount of performance guarantee shall be 0% of the contract price in acceptable form of Nil

Number of GC Clause 27

Currency of Payment:

All the payment to be released to the contractor/Bidder shall be in Pakistani Rupees.

Number of GC Clause F

Payment terms:

Payment will be made to the Bidder against the procured Goods and services according to the actual invoice or running bills submitted by the Bidder against the services provided within the time given in the conditions of the contract.

Number of GC Clause F

Identifying Defects:

The Authority reserves the right at any time to inspect the premises of the provider to inspect the goods and monitor the goods being provided.

Inspections & Tests Requirements

For being Brand New, bearing relevant reference numbers of the equipment (Certificate from supplier)

For Physical Fitness having No Damages (Certificate from supplier)

For the Country of Origin as quoted by the Supplier (Certificate from manufacturer)

For conformance to specifications and performance parameters, through Prior to delivery inspection (Inspection Report by Procurement Committee / Inspection Team)

For successful operation at site after complete installation, testing and commissioning of the equipment (Installation, Testing and Commissioning Report by Procurement Committee / Inspection Team)

Delivery & Documents

Copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;

Original and two copies of the usual transport document (for example, a negotiable bill of lading, a non-negotiable sea waybill, an inland waterway document, an air waybill, a railway consignment note, a road consignment note, or a multimodal transport document) which the buyer may require to take the goods;

Copies of the packing list identifying contents of each package;

Insurance Certificate;

Manufacturer's or Supplier's Valid Warranty Certificate;

Inspection Certificate issued by the Nominated Inspection Agency (if any), and the Supplier's Factory Inspection Report;

Certificate of Origin.

The above documents would be required even if the equipment has already been imported and is available with the supplier ex-stock

Number of GC Clause F 5 & 6

Following is the guidance for Dispute Resolution

- i. If any dispute of any kind whatsoever shall arise between the Authority and the Bidder in connection with or arising out of the Contract, including without prejudice to the generality of foregoing, any question regarding its existence, validity, termination and the execution of the Contract – whether during developing phase or after their completion and whether before or after the termination, abandonment or breach of the Contract – the parties shall seek to resolve any such dispute or difference by mutual diligent negotiations in good faith within 14 (fourteen) days following a notice sent by one Party to the other Party in this regard.
- ii. At future of negotiation the dispute shall be resolved through mediation and mediator shall be appointed with the mutual consent of the both parties.
- iii. At the event of failure of mediation to resolve the dispute relating to this contract such dispute shall finally be resolved through binding Arbitration by sole arbitrator in accordance with Arbitration Act 1940. The arbitrator shall be appointed by mutual consent of the both parties. The Arbitration shall take place in Islamabad, Pakistan and proceedings will be conducted in English language.
- iv. The cost of the mediation and arbitration shall be shared by the parties in equal proportion however the both parties shall bear their own costs and lawyer's fees regarding their own participation in the mediation and arbitration. However, the Arbitrator may make an award of costs upon the conclusion of the arbitration making any party to the dispute liable to pay the costs of another party to the dispute.
- v. Arbitration proceedings as mentioned in the above clause regarding resolution of disputes may be commenced prior to, during or after completion of the contract.

Notwithstanding any reference to the arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree that the Authority shall pay the Bidder any monies due to the Bidder.

Arbitrator's fee:

The fee shall be specified in Pak Rupees, as determined by the Arbitrator, which shall be shared equally by both parties.

Appointing Authority for Arbitrator:

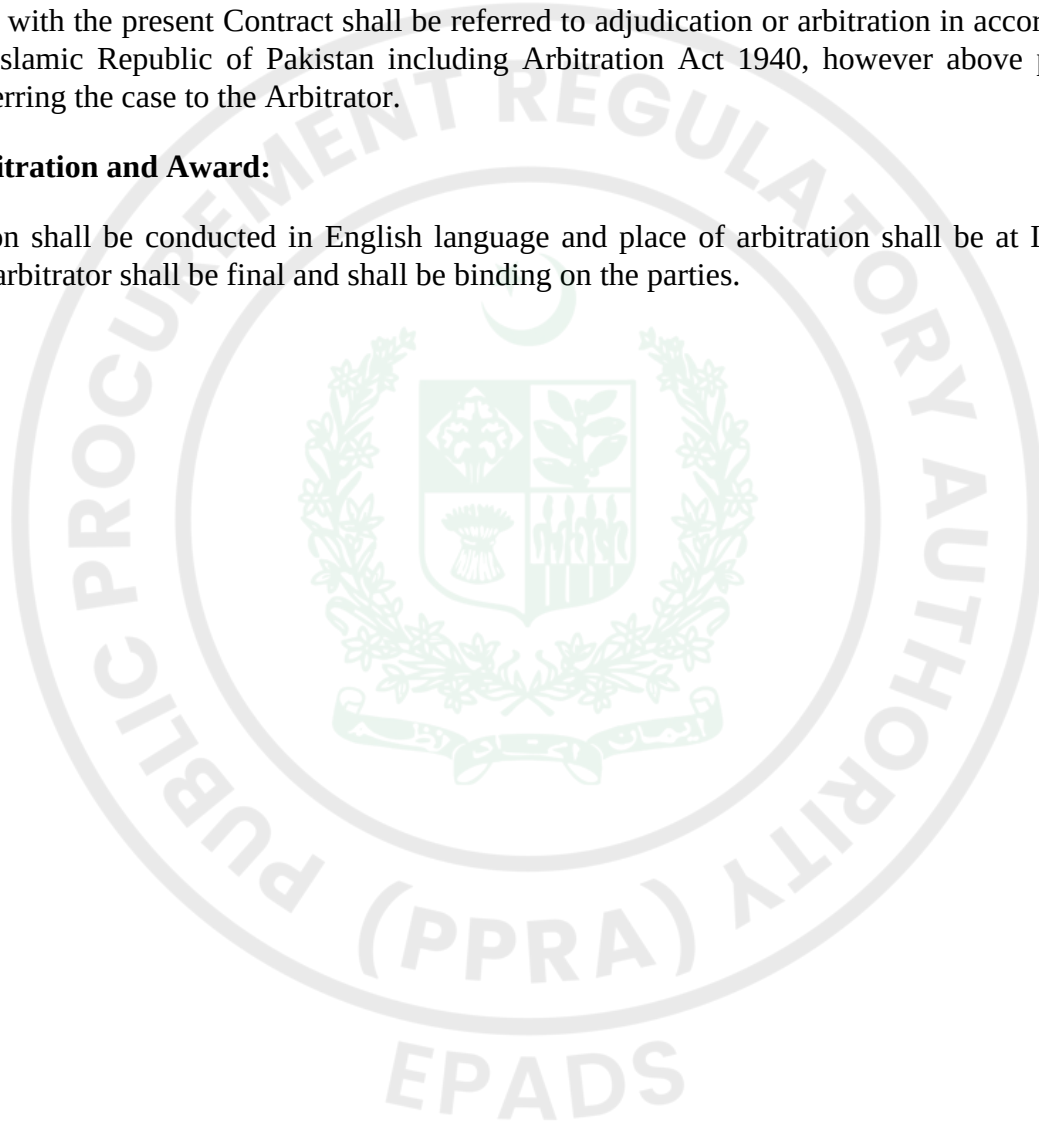
By the Mutual Consent or in accordance with the provisions of Arbitration Act, 1940, in case the parties fail to reach a consensus on the name of sole arbitrator, any party may submit an application to the Chief Justice Islamabad High Court for appointment of sole arbitrator. The Chief Justice IHC may appoint a former judge of any High Court or Supreme Court as the sole arbitrator to resolve the dispute between the parties.

Rules of procedure for arbitration proceedings:

Any dispute between the Authority and a Bidder who is a national of the Islamic Republic of Pakistan arising in connection with the present Contract shall be referred to adjudication or arbitration in accordance with the laws of the Islamic Republic of Pakistan including Arbitration Act 1940, however above provision shall prevail in referring the case to the Arbitrator.

Place of Arbitration and Award:

The arbitration shall be conducted in English language and place of arbitration shall be at Islamabad. The award of the arbitrator shall be final and shall be binding on the parties.





Bid Securing Declaration

Form 9: Bid Securing Declaration

Date: *[insert date (as day, month and year)]*

Bid No.: **P148551**

To: **SSGC-LPG Ltd. (SSGC-LPG Limited), Assistant Manager SSGC-LPG Building, Karachi Terminal, Opposite Saffari Park Main University Road, Gulshan e Iqbal Karachi., Gulshan-e-Iqbal Sub-Division, Karachi East (District), Karachi (Division), Sindh (Province).**

We, the undersigned, declare that:

We understand that, according to your conditions, Bids must be supported by a Bid Securing Declaration.

We accept that we will be blacklisted and henceforth cross debarred for participating in respective category of public procurement proceedings for a period of (not more than) six months, if fail to abide with a bid securing declaration, however without indulging in corrupt and fraudulent practices, if we are in breach of our obligation(s) under the Bid conditions, because we:

1. have withdrawn or modified our Bid during the period of Bid Validity specified in the Form of Bid;
2. Disagreement to arithmetical correction made to the Bid price; or
3. having been notified of the acceptance of our Bid by the Procuring Agency during the period of Bid Validity, (i) failure to sign the contract if required by Procuring Agency to do so or (ii) fail or refuse to furnish the Performance Security or to comply with any other condition precedent to signing the contract specified in the Bidding Documents.

We understand this Bid Securing Declaration shall expire if we are not the successful

Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) twenty-eight (28) days after the expiration of our Bid.



Contract Form

SECTION IX: CONTRACT FORMS

THIS AGREEMENT made the ____ day of _____ 20____ between **SSGC-LPG Ltd. (SSGC-LPG Limited), Assistant Manager SSGC-LPG Building, Karachi Terminal, Opposite Saffari Park Main University Road, Gulshan e Iqbal karachi., Gulshan-e-Iqbal Sub-Division, Karachi East (District), Karachi (Division), Sindh (Province).**

(hereinafter called “the Procuring Agency”) of the one part and [name of Bidder] of [city and country of Bidder] (hereinafter called “the Bidder”) of the other part:

WHEREAS the Procuring Agency invited Bids for provision of goods, viz., **SLL-1481 Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA) Installed at SLL Port Qasim Terminal (P148551)** and has accepted a Bids by the Bidder for the provision of Goods in the sum of [contract price in words and figures] (hereinafter called “the Contract Price”).

NOW THIS CONTRACT WITNESSETH AS FOLLOWS:

1. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Contract, In the event of any ambiguity or conflict between the Contract Documents listed below, the order of precedence shall be the order in which the Contract Documents are listed below:-

1. This form of Contract;
2. the Form of Bids and the Price Schedule submitted by the Bidder;
3. the Schedule of Requirements;
4. the Technical Specifications;
5. the Special Conditions of Contract;
6. the General Conditions of the Contract;
7. the Procuring Agency’s Letter of Acceptance; and
8. [add here: any other documents]

3. In consideration of the payments to be made by the Procuring Agency to the Bidder as hereinafter mentioned, the Bidder hereby covenants with the Procuring Agency to provide the Goods related services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The Procuring Agency hereby covenants to pay the Bidder in consideration of the provision of Goods and the remedying of defects therein, the Contract Price or such other sum as may become payable under the

provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Contract to be executed in accordance with their respective laws the day and year first above written.

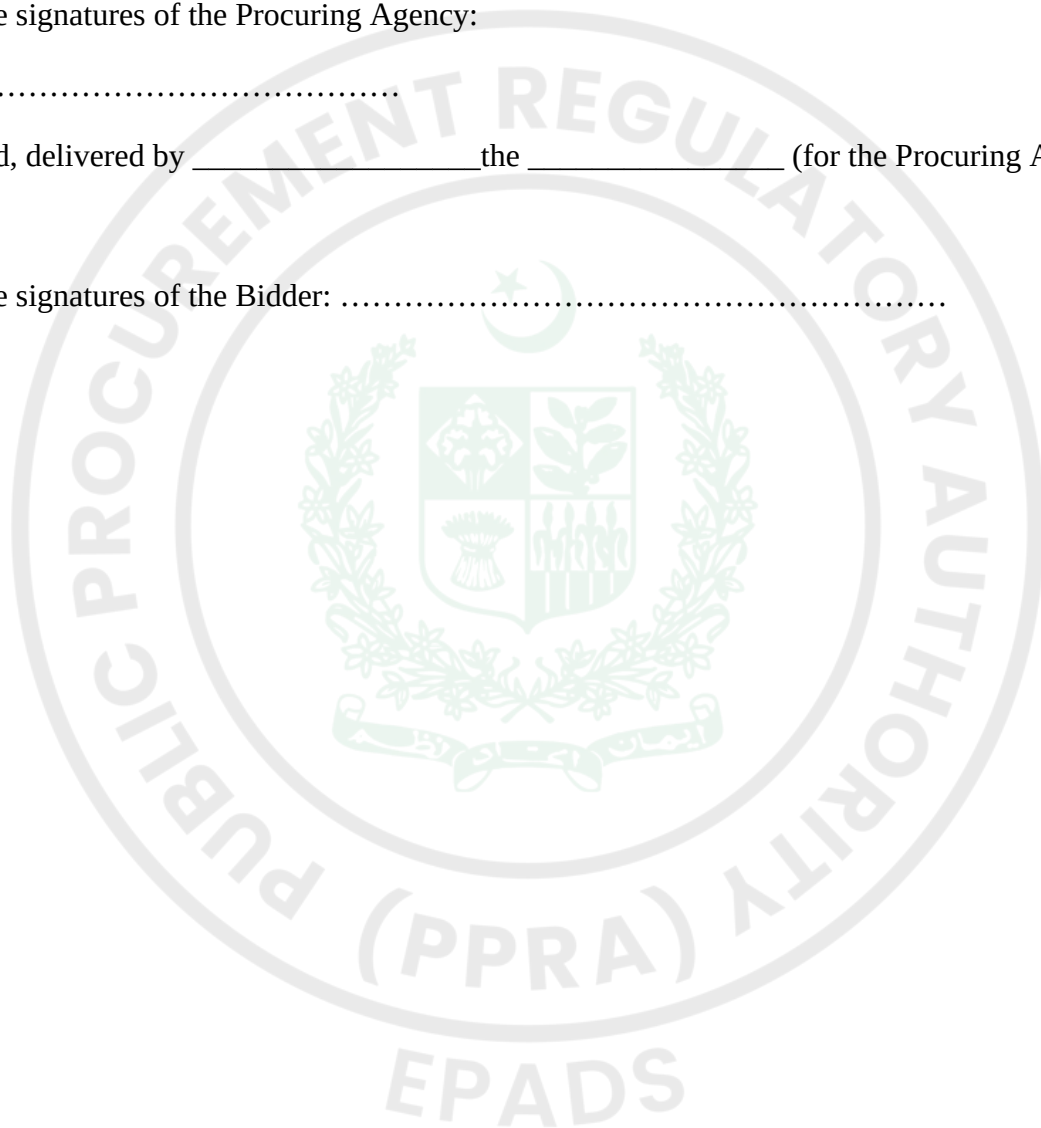
Signed, sealed, delivered by _____ the _____ (for the Procuring Agency)

Witness to the signatures of the Procuring Agency:

.....

Signed, sealed, delivered by _____ the _____ (for the Procuring Agency)

Witness to the signatures of the Bidder:





Integrity Pact

Integrity Pact

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN CONTRACTS WORTH RS.10.00 MILLION OR MORE

Contract

Number: Contract

Value: Contract Title:

Dated:

[Name of Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing [Name of Supplier] represents and warrants that it has fully declared the brokerage, commission, fee etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultations fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[Name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representative or warranty.

[Name of Supplier] accepts full responsibility and strict liability for making and false declaration, not making full disclosure, misrepresenting fact or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [Name of Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.



Performance Guarantee Form

Performance Guarantee Form

To: **SSGC-LPG Ltd. (SSGC-LPG Limited), Assistant Manager SSGC-LPG Building, Karachi Terminal, Opposite Saffari Park Main University Road, Gulshan e Iqbal karachi., Gulshan-e-Iqbal Sub-Division, Karachi East (District), Karachi (Division), Sindh (Province).**

WHEREAS *[name of Bidder]* (hereinafter called “the Bidder”) has undertaken, in pursuance of Contract No. *[reference number of the contract]* dated *[insert date]* for provision of Goods (hereinafter called “the Contract”).

AND WHEREAS it has been stipulated by you in the said Contract that the Bidder shall furnish you with a Bank Guarantee by a reputable bank for the sum specified therein as security for compliance with the Bidder’s performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Bidders guarantee:

THEREFORE, WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Bidder, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Bidder to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the: *[insert date]*

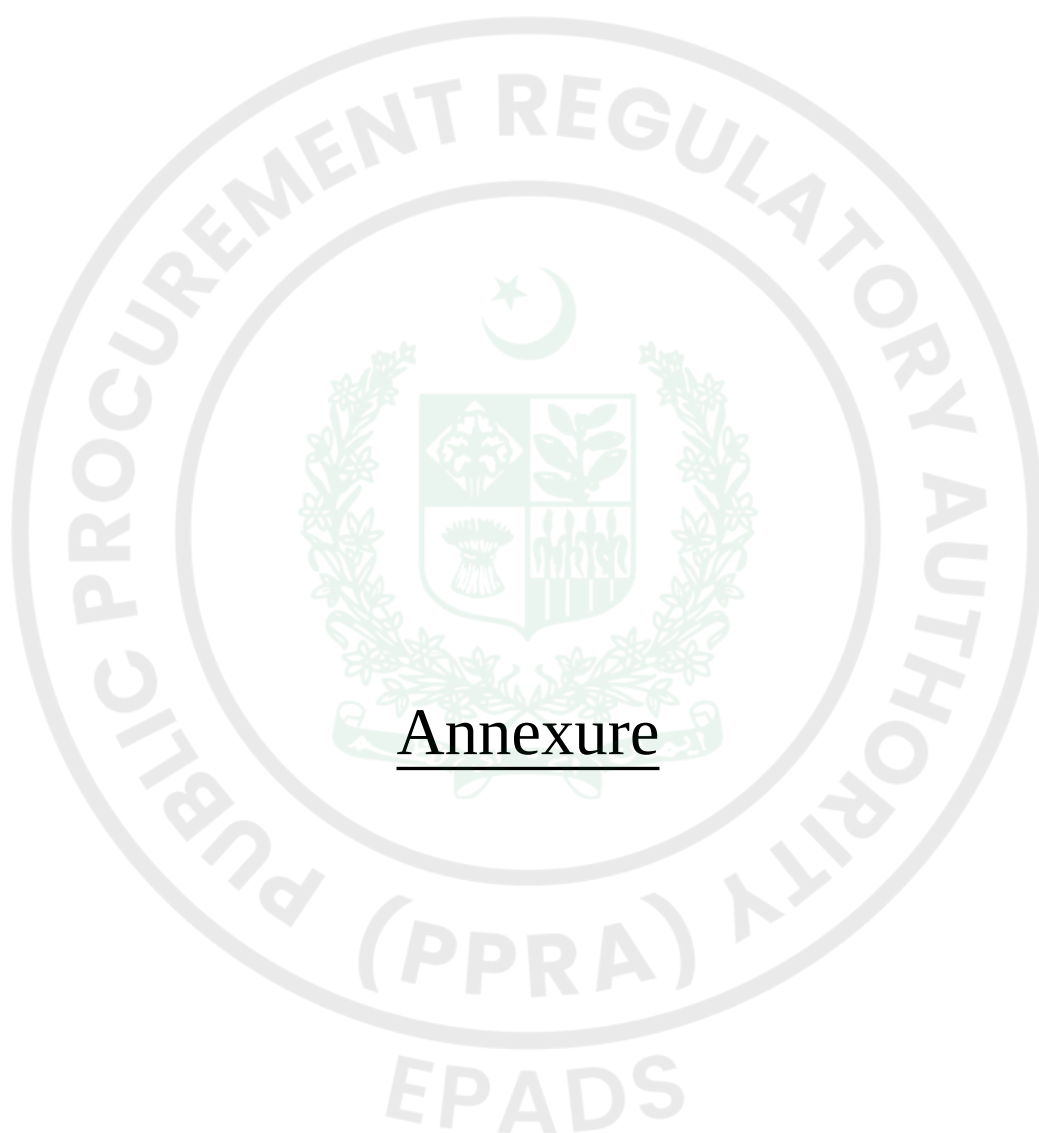
Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[date]





Annexure

Technical

TECHNICAL PROPOSAL

Technical Submission (Vendor)

Document Required

See Form Under Additional Forms and Documents: **Technical** (page number: 79)

Financial

Financial Proposal

Financial Submission (Vendor)

Document Required

See Form Under Additional Forms and Documents: **Financial** (page number: 124)





Procurement Forms







Additional Forms and Documents



SSGC LDC Building, Karachi Terminal, Opposite Safari Park
Main University Road, Karachi
SSGC LPG Limited
Procurement Department

Venue

FIXED Bid Bond Rs Seven Hundred Fifty Thousand Only (750,000)

Bid Opening date & time: 30-10-2026 at 03:30 Hrs.

Bid Closing date & time: 30-10-2026 at 03:00 Hrs.

SSGC/LPG/SC/PT/1481
“STRICTLY CONFIDENTIAL”
“Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of
Existing Marine Loading Arm (MLA) Installed at SLL Port Qasim Terminal”
Tender Enquiry # SSGC/LPG/SC/PT/1481

Tenders shall be enclosed in plain sealed envelope marked as:

Under Single Stage Two Envelope Bidding Procedure

This tender is available on the EPADS Bidders/Suppliers/Contractors should participate in this tender through EPADS. Supplier should download tender document through EPADS, fill BOQ/ Bid form/ schedule of requirement and upload all Tender Documents with sign and stamp through EPADS otherwise bid will be treated as rejected. The bidder must deposit/submit the physical bid bond in the Procurement Department SSGC LPG Head Office LDC Building before the bid opening, otherwise the bid will be liable to be rejected).

SSGC LPG LIMITED

SSGC/LPG



Manager (Finance & Procurement)
SSGC LPG
Head Office Karachi

Yours faithfully,

"STRICTLY CONFIDENTIAL"
Enquiry # SSGC/LPG/SC/PT/1481

Tenders shall be enclosed in plain sealed envelope marked as:

On or before **30-10-2026** at **03:00 hrs.** The bids will be publicly opened at **03:30** hours on same day at the above address, in the presence of bidders and / or their authorized agents who may wish to attend.

Application for technical and financial proposals will be received at:

Section-IX	Scheduled of Requirement (BOQ)
Section-VIII	Financial Proposal
Section-VII	Bid Bond Format (A) Performance Bond (B) Format of Declaration (C) Contract Form (D) Form "X" SSTW-05.
Section-VI	General Terms & Conditions / Special Terms & Conditions
Section-V	Technical Evaluation Criteria
Section-IV	Contractor Responsibility
Section-III	Scope of Services
Section-II	Introduction, Objectives & Background
Section-I	Instructions to Bidders
	Technical Proposal
	Invitation to Bid

The Tender documents comprise the following:

The Tender documents may be rejected.
Bids not conforming to the terms and conditions or a part thereof, stipulated in these tender documents shall be entertained without bid bond / earnest money.

The Company reserves the right to add, delete from or amend any part of these tender documents during the bidding period and bidders shall be informed accordingly.
The priced bids shall be submitted along with **FIXED Bid Bond Rs Seven Hundred Fifty Thousand Only (750,000) in the form of Pay order / Demand Draft in favor of SSGC LPG Limited. No bid Envelope Bidding Procedure".**

The Company invites you to submit Proposal in sealed envelopes "Under Single Stage Two Package Basis).

SSGC LPG intends to carry out the work related to Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA) Installed at SL Port Qasim Terminal (Under Single Stage Two Envelope Bidding Procedure) (On Complete

Invitation to Bid

SECTION - I

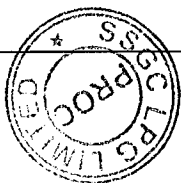
Under Single Stage Two Envelope Bidding Procedure

Tender Enquiry # SSGC/LPG/SC/PT/1481

Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA) Installed at SL Port Qasim Terminal

M/s.

Ref. No. SSGC /LPG/ 1481
Date: October-06, 2026



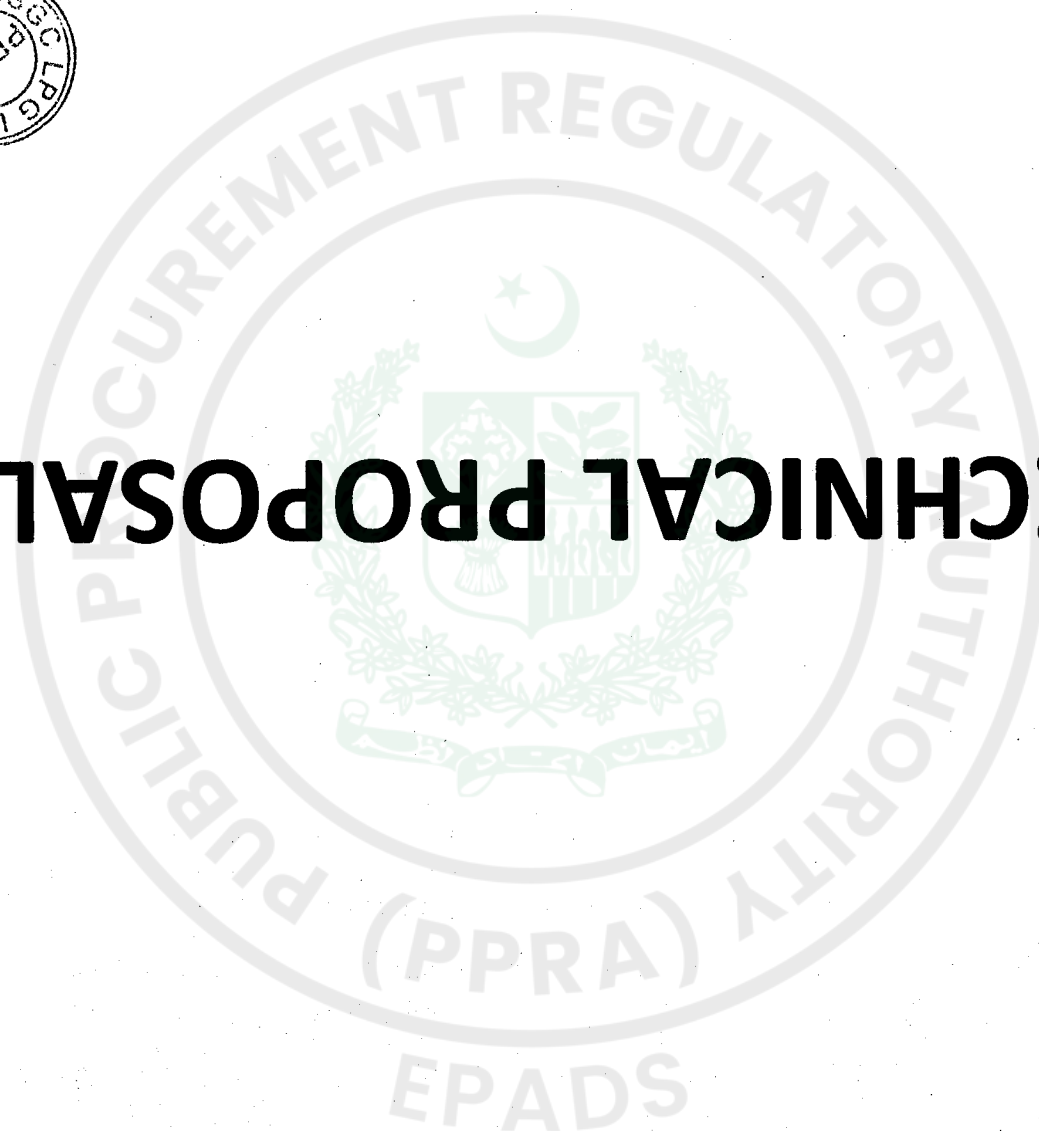
Instructions to Bidder

SECTION:II

- 1) All rates quoted in the prescribed BOQ shall be firm, irrevocable and not subject to change or escalation on any account what so ever. No modification, alteration or deletion in the bid will be accepted after the bid opening time.
- 2) This tender is available on the EPADS Bidders/Suppliers/Contractors should participate in this tender through EPADS. Supplier should download tender document through EPADS, fill BOQ/ Bid form/ schedule of requirement and upload all Tender Documents with sign and stamp through EPADS otherwise bid will be treated as rejected. The bidder must deposit/submit the physical bid bond in the Procurement Department SSGC LPG Head Office LDC Building before the bid opening, otherwise the bid will be liable to be rejected).
- 3) All original bid documents accompanied with the bid bond shall be submitted by the Bidder. The sealed Bids must be submitted at the address stated above in person or by courier or by any other means but it shall be the Bidder's responsibility to ensure that Bids so submitted are delivered to the above address before the specified Bid opening date and time. The Company shall not be held responsible in any way for late receipt of Bids or their confidentiality. Bids received after the Bid closing time shall not be considered, and will be returned to the Bidder unopened.
- 4) The Bid should be signed by a person having the authority for this purpose. In case of a bid submitted by a corporate entity, the same may bear its seal and be duly signed.
- 5) Bids shall be submitted strictly in accordance with the requirements of the Tender Documents and as per specifications. Bids shall remain valid for acceptance for a period of One Twenty (120) days from the date of public opening of Bids.
- 6) The Company shall not reimburse any expenses incurred in preparation of Bids.
- 7) The Bid and all subsequent correspondence shall be in the English language.
- 8) Payment for the Contracted Work / Services will be made in PKR only. The rates quoted by the Bidder shall therefore, be in PKR.
- 9) In case of any queries / clarification with regard to this Tender, the same may be forwarded to Procurement Department up to 5 days before the bid opening date, thereafter the request will not be considered.
- 10) The Company reserves the right to reject all Bids without assigning any reason and cancel the bidding process.
- 11) In case of any conflict between the Special Terms & Conditions and elsewhere in the tender documents, the Special Conditions of Tender will supersede & prevail.
- 12) Each and every page of the bid documents being submitted by the bidders should be singed and stamped failing which the bid may be liable for rejection.
- 13) In order to maintain cordial business relation and as per ethical business approach, please provide the justification in case of your non participation on our email: zeeshan.haider@ssgclpg.com; fahad.zia@ssgclpg.com; aamir.arshad@ssgclpg.com.
- 14) Conditional Bid will not be accepted and liable to be rejected.
- 15) The quoted unit price and corresponding total price shall be inclusive of all duties and tax and excluding provincial Sales Tax as per provincial laws.
- 16) All documentary evidence required for evaluation of bid should be submitted along with the bid. In absence of any documentary evidence no marks will be awarded in accordance with the evaluation criteria.
- 17) Bidders must ensure that they comply with all relevant legal and regulatory requirements pertaining to their business and the execution of the contract.
- 18) Bidders are required to disclose any conflicts of interest that may arise from their participation in this tender process.
- 19) Pre-Bid meeting may be called by user department if deemed necessary and Bidders will be informed accordingly.
- 20) Bidders are advised to organize their tender files for easy navigation by flagging each mandatory requirement with markers that correspond to the specific letters or numbers outlined in our tender document. all sections should be clearly labeled and flagged for quick reference.
- 21) The Bidder shall submit a declaration on the prescribe format confirming that the Contractor complies with the required criteria and has made full disclosure. The Bidder accepts full responsibility for any false declarations or misrepresentations and affirms the intention not to obtain the contract through fraudulent or corrupt practices. Additionally, the Bidder acknowledges responsibility for any damages or losses incurred by SLT as a result of these factors.



TECHNICAL PROPOSAL



SECTION:III

Introduction, Objective & Background
Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA) installed at SLL Port Qasim Terminal
Tender Enquiry # SSGC/LPG/SC/PT/1481

SSGC LPG Limited (SLL) is located at Plot No NWZ/1/P-305 (A-4, LPG Area) North Western Industrial Zone, Port Qasim, Karachi. SLL is 100% owned subsidiary of Sui Southern Gas Company Limited, engaged in LPG marketing & distribution across the country. The Company owns and operates a dedicated open access LPG terminal with storage facility at PQ Terminal. There is a ship receiving jetty located about 3.5 km south of the terminal. The product is stored in above ground spherical tanks of 3x1500 MT & 2x1000 MT with a combined capacity of 6,500 MT.

The objective of this tender is to engage a technically competent and experienced local contractor for the complete inspection, maintenance, supervision of spare parts replacement, testing, commissioning, and technical condition assessment of the existing Marine Loading Arm (MLA) installed at SLL Port Qasim Terminal/Jetty.

The bidder shall be a technically competent and financially sound organization with demonstrable experience in the inspection, maintenance, refurbishment, testing, and commissioning of Marine Loading Arms (MLAs) or equivalent marine loading/unloading equipment used in the oil & gas, LNG, LPG, petrochemical, chemical, or bulk liquid terminal industries.

The bidder shall submit complete documentary evidence demonstrating its technical capability, organizational experience, qualified personnel, specialized equipment, quality management system, and financial capacity. Failure to provide the required documentary evidence may render the bid technically non-responsive.

The successful contractor shall deploy suitably qualified engineers having extensive experience on Marine Loading Arms or equivalent marine liquid loading systems. Considering that the Marine Loading Arm (MLA) will remain unavailable during the maintenance period, resulting in complete suspension of terminal cargo handling operations, the contractor shall execute the work on a 24-hour basis in two (02) shifts, deploying adequate qualified manpower, supervisory staff, specialized technicians, tools, and equipment to ensure uninterrupted progress and timely completion.

The bidder shall submit a detailed Organization Chart identifying all key personnel proposed for the project, together with a Resource Deployment Plan, Equipment Mobilization Schedule, and Manpower Histogram demonstrating the availability of sufficient qualified personnel and equipment to execute the work on a continuous 24-hour basis in two (02) shifts within the stipulated completion period. SLL reserves the right to interview the proposed Project Manager and key technical personnel or request substitution where their qualifications or experience are considered inadequate.

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Tahir Hassan
DM Operations

Abdul Hameed Gul
Head of Operations

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D.M. Operations
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SECTION:IV

SCOPE OF SERVICES

Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine

Loading Arm (MLA) Installed at SL Port Qasim Terminal

Tender Enquiry # SSGC/LPG/SC/PT/1481

Scope of Services

The bidder should focus mainly on the following issues:

- Replacement of spare parts, provided by SL (list attached).
- Activate the Emergency Release System (ERS) including functional test
- Repair of Double acting hydraulic oil cylinders.
- Repair of Solenoid valves in Junction box for hydraulic oil control.

Besides that, the bidder shall carry out, but not be limited to, the following activities:

Initial Technical Inspection

Carry out a comprehensive inspection of the complete Marine Loading Arm including:

- Structural members
- Base swivel joints
- Inboard and outboard arms
- Counterweight system
- Hydraulic cylinders
- Hydraulic power unit
- Piping and hoses
- Electrical system
- Instrumentation
- Emergency Release System (ERS)
- Quick Connect/Disconnect Coupler (QCDC)
- Limit switches
- Control panels
- Rotating joints
- Bearings
- Sealing arrangements
- Mechanical locking devices

Replacement of Spare Parts

Supervise and execute replacement of spare parts supplied by SL, detail is attached. The contractor shall ensure proper installation in accordance with OEM recommendations, internationally accepted engineering practices and applicable industry standards.

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SECTION:IV
SCOPE OF SERVICES

Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA) Installed at SLL Port Qasim Terminal
Tender Enquiry # SSGC/LPG/SC/PT/1481

Inspection of Mechanical Components

Inspect all mechanical assemblies including:

- Swivel joints
- Rotating joints
- Counterweight assembly
- Bearings
- Pins and bushes
- Arm balancing mechanism
- Structural welds
- Foundation bolts
- Fasteners

Note: "Execute corrective maintenance wherever required".

Inspection of Hydraulic System

Carry out complete inspection of:

- Hydraulic cylinders
- Hydraulic hoses
- Pumps
- Hydraulic valves
- Pressure settings
- Oil condition
- Filters
- Leakage
- Hydraulic Power Unit

Note: "Restore the hydraulic system to proper operating condition".

Inspection of Electrical & Instrumentation System

Inspect and verify:

- Electrical panels
- Power supply
- Junction boxes
- Cable integrity
- Sensors
- Solenoid valves

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SECTION:IV

SCOPE OF SERVICES

Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine

Loading Arm (MLA) installed at SLL Port Qasim Terminal

Tender Enquiry # SSGC/LPG/SC/PT/1481

Note: "Rectify deficiencies and ensure proper operation".

- Limit switches
- Emergency shutdown circuits
- Instrument calibration, where required

Emergency Release System (ERS)

Presently, the Emergency Release System (ERS) is out of order. Carry out complete inspection, functional testing and restoration of the ERS including:

- Mechanical release mechanism
- Hydraulic release circuit
- Electrical interlocks
- Control logic
- Emergency activation system
- Position monitoring

Note: "After corrective works, demonstrate successful operation".

Functional Testing & Commissioning

After completion of maintenance works, perform complete testing and commissioning including:

- Hydraulic function test
- Mechanical movement test
- Load balancing verification
- Swivel leakage test
- Emergency Release System test
- Electrical functionality test
- Instrument verification
- Safety interlock verification
- Operational movement test
- Dry functional trial

Note: "The MLA shall be handed over in working condition only after satisfactory completion of all tests".

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- Safe access to the terminal and jetty
- Work permits
- Utilities (power, compressed air and water)
- Existing spare parts available
- Operational coordination

Terminal Support:
SLL shall provide:

- Detailed inspection report
- Maintenance report
- Spare parts installation report
- Hydraulic system report
- Electrical & instrumentation report
- ERS functional test report
- Commissioning report
- Final Technical Assessment Report
- Recommended preventive maintenance schedule
- Recommended spare parts list

The contractor shall submit:

Deliverables

- Existing condition of MLA
- Components inspected
- Maintenance performed
- Spare parts replaced
- Deficiencies observed
- Remaining service life
- Immediate recommendations
- Short-term recommendations
- Long-term recommendations
- Future maintenance schedule
- Additional spare parts required

Prepare a comprehensive technical assessment report covering:

Technical Condition Assessment

Tender Enquiry # SSGC/LPG/SC/PT/1481

Loading Arm (MLA) Installed at SLL Port Qasim Terminal

Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine

SCOPE OF SERVICES

SECTION:IV

SSGC LPG



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activities.

- The Contractor shall, at its own cost and risk, arrange, provide, operate, and maintain all resources necessary for the safe and timely execution of the works, including but not limited to:
- Certified scaffolding complete with safe access platforms, ladders, guardrails, toe boards, and working platforms.
 - All lifting, hoisting, rigging, and material handling equipment, including cranes, chain pulley blocks, lever hoists, slings, shackles, spreader beams, lifting beams, wire ropes, lifting belts, and other associated lifting accessories.
 - All specialized tools, testing instruments, hydraulic tools, torque wrenches, alignment equipment, measuring instruments, and calibration devices required for the work.
 - Welding and cutting equipment, where required.
 - Temporary lighting, extension cables, and portable power tools.
 - All consumables, safety equipment, and temporary facilities required for execution of the work.
 - Competent riggers, scaffolders, crane operators, signalmen, and other skilled personnel holding valid certifications where applicable.
 - All scaffolding and lifting equipment shall be inspected, tested, and certified in accordance with applicable statutory requirements and international safety standards. Copies of valid third-party inspection certificates shall be submitted to SLL before commencement of work.
 - The Contractor shall be solely responsible for planning and executing all lifting, rigging, scaffolding, and temporary works required for completion of the contract. SLL shall neither provide nor arrange any scaffolding, cranes, lifting appliances, rigging equipment, tools, or associated manpower. Any delay arising from the Contractor's failure to mobilize the required resources shall not constitute grounds for extension of time or additional payment.
 - The contractor is required to arrange supervision, manpower, equipment, tools and consumables as required to carry out the awarded job safely and efficiently.
 - The Contractor is required to arrange his own suitable transportation means to carry equipment, material, tools and manpower to the work site/ locations.
 - Contractor is required to maintain good quality works; company representative can reject the poor works; the contractor has to make it good without any extra cost.
 - The contractor is required to engage qualified and competent Supervisor and other technical manpower to accomplish the awarded job. Company's representative can interview few or all of the contractor's staff to ensure their competencies for the required works.
 - The contractor to arrange proper hoisting and lifting tools
 - The Contractor to arrange transport, food and drinking water for his personnel at site.
 - Submit detailed (draft) project report for approval at the end of project covering complete details & photographs of the project.
 - Shifting of all material and other required resources to work site and left over to SLL scarp yard.
- HSE Requirements**
- All work on site will be done under SSGC-LPG Work Permit System.
 - No hot work i.e. cutting, welding, grinding or drilling will be allowed without prior approval.
 - Bidder has to arrange good quality hoisting and lifting tools and equipment, where required, to safely carry out lifting operations as per the contractual works.
 - The Bidder's manpower to be equipped with proper PPE's i.e., safety helmet, safety shoes, cover all, hand gloves, safety goggles & dust mask as may be required for the job. While insulated gloves, insulated tools, safety harness, welding screen, fire blankets etc. should also be provided as per specific job requirement.
 - The Bidder should inform SLL site engineer of any near miss, incident / accident during the project work.
 - Housekeeping of the work area under Bidder's use is to be maintained all the time during the whole contract period on daily basis as bowser movement is expected in close vicinity of the project site/location.
 - On project completion, all rubble / leftover material to be removed from plant premises as final cleanup activity.
 - Contractor to ensure housekeeping of the work area all the time during the course of contract.
 - The bidder/contractor shall deploy a minimum of two (02) qualified Safety Officers at the worksite on a 24-hour basis to supervise contract compliance and ensure compliance with all applicable HSE requirements during MLA maintenance

Contractor's Responsibility

Tender Enquiry # SSGC/LPG/SC/PT / 1481

Installed at SLL Port Qasim Terminal

Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA)

SECTION V

Contractor's Responsibility for Protection of SLL Assets and General Conditions

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SECTION:V

Contractor's Responsibility for Protection of SLL Assets and General Conditions
Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA)

Installed at SLL Port Qasim Terminal
Tender Enquiry # SSGC/LPG/SC/PT/1481

- The bidder/contractor shall provide an adequate number of suitable, approved, and fully charged fire extinguishers at the worksite throughout the duration of the contract. Fire extinguishers shall be inspected regularly and shall remain readily accessible during all work activities
- Gas Testing for Hot Work
- Before and during any hot work activity, the bidder/contractor shall:
 - Conduct LEL (Lower Explosive Limit) gas testing using a calibrated gas detector before commencing work.
 - Ensure the work area is confirmed gas-free and safe for hot work.
 - Submit the gas test results to the SSGC-LPG Site Engineer or QHSE Representative for review and acceptance before commencing work.
 - Carry out periodic gas testing throughout the hot work activity and maintain safe conditions at all times.
 - Immediately stop work if unsafe gas concentrations are detected.

Life Jackets

- The bidder/contractor shall provide an adequate number of life jackets for all personnel working near sea water. Wearing life jackets shall be mandatory throughout such activities.

Hot Work Safety Requirements

- All hot work shall comply with the following requirements:
 - Hot work shall be carried out under a suitable fire blanket canopy or with equivalent fire protection measures, where applicable.
 - The contractor's Safety Officer shall remain present throughout the hot work activity.
 - LEL gas testing shall be conducted before and periodically during the hot work.
 - Gas test results shall be reviewed and accepted by the SSGC-LPG Site Engineer or QHSE Representative.

Work at Height During High Winds

- All work at height shall be immediately suspended whenever the wind speed reaches or exceeds 45 km/h. The bidder/contractor shall monitor weather conditions throughout the work period and ensure full compliance with this requirement. Work may only resume after wind conditions return to a safe level.

Note: "The Contractor shall ensure that all personnel deployed at the site receive a comprehensive site-specific HSE induction before commencing work. Personnel engaged in critical activities, including lifting operations, work at height, electrical work, rigging, scaffolding, and operation of lifting appliances, shall possess valid competency certificates and shall be medically fit for the assigned duties. The Contractor shall also ensure the continuous availability of appropriate spill response equipment, fire extinguishers, first aid facilities, emergency communication devices, and rescue equipment at the worksite throughout the execution of the Contract".

10. General Conditions

- Bidder has to submit detailed Work Plan for the stated work scope with major milestones, timelines giving all critical project steps with the bid. On start of project, further refined Work Plan. The project will not be allowed to start until said plan is mutually agreed & signed off by SLL site engineer & the successful bidder.
- In case of conflict, SLL version shall be final.
- All above stated works to be done at SSGC-LPG, Port Qasim terminal/jetty.
- The Bidder is to compile a brief Project Completion Report covering all works carried out including drawings etc. One original, two hard copies and soft copies of the report to be provided by the Bidder.
- Any additional work claim will not be entertained/accepted unless it is duly approved in writing by the SLL's competent authority of SLL.

Note: "Completion of the physical maintenance activities shall not, in itself, constitute entitlement to payment. The Contractor shall only be considered to have achieved the relevant milestone upon successful completion of the applicable inspections, Quality Control Hold Points, functional testing, performance testing, commissioning, submission of all contractual deliverables, closure of all punch-list items, and formal written acceptance by SLL. Any repeat testing, re-commissioning, or corrective work resulting from the Contractor's failure to meet the specified acceptance criteria shall be carried out entirely at the Contractor's own cost and shall not entitle the Contractor to any additional payment or extension of time".

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SECTION V

Contractor's Responsibility for Protection of SLL Assets and General Conditions
Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA)

Installed at SLL Port Qasim Terminal
Tender Enquiry # SSGC/LPG/SC/PT/1481

Joint Pre-Maintenance Condition Survey (A Joint Pre-Maintenance Condition Survey should be conducted after the contract award but before the commencement of any work at site.)

Prior to commencement of any dismantling, maintenance, or replacement activities, the Contractor shall jointly conduct a comprehensive Pre-Maintenance Condition Survey of the Marine Loading Arm (MLA) and all associated systems in the presence of SLL's designated representatives.

The objective of the survey is to establish the existing condition of the equipment, identify any pre-existing defects or deficiencies, and mutually record the condition of all major components before commencement of work.

The joint condition survey shall include, but not be limited to, the following:

- Visual inspection of the complete Marine Loading Arm, including structural members, swivel joints, rotating joints, counterweight assembly, hydraulic cylinders, piping, electrical and instrumentation systems, Emergency Release System (ERS), Quick Connect/Disconnect Coupler (QDC), control panels, support structures, and foundations.
- Identification and documentation of any existing damage, deformation, corrosion, leakage, excessive wear, missing components, malfunctioning equipment, or other abnormalities.
- Verification of the condition of all Owner-supplied spare parts prior to installation.
- Recording of the operational status of major systems, where practicable.
- Photographic and video documentation of the equipment from multiple angles to establish a comprehensive pre-maintenance record.
- Preparation of a Joint Pre-Maintenance Condition Survey Report signed by authorized representatives of both SLL and the Contractor.

The Contractor shall thoroughly review the condition of the equipment and immediately notify SLL in writing of any additional defects, safety concerns, missing components, or conditions that may affect the safe and satisfactory execution of the work. Failure to identify or report such conditions before commencement of work shall not relieve the Contractor of its contractual obligations. Any damage to the Marine Loading Arm, associated equipment, piping, structures, electrical or instrumentation systems, or any other SLL asset occurring after the completion of the Joint Pre-Maintenance Condition Survey and attributable to the Contractor's activities shall be promptly repaired or replaced by the Contractor at its own cost to the satisfaction of SLL.

The Joint Pre-Maintenance Condition Survey shall be treated as a mandatory Quality Control Hold Point. No dismantling, maintenance, or replacement work shall commence until the survey has been completed, documented, and formally accepted by both SLL and the Contractor.

Contractor's Responsibility for Protection of SLL Assets

The Contractor shall be fully responsible for the protection, preservation, and safe handling of the Marine Loading Arm (MLA), associated equipment, pipelines, electrical and instrumentation systems, hydraulic systems, jetty structures, civil works, utilities, and all other assets belonging to SLL throughout the execution of the Contract.

The Contractor shall take all necessary precautions and implement appropriate engineering controls, protective measures, safe lifting practices, and work procedures to prevent damage to SLL property during mobilization, dismantling, maintenance, replacement of spare parts, testing, commissioning, and demobilization activities.

The Contractor shall be solely responsible for any loss, damage, deterioration, or destruction caused to SLL assets, facilities, equipment, structures, utilities, or any third-party property arising directly or indirectly from its acts, omissions, negligence, improper workmanship, unsafe practices, use of defective equipment, failure of lifting arrangements, or non-compliance with the Contract requirements.

The Contractor shall immediately notify SLL of any incident resulting in damage to equipment or property and shall take immediate corrective measures to prevent further damage. Such notification shall not relieve the Contractor of its contractual responsibilities or liabilities.

Any damage caused to SLL assets during the execution of the work shall be repaired, restored, or replaced by the Contractor at its own cost, using new materials of equivalent or superior quality and in accordance with the Original Equipment Manufacturer (OEM) recommendations, applicable international standards, and the satisfaction of SLL. Where repair is not technically feasible, the damaged item shall be replaced with a new equivalent item at no additional cost to SLL.

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SECTION IV

Contractor's Responsibility for Protection of SLL Assets and General Conditions
Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA)Installed at SLL Port Qasim Terminal
Tender Enquiry # SSGC/LPG/SC/PT/1481

The Contractor shall remain fully responsible for the integrity and proper functioning of all equipment and systems affected by its work until the successful completion of testing, commissioning, final acceptance, and issuance of the Completion Certificate by its SLL.

The Contractor shall also be responsible for the protection of all Owner-supplied spare parts, tools, drawings, manuals, and materials issued by SLL. Any loss, theft, misuse, or damage to such items while under the Contractor's custody shall be made good by the Contractor at its own expense.

The Contractor shall ensure that all lifting, rigging, scaffolding, transportation, storage, handling, and installation activities are carried out using certified equipment, competent personnel, and approved work procedures. Any damage resulting from inadequate planning, improper lifting methods, equipment failure, or unsafe work practices shall be the sole responsibility of the Contractor.

The Contractor shall indemnify and hold harmless SLL, its employees, representatives, and clients against all claims, losses, damages, liabilities, costs, expenses, and legal proceedings arising out of or in connection with damage to property caused by the Contractor during execution of the Contract.

SLL reserves the right to recover the full cost of repair or replacement of any damaged asset from payments due to the Contractor or from the Performance Security, without prejudice to any other rights or remedies available under the Contract.

The Contractor shall be responsible for conducting a detailed risk assessment before commencement of each major activity, particularly dismantling, heavy lifting, rigging, hydraulic component replacement, and testing operations. Method Statements and lifting plans for all critical lifts shall be submitted to SLL for review and approval prior to execution. Approval by SLL shall not relieve the Contractor of its sole responsibility for the safety, adequacy, and successful execution of the work.

Compliance with Original Equipment Manufacturer (OEM) Manuals, Procedures, and Recommendations

The Contractor shall execute all inspection, dismantling, maintenance, repair, replacement of spare parts, assembly, testing, and commissioning activities in strict accordance with the Original Equipment Manufacturer (OEM) manuals, technical specifications, maintenance procedures, installation instructions, recommended practices, and operating guidelines applicable to the Marine Loading Arm (MLA) and its associated systems.

The Contractor shall ensure that all maintenance activities are performed using internationally accepted engineering practices and in accordance with the latest applicable editions of relevant industry standards, including but not limited to API, ASME, NFPA, ISO, IEC, and other recognized international standards where the OEM documentation is silent or does not adequately address a particular activity.

The Contractor shall thoroughly review all available OEM documentation before commencement of the work and shall prepare detailed Method Statements and Inspection & Test Plans (ITPs) demonstrating compliance with the OEM's recommended maintenance sequence, assembly procedures, inspection criteria, torque values, tolerances, lubrication requirements, alignment procedures, hydraulic settings, electrical testing requirements, and functional testing procedures.

The Contractor shall ensure that all replacement parts supplied by SLL are carefully inspected prior to installation and are installed strictly in accordance with the OEM's installation procedures. All fasteners shall be tightened using calibrated torque wrenches to the OEM's specified torque values. Hydraulic components shall be assembled using the specified seals, lubricants, hydraulic oil, and cleanliness standards recommended by the OEM.

No modification, alteration, substitution, redesign, machining, welding, fabrication, or deviation from the OEM design, materials, dimensions, operational philosophy, or engineering specifications shall be carried out without the prior written approval of SLL. Where any deviation from the OEM recommendations is considered technically necessary due to equipment condition, obsolescence, or non-availability of components, the Contractor shall submit a detailed technical justification supported by engineering calculations, risk assessment, and alternative recommendations for SLL's review and written approval before implementation.

Particular attention shall be given to the inspection, maintenance, and functional restoration of critical components, including but not limited to:

- Swivel joints and sealing systems.
- Rotating joints and bearings.
- Counterweight and balancing mechanism.

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SECTION V

Contractor's Responsibility for Protection of SLL Assets and General Conditions
Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA)

Installed at SLL Port Qasim Terminal
Tender Enquiry # SSGC/LPG/SC/PT/1471

Hydraulic cylinders, hoses, valves, and Hydraulic Power Unit (HPU).

- Emergency Release System (ERS);
- Quick Connect/Disconnect Coupler (QCDC);
- Electrical control panels and control circuits.
- Instrumentation and safety interlocks.
- Mechanical locking devices.
- Structural members, pivot points, and support assemblies.

The Contractor shall ensure that all measuring instruments, pressure gauges, torque wrenches, calibration devices, hydraulic testing equipment, electrical testing instruments, and alignment tools used during execution of the work possess valid calibration certificates traceable to recognized national or international standards.

Following completion of the maintenance activities, the Contractor shall carry out comprehensive functional testing, performance verification, and commissioning of the Marine Loading Arm strictly in accordance with the OEM's prescribed testing procedures and acceptance criteria. The Marine Loading Arm shall not be considered complete or accepted until all systems have demonstrated satisfactory performance and reliable operation to the satisfaction of SLL.

The Contractor shall maintain complete records of all inspections, measurements, adjustments, torque values, calibration results, hydraulic pressure settings, electrical test results, functional test records, and commissioning activities. These records shall form part of the Project Completion Dossier to be submitted to SLL before final acceptance.

Warranty and Defect Liability

Warranty of Workmanship

The Contractor shall warrant that all inspection, dismantling, maintenance, repair, replacement, assembly, testing, commissioning, and associated services performed under this Contract shall be carried out in a professional, safe, and workmanlike manner by competent and qualified personnel exercising the degree of skill, care, diligence, and engineering judgment expected from experienced contractors specializing in maintenance of Marine Loading Arms or equivalent marine loading equipment.

The Contractor shall further warrant that all work performed under this Contract shall fully comply with the Contract Documents, Original Equipment Manufacturer (OEM) manuals, approved Method Statements, applicable international standards, and recognized engineering practices.

Warranty Period

The Contractor shall provide a minimum Warranty and Defect Liability Period (DLP) of Twelve (12) months from the date of issuance of the Final Acceptance Certificate by SLL or eighteen (18) months from the date of completion of the work, whichever occurs first. During the Warranty and Defect Liability Period, the Contractor shall remain fully responsible for the satisfactory performance, reliability, and integrity of all work executed under the Contract.

Defects Liability

Any defect, deficiency, malfunction, premature failure, leakage, misalignment, improper adjustment, loose connection, abnormal vibration, malfunction of safety systems, defective workmanship, or any failure attributable to the Contractor's workmanship, installation practices, supervision, testing, or commissioning discovered during the Warranty Period shall be rectified by the Contractor at its own cost, including all labour, supervision, materials, consumables, transportation, testing equipment, tools, lifting arrangements, and associated expenses.

The Contractor shall not be entitled to any additional payment for rectification of such defects.

Response Time

Upon receipt of written notification from SLL regarding any defect or malfunction, the Contractor shall:

- Acknowledge the notification within 24 hours.
- Mobilize the required technical personnel within 48 hours.
- Commence corrective work immediately upon arrival at site.

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SECTION:V

Contractor's Responsibility for Protection of SLL Assets and General Conditions
Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA)

Installed at SLL Port Qasim Terminal
Tender Enquiry # SSGC/LPG/SC/PT/1481

- Complete the rectification within the shortest practicable time acceptable to SLL, considering the operational urgency of the terminal.
- Where emergency conditions exist that may affect terminal operations or safety, the Contractor shall provide immediate technical assistance and priority mobilization.

Contractor's Liability

The Contractor shall remain fully responsible for any failure resulting from:

- Defective workmanship.
- Improper installation.
- Incorrect assembly.
- Improper alignment.
- Improper torque application.
- Incorrect hydraulic settings.
- Improper calibration.
- Failure to comply with OEM recommendations.
- Failure to follow approved Method Statements.
- Use of unsuitable materials or consumables supplied by the Contractor.
- Negligence during execution of the work.

Warranty of Contractor-Supplied Materials

All materials, consumables, replacement parts, fasteners, seals, lubricants, hydraulic oil, electrical components, and any other items supplied by the Contractor shall be new, unused, of proven quality, and suitable for the intended service. The Contractor shall provide the manufacturer's warranty, certificates of conformity, and quality certificates where applicable. Any defective material supplied by the Contractor shall be replaced at no additional cost to SLL.

Exclusions

The Warranty shall not apply to failures resulting solely from:

- Normal wear and tear during proper operation.
- Improper operation by SLL personnel contrary to the Contractor's written operating instructions.
- Accidental damage caused by third parties after final acceptance.
- Unauthorized modifications carried out by parties other than the Contractor.

The burden of proving that a defect falls within these exclusions shall rest with the Contractor.

Performance Warranty

The Contractor warrants that, following completion of the maintenance works and successful commissioning, the Marine Loading Arm shall operate safely, reliably, and satisfactorily under its intended operating conditions. The Contractor shall ensure proper functioning of all critical systems including:

- Mechanical movement.
- Hydraulic system.
- Emergency Release System (ERS).
- Electrical and instrumentation systems.
- Safety interlocks.
- Control systems.
- Swivel joints.
- Rotating joints.
- Counterweight system.
- Quick Connect/Disconnect Coupler (QCDC).

Note: Any malfunction attributable to the Contractor's work shall be rectified without delay and at no additional cost to SLL.

Extension of Warranty

Where any repaired or replaced component fails during the Warranty Period, a fresh Warranty and Defect Liability Period of twelve (12) months shall apply to the repaired or replaced component from the date of satisfactory completion of the corrective work.

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SECTION:V

Contractor's Responsibility for Protection of SLL Assets and General Conditions
Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA)

Installed at SLL Port Qasim Terminal
Tender Enquiry # SSGC/LPG/SC/PT/1481

Failure to Rectify Defects

If the Contractor fails to commence or complete rectification of notified defects within the period specified by SLL, SLL shall be entitled to carry out the necessary repairs through another contractor without further notice.
All costs incurred by SLL, including supervision, labour, materials, transportation, testing, overheads, and administrative expenses, shall be recoverable from the Contractor by deduction from any monies due, the Performance Security, or through any other legal remedy available under the Contract.

Final Release

Expiry of the Warranty and Defect Liability Period shall not relieve the Contractor from liability for any latent defect, fraud, gross negligence, willful misconduct, or concealed defect that becomes apparent after expiration of the Warranty Period, to the extent permitted under the applicable laws of Pakistan.

Note: "The Contractor shall guarantee the satisfactory operation of the Marine Loading Arm following maintenance and commissioning. Should any failure attributable to the Contractor's workmanship or contractor-supplied materials result in suspension of terminal operations during the Warranty Period, the Contractor shall mobilize emergency technical support on a priority basis and shall bear all costs associated with rectification of the defect. This obligation is in addition to, and shall not limit, any other contractual rights or remedies available to SLL under the Contract".

Testing, Commissioning & Acceptance General

Upon completion of all inspection, maintenance, repair, replacement of spare parts, assembly, and adjustment works, the Contractor shall carry out comprehensive inspection, testing, functional verification, commissioning, and performance demonstration of the Marine Loading Arm (MLA) to confirm that all systems are operating safely, reliably, and in accordance with the Original Equipment Manufacturer (OEM) recommendations, Contract Specifications, and internationally accepted engineering practices.

The Contractor shall provide all qualified personnel, calibrated testing instruments, measuring devices, hydraulic testing equipment, electrical testing equipment, temporary connections, tools, consumables, and other resources necessary to perform the required tests.

Note: "No testing shall commence without prior approval of the Contractor's Inspection & Test Plan (ITP) by SLL".

Pre-Commissioning Inspection

Prior to commissioning, the Contractor shall verify and certify that:

- All Owner-supplied spare parts have been correctly installed.
- All fasteners have been tightened to the specified torque values.
- All hydraulic piping and fittings are leak-free.
- Hydraulic oil has been filled, filtered, and maintained at the required cleanliness level.
- Electrical wiring has been properly terminated and insulated.
- All safety guards and protective covers have been installed.
- All tools, temporary supports, scaffolding, and foreign materials have been removed from the equipment.
- All calibration certificates are valid.
- Punch-list items affecting safe operation have been closed.

Functional Testing

The Contractor shall perform complete functional testing of the MLA, including but not limited to:

- Mechanical movement through the full operating envelope.
- Verification of smooth and unrestricted movement.
- Swivel joint rotation.
- Counterweight balancing.
- Mechanical locking arrangements.
- Hydraulic cylinder operation.
- Hydraulic pressure verification.
- Hydraulic leakage inspection.
- Hydraulic pump performance.

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SECTION:V

Contractor's Responsibility for Protection of SLL Assets and General Conditions
Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA)

Installed at SLL Port Qasim Terminal
Tender Enquiry # SSGC/LPG/SC/PT/1481

Electrical control system functionality.

Instrumentation verification.

Control panel operation.

Limit switches.

Position indication.

Emergency stop system.

Emergency Release System (ERS).

Quick Connect/Disconnect Coupler (QCDC).

Safety interlocks.

Alarm systems.

Each function shall be demonstrated to the satisfaction of SLL.

Performance Testing

Following successful functional testing, the Contractor shall conduct performance testing to demonstrate that the Marine Loading Arm is capable of safe and reliable operation under simulated operating conditions.

Performance testing shall include, where applicable:

Complete movement cycle testing.

Repetitive operational cycling.

Hydraulic pressure stability.

Hydraulic holding pressure test.

Leak-tightness verification.

Emergency Release System activation test.

Restoration following emergency release.

Verification of all safety interlocks.

Electrical power failure simulation.

Emergency stop functionality.

Mechanical stability.

Alignment verification.

Functional verification of all control systems.

The Contractor shall record all measured values and submit the results to SLL.

Acceptance Criteria

The Marine Loading Arm shall be considered acceptable only when all of the following conditions have been satisfied:

All inspection and maintenance activities have been completed in accordance with the Contract.

All Owner-supplied spare parts have been correctly installed.

No visible mechanical defects exist.

No hydraulic oil leakage is observed.

No abnormal vibration or unusual noise is detected.

Mechanical movements are smooth throughout the operating range.

Counterweight balancing is satisfactory.

Swivel joints rotate freely without leakage.

Hydraulic system operates within specified pressure limits.

Electrical and instrumentation systems operate correctly.

Emergency Release System functions correctly.

Safety interlocks perform as designed.

All alarms and indication systems function correctly.

No unresolved punch-list items remain that affect safe operation.

All required inspection and test records have been submitted.

All documentation required under the Contract has been accepted by SLL.

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SECTION V

Contractor's Responsibility for Protection of SLL Assets and General Conditions
Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA)

Installed at SLL Port Qasim Terminal
Tender Enquiry # SSGC/LPG/SC/PT/1481

Trial Operation

Following successful commissioning, the Contractor shall participate in a supervised operational trial of the Marine Loading Arm during the first LPG vessel unloading operation after completion of the maintenance works, or during an agreed operational simulation if vessel scheduling does not permit.

The Contractor shall remain available to monitor equipment performance, make necessary adjustments, and promptly rectify any deficiencies identified during the trial operation. The Marine Loading Arm shall demonstrate stable, safe, and satisfactory performance throughout the trial without any malfunction, hydraulic leakage, abnormal vibration, unintended movement, failure of safety interlocks, or operational abnormalities.

Final Acceptance

Final Acceptance shall only be granted after:

- Successful completion of all inspection, testing, commissioning, and trial operation activities.
- Submission and approval of all inspection reports, test reports, calibration certificates, commissioning records, maintenance records, and the Project Completion Dossier.
- Closure of all punch-list items.
- Restoration and cleaning of the work area.
- Submission of all warranties and guarantees.
- Submission of the Remaining Service Life Assessment Report.
- Written confirmation by the Contractor that the Marine Loading Arm is fit for safe commercial operation.
- Issuance of the Final Acceptance Certificate by SLL.

Note: The Contractor shall remain fully responsible for the Marine Loading Arm until the Final Acceptance Certificate has been issued by SLL.

Note: "Successful completion of the maintenance works shall not be determined solely by completion of physical work. The Contractor shall demonstrate, to the satisfaction of SLL, that the Marine Loading Arm is fully operational, reliable, and capable of performing its intended service safely and continuously. Any defect, malfunction, adjustment, calibration issue, hydraulic leakage, electrical fault, or operational deficiency identified during testing, commissioning, or the trial operation shall be rectified by the Contractor at its own cost before Final Acceptance is granted".

Quality Assurance & Project Management Requirements General

The Contractor shall establish and implement an effective Quality Assurance and Quality Control (QA/QC) system throughout the execution of the Contract to ensure that all inspection, dismantling, maintenance, replacement of spare parts, assembly, testing, commissioning, and documentation activities comply with the Contract Specifications, Original Equipment Manufacturer (OEM) manuals, approved Method Statements, Inspection & Test Plans (ITPs), and applicable international engineering standards. The Contractor shall submit a detailed Quality Assurance Plan (QAP) and Inspection & Test Plan (ITP) for review and approval by SLL prior to commencement of work. No work shall commence until these documents have been accepted by SLL.

Inspection & Test Plan (ITP)

The Contractor shall prepare a detailed Inspection & Test Plan (ITP) identifying all inspection stages, quality verification activities, witness points, hold points, acceptance criteria, inspection methods, testing procedures, responsible personnel, documentation requirements, and records to be maintained throughout the execution of the work. The approved ITP shall form part of the Contract Documents and shall be strictly followed during execution.

Mandatory Quality Control Hold Points

The following activities shall be designated as Mandatory Hold Points, and the Contractor shall not proceed to the next stage of work without obtaining written clearance from SLL's authorized representative.

The mandatory Hold Points shall include, but not be limited to:

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Abdul Hameed Gul

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Tahir Hassan

AAM-Operations
M. Ibrahim

Farhan Khalid
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Farhan Khalid
HSEQ Executive

Note: The report shall be signed by the Contractor's Site Manager and submitted electronically and or in hard copy where required.
Non-Conformance Management
Any work that does not comply with the Contract Specifications, OEM recommendations, approved Method Statements, Inspection & Test Plans, or accepted engineering practices shall be treated as a non-conformance.
The Contractor shall immediately:
• Suspend the affected activity where necessary.
• Raise a Non-Conformance Report (NCR).
• Investigate the root cause.

- Outstanding issues requiring SLL's attention.
- Spare parts installed.
- Material consumption.
- Delays encountered and mitigation measures.
- Photographic record of work progress.
- HSE observations and incidents.
- Quality observations and corrective actions.
- Hold Points achieved.
- Inspection and testing activities completed.
- Equipment and machinery deployed.
- Working hours and shift details.
- Manpower deployed by discipline.
- Percentage progress against the approved schedule.
- Activities planned for the following day.
- Summary of work completed.
- Date and reporting period.

The Daily Progress Report shall include, as a minimum:
The Contractor shall submit a Daily Progress Report (DPR) to SLL before the close of each working day/ Shift throughout the execution of the Contract.

Daily Progress Reporting

SLL reserves the right to witness any inspection, measurement, testing, calibration, pressure testing, alignment verification, torque verification, functional testing, commissioning, or any other activity considered critical to the successful completion of the work.

Witness Points

Note: No activity beyond these Hold Points shall proceed without written authorization from SLL. Approval by SLL shall not relieve the Contractor of its responsibility for the quality, safety, completeness, or performance of the work.

- Hold Point No. 1: Completion of the Joint Pre-Maintenance Condition Survey.
- Hold Point No. 2: Completion of dismantling and detailed inspection of the Marine Loading Arm prior to commencement of maintenance and replacement activities.
- Hold Point No. 3: Inspection of dismantled components and verification of components requiring replacement or repair.
- Hold Point No. 4: Inspection and verification of installation of Owner-supplied spare parts before reassembly.
- Hold Point No. 5: Completion of mechanical reassembly and alignment of all major components.
- Hold Point No. 6: Completion of hydraulic system assembly and pressure testing prior to energization.
- Hold Point No. 7: Completion of electrical and instrumentation works prior to functional testing.
- Hold Point No. 8: Completion of Emergency Release System (ERS) restoration and verification.
- Hold Point No. 9: Pre-Commissioning Inspection.
- Hold Point No. 10: Functional Testing.
- Hold Point No. 11: Performance Testing.
- Hold Point No. 12: Final Inspection and Project Completion Dossier review before Final Acceptance.

Installed at SLL Port Qasim Terminal
Tender Enquiry # SSGC/LPG/SC/PT/1481

Contractor's Responsibility for Protection of SLL Assets and General Conditions
Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA)

SECTION: V

SECTION V

Contractor's Responsibility for Protection of SLL Assets and General Conditions
Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA)

Installed at SLL Port Qasim Terminal
Tender Enquiry # SSGC/LPG/SC/PT/1491

- Submit corrective and preventive actions.
 - Obtain SLL's approval before recommending the work.
- Note: All costs associated with rectification of non-conforming work shall be borne solely by the Contractor.

Quality Records the Contractor shall maintain complete quality records throughout the project, including but not limited to:

- Inspection records.
- Measurement records.
- Calibration certificates.
- Torque records.
- Hydraulic pressure test records.
- Electrical test reports.
- Alignment records.
- Functional test reports.
- Performance test reports.
- Daily Progress Reports.
- Non-Conformance Reports.
- Corrective Action Reports.
- Hold Point release records.
- Photographic records.

Note: All quality records shall be submitted as part of the Project Completion Dossier.

Note: "The Contractor shall deploy sufficient qualified manpower, supervisory personnel, specialized technicians, and equipment to maintain continuous progress on a 24-hour basis in two (02) shifts. The Contractor shall update the approved work schedule daily and immediately notify SLL of any event likely to affect the completion schedule. Where progress falls behind the approved schedule, the Contractor shall promptly implement recovery measures, including additional manpower, extended working hours, or extra resources, at no additional cost to SLL, to achieve the contractual completion date".

Project Deliverables & Documentation Requirements General

Upon completion of the work, the Contractor shall prepare and submit a comprehensive Project Completion Dossier (PCD) containing all technical, quality, inspection, testing, commissioning, and contractual records generated during execution of the Contract.

The Project Completion Dossier shall provide a complete and traceable record of all maintenance activities carried out on the Marine Loading Arm (MLA) and shall demonstrate compliance with the Contract Specifications, Original Equipment Manufacturer (OEM) recommendations, approved Method Statements, Inspection & Test Plans (ITPs), Quality Assurance Plan (QAP), and applicable international engineering standards.

The Project Completion Dossier shall be submitted to SLL within seven (07) calendar days following successful completion of testing and commissioning. Final Acceptance and release of the final payment shall be subject to the submission and approval of the complete Project Completion Dossier by SLL.

Contents of the Project Completion Dossier

The Project Completion Dossier shall include, but not be limited to, the following documents:

- A. General Documentation
- Cover Letter.
- Table of Contents.
- Executive Summary.
- Project Completion Certificate issued by the Contractor.
- Approved Work Schedule.
- Daily Progress Reports.
- Weekly Progress Reports.
- Minutes of Progress Meetings.

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SECTION:V

Contractor's Responsibility for Protection of SLL Assets and General Conditions
Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA)

Installed at SLL Port Qasim Terminal

Tender Enquiry # SSGC/LPG/SC/PT/1481

Engineering Documentation

Joint Pre-Maintenance Condition Survey Report.

- Method Statements.
- Inspection & Test Plan (ITP).
- Quality Assurance Plan (QAP).
- Risk Assessment (RA).
- Job Safety Analysis (JSA).
- Approved Lifting Plans.
- Rigging Plans.
- Scaffolding Inspection Certificates.

Inspection Records

- Mechanical Inspection Reports.
- Structural Inspection Reports.
- Hydraulic Inspection Reports.
- Electrical Inspection Reports.
- Instrumentation Inspection Reports.
- Emergency Release System (ERS) Inspection Reports.
- Swivel Joint Inspection Reports.
- Rotating Joint Inspection Reports.
- Counterweight System Inspection Reports.
- Foundation and Structural Integrity Observations.

Maintenance Records

- Maintenance Activity Reports.
- Dismantling Records.
- Assembly Records.
- Component Replacement Records.
- Lubrication Records.
- Hydraulic Oil Replacement Records.
- Torque Tightening Records.
- Alignment Records.
- Adjustment Records.

Spare Parts Documentation

- List of Owner-Supplied Spare Parts Installed.
- List of Contractor-Supplied Materials.
- Material Traceability Records.
- Manufacturer's Certificates.
- Certificates of Conformity (where applicable).
- Material Test Certificates (if applicable).

Testing & Commissioning Records

The Contractor shall submit complete testing and commissioning records including:

- Hydraulic Pressure Test Reports.
- Hydraulic Leak Test Reports.
- Functional Test Reports.
- Performance Test Reports.
- Emergency Release System (ERS) Test Reports.
- Mechanical Movement Test Reports.
- Counterweight Balancing Verification.
- Electrical Test Reports.

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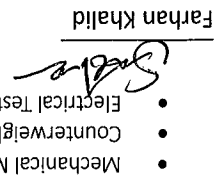
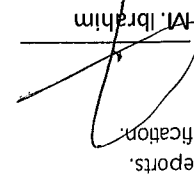
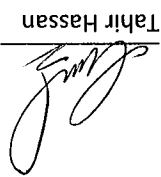
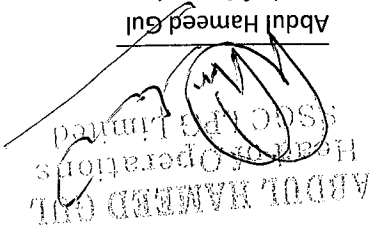
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SECTION-V

Contractor's Responsibility for Protection of SLL Assets and General Conditions Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA)

Installed at SLL Port Qasim Terminal
Tender Enquiry # SSGC/LPG/SC/PT/1481

- Instrument Calibration Reports.
- Safety Interlock Verification Reports.
- Alarm Verification Reports.
- Trial Operation Report.
- Commissioning Certificate.

Calibration Records

The Contractor shall submit valid calibration certificates for all testing and measuring instruments used during execution of the work, including but not limited to:

- Pressure Gauges.
- Torque Wrenches.
- Hydraulic Test Equipment.
- Electrical Test Instruments.
- Multimeters.
- Insulation Resistance Testers.
- Alignment Equipment.
- Measuring Instruments.

Note: All calibration certificates shall be valid and traceable to recognized national or international standards.

Quality Assurance Records

- Inspection Checklists.
- Hold Point Release Records.
- Witness Point Records.
- Non-Conformance Reports (NCRs).
- Corrective Action Reports (CARs).
- Preventive Action Reports.
- Internal Quality Audit Records (if applicable).

HSE Documentation

- Toolbox Talk Records.
- Permit-to-Work Records.
- Safety Inspection Reports.
- Incident Reports (if any).
- Waste Disposal Records.
- Environmental Compliance Records.

Technical Assessment Report

The Contractor shall submit a comprehensive Technical Assessment Report including:

- Overall condition of the Marine Loading Arm.
- Components inspected.
- Components repaired.
- Components replaced.
- Remaining deficiencies (if any).
- Remaining service life assessment.
- Immediate recommendations.
- Short-term recommendations.
- Long-term maintenance recommendations.
- Recommended spare parts inventory.
- Suggested inspection intervals.
- Future maintenance strategy.

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Page 14 of 16

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Note: "The Project Completion Dossier shall include a detailed Remaining Service Life Assessment of the Marine Loading Arm and its critical components, identifying any residual defects, components approaching the end of their service life, recommended future inspections, maintenance intervals, refurbishment requirements, and additional spare parts necessary to ensure the continued safe and reliable operation of the Marine Loading Arm. The assessment shall be based on the Contractor's inspection findings, engineering evaluation, and applicable OEM recommendations and recognized industry standards."

- Successful completion of all inspection, testing, commissioning, and performance verification activities.
- Approval of the complete Project Completion Dossier by SLL.
- Submission of all warranties and guarantees.
- Closure of all punch-list items.
- Restoration and housekeeping of the work area.
- Fulfilment of all contractual obligations.

Final Acceptance shall only be granted after:
Submission of the Project Completion Dossier shall not, by itself, constitute acceptance of the work.

Final Acceptance

The Contractor shall address all comments and resubmit the revised documentation within five (05) working days without any additional cost to SLL.
SLL shall review the submitted Project Completion Dossier and may request clarification, correction, or additional documentation where necessary.

Review and Approval

Note: All documents shall be in the English language and arranged in a logical sequence with numbered sections, indexes, and cross-references.
The Project Completion Dossier shall be submitted as follows:

- Three (03) hard-bound printed copies, duly signed by the Contractor's authorized representative.
- Two (02) searchable electronic copies in PDF format.
- One (01) editable copy of all reports, schedules, and technical documents in their native formats (e.g., MS Word and MS Excel).

Document Format

Note: All photographs shall be dated, clearly captioned, and referenced to the relevant activity.

- Pre-maintenance condition.
- Dismantling activities.
- Inspection findings.
- Defective components.
- Replacement activities.
- Assembly stages.
- Hydraulic system restoration.
- Electrical works.
- Functional testing.
- Commissioning.
- Final completed condition.

The Contractor shall maintain a comprehensive photographic record of the work, including:
Photographic Documentation

- Warranty Certificate.
- Defect Liability Certificate.
- Manufacturer's Warranty (where applicable).
- Contact details for warranty support.
- Emergency response procedure during Warranty Period.

Warranty Documentation

Installed at SLL Port Qasim Terminal
Tender Enquiry # SSGC/LPG/SC/PT/1481

Contractor's Responsibility for Protection of SLL Assets and General Conditions
Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA)

SECTION:V

SSGC LPG



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The Contractor shall carefully review all sections of the Tender Documents and shall be deemed to have considered the complete requirements of the Contract while preparing its bid. The requirements contained in the various sections of the Tender Documents shall be read in conjunction with one another and shall collectively define the Contractor's obligations. No provision shall be

General Contractual and Technical Provisions

- Delays caused by inadequate planning, manpower, or equipment.
- Rectification of Punch-List items.
- Replacement of Contractor-supplied defective materials.
- Repeat commissioning due to Contractor-related deficiencies.
- Repeat inspections or testing necessitated by failed tests.
- Rework resulting from defective workmanship.

No additional payment shall be made for:

No Additional Payment

until all Punch-List items have been satisfactorily completed and formally accepted by SLL. SLL shall issue a Punch-List identifying all items requiring correction or completion. The Contractor shall rectify all Punch-List items within the period specified by SLL at no additional cost. Final Acceptance and release of the Final Payment shall not be granted or incomplete items. Following completion of the work, SLL shall conduct a joint inspection with the Contractor to identify any outstanding deficiencies

Punch-List

Note: Inspection records shall be maintained and made available to SLL.

- Be tagged using an approved Scaffolding Tagging System.
- Be inspected before use.
- Be erected by competent personnel.
- Comply with recognized international safety standards.

Scaffolding shall:

The Contractor shall provide certified scaffolding suitable for safe access to all areas of the Marine Loading Arm.

Scaffolding

unsafe.

Note: SLL reserves the right to reject any lifting equipment that is damaged, improperly maintained, uncertified, or considered inspection agency. Copies of these certificates shall be submitted before commencement of work. All lifting appliances and accessories shall possess valid third-party inspection and load test certificates issued by an accredited

- Rigging Accessories.
- Lifting Clamps.
- Eye Bolts.
- Spreader Beams.
- Lifting Beams.
- Shackles.
- Polyester Web Slings.
- Wire Rope Slings.
- Lever Hoists.
- Chain Pulley Blocks.

The Contractor shall provide:

appliances shall be properly designed, maintained, inspected, and certified. Since the work involves dismantling, handling, lifting, and reassembly of heavy Marine Loading Arm components, all lifting

Certified Lifting Equipment

Note: The bidder shall submit a detailed list of all major equipment proposed to be deployed. The bidder shall own or have assured access to all specialized tools, testing equipment, lifting appliances, scaffolding, hydraulic equipment, electrical testing instruments, calibration devices, and other resources necessary for successful execution of the work.

Specialized Tools and Equipment

Installed at SLL Port Qasim Terminal
Tender Enquiry # SSGC/LPG/SC/PT/1481

Contractor's Responsibility for Protection of SLL Assets and General Conditions
Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA)

SECTION:V

SECTION-V

Contractor's Responsibility for Protection of SLL Assets and General Conditions
Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA)

Installed at SLL Port Qasim Terminal
Tender Enquiry # SSGC/LPG/SC/PT/1481

interpreted in isolation or in a manner that limits the Contractor's responsibility for the complete and satisfactory execution of the works.
In the event of any discrepancy, ambiguity, omission, inconsistency, or conflict between the Scope of Work, Technical Specifications, Bill of Materials (BOM), Drawings, Standards, Conditions of Contract, or any other Contract Documents, the Contractor shall immediately notify SLL in writing and seek clarification before proceeding with the affected work. Failure to obtain such clarification shall not relieve the Contractor of its responsibility to execute the work in accordance with the intent of the Contract.

The Contractor shall perform all work in accordance with sound engineering practices, applicable statutory requirements, the Original Equipment Manufacturer (OEM) recommendations, internationally recognized codes and standards, and the instructions issued by SLL during the execution of the Contract.

Any activity, material, service, testing, inspection, temporary work, engineering support, consumable, or documentation that is reasonably necessary for the safe, complete, reliable, and successful execution of the Contract shall be deemed to be included within the Contractor's scope of work, irrespective of whether it is specifically mentioned in the Tender Documents, and shall be provided by the Contractor without additional cost to SLL.

SLL reserves the right to issue written clarifications, interpretations, amendments, or instructions during the tendering process or contract execution to remove ambiguities, improve clarity, or address technical and contractual matters. Such clarifications and instructions shall become an integral part of the Contract and shall be binding upon the Contractor.

The headings, section titles, sequence of clauses, and editorial arrangement of the Tender Documents are provided solely for convenience and shall not affect the interpretation of the Contract or limit the Contractor's obligations in any manner.

Liquidated Damages

Since every additional day of outage has a significant commercial impact, it is recommended including a liquidated damages clause such as: "In case of delay beyond the stipulated completion period of Ten (10) calendar days, liquidated damages at the rate of 0.5% of the total contract value per calendar day of delay shall be deducted, subject to a maximum of 10% of the total contract price, without prejudice to any other rights available to SLL under the contract".

Terminal Support

SLL shall provide only the following facilities:

- Access to the terminal and Marine Loading Arm worksite.
- Permit-to-Work (PTW) and coordination with terminal operations.
- Isolation of the Marine Loading Arm and associated systems, where applicable.
- Existing OEM spare parts available at site, as procured by SLL.
- Utilities such as electrical power, compressed air, and water, where available and required.

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SECTION:VI

Bidder's Qualification Criteria

Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA) installed at SLL Port Qasim Terminal
Tender Enquiry # SSGC/LPG/SC/PT/1481

Bidder's Qualification Criteria

PART A

Sr. #	Parameter	Criterion	Requirement	Bidder
1	Active FBR registration	Attach copy showing name/date from FBR website	Mandatory	
2	Provincial Sales Tax registered	Attach copy showing name/date from Authority website	Mandatory	
3	Endorse SLL complete tender document	Seal / sign all pages	Mandatory	
4	Methodology and Quality Documentation	The bidder shall submit a detailed Method Statement, Inspection & Test Plan (ITP), Quality Assurance Plan (QAP), Risk Assessment (RA), Job Safety Analysis (JSA), and work execution schedule as part of the technical proposal. Failure to submit these documents shall render the bid technically non-responsive.	Mandatory	
5	Qualified Personnel. Provide CVS of the main team to be deployed at site.	Team Leader (Mechanical Engineer). Bachelor's Degree in Mechanical Engineering. Minimum 15 years relevant experience. At least five (05) Marine Loading Arm maintenance/commissioning assignments completed as Team Leader. Hydraulic Engineer/DAE. Minimum 10 years' experience in hydraulic systems of marine loading equipment or equivalent industrial equipment. Electrical/Instrumentation Engineer. Minimum 10 years relevant experience. Safety Officer: Min DAE, must hold certificate of HSE, min 4-year experience.	Mandatory	
6	Site visit	A mandatory site visit shall be conducted before bid submission. The bidders have to arrange their own transportation and other required means for the site visit. The bidder shall thoroughly inspect the MLA and satisfy itself regarding the scope of work. No additional claims arising from inadequate site inspection shall be entertained after award of the contract.	Mandatory	
7	Similar Work Experience. Documentary evidence to be provided. Min. 2 Projects in LPG/LNG/Petroleum Products/ Petrochemical Products/ Chemicals sector.	The bidder shall have experience in maintenance, inspection, testing, commissioning or refurbishment of Marine Loading Arms or marine loading/unloading equipment used for LPG/LNG/Petroleum Products/ Petrochemical Products/ Chemicals	Mandatory	
8	Not fulfilling commitments.	Any past LOI/PO AO issued or ever been cancelled by SLL	Mandatory	
9	Company formal HSE system.	Submit HSE manual or HSE Details in Profile or similar	Mandatory	
10	Presently the contractor is not blacklisted by any Govt. / Semi-Government / Private institution.	Provide Affidavit for last 3 years	Mandatory	
11	Bidder to be registered with PEC, minimum in Category C-6.	Provide color copy of the registration certificate	Mandatory	

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AAM-OperationsTahir Hassan
DM OperationsAbdul Hameed Gul
Head of OperationsTAHIR HASSAN
D.M. Operations
SSGC LPG Limited

SECTION:VI

Bidder's Qualification Criteria

Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA) installed at SLL Port Qasim Terminal

Tender Enquiry # SSGC/LPG/SC/PT/1481

BIDDERS MEETING MANDATORY CRITERION SHALL BE EVALUATED FURTHER AS BELOW:

Sr. #	Parameter	Criterion	Assigned Points	Max Points	Bidder
12	Provide color copy of the valid Pakistan Engineering Council (PEC) registration certificate:	a. Category C-3 & above: b. Category C-4: c. Category C-5:	15 12 10	15	
13	Similar Maintenance Projects	a. The bidder must have successfully completed three (03) projects, each with a minimum contract value of PKR 20 million, within the preceding seven (07) years, at oil, gas, LNG, LPG, petrochemical, or marine terminals. Documentary evidence, including work orders/contracts, completion certificates, and client references, shall be provided. b. The bidder must have successfully completed two (02) or more Marine Loading Arm maintenance/overhaul projects, each with a minimum contract value of PKR 15 million, within the preceding five (05) years, at oil, gas, LNG, LPG, petrochemical, or marine terminals. Documentary evidence, including work orders/contracts, completion certificates, and client references, shall be provided.	20 15	20	
14	Specific Work Experience	a. The bidder shall have a minimum of ten (10) years' proven experience in the inspection, maintenance, overhaul, repair, testing, and commissioning of LPG Marine Loading Arms at LPG import/export terminals. Documentary evidence, including client references, work orders/contracts, completion certificates, and performance certificates, shall be submitted in support of the claimed experience. b. The bidder shall have a minimum of ten (10) years' proven experience in the inspection, maintenance, overhaul, repair, testing, and commissioning of other than LPG Marine Loading Arms at import/export terminals. Documentary evidence, including client references, work orders/contracts, completion certificates, and performance certificates, shall be submitted in support of the claimed experience.	15 10	15	
15	Client References (SLL reserves the right to verify the submitted references directly from the respective clients.)	a. LPG Import Terminals b. LNG/Petroleum/ Petrochemical/ Chemical Terminals	20 15	20	
16	Preference will be given to bidders who can provide documentary evidence of	a. LPG Import Terminals b. Technical collaboration with internationally recognized Marine Loading Arm manufacturers c. Engineers trained by original equipment manufacturers	15 12 10	15	
Sub Total: 85					

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Abdul Hamid Gu
Head of Operations

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SSGC LPG Limited

Page 2 of 3



SECTION:VI

Bidder's Qualification Criteria

Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA) installed at SLL Port Qasim Terminal

Tender Enquiry # SSGC/LPG/SC/PT/1481

PART C

FINANCIAL STABILITY CRITERIA OF BIDDER

PART C					
FINANCIAL STABILITY CRITERIA OF BIDDER					
Sr. #	Parameter	Criterion	Assigned Points	Max Points	
17	Annual turnover	Up to PKR 40M	8	8	8
		Up to PKR 30M	6		
		Up to PKR 20M	4		
		Up to PKR 25M	7		
18	Net Working Capital	Up to PKR 20M	5	7	7
		Up to PKR 15M	3		
Sub Total:				15	15
Grand Total:				100	100

IMPORTANT NOTES FOR Bidder's Qualification Criteria:

1. Criterion 1 to 14 are Mandatory requirements.
2. Minimum Marks (Total: 67) to be obtained combined in all the above categories to pass Technical Qualification of the respective bid.
3. Bidders not scoring Minimum Marks (mentioned in each category) shall not qualify.
4. Bidders who have been disqualified by SLL in past or whose past awarded Contracts /LOI/WO/PO have ever been cancelled or withdrawn due to any reason shall not be evaluated and qualified.
5. Bidders to provide "viable documentary" evidence in support of their claim. Not providing the same shall result in assigning zero marks in that category.
6. Technical basis for "most advantageous Bidder" shall be higher marks scored.
7. Bidders need to Provide latest two years financial statements to evaluate the financial criteria.
8. Overall minimum passing marks: 67

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HSEQ Executive

M. Ibrahim
AAM-Operations

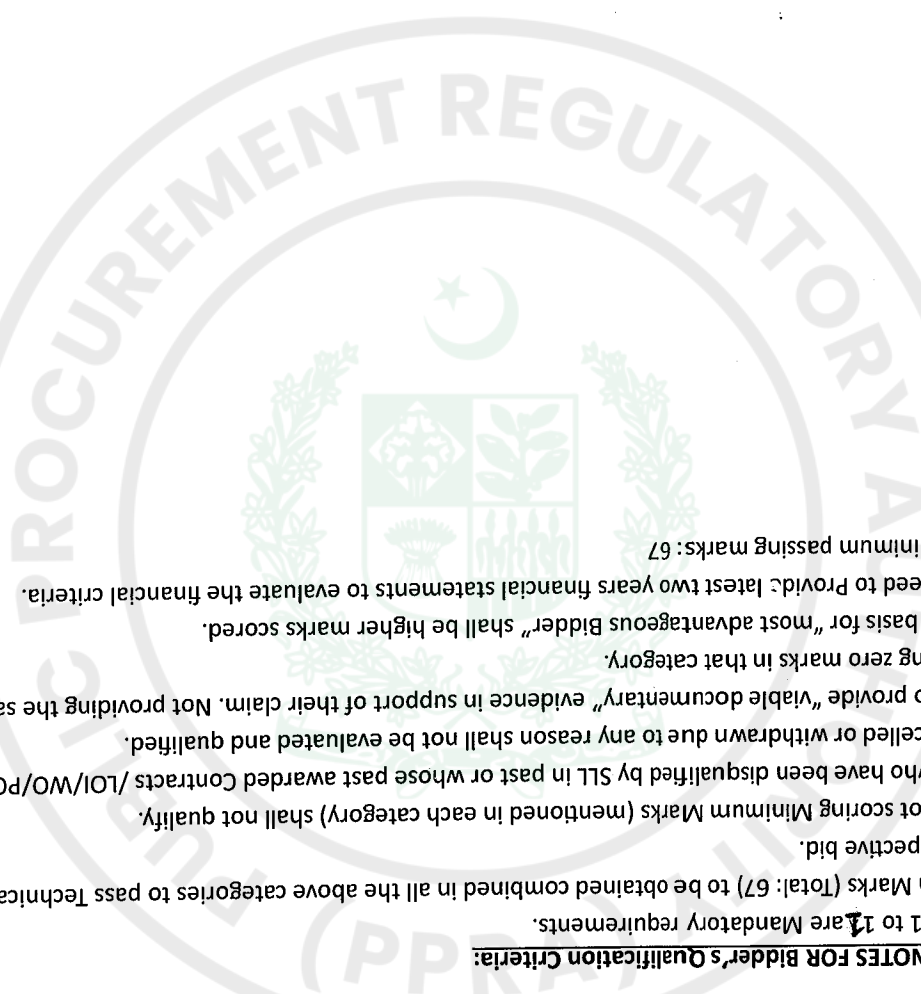
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ABDUL HAMEED GUL
Head of Operations
SSGC LPG Limited



Definitions and Interpretation:

In these tender documents (as hereinafter defined) the following words and expressions shall have the meaning hereby assigned to them except where the Tender requires otherwise.

- a) **Company** means the SSCC LPG Limited (SLI); a Company registered under statutes of Pakistan and includes any successors-in-interest or assignees.
- b) **Engineer** means the Engineer(s) nominated by the Company to look after and supervise the Work.
- c) **Representative of the Company** means a duly authorized person appointed by the Company or as specified in the "Special Conditions of the Contract" to perform the assigned duties.
- d) **Bidder** means any person or persons, firm or company bidding for the Work.
- e) **Contractor** means the persons, firm or company whose Tender (as hereinafter defined) has been accepted by the Company and includes the Contractor's representatives, sub-Contractors, successors and permitted assignees (Prior to the execution of the Contract the word "Contractor" also means a Tenderer or Bidder submitting a proposal in accordance with the Tender Documents).
- f) **Agent or Representative** means person(s) appointed by the Contractor to perform duties as set forth in the Contract.
- g) **Laborers/Workmen** means such laborers/workmen and staff as may be employed by the Contractor for purpose of carrying out the Work.
- h) **Sub Contractor** means any firm or person having a direct Contract with the Contractor. Nothing contained herein however, shall be deemed or be construed to impose upon the Company, any obligation, liability or duty to a sub-contractor or to create any contractual relation between any sub-contractor and the Company.
- i) **Work** means whole of the Works / Services or part thereof to be executed in accordance with Tender / Contract documents, whether temporary or permanent and whether original, altered substituted or additional.
- j) **Contract Documents** shall consist of duly executed Articles of Agreement, the Tender Documents and the Tender submitted by the successful Bidder including modifications (by whom) PPA Rules 40 (By SLI) thereto incorporated in the documents before and after the execution of the Contract.
- k) **Contract Price/Value** means the sum named in Schedule of (SOR) / BOQ subject to additions thereto or deductions there from as may be made under the provisions hereinafter contained.
- l) **SLI PQ Plant** means all machineries, equipment, materials, appliances associated with SLI PQ Plant or things of whatsoever nature required in or about the execution, completion or maintenance of the Work, but does not include such equipment, materials, appliances or things intended to form part of the permanent or maintenance of the Work.
- m) **Temporary Works** means all temporary works of every kind required in or about the execution, completion or maintenance of the Work.
- n) **Drawings** means the drawings referred to in the Contract documents and any modification of such drawings.
- o) **Location** means the land and other places on, under in or through which the Work is to be executed or carried out and other lands or places provided by the Company for the purpose of the Contract.
- p) **Approved/Approval** means approved/approval in writing by Company's representative or as specified in "Special Conditions of Contract".
- q) **Tender/Bid** means the offer tendered by the Bidder for the Work governed by the Contract.
- r) When the terms Acceptable, Satisfactory, Proper, or other such general qualifying terms are used in the Contract, it shall be understood that reference is made to be sole ruling and the sole judgment of the Company.
- s) The Word Equivalent or Equal where used in these documents in the general sense shall not mean Similar but shall mean "Conforming to, Like, of Kind/Quality and Function", "Proprietary Items" and "Trade Names" are used for the purposes of establishing a standard of "Kind, Quality and Function" and "Equipment" items, articles, things or materials will be approved, if held to be "Equivalent" by the Company.
- t) **Approved Banker** wherever occurring in this Contract shall mean a Scheduled Commercial Bank operating in Karachi and acceptable to the Company.
- u) **Specification(s)** means the standard codes of practice and other specifications issued with the Tender and any notification such as specifications approved in writing by the Company and other specifications as may from time to time be furnished or approved in writing by the Company.
- v) **Month** means calendar month of the Christian era.

SECTION:VII**General Terms & Conditions**

SECTION:VII

General Terms & Conditions

- w) **Time Schedule** is a graphical illustration of the time span of various Work activities defining starting and completion dates.
- x) **Bonds** mean Bid Bond, Performance Bond or Bank Guarantee and other instruments of security furnished by the Bidder of his surety in accordance with the Tender/Contract.
- y) **Completion Date** means the date on which the Work has been completed in accordance with the Contract so that it can be utilized for intended purpose.
- z) **Day** means a day of 24 hours mid night to mid night.
- aa) **Completion Period** means the time allowed for the execution of the Work.
- 1.2 Words importing the singular only also include the plural and vice-versa where the Contract so requires.
- 1.3 The marginal headings or notes in these Conditions of Contract shall not be deemed to be part thereof or be taken into consideration in the interpretation or construction thereof or of the Contract.
- 1.4 If there is any conflict between the Special Conditions and the General Conditions, the Special Conditions shall modify, supplement and supersede the General Conditions.

2. **Examination:**
Bidders shall visit/inspect/examine the Work & Location and shall fully acquaint themselves with the nature and requirements of Work/Services, access to Work/Location, availability of materials, weather, law and order and local conditions etc. before submitting their Bids. Submission of the Bid shall be prima facie evidence that the Bidders have fulfilled this requirement and shall be binding upon him.
3. **Conflict between Drawings/Specifications/SOR:**
In case of any conflict between drawings/specifications, SOW/TOR and SOR/BOQ, with regard to the quality of any item, the Contractor / Consultant shall base his quotation for the better quality. In case of any deficiency in the drawings/details, the Contractor / Consultants shall seek clarification from the Company. Submission of Bids/rates on the basis of incomplete drawings/details shall be Contractor / Consultant's sole responsibility.

4. **Additions, Deletions:**
The Company reserves the right to make addition (Up to 15 %) and delete the quantity from the Work defined in SOW/TOR/SOR/BOQ as deemed necessary before or after the execution of the Contract. All such additions and deletions shall only be authorized in writing by the Company.
5. **Schedule of Requirement/BOQ:**
The quantities specified in the SOR/BOQ are estimated and are intended to serve only as a guide to the Bidders. Payments shall be made on the basis of actual Work quantum done as measured. No claims or adjustments shall be entertained/allowed on account of increase or decrease in the Scope of Work which has not been duly authorized by the Company through the issue of change orders as stipulated in the relevant provision.
6. **Rate:**
The Bidder shall quote all item rates and lump sum prices as shown in the "SOR/BOQ". Bidders shall fill in the rate / price for each item in the SOR/BOQ. In case of any discrepancy between item rate and the amount, the quoted item rate will prevail. The quantities given in the SOR/BOQ are estimated ones and are subject to variations. That is, there could be increase or decrease. Nevertheless, the item rates quoted by the Bidder shall remain fixed and no escalation whatsoever shall be permissible. The rates / prices quoted by the Bidder shall be workable. The Bidder shall be required to furnish a complete rate analysis of any item in the SOR/BOQ as considered necessary, by the Company.

7. **Escalation:**
It may be clearly understood that this tender does not contain a price variation clause and therefore, all unit prices quoted shall be firm, irrevocable fixed and valid until completion of the Contract and will not be subject to variation on any account.
8. **Validity:**
Bids shall remain valid for acceptance for a period of (120) days from the date of bid opening. If the last date falls on a holiday, the validity will be extended to the first Company working day thereafter.
9. **Bid Bond (Earnest Money):**
The Bidder is required to furnish Bid Bond strictly (if the bid increases to Rs 500,000/-) in accordance with the prescribed format, in the form of a Pay Order, Demand Draft or Bank Guarantee issued only by a scheduled commercial bank operating in Pakistan, for an amount 2% of the total bid value of tendered Work / Services quoted by the Bidder in favor of SSGC LPG Limited (SLI). No Bid shall be considered without a Bid Bond and no cash or cheque or a guarantee issued by an insurance company shall be accepted.

The Bid Bond shall remain valid for a period of 150 days from the date of Bid opening. Bid Bonds of the unsuccessful Bidders shall be returned as soon as practicable, the successful Bidder's Bid Bond shall be retained by Company until execution of a Contract for the Work / Services defined in these documents and the submission of a Performance Bond prior to the execution of Contract.

In the event that the successful Bidder refuses or fails to provide (PBG) and Stamp papers for contract within ten (10) days of the issuance of a Letter of Intent, Company shall be at liberty to forfeit the Bid Bond.

In the event of the bid bond validity falling short of the prescribed period of 150 days as the case may be either (i) due to extension in the bid submission date or (ii) where so required by the procuring agency, then in such an event



SECTION:VII

General Terms & Conditions

- it shall be mandatory on the bidder to extend the bid validity up to 150 days within 15 days of the opening of technical proposal / bid, and / or where so required by the procuring agency.
- In case when bidder submit alternate bids a separate bid bond for each bid is required otherwise bid will be liable for rejection. In case of Single Stage Two Envelope bidding system (bid bond will be enclosed with "Financial" bid, unless and until specified separately in Tender terms).
- The bid bond may be forfeited if a bidder withdraws the bid during validity period specified by the bidder or if successful bidder fails to:
- Accept purchase order/LOI,
 - Furnish performance guarantee in accordance with clause 10 of General Terms & Conditions,
 - Extend Services as per requirement and completion Period.
- Performance Bond:**
- The Bidder shall furnish a Performance Bond strictly (if the bid increases to Rs. 500,000) in accordance with the prescribed format in the form of a bank guarantee issued by a scheduled commercial bank operating in Pakistan for an amount equivalent to Ten (10) percent of the Contract value. Failure to furnish the performance Bond before execution of the Contract will entitle the Company to consider the Bidder as having abandoned the Contract and the forfeit the Bid Bond. The Performance Bond shall remain valid till after three (03) months of completion of the work.
- The Company's right to recover damages from the Bidder for breach of Contract shall not be limited to the value of the Performance Bond. In the event of the Bidder failing to execute a formal Contract or to submit the Performance Bond in the manner aforesaid and in the period specified, the Company shall be entitled to appropriate the earnest money submitted by the Bidder with his tender without prejudice to its right to claim any further loss or damage which may result to it by reason of the aforesaid default of the Bidder as if Contract is actually executed for the purpose of such claims.
- The Bidder shall extend the validity period of the Performance Bond for such period(s) as required for the Contract performance.
- The performance bond of the successful bidder will be released after successful completion of work.
- Retention Money:**
- The amount to be retained from payments shall be equal to the specified percent of certified value i.e. 5.0% of Work which would be released after the maintenance period.
- Completion Period:**
- Subject to any requirements as to completion of any portion of the Work before the completion of the whole of Work, that portion of the work shall be completed within the specified completion period. The Work shall not be considered as completed until the Company has certified in writing that it has been completed. Should extra, altered or additional Work of any kind, or any other cause of delay, which in the opinion of the Company could not have been foreseen by the Contractor / Consultant requires extension in completion time, then on the written request of the Contractor / Consultant, the completion period as provided in the Contract shall be extended by the Company. All such extensions shall be allowed in writing by the Company's representative.

10.

- Signing / Execution of Contract / Agreement:**
- Formal signing / execution of Contract / Agreement shall be completed within fifteen (15) days of receipt of "Letter to Proceed". The Company shall prepare the Contract in accordance with the prescribed format (Contract Form, and Articles of Agreement) for the purpose and the successful Bidder shall be communicated the date and time by the Company for the execution of Contract.
- The successful Bidder shall provide the stamp paper, of value at the rate of thirty-five (35) paisa per every hundred Rupees or part thereof of the amount of the Contract, or at the prevailing rate as specified by the Government of Pakistan.
- In case the agreement is executed for services i.e. Janitorial, Canteen, Landscaping, Maintenance Contract etc. will be for One year extendable for further Two terms of one year each unless specified in Special Term & conditions.
- Award / Evaluation Criteria:**
- Company reserves the right to settle the final award of job to the technically compliant and the most advantages bidder.
- Evaluation may be carried out both on item or on group of items/single or multiple package basis depending upon the nature of requirement exclusively at the discretion of the company to ensure economic procurement.
- Commencement & Execution of Work:**
- Notwithstanding any delay in the preparation / execution of the Contract the successful Bidder shall commence mobilization / preparations and under take the Work within (15) days after receipt of the Letter to Proceed. The Contractor / Consultant shall prior to commencement of Work, obtain the written authority and instructions of the Company.
- Change in Orders:**
- The Company may at any time, by a written notice to the Contractor / Consultant, make changes within the general Scope of Work of the Contract.
- Upon notification by the Company of such change, the Contractor / Consultant shall submit to the Company an estimate of costs for the proposed change (hereinafter referred to as a change) within ten (10) calendar days of receipt of notice of the change, and shall include an estimate of the impact (if any) of the change on the completion date (s) under the Contract, as well as detailed schedule for the execution of the change, if applicable.

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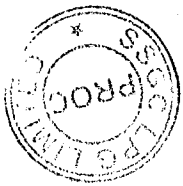
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The Contractor / Consultant, make changes within the general Scope of Work of the Contract.

Upon notification by the Company of such change, the Contractor / Consultant shall submit to the Company an estimate of costs for the proposed change (hereinafter referred to as a change) within ten (10) calendar days of receipt of notice of the change, and shall include an estimate of the impact (if any) of the change on the completion date (s) under the Contract, as well as detailed schedule for the execution of the change, if applicable.





The Contractor / Consultant shall be responsible to take all necessary precautions for the safety of employees on or off the Work, and shall comply with all applicable safety laws and codes to prevent accidents or injury to persons on about or adjacent to the places where the Work is being performed. All statutory rules, orders, regulation from time to time in force relating to taking and observance of all safety precaution governing or which might be deemed to be given during the execution and performance of the Work. The Contractor / Consultant shall comply with any

Safety of Employees and Works:

The Company shall not be liable to the Contractor / Consultant for any damage or loss caused by Force Majeure directly or indirectly.

The parties will not be considered to be in default in the execution of their contractual obligations or any of them to the extent that the execution of such obligations or any of them is delayed or omitted by cause of Force Majeure. Each party will advise the other party by written notice within 07 days of the occurrence of any such case of Force Majeure. The term Force Majeure employed herein shall mean acts of public enemy, wars (whether declared or not) invasion, hostilities, revolution, epidemics, riots (other than among the Contractor / Consultant's own employees) fires, floods, earthquake, commotion, disorder and other causes similar in kind to those herein mentioned, not under the control of either party, which makes the performance of this agreement unfeasible and which by the exercise of due diligence the party seeking excuse from performance is unable to overcome.

Force Majeure:

The payment of liquidated damages shall not relieve the Contractor / Consultant from performing and fulfilling all its obligations under the Contract and nor shall the rights and entitlements of the Company be affected or reduced in any manner.

If the Contractor / Consultant fails to complete the Work or perform the Services specified in the Contract within the stipulated period / scheduled time specified in the Contract, the Company, without prejudice to any other remedies, shall deduct from the bills or any other due payments / guarantees, as liquidated damages, a sum equivalent to 0.1 % per day of the value the Contract, until actual completion of the Work or performance of the Services. However, if delay of over 100 days takes place (i.e. equal to 10%), the Company reserves the right to terminate the Contract at the risk and cost of Contractor / Consultant. The liquidated damages shall also be applicable for the Works / Services terminated under Clause 16.

Liquidated Damages:

commissioned at the contract prices and on the other contract terms.

b. The Works that are complete and ready for Commissioning within thirty (30) days after the Contractor / Consultant's receipt of notice of termination shall be at the Contract prices and on the existing Contract terms. For the remaining Works, the Company can also opt to have any portion thereof completed and date upon which such termination becomes effective.

a. The Company may by written notice sent to the Contractor / Consultant, terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the company's convenience, the extent to which performance of work under the Contract is terminated and the

Termination for Convenience:

any right of action or remedy which as accrued or will occur thereafter to the Company.

The Company may at any time terminate the Contract by giving written notice to the Contractor / Consultant, without compensation to the Contractor / Consultant, if the Contractor / Consultant becomes bankrupt or otherwise insolvent. Notwithstanding the above such termination will not prejudice or affect any right of action or remedy which as accrued or will occur thereafter to the Company.

Termination for Insolvency:

Company.

Prior to the exercising of any right by the Company to terminate the Contract, the Company shall issue notice to the Contractor / Consultant specifying the default(s) and the Contractor / Consultant shall submit an explanation within seven (07) days of receipt of such notice. If such explanation is not furnished within the stipulated time or if so furnished, is found to be unsatisfactory and / or the default(s) continues, the Contract may be terminated by the Company.

(c) If the Company during the completion period of the Contract has reason to believe that the Contractor / Consultant will not be able to fulfill the obligations under the Contract.

(b) If the Contractor / Consultant fails to perform any other obligation(s) under the Contract.

(a) If the Contractor / Consultant fails to complete the contracted Works / Services within the time period(s) specified in the Contract or any extension thereof granted by the Company.

Termination for Default:

The Company may, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Contractor / Consultant, terminate the Contract in whole or in part.

The Company may decide to terminate the Contract in one of the following situations:

Termination of Contract:

The Contractor / Consultant shall not assign, in whole or in part, its obligations to perform under the Contract except with the Company's prior written consent.

Assignment:

and conditions of the Contract shall apply to said change.

Changes mutually agreed upon as a change shall constitute a part of the Work under this Contract, and the provisions a Change Order in writing on the basis of the estimate provided by the Contractor / Consultant.

The Contractor / Consultant shall not perform changes in accordance with above, until the Company has authorized

General Terms & Conditions

SECTION:VII

SECTION: VII

General Terms & Conditions

and all personnel safety regulations. Any person of the Contractor / Consultant violating the safety rules shall be removed by the Contractor / Consultant from site and replaced without delay.

Insurance:

The Contractor / Consultant shall be responsible for obtaining a Contractor / Consultant's All Risk Policy (CAR) against risks to the Works and shall make good at his own cost, all losses or damages whether to the Works or to the lives, persons, whether under the workmen's compensation Act or Third Party Risk, or property of others from whatsoever cause arising out of or in connection with the works either during the progress of the works or during the period of maintenance provided by this Contract.

The Contractor / Consultant shall arrange insurance approved by the Company fully to cover workmen compensation and other claims arising out of sickness, injury or death of his personnel working at site and also to cover theft, loss of or damage to the Company's material in his possession and to indemnify the Company for third party claims for damage done or said to have been done to those persons or their property as a result of the Contractor / Consultant's activities on and off the site.

Insurance will be required where ever applicable:

Company's Address:

DEPUTY GENERAL MANAGER (PROCUREMENT)
SSGC LPG Limited (SLT)
KARACHI - PAKISTAN.

Contractor / Consultant's Address:

Dispute Resolution:

If any dispute shall arise as to the interpretation of this Contract or any matter or thing arising there from, the same shall be settled as far as possible by way of amicable resolution. Failing such settlement, the dispute may be referred for arbitration to two Arbitrators, one to be nominated by each Party. The appointed Arbitrators shall before proceeding on the reference appoint an Umpire. The Award given by the Arbitrators or the Umpire as the case may be shall be final and binding on the Parties. The proceedings shall be governed by the Pakistan Arbitration Act, 1940 and any statutory modification thereof. The venue of arbitration shall be Karachi.

The fee of Umpire shall be borne by the Parties equally. All other costs of Arbitration including fee of Arbitrators shall be borne by the Parties themselves, unless otherwise ordered by the Arbitrator. Notwithstanding the existence of any difference or dispute, or the commencement or continuance of any arbitration proceedings, Works to be done or Services to be provided under this Contract shall not be suspended or discontinued by the Contractor / Consultant nor shall any payment be withheld herby the Company except the difference of the amount in dispute, which is the subject matter of such proceedings.

Income Tax and Duties:

All kinds of Government Taxes and Duties (income tax, custom duties, etc.) also the provincial sales tax as per provincial law, against any item of the contract, shall be entirely the responsibility of the Contractor / Consultant. Income Tax will be deducted as applicable under the prevailing Government Rules. Rate of Income Tax deduction in relation to submission of Income Tax certificate from the Contractor / Consultant should also be stipulated. All Foreign Service providers are required to obtain Advance Ruling from the Federal Board of Revenue (FBR) under Section 206A of the Income Tax Ordinance 2001 (Pakistan's Income Tax Law). The advance Ruling issued by FBR covers application of Income Tax Ordinance 2001 to Transaction proposed or entered in to Foreign Service Provider.

Payments:

Payment will be made within 30 days after completion of works as per payments specified in the tender documents. The Contractor / Consultant shall submit to the Company during the execution of the Work on-account bills along with a statement / detail of executed work.

The rates and prices in such on-account bills and statement of Work shall be in accordance with those in the SOR/BOQ so far as such rates and prices are applicable and on the approved rates and prices for other items of Work. All payments against on-account bills shall be treated as provisional payments and will be subject to final adjustment.

The Company may withhold payment or on-account of subsequently discovered evidence, nullify the whole or part of any certificate to such extent as may be necessary to protect itself from loss on-account of:

- Defective Work not remedied.
- Claims filed or reasonable evidence indicating probable filling of claim.
- Failure of the Contractor / Consultant to make payments properly to Sub-Contractor / Consultants.
- Damage to another Contractor / Consultant.

When the grounds are removed payment shall be made for amounts withheld because of them.

Payments in respect of extra / additional Work will be made on the basis of the original Contract rates and the Contractor / Consultant will not be entitled to any extra compensation / payment including idle charges because of such delays.



SECTION:VII

General Terms & Conditions

The making and acceptance of the final payment after successful completion of Work shall constitute a waiver of all claims by the Company other than those arising from faulty Work appearing after final payment and of all claims by the Contractor / Consultant, except those previously made and still unsettled.

Supplier(s) are required to submit signed and stamped acknowledgment slip, Sale Tax return, Annex "C" & Annex "I" (whichever applicable) in which Sales Tax (or relevant Sales Tax invoice) is paid.

26.

Blacklisting of Suppliers and Contractor / Consultants:

26.1 The company shall be blacklisted/debarred from participating in SLL for the period of not more than ten years, if corrupt and fraudulent practice, as defined below or defined in PPRRA Rules 2004, is established against the bidder or the bidders in pursuance of blacklisting proceedings:

"corrupt and fraudulent practices" in respect of procurement process, shall be either one or any

combination of the practices including:-

(i) "coercive practices" which means any impairing or harming or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence the actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party;

(ii) "collusive practices" which means any arrangement between two or more parties to the procurement process designed to stifle open competition for any wrongful gain, and to establish prices at artificial, non-competitive levels;

(iii) "corrupt practices" which means the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain;

(iv) "fraudulent practices" which means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation; and

(v) "obstructive practices" which means harming or threatening to harm, directly or indirectly, persons to influence their participation in a procurement process, or affect the execution of a contract;

26.2 The Contractor shall be blacklisted and henceforth cross debarred for participation in respective category of public procurement or disposal proceedings for a period of not more than three years, if the bidder fails to perform his contractual obligations during the execution of contract or breaches the contract due to his capacity and capability to perform or otherwise, and

26.3 The Contractor shall be blacklisted and henceforth cross debarred for participation in respective category of public procurement or disposal proceedings for a period of not more than six months, if the bidder fails to abide with a bid securing declaration, however without being indulged in any corrupt and fraudulent practice.

26.4 Such blacklisting or barring action shall be communicated by SLL to the respective bidder or bidders in the form of decision containing the grounds for such action.

27.

GOP's Obligations:

The contract shall be governed by the Law of Pakistan. The Contractor / Consultant is obligated to comply with all regulations and ordinance in force or to be passed by the Government of Pakistan in connection with Labor legislation during the course of the work to be performed. Any additional financial charges on account of revision in minimum wages by GOP will be company's responsibility while the contract is in operation.

This contract embodies the entire understanding of the parties hereto on this subject and there are no commitment, terms, conditions or obligations, oral or written, express or implied, other than those contained herein.

28.

Late Bid:

Sealed bids shall be mailed/submitted/dropped in tender box placed at Procurement department SSGC LPG Limited (SLL) Head Office, in accordance to the time specified in invitation to bid & tender notice (which ever applicable). Bids are to be delivered on or before closing time after which all bids submitted after the time prescribed shall not be entertained and will be returned without being opened. In case bid is sent through courier, the same shall be delivered at least half an hour before scheduled opening time.

29.

Rebate / Discount:

Unit rate (s) given in the Bill of Quantities shall take into account all relevant factors including discount if any. Discount given separately at the time of bid opening will not be considered.

30.

Joint Ventures:

In the event that the bidder is bidding as a Joint Venture, the Company will require the joint venture agreement duly executed by the parties to the Joint Venture to be submitted with the bid. The joint venture parties shall also furnish an undertaking to be jointly and severally liable for all liabilities arising out of obligation under the Purchase Order / Contract. The, joint Venture agreement of the parties must specify share of each partner and name of the lead partner along with their registration with the FBR, SST and BST as the case may be failure to specify these two narrations the joint venture agreement will not be entertained.



SECTION:VII

General Terms & Conditions

31. **Correction /Amendments in Quoted Price:**

Any overwriting in BOQ /SOR is not allowed. In case of type of any amendment / correction required in unit price / total amount the same has to be strikethrough and re-written with corrected figures, properly signed & stamped out, in order to avoid an ambiguous bid.

32. Bid Bond & PBG (Performance Bank Guarantee) for Proprietary Tenders. In case of proprietary Tenders, the Bid Bond & Performance Bank Guarantee (PBG) are not required / Applicable.

33. Lots: In case when the tender is floated on LOT basis, following clauses to be applied:

- a) The bidder(s) are essentially / mandatorily required to submit fixed bid bond as mentioned in the bid form/BOQ/Invitation to Bid Separate fixed bid bond to be submitted against each individual LOT and its validity to be 150 days at the time of opening of technical proposal.
- b) Evaluation for each LOT will be carried out separately. Each LOT will be awarded separately.

34. **Applicability of PPRA Laws to the Contractor**

Moreover, the PPRA laws will apply to the Contractor as well. In its role as a procuring agency, SLI can apply the rights and actions specified in the PPRA.

35. **Contractor's Responsibilities and Liability**

The Contractor shall be responsible for all undertakings and documents submitted. The submission of any defective, fake, or fabricated documents with the intention of securing the bid shall render the Contractor liable for blacklisting. In such cases, performance guarantees / bonds may be forfeited. Furthermore, the Contractor shall be liable for any damages incurred, and SLI reserves the right to recover any funds paid if the Contractor obtains the contract based on false documentation or misleading information.



Section – VII

Special Conditions of Tender Document Tender Enquiry No. SLT/1481

Note: In case of any conflict between special conditions of Tender Document and any other terms & conditions, the Special Conditions of Tender Document will govern / prevail.

1. Contractor to submit the following within 10 days after issuance of Letter of Intent (LOI).
 - a. Performance Bank Guarantee
 - b. Stamp Papers
 - c. Any other Document as mentioned in the LOI
2. Formal contract will be made on non-judicial stamp paper of value @ Rs 0.35 per hundred rupees of contract value, as per prevailing rate by Government of Sindh. The stamp duty will be borne by the contractor and also submit the copy of challan of stamp paper. Further as per Government of Sindh Board of Revenue notification NO.CIS/SWB/BOR/R&T-17/2022-808 dated 08-06-2022 all judicial and non-judicial stamp paper of the denomination of rupee five hundred and above shall be exclusively on e-stamp.
3. All kinds of Government Taxes, Duties and Levies against any item of the contract, shall entirely be the responsibility of the Contractor. Income Tax will be deducted as per applicable Law under the prevailing Government Rules. Rate of Income Tax deduction in relation to submission of Income Tax certificate from the Contractor should also be stipulated.
4. Bank Guarantee (Bid Bond Guarantee/Performance Bank Guarantee) will be made on non-judicial stamp paper at the prevailing rate as specified by the respective Provinces. Further the bidder/contractor submitting the Bid Bond guarantee/Performance Bank guarantee being prepared by the State Bank's schedule banks should ensure that there should be no deletion/insertion/alteration/modification of any terms in the Bid Bond/ guarantee format as given in the tender document or else bid will be liable for rejection.
5. If the letter to proceed (LTP) by user dept. is not issued within six months after issuance of letter of intent (LOI), both the parties are at liberty to terminate/revoke the LOI without any claim of loss or damage to the other party.
6. The completion period of the said work shall start with effect from the issuance of Letter to Proceed, which in case of work exigencies could be issued prior to signing of formal agreement.
7. In case of services and works tenders:
Bids determined to be substantially responsive will be checked by the Procuring Agency for an arithmetic error. Errors will be corrected by the Procuring Agency as follows:
 - a. Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern; and
 - b. Where there is a discrepancy between the unit rate and the line-item total resulting from multiplying the unit rate by the quality, the unit rates as quoted will govern, unless in the option of the Procuring Agency there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line-item total as quoted will govern and the unit rate will be corrected.
8. The bidder shall fill in rates and prices for all items of the works / services described in the BOQ. Item against which no rate or price is entered by a bidder will not be paid for by the Procuring Agency when executed and shall be deemed covered by rates and prices for other items in the BOQ. Any Bidder who changes / amend the BOQ or Price Schedule (description, Quantity, UOM etc.) will render the bid as conditional bid and will be liable for rejection.
9. **Method For Submission of Bid Bond (Under Single Stage Two Envelope Bidding Procedure):**
In case of Single Stage Two Envelope Tenders the fixed bid bond as per clause#09 of General Terms & Conditions to be placed in the Technical Proposal. However, if the bid bond is placed in the financial proposal will also be considered. Without submission of bid bond (either in technical proposal or financial proposal) the bid will be rejected.
10. Bid bond submission (2%) of the bid amount as mentioned in the clause 9 of General Terms & Conditions, to be treated as null & void, however other contents of clause 9 will remain unchanged.



- The submission of fixed amount of Bid security is appearing in the Schedule of Requirement/Bid Form.
- a) All the bidders are advised to furnish fixed bid security amount appearing in Schedule of Requirement/Bid Form, failing which their bid will be rejected.
- b) **FIXED Bid Bond Rs Seven Hundred Fifty Thousand Only (750,000) in the form of Pay order / Demand Draft in favor of SSGC LPG Limited. No bid shall be entertained without bid bond / earnest money.**
- c) The word lowest bidder or the lowest evaluated bid has been substituted to read as most advantageous bid.
11. Bid shall remain valid for acceptance for period of (120) days from the date of public opening of the bids & Bid Bond validity is for 150 days.
12. In case the local agent requires to offer bid form more than one Principal / Manufacturer, it is mandatory to purchase separate tender document for each Principal / Manufacturer, failing which the bid submitted with the original tender document will only be accepted and the bid with photocopy of tender document will be rejected.
13. **Blacklisting Mechanism of Suppliers and Contractors and their Local Agent:** Black listing mechanism is mentioned in the **General Terms & Conditions** which will become an integral part of Tender Documents enforced in true letter & spirit.
14. The Successful Contractor(s) / Supplier(s) / Consultant(s) shall submit a copy of Professional Tax Certificate with their Invoices / Bills failing which the payment will not be released.
15. **Contracts of Contractors** In the event the contractor is not willing to extend the CONTRACT for further term(s) / Period(s) under the same terms & conditions and the quoted price as defined in the bid documents, the contractor is liable to intimate in writing to SSGC LPG at least 3 (Three) months in advance prior to completion of the existing contract term / period, failing which, action will be taken as per tender terms.
16. **Fixed Bid Security – Alternative Bid** A bidder cannot submit two bids/offers with a single fixed bid security/pay order. However, the alternative bids/offers with separate fixed bid security/pay order can be accepted, failing which the bids will be liable for rejection.
17. SSGC LPG will not pay invoices if they are turned in after 6 months of work completion / material delivered.
18. It is mandatory for the bidders to follow all the terms and conditions given in the tender documents without any addition / deletion / amendment and submit the bid accordingly. Therefore, in this context, the bidders are requested not to give their own terms and conditions as it tantamount towards the conditional bid. Otherwise, their terms and conditions will not be considered and the Purchase Order / Contract will be awarded based on only as per SSGC LPG tender terms and conditions.
19. The bidders/contractors are required to provide their only one Bank Account number (IBAN number) on the 'FORM-X' attached duly signed & stamped as one-time information, which shall be firm (not changeable) for all the future payment transactions.
20. **Payment:** The supplier after delivery of goods and its acceptance shall submit invoice to Finance Department of the Company, containing following information i.e.
- | | |
|-----|---|
| (a) | Purchase order No. & date |
| (b) | Items |
| (c) | Quantity |
| (d) | Price |
| (e) | Invoice value |
| (f) | Point of delivery |
| (g) | Delivery challan indicating delivery date, etc. |
| (h) | Supplier(s) are required to submit signed and stamp acknowledgement slip, Sales Tax return, |
- Annex "C" & Annex "I" (whichever applicable) in which Sales Tax (of relevant Sales Tax invoice) is paid.
- 21) Payment will be made within 30 days of completion of stated requirements.
- 22) In case the insurance policy submitted by the contractor is expired during the execution of job, it is the responsibility of the user department to coordinate with the contractor to get it renewed/updated till the period the job is completed/commissioned.





- In case the job is not completed within the given time as per tender terms and the insurance policy submitted by the contractor expires, the contractor is liable to get this insurance policy renewed / updated immediately till the period of the job is completed / commissioned as per tender terms failing which the contractor will be responsible for any loss to SSGC LPG.
23. Bidders can quote their rates on both i.e. Schedule of Requirement/Bid Form as well as Bill of Quantity (BoQ).
25. Subsequent to the issuance of L.OI, successful bidder has to submit 10% Performance Bank Guarantee of the contract value unless and until specified in the tender document.
26. Company reserve the right to award the Purchase Order /LOI to most advantageous bidder.
27. As per SRO 592(I)/2022 of PPRA Regulations, for Procurement Contracts/Purchase Orders worth of Rs. 50 million and above, bidders/contractors are required to submit the Beneficial Owner's Information for Public Procurement Contracts/Purchase Orders (Annexure-I).
28. Bidder will be blacklisted and henceforth cross debarred for participating in respective category of Public Procurement proceedings for a period of (not more than) six months, if fail to abide with a bid securing declaration (which is an integral part of tender document), however, without indulging in corrupt and fraudulent practices, if in breach of obligation(s) under the Bid conditions:
- a) The bidder has withdrawn or modified their bid during the period of bid validity as specified in the tender terms.
- b) Having been notified of the acceptance of bid by procuring agency during the period of bid validity (i) failure to sign the contract or accept purchase order (ii) fail or refuse to furnish the performance security or to comply with any other condition as mentioned in the tender document.
29. Wherever the "Rate Only" is mentioned (either on BOQ or anywhere in tender documents) the same shall only be applicable not exceeding 15% of the original procurement for the same items as given in the BOQ for package basis. In case the requirement is on item wise basis (not package basis) then not exceeding 15% of the original Procurement for the same items (on item wise basis) as given in the BOQ.
30. Redressal of Grievances and Settlement of Disputes:
31. Any bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances within seven days of announcement of the technical evaluation report and five days after issuance of final evaluation report.
32. In case, the complaint is filed against the technical evaluation report, the GRC shall suspend the procurement proceedings.
33. In case, the complaint is filed after the issuance of final evaluation report, the complainant cannot raise any objection on technical evaluation of the report. Provided that the complainant may raise the objection on any part of the final evaluation report in case where single stage envelope bidding procedure is adopted.



Note: Any extensions/amendments (in all guarantees/bonds) if required shall be made on stamp paper.

Yours faithfully,

4. This guarantee shall be binding on us and our successors in interest and shall be irrevocable.
 3. No grant of time or other indulgence to, or composition or arrangement with the Bidder in respect of the aforesaid bid with or without notice to us shall in any manner discharge or otherwise, affect this guarantee and our liabilities and commitments hereunder.
 2. To accept written intimation(s) from you as sufficient evidence of the existence of a default or non-compliance as aforesaid on the part of the Bidder and to make payment immediately upon receipt of the written intimation.
 1. To make unconditional payment of Rupees _____ upon your written demand without further recourse, question or reference to the Bidder or any other person, in the event of the withdrawal of the aforesaid bid by the Bidder before the end of the period specified in the bid after the opening of the same for the validity thereof, or if no such period to be specified within 90 days after said opening and or in the event that the Bidder within the period specified thereof, or if no period be specified within 15 days after prescribed forms are presented to the Bidder for signature the Bidder shall fail to execute such further contractual documents if any as may be required by the Company, or on the Bidder's failure to give the requisite performance bond as may be required for the fulfillment of resulting contract within 10 days of the issuance of LOI.
- In consideration of Messrs _____ hereinafter called "The Bidder", having submitted the accompanying bid and in consideration of value received from _____ we hereby agree to undertake as follows:
1. To make unconditional payment of Rupees _____ upon your written demand without further recourse, question or reference to the Bidder or any other person, in the event of the withdrawal of the aforesaid bid by the Bidder before the end of the period specified in the bid after the opening of the same for the validity thereof, or if no such period to be specified within 90 days after said opening and or in the event that the Bidder within the period specified thereof, or if no period be specified within 15 days after prescribed forms are presented to the Bidder for signature the Bidder shall fail to execute such further contractual documents if any as may be required by the Company, or on the Bidder's failure to give the requisite performance bond as may be required for the fulfillment of resulting contract within 10 days of the issuance of LOI.

Dear Sirs,

SSGC LPG Limited
SSGC LDC Building, Karachi Terminal
Main University Road
Karachi.

Tender Enquiry No. SLT/1481

BID BOND FORMAT
(On stamp paper @ Rs. 200 / 100,000)

Annexure-"A"



Note: This section forms a part of the tender. Bidders are required to fill in the blank spaces in this tender form.

Yours faithfully,

7. This guarantee shall remain valid up to _____ or the constitution of _____
6. This guarantee shall not be affected by any change in the constitution of the guarantor bank.
5. The guarantee shall be binding on us and our successors in interest and shall be irrevocable. otherwise howsoever effect this guarantee and our liabilities and commitment there under.
4. No grant of time or other indulgence to, or composition, or arrangement with the Contractor in respect of the performance of its obligations under and in pursuance of the said agreement or any clause thereof, with or without notice to us shall in any manner discharge or satisfaction of the Company.
3. To keep this guarantee in full force from the date of this guarantee till the Contractor's obligations as specified in the above referred contract and all other obligations of the Contractor as are contained in the above contract are duly fulfilled by the Contractor to the immediately upon receipt of the written intimation.
2. To accept written intimation(s) from you as sufficient evidence of the existence of a default or non-compliance as aforesaid on the part of the Contractor and to make payment above mentioned agreement of which you shall be the sole judge.
1. To make un-conditional payment of Rupees _____ and un-conditional payment in such amount as you may require from time to time as and when called upon by you to do so, not exceeding in the aggregate payment of Rupees _____, being the amount covering liquidated damages, and security for the due fulfilment by the Contractor of all liabilities, obligations, commitments, and total and faithful performance of the above contract by the Contractor as specified in the above mentioned contract upon your written demand(s) without further recourse, question or reference to the Contractor or any other person in the event of the Contractor's default in compliance with its obligations, liabilities and faithful performance arising under and in pursuance of the work committed by it in the and faithful performance arising under and in pursuance of the work committed by it in the

In consideration of value received from the Contractor, we hereby agree and undertake as follows:
M/s. _____ hereinafter called "The Contractor" and in consideration of your entering/having entered into Contract No. _____ with

Dear Sirs,

Tender Enquiry No. SLL/1481

Karachi.

Main University Road

SSGC LDC Building, Karachi Terminal

SSGC LPG Limited

(On stamp paper @ Rs. 200 / 100,000)

PERFORMANCE BOND FORMAT

Annexure-"B"



The above declaration is required to be filled, stamped and signed by the Bidder, for purchase order / letter of intent of a total value of PKR. 10,000,000/- (Ten Million) or above.

Note:

Signature & Stamp

Yours faithfully,

(The Bidder) hereby declare its intention not to obtain in order the procurement of any contract, right, interest, privilege or other obligation or benefit from SSGC LPG Limited or any administrative subdivision or agency thereof of any other entity owned or controlled by it though any corrupt business practice.

Without limiting the generality of the foregoing, (the Bidder) represents and warrants that it has fully declared the brokerage, commission fees etc., paid or payable to anyone and not given or agreed to give and shall not give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation of benefit in whatsoever form from SSGC LPG Limited, except that which has been expressly declared pursuant hereto.

(The Bidder) certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with SSGC LPG Limited and has not taken any action or will not take any action in circumvent the above declaration, representation or warranty.

(The Bidder) accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation any warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights & remedies available to SSGC LPG Limited. Under any law, contract or other instrument, be available at the option of SSGC LPG Limited.

Notwithstanding any rights and remedies exercised by SSGC LPG Limited. In this regard, (The Bidder) agree to indemnify SSGC LPG Limited. For any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to SSGC LPG Limited in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by (The Bidder) as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from SSGC LPG Limited.

Declaration

Chief Financial Officer
SSGC LPG Limited
SSGC LDC Building, Karachi Terminal
Main University Road,
Karachi.

(Declaration)

Annexure- "D"



The maintenance of a rate of progress in the works at a rate which will result in its completion within the specified time, is of the essence of the contract and the Contractor agrees to proceed with all the due diligence and care at all times to take all precautions to ensure the timely completion as defined herein, time being deemed to be essence of the Contract of part of the Contractor. The said work shall be started on the Contractor's receipt from the Company of a written order to proceed, and the Contract shall have the work

Article-2 - Time:

The Contractor at his own proper cost and expense shall do all work and furnish all labor, materials, tools, supplies, machinery and other equipment and plant that may be necessary for the satisfactory completion of all the works as set forth in the contract documents.

ii) and in the manner prescribed by the conditions of the Contract.

i) In consideration of the covenants and agreements to be kept and performed by the contractor and for the faithful performance of this Contract and the completion of the work embraced therein according to the specifications and conditions herein contained and referred to or agreed to in course of subsequent negotiations and in accordance with the Contract, the Company shall pay and the Contractor shall receive and accept as full compensation for everything furnish and done by the contractor under this agreement as sum of approximately Rs _____ or such other sums as may be ascertained in accordance with the conditions of Contract, etc. and at rates quoted against each item of work and agreed to and accepted by the parties as one instrument, and at the times

Article-I Work and Cost of the Work:

NOW THEREFORE, for and in consideration of the promises, negotiations, covenants and agreements hereunder contained and to be performed by the parties hereto, the said parties hereby covenant and agree as follows:

WHEREAS, under the procedures, bids have heretofore been received by the Company for carrying out "work _____ and the tender of the Contractor for the said work has been accepted by the Company.

WITNESSETH:

THIS AGREEMENT, made and entered into this _____ day of _____ 2026 by and between SSGC LPG Limited (SL), having its office at SSGC LDC Building, Karachi Terminal, Opp. Safari Park, Main University Road, Karachi-75300, Pakistan, hereinafter referred to as the "Company" of the one part and M/S. _____ hereinafter referred to as the "Contractor", (which expression shall include the successors, of the said firm, heirs, executives, administrators and assigns of the Partners of the said firm individually or severally) of the other part.

ARTICLES OF AGREEMENT

CONTRACT FORM
Contract No. SL-1481

Annexure-"C"



called for duly and fully complete in total months {including () weeks mobilization period} from the date of issuance of such order.

Article-3 - Contract Documents:

It is understood and agreed that the contract documents which comprise this Contract are attached hereto and made a part hereof and consist of the following: -

- a) The Article of Agreement.
- b) Bid (submitted vide letter No. _____ dated _____ comprising Letter of Invitation, Instructions to bidders, Scope of Work, Special and General Conditions of Contract, Tender Form, Bill of Quantities, Drawings, etc.).
- c) Company letter No. _____, dated _____ Contractor letter No. _____, dated _____
- d) Notice of Award (Letter of Intent (LOI) No. SLI/S&C/ dated _____
- e) Acceptance by the Contractor on the copy of LOI.
- f) Letter to Proceed No. SLI/PROC/S&C/ _____, dated _____
- g) Performance Bank Guarantee No. _____ dated amounting to Rs _____ issued by M/s _____.

It is agreed by the parties to the contract that this contract shall be executed in two counterparts: one copy to be retained in the office of the SSGC LPG Limited (SLI) and one given to the Contractor.

IN WITNESS WHEREOF the parties hereto have executed this Contract at Karachi in two counterparts by their duly authorized representatives as of the day and year herein above set forth.

Signed for and on behalf of
M/s. SSGC LPG Limited (SLI)

Signed for and on behalf of
M/s _____
Karachi

Signature: _____
Name: _____

Signature: _____
Name: _____

In the presence of:

Signature: _____
Name: _____

Signature: _____
Name: _____



Signature: _____
Name: _____
CNIC: _____
Designation: _____
Date: _____
Official Seal: _____

We undertake to deposit the withheld/deducted amounts of Sindh sales tax in the Sindh Government's head of account B-02384" against a SRB prescribed PSID/Challan (SST-04 or SS+w-04) in the manner prescribed under the aforesaid Sindh Sales Tax Special Procedure (Withholding) Rules, 2011, and we shall provide you certificate of deduction-cum-deposit in terms of rule 3(9) thereof.

Kindly note that we are a withholding agent under the Sindh Sales Tax Special Procedure (Withholding) Rules, 2011, and that we shall withhold and deduct the prescribed amounts of Sindh sales tax against your tax invoices in relation to the services provided or rendered by you to us. We hold NTN/FTN

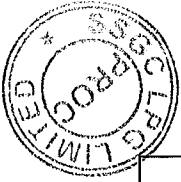
Dear Sir,

NOTICE UNDER RULE 3(1) OF THE SINDH SALES TAX SPECIAL PROCEDURE (WITHHOLDING) RULES, 2011.

Ref No: _____
M/s: _____
SNTN: _____
Address: _____

Dated: _____

SSTW-05



All payments transactions will be made on above mentioned Account details. This is only a one-time information to be provided by the all beneficiaries. In case of the above details has already submitted, please tick the box above "Information already submitted" and also ensure Form-X is duly signed and stamped.

Date: _____

Authorized Sign & Stamp

Note: Please be attached copy of Cheque / Account Maintenance Certificate. (Mandatory).

☐ Information already submitted

Bank IBAN #: _____

(24 Digits)

Branch A/C #: _____

(16 Digits)

Branch Code: _____

A/C Title name: _____

Bank Name: _____

NTN #: _____

CNIC #: _____

Address of Firm: _____

Name of Firm: _____

As per FBR Regulations ref # C.No.4 (24) IT- Budget / 2021-142150-R dated 23rd September 2021 to make the payment online w.e.f 01-11-2021. All beneficiaries and required to fill the below details, which is mandatory.

(Mandatory requirement for Digital Online Banking)

**FORM-X
BANK ACCOUNT DETAILS FOR ALL BENEFICIARIES**

Supplier Code: _____

FINANCIAL PROPOSAL



SECTION: \

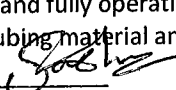
BILL OF QUANTITIES (BOQ)

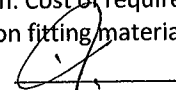
Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA) Installed at SLL Port Qasim Terminal
Tender Enquiry # SSGC/LPG/SC/PT/1481

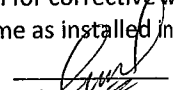
Sr.	Description	Unit	Qty
1	Replacement of OEM supplied spare parts provided by SLL, list attached.	LS	1
2	Replacement of spare parts found defective/ worn out during the inspection and site visit by the bidder and dully endorsed by SLL team.	LS	1
3	Providing, erecting, maintaining, modifying as required, and dismantling scaffolding complete with safe access platforms, ladders, guardrails, toe boards, working platforms, and all necessary fittings, materials, labour, supervision, and safety measures to facilitate inspection, maintenance, testing, and commissioning works at all required locations. The rate shall include shifting/repositioning of scaffolding as required throughout the contract period.	LS	1
4	Repair/ corrective works on the parts/ components associated with structural, accessories and auxiliaries of the MLA, found defective/ worn out/ broken/ missing during the inspection and site visit by the bidder and dully endorsed by SLL team.	LS	1
5	The bidder shall quote lump sum cost of all consumables like Hydraulic Oil (OEM Recommended Grade), Grease (Industrial/OEM Recommended), Cleaning Solvent / Degreaser, Rust Remover, Thread Locking Compound, Anti-Seize Compound, PTFE Tape, O-Rings (Various Sizes), Hydraulic Seals (Various Sizes), Fasteners (Bolts, Nuts & Washers - SS/High Tensile), Hydraulic Hose Fittings, Cable Glands, Electrical Lugs & Ferrules, Control Wiring, Flexible Conduit, Cable Ties, Cleaning Cloth / Waste, Gasket Material, Emery Paper / Abrasive Materials and Miscellaneous Consumables etc.	LS	1
Total package Cost (PKR) inclusive of all taxes excluding SST.			
Note: It is mandatory to fill out BOQ attached in Section VII. Completion Period: - The entire work shall be completed within 10 days in all respect from the dated mentioned in LOI/Letter to Proceed. Mode of Payment: - 100% payment shall be made after successful completion of the entire scope of work in all respects.			

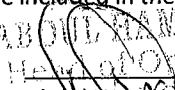
Note: The contractor shall identify any additional support required in its technical proposal for SLL review, consideration and acceptance.

The Contractor shall carry out complete inspection, fault diagnosis, corrective maintenance, refurbishment, adjustment, alignment, repair, replacement of Owner-supplied spare parts, restoration, functional testing and commissioning of the Marine Loading Arm. Inspection alone shall not constitute completion of the work. All deficiencies identified during dismantling or inspection shall be rectified by the Contractor to restore the MLA to a safe and fully operational condition. Cost of required material for corrective works to be included in the above BOQ. All tubing material and compression fitting material to be same as installed in the MLA.


Farhan Khalid
HSEQ Executive


M. Ibrahim
AAM-Operations


Tahir Hassan
DM Operations


Abdul Hameed Gul
Head of Operations

TAHIR HASSAN
D.M. Operations
SSGC LPG Limited

Page 1 of 3



SECTION: 1.1
BILL OF QUANTITIES (BOQ)
Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine
Loading Arm (MLA) Installed at SLL Port Qasim Terminal
Tender Enquiry # SSGC/LPG/SC/PT/1481

The quantities indicated in the BOQ are estimated for bid evaluation purposes only and shall not be construed as the actual quantities of work. The Contractor shall execute all work necessary for the complete inspection, maintenance, restoration, testing, and commissioning of the Marine Loading Arm for the quoted lump-sum price. Any omission or discrepancy in the BOQ shall not relieve the Contractor of its responsibility to complete the work in all respects as specified in the Contract Documents.

The major spare parts procured by SLL (list attached "Annex "A") shall be issued to the successful contractor. The contractor shall be responsible for verifying their suitability, proper installation, alignment, testing, commissioning, and safe operation. Any additional consumables, minor hardware, sealants, lubricants, fasteners, and incidental materials required for successful completion of the work shall be deemed included in the quoted service rates unless specifically identified in the BOQ.

Disclaimer (BOQ)

The Scope of Work, Bill of Quantities (BOQ), material quantities, consumables, spare parts, and service activities provided in this tender are indicative, estimated, and non-exhaustive, and are intended solely to assist bidders in preparing their proposals.

The bidders shall be deemed to have thoroughly inspected the Marine Loading Arm (MLA), assessed the site conditions, reviewed the existing equipment configuration, and satisfied themselves regarding the nature, extent, complexity, and quantity of work required for successful completion of the assignment.

The bidder shall independently determine and include in its bid all labour, supervision, engineering services, consumables, tools, tackles, testing equipment, temporary facilities, transportation, mobilization, demobilization, and any other materials or services necessary to complete the work in accordance with the technical specifications and accepted engineering practices, whether specifically mentioned in the tender documents or not.

No claim for additional payment, extension of time, or variation in contract price shall be entertained on the grounds of incorrect assessment of the scope of work, quantities, equipment condition, accessibility, or omission of any item that is reasonably required for the satisfactory completion of the works.

Bidders are therefore strongly advised to attend the mandatory site visit and carry out a detailed assessment of the Marine Loading Arm and associated systems before submitting their bids. Submission of a bid shall constitute confirmation that the bidder has fully understood the scope of work and has taken into account all associated costs and risks.


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Page 2 of 3



SECTION: /II
BILL OF QUANTITIES (BOQ)

Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA) Installed at SLL Port Qasim Terminal
Tender Enquiry # SSGC/LPG/SC/PT/1481

List of Spare Parts to be provided by SLL ("Annex "A")

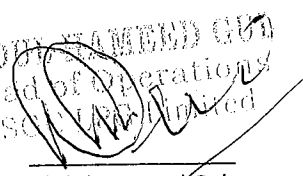
S. No.	Item & Transaction Description	Unit	Qty
1	8" Main Seal S08-05	EACH	6.00
2	6" Main Seal S06-05	EACH	3.00
3	8" Spiral Wound Gasket	EACH	4.00
4	8" Spiral Wound Gasket D-200-25/2222	EACH	1.00
5	6" Spiral Wound Gasket	EACH	2.00
6	Stray Current Cable	EACH	1.00
7	Flange Bolt M16*70/Grade 8.8	EACH	42.00
8	Flange Nut M16/Grad /8	EACH	42.00
9	Swivel Joint Bolt M16*50/Grade 8.8	EACH	54.00
10	Swivel Joint Bolt M16*40/Grade 8.8	EACH	144.00
11	O-ring for 8" QCDC ZH231008-01/F26	EACH	1.00
12	O-ring for 6" QCDC ZH231806-03/F26	EACH	1.00
13	Grease Nipple M10*1/304	EACH	48.00
14	2 T Chain Block	EACH	1.00
15	8" insulation Assembly ZH500108-00	EACH	1.00
16	6" insulation Assembly ZH500106-00	EACH	1.00
17	Seal for Slew Bearings	EACH	10.00
18	8" Swivel Joint (main body) ZS08-00A	EACH	1.00
19	8" insulation Swivel joint (main body) ZS0801-00A	EACH	1.00
20	Hydraulic Hose Assembly A10II-1400	EACH	10.00
21	Hydraulic Hose Assembly A10II-2000	EACH	6.00
22	Hydraulic Hose Assembly A10II-1000	EACH	2.00
23	Hydraulic Hose Assembly A10II-1800	EACH	1.00




Farhan Khalid
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Page 3 of 3

SECTION: IX
BILL OF QUANTITIES (BOQ)

Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine
Loading Arm (MLA) Installed at SLL Port Qasim Terminal
Tender Enquiry # SSGC/LPG/SC/PT/1481

Sr.	Description	Unit	Qty	Amount
1	Replacement of OEM supplied spare parts provided by SLL, list attached.	LS	1	
2	Replacement of spare parts found defective/ worn out during the inspection and site visit by the bidder and dully endorsed by SLL team.	LS	1	
3	Providing, erecting, maintaining, modifying as required, and dismantling scaffolding complete with safe access platforms, ladders, guardrails, toe boards, working platforms, and all necessary fittings, materials, labour, supervision, and safety measures to facilitate inspection, maintenance, testing, and commissioning works at all required locations. The rate shall include shifting/repositioning of scaffolding as required throughout the contract period.	LS	1	
4	Repair/ corrective works on the parts/ components associated with structural, accessories and auxiliaries of the MLA, found defective/ worn out/ broken/ missing during the inspection and site visit by the bidder and dully endorsed by SLL team.	LS	1	
5	The bidder shall quote lump sum cost of all consumables like Hydraulic Oil (OEM Recommended Grade), Grease (Industrial/OEM Recommended), Cleaning Solvent / Degreaser, Rust Remover, Thread Locking Compound, Anti-Seize Compound, PTFE Tape, O-Rings (Various Sizes), Hydraulic Seals (Various Sizes), Fasteners (Bolts, Nuts & Washers - SS/High Tensile), Hydraulic Hose Fittings, Cable Glands, Electrical Lugs & Ferrules, Control Wiring, Flexible Conduit, Cable Ties, Cleaning Cloth / Waste, Gasket Material, Emery Paper / Abrasive Materials and Miscellaneous Consumables etc.	LS	1	
Total package Cost (PKR) inclusive of all taxes excluding SST.				
Note: It is mandatory to fill out BOQ attached in Section VII. Completion Period: - The entire work shall be completed within 10 days in all respect from the dated mentioned in LOI/Letter Proceed. Mode of Payment: - 100% payment shall be made after successful completion of the entire scope of work in all respects.				



Date: 17 July 2026

Ref.: PR/001791

Note to A/Managing Director
Thru: A/Chief Financial Officer
From: Head of Operations

Subject: Justification for Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of Existing Marine Loading Arm (MLA) at SLL Port Qasim Terminal

Dear Sir,

Approval is requested for carrying out the Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of the existing Marine Loading Arm (MLA) installed at the SLL Port Qasim Terminal through a competent local contractor.

The Marine Loading Arm is one of the most critical components of the terminal's ship unloading system and serves as the sole interface for the safe transfer of LPG between the vessel and the shore facility. Its reliable operation is essential for ensuring uninterrupted cargo handling, maintaining operational continuity, and safeguarding personnel, assets, and the environment.

The existing MLA has been in service for approximately 20 years and has reached a stage where comprehensive inspection, preventive maintenance, replacement of worn and critical spare parts, functional testing, and recommissioning have become essential to ensure its continued safe and reliable operation. Timely maintenance will minimize the risk of equipment failure, product leakage, emergency shutdowns, vessel delays, and costly operational disruptions.

Initially, it was planned to engage the original Chinese manufacturer (OEM) to undertake the maintenance under its technical supervision. However, the OEM has formally expressed its inability to deploy its service engineers to Pakistan due to the prevailing regional security situation and travel restrictions. Consequently, obtaining OEM support within the required timeframe is not feasible.

Considering the operational importance of the equipment and the inability of the OEM to provide onsite services, it is imperative to engage an experienced and technically competent local contractor possessing the necessary expertise, qualified manpower, specialized tools, testing equipment, and proven experience in the maintenance of marine loading arms and associated mechanical systems. The contractor shall perform all inspection, maintenance, replacement of defective components, functional testing, and commissioning activities in accordance with the OEM recommendations, internationally recognized engineering practices, and applicable safety standards.

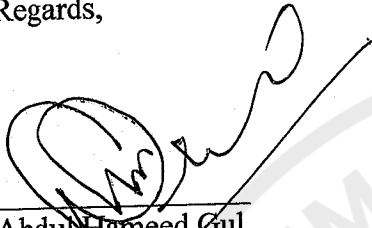
SSGC LPG Limited.

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PABX: +92 21 99243435, 99238137 Fax: +92 21 9924 3436 Email: www.ssgclpg.com

In view of the criticality of the Marine Loading Arm, the unavailability of OEM field services, and the necessity to maintain safe and uninterrupted terminal operations, approval is requested to proceed with the engagement of a qualified local contractor for the Inspection, Maintenance, Spare Parts Replacement, Testing & Commissioning of the Existing Marine Loading Arm at the SLL Port Qasim Terminal.

Submitted for approval, please.

Regards,


Abdul Hameed Gul
Head of Operations
SLL Port Qasim Terminal



SSGC LPG Limited.

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