Pre-Qualification Document

Repair and maintenance of Vehicles (Non-Consultancy Services)

National

Single Stage-One Envelope

November 19, 2026

Collectorate of Customs Enforcement, Hyderabad (Pakistan Customs),Deputy Collector
A-49 Site Area, Hyderabad, Hyderabad (District), Hyderabad (Division), Sindh (Province).
Phone: +92-331-301-2804, Email: manoo.mal@fbr.gov.pk

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INVITATION FOR PRE-QUALIFICATION

PROCUREMENT OF NON-CONSULTING SERVICES

1. The **Collectorate of Customs Enforcement, Hyderabad (Pakistan Customs)** has reserved Funds for the procurement planned for FY **2026-27**. The **Collectorate of Customs Enforcement, Hyderabad (Pakistan Customs)** intends to apply part of the proceeds of this Fund to cover eligible payments under the contract for the "**Repair and maintenance of Vehicles** " with the reference of **"P203958"**

2. The **Collectorate of Customs Enforcement, Hyderabad (Pakistan Customs)** intends to pre-qualify service providers for Invitation to Bid(s), and sign the contract agreement(s) with the selected bidder(s) subsequent to the bidding process.

3. The objective of the intended pre-qualification is the provision of "**Repair and maintenance of Vehicles**" through subsequent signing of contract with successful bidders, and the purpose of this Pre-qualification Notice is to provide the very basic information to enable potential applicants to decide whether or not to respond to this Pre-qualification Notice.

4. Only the pre-qualified applicants shall be entitled to participate in the procurement proceedings, and it is expected that the Invitation to Bids will be made to the Pre-qualified Applicants.

5. The pre-qualification process is open to all **National** Applicants subject to fulfilling the eligibility requirements mentioned in the respective Pre-qualification Documents. Interested Applicants may obtain further information from the Collectorate of Customs Enforcement, Hyderabad (Pakistan Customs) through **EPADS v2.0** during office hours. A complete set of Pre-qualification Documents may be accessed by interested Applicants through **EPADS v2.0** at **https://epads.gov.pk/opportunities/federal/procurements/203958**.

6. The application, prepared in accordance with the instructions in the Pre-qualification Documents, must be submitted through **EPADS v2.0** on or before **Thursday, December 3, 2026 02:00 PM**. E-applications will be opened using **EPADS v2.0** on the same day at **Thursday, December 3, 2026 03:00 PM**. Manual submission of applications shall not be entertained.

Those service providers who have not yet registered on the new version of **EPADS v2.0** may register themselves at **https://vendors.epads.gov.pk/**. A tutorial to explain the registration process is available at **https://www.youtube.com/watch?v=MNW6T38v7tc**.

In terms of Rule 48 of Public Procurement Rules, 2004, a Grievance Redressal Committee (GRC) is notified for the subject procurement and the notification copy is available on the procuring agency's website and on Authority's website at (**www.ppra.org.pk**).

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Instructions to Applicants

A. General

B. Contents of the Prequalification Documents

Sections of Prequalifica¬tion Documents

1. **Scope of Application**

1.1. In connection with the "**Invitation for Prequalification**", the Procuring Agency, as defined in Section II (Prequalification Data Sheet abbreviated as PDS), issues this set of Prequalification Documents (PD) to prospective applicants (also hereinafter referred as Applicants) interested in submitting applications (also hereinafter referred as Applications) to determine the capacity and capability of the Applicant(s) for supply of Goods and Related Services incidental thereto as specified in Section VII (Schedule of Requirements).

2. **Source of Funds**

2.1. Source of funds is same as referred in Invitation for Pre-qualification.

3. **Fraud and Corruption**

3.1. The Procuring Agency requires that the Applicants /Bidders/ Suppliers/Contractors under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such agreements and contracts.

3.2. The Applicants/Bidders shall permit and shall cause their agents (whether declared or not), sub-contractors, sub-consultants, service providers, suppliers, and their personnel, to permit the Procuring Agency to inspect all accounts, records and other documents relating to any, Application/Bid submission, Secondary Procurement process, and to have them audited by auditors appointed by the Procuring Agency.

3.3. Any communications between the Applicant and the Procuring Agency related to matters of alleged corrupt and fraudulent practices must be made in writing or in electronic forms that provide record of the content of

communication.

3.4. Procuring Agency will reject an application or bid or proposal, if it is established that the Applicant or the Bidder or Prosper was engaged in corrupt and fraudulent practices in competing for the contract.

3.5. Procuring Agency will also declare the Applicant as blacklisted in accordance with rules and predefined standard mechanism.

4. **Eligible Applicants**

4.1. An Applicant may be a private entity, a state-owned enterprise or institution subject to ITB 4.6, or any combination of such entities in the form of a joint venture (JV) under an existing JV agreement or with the intent to enter into such an agreement supported by a letter of intent.
In case of single (private or state-owned entity), it shall be liable for execution of all the provisions of the Contract Agreement.
In the case of a joint venture, all members shall be jointly and severally liable for the execution of all the provisions of the Contract Agreement (if signed b/w the Procuring Agency and the JV), in accordance with the Contract conditions that apply.
The JV shall nominate a Representative who shall have the authority to conduct all business for and on behalf of any and all the members of the JV during the Prequalification process, Bidding process (in the event the prequalified JV submits a Bid) and during the period of contract agreement and contract execution (in the event the JV is awarded the Contract). Unless specified in the PDS, there is no limit on the number of members in a JV.

4.2. An Applicant may apply for Prequalification both individually, and as part of a joint venture, or participate as a subcontractor. If prequalified as a JV only, it will not be permitted to bid for the same contract as an individual entity. Bids submitted in violation of this provision will be rejected.

4.3. An Applicant and any of its affiliates (that directly or indirectly control, are controlled by or are under common control with that entity) may submit its Application for Prequalification either individually, as joint venture or as a sub-contractor among them for the same contract. However, if prequalified only one prequalified Applicant will be allowed to bid for the same contract.

All Bids submitted in violation of this provision will be rejected.

4.4. Applicants shall be considered to have a conflict of interest, if they participated as a consultant in the preparation of the design or technical specifications or have been hired or proposed to be hired by the Procuring Agency for execution of subsequent Contract Agreement. In addition, Applicants may be considered to have a conflict of interest if they have a close business or family relationship with such professional staff of the Procuring Agency (or a recipient of a part of the funds) who:

4.4.1. are directly or indirectly involved in the preparation of the Prequalification Documents or Bidding Documents or specifications of Contract and/or the Prequalification or Bid evaluation process of such Contract; or

4.4.2. would be involved in the implementation or supervision of such Agreement t, unless the conflict stemming from such relationship has been resolved throughout the Procurement Process, Bidding.

4.5. An Applicant that has been declared debarred or blacklisted shall be ineligible to be prequalified to bid for such period of time and for such type of procurement for which he has been declared debarred or blacklisted. The list of debarred firms and individuals is available at PPRA's website.

4.6. An Applicant shall provide such documentary evidence for determining the eligibility of the Applicant to the reasonable satisfaction of the Procuring Agency.

5. **Eligibility (in terms of Nationality)**

5.1. Applicants may be ineligible if they are nationals of ineligible countries as indicated in Section V.

B. Contents of the Prequalification Documents

6. **Sections of Prequalification Documents**

6.1. This set of Prequalification Documents consists of Parts 1 and 2 which comprise all the sections indicated below, and which should be read in conjunction with any Addendum issued in accordance with ITA 8.

PART 1 Prequalification Procedures PART 2 Supply Requirements

6.2. Section I - Instructions to Applicants (ITA)

6.3. Section II - Prequalification Data Sheet (PDS)

6.4. Section III - Qualification Criteria and Requirements

6.5. Section IV - Application Forms

6.6. Section V - Eligible Countries

6.7. Section VI - Fraud and Corruption

6.8. Section VII – Schedule of Requirements

6.9. The Procuring Agency accepts no responsibility for the completeness of the Prequalification documents, responses to requests for clarification, the minutes of the pre-Application meeting (if any), or Addenda to the Prequalification documents in accordance with ITA 8. In case of any discrepancies, documents issued directly through ePADS shall prevail.

6.10. The Applicant is expected to examine all instructions, forms, and terms in the Prequalification Documents and to furnish with its Application all information or documentation as is required by the Prequalification Documents.

7. **Clarification of Pre-qualification Documents and Pre-Application Meeting**

7.1. An Applicant requiring any clarification of the Pre-qualification Documents shall contact the Procuring Agency in writing through ePADS as. The Procuring Agency will respond in writing through ePADS to any request for clarification provided that such request is received no later than three (03) days prior to the deadline for submission of the Applications. The Procuring Agency shall forward a copy of its response to all prospective

Applicants through ePADS who have obtained the Prequalification Documents from ePADS , including a description of the inquiry but without identifying its source. If so indicated in the PDS, the Procuring Agency shall also promptly publish its response through ePADS . Should the Procuring Agency deem it necessary to amend the Prequalification Documents as a result of a clarification, it shall do so in accordance with the provisions of ITA 16.2.

7.2. If indicated in the PDS, the Applicant's designated representative is invited at the Applicant's cost to attend a pre-Application meeting through online platform / **EPADS v2.0** as per date and time mentioned in the PDS. During this Pre-Application meeting, prospective Applicants may request clarification of the schedule of requirement, the qualification criteria or any other aspects of the Pre-qualification Documents.

7.3. Minutes of the Pre-Application meeting, if applicable, including the text of the questions asked by Applicants, including those during the meeting (without identifying the source) and the responses given, together with any responses prepared after the meeting will be transmitted promptly through ePADS to all prospective Applicants who have obtained the Pre-qualification Documents. Any modification to the Pre-qualification Documents that may become necessary as a result of the pre-Application meeting shall be made by the Procuring Agency exclusively through the use of an Addendum pursuant to ITA 8 and through **EPADS v2.0**. Non-attendance at the pre-Application meeting will not be a cause for disqualification of an Applicant.

8. **Amendment of Prequalifica¬tion Documents**

8.1. At any time prior to the deadline for submission of Applications, the Procuring Agency may amend the Prequalification Documents by issuing an Addendum through **EPADS v2.0**

8.2. Any Addendum issued shall be part of the Prequalification Document and shall be communicated in writing through ePADS to all Applicants who have obtained the Prequalification Documents from the Procuring Agency. The Procuring Agency shall promptly publish the Addendum at the Procuring Agency's web page and **EPADS v2.0**.

Provided that an Applicant who had already submitted their Applications

prior to the issuance of any such addendum shall have the right to withdraw his already submitted Application and submit the revised Application prior to the original or extended Application submission deadline through **EPADS v2.0**.

8.3. To give Applicants reasonable time to take an Addendum into account in preparing their Applications, the Procuring Agency may at its discretion, extend the deadline for the submission of Applications in accordance with ITA 16.2:
Provided that the Procuring Agency shall extend the deadline for submission of Applications, if such an addendum is issued within last three (03) days of the Application submission deadline.

C. Preparation of Applications

9. **Cost of Applications**

9.1. The Applicant shall bear all costs associated with the preparation and submission of its Application. The Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Pre-qualification process.

10. **Language of Application**

10.1. The Application as well as all correspondence and documents relating to the Pre-qualification exchanged by the Applicant and the Procuring Agency, shall be written in the language specified in the PDS. Supporting documents and printed literature that are part of the Application may be in another language, provided they are accompanied by an accurate translation of the relevant passages in the language specified in the PDS, in which case, for purposes of interpretation of the Application, the translation shall govern.

11. **Documents Comprising the Application**

11.1. The Application shall comprise the following:

11.1.1. **Application Submission Letter**, in accordance with ITA 12.1;

11.1.2. **Eligibility**: documentary evidence establishing the Applicant's eligibility, in accordance with ITA 13.1;

11.1.3. **Qualifications**: documentary evidence establishing the Applicant's qualifications, in accordance with ITA 14; and

11.1.4. any other document required as specified in the PDS.

11.2. **Application Submission Letter**

11.2.1. The Applicant shall complete an Application Submission Letter as provided in Section IV (Application Forms). This Form must be completed without any alteration to its format.

11.3. **Documents Establishing the Eligibility of the Applicant**

11.3.1. To establish its eligibility in accordance with ITA 4, the Applicant shall complete the eligibility declarations in the Application Submission Letter and Form ELI-1.1 (eligibility), included in Section IV (Application Forms).

11.4. **Documents Establishing the Qualifications of the Applicant**

11.4.1. To establish its qualifications to perform the contract(s) in accordance with Section III (**Qualification Criteria and Requirements**), the Applicant shall provide the information requested in the corresponding Information Sheets included in **Section IV (Application Forms)**.

11.4.2. Wherever an Application Form requires an Applicant to state a monetary amount, Applicants should indicate the Pak Rupee equivalent using the rate of exchange determined as follows:

11.4.2.1. for turnover or financial data required for each year - Exchange rate prevailing on the last day of the respective calendar year (in which the amounts for that year is to be converted).

11.4.2.2. value of single contract - Exchange rate prevailing on the date of the contract.

11.4.3. Exchange rates shall be taken from the publicly available source identified in the PDS. Any error in determining the exchange rates in the Application may be corrected by the Procuring Agency.

11.4.4. The documentary evidence of the Applicant’s qualifications to conclude a contract Agreement, shall establish to the Procuring Agency’s satisfaction:

11.4.4.1. that, if required in the BDS, an Applicant that does not manufacture or produce the Goods it offers to supply shall submit the Manufacturer’s Authorization using the form included in Section IV A (Bidding Forms) to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in the Procuring Agency’s Country;

11.4.4.2. that, if required in the BDS, in case of an Applicant not doing business within Islamic Republic of Pakistan (or the country where the procurement is being made), the Applicant is, or will be, (if awarded the call off contract) represented by an Agent in the country, equipped and able to carry out the Supplier’s maintenance, repair, and spare parts stocking obligations in respect of the Goods.

D. Submission of Applications

15. **Submission of the Applications through EPADS v2.0**

15.1. The Bidder shall prepare and submit Bid with due diligence after carefully reading all the terms and condition before submission through ePADS in accordance with the procedures specified in the PDS.

15.2. In case the Applicant is a JV, the Application shall submit an authorized representative of the JV on behalf of the JV and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally

authorized signatories.

16. **Deadline for Submission of Applications**

16.1. Applicants shall be submitted through ePADS no later than the deadline indicated in the PDS.

16.2. If required in accordance with the provisions of ITA 8.3, the Procuring Agency will extend the deadline for the submission of Applications, in which case all rights and obligations of the Procuring Agency and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended.

16.3. The deadline will be extended in the same manner as that of original Invitation for Prequalification (or the advertisement) through **EPADS v2.0**.

17. **Opening of Applications**

17.1. The Procuring Agency shall open all Applications on the date and time specified in the PDS through **EPADS v2.0**. Late Applications shall be treated in accordance with ITA 16.1.

E. Procedures for Evaluation of Applications

18. **Confidentiality**

18.1. Information relating to the Applications, their evaluation and results of the Prequalification shall not be disclosed to Applicants or any other persons not officially concerned with the Prequalification process until the notification of Prequalification results is made to all Applicants in accordance with ITA 26 through **EPADS v2.0**.

18.2. From the deadline for submission of Applications to the time of notification of the results of the Prequalification in accordance with ITA 26, any Applicant that wishes to contact the Procuring Agency on any matter related to the Prequalification process may do so only in writing through **EPADS v2.0**

19. **Clarification of Applications**

19.1. To assist in the evaluation of Applications, the Procuring Agency may, ask an Applicant for a clarification (including missing documents) of its Application, to be submitted within a stated reasonable period of time. Any request for clarification from the Procuring Agency and all clarifications from the Applicant shall be in writing through **EPADS v2.0**

19.2. If an Applicant does not provide clarifications and/or documents requested by the date and time set in the Procuring Agency's request for clarification, its Application shall be evaluated based on the information and documents available at the time of evaluation of the Application.

20. **Responsiveness of Applications**

20.1. The Procuring Agency may reject any Application which is not responsive to the requirements of the Prequalification Documents. In case the information furnished by the Applicant is incomplete or otherwise requires clarification as per ITA 19.1, and the Applicant fails to provide satisfactory clarification and/or missing information within prescribed time, it may result in disqualification of the Applicant.

21. **Margin of Preference**

21.1. Unless otherwise specified in the PDS, a margin of preference shall not apply in the Bidding process resulting from this Pre-qualification.

22. **Sub-contractors**

22.1. Subcontractors' qualification and experience will not be considered for evaluation of the Applicant. The Applicant on its own (without taking into account the qualification and experience of the Subcontractor) should meet the qualification criteria.

F. Evaluation of Applications and Prequalification of Applicants

23. **Evaluation of Applications**

23.1. The Procuring Agency shall use the factors, methods, criteria, and requirements defined in Section III, Qualification Criteria and Requirements, to evaluate the qualifications of the Applicants, and no other methods, criteria, or requirements shall be used. The Procuring Agency reserves the right to waive minor deviations from the qualification criteria if they do not materially affect the technical capability and financial resources of an Applicant to perform the contract, however subject to the provisions of ITA 25.

23.2. Subcontractors proposed by the Applicant shall be fully qualified for their parts of the Scope of Supply of the Goods and Allied Services.

23.3. In case of multiple contracts, Applicants should indicate in their Applications the individual contract or combination of contracts in which they are interested. The Procuring Agency shall prequalify each Applicant for the maximum combination of contracts for which the Applicant has thereby indicated its interest and for which the Applicant meets the appropriate aggregate requirements. The Qualification Criteria and Requirements are mentioned in Section III.

Only the qualifications of the Applicant shall be considered. The qualifications of other related entities such as the Applicant's subsidiaries, parent entities, affiliates, subcontractors or any other firm(s) different from the Applicant shall not be taken into consideration in determining the qualifications of the Applicant.

24. **Procuring Agency's Right to Accept or Reject Applications**

24.1. The Procuring Agency reserves the right to accept or reject all the Applications, and to annul the Prequalification process at any time, without thereby incurring any liability to the Applicants. However, the procuring agency shall record its reasons and justifications on **EPADS v2.0**, duly approved by the Principal Accounting Officer or Head of Organization.

25. **Pre-qualification of Applicants**

25.1. All Applicants whose Applications substantially meet or exceed the specified qualification requirements will be prequalified by the Procuring

Agency.

25.2. An Applicant may be “conditionally prequalified,” that is, qualified subject to the Applicant submitting or correcting certain specified nonmaterial documents or deficiencies to the satisfaction of the Procuring Agency.

25.3. Applicants that are conditionally prequalified will be so informed along with the statement of the condition(s) which must be met to the satisfaction of the Procuring Agency before or at the time of submitting their Bids.

26. **Notification of Prequalification**

26.1. The Procuring Agency shall notify all Applicants in writing through **EPADS v2.0** indicating the names of those Applicants who have been prequalified or conditionally prequalified. In addition, those Applicants who have been disqualified will be informed separately through **EPADS v2.0**.

26.2. The procuring agency shall communicate to those suppliers or contractors who have not been pre-qualified the reasons for not pre-qualifying them through **EPADS v2.0**

27. **Request for Bids**

27.1. Promptly after the notification of the results of the Prequalification, the Procuring Agency will invite the Bids from all the Applicants that have been prequalified through **EPADS v2.0**.

28. **Changes in Qualifications of Applicants**

28.1. Any change in the structure or formation of an Applicant after being prequalified in accordance with ITA 25 and invited to bid (including, in the case of a JV, any change in the structure or formation of any member thereto) shall be subject to the written approval of the Procuring Agency prior to the deadline for submission of Bids. Such approval shall be denied if:

28.1.1. a prequalified Applicant proposes to associate with a disqualified Applicant or in case of a disqualified joint venture, any of its members;

28.1.2. as a consequence of the change, the Applicant no longer substantially meets the qualification criteria set forth in Section III, Qualification Criteria and Requirements; or

28.1.3. in the opinion of the Procuring Agency, the change may result in a substantial reduction in competition.

28.2. Any such change should be submitted to the Procuring Agency before the date of “Invitation to Bids”.

29. **Redressal of Grievances**

29.1. Procuring agency shall constitute a Grievance Redressal Committee (GRC) and proceed in accordance with the procedure and mechanism defined under Rule-48 of Public Procurement Rules, 2004.

29.2. The GRC shall not have any of the members of Procurement Evaluation Committee. The committee must have one subject specialist depending on the nature of the procurement.

30. **Mechanism of Blacklisting**

30.1. The procuring agency shall initiate blacklisting or debarment proceedings against any bidder, supplier or contractor in accordance with the mechanism prescribed under Rule-19 of Public Procurement Rules, 2004 read with “Mechanism for Blacklisting Regulations, 2024”.

Pre-qualification Data Sheet

Prequalification Data Sheet (PDS)

The following specific data for the Prequalification of Applicants shall complement, supplement, or amend the provisions in the Instructions to Applicants (ITA). Whenever there is a conflict, the provisions herein shall prevail over those in ITA.

PDS Clause No
ITA No

Amendments of, and Supplements to, Clauses in the Instructions to Applicants

A. General

PDS Clause No 1
ITA No 1.1

Identification Number of the Invitation for Prequalification: **P203958**
The Procuring Agency is: **Collectorate of Customs Enforcement, Hyderabad (Pakistan Customs)**
List of Service Contracts:
See section services and Lots

PDS Clause No 2
ITA No 2.1

The name of Procuring Agency is: **Collectorate of Customs Enforcement, Hyderabad (Pakistan Customs)**
The name of Project / Procurement is: **Repair and maintenance of Vehicles**

PDS Clause No 3
ITA No 4.2

Maximum number of members in a Joint Venture (JV): **Nil**

PDS Clause No 4
ITA No 4.5

A list of debarred firms and individuals is available on PPRA website: **https://ppra.gov.pk**

B. Contents of the Prequalification Document

PDS Clause No 5
ITA No 7.1

For clarification, the Applicant shall seek clarifications through: **EPADS v2.0**

PDS Clause No 6
ITA No 7.1 & 8.2

Information related to Prequalification shall be published on: **EPADS v2.0**

PDS Clause No 7
ITA No 7.2

Pre-Application Meeting: **Clarification Date: Monday, November 30, 2026**

C. Preparation of Applications

PDS Clause No 8
ITA No 10.1

This Prequalification Document has been issued in the language: **English**

PDS Clause No 9
ITA No 11.1(d)

Additional documents to be submitted through EPADS v2.0:

1. All the documents mentioned in the prequalification notice

PDS Clause No 10
ITA No 14.2

Source for determining exchange rates: **Not Applicable**

D. Submission of Applications

PDS Clause No 11
ITA No 16.1

Deadline for Application Submission:
Day: ***Thursday***
Date: ***Thursday, December 3, 2026***
Time: ***02:00 PM***

PDS Clause No 12
ITA No 17.1

Opening of Applications shall be conducted through: **EPADS v2.0**
Day: ***Thursday***
Date: ***Thursday, December 3, 2026***
Time: ***03:00 PM***
Virtual participation link: **https://vendors.epads.gov.pk/**

E. Procedures for Evaluation of Applications

PDS Clause No 13
ITA No 21.1

Margin of Domestic Preference: **Not Applicable**
(Applicable only if authorized in Procurement Plan)

PDS Clause No 14
ITA No 29.1

Prequalification-related complaints / grievances shall be submitted in writing through: **EPADS v2.0**
A complaint may challenge:

- The terms of the Prequalification Documents
- The Procuring Agency’s decision not to prequalify an Applicant

Eligibility & Qualification Criteria

All Active Taxpayers shall be eligible to participate in the procurement process, unless expressly excluded or otherwise restricted under the Eligibility Criteria specified by the Procuring Agency.

Required Registration
NADRA CITIZENSHIP (CNIC/NICOP)
FBR (NTN)
FBR (GSTN)

Eligibility Criteria	Document
Complete documents attached with application as per bidding notice	Yes

Evaluation Criteria

Quality Based Selection (QBS)

Weightage (With Financial Criteria)

Technical Evaluation %	Financial Evaluation %
80	20

Technical Marks	80
Passing Marks	**40**
Technical evaluation	
Experience related to similar assignment (Quantitative)(Doc Required) 10 years and above **(20)** 05 to less than 10 years **(15)** 03 to less than 05 years **(10)** less than 03 years **(1)**	20
Machinery/Tools/Equipment	
Machinery/Tools/Equipment (Quantitative)(Doc Required) Well equipped (80% or more) **(20)** Medium level equipped (50%–79%) **(10)** Poorly equipped (less than 50%) **(5)**	20
Technical Staff capability	
Technical Staff capability (Quantitative)(Doc Required) 2 experts & above and 2 helpers **(20)** 1 expert & above and 2 Helpers **(10)** less than above **(1)**	20
Parking/Repairing space for vehicles.	
Parking/Repairing space for vehicles. (Quantitative)(Doc Required) 10 vehicles or more **(20)** 05-09 vehicles **(10)** less than 5 vehicles **(1)**	20

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Financial Marks	20
Financial Position	
Financial Position (Quantitative)(Doc Required) 1 million and above **(20)** 0.5 million to less than 1 million **(15)** less than 0.5 milllion **(10)**	20

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

PUBLIC PROCUREMENT REGULATORY AUTHORITY
(PPRA)
EPADS

Annexure

Prequalification Notice

Technical Submission (Vendor)

Document Required

See Form Under Additional Forms and Documents: **Prequalification Notice** (page number: 31)

Vehicle LIst (Annex-I)

Information (Read-Only)

See Form Under Additional Forms and Documents: **Vehicle LIst (Annex-I)** (page number: 35)

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Procurement Forms

Past Experience and Completed Contracts

As per bidding document

See Form Under Additional Forms and Documents: **Past Experience and Completed Contracts** (page number: 40)

Current Contracts and Their Progress

As per bidding document

See Form Under Additional Forms and Documents: **Current Contracts and Their Progress** (page number: 41)

Financial Capacity and Net Worth Evaluation Form

As per bidding document

See Form Under Additional Forms and Documents: **Financial Capacity and Net Worth Evaluation Form** (page number: 42)

PUBLIC PROCUREMENT REGULATORY AUTHORITY
(PPRA)
EPADS

Additional Forms and Documents

GOVERNMENT OF PAKISTAN
COLLECTORATE OF CUSTOMS ENFORCEMENT
HYDERABAD
A/49, Site Area, Hyderabad Ph: 022-9250072 Fax: 022-9250073

FBR
PAKISTAN

PRE-QUALIFICATION OF WORKSHOPS FOR REPAIR & MAINTENANCE OF OFFICIAL VEHICLES

The Collectorate of Customs Enforcement, Hyderabad intends to pre-qualify workshops for Repair & Maintenance of Official Vehicles during financial year(s) 2026-27 & 2027-28 through the E-Pak Acquisition and Disposal System (E-PADS) under Single Stage One Envelope (SSOE) procedure. Pre-qualification will be based solely on the ability of the applicants to perform the work satisfactorily, i.e. their technical, financial and managerial capability. Only pre-qualified workshops will be entitled to participate further in the procurement proceedings, i.e. financial bids/call-off orders under a framework agreement for two years.

Scope of work

Repair and maintenance of approximately **80 official vehicles** of various make and models (details of the vehicle are enclosed), comprising (list of vehicles with make, model and registration number at Annexure-I):

- Mechanical repairs.
- Engine overhauling and electrical work.
- Denting, painting, body work, and upholstery.
- Supply and replacement of genuine (OEM or equivalent quality) spare parts.
- Routine maintenance (oil change, filters, tuning, brake service, etc).

Eligibility / Pre-Qualification Criteria

Interested firms/workshops must fulfill the following conditions and provide documentary evidence thereof:

i. *Following mandatory documents must be attached with the application*

- *Valid NTN and Sales Tax Registration. (active taxpayer status and sales-tax registration applicable to repair services, with the latest return)*
- *Valid registration with firm registration (SECP / Registrar of Firms / partnership deed or proprietorship declaration) and Chamber of Commerce membership, if applicable.*
- *Proof of ownership or lease of a well-equipped workshop located within the jurisdiction of the Collectorate of Hyderabad, which has two main offices in Sukkur and Hyderabad.*
- *Experience certificate(s) for providing similar services to Government / Semi-*

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Government / reputed private organizations during the last three (03) years.

- Availability of qualified technical staff and necessary equipment.
- Proof of financial stability (Bank certificate / bank statement).Statement for the last twelve months, with the tax return.
- Undertaking that the firm has not been blacklisted or debarred by the Authority, any procuring agency or any foreign country/institution, has not engaged in corrupt or fraudulent practices, and that all information supplied is true; to be furnished on stamp paper.
- List of spare parts suppliers / sources of genuine parts.
- Authority letter showing the details of authorized person.
- CNIC of the authorized person.
- Documents showing managerial capability and past performance

ii. The Evaluation Committee will conduct a physical visit of all workshops, before qualification. Workshops will be given advance notice of the visit; marks shall be awarded on the checklist/score sheet announced in this document and recorded in a signed visit report; no criterion other than those published shall be applied

iii. Applications lacking mandatory documents will not be considered; minor omissions may be clarified in writing without changing the substance

iv. Passing Criteria is 50%. i.e. 50 out of 100 total marks Firms securing the passing marks shall be pre-qualified for FY 2026-27 and 2027-28

Terms and Conditions

1. E-Application/Documents containing detailed terms and conditions, specifications, and other requirements shall be uploaded on E-PADS at https://eprocure.gov.pk, PPRA's and FBR's official websites.

2. Interested workshops may download the pre-qualification document from E-PADS free of cost and shall submit their applications, prepared in accordance with the instructions in the document, with the key details given below:

Bid Submission Deadline:	3rd December 2026 02:00 PM
Bid Opening:	Same date 03:00 PM
Bid Security:	Pay order/bank draft/call deposit receipt in the name of Collectorate of Customs Enforcement, Hyderabad of Rs.500,000/-
Performance Guarantee:	Rs. 600,000/- (after award)
Submission Method:	
Queries / Contact:	Muhammad Iqbal, Inspector, 03003010065

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Scanned copies of all required documents mentioned in the eligibility criteria of bidding document must be uploaded through E-PADS when submitting the e-bid electronically through file uploading method (Single Stage One Envelope Procedure) hard-copy submission of all documents is dispensed with. Originals of the uploaded documents shall be produced for verification, on the date notified, at the office of the Collector, Collectorate of Customs Enforcement, A-49 Site Area, Hyderabad, by the applicants called for physical verification.

4. Bids shall be evaluated by the Procurement Committee and applications lacking mandatory documents shall be marked non-responsive While the Collectorate reserves the right to accept or reject bids or proposals at any time prior to acceptance, as provided under Rule 33 of the Public Procurement Rules, 2004 as amended from time to time. Each applicant shall be promptly notified whether it has been pre-qualified and reasons shall be given to non-qualified applicants. If only a single application is received it shall not be entertained in pre-qualification and the process shall be re-advertised.

NOTE: –If it is established, after a show-cause notice and hearing, that a workshop has knowingly supplied substandard work or spare parts or furnished false information, the work order will be cancelled, the performance guarantee forfeited and and/or blacklisting proceedings initiated under Public Procurement Rules, 2026.

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Deputy Collector
Collectorate of Customs Enforcement
Hyderabad

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

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GOVERNMENT OF PAKISTAN
COLLECTORATE OF CUSTOMS ENFORCEMENT
HYDERABAD
A/49, Site Area, Hyderabad Ph: 022-9250072 Fax: 022-9250073

FBR PAKISTAN

SELECTION CRITERIA (Form-A)

S.No	ASSESSMENT CRITERIA	MAXIMUM MARKS	Required Documents
1	**Experience related to similar assignments (years).** 10 Years and above 20 05 to less than 10 Years 15 03 to less than 05 Years 10 Less than 03 Years: 0 (not qualified)	20	Experience Certificate & any documents showing experience and expertise.
2	**Machinery / Tools / Equipment.** Well equipped (80% or more of Format-A) 20 Medium level equipped (50%–79%) 10 Poorly equipped (less than 50%) 05 Marks will be given subsequent to physical verification.	20	List of machinery & equipments
3	**Technical staff capability.** 2 experts & above and 2 helpers 20 1 expert & above and 2 Helpers 10 Less than the above: 0	20	List of technical staff
4	**Parking/Repairing space for vehicles.** 10 vehicles or more 20 05-09 vehicles 15 Less than 5 vehicles 10 Marks will be given subsequent to physical verification. Secured premises (boundary wall/guard) will also be considered.	20	To be provided on the application form.
5	**Financial Position.** Bank statement or other evidence of financial health. Measure: average bank balance over the last twelve months. 1 million and above 20 0.5 million to less than 1 million 15 Less than 05 million 10	20	Bank statements (last 12 months) / bank certificate
	TOTAL (passing marks: 50)	**100**	

Note for the Bidders: To be successfully prequalified, bidders must obtain minimum marks in each of the five assessment fields. Securing zero marks in any single field will result in immediate disqualification, regardless of the total aggregate sore.

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DEPUTY COLLECTOR
Collectorate of Customs Enforcement
Hyderabad

PAKISTAN REVENUE AUTHORITY (PRA) ENFORCEMENT REGULATORY AUTHORITY EPADS

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S.No.	Description & Make of Vehice	Model/ Year	Chassis No.	C
1	Toyota Land Cruiser	2010	URJ202-4003349	
2	Toyota Corolla Altis Car	2022	ZRE171R-6042609	
3	Toyota Land cruiser	1998	UZJ100-0009190	
4	Suzuki Alto car	2015	HA36S-237404	
5	Suzuki Alto car	2015	HA36S-300329	
6	Toyota Altis Corolla	2008	NZE120-6008379	
7	Toyota Passo Car	2007	KGC10-0173449	
8	Toyota Prius Car	2010	ZBW30-5527400	
9	Suzuki Alto car	2015	HA36V-121535	
10	Toyoto Corolla Altis	2014	ZRE141-4520432	
11	Toyota Corolla Car	2018	NZE170R-4181522	
12	Toyota Corolla Car	2019	ZR171R-6024126	
13	Toyota Corolla Car	2019	ZRE171R-6044930	
14	Suzuki Swift car	2009	ZC71S-477004	
15	Toytoa Aqua	2013	NHP10-6227626	
16	Suzuki Alto car	2015	NF1AET306H1105827	

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17	Suzuki Alto car	2015	HA25S-913493
18	Toyto Vitz	2008	KSP90-2070638
19	Suzuki Alto car	2020	NF1AET306SH1063126
20	Daihatsu Mira Car	2012	LA300S-1227657
21	Suzuki Alto car	2015	NF1AET306H1009489
22	Alto Car	2015	HA36S-371938
23	Suzuki Alto car	2015	NF1AET306111003109
24	Suzuki Alto car	2015	HA36S-356841
25	Honda Civic Car	2007	JHMFD1620052080
26	Suzuki Alto Car	2015	NS1AET-03641003109
27	Toyota Altis Corolla	2010	NZE140-2037813
28	Suzuki Alto car	2018	HA256S-913493
29	Honda Vezel	2014	RU3-1038594
30	Suzuki Alto car	2015	HA36S-259655
31	Suzuki Alto car	2014	HA36V-100661
32	Toyota Passo Car	2009	KGC10-0291960
33	Toytoa Prado 3 door	2004	No Visible
34	Toyota Premio Car	2009	NZT260-3049309
35	Suzuki Alto car	2015	NF1AET306H100509

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36	Honda Civic Car	2007	NFBFD16317R106902
37	Suzuki Swift car	2009	ZC71S-571225
38	Toyota Passo Car	2010	KGC10-2284290
39	Suzuki Alto car	2016	HB36S-209967
40	Suzuki Alto car	2017	HA36V-130005
41	Toyota Passo Car	2005	KGC15-0017768
42	Suzuki Swift Car	2009	ZC71S-571225
43	Suzuki Alto car	2015	NF1AET3068104406 1
44	Toyota Fielder Car	2003	NZE121-0243424
45	Toyota Axio Car	2010	NZE141-6107296
46	Honda Civic Car	2009	FD3-1400896
47	Suzuki Alto car	2015	HA36S-240015
48	Suzuki Alto car	2017	HA36S-363468
49	Suzuki Swift car	2008	ZC7IS-467242
50	Toyota Passo Car	2007	KGP15-0036206
51	Suzuki Alto car	2018	HA36S-102952
52	Suzuki Alto car	2015	NF1AET306H1000670
53	Suzuki Alto car	2016	NF1AET306H1064860
54	Suzuki Alto car	2018	HA36S-219594

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55	Suzuki Alto car	2018	HA36S-402952	
56	Suzuki Surf Jeep	1997	LN130-0090490	
57	Toyota Vitz Car	2010	KSP90-5180757	
58	Toyota Axio Car	2006	NZE141-6003682	
59	Toyota Passo Car	2005	KGC10-0125419	
60	Toyota Surf Jeep	2005	VZN215-000xxxx	
61	Toyota Vitz Car	2007	KSP90-5228708	
62	Toyota X Corolla	2000	NZE120-0034309	
63	Suzuki Swift car	2009	ZC71S-552032	
64	Suzuki Alto car	2015	HA36S-253033	
65	Suzuki Alto car	2015	HA36S-226489	
66	Toyota Corolla Car	2005	NZE120-6072746	
67	Toyota Passo Car	2009	KGC10-0256335	
68	Toyota Passo Car	2007	KGC10-0184590	
69	Toyota Aqua Car	2012	NHP10-2083178	
70	Toyota Surf Jeep	2001	RZN185-9033629	
71	Toyota Aqua Car	2012	NHP10-X09XXX	
72	Honda Civic Car	2006	FD31-400896	

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73	Suzuki Swift car	2005	ZC21S-107474
74	Toyota Passo Car	2007	KGC10-0145342
75	Toyota Vitz Car	2004	SCP10-0465369
76	Toyota Vitz Car	1999	NZE121-0180123
77	Toyota Hilux Pick	1985	RN30-100071
78	Honda Civic Car	2006	FD3-1104165
79	Suzuki Jimny Jeep	1998	JB33W-104211
80	Toyota Passo Car	2005	AG010-00841209

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Past Experience / Contracts

Contracts over *[insert amount]* during the last three years:				
Procuring Agency	Value	Year	Goods/Services Supplied	Country of Destination

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Current Contract Commitments / Works in Progress

Bidders and each member to a JV should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.

Current Contract Commitments					
No.	Name of Contract	**Employer's Contact Address, Tel, Fax**	**Value of Outstanding Work [Current Eq. PKR]**	**Estimated Completion Date**	**Average Monthly Invoicing Over Last Six Months [Eq. PKR/month)]**
1					
2					
3					
4					
5					

Financial Situation and Performance

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*
Date: *[insert day, month, year]*
Joint Venture Member Name: *[insert full name]*
IFP No. and title: *[insert IFP number and title]*
Page *[insert page number]* of *[insert total number]* pages

1. Financial data

Type of Financial information in (currency)	**Historic information for previous _[insert number] years, [insert in words] (amount in currency, currency, exchange rate*, PKR equivalent)**				
	Year 1	Year 2	Year 3		
Statement of Financial Position (Information from Balance Sheet)					
Total Assets (TA)					
Total Liabilities (TL)					
Total Equity/Net Worth (NW)					
Current Assets (CA)					
Current Liabilities (CL)					
Working Capital (WC)					
Information from Income Statement					
Total Revenue (TR)					
Profits Before Taxes (PBT)					
Cash Flow Information					
Cash Flow from Operating Activities					

* Refer ITA 14 for the exchange rate

3. Financial documents

The Applicant and in case of JV, members of JV shall provide copies of financial statements for *[number]* years pursuant Section III, Qualifications Criteria and Requirements. The financial statements shall:

(a) reflect the financial situation of the Applicant or in case of JV member, and not an affiliated entity (such as parent company or group member).

(b) be independently audited or certified in accordance with local legislation.

(c) be complete, including all notes to the financial statements.

(d) correspond to accounting periods already completed and audited.

☐ Attached are copies of financial statements[1] for the *[number]* years required above; and complying with the requirements.

[1] If the most recent set of financial statements is for a period earlier than 12 months from the date of Application, the reason for this should be justified.