

# Pre-Qualification Document

prequalification (PQ) Application for close framework agreement of chemist  
/ pharmacies  
(Non-Consultancy Services)

National

Single Stage-One Envelope



*May 20, 2026*

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# INVITATION FOR PRE-QUALIFICATION

## PROCUREMENT OF NON-CONSULTING SERVICES

1. The **WAPDA Hospital Multan (WAPDA)** has reserved Funds for the procurement planned for FY **2026-27**. The **WAPDA Hospital Multan (WAPDA)** intends to apply part of the proceeds of this Fund to cover eligible payments under the contract for the "**prequalification (PQ) Application for close framework agreement of chemist / pharmacies**".
2. The **WAPDA Hospital Multan (WAPDA)** intends to pre-qualify service providers for Invitation to Bid(s), and sign the contract agreement(s) with the selected bidder(s) subsequent to the bidding process.
3. The objective of the intended pre-qualification is the provision of "**prequalification (PQ) Application for close framework agreement of chemist / pharmacies**" through subsequent signing of contract with successful bidders, and the purpose of this Pre-qualification Notice is to provide the very basic information to enable potential applicants to decide whether or not to respond to this Pre-qualification Notice.
4. Only the pre-qualified applicants shall be entitled to participate in the procurement proceedings, and it is expected that the Invitation to Bids will be made to the Pre-qualified Applicants in [insert month and year] and Contract Agreement(s) will be signed between the Procuring Agency and the successful bidder(s) in [insert month and year] for the period of [insert year(s) and month(s)].
5. The pre-qualification process is open to all [insert national or international] Applicants subject to fulfilling the eligibility requirements mentioned in the respective Pre-qualification Documents. Interested Applicants may obtain further information from the WAPDA Hospital Multan (WAPDA) through **EPADS v2.0** during office hours. A complete set of Pre-qualification Documents may be accessed by interested Applicants through **EPADS v2.0**.
6. The application, prepared in accordance with the instructions in the Pre-qualification Documents, must be submitted through **EPADS v2.0** on or before **Tuesday, June 16, 2026 12:00 PM**. E-applications will be opened using **EPADS v2.0** on the same day at **Tuesday, June 16, 2026 12:30 PM**.

Manual submission of applications shall not be entertained. Those service providers who have not yet registered on the new version of **EPADS v2.0** may register themselves at <https://vendors.epads.gov.pk/>. A tutorial to explain the registration process is available at <https://www.youtube.com/watch?v=MNW6T38v7tc>

In terms of Rule 48 of Public Procurement Rules, 2004, a Grievance Redressal Committee (GRC) is notified for the subject procurement and the notification copy is available on the procuring agency's website and on Authority's website at ([www.ppra.org.pk](http://www.ppra.org.pk)).

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## Instructions to Applicants

## A. General

## B. Contents of the Prequalification Documents

### Sections of Prequalification Documents

#### 1. **Scope of Application**

1.1. In connection with the “**Invitation for Prequalification**”, the Procuring Agency, as defined in Section II (Prequalification Data Sheet abbreviated as PDS), issues this set of Prequalification Documents (PD) to prospective applicants (also hereinafter referred as Applicants) interested in submitting applications (also hereinafter referred as Applications) to determine the capacity and capability of the Applicant(s) for supply of Goods and Related Services incidental thereto as specified in Section VII (Schedule of Requirements).

#### 2. **Source of Funds**

2.1. Source of funds is same as referred in Invitation for Pre-qualification.

#### 3. **Fraud and Corruption**

3.1. The Procuring Agency requires that the Applicants /Bidders/ Suppliers/Contractors under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such agreements and contracts.

3.2. The Applicants/Bidders shall permit and shall cause their agents (whether declared or not), sub-contractors, sub-consultants, service providers, suppliers, and their personnel, to permit the Procuring Agency to inspect all accounts, records and other documents relating to any, Application/Bid submission, Secondary Procurement process, and to have them audited by auditors appointed by the Procuring Agency.

3.3. Any communications between the Applicant and the Procuring Agency related to matters of alleged corrupt and fraudulent practices must be made in writing or in electronic forms that provide record of the content of

communication.

3.4. Procuring Agency will reject an application or bid or proposal, if it is established that the Applicant or the Bidder or Prosper was engaged in corrupt and fraudulent practices in competing for the contract.

3.5. Procuring Agency will also declare the Applicant as blacklisted in accordance with rules and predefined standard mechanism.

#### **4. Eligible Applicants**

4.1. An Applicant may be a private entity, a state-owned enterprise or institution subject to ITB 4.6, or any combination of such entities in the form of a joint venture (JV) under an existing JV agreement or with the intent to enter into such an agreement supported by a letter of intent.

In case of single (private or state-owned entity), it shall be liable for execution of all the provisions of the Contract Agreement.

In the case of a joint venture, all members shall be jointly and severally liable for the execution of all the provisions of the Contract Agreement (if signed b/w the Procuring Agency and the JV), in accordance with the Contract conditions that apply.

The JV shall nominate a Representative who shall have the authority to conduct all business for and on behalf of any and all the members of the JV during the Prequalification process, Bidding process (in the event the prequalified JV submits a Bid) and during the period of contract agreement and contract execution (in the event the JV is awarded the Contract). Unless specified in the PDS, there is no limit on the number of members in a JV.

4.2. An Applicant may apply for Prequalification both individually, and as part of a joint venture, or participate as a subcontractor. If prequalified as a JV only, it will not be permitted to bid for the same contract as an individual entity. Bids submitted in violation of this provision will be rejected.

4.3. An Applicant and any of its affiliates (that directly or indirectly control, are controlled by or are under common control with that entity) may submit its Application for Prequalification either individually, as joint venture or as a sub-contractor among them for the same contract. However, if prequalified only one prequalified Applicant will be allowed to bid for the same contract.

All Bids submitted in violation of this provision will be rejected.

4.4. Applicants shall be considered to have a conflict of interest, if they participated as a consultant in the preparation of the design or technical specifications or have been hired or proposed to be hired by the Procuring Agency for execution of subsequent Contract Agreement. In addition, Applicants may be considered to have a conflict of interest if they have a close business or family relationship with such professional staff of the Procuring Agency (or a recipient of a part of the funds) who:

4.4.1. are directly or indirectly involved in the preparation of the Prequalification Documents or Bidding Documents or specifications of Contract and/or the Prequalification or Bid evaluation process of such Contract; or

4.4.2. would be involved in the implementation or supervision of such Agreement t, unless the conflict stemming from such relationship has been resolved throughout the Procurement Process, Bidding.

4.5. An Applicant that has been declared debarred or blacklisted shall be ineligible to be prequalified to bid for such period of time and for such type of procurement for which he has been declared debarred or blacklisted. The list of debarred firms and individuals is available at PPRA's website.

4.6. An Applicant shall provide such documentary evidence for determining the eligibility of the Applicant to the reasonable satisfaction of the Procuring Agency.

## **5. Eligibility (in terms of Nationality)**

5.1. Applicants may be ineligible if they are nationals of ineligible countries as indicated in Section V.

# **B. Contents of the Prequalification Documents**

## **1. Sections of Prequalification Documents**

1.1. This set of Prequalification Documents consists of Parts 1 and 2 which comprise all the sections indicated below, and which should be read in conjunction with any Addendum issued in accordance with ITA 8.

**PART 1 Prequalification Procedures PART 2 Supply Requirements**

1.2. Section I - Instructions to Applicants (ITA)

1.3. Section II - Prequalification Data Sheet (PDS)

1.4. Section III - Qualification Criteria and Requirements

1.5. Section IV - Application Forms

1.6. Section V - Eligible Countries

1.7. Section VI - Fraud and Corruption

1.8. Section VII – Schedule of Requirements

1.9. The Procuring Agency accepts no responsibility for the completeness of the Prequalification documents, responses to requests for clarification, the minutes of the pre-Application meeting (if any), or Addenda to the Prequalification documents in accordance with ITA 8. In case of any discrepancies, documents issued directly through ePADS shall prevail.

1.10. The Applicant is expected to examine all instructions, forms, and terms in the Prequalification Documents and to furnish with its Application all information or documentation as is required by the Prequalification Documents.

**2. Clarification of Pre-qualification Documents and Pre-Application Meeting**

2.1. An Applicant requiring any clarification of the Pre-qualification Documents shall contact the Procuring Agency in writing through ePADS as. The Procuring Agency will respond in writing through ePADS to any request for clarification provided that such request is received no later than three (03) days prior to the deadline for submission of the Applications. The Procuring Agency shall forward a copy of its response to all prospective

Applicants through ePADS who have obtained the Prequalification Documents from ePADS, including a description of the inquiry but without identifying its source. If so indicated in the PDS, the Procuring Agency shall also promptly publish its response through ePADS. Should the Procuring Agency deem it necessary to amend the Prequalification Documents as a result of a clarification, it shall do so in accordance with the provisions of ITA 16.2.

2.2. If indicated in the PDS, the Applicant's designated representative is invited at the Applicant's cost to attend a pre-Application meeting through online platform / **EPADS v2.0** as per date and time mentioned in the PDS. During this Pre-Application meeting, prospective Applicants may request clarification of the schedule of requirement, the qualification criteria or any other aspects of the Pre-qualification Documents.

2.3. Minutes of the Pre-Application meeting, if applicable, including the text of the questions asked by Applicants, including those during the meeting (without identifying the source) and the responses given, together with any responses prepared after the meeting will be transmitted promptly through ePADS to all prospective Applicants who have obtained the Pre-qualification Documents. Any modification to the Pre-qualification Documents that may become necessary as a result of the pre-Application meeting shall be made by the Procuring Agency exclusively through the use of an Addendum pursuant to ITA 8 and through **EPADS v2.0**. Non-attendance at the pre-Application meeting will not be a cause for disqualification of an Applicant.

### 3. Amendment of Prequalification Documents

3.1. At any time prior to the deadline for submission of Applications, the Procuring Agency may amend the Prequalification Documents by issuing an Addendum through **EPADS v2.0**

3.2. Any Addendum issued shall be part of the Prequalification Document and shall be communicated in writing through ePADS to all Applicants who have obtained the Prequalification Documents from the Procuring Agency. The Procuring Agency shall promptly publish the Addendum at the Procuring Agency's web page and **EPADS v2.0**.

Provided that an Applicant who had already submitted their Applications

prior to the issuance of any such addendum shall have the right to withdraw his already submitted Application and submit the revised Application prior to the original or extended Application submission deadline through **EPADS v2.0**.

3.3. To give Applicants reasonable time to take an Addendum into account in preparing their Applications, the Procuring Agency may at its discretion, extend the deadline for the submission of Applications in accordance with ITA 16.2:

Provided that the Procuring Agency shall extend the deadline for submission of Applications, if such an addendum is issued within last three (03) days of the Application submission deadline.

## C. Preparation of Applications

### 1. Cost of Applications

1.1. The Applicant shall bear all costs associated with the preparation and submission of its Application. The Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Pre-qualification process.

### 2. Language of Application

2.1. The Application as well as all correspondence and documents relating to the Pre-qualification exchanged by the Applicant and the Procuring Agency, shall be written in the language specified in the PDS. Supporting documents and printed literature that are part of the Application may be in another language, provided they are accompanied by an accurate translation of the relevant passages in the language specified in the PDS, in which case, for purposes of interpretation of the Application, the translation shall govern.

### 3. Documents Comprising the Application

3.1. The Application shall comprise the following:

3.1.1. **Application Submission Letter**, in accordance with ITA 12.1;

3.1.2. **Eligibility**: documentary evidence establishing the Applicant's eligibility, in accordance with ITA 13.1;

3.1.3. **Qualifications**: documentary evidence establishing the Applicant's qualifications, in accordance with ITA 14; and

3.1.4. any other document required as specified in the PDS.

### 3.2. **Application Submission Letter**

3.2.1. The Applicant shall complete an Application Submission Letter as provided in Section IV (Application Forms). This Form must be completed without any alteration to its format.

### 3.3. **Documents Establishing the Eligibility of the Applicant**

3.3.1. To establish its eligibility in accordance with ITA 4, the Applicant shall complete the eligibility declarations in the Application Submission Letter and Form ELI-1.1 (eligibility), included in Section IV (Application Forms).

### 3.4. **Documents Establishing the Qualifications of the Applicant**

3.4.1. To establish its qualifications to perform the contract(s) in accordance with Section III (**Qualification Criteria and Requirements**), the Applicant shall provide the information requested in the corresponding Information Sheets included in **Section IV (Application Forms)**.

3.4.2. Wherever an Application Form requires an Applicant to state a monetary amount, Applicants should indicate the Pak Rupee equivalent using the rate of exchange determined as follows:

3.4.2.1. for turnover or financial data required for each year - Exchange rate prevailing on the last day of the respective calendar year (in which the amounts for that year is to be converted).

3.4.2.2. value of single contract - Exchange rate prevailing on the date of the contract.

3.4.3. Exchange rates shall be taken from the publicly available source identified in the PDS. Any error in determining the exchange rates in the Application may be corrected by the Procuring Agency.

3.4.4. The documentary evidence of the Applicant's qualifications to conclude a contract Agreement, shall establish to the Procuring Agency's satisfaction:

3.4.4.1. that, if required in the BDS, an Applicant that does not manufacture or produce the Goods it offers to supply shall submit the Manufacturer's Authorization using the form included in Section IV A (Bidding Forms) to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in the Procuring Agency's Country;

3.4.4.2. that, if required in the BDS, in case of an Applicant not doing business within Islamic Republic of Pakistan (or the country where the procurement is being made), the Applicant is, or will be, (if awarded the call off contract) represented by an Agent in the country, equipped and able to carry out the Supplier's maintenance, repair, and spare parts stocking obligations in respect of the Goods.

## D. Submission of Applications

### 1. Submission of the Applications through EPADS v2.0

1.1. The Bidder shall prepare and submit Bid with due diligence after carefully reading all the terms and condition before submission through ePADS in accordance with the procedures specified in the PDS.

1.2. In case the Applicant is a JV, the Application shall submit an authorized representative of the JV on behalf of the JV and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally

authorized signatories.

## 2. **Deadline for Submission of Applications**

2.1. Applicants shall be submitted through ePADS no later than the deadline indicated in the PDS.

2.2. If required in accordance with the provisions of ITA 8.3, the Procuring Agency will extend the deadline for the submission of Applications, in which case all rights and obligations of the Procuring Agency and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended.

2.3. The deadline will be extended in the same manner as that of original Invitation for Prequalification (or the advertisement) through **EPADS v2.0**.

## 3. **Opening of Applications**

3.1. The Procuring Agency shall open all Applications on the date and time specified in the PDS through **EPADS v2.0**. Late Applications shall be treated in accordance with ITA 16.1.

# E. Procedures for Evaluation of Applications

## 1. **Confidentiality**

1.1. Information relating to the Applications, their evaluation and results of the Prequalification shall not be disclosed to Applicants or any other persons not officially concerned with the Prequalification process until the notification of Prequalification results is made to all Applicants in accordance with ITA 26 through **EPADS v2.0**.

1.2. From the deadline for submission of Applications to the time of notification of the results of the Prequalification in accordance with ITA 26, any Applicant that wishes to contact the Procuring Agency on any matter related to the Prequalification process may do so only in writing through **EPADS v2.0**

## 2. **Clarification of Applications**

2.1. To assist in the evaluation of Applications, the Procuring Agency may, ask an Applicant for a clarification (including missing documents) of its Application, to be submitted within a stated reasonable period of time. Any request for clarification from the Procuring Agency and all clarifications from the Applicant shall be in writing through **EPADS v2.0**

2.2. If an Applicant does not provide clarifications and/or documents requested by the date and time set in the Procuring Agency's request for clarification, its Application shall be evaluated based on the information and documents available at the time of evaluation of the Application.

### **3. Responsiveness of Applications**

3.1. The Procuring Agency may reject any Application which is not responsive to the requirements of the Prequalification Documents. In case the information furnished by the Applicant is incomplete or otherwise requires clarification as per ITA 19.1, and the Applicant fails to provide satisfactory clarification and/or missing information within prescribed time, it may result in disqualification of the Applicant.

### **4. Margin of Preference**

4.1. Unless otherwise specified in the PDS, a margin of preference shall not apply in the Bidding process resulting from this Pre-qualification.

### **5. Sub-contractors**

5.1. Subcontractors' qualification and experience will not be considered for evaluation of the Applicant. The Applicant on its own (without taking into account the qualification and experience of the Subcontractor) should meet the qualification criteria.

## **F. Evaluation of Applications and Prequalification of Applicants**

### **1. Evaluation of Applications**

1.1. The Procuring Agency shall use the factors, methods, criteria, and requirements defined in Section III, Qualification Criteria and Requirements, to evaluate the qualifications of the Applicants, and no other methods, criteria, or requirements shall be used. The Procuring Agency reserves the right to waive minor deviations from the qualification criteria if they do not materially affect the technical capability and financial resources of an Applicant to perform the contract, however subject to the provisions of ITA 25.

1.2. Subcontractors proposed by the Applicant shall be fully qualified for their parts of the Scope of Supply of the Goods and Allied Services.

1.3. In case of multiple contracts, Applicants should indicate in their Applications the individual contract or combination of contracts in which they are interested. The Procuring Agency shall prequalify each Applicant for the maximum combination of contracts for which the Applicant has thereby indicated its interest and for which the Applicant meets the appropriate aggregate requirements. The Qualification Criteria and Requirements are mentioned in Section III.

Only the qualifications of the Applicant shall be considered. The qualifications of other related entities such as the Applicant's subsidiaries, parent entities, affiliates, subcontractors or any other firm(s) different from the Applicant shall not be taken into consideration in determining the qualifications of the Applicant.

## **2. Procuring Agency's Right to Accept or Reject Applications**

2.1. The Procuring Agency reserves the right to accept or reject all the Applications, and to annul the Prequalification process at any time, without thereby incurring any liability to the Applicants. However, the procuring agency shall record its reasons and justifications on **EPADS v2.0**, duly approved by the Principal Accounting Officer or Head of Organization.

## **3. Pre-qualification of Applicants**

3.1. All Applicants whose Applications substantially meet or exceed the specified qualification requirements will be prequalified by the Procuring

Agency.

3.2. An Applicant may be “conditionally prequalified,” that is, qualified subject to the Applicant submitting or correcting certain specified nonmaterial documents or deficiencies to the satisfaction of the Procuring Agency.

3.3. Applicants that are conditionally prequalified will be so informed along with the statement of the condition(s) which must be met to the satisfaction of the Procuring Agency before or at the time of submitting their Bids.

#### **4. Notification of Prequalification**

4.1. The Procuring Agency shall notify all Applicants in writing through **EPADS v2.0** indicating the names of those Applicants who have been prequalified or conditionally prequalified. In addition, those Applicants who have been disqualified will be informed separately through **EPADS v2.0**.

4.2. The procuring agency shall communicate to those suppliers or contractors who have not been pre-qualified the reasons for not pre-qualifying them through **EPADS v2.0**

#### **5. Request for Bids**

5.1. Promptly after the notification of the results of the Prequalification, the Procuring Agency will invite the Bids from all the Applicants that have been prequalified through **EPADS v2.0**.

#### **6. Changes in Qualifications of Applicants**

6.1. Any change in the structure or formation of an Applicant after being prequalified in accordance with ITA 25 and invited to bid (including, in the case of a JV, any change in the structure or formation of any member thereto) shall be subject to the written approval of the Procuring Agency prior to the deadline for submission of Bids. Such approval shall be denied if:

6.1.1. a prequalified Applicant proposes to associate with a disqualified Applicant or in case of a disqualified joint venture, any of its members;

6.1.2. as a consequence of the change, the Applicant no longer substantially meets the qualification criteria set forth in Section III, Qualification Criteria and Requirements; or

6.1.3. in the opinion of the Procuring Agency, the change may result in a substantial reduction in competition.

6.2. Any such change should be submitted to the Procuring Agency before the date of "Invitation to Bids".

## **7. Redressal of Grievances**

7.1. Procuring agency shall constitute a Grievance Redressal Committee (GRC) and proceed in accordance with the procedure and mechanism defined under Rule-48 of Public Procurement Rules, 2004.

7.2. The GRC shall not have any of the members of Procurement Evaluation Committee. The committee must have one subject specialist depending on the nature of the procurement.

## **8. Mechanism of Blacklisting**

8.1. The procuring agency shall initiate blacklisting or debarment proceedings against any bidder, supplier or contractor in accordance with the mechanism prescribed under Rule-19 of Public Procurement Rules, 2004 read with "Mechanism for Blacklisting Regulations, 2024".



## Pre-qualification Data Sheet

# Prequalification Data Sheet (PDS)

The following specific data for the Prequalification of Applicants shall complement, supplement, or amend the provisions in the Instructions to Applicants (ITA). Whenever there is a conflict, the provisions herein shall prevail over those in ITA.

## **PDS Clause No**

### **ITA No**

## **Amendments of, and Supplements to, Clauses in the Instructions to Applicants**

### **A. General**

#### **PDS Clause No 1**

##### **ITA No 1.1**

Identification Number of the Invitation for Prequalification: **P37514**

The Procuring Agency is: **WAPDA Hospital Multan (WAPDA)**

List of Service Contracts:

*See section services and Lots*

#### **PDS Clause No 2**

##### **ITA No 2.1**

The name of Procuring Agency is: **WAPDA Hospital Multan (WAPDA)**

The name of Project / Procurement is: **prequalification (PQ) Application for close framework agreement of chemist / pharmacies**

#### **PDS Clause No 3**

##### **ITA No 4.2**

Maximum number of members in a Joint Venture (JV): **Nil**

#### **PDS Clause No 4**

##### **ITA No 4.5**

A list of debarred firms and individuals is available on PPRA website: **<https://ppra.gov.pk>**

### **B. Contents of the Prequalification Document**

**PDS Clause No 5**

**ITA No 7.1**

For clarification, the Applicant shall seek clarifications through: **EPADS v2.0**

**PDS Clause No 6**

**ITA No 7.1 & 8.2**

Information related to Prequalification shall be published on: **EPADS v2.0**

**PDS Clause No 7**

**ITA No 7.2**

Pre-Application Meeting: **Clarification Date: Wednesday, June 10, 2026**

## C. Preparation of Applications

**PDS Clause No 8**

**ITA No 10.1**

This Prequalification Document has been issued in the language: **English**

**PDS Clause No 9**

**ITA No 11.1(d)**

Additional documents to be submitted through EPADS v2.0:

**No**

**PDS Clause No 10**

**ITA No 14.2**

Source for determining exchange rates: **Not Applicable**

## D. Submission of Applications

**PDS Clause No 11**

**ITA No 16.1**

Deadline for Application Submission:

Day: **Tuesday**

Date: **Tuesday, June 16, 2026**

Time: **12:00 PM**

**PDS Clause No 12**

**ITA No 17.1**

Opening of Applications shall be conducted through: **EPADS v2.0**

Day: **Tuesday**

Date: **Tuesday, June 16, 2026**

Time: **12:30 PM**

Virtual participation link: **<https://vendors.epads.gov.pk/>**

## E. Procedures for Evaluation of Applications

### **PDS Clause No 13**

#### **ITA No 21.1**

Margin of Domestic Preference: **Not Applicable**

*(Applicable only if authorized in Procurement Plan)*

### **PDS Clause No 14**

#### **ITA No 29.1**

Prequalification-related complaints / grievances shall be submitted in writing through: **EPADS v2.0**

A complaint may challenge:

- The terms of the Prequalification Documents
- The Procuring Agency's decision not to prequalify an Applicant

## Eligibility & Qualification Criteria

Bidder's Type	Required Registration
Individual / Individual Consultant	NADRA CITIZENSHIP (CNIC/NICOP)
Sole Proprietorship	FBR (NTN)
Partnership Firm	FBR (GSTN)
Company (Private Limited)	Punjab (PRA)
Company (Public Limited)	SECP DRAP Registrar of Firms

## Evaluation Criteria

### Quality Based Selection (QBS)

<b>Technical Marks</b>	<b>30</b>
<b>Passing Marks</b>	<b>30</b>
Technical Evaluation Criteria	

Single Label (Quantitative)(Doc Required)	30
<b>Financial Marks</b>	<b>70</b>
Financial Evaluation Criteria	
Single	70







Annexure

## Pre Qualification Criteria

Technical Submission (Vendor)

Document Required

See Form Under Additional Forms and Documents: **Pre Qualification Criteria** (page number: 30)

## Application for Prequalification Documents (FY 2026-27)

Technical Submission (Vendor)

Document Required

See Form Under Additional Forms and Documents: **Application for Prequalification Documents (FY 2026-27)** (page number: 31)

## Application Submission Form

Technical Submission (Vendor)

Document Required

See Form Under Additional Forms and Documents: **Application Submission Form** (page number: 32)

## Affidavit

Technical Submission (Vendor)

Document Required

See Form Under Additional Forms and Documents: **Affidavit** (page number: 33)

## Pre Qualification Document of Chemist 2026-27

Technical Submission (Vendor)

Document Required

See Form Under Additional Forms and Documents: **Pre Qualification Document of Chemist 2026-27** (page number: 34)



## Procurement Forms







## Additional Forms and Documents

## SECTION II: Pre Qualification Criteria:

Technical Evaluation shall be carried out on the basis of following criteria:

Sr. No	Description	Status	Remarks
1	Valid <i>Drug Sales License</i>	YES/NO	Attach attested copy of valid drug sales license issued from health Dept .
2	Valid NTN certificate with the name of supplier on active tax payer list of FBR	YES/NO	attach attested copy
3	Valid professional tax certificate (if applicable)	YES/NO	attach attested copy
4	Affidavit/form of bid as per specimen attached	YES/NO	attach on judicial paper
5	Certificate of experience of at least 01 year for supply to Public sector organizations	YES/NO	attach documentary evidence like pos/rate contracts / experience letter etc.
6	Signed and stamped integrity pact	YES/NO	Signed and stamped on firm's letter head.
7	Annual Sale Turnover of the Bidder not less than 1/3 <sup>rd</sup> of Budget allocated for Local Purchase	YES/NO	Relevant Document
8	Cash flow of the bidder not less than budget allocated for LP for one quarter (3 Months)	YES/NO	Relevant Document
9	Availability of Ample stock of Registered Medicines and Disposables	YES/NO	Hospital <sup>s</sup> Pharmacy Committee shall inspect the premises and submit report
10	Maintenance of Good storage conditions including temperature, Humidity and sunlight control measures	YES/NO	
11	Availability of Qualified and Trained Staff	YES/NO	

# Section III: Application Forms

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**Application for issuance of pre-qualification documents (FY 2026-27) drugs /medicines as approved chemist / pharmacy for supply of medicines on daily basis on local slip/ green slips.**

Ref.No: \_\_\_\_\_

Dated: \_\_\_\_\_

The Medical Superintendent,  
Wapda Hospital Multan

Subject: **Application for Prequalification Documents (FY 2026-27).**

Dear Sir,

With reference to your advertisement regarding Prequalification of Local Chemists/ Pharmacies advertised on ----- in the Daily Newspaper, PPRA Website as well as on EPADS of PPRA. It is requested to provide the Pre-qualification Documents.

**M/S** Name of Applicant

Address

\_\_\_\_\_

Hereby authorizes Mr./Ms. \_\_\_\_\_ Designation: \_\_\_\_\_

CNIC No: \_\_\_\_\_, Official Email: \_\_\_\_\_ **(For Login ID)**

Mobile No. \_\_\_\_\_

To collect/ fill/complete/submit the Prequalification application via online portal on EPADS of PPRA.

**Firm's NTN:** \_\_\_\_\_ **Firm's STN:** \_\_\_\_\_

**Authorized By:**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Designation: \_\_\_\_\_

Contact No: \_\_\_\_\_

Stamp: \_\_\_\_\_

# Application Submission Form

Date: \_\_\_\_\_

To

**The Medical Superintendent,  
WAPDA HOSPITAL MULTAN.**

I/we, the undersigned, apply to be prequalified for the referenced Pre-qualification and declare that:

- (a) I/we have examined and have no reservations to the Prequalification Documents issued in accordance with Instructions to Applicants (ITA).
- (b) I/we, have nationalities from eligible countries, in accordance with instruction to applicant.
- (c) I for any part of the application resulting from this Prequalification, do not have any conflict of interest;
- (d) I/we for any part of the contract resulting from this Prequalification, have not been declared blacklisted/debarred by any of the public organization of the Procuring Agency's country
- (e) I/we understand that you may cancel the Prequalification process at any time; the Prequalification does not bound the procuring agency to call for the bids from the prequalified firms.
- (f) All information, statements and descriptions contained in the Application (online through EPADs of PPRA and hard copy at time of submission of document) are in all respect true, correct and complete to the best of our knowledge and belief and there is no difference in information provided online and submitted in hard copy.

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

**Duly authorized to sign the application for and on behalf of:**

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Dated: \_\_\_\_\_

**Affidavit**  
(PKR.100/-)

Applicants signed affidavit on Stamp Paper of PKR 100/- confirming not having been declared ineligible by any of the public sector organization in Pakistan, as described in the documents.

Applicant's Name:

Address:

Dated:

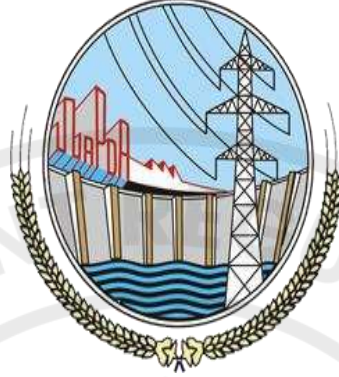
IN THE CAPACITY OF DULY AUTHORIZED TO SIGN THE APPLICATION FOR AND  
ON BEHALF OF:

ADDRESS:

DATED: \_\_\_\_\_



**WATER AND POWER DEVELOPMENT AUTHORITY**



**PREQUALIFICATION DOCUMENTS**

**FOR SUBSEQUENT FRAMEWORK AGREEMENT FOR  
APPOINTMENT OF CHEMIST / PHARMACIES AT LOCAL LEVEL**

**FOR THE SUPPLY OF MEDICINES /SURGICAL DISPOSABLE ITEMS ETC  
THROUGH LOCAL PURCHASE SLIPS (GREEN SLIPS) ON DAILY BASIS**

**FY 202627**

**WAPDA HOSPITAL MULTAN**

INVITATION NOTICE  
FOR  
PREQUALIFICATION (PQ) APPLICATIONS  
**For Subsequent Close Framework Agreement Of  
Chemist / Pharmacies**

1. The WAPDA Hospital Multan intends to prequalify Local Chemists/ Pharmacies for Invitation to Bid(s), and sign the framework agreement with the selected bidders subsequent to bidding process for supply of Local Purchase medicines on Green Slips on daily basis.
2. Online bid submission through EPADS required from **CHEMIST / PHARMACIES holding valid Drug sale License** registered with FBR and EPADS having active NTN and STN for supply of medicines.
3. The objective of the intended *Closed Framework Agreement* is the on-demand supply of medicines and disposables on daily basis for entitled patients through green slip at WAPDA Hospital Multan with successful bidders, and the purpose of this Prequalification Notice is to provide the very basic information to enable the potential applicants to decide whether or not to respond to this Prequalification Notice.
4. Prequalification process is open for all Local Applicants subject to fulfilling the eligibility requirements mentioned in the respective Prequalification Documents. Interested Applicants may obtain further information from the WAPDA Hospital Multan.
5. The electronic bid must be submitted by using EPADS application on OR before the closing date that is **16.06.2026, 1200HRS**. Manual bids shall not be accepted. Electronic bids will be opened on same day at **16.06.2026 1230 HRS** (after 30min of bid closing time) on EPADS [www.eprocurement.gov.pk](http://www.eprocurement.gov.pk).
6. A complete set of Prequalification Documents in English will be available at EPADS.
7. Applications for Prequalification should be submitted through EPADS online at [www.eprocure.gov.pk](http://www.eprocure.gov.pk).

**Medical Superintendent  
WAPDA Hospital Multan**

# SECTION-I: Instructions to Applicants (ITA)

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## **A: GENERAL:**

### **1. Scope of Application**

- 1.1.** In connection with the Invitation for Pre-qualification “as per PPRA rules 2004” the WAPDA HOSPITAL MULTAN issues this Prequalification Document (PQD) through EPADS to applicants interested to Execute Frame work Agreement for appointment of Chemists/Pharmacies to supply Drugs/Medicines/Disposables to the entitled patients on Green slips on Daily basis.

### **2. Source of Funds**

WAPDA Hospital Multan

### **3. Corrupt or Fraudulent Practice and Mechanism to Debar / Blacklist the Defaulted Applicant**

- 3.1.** The WAPDA defines Corrupt and Fraudulent Practices as “ the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official or the contractor in the procurement process or in contract execution to the detriment of the procuring agency’ or misrepresentation of facts in order to influence a procurement process or the execution of a contract, collusive practices among Applicants (prior to or after Prequalification document submission) designed to establish Prequalification document prices at artificial, non-competitive levels and to deprive the procuring agency of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty’ it may include any of the following practices:

- (i) Coercive practice by impairing or harming, or threatening to impair or harm, directly or indirectly, any part or the property of the party to influence the actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party;
- (ii) Collusive practice by arrangement between two or more parties to the procurement process or contract execution, designed to achieve with or without the knowledge of the procuring agency to establish prices at artificial, noncompetitive levels for any wrongful gain;

- (iii) Corrupt practice by offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain
  - (iv) Fraudulent practice by any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;
  - (v) Obstructive practice by harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit rights;
- 3.2. Indulgence in corruption and fraudulent practices is liable to result in rejection of Prequalification documents, cancellation of contracts, debarment and blacklisting of the Prequalification applicant, for a stated or indefinite period of time.
- 3.3 The following are the events which would lead to initiate under the PPRA Rules 2004 Blacklisting / Debarment process;
- i. Submission of false / fabricated / forged documents and / or undertaking for procurement in Prequalification document.
  - ii. Not attaining required quality of work.
  - iii. Inordinate tardiness in accomplishment of assigned / agreed responsibilities / contractual obligations resulting loss to procuring agency / Government.
  - iv. Non execution of work as per terms & condition of contract.
  - v. Any unethical or unlawful professional or business behavior detrimental to good conduct and integrity of the public procurement process.
  - vi. Involvement in any sort of Prequalification document fixing.
  - vii. Persistent and intentional violation of important conditions of contract.
  - viii. Non-adherence to quality specification despite being importunately pointed out.
  - ix. Security consideration of the State i.e., any action that jeopardizes the security of the State or good repute of the procuring agency.
  - x. The procurement Procedure mentioned in PPRA Rules 2004 will be followed.

#### **4. Eligible Applicants**

- 4.1 The Applicant must be registered Tax Payer and must be on ATL of FBR at the time of opening of the Prequalification Application.
- 4.2 The Applicant must possess Valid Drugs Sales License issued by respective Health Authority.
- 4.3 This Invitation for Prequalification is open to all registered Chemists/ Pharmacies situated in the vicinity of WAPDA Hospital Multan during the year 2026-27.
- 4.4 Applicant under a declaration of ineligibility for corrupt and fraudulent practices issued by any Government (Federal, Provincial or Local) or public sector organizations are Not ELIGIBLE to Apply.
- 4.5 A firm declared blacklisted / debarred by any of the public sector organization in Pakistan shall be ineligible for prequalification

#### **B: Contents of the Pre-qualification Documents**

##### **5. Sections of Prequalification Documents:**

- 5.1. The documents for the Pre-qualification of Applicants (Hereinafter- “Pre-qualification documents”) consists of all the sections indicated below, and should be read in conjunction with any Addendum if issued

**Section I.** Instructions to Applicants (ITA)

**Section II.** Pre-qualification criteria

**Section III:** Forms

**A:** Application Form

**B:** Application affidavit

- 5.2. The “Invitation for Pre-Qualification Applications” (IPA) issued by the Procuring Agency is part of the Pre-qualification documents.
- 5.3. The Applicant is expected to examine all instructions, forms, and terms in the Pre-Qualification Documents and to furnish all information or documentation require by the Pre-Qualification Documents.

##### **6. Clarification of Pre-Qualification Document:**

- 6.1. Prospective Applicant requiring any clarification of the Pre-Qualification Documents shall contact office of the Medical Superintendent WAPDA HOSPITAL MULTAN, online through clarification section of this Pre-qualification of EPADS of PPRA.

- 6.2. Office of the Medical Superintendent WAPDA HOSPITAL MULTAN will respond to any query on EPADS for clarification prior to bid opening date. However, responds to queries will be stopped 24 hours before the opening date and time of Pre-qualification applications/ proposals

## **7. Amendment of Prequalification Document**

- 7.1. At any time prior to the deadline for submission of applications, Office of the Medical Superintendent WAPDA HOSPITAL MULTAN may amend the Pre-qualification Documents by issuing addenda/Corrigendum on EPADS of PPRA as well as on National press
- 7.2. Any addendum / corrigendum of Pre-qualification issued shall be part of the Pre-qualification Documents and shall be published on EPADS of PPRA as well as on National press.
- 7.3. To give prospective Applicants reasonable time to take an addendum/corrigendum into account in preparing their applications, Office of the Medical Superintendent WAPDA HOSPITAL MULTAN may extend the deadline for the submission of application and same will also be published on EPADS of PPRA as well as on National press.

## **C. Preparation of Applications**

### **8. Cost of Application**

- 8.1. The Applicant shall bear all costs associated with the preparation and submission of its application. Medical Superintendent WAPDA HOSPITAL MULTAN will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Pre-qualification process.

### **9. Language of Application**

- 9.1. The application as well as all correspondence and documents relating to the Prequalification exchanged by the Applicant and Medical Superintendent WAPDA HOSPITAL MULTAN, shall be written in English.

### **10. Documents Comprising the Application**

- 10.1. The application shall comprise the following:
- a. Application Submission Form, in accordance with Information to Applicants (ITA);
  - b. Documentary evidence establishing the Applicant's eligibility to pre-qualify, in accordance with ITA & Prequalification Criteria;
  - c. Any other document required as specified in the Pre-qualification Documents.

- d. A Statement containing that all information, statements and description contained in the Application are in all respect true, correct and complete to the best of our knowledge and belief.

**11. Documents Establishing Eligibility of Applicant:**

- 11.1. To establish its qualifications the Applicant shall provide the information requested in the corresponding information Sheets included in Pre-qualification Criteria.

**12. Signing of the Application:**

- 12.1. Applicant shall prepare and submit the application for Pre-qualification as described in ITA & Pre-qualification Documents. The application shall be typed and shall be signed by a person duly authorized to sign on behalf of the Applicant.

**D. Submission of Applications:**

**13. Application & Documents Submission On-line (Mandatory)**

- 13.1. The applicants shall submit their Pre-qualification documents through EPADS of PPRA which is mandatory, failing which the application for Pre-qualification will not be entertained.
- 13.2. Applicant may provide all required information as desired in pre-qualification document.

**14. Deadline for Submission of Applications:**

- 14.1. Deadline for the submission will be 16-06-2026 at 12:00 PM as announced time via National Press, PPRA website and EPADS of the PPRA
- 14.2. The Medical Superintendent WAPDA HOSPITAL MULTAN may at its discretion, extends the deadline for the submission of applications. However, this will be intimated in national press via corrigendum as well as on EPADS of PPRA.

**15. Opening of Applications:**

- 15.1. The Received applications will be opened within the premises of WAPDA HOSPITAL MULTAN on EPADS by the technical/Pre-qualification committee nominated by the Medical Superintendent WAPDA HOSPITAL MULTAN

**E. Procedures for Evaluation of Applications**

**16. Confidentiality:**

- 16.1. Information relating to the evaluation of applications, and recommendation for Pre-qualification, shall not be disclosed to Applicants or any other persons not officially concerned with such process until the notification of Pre-qualification is made to all Applicants.

**17. Clarification of Applications:**

17.1. To assist in the evaluation of applications, the Convener of Technical Committee nominated by Medical Superintendent WAPDA HOSPITAL MULTAN may at its discretion, ask any Applicant for a clarification of its application in written which shall be submitted within 7 days and will be made part of evaluation process.

17.2. If an Applicant does not provide clarifications of the information requested by the deadline, the application shall be evaluated based on the information and documents available at the time of evaluation of the application. No verbal information will be considered as formal respond to the official queries of the procuring agency.

**18. Responsiveness of Applications**

18.1. All applications not responsive to the requirements of the Pre-qualification document shall be rejected.

**19. Right to accept or reject the applications**

19.1. The Medical Superintendent reserves the right to accept or reject all the applications under clause 33(1) PPRA rules 2004, and to annul the Prequalification process, without thereby incurring any liability to Applicants. Notice for rejection of bid will be published on EPADS of PPRA

**20. Prequalification Of Applicants:**

20.1. All Applicants whose applications have met the specified requirements will be prequalified by Medical Superintendent, WAPDA HOSPITAL MULTAN.

**21. Notification of Prequalification**

21.1 Once the Pre-qualification has completed it shall be notified and communicated to all applicants through EPADS of PPRA

**22. Validity of Pre-qualification:**

22.1. The Pre-qualification shall be valid for **FINANCIAL YEAR 2026-27**

**23. Invitation to Bid**

23.1. After the notification of the results of the pre qualification the Procuring Agency shall initiate the procurement process which shall only be participated by the prequalified bidders

## SECTION II: Pre Qualification Criteria:

Technical Evaluation shall be carried out on the basis of following criteria:

Sr. No	Description	Status	Remarks
1	Valid <i>Drug Sales License</i>	YES/NO	Attach attested copy of valid drug sales license issued from health Dept .
2	Valid NTN certificate with the name of supplier on active tax payer list of FBR	YES/NO	attach attested copy
3	Valid professional tax certificate (if applicable)	YES/NO	attach attested copy
4	Affidavit/form of bid as per specimen attached	YES/NO	attach on judicial paper
5	Certificate of experience of at least 01 year for supply to Public sector organizations	YES/NO	attach documentary evidence like pos/rate contracts / experience letter etc.
6	Signed and stamped integrity pact	YES/NO	Signed and stamped on firm's letter head.
7	Annual Sale Turnover of the Bidder not less than 1/3 <sup>rd</sup> of Budget allocated for Local Purchase	YES/NO	Relevant Document
8	Cash flow of the bidder not less than budget allocated for LP for one quarter (3 Months)	YES/NO	Relevant Document
9	Availability of Ample stock of Registered Medicines and Disposables	YES/NO	Hospital's Pharmacy Committee shall inspect the premises and submit report
10	Maintenance of Good storage conditions including temperature, Humidity and sunlight control measures	YES/NO	
11	Availability of Qualified and Trained Staff	YES/NO	

# Section III: Application Forms

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**Application for issuance of pre-qualification documents (FY 2026-27) drugs /medicines as approved chemist / pharmacy for supply of medicines on daily basis on local slip/ green slips.**

Ref.No: \_\_\_\_\_

Dated: \_\_\_\_\_

The Medical Superintendent,  
Wapda Hospital Multan

Subject: **Application for Prequalification Documents (FY 2026-27).**

Dear Sir,

With reference to your advertisement regarding Prequalification of Local Chemists/ Pharmacies advertised on ----- in the Daily Newspaper, PPRA Website as well as on EPADS of PPRA. It is requested to provide the Pre-qualification Documents.

**M/S** Name of Applicant

Address

\_\_\_\_\_

Hereby authorizes Mr./Ms. \_\_\_\_\_ Designation: \_\_\_\_\_

CNIC No: \_\_\_\_\_, Official Email: \_\_\_\_\_ **(For Login I.D)**

Mobile No. \_\_\_\_\_

To collect/ fill/complete/submit the Prequalification application via online portal on EPADS of PPRA.

**Firm's NTN:** \_\_\_\_\_ **Firm's STN:** \_\_\_\_\_

**Authorized By:**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Designation: \_\_\_\_\_ Contact No: \_\_\_\_\_

Stamp: \_\_\_\_\_

## Application Submission Form

Date: \_\_\_\_\_

To

**The Medical Superintendent,  
WAPDA HOSPITAL MULTAN.**

I/we, the undersigned, apply to be prequalified for the referenced Pre-qualification and declare that:

- (a) I/we have examined and have no reservations to the Prequalification Documents issued in accordance with Instructions to Applicants (ITA).
- (b) I/we, have nationalities from eligible countries, in accordance with instruction to applicant.
- (c) I for any part of the application resulting from this Prequalification, do not have any conflict of interest;
- (d) I/we for any part of the contract resulting from this Prequalification, have not been declared blacklisted/debarred by any of the public organization of the Procuring Agency's country
- (e) I/we understand that you may cancel the Prequalification process at any time; the Prequalification does not bound the procuring agency to call for the bids from the prequalified firms.
- (f) All information, statements and descriptions contained in the Application (online through EPADs of PPRA and hard copy at time of submission of document) are in all respect true, correct and complete to the best of our knowledge and belief and there is no difference in information provided online and submitted in hard copy.

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

**Duly authorized to sign the application for and on behalf of:**

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Dated: \_\_\_\_\_

**Affidavit**  
(PKR.100/-)

Applicants signed affidavit on Stamp Paper of PKR 100/- confirming not having been declared ineligible by any of the public sector organization in Pakistan, as described in the documents.

Applicant's Name:

Address:

Dated:

IN THE CAPACITY OF DULY AUTHORIZED TO SIGN THE APPLICATION FOR  
AND ON BEHALF OF:

ADDRESS:

DATED: \_\_\_\_\_

