

Standard Bidding Document

INSTALLATION, OPERATION & MAINTENANCE OF BUS SHELTERS
ON WALTON ROAD ON BUILD, OPERATE & TRANSFER (BOT)

BASIS
(Works)

National

Single Stage-Two Envelope



July 20, 2026

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REQUEST FOR BIDS

PROCUREMENT OF CIVIL WORKS

1. The **Walton Cantonment Board (Military Lands & Cantonments)** has reserved Funds for the procurement planned for FY **2026-27**. The **Walton Cantonment Board (Military Lands & Cantonments)** intends to apply part of the proceeds of this Fund to cover eligible payments under the contract for the **"INSTALLATION, OPERATION & MAINTENANCE OF BUS SHELTERS ON WALTON ROAD ON BUILD, OPERATE & TRANSFER (BOT) BASIS"** with the reference of **"P66281"**.

2. The **Walton Cantonment Board (Military Lands & Cantonments)** invites sealed Bids from eligible Bidders for procurement of Works **(INSTALLATION, OPERATION & MAINTENANCE OF BUS SHELTERS ON WALTON ROAD ON BUILD, OPERATE & TRANSFER (BOT) BASIS)** described in the bidding documents on **EPADS v2.0**.

3. **Single Stage-Two Envelope** will be used by adopting **Least Cost Based Selection (LCBS)** Technique for the subject procurement, in line with the Public Procurement Rules, 2004 and any Regulations, Regulatory Guides, Procurement Guidelines or Instructions issued by the Authority from time to time.

4. All Bids must be accompanied by a Bid Security amount described in Bid Security Section in Bidding Document in the form of **Call at Deposit**. Or all bids must be accompanied by bid securing declaration in the format specified in the Bidding documents

5. E-Bidding documents, containing detailed terms & conditions, specifications and requirements etc. are available on **e-Pak Acquisition and Disposal System (EPADS)** at **<https://epads.gov.pk/opportunities/federal/procurements/66281>** for all the interested bidders registered on **EPADS v2.0**. Bidders are required to get themselves registered on **EPADS v2.0** to participate in Bidding process.

6. The e-bids, prepared in accordance with the instructions in the e-Bidding documents, must be submitted through **EPADS v2.0** on or before

Wednesday, August 5, 2026 02:00 PM. E-bids will be opened by using **EPADS v2.0** on the same day at **Wednesday, August 5, 2026 02:30 PM.** Manual submission of Bids shall not be entertained. Those vendor who have not yet registered on the new version of **EPADS v2.0**, may register themselves on <https://vendors.epads.gov.pk/>. A tutorial to explain the registration process is available at <https://www.youtube.com/watch?v=MNW6T38v7tc>.

In terms of Rules 48 of Public Procurement Rules, 2004 Grievance Redressal Committee (GRC) is notified for the subject procurement and notification copy is available on the procuring agency's website and on Authority's website at (www.ppra.org.pk).

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Instructions to Bidders

A. INTRODUCTION

1. Scope of Bid

1.1. The Procuring agency/Employer (PA), as indicated in the Bid Data Sheet (BDS) invites Bids for the execution of Works as specified in the BDS and Section V- Works Requirements. The name, identification, and number of lots (contracts) of this National/ International Competitive Bidding process are specified in the BDS.

2. Source of Funds

2.1. Source of funds as referred in Clause 2 of Bid Data Sheet.

3. Eligible Bidders

3.1. A bidder may be natural person, company or firm or public or semi-public agency of Pakistan or any foreign country, or any combination of them with a formal existing agreement (on Judicial Papers) in the form of a joint venture or consortium. In the case of a joint venture or consortium, all members shall be jointly and severally liable for the execution of the Contract in accordance with the terms and conditions of the Contract. The joint venture or consortium shall nominate a Lead Member as nominated in the BDS, who shall have the authority to conduct all business for and on behalf of any and all the members of the joint venture or consortium during the Bidding process, and in case of award of contract, during the execution of contract. Verifiable copy of the agreement that forms a joint venture, consortium or association shall be required to be submitted as part of the Bid.

Any bid submitted by the joint venture, consortium or association shall indicate the part of proposed contract to be performed by each party and each party shall be evaluated (or post qualified if required) with respect to its contribution only, and the responsibilities of each party shall not be substantially altered without prior written approval of the Procuring Agency and in line with any instructions issued by the Authority.

(The limit on the number of members of JV or Consortium may be prescribed

in BDS, in accordance with the guidelines issued by the PPRA).

3.2. The invitation for bids is open to all prospective bidders subject to any provisions of incorporation or licensing by the respective national/international incorporating agency or statutory body established for that particular trade or business. Procuring agencies shall specify the registration/licensing requirements for the foreign bidder keeping in view the requirement of that business.

3.3. A Bidder shall not have a conflict of interest. All Bidders found to have a conflict of interest shall be disqualified. A Bidders may be considered to have a conflict of interest with one or more parties in this Bidding process, if they:

3.3.1. are associated or have been associated in the past, directly or indirectly with a firm or any of its affiliates which have been engaged by the Procuring agency/Employer to provide consulting services for the preparation of design or technical specifications of the works that are the subject of the bid; or

3.3.2. have controlling shareholders in common; or

3.3.3. receive or have received any direct or indirect subsidy from any of them; or

3.3.4. have the same legal representative for purposes of this Bid; or

3.3.5. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder, or influence the decisions of the Procuring agency/Employer regarding this Bidding process; or

3.3.6. Submit more than one bid in this bidding process.

3.4. A Bidder may be ineligible if –

3.4.1. he is declared bankrupt or, in the case of company or firm, insolvent;

3.4.2. payments in favor of the bidder is suspended in accordance with the judgment of a court of law other than a judgment declaring bankruptcy and resulting (in accordance with the national laws) in the total or partial loss of the right to administer and dispose of its property;

3.4.3. the bidder is convicted, by a final judgment of a Court of Law or relevant Professional Statutory Body, of any offence involving professional conduct;

3.4.4. The bidder is debarred/ blacklisted by a national level Procuring agency/Employer and hence debarred due to involvement in corrupt and fraudulent practices, or performance failure or due to breach of bid securing declaration.

3.5. As and when required, bidders shall provide to the Procuring agency/Employer evidence of their eligibility, proof of compliance with the necessary legal requirements to carry out the contract effectively.

3.6. Bidders shall submit proposal relating to the nature, conditions and modalities of sub-contracting wherever the sub-contracting of any elements of the contract is envisaged.

4. Eligible Material and Equipment

4.1. All the material and equipment to be mobilized under the contract shall have their origin in eligible source countries, and all expenditures made under the contract will be limited to such materials and equipment. For this purpose, ineligible countries are stated in the section-IV titled as “Eligible Countries”.

B. BIDDING DOCUMENTS

5. Contents of Bidding Documents

5.1. The scope of Works, bidding procedures, and terms and conditions of the contract are prescribed in the bidding documents. In addition to the Invitation for Bids, the bidding documents which should be read in

conjunction with any addenda issued in accordance with ITB 7.1 include:

Section I -Invitation for Bids

Section II Instructions to Bidders (ITBs)

Section III Bid Data Sheet (BDS)

Section IV Eligible Countries

Section V Evaluation and Qualification Criteria

Section VI Works Requirements Technical Specifications & Schedule of Requirements

Section VII Standard Bidding Forms

Section VIII General Conditions of Contract (GCC)

Section IX Particular Conditions of Contract (PCC)

Section X Contract Forms

5.2. The bidder is expected to examine all instructions, forms, specifications, terms and conditions prescribed in the bidding documents. Failure to furnish all the information required in the bidding documents will be at the bidder's risk and may result in the rejection of his bid.

6. Clarification of Bidding Document, Pre-bid Meeting

6.1. A prospective bidder requiring any clarification of the bidding document may notify the Procuring agency/Employer through EPADS.

6.2. The Procuring agency/Employer shall respond to the request for clarification in accordance with Rule 31 of the Public Procurement Rules 2004.

6.3. Should the Procuring Agency deem it necessary to amend the BIDDING document as a result of a clarification, it shall do so following the procedure under ITB 7.

6.4. If indicated in the BDS, the bidder's designated representative is invited at the bidder's cost to attend a pre-bid meeting at the place, date and time mentioned in the BDS. During this pre-bid meeting, prospective bidders may request clarification of the schedule of requirement, the evaluation criteria or any other aspects of the bidding documents.

6.5. Minutes of the pre-bid meeting, if applicable, including the text of the questions asked by bidders, including those during the meeting (without identifying the source) and the responses given, together with any responses prepared after the meeting will be uploaded on EPADS. Any modification to the bidding documents that may become necessary as a result of the pre-bid meeting shall be made by the Procuring agency/Employer exclusively through the use of an Addendum pursuant to ITB 7. Non-attendance at the pre-bid meeting will not be a cause for disqualification of a bidder.

6.6. The bidder is advised to visit and examine the Site of Works and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the bid and entering into a contract for construction of the Works. The costs of visiting the Site shall be at the bidder's own expense.

6.7. The bidder and any of its authorized personnel will be granted permission by the Procuring agency/Employer to enter upon its premises and lands for the purpose of such visit, but only upon the express condition that the bidder and its personnel will release and indemnify the Procuring agency/Employer from and against all liability in respect thereof, and will be responsible for death or personal injury, loss of or damage to property, and any other loss, damage, costs, and expenses incurred as a result of the inspection.

7. Amendment of Bidding Documents

7.1. The procuring agency may issue notification of any change, addition, modification or deletion in accordance with Rule 23 of the Public Procurement Rules 2004 i.e. Bidding Documents.

7.2. To give prospective bidders reasonable time in which to take an addendum/corrigendum into account in preparing their bids, the Procuring agency/Employer may, at its discretion, extend the deadline for the submission of bids:

Provided that the Procuring agency/Employer shall extend the deadline for submission of bid in pursuance of Rule 27 of the Public Procurement Rules 2004, i.e. Extension of time for submission of bids, if such an addendum is

issued within last three (03) days of the bid submission deadline.

C. PREPARATION OF BIDS

8. Language of Bid

8.1. The bid prepared by the bidder, as well as all correspondence and documents relating to the bid exchanged by the bidder and the Procuring agency/Employer shall be written in the English language unless specified in the BDS. Supporting documents and printed literature furnished by the bidder may be in another language provided they are accompanied by an accurate translation of the relevant pages in the English language unless specified in the BDS, in which case, for purposes of interpretation of the bidder, the translation shall govern.

9. Documents Constituting the Bids

9.1. The Bids prepared by the Bidder shall constitute of all the documents required in the BDS.

10. Documents Establishing Eligibility of Material, Equipment and Works, their Conformity to Bidding Documents

10.1. The bid prepared by the bidder shall constitute the following components: -

10.1.1. Documentary evidence established in accordance with ITB 10 that the material and equipment to be utilized by the Bidder for the executions of works are eligible material and equipment and conform to the Bidding Documents;

10.1.2. Documentary evidence established in accordance with ITB 11 that the bidder has been authorized to carry out the Construction works;

10.1.3. Documentary evidence established in accordance with ITB 11 that the bidder is eligible and/or qualified for the subject bidding process;

10.1.4. Form of Bid and Bid Prices completed in accordance with ITB 12 and 13;

10.1.5. Completed schedules as required, including priced Bill of Quantities in accordance with ITB 13.

10.1.6. Technical Proposal completed in all aspects in accordance with ITB-15.

10.1.7. Bid security or Bid Securing Declaration furnished in accordance with ITB 17;

10.1.8. Any other document required in the BDS.

10.2. In addition to the requirements, bids submitted by a JV shall include a copy of the Joint Venture Agreement entered into by all members. Alternatively, a letter of intent to execute a Joint Venture Agreement in the event of a successful bid shall be signed by all members and submitted with the bid, together with a copy of the proposed Agreement.

10.3. The bidder shall furnish, as part of its bid, all those documents establishing the eligibility in conformity to the terms and conditions specified in the bidding documents for all material, equipment and works which the bidder proposes to execute.

10.4. The documentary evidence of conformity of the material, equipment and works to the Bidding Documents may be in the form of literature, drawings, and data, and shall consist of:

10.4.1. a detailed description of the work methodology, approach, schedule and resources to be mobilized at site;

10.4.2. an item-by-item commentary on the Procuring agency/Employer's Technical Specifications demonstrating substantial responsiveness of the material, equipment and works to those specifications, or a statement of deviations and exceptions to the provisions of the Technical Specifications;

10.4.3. any other procurement specific documentation requirement as stated in the BDS.

10.5. The required documents and other accompanying documents must be in English. In case any other language than English is used the pertinent translation into English shall be attached to the original version.

11. Documents Establishing Eligibility and Qualification of the Bidder

11.1. The bidder shall furnish, as part of its bid, all those documents establishing the bidder's eligibility to participate in the bidding process and/or its qualification to perform the contract if its bid is accepted.

11.2. The documentary evidence of the bidder's eligibility to bid shall establish to the satisfaction of the Procuring agency/Employer that the bidder, at the time of submission of its bid, is from an eligible country as defined in Section-IV titled as "Eligible Countries".

11.3. The documentary evidence of the bidder's qualification to perform the contract if its bid is accepted shall establish to the satisfaction of Procuring agency/Employer that:

11.3.1. The bidder has the financial and technical capability necessary to perform the Contract, meets the qualification criteria specified in Section-V, Evaluation and Qualification Criteria and BDS.

11.3.2. In the case of a bidder not doing business within Pakistan, the bidder is or will be (if awarded the contract) represented by a local bidder (Joint Venture) in accordance with the PEC works bylaws, and in case of award of works such foreign firm is required to participate in the execution of works to carry out its obligations as prescribed in the Conditions of Contract and /or Technical Specifications.

11.3.3. That the bidder meets the qualification criteria listed in Section-V, Evaluation and Qualification Criteria and BDS.

12. Forms of Bid

12.1. The Bidder shall fill the Form of Bids furnished in the bidding documents. The Bids Form must be completed without any alterations to its format and no substitute shall be accepted.

13. Bid Prices

13.1. The bid prices quoted by the bidder in the Standard bid Forms, Bill of Quantities and in the Price Schedules shall conform to the requirements specified below or exclusively mentioned hereafter in the bidding documents.

13.2. The bidder shall fill in rates and prices for all items of the Works described in the Bill of Quantities. If a Price Schedule shows items listed but not priced, their prices shall be construed to be included in the prices of other items in the Bill of Quantities and will not be paid for separately by the Procuring agency/Employer.

13.3. Items not listed in the Price Schedule shall be assumed not to be included in the bid, and provided that the bid is still substantially responsive in their absence or due to their nominal nature, the corresponding average price of the respective item(s) of the remaining substantially responsive bidder(s) shall be construed to be the price of those missing item(s):

Provided that:

13.3.1. where there is only one (substantially) responsive bidder, or

13.3.2. where there is provision for alternate proposals and the respective items are not listed in the other bids,

The Procuring agency/Employer may fix the price of missing items in accordance with market survey, and the same shall be considered as final price.

13.4. The Bid price to be quoted in the Form of Bid in accordance with ITB 12 shall be the total price of the bid.

13.5. Unless otherwise specified in the BDS and the Contract, the rates and prices quoted by the bidder are subject to adjustment during the performance of the Contract in accordance with the provisions of the

Conditions of Contract.

13.6. If so specified in ITB 1.1, bids may be invited for individual lots (contracts) or for any combination of lots (packages).

13.7. Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and shall be rejected, pursuant to ITB 27, unless otherwise price adjustment is permissible under Conditions of the Contract.

13.8. All duties, taxes, and other levies payable by the Contractor under the Contract, or for any other cause, as of the date twenty-eight (28) days prior to the deadline for submission of bids, shall be included in the rates and prices and the total bid price submitted by the bidder.

14. Currencies of Bid and Payment

14.1. Prices shall be quoted in Pakistani Rupees unless otherwise specified in the BDS. Comparison of bids and tie of bid shall be treated in accordance with the Rule 30(2) of Public Procurement Rules, 2004.

15. Documents Comprising the Technical Proposal

15.1. The bidder shall furnish a Technical Proposal including a statement of work methods, equipment, personnel, schedule and any other information as stipulated in Section VII – Standard Bid Forms, in sufficient detail to demonstrate the adequacy of the bidder's proposal to meet the work requirements and the completion time.

16. Bid Validity Period

16.1. Bids shall remain valid for the period specified in the BDS after the bid submission deadline prescribed by the Procuring agency/Employer. A bid valid for a shorter period shall be rejected by the Procuring agency/Employer as non-responsive. The period of bid validity will be determined from the complementary bid securing instrument i.e. the expiry period of bid security or bid securing declaration as the case may be.

16.2. Under exceptional circumstances, prior to the expiration of the initial Bids/Bid validity period, the Procuring Agency may request the Bidders' consent to an extension of the period of validity of their Bids/Bid. Such request for extension of the period of bid validity shall be carried out in accordance with Rule 26 of the Public Procurement Rules, 2004.

17. Bid Security or Bid Securing Declaration

17.1. Pursuant to ITB 11.1 unless otherwise specified in the BDS, the bidder shall furnish as part of its bid, a Bid Security in accordance with Rule 25 of the Public Procurement Rules, 2004 in the amount and currency specified in the BDS or Bid Securing Declaration as specified in the BDS in the format provided in Section VII (Standard Bidding Forms).

In case Procuring agency/Employer is inviting bids in lots / packages, the bidder shall be required to submit his bid security against the respective lot/package for which he is submitting his bid.

Until the development of functionality of auto verification of financial instrument in EPADS, the scanned copy of bid security or bid securing declaration, as the case may be, shall be uploaded on E-PADS whereas the original instrument to be submitted to the procuring agency before closing of bid submission deadline,

17.2. The Bid Security shall be denominated in the local currency or in another freely convertible currency, and it shall be in the form specified in the **BDS** which shall be in any of the following:

17.2.1. A bank guarantee, an irrevocable letter of credit issued by a Scheduled bank in the form provided in the Bidding Documents or another form acceptable to the Procuring agency/Employer and valid for twenty-eight (28) days beyond the end of the validity of the Bid. This shall also apply if the period for Bid Validity is extended. In either case, the form must include the complete name of the bidder;

17.2.2. A cashier's or certified cheque; or

17.2.3. Another security as indicated in the **BDS**.

17.3. The Bid Security or Bid Securing Declaration shall be in accordance with the Form of the Bid Security or Bid Securing Declaration included in Section VII (Standard Bidding Forms) or another form approved by the Procuring agency/Employer prior to the bid submission.

17.4. The Bid Security shall be payable promptly upon written demand by the Procuring agency/Employer in case any of the conditions listed in ITB 17.9 are invoked.

17.5. Any bid not accompanied by a Bid Security or Bid Securing Declaration in accordance with ITB 17.1 or 17.3 shall be rejected by the Procuring agency/Employer and shall be declared as non-responsive bid, pursuant to ITB 27.

17.6. Unsuccessful bidders' Bid Security will be discharged or returned as promptly as possible, however in no case later than thirty (30) days after the expiration of the period of Bid Validity prescribed by the Procuring agency/Employer pursuant to ITB 16. The Procuring agency/Employer shall make no claim to the amount of the Bid Security, and shall promptly return the Bid Security document, after whichever of the following that occurs earliest:

17.6.1. The expiry of the Bid Security;

17.6.2. The entry into force of a procurement contract and the provision of a performance security (or guarantee), for the performance of the contract if such a security (or guarantee), is required by the Bidding documents;

17.6.3. The rejection by the Procuring agency/Employer of all Bids;

17.6.4. The withdrawal of the bid prior to the deadline for the submission of bids, unless the bidding documents stipulate that no such withdrawal is permitted.

17.7. The successful bidder's Bid Security will be discharged upon the bidder signing the contract pursuant to ITB 40, or furnishing the performance security (or guarantee), pursuant to ITB 41.

17.8. The Bid Security may be forfeited or the Bid Securing Declaration executed:

17.8.1. if a Bidder:

17.8.1.1. Withdraws its Bid during the period of Bid Validity as specified by the Procuring agency/Employer, and referred by the bidder on the Form of Bid except as provided for in ITB 16.2; or

17.8.2. In the case of a successful bidder, if the bidder fails:

17.8.2.1. to sign the contract in accordance with ITB 40; or

17.8.2.2. to furnish performance security (or guarantee) in accordance with ITB 41.

17.9. In case of Bid Security issued by the foreign bank is allowed by the Procuring agency/Employer, the same should be counter guaranteed by a corresponding bank in Pakistan. Furthermore, in case of joint venture, it should be in the name of Joint venture to ensure joint responsibility. In case the JV is not legally constituted at the time of bid submission, the bid security or bid securing declaration shall be in the names of all future members as named in the letter of bid.

18. Withdrawal of Bids

18.1. Before bid submission deadline, any bidder may withdraw, substitute, or modify its bid after it has been submitted by sending a written notice, duly signed by an authorized representative, and the corresponding must accompany the respective written notice.

19. Format and Signing of Bid

19.1. The Bidder shall prepare and submit Bids through EPADS with due diligence after carefully reading all the terms and condition before bid submission deadline.

D. SUBMISSION OF BIDS

20. Submission of Bids through EPADS v2.0

20.1. All bids shall be submitted through EPADS v2.0.

21. Deadline for Submission of Bids

21.1. All bids shall be received through **EPADS v2.0** not later than bid submission deadline as specified in the **BDS**.

21.2. The Procuring agency/Employer may, under exceptional circumstances and at its discretion, extend the deadline for the submission of bids, pursuant to Rule 27 of the Public Procurement Rules, 2004. Extension of Time for submission of bid, by amending the Bidding Documents in accordance with ITB 7, in which case all rights and obligations of the Procuring agency/Employer and bidders previously subject to the deadline will thereafter be subject to the new deadline.

22. Substitution and Modification of bids

22.1. A bidder may substitute or modify his bid after it has been submitted, provided that written notice of the substitution or modification of the bid, is received by the Procuring agency/Employer prior to the deadline for submission of bids.

22.2. Revised bid may be submitted after the substitution or modification made in the original bid in accordance with the provisions referred in **ITB 18**.

E. OPENING AND EVALUATION OF BIDS

23. Opening of Bids

23.1. The Procuring Agency will open bids in accordance with Rule 28 of the Public Procurement Rules, 2004 and as specified in the BDS.

24. Confidentiality

24.1. Information relating to the examination, clarification, evaluation and comparison of bids and recommendation of contract award shall not be disclosed to bidders or any other persons not officially concerned with such process until the time of the announcement of the respective evaluation report.

25. Clarification of Bids

25.1. Clarification of Bidding Documents shall be carried out in accordance with Rule 31 of the Public Procurement Rules, 2004.

25.2. The alteration or modification in the bid which in any case affect the following parameters will be considered as a change in the substance of a bid:

- 25.2.1. evaluation & qualification criteria;
- 25.2.2. required scope of work;
- 25.2.3. contract price;
- 25.2.4. all securities requirements;
- 25.2.5. tax requirements;
- 25.2.6. terms and conditions of bidding documents.
- 25.2.7. change in the ranking of the bidder

26. Preliminary Examination of Bids

26.1. Prior to the detailed evaluation of bids, the Procuring agency/Employer will determine whether each bid:

- 26.1.1. meets the eligibility criteria defined in **ITB 3** and **ITB 4**;
- 26.1.2. has been prepared as per the format and contents defined by the Procuring agency/Employer in the bidding documents;
- 26.1.3. has been properly signed;

26.1.4. is accompanied by the required securities; and

26.1.5. is substantially responsive to the requirements of the bidding documents.

The Procuring agency/Employer's determination of a bid's substantial responsiveness will be based on the contents of the bid itself.

26.2. A substantially responsive Bid is one which conforms to all the terms, conditions, and specifications of the Bidding Documents, without material deviation or reservation. A material deviation or reservation is one that: -

26.2.1. affects in any substantial way the scope, quality, or performance of the Works;

26.2.2. limits in any substantial way, inconsistent with the bidding documents, the Procuring agency/Employer's rights or the bidders' obligations under the Contract; or

26.2.3. if rectified, would affect unfairly the competitive position of other bidders presenting substantially responsive bids.

26.3. The Procuring agency/Employer will confirm that the documents and information specified under ITB 9, 10 and 11 have been provided in the bid. If any of these documents or information is missing, or is not provided in accordance with the Instructions to Bidders, the bid shall be rejected.

26.4. The Procuring agency/Employer may waive-off any minor informality, nonconformity, or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.

Explanation: A minor informality, non-conformity or irregularity is one that is merely a matter of form and not of substance. It also pertains to some immaterial defect in a Bid or variation of a bid from the exact requirements of the invitation that can be corrected or waived without being prejudicial to other bidders. The defect or variation is immaterial when the effect on quantity, quality, or delivery is negligible when contrasted with the total cost or scope of the works. The Procuring agency/Employer either shall give the bidder an opportunity to cure any deficiency resulting from a minor

informality or irregularity in a bid or waive the deficiency, whichever is advantageous to the Procuring agency/Employer. Examples of minor informalities or irregularities include failure of a bidder to –

26.4.1. Submit the number of copies of signed bids required by the invitation;

26.4.2. Furnish required information concerning the number of its employees;

26.4.3. the firm submitting a bid has formally adopted or authorized, before the date set for opening of bids, the execution of documents by typewritten, printed, or stamped signature and submits evidence of such authorization and the bid carries such a signature.

26.5. Provided that a Technical Bid is substantially responsive, the Procuring agency/Employer may request the bidder to submit the necessary information or documentation, within a reasonable period of time, to rectify nonmaterial nonconformities or omissions in the Technical Bid related to documentation requirements. Requesting information or documentation on such nonconformities shall not be related to any such aspect of the technical Proposal linked with the ranking of the bidders. Failure of the bidder to comply with the request may result in the rejection of its bid.

26.6. Provided that a Technical Bid is substantially responsive, the Procuring agency/Employer shall rectify quantifiable nonmaterial nonconformities or omissions related to the Financial Proposal. To this effect, the Bid Price shall be adjusted, for comparison purposes only, to reflect the price of the missing or nonconforming item or component.

26.7. If a bid is not substantially responsive, it will be rejected by the Procuring agency/Employer and may not subsequently be evaluated for complete technical responsiveness.

27. Examination of Terms and Conditions; Technical Evaluation

27.1. The Procuring agency/Employer shall examine the bid to confirm that all terms and conditions specified in the **GCC** and the **PCC** have been

accepted by the bidder without any material deviation or reservation.

For this purpose:

“Deviation” means departure from the requirements specified in the Bidding Document.

“Reservation” means setting of limiting conditions or withholding from complete acceptance of the requirements specified in the Bidding Document.

27.2. The Procuring agency/Employer shall evaluate the technical aspects of the bid submitted in accordance with ITB 30, to confirm that all requirements specified in Section VI – Works Requirement, Technical Specifications of the Bidding Documents have been met without material deviation or reservation.

27.3. If after the examination of the terms and conditions and the technical evaluation, the Procuring agency/Employer determines that the bid is not substantially responsive in accordance with ITB 27, it shall reject the bid.

28. Correction of Arithmetic Errors

28.1. Bids determined to be substantially responsive will be checked for any arithmetic errors. Errors will be corrected as follows: -

28.1.1. if there is a discrepancy between unit prices and the sub-total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the sub-total price shall be corrected, unless in the opinion of the Procuring agency/Employer there is an obvious misplacement of the decimal point in the unit price, in which the total price as quoted shall govern and the unit price shall be corrected;

28.1.2. if there is an error in a total corresponding to the addition or subtraction of sub-totals, the sub-totals shall prevail, and the total shall be corrected; and

28.1.3. where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.

28.1.4. Where there is discrepancy between grand total of price schedule and amount mentioned on the Form of Bid, the amount referred in Price Schedule shall be treated as correct subject to elimination of other errors.

28.2. The amount stated in the Bid will, be rectified by the Procuring agency/Employer in accordance with the above procedure for the correction of errors and, with, the concurrence of the bidder, shall be considered as binding upon the bidder. If the bidder does not accept the corrected amount, its bid shall be rejected after forfeiture of Bid Security or execution of the Bid Securing Declaration, as the case may be, in accordance with **ITB 41.3**.

29. Conversion to Single Currency

29.1. The unit rates and the prices shall be quoted by the bidder entirely in Pak rupees. A bidder expecting to incur expenditures in other currencies for inputs to the Works from outside the Procuring agency/Employer's country (referred to as the "Foreign Currency Requirements") shall indicate the same in the letter of bid-financial proposal. The proportion of the Bid Price (excluding Provisional Sums) needed by him for the payment of such Foreign Currency Requirements either (i) entirely in the currency of the Bidder's home country or, (ii) at the bidder's option, entirely in Pak rupees provided always that a bidder expecting to incur expenditures in a currency or currencies other than those stated in (i) and (ii) above for a portion of the foreign currency requirements, and wishing to be paid accordingly, shall indicate the respective portions in his bid. Comparison of bids quoted in different currencies and conversion of bids into a single currency shall be carried out in accordance with Rule 30(2) of the Public Procurement Rules, 2004.

30. Evaluation of Bids

30.1. The Procuring agency/Employer shall evaluate and compare only the bids determined to be substantially responsive, pursuant to **ITB 27**.

30.2. In evaluating the Technical Proposal of each Bid, the Procuring agency/Employer shall use the criteria and methodologies listed in the BDS

and in terms of works requirement. No other evaluation criteria or methodologies shall be permitted.

30.3. The Procuring agency/Employer's evaluation of a bid will take into account:

30.3.1. the bid price, excluding provisional sums and the provision, if any, for contingencies in the summary bill of quantities, but including day work items, where priced competitively;

30.3.2. converting the amount resulting from applying above, if relevant, to a single currency in accordance with ITB 29;

30.4. The estimated effect of the price adjustment provisions of the Conditions of Contract, applied over the period of execution of the Contract, shall not be taken into account in bid evaluation.

30.5. If these bidding documents allow bidders to quote separate prices for different lots, and the award to a single bidder of multiple lots, the methodology of evaluation to determine the lowest evaluated lot combinations in the Form of Bid, is specified in the **BDS**.

30.6. If the bid, which results in the Evaluated Bid Price (Successful Bid), is seriously unbalanced or front loaded in the opinion of the Employer, the Employer may require the Bidder to produce detailed price analyses for any or all items of the Bill of Quantities, to demonstrate the internal consistency of those prices with the construction methods and schedule proposed. After evaluation of the price analyses, taking into consideration the schedule of estimated Contract payments, the Employer may require that the amount of the performance security be increased at the expense of the Bidder to a level sufficient to protect the Employer against financial loss in the event of default of the successful Bidder under the Contract.

Explanation:

"Unbalanced" or "front-loaded" bids consist of deliberately submitting bids with artificially high prices or unit rates for the early stages of a construction project, offset by artificially low prices or unit rates for the later stages of the project, to improve the contractor's cash flow.

31. Domestic Preference

31.1. If the **BDS** so specifies, the Procuring agency/Employer will grant a margin of preference to the domestic contractor in line with the rules, regulations, regulatory guides or instructions issued by the Authority from time to time.

32. Determination of Successful Bid

32.1. The Procuring agency/Employer shall compare the evaluated bids in accordance with the predefined bidding procedure, of all substantially responsive bids to determine the Successful bidder.

33. Qualification of Bidder

33.1. The Procuring agency/Employer shall determine to its satisfaction whether the bidder is substantially responsive and whose bid is declared as Successful bid either continues to meet (if prequalification applies) or meets (if post-qualification applies) the qualifying criteria specified in Evaluation and Qualification Criteria.

Note: In case of international bidding, the parameters for incorporation or licensing within Pakistan may be fulfilled as part of post qualification.

33.2. The determination shall be based upon an examination of the documentary evidence of the bidder's qualifications submitted by the bidder, pursuant to **ITB 11**.

33.3. Prior to contract award, the Procuring agency/Employer will verify that the successful bidder (including each member of a JV) is not blacklisted/debarred. The Procuring agency/Employer will conduct the same verification for each sub-contractor proposed by the successful bidder.

34. Sub-Contractors

34.1. The bidder shall provide details regarding any specialized sub-contractor to the Procuring agency/Employer. In case change of sub-contractors, the bidder shall promptly notify the Procuring agency/Employer and obtain approval for replacement of sub-contractors.

34.2. Bidders may propose sub-contracting up to the percentage of total value of contracts or the volume of works as specified in the **BDS**.

35. **Abnormally Low Financial Bid**

35.1. A procuring Agency may reject abnormally low bids. The decision of the Procuring agency/Employer to reject a bid and reasons for the decision shall be recorded in the procurement proceedings and promptly communicated to the bidder concerned. Moreover, the Procuring agency/Employer shall not incur any liability solely by rejecting abnormally bid

Guidance for Procuring agency/Employer:

An abnormally low bid means, in the light of the Procuring agency/Employer's estimate and of all the bids submitted, the bid appears to be abnormally low by not providing a margin for normal levels of profit. In order to identify the Abnormally Low Bid (ALB) following approaches can be considered to minimize the scope of subjectivity:

35.1.1. Comparing the bid price with the cost estimate;

35.1.2. Comparing the bid price with the bids offered by other bidders submitting substantially responsive bids; and

35.1.3. Comparing the bid price with prices paid in similar contracts in the recent past either government- or development partner-funded.

35.2. The Procuring agency/Employer will determine to its satisfaction whether the bidder that is selected as having submitted the successful bid is qualified to perform the contract satisfactorily, in accordance with the criteria listed in **ITB 11**

35.3. The determination will take into account the bidder's financial and technical capabilities. It will be based upon an examination of the documentary evidence of the bidder's qualifications submitted by the bidder, pursuant to **ITB 11**, as well as such other information as the Procuring agency/Employer deems necessary and appropriate. Factors not included in these bidding documents shall not be used in the evaluation of the bidders' qualifications.

35.4. Procuring agency/Employer may seek “Certificate for Independent Price Determination” from the bidder and the results of reference checks may be used in determining award of contract.

Explanation: The Certificate shall be furnished by the bidder. The bidder shall certify that the price is determined keeping in view of all the essential aspects such as raw material, its processing, value addition, optimization of resources due to economy of scale, transportation, insurance and margin of profit etc.

35.5. An affirmative determination will be a prerequisite for award of the contract to the bidder. A negative determination will result in rejection of the bidder’s bid, in which event the Procuring agency/Employer will proceed to the next ranked bidder to make a similar determination of that bidder’s capabilities to perform satisfactorily.

F. AWARD OF CONTRACT

36. **Criteria of Award**

36.1. Subject to **ITB 36 and 37**, the Procuring agency/Employer will award the Contract to the bidder whose bid has been determined to be substantially responsive to the bidding documents and who has been declared as Successful Bidder, provided that such bidder has been determined to be:

36.1.1. eligible in accordance with the provisions of **ITB 3**;

36.1.2. is determined to be qualified to perform the Contract satisfactorily;
and

36.1.3. Successful negotiations have been concluded, if any.

37. **Negotiations**

37.1. The Committee of the Procuring agency/Employer may negotiate with the Most Advantageous Bidder relating to the following areas:

37.1.1. a minor alteration to the technical (drawings, design technical specifications) details of the statement of works;

37.1.2. Methodology, work plan, staffing in view to streamline the work;

37.1.3. a minor amendment to the Particular conditions of Contract;

37.1.4. finalizing payment arrangements;

37.1.5. clarifying details that were not apparent or could not be finalized at the time of Bidding;

37.2. Where negotiation fails to result into an agreement, the Procuring agency/Employer may invite the next ranked bidder for negotiations. Where negotiations are commenced with the next ranked bidder, the Procuring agency/Employer shall not reopen earlier negotiations.

38. Procuring agency's Right to reject All Bids

38.1. The procuring agency has the right to reject all bids in accordance with Rule 33 of the Public Procurement Rules, 2004. However, the Authority (i.e. **PPRA**) may call from the Procuring agency/Employer the justification of those grounds.

39. Notification of Award

39.1. The procuring agency shall announce and publish the evaluation result in accordance with Rule 35 of the Public Procurement Rules, 2004.

39.2. Where no complaints have been lodged, the bidder whose bid has been accepted will be notified of the award by the Procuring agency/Employer prior to expiration of the bid validity period through EPADS. However, the Procuring agency/Employer shall not award any procurement contract at least for five (05) days after the announcement of final evaluation report. The notification letter (herein after and in the condition of the contract and contract form called "Letter of Acceptance" will specify the sum that the Procuring agency/Employer will pay the successful bidder in consideration for the execution and completion of the

works as prescribed by the Contract (hereinafter and in the Contract called the "Contract Price).

39.3. The notification of award will constitute the formation of the Contract, subject to the bidder furnishing the Performance Security (or guarantee) in accordance with **ITB 41** and signing of the contract in accordance with **ITB 40**.

39.4. Upon the successful bidder's furnishing of the performance security (or guarantee) pursuant to **ITB 41**, the Procuring agency/Employer will promptly notify each unsuccessful bidder, the name of the successful bidder and the Contract amount and will discharge the Bid Security or Bid Securing Declaration of the bidder(s) pursuant to **ITB 17**.

40. Signing of Contract

40.1. Promptly after notification of award, Procuring agency/Employer shall send the successful bidder the draft agreement, incorporating all terms and conditions as agreed by the parties to the contract.

40.2. Immediately after the Redressal of grievance by the **GRC**, and after fulfillment of all conditions precedent of the Contract Form, the successful bidder and the Procuring agency/Employer shall sign the contract.

40.3. Where no formal signing of a contract is required, work order issued to the bidder shall be construed to be the contract.

41. Performance Security (or Guarantee)

41.1. After the receipt of the Letter of Acceptance, the successful bidder, within the specified time, shall deliver to the Procuring agency/Employer a Performance Guarantee in the amount and in the form stipulated in the BDS and PCC, denominated in the type and proportions of currencies in the Letter of Acceptance and in accordance with the Conditions of Contract.

41.2. If the Performance Guarantee is provided by the successful bidder and it shall be in the form specified in the BDS which shall be in any of the following:

41.2.1. certified cheque, cashier's or manager's cheque, or bank draft;

41.2.2. irrevocable letter of credit issued by a scheduled bank of Pakistan or in the case of an irrevocable letter of credit issued by a foreign bank, the letter shall be confirmed or authenticated by a scheduled bank of Pakistan;

41.2.3. bank guarantee confirmed by a reputable local bank or, in the case of a successful foreign bidder, bonded by a foreign bank; or

41.2.4. surety bond callable upon demand issued by any reputable surety or insurance company.

Any Performance Guarantee submitted shall be enforceable in Pakistan.

41.3. Failure of the Most Advantageous Bidder to comply with the requirement of **ITB 40** shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security or declare blacklisted (in case bid securing declaration is submitted) in which event the Procuring agency/Employer may make the award to the next most advantageous bidder or reinitiate the procurement process afresh (as a case may be).

42. **Advance Payment**

42.1. Advance payment will be provided to the bidder in percentage and in the manner as agreed by the both parties in terms of Conditions of the Contract.

42.2. The Procuring agency/Employer will provide an advance payment as stipulated in the Conditions of Contract, subject to a maximum amount, as stated and/or Conditions of the Contract. The advance payment request shall be accompanied by an advance payment security (guarantee) in the form provided in Section X. For the purpose of receiving the advance payment, the bidder shall make and estimate of, and include in its bid, the expenses that will relate to the purchase of equipment, machinery, materials, and on the engagement of labor during the first month beginning with the date of the Procuring agency/Employer's "**Notice to Commence**" as specified in the **PCC**.

43. General Performance of the Bidders

43.1. The Procuring agency/Employer reserves the right to obtain information regarding performance of the bidders on their previously awarded contracts / works. The Procuring agency/Employer may seek information / report from the previous employer for consideration. However, the Procuring agency/Employer shall incorporate such parameters in the evaluation criteria and accordingly decide the fate of the bid submitted.

44. Corrupt & Fraudulent Practices

44.1. Procuring agencies (including beneficiaries of Government funded projects and procurement) as well as Bidders/Suppliers/Contractors under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts, and will avoid to engage in any corrupt and fraudulent practices.

G. GRIEVANCE REDRESSAL & COMPLAINT REVIEW MECHANISM

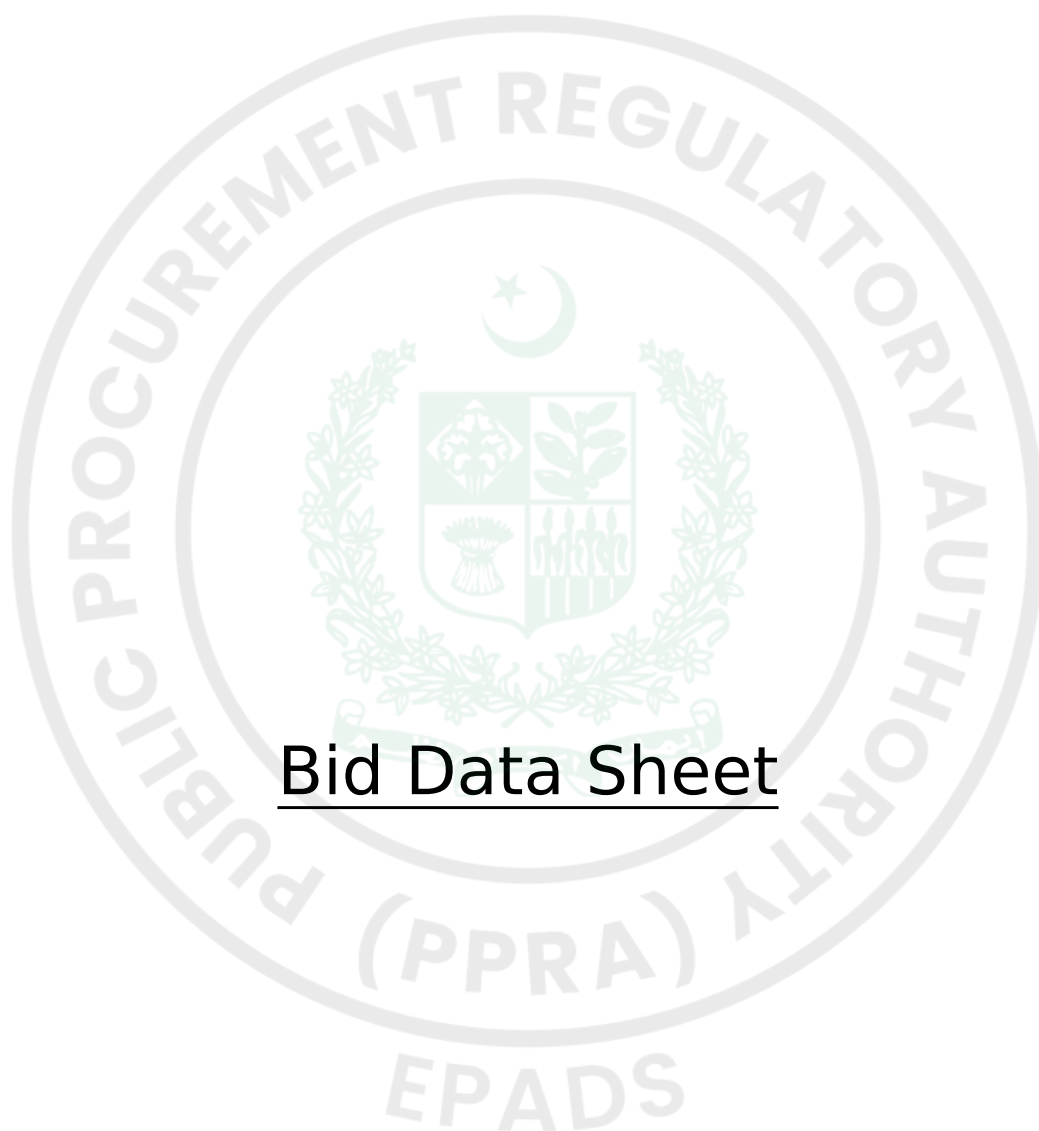
45. Grievance Redressal

45.1. Grievance Redressal shall be carried out in accordance with Rule 48 of the Public Procurement Rules, 2004 i.e. Redressal of grievances by the procuring agency and "Redressal of Grievances Regulations 2021".

H. MECHANISM OF BLACKLISTING

46. Mechanism of Blacklisting

46.1. The Procuring agency/Employer shall proceed Blacklisting of Bidders/Contractors in accordance with Rule 19 of the Public Procurement Rules, 2004 i.e. Blacklisting and "Blacklisting and Debarment of Bidders or Contractors Regulations 2024.



Bid Data Sheet

Bids Data Sheet (BDS)

The following specific data for the procurement of Goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

BDS Clause Number	ITB Number	Amendments of, and Supplements to, Clauses in the Instruction to Bidders
A. Introduction		
1	1.1	Name of Procuring Agency: Walton Cantonment Board (Military Lands & Cantonments) The subject of procurement is: INSTALLATION, OPERATION & MAINTENANCE OF BUS SHELTERS ON WALTON ROAD ON BUILD, OPERATE & TRANSFER (BOT) BASIS Expected commencement date: Monday, August 31, 2026
2.	2.1	Financial year for the operations of the Procuring Agency: 2026-27 Name and identification number of the Contract: P66281
3.	3.1	JV/Consortium or Association Allowed: Yes Number of JV/Consortium Members: 2
B. Bidding Documents		

4.	6.2 & 6.4	The Bidders may seek clarifications through EPADS v2.0 : Clarification Date: Monday, July 27, 2026
5.	7.2	Any addendum, in case issued, shall be published on Walton Cantonment Board (Military Lands & Cantonments) website and on EPADS v2.0 .
C. Preparation of Bids		
6.	8.1	List of documents required along with the bid: 1. Section-6 Financial Form Attachment Sign & Stamp (Provided in Annexure-Bidding Document (Form No. 10))
7.	9.1	The qualification criteria to establish the supply / production capability of the bidder. <i>see Eligibility Criteria</i>
8.	11.2	Works and Their related documents: <i>See section Required Scope of Work</i>
9.	11.1	Price schedule will be provided according to the format defined and acquired. <i>see section price schedule.</i>
10.	11.4	Specifications: <i>see section of specifications.</i>

11.	11.5 & 13.5	The price shall be Fixed. The bid price shall be adjusted in accordance with Appendix provided - Formula for Price Adjustment.
12.	14.1	Currency of the Bids shall be : PKR
13.	16.1	The Bids/Bid Validity period shall be: 180 Days
14.	17.1	The amount of Bid Security shall be as defined in Bid Security Section for items and lots given in BDS 6
15.	17.2	The Bid Security shall be in the form of: Call at Deposit
16.	15.1	Alternative Bids to the requirements of the bidding documents willnot be permitted.
D. Submission of Bids		
17.	18.1 & 21.1	Bid shall be submitted online on EPADS v2.0 whereas hard copy of the bid security should be submitted to the following; Ahmed Bukhsh Road, R.A Bazar, Lahore Cantt. Bids that are not submitted on EPADS v2.0 shall be disqualified. The deadline for Bids submission is: Wednesday, August 5, 2026 02:00 PM
E. Opening and Evaluation of Bids		

18.	24.1	The Bids opening shall take place on EPADS v2.0. Day : Wednesday Date: August 05, 2026 Time : 02:30 PM
19.	30.2	Selection technique adopted will be: Least Cost Based Selection (LCBS) <i>see Evaluation Criteria</i>
F. Award of Contract		
20.	41.1 & 41.2	The Performance guarantee shall: 10.00%. The Performance Guarantee shall be acceptable in the form of: Call at Deposit, Bank Guarantee
21.	45.1	Arbitrator shall be appointed by mutual consent of the both parties.
G. Review of Procurement Decisions		
22.	37	Grievance against this procurement shall be submitted online on EPADS v2.0.

Eligibility Criteria

Bidder's Type	Required Registration
Individual / Individual Consultant	NADRA CITIZENSHIP (CNIC/NICOP)
Sole Proprietorship	FBR (NTN)
Partnership Firm	FBR (GSTN)
Company (Private Limited)	

Eligibility Criteria	Document
Company Profile	Yes
Affidavit / undertaking non-judicial stamp paper minimum worth Rs. 100 The bidder shall provide an affidavit confirming that: i. The firm has not been blacklisted by any Government Department, Autonomous Body, Cantonment Board, Local Government, Development Authority, Public Sector Organization or Regulatory Authority. ii. No litigation exists that may adversely affect the bidder's ability to perform the contract.	Yes
Power of Attorney / Authority Letter	Yes
Bid Security	Yes
Design Concept & Aesthetics: The proposed design shall be evaluated on the basis of aesthetics, functionality, durability, public convenience and compatibility with the urban environment of Walton Road. The bidder shall submit: • 3D Renderings. • Elevation Drawings. • Plan Drawings. • Material Specifications. • Advertisement Layout. • Night View Rendering showing illumination.	Yes

Minimum Design Requirements The design submitted by the bidder • Modern architectural appearance • Overhead billboard integrated above the shelter structure. • Illuminated advertisement panels. • waiting area with protection from sun and rain. • Stainless steel or equivalent premium seating. • High-quality galvanized steel • LED lighting system. • Professional finishing and color scheme. • Integrated waste bin arrangement. • Dedicated route information panel. •	Yes
Mandatory Design Submission • Each bidder shall submit: • Minimum three colored 3D perspectives. • Front Elevation. • Side Elevation. • Foundation Detail. • Material Specifications. • Billboard Details. • Structural Concept Failure to submit the above documents shall result in rejection of the technical proposal.	Yes
Construction Methodology.	Yes
Maintenance Plan.	Yes
Section-6 Financial Form Attachment Sign & Stamp (Provided in Annexure-Bidding Document (Form No. 10))	Yes

Evaluation Criteria

Least Cost Based Selection (LCBS)

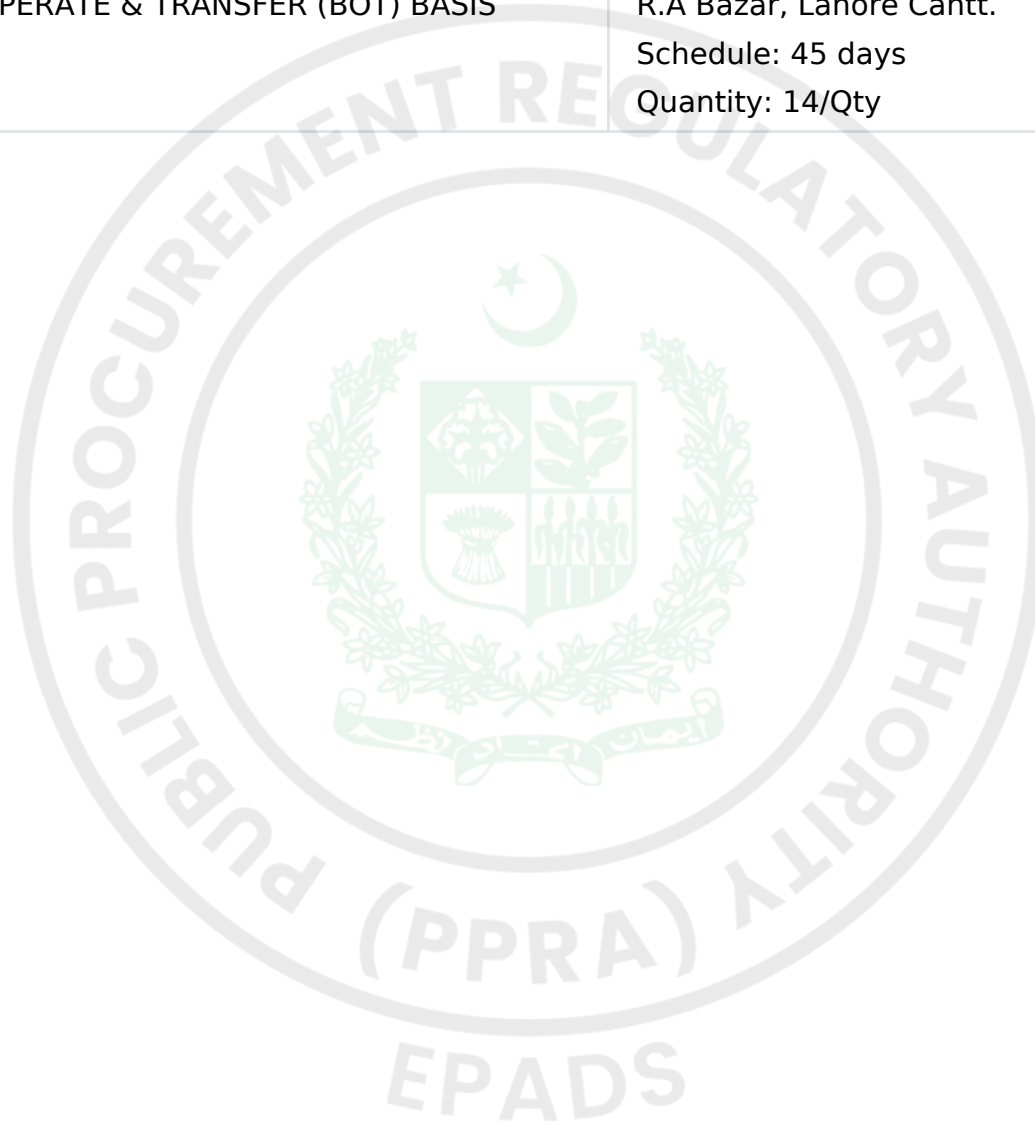
Technical Marks	100
Passing Marks	70
Company Registration & Legal Compliance	
Valid registration, tax compliance (Quantitative)(Doc Required)	10
Company Registration upto 10 year or more (10)	
Company Registration less than 10 year (5)	
Relevant Experience (Number and scale of similar projects completed in last 5 years) (Quantitative)(Doc Required)	25
5 Nos. or more projects completed (25)	
4 Nos. projects completed (20)	
3 Nos. projects completed (15)	
2 Nos. projects completed (10)	

Financial Capability (Annual turnover, audited financial statements, financial stability) (Quantitative)(Doc Required)	15
28 million or more than 28 million (15)	
Less than 28 million or more than 20 million (10)	
Less than 20 million or more than 10 million (5)	
Methodology & Work Plan (Project execution strategy, timelines, resource allocation) prepare on MS Visio & Primavera (Quantitative)(Doc Required)	10
Operations & Maintenance Plan (Maintenance strategy, staffing, cleaning, upkeep plan) (Quantitative)(Doc Required)	10
Weekly Operations & Maintenance Plan (10)	
Monthly Operations & Maintenance Plan (5)	
Architectural Appearance (Visual appeal, modern design, harmony with surroundings) (Quantitative)(Doc Required)	10
Passenger Comfort & Functionality (Seating, accessibility, shelter effectiveness) (Quantitative)(Doc Required)	5
Quality of Materials (Durability, corrosion resistance, finish quality) (Quantitative)(Doc Required)	5
Advertisement Integration (Proper placement, visibility, structural integration) (Quantitative)(Doc Required)	5
Innovation & Smart Features (Use of technology, smart lighting, modern features) (Quantitative)(Doc Required)	5

Jobs/Lots

Jobs Without Lots :

Job	Delivery Schedule	Quantity	Bid Security
INSTALLATION, OPERATION & MAINTENANCE OF BUS SHELTERS ON WALTON ROAD ON BUILD, OPERATE & TRANSFER (BOT) BASIS	Address: Ahmed Bukhsh Road, R.A Bazar, Lahore Cantt. Schedule: 45 days Quantity: 14/Qty	14/Qty	1400000 PKR



Related Services :

No



Work Specifications and Market Rates

Jobs Without Lots :

Job: INSTALLATION, OPERATION & MAINTENANCE OF BUS SHELTERS ON WALTON ROAD ON BUILD, OPERATE & TRANSFER (BOT) BASIS

Specifications / Requirements:

Sr. No	Ref. No.	Description	Unit	Qty	Rate	Amount
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1	Market Rate	4.3 Shelter Dimensions Minimum dimensions of each bus shelter shall be: Description : Minimum Size Length : 22 Feet Width : 6 Feet Clear Height : 9 Feet Seating Capacity : 8-12 Persons The bidder may propose larger dimensions subject to approval by WCB. 4.4 Advertisement Areas The proposed advertisement spaces shall be as follows: A. Top Billboard Panel • Approximate Size : 22 ft × 6 ft • Area : 132 Sq. Ft. B. Rear Advertisement Panel • Approximate Size : 18 ft × 4 ft • Area : 72 Sq. Ft. C. Side Advertisement Panels • Two (02) Panels Approximate Size: 4 ft × 6 ft each : Total Area: 48 Sq. Ft. • Total Advertisement Area Per Shelter : Approximately 252 Sq. Ft. The dimensions may be adjusted by WCB during final design approval. 4.5 Structural Requirements The shelter structure shall: • Be fabricated from galvanized steel sections. • Be designed for local wind loads and environmental conditions. • Have anti-corrosion treatment. • Be capable of safe operation throughout the concession period. • Be free from sharp edges and hazardous projections. All structural members shall be properly welded and finished. 4.6 Foundation Requirements The contractor shall undertake all necessary civil works including: • Excavation. • Reinforced concrete foundations. • Anchor bolts. • Base plates. • Pavement restoration. Foundation design shall be certified by a qualified PEC registered structural engineer. WCB may require submission of structural calculations before approval. 4.7 Roofing System The roof shall: • Provide adequate protection from sun and rain. • Be waterproof. • Be fabricated from high-quality polycarbonate sheets, ACP roofing system or equivalent approved material. • Be	Nos	14	2000000	28000000
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					GRAND TOTAL:	Rs28,000,000.00
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Scope of Work

REQUEST FOR PROPOSALS (RFP)

INSTALLATION, OPERATION & MAINTENANCE OF BUS SHELTERS ON

WALTON ROAD ON BUILD, OPERATE & TRANSFER (BOT) BASIS

Walton Cantonment Board (WCB), Lahore invites proposals from reputed firms, companies, advertising agencies, outdoor media operators, engineering firms and consortiums having relevant experience and financial capability for the Design, Construction, Installation, Operation and Maintenance of Bus Shelters on Walton Road under Build, Operate & Transfer (BOT) Basis.

The successful bidder shall finance, construct, install, operate and maintain the bus shelters at its own cost and shall be granted advertisement rights on approved advertisement panels forming part of the bus shelters for a concession period of Five (05) Years, subject to the terms and conditions contained in the RFP.

Sr. #	Description	Detail
1.	Project	Installation of Bus Shelters on Walton Road (BOT Basis)
1.	Quantity	14 Bus Shelters (Tentative)

1.	Concession Period	Five (05) Years
1.	Procurement Method	Single Stage Two Envelope Procedure under Rule 36(a) of PPRA Rules 2004 (as amended upto date)

Eligibility Criteria

Interested bidders must:

- Be legally registered with relevant authorities.
- Possess valid NTN and Active Taxpayer Status.
- Not be blacklisted by any Government Department, Autonomous Body, Local Government, Cantonment Board or Public Sector Organization.
- Have relevant experience in outdoor advertising, infrastructure development, civil works, urban furniture, bus shelters or similar projects.
- Demonstrate adequate financial capability.

Availability of RFP Documents

- Detailed RFP documents are available on EPADS and may also be obtained from the office of Walton Cantonment Board during office hours.

Submission of Proposals

- Proposals shall be submitted electronically through EPADS in accordance with PPRA Rules and EPADS procedures.

TERMS & CONDITIONS:

1. RFP must be prepared in accordance with bidding instructions.
2. The bidders are required to furnish refundable security deposit equal to **Rs. 1,400,000** /- in the shape of CDR in the name of Cantonment Executive Officer, Walton Cantt Board Lahore.
3. Technical & Financial Proposals (in separate) must upload on E-PADS on or before **05-08-2026** up to **1400 hrs.**
4. Technical Proposals will be opened on the same day at **1430 hrs.** in the presence of bidders or their representative (who may like to attend) in the office of the Walton Cantonment Board, Ahmed Bukhsh Road, R.A Bazar, Lahore.
5. Financial Proposals of only technically qualified bidders shall be opened subsequently after completion of technical evaluation.
6. The Successful bidder shall have to deposit standing security in shape of performance guarantee (refundable after successful completion of the work) @ **10%** of the estimated cost under rule 39 of PPRA Rules, 2004 within 07 days, failing which the already deposited **2%** earnest money shall be forfeited and the tender will be cancelled /re-invited
7. The RFP document is available for **Rs. 3000/-** from the Engineering Branch of WCB, Lahore Cantt.

8. The advertisement / RFP is also available on:

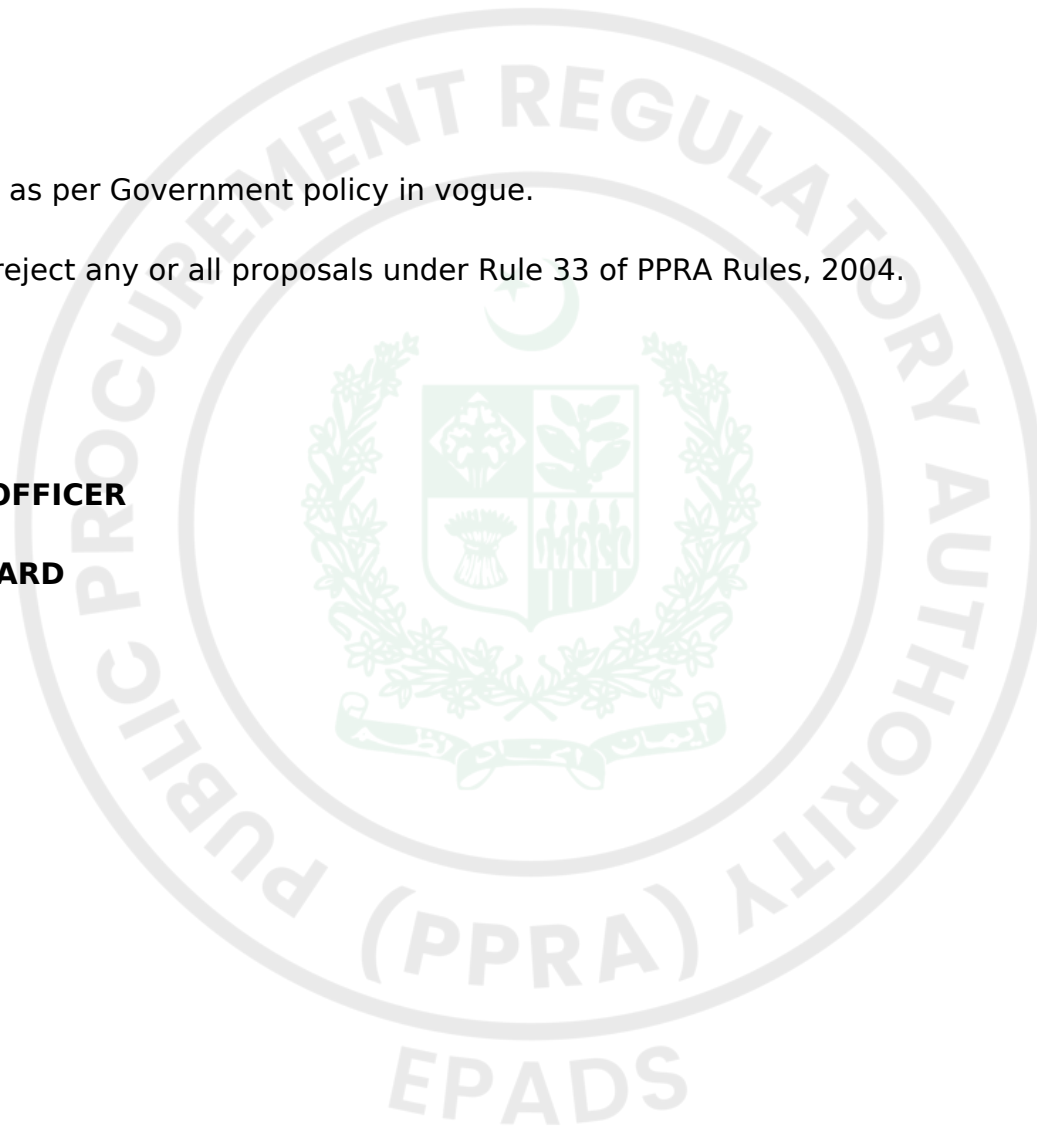
- www.ppra.org.pk / E-PADS
- www.wcb.gov.pk

1. All taxes shall be deducted as per Government policy in vogue.

2. WCB reserves the right to reject any or all proposals under Rule 33 of PPRA Rules, 2004.

CANTONMENT EXECUTIVE OFFICER

WALTON CANTONMENT BOARD



Price Schedule

For Individual Jobs

#	Job Title	Quantity	Unit Price (PKR)	Total Price (PKR)	Delivery Location	Delivery Period / Year	Country of Origin
1							
2							

For Lots

#	Lot Title	Total Lot Price (PKR)	Country of Origin
1	[Lot 1 Title]		





General Conditions of Contract

A. General

1. Definitions

1.1. Unless the context otherwise requires, the following terms whenever used in this Contract shall have the same meaning and shall be interpreted as indicated

1.1.1. “Applicable Law” means the laws and any other instruments having the force of law in the Government’s Country, or in such other country as may be specified in the Special Conditions of the Contract (SC), as they may be issued and in force from time to time;

1.1.2. “The Contract” means an agreement enforceable by law;

1.1.3. “The Contract Price” means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations;

1.1.4. “The Services” means the work to be performed by the Contractor pursuant to this Contract and as prescribed in the Specifications and Schedule of Activities included in the Contractor’s Bid;

1.1.5. “Ancillary Services” means those services ancillary to the provision of Services, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Contractor covered under the Contract;

1.1.6. “GCC” means the General Conditions of Contract contained in this section;

1.1.7. “SCC” means the Special Conditions of Contract by which the GCC may be amended or supplemented;

1.1.8. “Day” means calendar day unless indicated otherwise;

1.1.9. “Effective Date” means the date on which this Contract comes into force and effect;

1.1.10. “The Contractor” means the individual or corporate body whose Bids to provide the Services has been accepted by the Procuring Agency;

1.1.11. “The Project Site,” where applicable, means the place or places named in Bid Data Sheet and technical Specifications;

1.1.12. “Government” means the Government of Pakistan;

1.1.13. “Local Currency” means the currency of Pakistan;

1.1.14. “In Writing” means communicated in written form with proof of receipt;

1.1.15. “Completion Date” means the date of completion of the Services by the Contractor as certified by the Procuring Agency;

1.1.16. “Foreign Currency” means any currency other than the currency of the country of the Procuring Agency;

1.1.17. "Party" means the Procuring Agency or the Contractor, as the case may be, and "Parties" means both of them;

1.1.18. "Service" means any object of procurement other than goods or works;

1.1.19. "Subcontractor" means any entity to which the Bidder subcontracts any part of the Services.

2. Applicable Law

2.1. The contract shall be governed and interpreted in accordance with the laws of Pakistan, unless otherwise specified in SCC.

3. Language

3.1. The Contract as well as all correspondence and documents relating to the Contract exchanged between the Contractor and the Procuring Agency, shall be written in the **English language** unless otherwise stated in the SCC. Supporting documents and printed literature that are part of the Contract may be in another language provided these are accompanied by an accurate translation of the relevant passages in English, in which case, for purposes of interpretation of the Contract, this translation shall govern.

4. Notices

4.1. Any notice, request, or consent made pursuant to this Contract shall be in writing and shall be deemed to have been made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent by registered mail, telex, telegram, or facsimile to such Party at the address specified in the SCC.

5. Location

5.1. The Services shall be performed at such locations as the Procuring Agency may approve and as specified in SCC.

5.2. A {DOCUMENTS}

6. Authorized Representatives / Authority of Member in charge

6.1. Any action required or permitted to be taken, and any document required or permitted to be executed, under this Contract by the Procuring Agency or the Contractor may be taken or executed by the officials specified in the SCC.

B. Commencement, Completion, Modification, and Termination of Contract

7. Effectiveness of Contract

7.1. This Contract shall come into effect on the date the Contract is signed by both parties and such other later date as may be stated in the SCC.

8. Commencement of Services

8.1. The Contractor shall confirm availability of Key Experts and begin carrying out the Services not later than the number of days after the Effective Date specified in the SCC.

9. Program schedule

9.1. Before commencement of the Services, the Contractor shall submit to the Procuring Agency for approval a Program showing the general methods, arrangements, order and timing for all activities. The Services shall be carried out in accordance with the approved Program as updated.

10. Starting Date/Expiration Date

10.1. The Contractor shall start carrying out the Services Five (05) days after the date the Contract becomes effective, or at such other date as may be specified in the SCC.

10.2. Unless terminated earlier pursuant to Clause **GCC 14** hereof, this Contract shall expire at the end of such time period after the Effective Date as specified in the SCC.

11. Entire Agreement

11.1. This Contract contains all covenants, stipulations and provisions agreed by the Parties. No agent or representative of either Party has authority to make, and the Parties shall not be bound by or be liable for, any statement, representation, promise or agreement not set forth herein.

12. Modification

12.1. Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties. However, each Party shall give due consideration to any modification(s) or variation(s) made by the other Party.

12.2. In cases of any modification(s) or variation(s), the prior written consent of the Procuring Agency is required.

13. Force Majeure

13.1. Definition

For the purposes of this Contract, "Force Majeure" means an event which is beyond the reasonable control of a Contractor and which makes a Contractor's performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances.

13.2. No Breach of Contract

The failure of a Party to fulfill any of its obligations under the contract shall not be considered to be a breach of, or default under, this Contract in so far as such inability arises from an event of Force Majeure, provided that the Party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative

measures in order to carry out the terms and conditions of this Contract, and (b) has informed the other Party as soon as possible about the occurrence of such an event.

13.3. Extension of Time

Any period within which a Contractor shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

13.4. Payments

During the period of their inability to perform the Services as a result of an event of Force Majeure, the Contractor shall be entitled to continue to be paid under the terms of this Contract, as well as to be reimbursed for additional costs reasonably and necessarily incurred by them during such period for the purposes of the Services and in reactivating the Service after the end of such period.

14. Termination

14.1. By the Procuring Agency

The Procuring Agency may terminate this Contract in case of the occurrence of any of the events specified in paragraphs (a) through (e) of this Clause. In such an occurrence the Procuring Agency shall give at least thirty (30) calendar days' written notice of termination to the Contractor in case of the events referred to in (a) through (d); at least sixty (60) calendar days' written notice in case of the event referred to in (e);

14.1.1. If the Contractor fails to remedy a failure in the performance of its obligations hereunder, as specified in a notice of suspension;

14.1.2. If the Contractor becomes (or, if the Contractor consists of more than one entity, if any of its members becomes) insolvent or bankrupt or enter into any agreements with their creditors for relief of debt or take advantage of any law for the benefit of debtors or go into liquidation or receivership whether compulsory or voluntary;

14.1.3. If the Contractor fails to comply with any final decision reached as a result of arbitration proceedings;

14.1.4. If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the Services for a period of not less than sixty (60) calendar days;

14.1.5. If the Procuring Agency, in its sole discretion and for any reason whatsoever, decides to terminate this Contract;

14.2. By the Contractor

The Contractor may terminate this Contract, by not less than thirty (30) calendar days' written notice to the Procuring Agency, in case of the occurrence of any of the events specified in paragraphs (a) through (d) of this Clause.

14.2.1. If the Procuring Agency fails to pay any money due to the Contractor pursuant to this Contract and not subject to dispute within forty-five (45) calendar days after receiving written notice from the Contractor that such payment is overdue;

14.2.2. If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the Services for a period of not less than sixty (60) calendar days;

14.2.3. If the Procuring Agency fails to comply with any final decision reached as a result of arbitration;

14.2.4. If the Procuring Agency is in material breach of its obligations pursuant to this Contract and has not remedied the same within forty-five (45) days (or such longer period as the Bidder may have subsequently approved in writing) following the receipt by the Procuring Agency of the Contractor's notice specifying such breach.

C. Obligations of the Contractor

15. General

15.1. Standard of Performance

15.1.1. The Contractor shall perform the Services and carry out the Services with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Contractor shall always act, in respect of any matter relating to this Contract or to the Services, as a faithful adviser to the Procuring Agency, and shall at all times support and safeguard the Procuring Agency's legitimate interests in any dealings with the third parties;

15.1.2. The Contractor shall employ and provide such qualified and experienced Experts and Sub-Contractors as are required to carry out the Services.

15.2. Law Applicable to Services

The Contractor shall perform the Services in accordance with the Contract and in accordance with the Law of Pakistan and shall take all practicable steps to ensure that any of its Experts and Sub-Bidders, comply with the Applicable Law.

16. Conflict of Interests

16.1. Contractor Not to Benefit from Commissions and Discounts

The remuneration of the Contractor shall constitute the Contractor's sole remuneration in connection with this Contract or the Services, and the Contractor shall not accept for their own benefit any trade commission, discount, or similar payment in connection with activities pursuant to this Contract or to the Services or in the discharge of their obligations under the Contract, and the Contractor shall use their best efforts to ensure that the Personnel, any Subcontractors, and agents of either of them similarly shall not receive any such additional remuneration.

16.2. Contractor and Affiliates Not to be Otherwise Interested in Project

The Contractor agree that, during the term of this Contract and after its termination, the Contractor and its affiliates, as well as any Subcontractor and any of its affiliates, shall be disqualified from providing Services (other than the Services and any continuation thereof) for any project resulting from or closely related to the Services.

16.3. Prohibition of Conflicting Activities

Neither the Bidder nor its Subcontractors nor the Personnel shall engage, either directly or indirectly, in any of the following activities:

- 16.3.1. during the term of this Contract, any business or professional activities in the Government's country which would conflict with the activities assigned to them under this Contract;
- 16.3.2. during the term of this Contract, neither the Contractor nor their Subcontractors shall hire public employees in active duty or on any type of leave, to perform any activity under this Contract;
- 16.3.3. after the termination of this Contract, such other activities as may be specified in the SCC.

17. Insurance to be Taken Out by the Contractor

17.1. The Contractor(a) shall take out and maintain, and shall cause any Subcontractors to take out and maintain, at its (or the Sub-contractors', as the case may be) own cost but on terms and conditions approved by the Procuring Agency, insurance against the risks, and for the coverage, as shall be specified in the SCC; and (b) at the Procuring Agency's request, shall provide evidence to the Procuring Agency showing that such insurance has been taken out and maintained and that the current premiums have been paid.

18. Contractor's Actions Requiring Procuring Agency's Prior Approval

18.1. The Contractor shall obtain the Procuring Agency's prior approval in writing before taking any of the following actions:

- 18.1.1. appointing such members of the Personnel not provided by the Contractor;
- 18.1.2. changing the Program of activities; and
- 18.1.3. any other action that may be specified in the SCC.

19. Reporting Obligations

19.1. The Contractor shall submit to the Procuring Agency the reports and documents in the numbers, and within the periods as prescribed by the Procuring Agency.

20. Liquidated Damages

20.1. Payments of Liquidated Damages

The Contractor shall pay liquidated damages to the Procuring Agency at the rate per day stated in the SCC for each day that the Completion Date is later than the Intended Completion Date. The total amount of liquidated damages shall not exceed the amount defined in the SCC. The Procuring Agency may deduct liquidated damages from payments due to the Contractor. Payment of liquidated damages shall not affect the Contractor's liabilities.

20.2. Correction for Over-payment

If the Intended Completion Date is extended after liquidated damages have been paid, the Procuring Agency shall correct any overpayment of liquidated damages by the Contractor by adjusting the next payment certificate. The

Contractor shall be paid interest on the overpayment, calculated from the date of payment to the date of repayment, at the rates specified in SCC.

20.3. Lack of performance penalty

If the Contractor has not corrected a Defect within the time specified in the Procuring Agency's notice, a penalty for Lack of performance will be paid by the Contractor. The amount to be paid will be calculated as a percentage of the cost of having the Defect corrected, assessed as specified in the Contractor

21. Performance Guarantee

21.1. Within the time stipulated in the acceptance letter from the Procuring Agency, the successful Bidder shall furnish the Performance Guarantee in shape and amount **specified in SCC.**

21.2. The proceeds of the Performance Guarantee shall be payable to the Procuring agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

21.3. The Performance Guarantee shall be denominated in the currency of the Contract, or in a freely convertible currency acceptable to the Procuring agency and shall be in the acceptable form as specified in SCC.

21.4. The Performance Guarantee will be discharged by the Procuring agency and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless otherwise **specified in SCC.**

22. Sustainable Procurement

22.1. The Contractor shall conform to the sustainable procurement contractual provisions, if and as specified in the SCC.

D. Contractor's Personnel

23. Description of Personnel

23.1. The titles, agreed job descriptions, minimum qualifications, and estimated periods of engagement in the carrying out of the Services of the Contractor's Key Personnel. The Key Personnel listed by title as well as by name are hereby approved by the Procuring Agency.

24. Removal and / or Replacement of Personnel

24.1. Except as the Procuring Agency may otherwise agree, no changes shall be made in the Key Personnel. If, for any reason beyond the reasonable control of the Contractor, it becomes necessary to replace any of the Key Personnel, the Contractor shall provide as a replacement a person of equivalent or better qualifications.

24.2. If the Procuring Agency finds that any of the Personnel have (i) committed serious misconduct or have been charged with having committed a criminal action, or (ii) have reasonable cause to be dissatisfied with the performance of any of the Personnel, then the Contractor shall, at the Procuring Agency's written request specifying the grounds thereof, provide as a replacement a person with qualifications and experience acceptable to the Procuring Agency.

24.3. The Contractor shall have no claim for additional costs arising out of or incidental to any removal and/or replacement of Personnel.

E. Obligations of the Procuring Agency

25. Change in the Applicable Law

25.1. If, after the date of this Contract, there is any change in the Applicable Law with respect to taxes and duties which increases or decreases the cost of the Services rendered by the Contractor, then the remuneration and reimbursable expenses otherwise payable to the Contractor under this Contract shall be increased or decreased accordingly by agreement between the Parties, and corresponding adjustments shall be made to the amounts referred in the SCC.

26. Services and Facilities

26.1. The Procuring Agency shall make available to the Contractor and the Experts, for the purposes of the Services and free of any charge, the services, facilities and property described in the Terms of Reference, at the times and in the manner specified in the Terms of Reference.

26.2. In case that such services, facilities and property shall not be made available to the Contractor, the Parties shall agree on (i) any time extension that it may be appropriate to grant to the Contractor for the performance of the Services, (ii) the manner in which the Contractor shall procure any such services, facilities and property from other sources, and (iii) the additional payments, if any, to be made to the Contractor as a result thereof.

F. Payments to the Contractor

27. Contract Price

27.1. The price payable shall be in Pakistani Rupees unless otherwise specified in the SCC.

28. Terms and Conditions of Payment

28.1. Payments will be made to the Contractor according to the payment schedule stated in the SCC and as per actual invoice submitted by the Contractor.

28.2. Unless otherwise stated in the SCC, the advance payment shall be made against the provision by the Contractor of a bank guarantee for the same amount, and shall be valid for the period stated in the SCC. Any other payment shall be made after the conditions listed in the SCC for such payment have been met, and the Contractor have submitted an invoice to the Procuring Agency specifying the amount due.

29. Quality Control Identifying Defects

29.1. The principle and modalities of Inspection of the Services by the Procuring Agency shall be as indicated in the SCC. The Procuring Agency shall check the Contractor's performance and notify him of any Defects that are

found. Such checking shall not affect the Contractor's responsibilities. The Procuring Agency may instruct the Contractor to search for a Defect and to uncover and test any service that the Procuring Agency considers may have a Defect. Defect Liability Period is as defined in the SCC.

29.2. A {INSPECTION}

30. Correction of Defects, and Lack of Performance Penalty

30.1. The Procuring Agency shall give notice to the contractor of any Defects before the end of the Contract. The Defects liability period shall be extended for as long as Defects remain to be corrected.

30.2. Every time notice a Defect is given; the contractor shall correct the notified Defect within the length of time specified by the Procuring Agency's notice.

30.3. If the contractor has not corrected a Defect within the time specified in the Procuring Agency's notice, the Procuring Agency will assess the cost of having the Defect corrected, the contractor will pay this amount, and a Penalty for Lack of Performance.

31. Settlement of Disputes Amicable Settlement

31.1. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or its interpretation.

32. Dispute Settlement

32.1. Arbitration

If any dispute of any kind whatsoever shall arise between the procuring agency and the contractor in connection with or arising out of the Contract, including without prejudice to the generality of the foregoing, any question regarding its existence, validity or termination, or the execution of the contract, the parties shall seek to resolve any such dispute or difference by mutual consultation. If the parties fail to resolve such a dispute or difference even after negotiations or mediation, then the dispute shall be referred within fourteen (14) days in writing by either party to the Arbitrator, with a copy to the other party.

Any dispute in respect of which a notice of intention to commence arbitration has been given, in accordance with **GCC sub-clause 32.1**, shall be finally settled by arbitration. Arbitration may be commenced prior to or after completion of the Contract. Arbitration proceedings shall be conducted in accordance with Arbitration Act 1940. Notwithstanding any reference to arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless otherwise agreed. The Procuring Agency shall continue to pay the Contractor any undisputed amounts due under the Contract during the resolution of any dispute.



Special Conditions of Contract

SECTION VIII. SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

Number of GC Clause

Amendments of, and Supplements to, Clauses in the General Conditions of Contract

Number of GC Clause 1

Definitions

The Procuring Agency is: Walton Cantonment Board (Military Lands & Cantonments), Cantonment Executive Officer Ahmed Bukhsh Road, R.A Bazar, Lahore Cantt.

The Supplier is:

The title of the subject procurement is: INSTALLATION, OPERATION & MAINTENANCE OF BUS SHELTERS ON WALTON ROAD ON BUILD, OPERATE & TRANSFER (BOT) BASIS

Number of GC Clause 2

Applicable/Governing Law:

The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan

Number of GC Clause 3

Language:

The language of the Contract, all correspondence and communications to be given, and all other documentation to be prepared and supplied under the Contract shall be in **English**.

Number of GC Clause 4

Notices:

The addresses for the notices are:

Procuring Agency:

Walton Cantonment Board (Military Lands & Cantonments), Cantonment Executive Officer
Ahmed Bukhsh Road, R.A Bazar, Lahore Cantt.

+92-323-531-0769

ceowaltoncantonmentboard@gmail.com

Contractor/ Bidder:

[Name, address and telephone number]

The Contractor/ Bidder's Representative(s)

[Name, address, telephone number and e-mail address]

Number of GC Clause 6.1

The Authorized Representatives are:

For the Procuring Agency:

Walton Cantonment Board (Military Lands & Cantonments), Cantonment Executive Officer
Ahmed Bukhsh Road, R.A Bazar, Lahore Cantt.
+92-323-531-0769
ceowaltoncantonmentboard@gmail.com

For the Bidder:

Name:

Designation:

Address:

Number of GC Clause 7

Effectiveness of the contract

The Contractor/Bidder shall be effective within days from the date of signature of the Contract by both parties

Number of GC Clause 8

Commencement of Contract:

The Contractor/Bidder shall provide Non-Consultancy Services from the effective date of contract.

Number of GC Clause 10.2

Expiration of Contract:

The time period shall be

Number of GC Clause 14

Termination

In the event of termination of the contract due to any reason as already defined in the General Conditions of Contract, the Bidder shall be responsible for providing to the Authority the Goods till the time of alternate arrangements.

Number of GC Clause 16

Conflict of Interest:

The Procuring Agency reserves the right to determine on a case-by-case basis whether the Bidder should be disqualified from providing goods or services due to a conflict of a nature described in Clause GCC 17.

Number of GC Clause 20

Liquidated Damages

If the Bidder fails to provide services as required under the contract or in case of any data loss/data breach or any incident compromising the data security or other such failures related to any services, the Bidder shall pay to the Procuring Agency as Liquidated Damages at a rate of **0.01% to 1.00%** of the Contract value, in accordance with the extent of performance failure & the cost of investigating such incidents as judged by the Authority.

Number of GC Clause 21

Performance Guarantee:

The amount of performance guarantee shall be **10.00%** of the contract price in acceptable form of **Call at Deposit, Bank Guarantee**

Number of GC Clause 27

Currency of Payment:

All the payment to be released to the contractor/Bidder shall be in Pakistani Rupees.

Number of GC Clause 28

Payment terms:

Payment will be made to the Bidder against the procured Goods and services according to the actual invoice or running bills submitted by the Bidder against the services provided within the time given in the conditions of the contract.

Number of GC Clause 29

Identifying Defects:

The Authority reserves the right at any time to inspect the premises of the provider to inspect the goods and monitor the goods being provided.

Inspections & Tests Requirements

For being Brand New, bearing relevant reference numbers of the equipment (Certificate from supplier)

For Physical Fitness having No Damages (Certificate from supplier)

For the Country of Origin as quoted by the Supplier (Certificate from manufacturer)

For conformance to specifications and performance parameters, through Prior to delivery inspection (Inspection Report by Procurement Committee / Inspection Team)

For successful operation at site after complete installation, testing and commissioning of the equipment (Installation, Testing and Commissioning Report by Procurement Committee / Inspection Team)

Delivery & Documents

Copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;

Original and two copies of the usual transport document (for example, a negotiable bill of lading, a non-negotiable sea waybill, an inland waterway document, an air waybill, a railway consignment note, a road consignment note, or a multimodal transport document) which the buyer may require to take the goods;

Copies of the packing list identifying contents of each package;

Insurance Certificate;

Manufacturer's or Supplier's Valid Warranty Certificate;

Inspection Certificate issued by the Nominated Inspection Agency (if any), and the Supplier's Factory Inspection Report;

Certificate of Origin.

The above documents would be required even if the equipment has already been imported and is available with the supplier ex-stock

Number of GC Clause 31

Following is the guidance for Dispute Resolution

- i. If any dispute of any kind whatsoever shall arise between the Authority and the Bidder in connection with or arising out of the Contract... (full clause unchanged)
- ii. At future of negotiation the dispute shall be resolved through mediation...
- iii. At failure of mediation, arbitration under Arbitration Act 1940...
- iv. Cost sharing equally...
- v. Proceedings may commence before/after completion...

Notwithstanding any reference to the arbitration herein, the parties shall continue to perform their respective obligations under the Contract.

Rules of procedure for arbitration proceedings:

Any dispute between the Authority and a Bidder shall be referred to arbitration under the laws of Pakistan including Arbitration Act 1940.

Place of Arbitration and Award:

The arbitration shall be conducted in English language and place shall be Islamabad. The award shall be final and binding.



Bid Securing Declaration

Form 9: Bid Securing Declaration

Date: *[insert date (as day, month and year)]*

Bid No.: **P66281**

To: **Walton Cantonment Board (Military Lands & Cantonments), Cantonment Executive Officer Ahmed Bukhsh Road, R.A Bazar, Lahore Cantt.**

We, the undersigned, declare that:

We understand that, according to your conditions, Bids must be supported by a Bid Securing Declaration.

We accept that we will be blacklisted and henceforth cross debarred for participating in respective category of public procurement proceedings for a period of (not more than) six months, if fail to abide with a bid securing declaration, however without indulging in corrupt and fraudulent practices, if we are in breach of our obligation(s) under the Bid conditions, because we:

1. have withdrawn or modified our Bid during the period of Bid Validity specified in the Form of Bid;
2. Disagreement to arithmetical correction made to the Bid price; or
3. having been notified of the acceptance of our Bid by the Procuring Agency during the period of Bid Validity, (i) failure to sign the contract if required by Procuring Agency to do so or (ii) fail or refuse to furnish the Performance Security or to comply with any other condition precedent to signing the contract specified in the Bidding Documents.

We understand this Bid Securing Declaration shall expire if we are not the successful

Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) twenty-eight (28) days after the expiration of our Bid.



Contract Form

SECTION IX: CONTRACT FORMS

THIS AGREEMENT made the ____ day of _____ 20____ between **Walton Cantonment Board (Military Lands & Cantonments), Cantonment Executive Officer Ahmed Bukhsh Road, R.A Bazar, Lahore Cantt.**

(hereinafter called “the Procuring Agency”) of the one part and [name of Bidder] of [city and country of Bidder] (hereinafter called “the Bidder”) of the other part:

WHEREAS the Procuring Agency invited Bids for provision of goods, viz., **INSTALLATION, OPERATION & MAINTENANCE OF BUS SHELTERS ON WALTON ROAD ON BUILD, OPERATE & TRANSFER (BOT) BASIS (P66281)** and has accepted a Bids by the Bidder for the provision of Goods in the sum of [contract price in words and figures] (hereinafter called “the Contract Price”).

NOW THIS CONTRACT WITNESSETH AS FOLLOWS:

1. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Contract, In the event of any ambiguity or conflict between the Contract Documents listed below, the order of precedence shall be the order in which the Contract Documents are listed below:-

1. This form of Contract;
2. the Form of Bids and the Price Schedule submitted by the Bidder;
3. the Schedule of Requirements;
4. the Technical Specifications;
5. the Special Conditions of Contract;
6. the General Conditions of the Contract;
7. the Procuring Agency’s Letter of Acceptance; and

8. [add here: any other documents]

3. In consideration of the payments to be made by the Procuring Agency to the Bidder as hereinafter mentioned, the Bidder hereby covenants with the Procuring Agency to provide the Goods related services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The Procuring Agency hereby covenants to pay the Bidder in consideration of the provision of Goods and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Contract to be executed in accordance with their respective laws the day and year first above written.

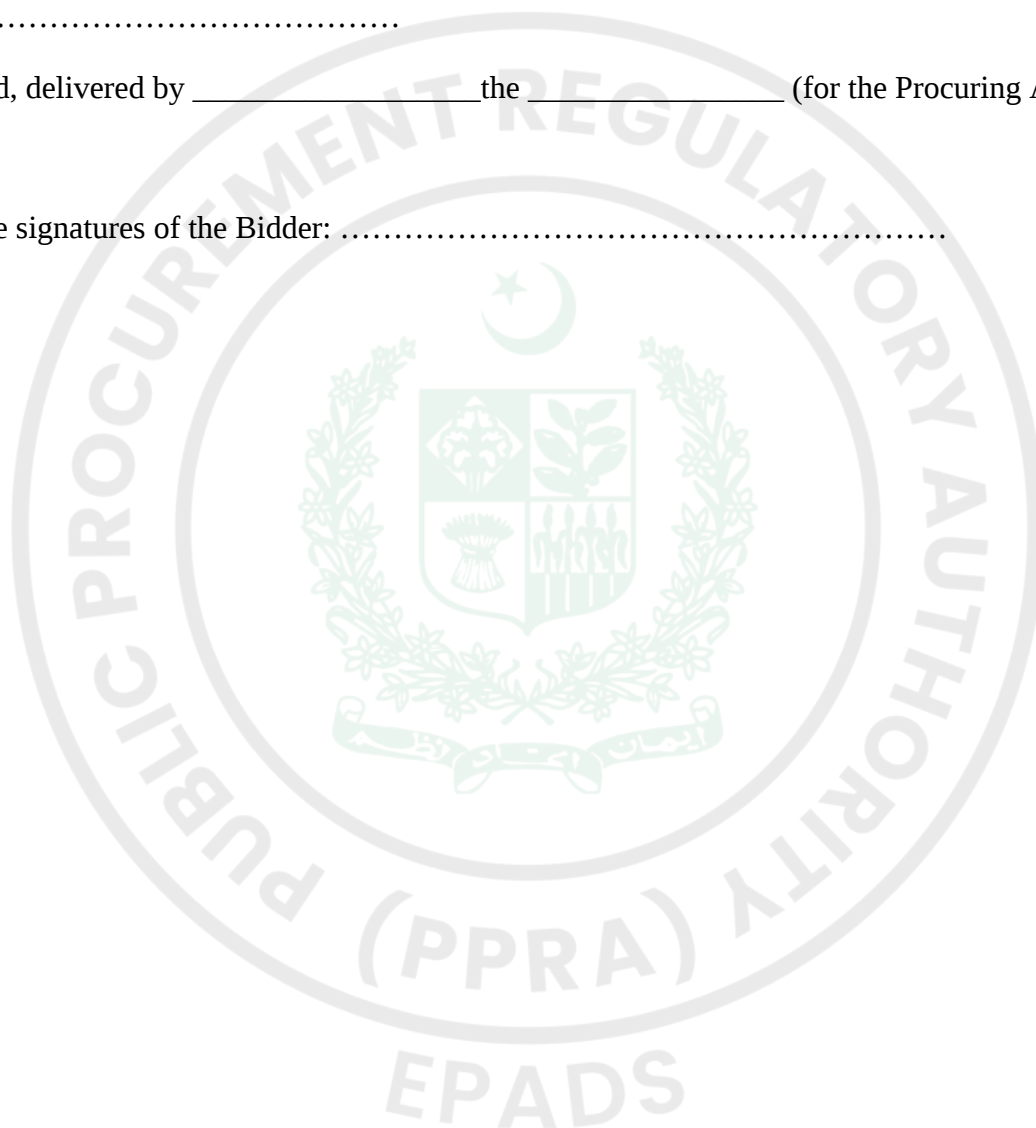
Signed, sealed, delivered by _____ the _____ (for the Procuring Agency)

Witness to the signatures of the Procuring Agency:

.....

Signed, sealed, delivered by _____ the _____ (for the Procuring Agency)

Witness to the signatures of the Bidder:





Integrity Pact

Integrity Pact

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN CONTRACTS WORTH RS.10.00 MILLION OR MORE

Contract

Number: Contract

Value: Contract Title:

Dated:

[Name of Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing [Name of Supplier] represents and warrants that it has fully declared the brokerage, commission, fee etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultations fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[Name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representative or warranty.

[Name of Supplier] accepts full responsibility and strict liability for making and false declaration, not making full disclosure, misrepresenting fact or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [Name of Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.



Performance Guarantee Form

Performance Guarantee Form

To: **Walton Cantonment Board (Military Lands & Cantonments), Cantonment Executive Officer Ahmed Bukhsh Road, R.A Bazar, Lahore Cantt.**

WHEREAS *[name of Bidder]* (hereinafter called “the Bidder”) has undertaken, in pursuance of Contract No. *[reference number of the contract]* dated *[insert date]* for provision of Goods(hereinafter called “the Contract”).

AND WHEREAS it has been stipulated by you in the said Contract that the Bidder shall furnish you with a Bank Guarantee by a reputable bank for the sum specified therein as security for compliance with the Bidder’s performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Bidders guarantee:

THEREFORE, WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Bidder, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Bidder to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the: *[insert date]*

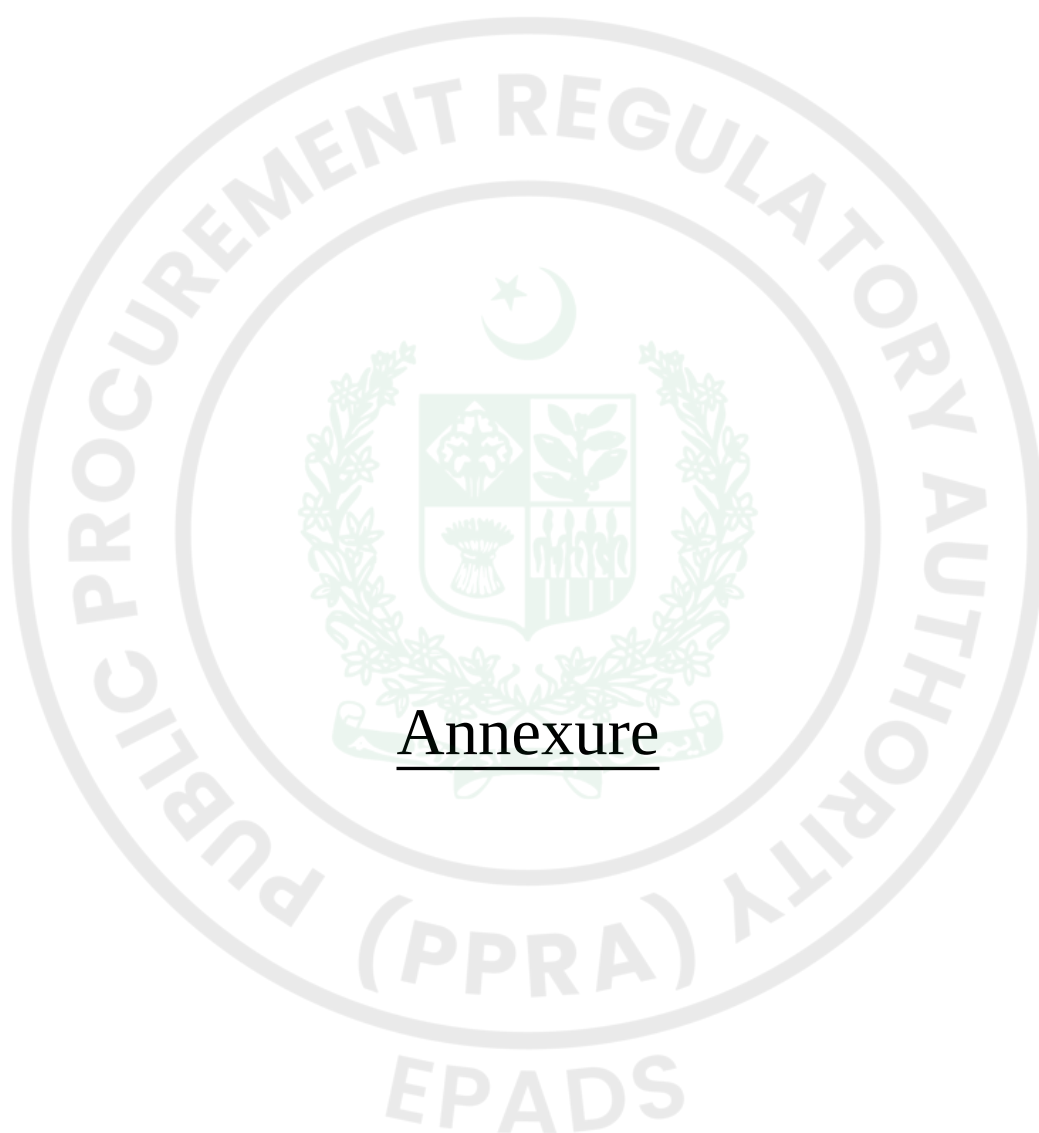
Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[date]





Annexure

Bidding Documents for Reference & Terms and Conditions

<p>Refer to Section-6 for Financial Proposal Preparation and attached</p>
Information (Read-Only)

See Form Under Additional Forms and Documents: **Bidding Documents for Reference & Terms and Conditions** (page number: 83)





Procurement Forms

Past Construction Experiences

Relevant Experience

The bidder shall possess relevant experience in one or more of the following fields:

- Outdoor Advertising.
- Billboard Installation.
- Infrastructure Development.
- Bus Shelter Projects.
- Urban Furniture Projects.
- Civil Construction Projects.
- Public Realm Development Projects.

The bidder shall have successfully completed at least two (02) projects of similar nature during the last five (05) years.

Completion certificates, work orders or contracts shall be attached as evidence.

See Form Under Additional Forms and Documents: **Past Construction Experiences** (page number: 117)

Contractor's Key Personnel Representative and Their Schedules

Key Personnel

The bidder shall provide details of:

1. Technical Staff.
2. Project Manager.
3. Engineers / Supervisors.
4. Fabrication Facilities.
5. Workshop Facilities.
6. Maintenance Resources.

The decision of Walton Cantonment Board shall be final and binding.

See Form Under Additional Forms and Documents: **Contractor's Key Personnel Representative and Their Schedules** (page number: 123)

Historical Contract Non-Performance, and Pending Litigation and Litigation History

On letterhead of Company / Firm

See Form Under Additional Forms and Documents: **Historical Contract Non-Performance, and Pending Litigation and Litigation History** (page number: 127)

Current Contracts and Their Progress

If Applicable

See Form Under Additional Forms and Documents: **Current Contracts and Their Progress** (page number: 129)

Financial Capacity and Net Worth Evaluation Form

Audit reports alongwith FBR returns

See Form Under Additional Forms and Documents: **Financial Capacity and Net Worth Evaluation Form** (page number: 130)

Average Annual Turnover

Average annual turnover of at least PKR 20 Million during the last three (03) financial years

See Form Under Additional Forms and Documents: **Average Annual Turnover** (page number: 132)





Additional Forms and Documents

MILITARY LANDS & CANTONMENTS DEPARTMENT

WALTON CANTONMENT BOARD LAHORE

UAN: 111-925-866, Fax: 042-99220161

Ahmed Bukhsh Road, R.A Bazar Lahore Cantt



TENDER DOCUMENT
REQUEST FOR PROPOSALS (RFP)
DESIGN, CONSTRUCTION,
INSTALLATION, OPERATION AND
MAINTENANCE OF BUS SHELTERS
ON BOT BASIS
FOR
WALTON CANTONMENT BOARD

TABLE OF CONTENT

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9. Forms, Affidavits & Annexures
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 - Form-4 – Financial Capacity
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 - Annexure-A – Proposed Bus Shelter Locations
 - Annexure-B – Conceptual Design Drawings
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SECTION 1

1. INVITATION FOR BIDS (IFB) WCB NOTICE INVITING BIDS

Walton Cantonment Board (WCB) invites sealed bids from eligible firms, companies, advertising agencies, outdoor media operators, engineering firms, consortiums and other legally registered entities having relevant experience and financial capability for the Design, Financing, Construction, Installation, Operation, Maintenance and Transfer of Bus Shelters on Walton Road under a Build, Operate and Transfer (BOT) arrangement.

i). PROJECT TITLE

Installation, Operation and Maintenance of Bus Shelters on Walton Road through Build, Operate and Transfer (BOT) Basis.

ii). EMPLOYER

Walton Cantonment Board (WCB)

iii). PROJECT DESCRIPTION

Walton Cantonment Board (WCB) intends to enhance public transport facilities along Walton Road through the installation of modern bus shelters.

The project shall be executed through private sector participation on a BOT basis, whereby the successful bidder shall finance, design, construct, install, operate, and maintain the bus shelters at its own cost and risk.

In consideration of the investment, the successful bidder shall be granted advertisement rights on approved advertising spaces within the bus shelters for the concession period specified in the Concession Agreement.

Upon expiry of the concession period, all project assets shall transfer to WCB free of cost and free from all encumbrances.

iv). PROJECT LOCATION

Walton Road and other approved locations falling within the jurisdiction of Walton Cantonment Board.

v). NUMBER OF BUS SHELTERS

Initially, fourteen (14) bus shelters are proposed.

However, Walton Cantonment Board reserves the right to increase or decrease the number of bus shelters based on site conditions, availability of suitable locations, traffic and operational requirements, and public convenience.

The successful bidder shall have no claim arising from such variation.

vi). SCOPE OF CONCESSION

The successful bidder shall:

- a. Prepare detailed designs.
- b. Obtain approvals from Walton Cantonment Board.
- c. Construct and install bus shelters.
- d. Install approved advertisement structures.
- e. Operate and maintain shelters throughout the concession period.
- f. Maintain cleanliness, lighting and structural integrity.
- g. Transfer all assets to WCB upon expiry of concession period.

vii). CONCESSION PERIOD

The concession period shall be Five (05) Years commencing from the date of issuance of Completion Certificate by Walton Cantonment Board.

viii). PROCUREMENT METHOD

The procurement shall be carried out under PPRA Rules through Single Stage Two Envelope Procedure.

The bids shall comprise:

- a. Technical Proposal
- b. Financial Proposal

The Financial Proposal of only technically qualified bidders shall be opened.

ix). ADVERTISEMENT RIGHTS

The successful bidder may display and commercially exploit advertisements on approved bus shelter advertisement panels during the concession period, subject to prior approval of Walton Cantonment Board.

Advertisements containing objectionable, immoral, political, religiously sensitive, or unlawful content shall be strictly prohibited.

x). CONCESSION FEE

The successful bidder shall pay Annual Concession Fee to Walton Cantonment Board.

The Annual Concession Fee offered by bidders shall form the basis of financial evaluation.

xi). COST OF BIDDING

The bidder shall bear all costs associated with preparation and submission of bid.

Walton Cantonment Board shall not be responsible for any costs incurred by bidders regardless of the outcome of the procurement process.

xii). RIGHT TO ACCEPT OR REJECT

Walton Cantonment Board reserves the right to reject any or all bids at any stage of the procurement process in accordance with PPRA Rules and applicable laws.

xiii). SITE VISIT

Prospective bidders are encouraged to visit the project sites prior to bid submission.

No claims on account of lack of site knowledge shall be entertained after submission of bids.

xiv). IMPORTANT DATES

Bid Issuance Date : _____

Pre-Bid Meeting : _____

Bid Submission Date : _____

Technical Bid Opening Date : _____

Financial Bid Opening Date : To be notified to technically qualified bidders.

SECTION 2

2. INSTRUCTIONS TO BIDDERS (ITB)

This section governs the entire bidding process and is therefore of paramount importance.

2.1 Introduction

Walton Cantonment Board (WCB) invites bids from eligible firms for the Design, Financing, Construction, Installation, Operation, and Maintenance of bus shelters on Walton Road on a Build, Operate and Transfer (BOT) basis.

The successful bidder shall finance the project at its own cost and recover its investment through advertisement rights granted by WCB during the concession period.

No financial assistance, subsidy, guarantee, or compensation shall be provided by WCB.

2.2 Eligible Bidders

The bidder may be:

- a. A registered company.
- b. A registered partnership firm.
- c. A registered advertising agency.
- d. A consortium of firms.
- e. Any other legally constituted business entity.

The bidder must possess all registrations required under applicable laws.

2.3 One Bid Per Bidder

Each bidder shall submit only one bid.

A bidder participating in more than one bid either individually or through multiple consortiums shall be disqualified.

2.4 Cost of Bidding

All costs associated with preparation and submission of bid shall be borne by the bidder.

WCB shall not reimburse any such expenses.

2.5 Site Visit

Bidders are strongly encouraged to inspect the proposed locations before submission of bids.

Submission of bid shall be deemed confirmation that the bidder has examined site conditions and assessed all associated risks.

No claim for additional compensation shall be entertained on account of site conditions.

2.6 Clarifications

Any bidder requiring clarification may submit written queries to WCB not later than seven (07) days before the bid submission date.

WCB may issue written responses to all bidders through corrigendum if deemed necessary.

2.7 Amendment of Tender Documents

WCB may amend tender documents at any time before bid submission deadline.

Any amendment shall form part of the tender documents and shall be communicated through official channels.

2.8 Language of Bid

All bid documents, correspondence and supporting material shall be submitted in English.

2.9 Bid Validity

- i). Bids shall remain valid for One Hundred Eighty (180) days from the date of opening of Technical Proposals.

2.10 Bid Security

- i). Each bidder shall furnish Bid Security equal to **PKR 5,00,000/-** in the form of Call Deposit Receipt (CDR), or Bank Draft, or Bank Guarantee from a Scheduled Bank.
- ii). Bid Security of unsuccessful bidders shall be returned after completion of procurement process.

2.11 Two Envelope Procedure

The bid shall comprise One envelope containing two separate sealed envelopes clearly marked:

- a. Envelope No. 1 – Technical Proposal
- b. Envelope No. 2 – Financial Proposal

Both envelopes shall be enclosed in a single outer envelope.

2.12 Contents of Technical Proposal

Technical Proposal shall include:

- i). Company Profile.
- ii). Relevant Experience Details.
- iii). Company Registration Certificate.
- iv). NTN Certificate.
- v). Active Taxpayer Status.
- vi). Affidavit of Non-Blacklisting.
- vii). Financial Capability Evidence.
- viii). Proposed Design Concept.
- ix). Construction Methodology.
- x). Maintenance Plan.
- xi). Authority Letter.
- xii). Bid Security.

No financial information shall be included in Technical Proposal. Violation shall result in rejection.

2.13 Contents of Financial Proposal

Financial Proposal shall contain:

Annual Concession Fee offered to Walton Cantonment Board.

- a) The amount shall be quoted in Pakistani Rupees.
- b) The quoted amount shall be exclusive of taxes unless otherwise specified.

2.14 Submission of Bids

Bids must be delivered to:

- a) Cantonment Executive Officer Walton Cantonment Board on or before the date and time specified in the Notice Inviting Bids.
- b) Late bids shall not be accepted.

2.15 Opening of Technical Proposals

Technical Proposals shall be opened publicly on the date and time specified in the tender notice.

Concerned Bidders / Representatives of bidders have to attend the opening of Technical Proposals.

2.16 Technical Evaluation

Technical proposals shall be evaluated in accordance with Section 7 (Evaluation Criteria). Only technically responsive bidders obtaining the minimum qualifying score shall proceed to financial evaluation.

Minimum qualifying score shall be 70 marks out of 100.

2.17 Opening of Financial Proposals

Financial Proposals of technically qualified bidders shall be opened publicly after completion of technical evaluation.

Technically disqualified bidders shall have their Financial Proposals returned unopened.

2.18 Financial Evaluation

The bidder offering the Highest Annual Concession Fee to Walton Cantonment Board shall be ranked first.

No negotiations shall be conducted with any bidder.

2.19 Award of Contract

The contract shall be awarded to the highest ranked bidder whose bid is substantially responsive and who satisfies all qualification requirements.

2.20 Right of Walton Cantonment Board

Walton Cantonment Board reserves the right to:

- a. Reject any or all bids.
- b. Annul the bidding process.
- c. Increase or decrease the number of bus shelters.
- d. Modify locations subject to site conditions.
- e. Re-tender the project if required.
- f. All actions shall be subject to applicable PPRA Rules.

SECTION 3

3. ELIGIBILITY AND QUALIFICATION CRITERIA

3.1 ELIGIBILITY & MANDATORY REQUIREMENTS

The Bidder must be a legally registered entity in Pakistan (Company, Partnership Firm, Sole Proprietorship, Consortium, or Joint Venture) and shall meet the following requirements:

- a) Minimum three (03) years of relevant experience.
- b) Completion of at least two (02) similar projects.
- c) Average annual turnover of at least PKR 20 Million during the last three (03) financial years.
- d) Active Taxpayer status (ATL).
- e) Not blacklisted by any Government, Semi-Government, Autonomous, or Private Organization.
- f) Submission of the following documents:
 - Company Profile.
 - Registration Certificate.
 - NTN Certificate.
 - Sales Tax Registration Certificate (if applicable).
 - ATL status proof.
 - CNIC of the Authorized Signatory.
 - Power of Attorney / Authority Letter (if applicable).
 - Non-blacklisting Affidavit on Judicial Stamp Paper.
 - Bid Security in the prescribed form and amount.

Non-compliance with any of the above requirements shall render the Bid non-responsive.

3.3 Non-Blacklisting Requirement

The bidder shall provide an affidavit confirming that:

- i. The firm has not been blacklisted by any Government Department, Autonomous Body, Cantonment Board, Local Government, Development Authority, Public Sector Organization or Regulatory Authority.
- ii. No litigation exists that may adversely affect the bidder's ability to perform the contract.

If any information is found incorrect, WCB may reject the bid or terminate the contract.

3.4 Relevant Experience

The bidder shall possess relevant experience in one or more of the following fields:

- Outdoor Advertising.
- Billboard Installation.
- Infrastructure Development.
- Bus Shelter Projects.
- Urban Furniture Projects.
- Civil Construction Projects.
- Public Realm Development Projects.

The bidder shall have successfully completed at least two (02) projects of similar nature during the last five (05) years.

Completion certificates, work orders or contracts shall be attached as evidence.

3.7 Joint Venture / Consortium

In case of Joint Venture or Consortium:

- a. Lead Partner shall be clearly identified.
- b. Joint Venture Agreement shall be submitted.
- c. Partners shall be jointly and severally liable.
- d. Lead Partner shall possess at least 51% share in the Consortium.

3.8 Technical Capability

The bidder shall demonstrate capability to:

- a. Design and construct bus shelters.
- b. Install advertising structures.
- c. Operate and maintain public infrastructure.
- d. Undertake routine maintenance and repairs.
- e. Manage advertising rights in accordance with applicable laws.

3.9 Site Resources

The bidder shall provide details of:

- a. Technical Staff.
- b. Project Manager.
- c. Engineers / Supervisors.
- d. Fabrication Facilities.
- e. Workshop Facilities.
- f. Maintenance Resources.

The decision of Walton Cantonment Board shall be final and binding.

SECTION 4

4. TECHNICAL SPECIFICATIONS & DESIGN REQUIREMENTS

4.1 General Requirements

The successful bidder shall design, construct, install, operate and maintain modern bus shelters in accordance with the specifications contained herein and any additional requirements imposed by Walton Cantonment Board (WCB).

The bus shelters shall be aesthetically pleasing, structurally safe, weather resistant, vandal resistant and suitable for public use.

The design shall complement the urban character and streetscape of Walton Road.

4.2 Number of Bus Shelters

Initially fourteen (14) bus shelters are proposed.

However, WCB reserves the right to increase or decrease the number of shelters depending upon site suitability, operational requirements and availability of locations.

No claim shall be entertained on account of such variation.

4.3 Shelter Dimensions

Minimum dimensions of each bus shelter shall be:

<u>Description</u>	:	<u>Minimum Size</u>
Length	:	22 Feet
Width	:	6 Feet
Clear Height	:	9 Feet
Seating Capacity	:	8–12 Persons

The bidder may propose larger dimensions subject to approval by WCB.

4.4 Advertisement Areas

The proposed advertisement spaces shall be as follows:

A. Top Billboard Panel

- Approximate Size : 22 ft × 6 ft
- Area : 132 Sq. Ft.

B. Rear Advertisement Panel

- Approximate Size : 18 ft × 4 ft
- Area : 72 Sq. Ft.

C. Side Advertisement Panels

- Two (02) Panels
Approximate Size: 4 ft × 6 ft each : Total Area: 48 Sq. Ft.
- Total Advertisement Area Per Shelter : Approximately 252 Sq. Ft.

The dimensions may be adjusted by WCB during final design approval.

4.5 Structural Requirements

The shelter structure shall:

- Be fabricated from galvanized steel sections.
- Be designed for local wind loads and environmental conditions.

- Have anti-corrosion treatment.
- Be capable of safe operation throughout the concession period.
- Be free from sharp edges and hazardous projections.

All structural members shall be properly welded and finished.

4.6 Foundation Requirements

The contractor shall undertake all necessary civil works including:

- Excavation.
- Reinforced concrete foundations.
- Anchor bolts.
- Base plates.
- Pavement restoration.

Foundation design shall be certified by a qualified PEC registered structural engineer.

WCB may require submission of structural calculations before approval.

4.7 Roofing System

The roof shall:

- Provide adequate protection from sun and rain.
- Be waterproof.
- Be fabricated from high-quality polycarbonate sheets, ACP roofing system or equivalent approved material.
- Be capable of withstanding local weather conditions.

4.8 Seating Arrangement

Each shelter shall contain:

- Stainless steel seating benches.
- Minimum seating capacity for eight (08) persons.
- Rounded edges for public safety.
- Corrosion-resistant finish.

4.9 Lighting System

The contractor shall provide:

- Energy-efficient LED lighting.
- Adequate illumination during nighttime.
- Concealed electrical wiring.
- Weatherproof fixtures.

Solar-powered lighting may be proposed and shall be encouraged.

4.10 Information Panels

Each shelter shall contain:

- Route Information Panel.
- Public Service Information Panel.
- Emergency Contact Information Panel.

Location and format shall be approved by WCB.

4.11 Waste Management Facilities

Each shelter shall include:

- Minimum one waste bin.
- Durable and corrosion-resistant construction.
- Easy cleaning and maintenance arrangements.

4.12 Accessibility Requirements

The shelters shall be designed to facilitate access for:

- Senior citizens.
- Women.
- Children.
- Persons with disabilities where feasible.

The contractor shall ensure unobstructed pedestrian movement around the shelters.

4.13 Aesthetic Requirements

The shelter design shall:

- Present a modern and uniform appearance.
- Maintain visual harmony with surrounding infrastructure.
- Avoid excessive clutter.
- Incorporate WCB branding where directed.

Color schemes and finishing materials shall require prior approval from WCB.

4.14 Advertisement Content Restrictions

The contractor shall not display:

- Political advertisements.
- Religious advertisements.
- Obscene or immoral content.
- Advertisements prohibited under any law.

WCB reserves the right to order immediate removal of any objectionable advertisement.

4.15 Maintenance Requirements

The contractor shall maintain each shelter in a clean, safe and serviceable condition throughout the concession period.

Maintenance shall include:

- Daily cleaning.
- Removal of graffiti.
- Repair of damaged components.
- Replacement of broken glass or panels.
- Repair of lighting systems.
- Painting and corrosion treatment.

Any defect identified by WCB shall be rectified within seven (07) days.

Emergency repairs shall be completed within forty-eight (48) hours.

4.16 Construction Schedule

The successful bidder shall complete design, approvals, fabrication and installation of all shelters within ninety (90) days from issuance of Work Order.

Extensions may only be granted by WCB for reasons beyond the control of the contractor.

4.17 Inspection and Approval

WCB may inspect the works at any stage.

Any material or workmanship found below the prescribed standard may be rejected and replaced at the contractor's cost.

No shelter shall be commissioned without approval of WCB.

4.18 Transfer Requirements

Upon expiry of the concession period, all shelters shall be handed over to WCB in good operational condition.

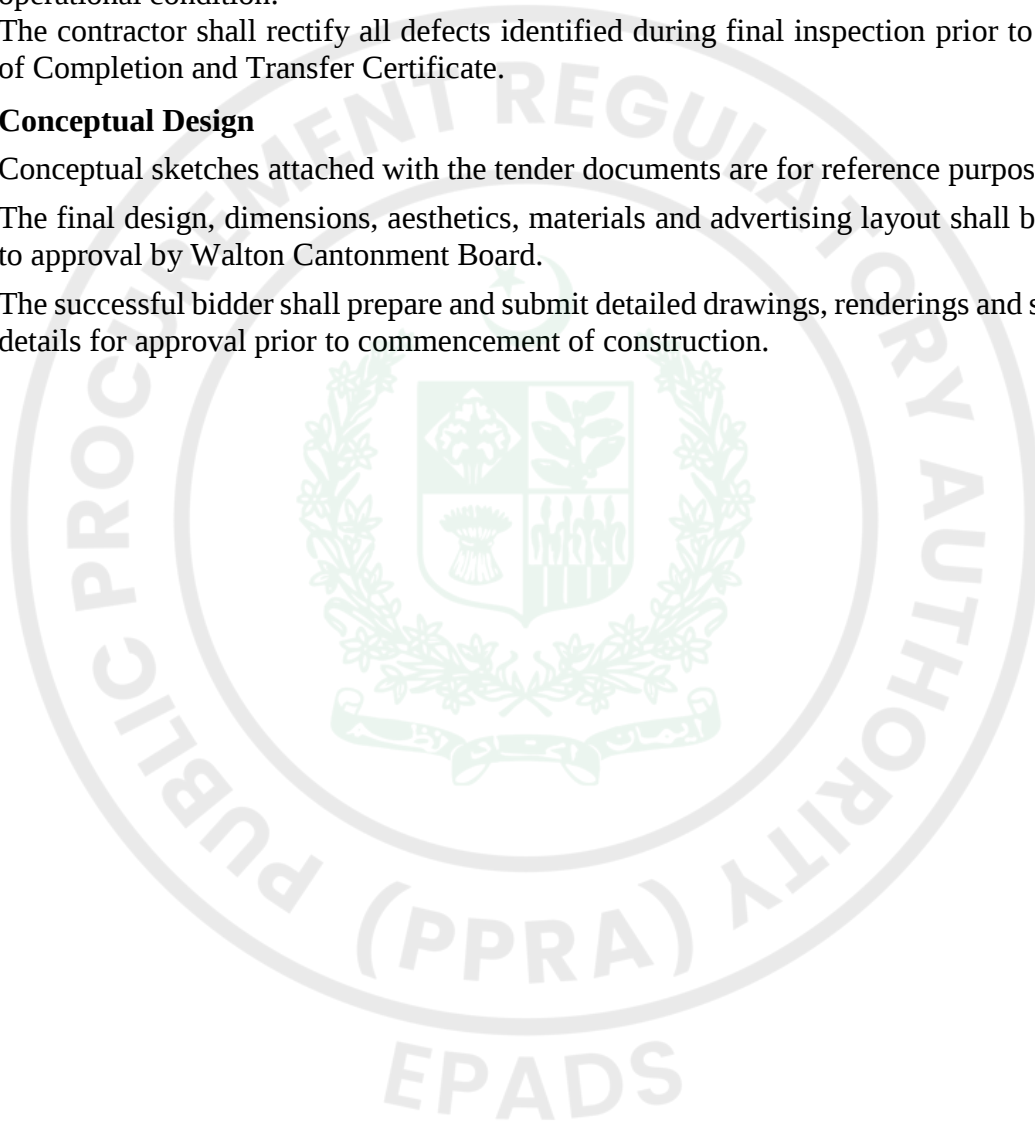
The contractor shall rectify all defects identified during final inspection prior to issuance of Completion and Transfer Certificate.

4.19 Conceptual Design

Conceptual sketches attached with the tender documents are for reference purposes only.

The final design, dimensions, aesthetics, materials and advertising layout shall be subject to approval by Walton Cantonment Board.

The successful bidder shall prepare and submit detailed drawings, renderings and structural details for approval prior to commencement of construction.



SECTION 5

5. TECHNICAL EVALUATION CRITERIA

Only bidders obtaining a minimum score of Seventy (70) Marks out of One Hundred (100) Marks shall qualify for opening of Financial Proposals.

5.1 Evaluation Matrix

Sr. No.	Criteria	Sub-Criteria / Basis of Evaluation	Marks Allocation		Maximum Marks
1	Company Registration & Legal Compliance	Valid registration, tax compliance, licenses, affidavits	Full compliance	10	10
			Partial	5-8	
			Non-compliance	0	
2	Relevant Experience	Number and scale of similar projects completed in last 5 years	5+ projects	25	25
			3-4	18-22	
			1-2	10-15	
3	Financial Capability	Annual turnover, audited financial statements, financial stability	Strong financials	15	15
			Moderate	6-10	
			Weak	0-5	
4	Methodology & Work Plan	Project execution strategy, timelines, resource allocation	Detailed & realistic	10	10
			Average	5-8	
			Not Satisfactory	0-4	
5	Operations & Maintenance Plan	Maintenance strategy, staffing, cleaning, upkeep plan	Comprehensive	10	10
			Moderate	5-8	
			Weak	0-4	
6	Design Concept & Aesthetics	Evaluation based on detailed design criteria below	As per design matrix		30

Minimum Qualifying Score: 70 Marks

5.1.1 Design Concept & Aesthetics: (30 Marks)

The proposed design shall be evaluated on the basis of aesthetics, functionality, durability, public convenience and compatibility with the urban environment of Walton Road.

The bidder shall submit:

- 3D Renderings.
- Elevation Drawings.
- Plan Drawings.
- Material Specifications.
- Advertisement Layout.
- Night View Rendering showing illumination.

6-Design Evaluation Criteria				
Criteria	Sub-Criteria / Basis of Evaluation	Marks Allocation		Maximum Marks
Architectural Appearance	Visual appeal, modern design, harmony with surroundings	Excellent	10	10
		Good	7-9	
		Average	4-6	
		Poor	0-3	
Passenger Comfort & Functionality	Seating, accessibility, shelter effectiveness	Excellent	5	5
		Good	3-4	
		Poor	0-2	
Quality of Materials	Durability, corrosion resistance, finish quality	High Quality	5	5
		Moderate	3-4	
		Low	0-2	
Advertisement Integration	Proper placement, visibility, structural integration	Excellent	5	5
		Good	3-4	
		Poor	0-2	
Innovation & Smart Features	Use of technology, smart lighting, modern features	Highly innovative	5	5
		Moderate	3-4	
		Minimal	0-2	
TOTAL				30

5.2 Minimum Design Requirements

The design submitted by the bidder shall not be inferior to the conceptual designs attached with the bidding documents.

The following features shall be considered mandatory:

- Modern architectural appearance suitable for Walton Road.
- Overhead billboard integrated above the shelter structure.
- Illuminated advertisement panels.
- Covered waiting area with protection from sun and rain.
- Stainless steel or equivalent premium seating.
- High-quality galvanized steel structure
- LED lighting system.
- Professional finishing and color scheme.
- Integrated waste bin arrangement.
- Dedicated route information panel.
- Weather-resistant roofing system.
- Uniform appearance across all shelters.

Any design substantially inferior to the attached conceptual designs may be declared technically non-responsive regardless of marks obtained under other evaluation criteria.

5.3 Mandatory Design Submission

- Each bidder shall submit:
- Minimum three colored 3D perspectives.

- Front Elevation.
- Side Elevation.
- Foundation Detail.
- Material Specifications.
- Billboard Details.
- Structural Concept.

Failure to submit the above documents shall result in rejection of the technical proposal.

5.4 Design Approval

- The conceptual images attached with the tender documents establish the minimum expected quality and aesthetic standard.
- Submission of a technical proposal shall not constitute approval of any design.
- The successful bidder shall prepare detailed architectural and structural drawings after award of contract and obtain written approval from Walton Cantonment Board prior to commencement of construction.
- WCB reserves the right to require modifications, enhancements or changes to the proposed design without altering the fundamental commercial terms of the contract.
- Prior to mass fabrication and installation of bus shelters, the successful bidder shall construct and install one (01) Prototype Bus Shelter at a location designated by Walton Cantonment Board.
- The prototype shelter shall fully incorporate all approved design elements, materials, finishes, lighting arrangements, advertisement panels, seating arrangements and other project components proposed in the bid and approved by WCB.
- Following installation, Walton Cantonment Board shall inspect the prototype shelter and may:
 - A. Approve the prototype without modification;
 - B. Require modifications, improvements or alterations;
 - C. Reject the prototype if found inconsistent with the approved design, specifications or quality standards.
- No large-scale fabrication, procurement or installation of the remaining shelters shall commence until written approval of the prototype is issued by Walton Cantonment Board.
- Any modifications required by WCB in the approved prototype shall be incorporated into all remaining shelters without any additional financial liability upon WCB.
- The approved prototype shall become the benchmark for quality, workmanship, materials and appearance for all subsequent shelters to be installed under the project.

SECTION 6

6. FINANCIAL PROPOSAL, CONCESSION FEE, PERFORMANCE SECURITY, PAYMENT TERMS AND CONTRACT AWARD

6.1 Financial Proposal

The Financial Proposal shall consist solely of the concession fee offered by the bidder to Walton Cantonment Board (WCB) in consideration of advertisement rights granted under the project.

The Financial Proposal shall be submitted in a separate sealed envelope clearly marked "FINANCIAL PROPOSAL".

All amounts shall be quoted in Pakistani Rupees (PKR) both in figures and words.

Conditional financial proposals shall not be accepted and shall be rejected.

6.2 Basis of Financial Evaluation

- Financial proposals shall be opened only for technically qualified bidders.
- Bidders shall quote the Annual Concession Fee separately for each contract year.
- The technically qualified bidder offering the Highest Total Evaluated Concession Fee shall be ranked first and declared the Successful Bidder.

6.3 Financial Proposal Format

The bidder shall quote concession fee separately for each contract year as follows:

<u>Contract Year</u>	:	<u>Annual Concession Fee (PKR)</u>
Year 1	:	_____
Year 2	:	_____
Year 3	:	_____
Year 4	:	_____
Year 5	:	_____

Total Evaluated Concession Fee

Year 1 + Year 2 + Year 3 + Year 4 + Year 5

Total Amount (PKR) : _____

Amount in Words : _____

The Total Evaluated Concession Fee shall be used for determination of the successful bidder.

6.3(A) Reasonableness of Annual Concession Fee

The concession fee for each contract year shall be reasonable and commercially justifiable. For any year, it shall not be less than eighty percent (80%) of the preceding year's fee unless justified to the satisfaction of WCB.

6.4 Annual Concession Fee

The concession fee quoted by the successful bidder shall remain binding throughout the concession period.

The concession fee shall be payable irrespective of:

- Advertisement occupancy levels.
- Commercial performance.

- Revenue generated by the contractor.
- Market conditions.
- Economic circumstances.

The contractor shall bear all commercial risks associated with the project.

6.5 Payment Schedule

- The concession fee for each contract year shall be paid in advance.
- The concession fee for Year-1 shall be deposited before execution of the Concession Agreement.
- The concession fee for each subsequent year shall be deposited at least fifteen (15) days prior to commencement of the relevant contract year.
- Failure to deposit the concession fee within the prescribed period shall constitute an event of default.

6.6 Taxes and Duties

The contractor shall be responsible for payment of all applicable taxes, duties, fees, levies and government charges arising out of the project.

WCB shall not be liable for any taxes imposed upon the contractor.

6.7 Forfeiture of Performance Security

WCB may partially or wholly forfeit the Performance Security in case of:

- Failure to sign the agreement.
- Failure to commence work.
- Failure to complete prototype shelter.
- Failure to pay concession fee.
- Abandonment of project.
- Persistent maintenance failures.
- Violation of contractual obligations.

Such forfeiture shall be without prejudice to any other legal remedy available to WCB.

6.8 Prototype Shelter Completion

- The successful bidder shall install and complete one prototype shelter within thirty (30) days from issuance of Work Order.
- Mass construction of remaining shelters shall not commence until written approval of the prototype is issued by WCB.
- Delay beyond thirty (30) days shall attract liquidated damages of PKR 5,000 per day.
- Delay beyond sixty (60) days may result in termination of contract and forfeiture of Performance Security.

6.9 Completion Schedule

- The contractor shall complete installation of all approved shelters within ninety (90) days from approval of the prototype shelter.
- Failure to complete the project within the stipulated period shall attract liquidated damages of PKR 10,000 per day.

6.10 Maintenance Penalties

The contractor shall maintain all shelters in a clean, safe and serviceable condition throughout the concession period.

The following penalties may be imposed:

- Failure to maintain cleanliness : PKR 2,000 per day per shelter.
- Failure to repair damaged components : PKR 5,000 per day per shelter.
- Failure to maintain lighting : PKR 2,000 per day per shelter.
- Failure to remove unauthorized advertisements : PKR 5,000 per day.
- Failure to rectify defects pointed out by WCB : PKR 5,000 per day.

Repeated violations may result in termination of the concession agreement.

6.11 Recovery of Outstanding Dues

Any amount recoverable from the contractor may be adjusted against:

- Performance Security.
- Any deposits held by WCB.
- Any other sums payable to the contractor.

Such recovery shall not prejudice any legal action available to WCB.

6.13 Award of Contract

Following approval of bid evaluation results by the Competent Authority/Board, WCB shall issue a Letter of Acceptance (LOA) to the successful bidder.

The successful bidder shall:

- Submit Performance Security.
- Execute the Concession Agreement.
- Fulfil all pre-commencement requirements

Within fifteen (15) days of issuance of LOA.

6.14 Failure to Execute Agreement

If the successful bidder fails to execute the agreement within the stipulated period, WCB may:

- Cancel the award.
- Forfeit Bid Security.
- Award the contract to the next highest ranked bidder.

6.15 No Compensation Clause

The contractor shall not be entitled to any compensation, damages, reimbursement or concession fee adjustment on account of:

- Reduced advertisement revenue.
- Economic slowdown.
- Lower occupancy.
- Business losses.
- Market fluctuations.
- Changes in advertising demand.

All commercial risks shall remain the responsibility of the contractor.

6.16 Performance Security

The Successful Bidder shall furnish a Performance Security equal to ten percent (10%) of the Total Evaluated Concession Fee quoted for the entire concession period.

The Performance Security shall be submitted within fifteen (15) days of issuance of Letter of Acceptance (LOA) and prior to execution of the Concession Agreement.

The Performance Security may be furnished in the form of:

- Call Deposit Receipt (CDR); or
- Irrevocable Bank Guarantee issued by a Scheduled Bank operating in Pakistan.

The Performance Security shall remain valid throughout the concession period and shall be released after expiry of the contract period, settlement of all dues, rectification of defects and successful transfer of all assets to Walton Cantonment Board.

Example:

If the bidder quotes:

Year	Concession Fee (PKR)
Year 1	5,000,000
Year 2	5,500,000
Year 3	6,000,000
Year 4	6,500,000
Year 5	7,000,000

- Total Evaluated Concession Fee : PKR 30,000,000
- Performance Security @ 10% : PKR 3,000,000

SECTION 7

7. DRAFT CONCESSION AGREEMENT

CONCESSION AGREEMENT

This Concession Agreement is made on this ____ day of _____, 2026 between:

WALTON CANTONMENT BOARD

through its Cantonment Executive Officer, Walton Cantonment Board, Lahore (hereinafter referred to as the "WCB"), which expression shall, where the context so permits, include its successors and assigns;

AND

M/S _____ a company/firm incorporated under the laws of Pakistan having its registered office at _____ (hereinafter referred to as the "Contractor"), which expression shall include its successors and permitted assigns.

Both parties are hereinafter collectively referred to as the "Parties".

7.1 RECITALS

WHEREAS WCB intends to provide modern passenger facilities on Walton Road through installation of bus shelters under a Build, Operate and Transfer (BOT) arrangement;

AND WHEREAS the Contractor submitted the highest evaluated responsive proposal and has been awarded the project through a competitive bidding process;

NOW THEREFORE the Parties agree as follows:

7.2 DEFINITIONS

Unless the context otherwise requires:

- "Agreement" means this Concession Agreement.
- "Bus Shelter" means the shelter structure, advertisement panels, foundations, electrical installations and all associated infrastructure.
- "Concession Fee" means the annual fee payable by the Contractor to WCB.
- "Concession Period" means five (05) years from the Commencement Date.
- "Commencement Date" means the date specified by WCB for commencement of the project.
- "Prototype Shelter" means the first shelter constructed for approval by WCB.

7.3 SCOPE OF CONCESSION

The Contractor shall:

- Design, construct, install, operate and maintain bus shelters.
- Provide all labor, material, equipment and resources.
- Bear all costs associated with the project.
- Maintain shelters during the concession period.
- Transfer assets to WCB upon expiry of concession period.

7.4 CONCESSION PERIOD

The concession period shall be Five (05) Years commencing from the Commencement Date.

No extension shall be granted unless specifically approved by the Competent Authority.

7.5 ADVERTISEMENT RIGHTS

WCB hereby grants the Contractor advertisement rights on approved advertisement panels incorporated within the bus shelters.

The advertisement rights shall remain valid only during the concession period.

The Contractor shall not claim ownership of any public space, road reserve, footpath or right-of-way.

7.6 RESTRICTION ON ADDITIONAL ADVERTISEMENT STRUCTURES

The Contractor shall not install:

- Independent billboards.
- Gantries.
- Pole signs.
- Rooftop signs.
- Digital advertising structures.
- Streamers or banners.

without prior written approval of WCB.

7.7 DESIGN APPROVAL

The final design shall be approved by WCB.

No construction shall commence without written approval of:

- Architectural drawings.
- Structural drawings.
- Material specifications.
- Advertisement layout.

7.8 PROTOTYPE SHELTER

The Contractor shall install one prototype shelter within thirty (30) days of issuance of Work Order.

Mass construction shall commence only after written approval of the prototype by WCB.

7.9 CONCESSION FEE

The Contractor shall pay concession fee in accordance with its Financial Proposal and payment schedule approved by WCB.

Failure to pay concession fee shall constitute a material breach of contract.

7.11 PERFORMANCE SECURITY

The Contractor shall maintain Performance Security throughout the concession period.

Failure to maintain valid Performance Security shall constitute default.

7.12 OPERATION AND MAINTENANCE OBLIGATIONS

The Contractor shall:

- Maintain cleanliness.
- Repair damaged components.
- Maintain lighting systems.
- Replace broken panels.
- Remove graffiti.
- Maintain structural safety.

at its own cost throughout the concession period.

7.13 INSPECTION RIGHTS

WCB may inspect the shelters at any time.

The Contractor shall provide unrestricted access for inspection purposes.

7.14 SAFETY REQUIREMENTS

The Contractor shall ensure public safety during construction and operation.

All applicable building, electrical, safety and environmental regulations shall be observed.

7.15 INSURANCE

The Contractor shall maintain:

- Third Party Liability Insurance.
- Workmen Compensation Insurance.
- Public Liability Insurance.

throughout the concession period.

Copies of policies shall be submitted to WCB.

7.16 TAXES

The Contractor shall be responsible for payment of all taxes, duties, fees and levies arising from the project.

7.17 OWNERSHIP OF ASSETS

All bus shelters, foundations, electrical installations, fixtures, fittings and associated infrastructure shall remain public assets.

Upon expiry or termination of this Agreement, all such assets shall vest in WCB without compensation.

7.18 DEFAULT

The following shall constitute events of default:

- Non-payment of concession fee.
- Failure to maintain shelters.
- Unauthorized advertisements.
- Failure to maintain Performance Security.
- Abandonment of project.
- Material breach of Agreement.

7.19 TERMINATION BY WCB

- WCB may terminate the Agreement upon written notice in case of default by the Contractor.
- WCB may also terminate in public interest or for safety reasons.
- Upon termination, WCB may immediately take possession of all shelters and associated assets.

7.20 CONSEQUENCES OF TERMINATION

Upon termination:

- Advertisement rights shall cease immediately.
- WCB may take over shelters.
- Performance Security may be forfeited.
- Outstanding dues shall become immediately payable.

7.21 FORCE MAJEURE

Neither Party shall be liable for failure to perform obligations caused by events beyond reasonable control including:

Natural disasters.

- War.
- Civil unrest.
- Government restrictions.

The affected Party shall promptly notify the other Party.

7.22 INDEMNITY

The Contractor shall indemnify and hold harmless WCB against all claims, losses, damages and liabilities arising from:

- Construction activities.
- Negligence.
- Injury to persons.
- Damage to property.

7.23 DISPUTE RESOLUTION

Any dispute arising under this Agreement shall first be resolved amicably.

If unresolved within thirty (30) days, the matter shall be referred to Arbitration under the Arbitration Act, 1940.

The venue of arbitration shall be Lahore.

7.24 GOVERNING LAW

This Agreement shall be governed by:

- Laws of Pakistan.
- Cantonments Act, 1924.
- Applicable Cantonment Board Rules.
- PPRA Rules.
- Other applicable Government regulations.

7.25 TRANSFER OF ASSETS

Upon expiry of the concession period, the Contractor shall hand over all shelters and associated infrastructure in good operating condition to WCB.

Any defects identified by WCB shall be rectified by the Contractor prior to handover.

7.26 ENTIRE AGREEMENT

This Agreement, together with the RFP, Letter of Acceptance, Technical Proposal and Financial Proposal, constitutes the entire agreement between the Parties.

SIGNATURES

For Contractor

Date: _____

Authorized Representative

M/s _____

Witness: -1

Witness: -2

For Walton Cantonment Board

**CANTONMENT EXECUTIVE OFFICER
WALTON CANTONMENT BOARD**

SECTION 8

8. PERFORMANCE MONITORING, INSPECTION AND MAINTENANCE STANDARDS

8.1 Inspection by Walton Cantonment Board

WCB may inspect shelters at any time without prior notice.

Inspections may be conducted by:

- CEO WCB.
- Engineering Branch.
- Revenue Branch.
- Enforcement Staff.
- Any officer authorized by WCB.

The Contractor shall provide all necessary assistance during inspection.

8.2 Annual Condition Survey

At least once every year, WCB may conduct a comprehensive condition survey of all shelters.

The Contractor shall undertake all repairs and improvements identified in the survey report within the timeframe specified by WCB.

8.3 Final Condition Assessment

- Six (06) months prior to expiry of the concession period, WCB may undertake a detailed inspection of all shelters.
- The Contractor shall rectify all identified deficiencies before final handover.
- Failure to comply may result in deductions from Performance Security.

SECTION 9

FORMS, AFFIDAVITS AND ANNEXURES

FORM-1

LETTER OF TECHNICAL PROPOSAL

To,

The Chief Executive Officer,
Walton Cantonment Board,
Lahore.

Subject: **TECHNICAL PROPOSAL FOR INSTALLATION, OPERATION AND
MAINTENANCE OF BUS SHELTERS ON WALTON ROAD UNDER BOT
BASIS**

Dear Sir,

Having examined the Request for Proposal (RFP), we hereby submit our Technical Proposal for the above-mentioned project.

We confirm that:

- 1) We have examined and understood all provisions of the RFP.
- 2) We accept all terms and conditions without reservation.
- 3) We possess the necessary technical, financial and managerial capability to execute the project.
- 4) The information submitted is true and correct.
- 5) We understand that WCB reserves the right to reject any or all proposals.

Authorized Signature: _____

Name: _____

Designation: _____

Company Stamp _____

Date: _____

FORM-2

COMPANY PROFILE

Name of Firm/Company : _____

Address : _____

Phone : _____

Email : _____

NTN : _____

Sales Tax Registration No : _____

SECP Registration No : _____

Year of Establishment : _____

Nature of Business : _____

Authorized Representative : _____

CNIC No : _____

Number of Employees : _____

Annual Turnover (Last 3 Years) : _____

Bank Name : _____

Account Details : _____

Signature & Stamp : _____

FORM-3**EXPERIENCE RECORD**

Sr. #	Project Name	Client	Year	Value (PKR)	Status
1.					
2.					
3.					
4.					
5.					

Supporting documents must be attached including:

- Work Orders
- Completion Certificates
- Contract Agreements

Authorized Signature

FORM-4**FINANCIAL CAPACITY**

Attach:

- Audited Accounts (Last 3 Years)
- Bank Certificate
- Bank Statements

Declaration:

We certify that our firm possesses sufficient financial resources to undertake and complete the project.

FORM-5

AFFIDAVIT OF NON-BLACKLISTING
(On Judicial Stamp Paper)

I/We hereby solemnly affirm that:

Our firm has not been blacklisted by any Government Department, Cantonment Board, Development Authority, Local Government, Autonomous Body or Public Sector Organization.

No litigation exists which may adversely affect our ability to perform this contract.

Information submitted in this proposal is true and correct.

Signature
Oath Commissioner

FORM-6

INTEGRITY PACT

The Bidder hereby declares that:

No commission, gratification, bribe, kickback or inducement has been paid or shall be paid to any person in connection with this procurement.

The Bidder shall disclose any payments made in connection with obtaining the contract.

Any violation may result in cancellation of contract, forfeiture of securities and legal action.

Authorized Signature : _____

Company Stamp : _____

Date : _____

FORM-7

POWER OF ATTORNEY

Know all men by these presents that:

We, M/s _____, hereby appoint Mr. _____
CNIC No. _____ as our lawful attorney and authorized representative for
submission of bid, participation in procurement proceedings and execution of contract documents.

Signed by:

Managing Director / Partner

Witness: -1

Witness: -2

FORM-8

BID SECURITY FORM

- Bid Security Amount : PKR _____
- Instrument Type : CDR, Bank Guarantee, Pay Order
- Issuing Bank : _____
- Validity : _____

Attached Herewith.

FORM-9

PERFORMANCE SECURITY FORM

To be submitted by successful bidder.

- Performance Security Amount : PKR _____
- Issued by : Scheduled Bank
- Validity : Entire Contract Period

FORM-10

FINANCIAL PROPOSAL FORM

Name of Bidder : _____

Sr. #	Contract Year	Annual Concession Fee (PKR)
1.	Year 1	
2.	Year 2	
3.	Year 3	
4.	Year 4	
5.	Year 5	

Total Evaluated Concession Fee : PKR _____

(In Words) _____

Authorized Signature : _____

Company Stamp : _____

Date : _____

FORM-11**CHECKLIST OF DOCUMENTS**

Sr. #	Description	Attached	
		Yes ✓	No ✕
1.	Technical Proposal		
2.	Company Profile		
3.	NTN Certificate		
4.	Sales Tax Registration		
5.	ATL Status		
6.	Experience Record		
7.	Financial Capacity Documents		
8.	Non-Blacklisting Affidavit		
9.	Integrity Pact		
10.	Power of Attorney		
11.	Bid Security		
12.	Design Drawings		
13.	Maintenance Plan		
14.	Financial Proposal		

Bidder Signature : _____

Date : _____

PROPOSED BUS SHELTER LOCATIONS

Walton Cantonment Board shall provide a tentative list of approved locations before issuance of Work Order.

The number and exact locations may be increased, decreased or modified by WCB based on site conditions and operational requirements.

ANNEXURE-B

CONCEPTUAL DESIGN DRAWINGS

The conceptual images attached with the RFP shall serve as the minimum design benchmark.

The successful bidder shall prepare detailed architectural, structural and advertisement layout drawings for approval by WCB prior to commencement of construction.

Any design substantially inferior to the conceptual designs may be rejected by WCB.

ANNEXURE-C

SITE PLAN

Location map and GPS coordinates (if available) of proposed shelter locations shall be attached by WCB.

CONSTRUCTION EXPERIENCE

Form EXP - 4.1 General Construction Experience

Bidder's Name: _____

Date: _____

JV Member's Name _____

Bid Reference No. (if any) and title: _____

Page _____ of _____ pages

Starting Year	Ending Year	Contract Identification	Role of Bidder
		Contract name: _____ Brief Description of the Works performed by the Bidder: _____ Amount of contract: _____ Name of EMPLOYER: _____ Address: _____	
		Contract name: _____ Brief Description of the Works performed by the Bidder: _____ Amount of contract: _____ Name of EMPLOYER: _____ Address: _____	
		Contract name: _____ Brief Description of the Works performed by the Bidder: _____ Amount of contract: _____ Name of EMPLOYER: _____ Address: _____	

Form EXP - 4.2(a)
Specific Construction and Contract Management Experience

Bidder's Name: _____

Date: _____

JV Member's Name _____

Bid Reference No. (if any) and title: _____

Page _____ of _____ pages

Similar Contract No.	Information			
Contract Identification				
Award date				
Completion date				
Role in Contract	Prime Contractor ☐	Member in JV ☐	Management Contractor ☐	Sub- contractor ☐
Total Contract Amount				PKR equivalent
If member in a JV or sub-contractor, specify participation in total Contract amount				
EMPLOYER's Name:				
Address:				
Telephone/fax number				
E-mail:				

Form EXP - 4.2(a) (cont.)
Specific Construction and Contract Management Experience (cont.)

Similar Contract No.	Information
Description of the similarity in accordance with Sub-Factor 4.2(a) of Section III:	
1. Amount	
2. Physical size of required works items	
3. Complexity	
4. Methods/Technology	
5. Construction rate for key activities	
6. Other Characteristics	

Form EXP - 4.2(b)
Construction Experience in Key Activities

Bidder's Name: _____

Date: _____

Bidder's JV Member Name: _____

Sub-contractor's Name (if any): _____

Bid Reference No. (if any) and title: _____

Page _____ of _____ pages

All Sub-contractors for key activities must complete the information and Qualification Criteria and Requirements, Sub-Factor 4.2.

1. Key Activity No One: _____

Information				
Contract Identification				
Award date				
Completion date				
Role in Contract	Prime Contractor ☐	Member in JV ☐	Management Contractor ☐	Sub-contractor ☐
Total Contract Amount	PKR equivalent			
Quantity (Volume, number or rate of production, as applicable) performed under the contract per year or part of the year	Total quantity in the contract (i)	Percentage participation (ii)	Actual Quantity Performed (i) x (ii)	
Year 1				
Year 2				
Year 3				
Year 4				
EMPLOYER's Name:				
Address:				
Telephone/fax number				

	Information
E-mail:	

2. Activity No. Two

3.

	Information
Description of the key activities in accordance with Section III:	

Form EXP - 4.2 (c)
Specific Experience in Managing ES aspects

[The following table shall be filled in for contracts performed by the Bidder, and each member of a Joint Venture]

Bidder's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

Bid Reference No. (if any) and title: *[insert ICB/NCB number and title]*

Page *[insert page number]* of *[insert total number]* pages

1. Key Requirement no 1 in accordance with 4.2 (c): _____

Contract Identification				
Award date				
Completion date				
Role in Contract	Prime Contractor ☐	Member in JV ☐	Management Contractor ☐	Subcontractor ☐
Total Contract Amount			PKR	
Details of relevant experience				

2. Key Requirement no 2 in accordance with 4.2 (c): _____
3. Key Requirement no 3 in accordance with 4.2 (c): _____
4. [PA define key requirements] _____

Contractor's Representative and Key Personnel Schedule

Bidders should provide the names and details of the suitably qualified Contractor's Representative and Key Personnel to perform the Contract. The data on their experience should be supplied using the Form PER-2 below for each candidate.

Contractor' Representative and Key Personnel

1.	Title of position:	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
2.	Title of position:	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
3.	Title of position:	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
4.	Title of position:	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>

	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart]</i>
5.	Title of position:	
	Name of candidate	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart]</i>
6.	Title of position: <i>[insert title]</i>	
	Name of candidate	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart]</i>

**Form PER-2:
Resume and Declaration
Contractor's Representative and Key Personnel**

Name of Bidder

Position [#1]: <i>[title of position from Form PER-1]</i>		
Personnel information	Name:	Date of birth:
	Address:	E-mail:
	Professional qualifications:	
	Academic qualifications:	
	Language proficiency: <i>[language and levels of speaking, reading and writing skills]</i>	
details		
	Address of Employer:	
	Telephone:	Contact (manager / personnel officer):
	Fax:	
	Job title:	Years with present Employer:

Summarize professional experience in reverse chronological order. Indicate particular technical and managerial experience relevant to the project.

Project	Role	Duration of involvement	Relevant experience
<i>[main project details]</i>	<i>[role and responsibilities on the project]</i>	<i>[time in role]</i>	<i>[describe the experience relevant to this position]</i>

Declaration

I, the undersigned [insert either “Contractor’s Representative” or “Key Personnel” as applicable] , certify that to the best of my knowledge and belief, the information contained in this Form PER-2 correctly describes myself, my qualifications and my experience.

I confirm that I am available as certified in the following table and throughout the expected time schedule for this position as provided in the Bid:

Commitment	Details
Commitment to duration of contract:	[insert period (start and end dates) for which this Contractor’s Representative or Key Personnel is available to work on this contract]
Time commitment:	[insert period (start and end dates) for which this Contractor’s Representative or Key Personnel is available to work on this contract]

I understand that any misrepresentation or omission in this Form may:

- (a) be taken into consideration during Bid evaluation;
- (b) result in my disqualification from participating in the Bid;
- (c) result in my dismissal from the contract.

Name of Contractor’s Representative or Key Personnel: [insert name]

Signature: _____

Date: (day month year): _____

Countersignature of authorized representative of the Bidder:

Signature: _____

Date: (day/month/year): _____

Historical Contract Non-Performance, and Pending Litigation and Litigation History

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

IFP No. and title: *[insert IFP number and title]*

Page *[insert page number]* of *[insert total number]* pages

☐ Not debarred due to deviation from commitment of Bid Securing Declaration- ☐ Not debarred due to non-performance			
Year	Non-performed portion of contract	Contract Identification	Total Contract Amount (current value, currency, exchange rate and PKR equivalent)
<i>[insert year]</i>	<i>[insert amount and percentage]</i>	Contract Identification: <i>[indicate complete contract name/ number, and any other identification]</i> Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Reason(s) for nonperformance: <i>[indicate main reason(s)]</i>	<i>[insert amount]</i>
Pending Litigation, in accordance with Section III, Qualification Criteria and Requirements			
☐ Pending litigation in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.3 as indicated below.			
Year of dispute	Amount in dispute (currency)	Contract Identification	Total Contract Amount (currency), US\$ PKR Equivalent (exchange rate)

<i>[insert year]</i>	<i>[insert amount]</i>	Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Matter in dispute: <i>[indicate main issues in dispute]</i> Party who initiated the dispute: <i>[indicate "Procuring Agency" or "Supplier"]</i> Status of dispute: <i>[Indicate if it is being treated by the Adjudicator, under Arbitration or being dealt with by the Judiciary]</i>	<i>[insert amount]</i>
☐ No consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4. ☐ Consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4 as indicated below.			
Year of award	Outcome as percentage of Net Worth	Contract Identification	Total Contract Amount (currency), PKR Equivalent (exchange rate)
<i>[insert year]</i>	<i>[insert percentage]</i>	Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Matter in dispute: <i>[indicate main issues in dispute]</i> Party who initiated the dispute: <i>[indicate "Procuring Agency" or "Supplier"]</i> Court/ arbitral award decision: <i>[Indicate if the award decision was against the Applicant or any member of a joint venture.]y]</i>	<i>[insert amount]</i>

Current Contract Commitments / Works in Progress

Bidders and each member to a JV should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.

Current Contract Commitments					
No.	Name of Contract	Employer's Contact Address, Tel, Fax	Value of Outstanding Work [Current Eq. PKR]	Estimated Completion Date	Average Monthly Invoicing Over Last Six Months [Eq. PKR/month]
1					
2					
3					
4					
5					

Financial Situation and Performance

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: [insert full name]

Date: [insert day, month, year]

Joint Venture Member Name: [insert full name]

IFP No. and title: [insert IFP number and title]

Page [insert page number] of [insert total number] pages

1. Financial data

Type of Financial information in (currency)	Historic information for previous [insert number] years, [insert in words] (amount in currency, currency, exchange rate*, PKR equivalent)				
	Year 1	Year 2	Year 3		
Statement of Financial Position (Information from Balance Sheet)					
Total Assets (TA)					
Total Liabilities (TL)					
Total Equity/Net Worth (NW)					
Current Assets (CA)					
Current Liabilities (CL)					
Working Capital (WC)					
Information from Income Statement					
Total Revenue (TR)					
Profits Before Taxes (PBT)					
Cash Flow Information					
Cash Flow from Operating Activities					

* Refer ITA 14 for the exchange rate

3. Financial documents

The Applicant and in case of JV, members of JV shall provide copies of financial statements for *[number]* years pursuant Section III, Qualifications Criteria and Requirements. The financial statements shall:

- (a) reflect the financial situation of the Applicant or in case of JV member, and not an affiliated entity (such as parent company or group member).
 - (b) be independently audited or certified in accordance with local legislation.
 - (c) be complete, including all notes to the financial statements.
 - (d) correspond to accounting periods already completed and audited.
- ☐ Attached are copies of financial statements¹ for the *[number]* years required above; and complying with the requirements.

¹ If the most recent set of financial statements is for a period earlier than 12 months from the date of Application, the reason for this should be justified.

Average Annual Turnover (Annual Sales Value)

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

IFP No. and title: *[insert IFP number and title]*

Page *[insert page number]* of *[insert total number]* pages

Annual Turnover Data			
Year	Amount Currency	Exchange rate* (If applicable)	PKR equivalent
<i>[indicate calendar year]</i>	<i>[insert amount and indicate currency]</i>		
		Average Annual Turnover **	

* Refer ITA for date and source of exchange rate.

** Total PKR equivalent for all years divided by the total number of years. See Section III, Qualification Criteria and Requirements, ITA.