

# Standard Bidding Document

OTHERS ITEMS 2026-2027  
(Goods)

National

Single Stage-One Envelope



*August 18, 2026*

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## Eligibility Criteria

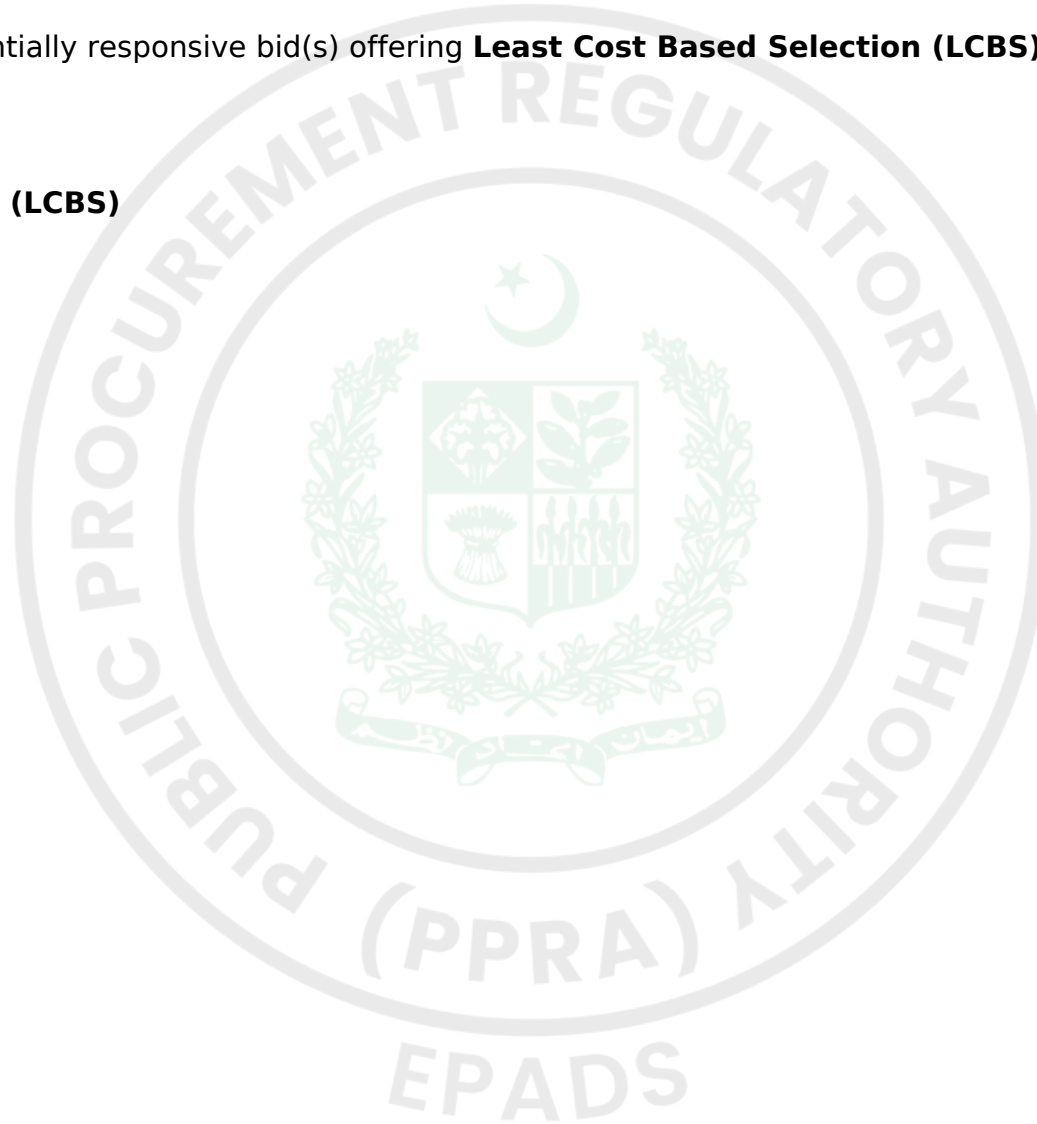
| Bidder's Type                      | Required Registration          |
|------------------------------------|--------------------------------|
| Individual / Individual Consultant | NADRA CITIZENSHIP (CNIC/NICOP) |
| Sole Proprietorship                | FBR (NTN)                      |
| Partnership Firm                   | FBR (GSTN)                     |
| Company (Private Limited)          |                                |

| Eligibility Criteria                                                                                                                                                                                                                                                                                                                                                                                                                 | Document |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| The bidder must be a legally registered firm/company having valid NTN and GST registration, where applicable, and must be an Active Taxpayer. The bidder should have relevant experience in the supply of store items to government departments, educational institutions, or other reputable organizations and must possess adequate financial and technical capacity to complete the supply within the stipulated delivery period. | Yes      |

## Evaluation Criteria

Eligible bidder(s) with substantially responsive bid(s) offering **Least Cost Based Selection (LCBS)** shall be consider for the award of contract(s).

### **Least Cost Based Selection (LCBS)**



## Items/Lots

### Items Without Lots :

| Item                                                  | UNSPSC                   | Delivery Schedule                                                                                                    | Quantity | Bid Security |
|-------------------------------------------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------|----------|--------------|
| Tissue Box Medium (Ultra Soft) (300 sheets 150x2 ply) | Facial tissues           | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 05/dozen | 5/dozen  | 150 PKR      |
| Tissue Roll (Medium Size)                             | Toilet tissue            | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 10/dozen | 10/dozen | 150 PKR      |
| Surf 35 gm (per Packet)                               | General purpose cleaners | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 100/Qty  | 100/Qty  | 50 PKR       |
| Soap for handwashing (75 gm)                          | Soaps                    | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 10/dozen | 10/dozen | 120 PKR      |

| Item                                    | UNSPSC                   | Delivery Schedule                                                                                                    | Quantity | Bid Security |
|-----------------------------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------|----------|--------------|
| Air Freshener (300 ml)                  | Air freshener            | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 01/dozen | 1/dozen  | 60 PKR       |
| Puchara (Rope) Steel Handle (04 Ft)     | Wet mops                 | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 04/dozen | 4/dozen  | 200 PKR      |
| Duster Cloth (Yellow), 24x18, Per Dozen | Cleaning cloths or wipes | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 10/dozen | 10/dozen | 90 PKR       |
| Wall Clock Cell (per packet)            | Alkaline batteries       | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 10/pack  | 10/pack  | 70 PKR       |
| Wire 3-29 Single Copper (01 Coil)       | Copper wire              | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 02/roll  | 2/roll   | 160 PKR      |

| Item                               | UNSPSC                        | Delivery Schedule                                                                                                    | Quantity | Bid Security |
|------------------------------------|-------------------------------|----------------------------------------------------------------------------------------------------------------------|----------|--------------|
| Wire 7-29 Double Copper (01 Coil)  | Copper wire                   | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 01/roll  | 1/roll   | 180 PKR      |
| Wire 40-76 Double Copper (01 Coil) | Copper wire                   | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 01/roll  | 1/roll   | 100 PKR      |
| Wire 7-36 Single Copper (01 Coil)  | Copper wire                   | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 01/roll  | 1/roll   | 200 PKR      |
| LED Tube Light 4ft (40 W)          | Light emitting diode LED lamp | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 12/dozen | 12/dozen | 1500 PKR     |
| LED Tube light Rod ( 30 W)         | Light emitting diode LED lamp | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 08/dozen | 8/dozen  | 960 PKR      |

| Item                                              | UNSPSC                 | Delivery Schedule                                                                                                   | Quantity | Bid Security |
|---------------------------------------------------|------------------------|---------------------------------------------------------------------------------------------------------------------|----------|--------------|
| Power Plug Multi in Plastic                       | Electrical receptacles | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 3/dozen | 3/dozen  | 100 PKR      |
| Light Plug Multi (10 amp)                         | Electrical receptacles | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 4/dozen | 4/dozen  | 300 PKR      |
| Extension Lead (Empire, meter)<br>(Standard Size) | Extension cord         | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 2/dozen | 2/dozen  | 150 PKR      |
| Tool Kit Complete Set (Plumbing)                  | General tool kits      | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 2/Qty   | 2/Qty    | 250 PKR      |
| Bulb Holder (Chori & Pin)                         | Lamp sockets           | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 6/dozen | 6/dozen  | 150 PKR      |

| Item                                         | UNSPSC                     | Delivery Schedule                                                                                                   | Quantity | Bid Security |
|----------------------------------------------|----------------------------|---------------------------------------------------------------------------------------------------------------------|----------|--------------|
| Dust Pan Plastic Scraper                     | Cleaning scrapers          | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 2/dozen | 2/dozen  | 100 PKR      |
| Circuit Breaker Single pole 220 A (220-240V) | Miniature circuit breakers | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 6/Qty   | 6/Qty    | 600 PKR      |
| Circuit Breaker Two pole 32 A (220-240V)     | Miniature circuit breakers | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 6/Qty   | 6/Qty    | 180 PKR      |
| Drill Warmas 3/16 No.                        | Hand drill bit for metal   | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 6/Qty   | 6/Qty    | 20 PKR       |
| Solution Tape 10 Yard                        | Electrical insulating tape | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 5/dozen | 5/dozen  | 100 PKR      |

| Item                                                  | UNSPSC               | Delivery Schedule                                                                                                   | Quantity | Bid Security |
|-------------------------------------------------------|----------------------|---------------------------------------------------------------------------------------------------------------------|----------|--------------|
| Three Pin Shoo (Light Plug)                           | Electrical plugs     | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 4/dozen | 4/dozen  | 200 PKR      |
| Wall Clock Standard Size                              | Wall clocks          | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 12/Qty  | 12/Qty   | 250 PKR      |
| Telephone Set with CLI                                | Fixed phones         | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 6/Qty   | 6/Qty    | 300 PKR      |
| National Flag 4x6 (Toptex Cloth /<br>Nechiband Cloth) | Flags or accessories | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 2/dozen | 2/dozen  | 300 PKR      |
| Wire Clip 4 No.                                       | Wire rope clamps     | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 6/Qty   | 6/Qty    | 20 PKR       |

| Item                                         | UNSPSC              | Delivery Schedule                                                                                                  | Quantity | Bid Security |
|----------------------------------------------|---------------------|--------------------------------------------------------------------------------------------------------------------|----------|--------------|
| Wire Clip 5 No.                              | Wire rope clamps    | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 6/Qty  | 6/Qty    | 20 PKR       |
| Wire Clip 6 No.                              | Wire rope clamps    | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 6/Qty  | 6/Qty    | 30 PKR       |
| Wire Clip 7 No.                              | Wire rope clamps    | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 6/Qty  | 6/Qty    | 30 PKR       |
| Wire Clip 8 No.                              | Wire rope clamps    | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 6/Qty  | 6/Qty    | 30 PKR       |
| Classroom Name Plates Plastic<br>(10x6 inch) | Name plates or tags | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 50/Qty | 50/Qty   | 500 PKR      |

| Item                                 | UNSPSC                        | Delivery Schedule                                                                                                   | Quantity | Bid Security |
|--------------------------------------|-------------------------------|---------------------------------------------------------------------------------------------------------------------|----------|--------------|
| Water Filter Cartridge (Normal Size) | Water filters                 | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 2/dozen | 2/dozen  | 360 PKR      |
| Water Filter Cartridge (Jumbo Size)  | Water filters                 | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 2/dozen | 2/dozen  | 360 PKR      |
| Table Cloth (Blazar)                 | Table cloths                  | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 3/roll  | 3/roll   | 30 PKR       |
| China Light                          | Light emitting diode LED lamp | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 1/dozen | 1/dozen  | 50 PKR       |
| Muslim Shower Handle                 | Shower curtain or assembly    | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 6/Qty   | 6/Qty    | 60 PKR       |

| Item                       | UNSPSC                                 | Delivery Schedule                                                                                                    | Quantity | Bid Security |
|----------------------------|----------------------------------------|----------------------------------------------------------------------------------------------------------------------|----------|--------------|
| Muslim Shower Complete Set | Shower curtain or assembly             | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 6/Qty    | 6/Qty    | 200 PKR      |
| Switch Board 4x4 (2 Hole)  | Distribution or control board fixtures | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 01/dozen | 1/dozen  | 60 PKR       |
| Switch Board 4x4 (3 Hole)  | Distribution or control board fixtures | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 01/dozen | 1/dozen  | 70 PKR       |
| Switch Board 8x5 (4 Hole)  | Distribution or control board fixtures | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 01/dozen | 1/dozen  | 90 PKR       |
| Light Plug (AKI)           | Electrical receptacles                 | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 4/Qty    | 4/Qty    | 20 PKR       |

| Item                          | UNSPSC         | Delivery Schedule                                                                                                  | Quantity | Bid Security |
|-------------------------------|----------------|--------------------------------------------------------------------------------------------------------------------|----------|--------------|
| Dry wall Screw Black          | Drywall screws | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 4/Qty  | 4/Qty    | 20 PKR       |
| Dry wall Screw Black 2'' Inch | Drywall screws | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 4/pack | 4/pack   | 20 PKR       |
| Dry wall Screw Black 3'' Inch | Drywall screws | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 4/pack | 4/pack   | 20 PKR       |
| Steel Nail 1-1/2 '' Inch      | Wire nails     | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 6/pack | 6/pack   | 30 PKR       |
| Steel Nail 2'' Inch           | Wire nails     | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 6/pack | 6/pack   | 30 PKR       |

| Item                        | UNSPSC               | Delivery Schedule                                                                                                   | Quantity | Bid Security |
|-----------------------------|----------------------|---------------------------------------------------------------------------------------------------------------------|----------|--------------|
| Steel Nail 3'' Inch         | Wire nails           | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 6/pack  | 6/pack   | 30 PKR       |
| Rawal Plug 10 No.           | Wall anchors         | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 3/pack  | 3/pack   | 10 PKR       |
| Fairy Lights 20 FT          | String or tree light | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 100/Qty | 100/Qty  | 90 PKR       |
| Manual Grass Cutter Machine | Mowers               | <b>Address:</b> Sector I-8/4,<br>Islamabad Capital Territory<br><b>Schedule:</b> 5 Days<br><b>Quantity:</b> 3/Qty   | 3/Qty    | 130 PKR      |

## Related Services of Goods:

No



# Items/Lot Specification

**Items Without Lots :**

**Item:** Tissue Box Medium (Ultra Soft) (300 sheets 150x2 ply)

**UNSPSC:** Facial tissues

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Tissue Roll (Medium Size)

**UNSPSC:** Toilet tissue

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Surf 35 gm (per Packet)

**UNSPSC:** General purpose cleaners

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Soap for handwashing (75 gm)

**UNSPSC:** Soaps

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Air Freshener (300 ml)

**UNSPSC:** Air freshener

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Puchara (Rope) Steel Handle (04 Ft)

**UNSPSC:** Wet mops

**Specifications / Requirementss:**

Supreme Quality

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**Item:** Duster Cloth (Yellow), 24x18, Per Dozen

**UNSPSC:** Cleaning cloths or wipes

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Wall Clock Cell (per packet)

**UNSPSC:** Alkaline batteries

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Wire 3-29 Single Copper (01 Coil)

**UNSPSC:** Copper wire

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Wire 7-29 Double Copper (01 Coil)

**UNSPSC:** Copper wire

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Wire 40-76 Double Copper (01 Coil)

**UNSPSC:** Copper wire

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Wire 7-36 Single Copper (01 Coil)

**UNSPSC:** Copper wire

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** LED Tube Light 4ft (40 W)

**UNSPSC:** Light emitting diode LED lamp

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** LED Tube light Rod ( 30 W)

**UNSPSC:** Light emitting diode LED lamp

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Power Plug Multi in Plastic

**UNSPSC:** Electrical receptacles

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Light Plug Multi (10 amp)

**UNSPSC:** Electrical receptacles

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Extension Lead (Empire, meter) (Standard Size)

**UNSPSC:** Extension cord

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Tool Kit Complete Set (Plumbing)

**UNSPSC:** General tool kits

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Bulb Holder (Chori & Pin)

**UNSPSC:** Lamp sockets

**Specifications / Requirementsss:**

Supreme Quality

---

**Item:** Dust Pan Plastic Scraper

**UNSPSC:** Cleaning scrapers

**Specifications / Requirementsss:**

Supreme Quality

---

**Item:** Circuit Breaker Single pole 220 A (220-240V)

**UNSPSC:** Miniature circuit breakers

**Specifications / Requirementsss:**

Supreme Quality

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**Item:** Circuit Breaker Two pole 32 A (220-240V)

**UNSPSC:** Miniature circuit breakers

**Specifications / Requirementsss:**

Supreme Quality

---

**Item:** Drill Warmas 3/16 No.

**UNSPSC:** Hand drill bit for metal

**Specifications / Requirementsss:**

Supreme Quality

---

**Item:** Solution Tape 10 Yard

**UNSPSC:** Electrical insulating tape

**Specifications / Requirementsss:**

Supreme Quality

---

**Item:** Three Pin Shoo (Light Plug)

**UNSPSC:** Electrical plugs

**Specifications / Requirementsss:**

Supreme Quality

---

**Item:** Wall Clock Standard Size

**UNSPSC:** Wall clocks

**Specifications / Requirementsss:**

Supreme Quality

---

**Item:** Telephone Set with CLI

**UNSPSC:** Fixed phones

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** National Flag 4x6 (Toptex Cloth / Nechiband Cloth)

**UNSPSC:** Flags or accessories

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Wire Clip 4 No.

**UNSPSC:** Wire rope clamps

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Wire Clip 5 No.

**UNSPSC:** Wire rope clamps

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Wire Clip 6 No.

**UNSPSC:** Wire rope clamps

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Wire Clip 7 No.

**UNSPSC:** Wire rope clamps

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Wire Clip 8 No.

**UNSPSC:** Wire rope clamps

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Classroom Name Plates Plastic (10x6 inch)

**UNSPSC:** Name plates or tags

**Specifications / Requirementssss:**

Supreme Quality

---

**Item:** Water Filter Cartridge (Normal Size)

**UNSPSC:** Water filters

**Specifications / Requirementssss:**

Supreme Quality

---

**Item:** Water Filter Cartridge (Jumbo Size)

**UNSPSC:** Water filters

**Specifications / Requirementssss:**

As Per Sample

---

**Item:** Table Cloth (Blazar)

**UNSPSC:** Table cloths

**Specifications / Requirementssss:**

Supreme Quality

---

**Item:** China Light

**UNSPSC:** Light emitting diode LED lamp

**Specifications / Requirementsss:**

Supreme Quality

---

**Item:** Muslim Shower Handle

**UNSPSC:** Shower curtain or assembly

**Specifications / Requirementsss:**

Supreme Quality

---

**Item:** Muslim Shower Complete Set

**UNSPSC:** Shower curtain or assembly

**Specifications / Requirementsss:**

Supreme Quality

---

**Item:** Switch Board 4x4 (2 Hole)

**UNSPSC:** Distribution or control board fixtures

**Specifications / Requirementsss:**

Supreme Quality

---

**Item:** Switch Board 4x4 (3 Hole)

**UNSPSC:** Distribution or control board fixtures

**Specifications / Requirementsss:**

Supreme Quality

---

**Item:** Switch Board 8x5 (4 Hole)

**UNSPSC:** Distribution or control board fixtures

**Specifications / Requirementsss:**

Supreme Quality

---

**Item:** Light Plug (AKI)

**UNSPSC:** Electrical receptacles

**Specifications / Requirementsss:**

Supreme Quality

---

**Item:** Dry wall Screw Black

**UNSPSC:** Drywall screws

**Specifications / Requirementsss:**

Supreme Quality

---

**Item:** Dry wall Screw Black 2'' Inch

**UNSPSC:** Drywall screws

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Dry wall Screw Black 3'' Inch

**UNSPSC:** Drywall screws

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Steel Nail 1-1/2 '' Inch

**UNSPSC:** Wire nails

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Steel Nail 2'' Inch

**UNSPSC:** Wire nails

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Steel Nail 3'' Inch

**UNSPSC:** Wire nails

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Rawal Plug 10 No.

**UNSPSC:** Wall anchors

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Fairy Lights 20 FT

**UNSPSC:** String or tree light

**Specifications / Requirementss:**

Supreme Quality

---

**Item:** Manual Grass Cutter Machine

**UNSPSC:** Mowers

**Specifications / Requirementssss:**

Supreme Quality

---



# Price Schedule

## For Individual Items

| # | Item Title | Quantity | Unit Price (PKR) | Total Price (PKR) | Delivery Location | Delivery Period / Year | Country of Origin |
|---|------------|----------|------------------|-------------------|-------------------|------------------------|-------------------|
| 1 |            |          |                  |                   |                   |                        |                   |
| 2 |            |          |                  |                   |                   |                        |                   |

## For Lots

| # | Lot Title     | Total Lot Price (PKR) | Country of Origin |
|---|---------------|-----------------------|-------------------|
| 1 | [Lot 1 Title] |                       |                   |





## General Conditions of Contract

## A. General

### 1. Definitions

1.1 Unless the context otherwise requires, the following terms whenever used in this Contract shall have the same meaning and shall be interpreted as indicated

- a. "Applicable Law" means the laws and any other instruments having the force of law in the Government's Country, or in such other country as may be specified in the Special Conditions of the Contract (SC), as they may be issued and in force from time to time;
- b. "Procuring Agency" means:-
  - a. any Ministry, Division, Department or any Office of the Government;
  - b. any authority, corporation, body or organization established by or under a Law or which is owned or controlled by the Government;
- c. "The Contract" means an agreement enforceable by law;
- d. "The Contract Price" means the price payable to the Bidder under the Contract for the full and proper performance of its contractual obligations;
- e. "Ancillary Services" means those services ancillary to the provision of Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Bidder covered under the Contract;
- f. "GCC" means the General Conditions of Contract contained in this section;
- g. "SCC" means the Special Conditions of Contract by which the GCC may be amended or supplemented;
- h. "Day" means calendar day unless indicated otherwise.
- i. "Effective Date" means the date on which this Contract comes into force and effect.
- j. "The Bidder" means the individual or corporate body whose Bids to provide the Goods has been accepted by the Procuring Agency;
- k. "The Project Site," where applicable, means the place or places named in Bids Data Sheet and technical Specifications;
- l. "Government" means the Government of Pakistan;
- m. "Subcontractor" means any entity to which the Bidder subcontracts any part of the Goods.
- n. "Service" means any object of procurement other than goods or works;
- o. "Party" means the Procuring Agency or the Bidder, as the case may be, and "Parties" means both of them;
- p. "Foreign Currency" means any currency other than the currency of the country of the Procuring Agency;

q. "Completion Date" means the date of completion of the contract by the Bidder as certified by the Procuring Agency;

r. "In Writing" means communicated in written form with proof of receipt;

s. "Local Currency" means the currency of Pakistan;

## **2. Application and Interpretation**

2.1 These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of the Contract.

2.2 In interpreting these Conditions of Contract headings and marginal notes are used for convenience only and shall not affect their interpretations unless specifically stated; references to singular include the plural and vice versa; and masculine include the feminine. Words have their ordinary meaning under the language of the Contract unless specifically defined.

## **3. Applicable Law**

3.1 The contract shall be governed and interpreted in accordance with the laws of Pakistan, unless otherwise specified in SCC.

## **4. Governing Language**

4.1 The Contract as well as all correspondence and documents relating to the Contract exchanged between the Bidder and the Procuring Agency, shall be written in the **English language** unless otherwise stated in the SCC. Supporting documents and printed literature that are part of the Contract may be in another language provided these are accompanied by an accurate translation of the relevant passages in English, in which case, for purposes of interpretation of the Contract, this translation shall govern.

## **5. Notices**

5.1 Any notice, request, or consent made pursuant to this Contract shall be in writing and shall be deemed to have been made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent by registered mail, telex, telegram, or facsimile to such Party at the address specified in the SCC.

## **6. Delivery/Location**

6.1 The Goods shall be delivered to such locations as the Procuring Agency may approve and as specified in SCC.

## **7. Authorized Representatives / Authority of Member in charge**

7.1 Any action required or permitted to be taken, and any document required or permitted to be executed, under this Contract by the Procuring Agency or the Bidder may be taken or executed by the officials specified in the SCC.

## **B. Commencement, Completion, Modification, and Termination of Contract**

### **8. Effectiveness of Contract**

8.1 This Contract shall come into effect on the date the Contract is signed by both parties and such other later date as may be stated in the SCC.

## **9. Commencement of Services**

9.1 The Bidder shall confirm availability of Key Experts and begin carrying out the Services not later than the number of days after the Effective Date specified in the SCC.

## **10. Program**

10.1 Before commencement of the Services, the Bidder shall submit to the Procuring Agency for approval a Program showing the general methods, arrangements, order and timing for all activities. The Services shall be carried out in accordance with the approved Program as updated.

## **11. Starting Date/Expiration Date**

11.1 The Bidder shall start carrying out the Services Five (05) days after the date the Contract becomes effective, or at such other date as may be specified in the SCC.

11.2 Unless terminated earlier pursuant to Clause **GCC 15** hereof, this Contract shall expire at the end of such time period after the Effective Date as specified in the SCC.

## **12. Entire Agreement**

12.1 This Contract contains all covenants, stipulations and provisions agreed by the Parties. No agent or representative of either Party has authority to make, and the Parties shall not be bound by or be liable for, any statement, representation, promise or agreement not set forth herein.

## **13. Modification**

13.1 Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties. However, each Party shall give due consideration to any Bids for modification or variation made by the other Party.

13.2 In cases of any modifications or variations, the prior written consent of the Procuring Agency is required.

## **14. Force Majeure**

### **14.1 Definition**

For the purposes of this Contract, “Force Majeure” means an event which is beyond the reasonable control of a Party and which makes a Party’s performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances.

### **14.2 No Breach of Contract**

The failure of a Party to fulfill any of its obligations under the contract shall not be considered to be a breach of, or default under, this Contract in so far as such inability arises from an event of Force Majeure, provided that the Party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Contract, and (b) has informed the other Party as soon as possible about the occurrence of such an event.

### **14.3 Extension of Time**

Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result

of Force Majeure.

#### **14.4 Payments**

During the period of their inability to perform the Services as a result of an event of Force Majeure, the Bidder shall be entitled to continue to be paid under the terms of this Contract, as well as to be reimbursed for additional costs reasonably and necessarily incurred by them during such period for the purposes of the Services and in reactivating the Service after the end of such period.

### **15. Termination**

#### **15.1 By the Procuring Agency**

The Procuring Agency may terminate this Contract in case of the occurrence of any of the events specified in paragraphs (a) through (e) of this Clause. In such an occurrence the Procuring Agency shall give at least thirty (30) calendar days' written notice of termination to the Bidder in case of the events referred to in (a) through (d); at least sixty (60) calendar days' written notice in case of the event referred to in (e);

- a. If the Bidder fails to remedy a failure in the performance of its obligations hereunder, as specified in a notice of suspension;
- b. If the Bidder becomes (or, if the Bidder consists of more than one entity, if any of its members becomes) insolvent or bankrupt or enter into any agreements with their creditors for relief of debt or take advantage of any law for the benefit of debtors or go into liquidation or receivership whether compulsory or voluntary;
- c. If the Bidder fails to comply with any final decision reached as a result of arbitration proceedings;
- d. If, as the result of Force Majeure, the Bidder is unable to perform a material portion of the Services for a period of not less than sixty (60) calendar days;
- e. If the Procuring Agency, in its sole discretion and for any reason whatsoever, decides to terminate this Contract;

#### **15.2 By the Bidder**

The Bidder may terminate this Contract, by not less than thirty (30) calendar days' written notice to the Procuring Agency, in case of the occurrence of any of the events specified in paragraphs (a) through (d) of this Clause.

- a. If the Procuring Agency fails to pay any money due to the Bidder pursuant to this Contract and not subject to dispute within forty-five (45) calendar days after receiving written notice from the Bidder that such payment is overdue.
- b. If, as the result of Force Majeure, the Bidder is unable to perform a material portion of the Services for a period of not less than sixty (60) calendar days.
- c. If the Procuring Agency fails to comply with any final decision reached as a result of arbitration.
- d. If the Procuring Agency is in material breach of its obligations pursuant to this Contract and has not remedied the same within forty-five (45) days (or such longer period as the Bidder may have subsequently approved in writing) following the receipt by the Procuring Agency of the Bidder's notice specifying such breach.

## **C. Obligations of the Bidder**

## **16. General**

### **16.1 Standard of Performance**

1. The Bidder shall deliver the product and carry out the Services with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Bidder shall always act, in respect of any matter relating to this Contract or to the Services, as a faithful adviser to the Procuring Agency, and shall at all times support and safeguard the Procuring Agency's legitimate interests in any dealings with the third parties.

### **16.2 Law Applicable to Goods**

The Bidder shall deliver the goods in accordance with the Contract and in accordance with the Law of Pakistan and shall take all practicable steps to ensure that any of its Experts and Sub-Bidders, comply with the Applicable Law.

## **17. Conflict of Interests**

### **17.1 Bidder Not to Benefit from Commissions and Discounts.**

The remuneration of the Bidder shall constitute the Bidder's sole remuneration in connection with this Contract or the Services, and the Bidder shall not accept for their own benefit any trade commission, discount, or similar payment in connection with activities pursuant to this Contract or to the Services or in the discharge of their obligations under the Contract, and the Bidder shall use their best efforts to ensure that the Personnel, any Subcontractors, and agents of either of them similarly shall not receive any such additional remuneration.

### **17.2 Bidder and Affiliates Not to be Otherwise Interested in Project**

The Bidder agree that, during the term of this Contract and after its termination, the Bidder and its affiliates, as well as any Subcontractor and any of its affiliates, shall be disqualified from providing Goods for any project resulting from or closely related to the Services.

### **17.3 Prohibition of Conflicting Activities**

Neither the Bidder nor its Subcontractors nor the Personnel shall engage, either directly or indirectly, in any of the following activities:

- a. during the term of this Contract, any business or professional activities in the Government's country which would conflict with the activities assigned to them under this Contract;
- b. during the term of this Contract, neither the Bidder nor their Subcontractors shall hire public employees in active duty or on any type of leave, to perform any activity under this Contract;

## **18. Confidentiality**

18.1 Except with the prior written consent of the Procuring Agency, the Bidder and the Experts shall not at any time communicate to any person or entity any confidential information acquired in the course of the contract.

## **19. Insurance to be Taken Out by the Bidder**

19.1 The Bidder(a) shall take out and maintain, and shall cause any Subcontractors to take out and maintain, at its (or the Subcontractors', as the case may be) own cost but on terms and conditions approved by the Procuring Agency, insurance against the risks, loss or damage, and for the coverage, as shall be specified in the SCC; and (b) at the Procuring Agency's request, shall provide evidence to the Procuring Agency showing that such insurance has been taken out and maintained and that the current premiums have been paid.

## **20. Bidder's Actions Requiring Procuring Agency's Prior Approval**

20.1 The Bidder shall obtain the Procuring Agency's prior approval in writing before taking any of the following actions:

- (a) appointing such members of the Personnel not provided by the Bidder;
- (b) changing the Program of activities; and
- (c) any other action that may be specified in the SCC.

## **21. Reporting Obligations**

21.1 The Bidder shall submit to the Procuring Agency the reports and documents in the numbers, and within the periods as prescribed by the Procuring Agency.

## **22. Liquidated Damages**

22.1 If the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring Agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in SCC of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the performance security (or guarantee) specified in SCC. Once the said maximum is reached, the Procuring Agency may consider termination of the Contract pursuant to **GCC Clause 15**.

### **22.2 Correction for Over-payment**

If the Intended Completion Date is extended after liquidated damages have been paid, the Procuring Agency shall correct any overpayment of liquidated damages by the Bidder by adjusting the next payment certificate. The Bidder shall be paid interest on the overpayment, calculated from the date of payment to the date of repayment, at the rates specified in SCC.

### **22.3 Lack of performance penalty**

If the Bidder has not corrected a Defect within the time specified in the Procuring Agency's notice, a penalty for Lack of performance will be paid by the Bidder. The amount to be paid will be calculated as a percentage of the cost of having the Defect corrected, assessed as specified in the SCC.

## **23. Performance Guarantee**

23.1 Within Seven (07) days from the issuance of acceptance letter from the Procuring Agency, the successful Bidder shall furnish the Performance Guarantee in shape of ----- at the discretion of the PA in the amount **specified in SCC**. In case the amount of Bids security is equal or greater than

23.2 The proceeds of the Performance Guarantee shall be payable to the Procuring agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

23.3 The Performance Guarantee shall be denominated in the currency of the Contract, or in a freely convertible currency acceptable to the Procuring agency and shall be in the acceptable form as specified in SCC.

23.4 The Performance Guarantee will be discharged by the Procuring agency and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless otherwise **specified in SCC**.

## **24. Fraud and Corruption**

24.1 The Procuring Agency requires the Supplier to disclose any commissions or fees that may have been paid or are to be paid to agents or any other party with respect to the Bidding process or execution of the Contract. The information disclosed must include at least the name and address of the agent or other party, the amount and currency, and the purpose of the commission, gratuity or fee.

## **25. Sustainable Procurement**

25.1 The Bidder shall conform to the sustainable procurement contractual provisions, if and as specified in the SCC.

## **D. Bidder's Personnel**

### **26. Description of Personnel**

26.1 The titles, agreed job descriptions, minimum qualifications, and estimated periods of engagement in the carrying out of the Services of the Bidder's Key Personnel. The Key Personnel listed by title as well as by name are hereby approved by the Procuring Agency.

### **27. Removal and/or Replacement of Personnel**

27.1 Except as the Procuring Agency may otherwise agree, no changes shall be made in the Key Personnel. If, for any reason beyond the reasonable control of the Bidder, it becomes necessary to replace any of the Key Personnel, the Bidder shall provide as a replacement a person of equivalent or better qualifications.

27.2 If the Procuring Agency finds that any of the Personnel have (i) committed serious misconduct or have been charged with having committed a criminal action, or (ii) have reasonable cause to be dissatisfied with the performance of any of the Personnel, then the Bidder shall, at the Procuring Agency's written request specifying the grounds thereof, provide as a replacement a person with qualifications and experience acceptable to the Procuring Agency.

27.3 The Bidder shall have no claim for additional costs arising out of or incidental to any removal and/or replacement of Personnel.

## **E. Obligations of the Procuring Agency**

### **28. Assistance and Exemptions**

28.1 The Procuring Agency shall use its best efforts to ensure that the Government shall provide the Bidder such assistance and exemptions as specified in the SCC.

### **29. Change in the Applicable Law**

29.1 If, after the date of this Contract, there is any change in the Applicable Law with respect to taxes and duties which increases or decreases the cost of the related Services rendered by the Bidder, then the remuneration and reimbursable expenses otherwise payable to the Bidder under this Contract shall be increased or decreased accordingly by agreement between the Parties, and corresponding adjustments shall be made to the amounts referred in the SCC.

### **30. Services and Facilities**

30.1 The Procuring Agency shall make available to the Bidder and the Experts, for the purposes of the Services and free of any charge, the services, facilities and property described , at the times and in the manner specified in the SCC or terms of reference.

30.2 In case that such services, facilities and property shall not be made available to the Bidder, the Parties shall agree on (i) any time extension that it may be appropriate to grant to the Bidder for the performance of the Services, (ii) the manner in which the Bidder shall procure any such services, facilities and property from other sources, and (iii) the additional payments, if any, to be made to the Bidder as a result thereof.

## **F. Payments to the Bidder**

### **31. Contract Price**

31.1 The price payable shall be in Pakistani Rupees unless otherwise specified in the SCC. Prices charged by the Supplier for Goods delivered under the Contract shall not vary from the prices quoted by the Supplier in its Bid.

### **32. Terms and Conditions of Payment**

32.1 Payments will be made to the Bidder according to the payment schedule stated in the SCC and as per actual invoice submitted by the Bidder.

32.2 Unless otherwise stated in the SCC, the advance payment shall be made against the provision by the Bidder of a bank guarantee for the same amount, and shall be valid for the period stated in the SCC. Any other payment shall be made after the conditions listed in the SCC for such payment have been met, and the Bidder have submitted an invoice to the Procuring Agency specifying the amount due.

### **33. Currency of Payment**

33.1 Any payment under this Contract shall be made in the currency(ies) specified in the SCC.

## **G. Quality Control**

### **34. Identifying Defects**

34.1 The principle and modalities of Inspection of the Goods by the Procuring Agency shall be as indicated in the SCC. The Procuring Agency shall check the Bidder's performance and notify him of any Defects that are found. Such checking shall not affect the Bidder's responsibilities. The Procuring Agency may instruct the Bidder to search for a Defect and to uncover and test any service that the Procuring Agency considers may have a Defect. Defect Liability Period is as defined in the SCC.

### **35. Correction of Defects, and**

#### **Lack of Performance Penalty**

35.1 The Procuring Agency shall give notice to the Bidder of any Defects before the end of the Contract. The Defects liability period shall be extended for as long as Defects remain to be corrected.

35.2 Every time notice a Defect is given, the Bidder shall correct the notified Defect within the length of time specified by the Procuring Agency's notice.

35.3 If the Bidder has not corrected a Defect within the time specified in the Procuring Agency's notice, the Procuring Agency will assess the cost of having the Defect corrected, the Bidder will pay this amount, and a Penalty for Lack of Performance.

## **36. Taxes and Duties**

36.1 A Supplier shall be entirely responsible for all taxes, duties, fees, etc., incurred until delivery of the contracted Goods to the Procuring Agency.

## **H. Settlement of Disputes**

### **37. Alternate Dispute Resolution**

37.1 The disputes between the parties to the contract may be settled in accordance with Public Procurement Rules, 2004.

37.2 The procuring agency shall refer the matter to the Chief Justice Islamabad High Court or Managing Director PPRA or the Secretary Ministry of Law & Justice for appointment of Arbitrator.

37.3 The fee for the Arbitrator shall be specified in Pak Rupees as determined by the appointing authority which shall be borne and shared equally by the contracting parties.



## Special Conditions of Contract

## SECTION VIII. SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

### ***Number of GC Clause***

### ***Amendments of, and Supplements to, Clauses in the General Conditions of Contract***

### **Number of GC Clause 1**

#### **Definitions**

**The Procuring Agency is:** Islamabad Model College for Girls, I-8/4, Islamabad (Federal Directorate of Education (FDE)), Administrative Officer Sector I-8/4, Islamabad Capital Territory

**The Supplier is:**

**The title of the subject procurement is: OTHERS ITEMS 2026-2027**

### **Number of GC Clause 3**

#### **Applicable/Governing Law:**

The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan

### **Number of GC Clause 4**

#### **Language:**

The language of the Contract, all correspondence and communications to be given, and all other documentation to be prepared and supplied under the Contract shall be in **English**.

### **Number of GC Clause 5**

#### **Notices:**

**The addresses for the notices are:**

Procuring Agency:

Islamabad Model College for Girls, I-8/4, Islamabad (Federal Directorate of Education (FDE)), Administrative Officer  
Sector I-8/4, Islamabad Capital Territory  
+92-312-530-0169  
procurementofficerimcgi84@gmail.com

Contractor/ Bidder:

[Name, address and telephone number].

The Contractor/ Bidder's Representative(s)

[Name, address, telephone number and e-mail address]

## Number of GC Clause 7.1

### The Authorized Representatives are:

#### For the Procuring Agency:

Islamabad Model College for Girls, I-8/4, Islamabad (Federal Directorate of Education (FDE)), Administrative Officer  
Sector I-8/4, Islamabad Capital Territory  
+92-312-530-0169  
procurementofficerimcgi84@gmail.com

#### For the Bidder:

**Name:** .....

**Designation:** .....

**Address:** .....

## Number of GC Clause 8

### Effectiveness of the contract

## Number of GC Clause 9

### Commencement of Contract:

## Number of GC Clause 11.2

### Expiration of Contract:

## Number of GC Clause 15

### Termination

In the event of termination of the contract due to any reason as already defined in the General Conditions of Contract, the Bidder shall be responsible for providing to the Authority the Goods till the time of alternate arrangements.

## Number of GC Clause 17

### Conflict of Interest:

The Procuring Agency reserves the right to determine on a case-by-case basis whether the Bidder should be disqualified from providing goods or services due to a conflict of a nature described in Clause GCC 17.

## Number of GC Clause 22

### Liquidated Damages

If the Bidder fails to provide services as required under the contract or in case of any data loss/data breach or any incident compromising the data security or other such failures related to any services, the Bidder shall pay to the Procuring Agency as Liquidated Damages at a rate of **1.00%** to **15.00%** of the Contract value, in

accordance with the extent of performance failure & the cost of investigating such incidents as judged by the Authority.

#### **Number of GC Clause 23**

##### **Performance Guarantee:**

The amount of performance guarantee shall be **0%** of the contract price in acceptable form of **Nil**

#### **Number of GC Clause 32**

##### **Payment terms:**

Payment will be made to the Bidder against the procured Goods and services according to the actual invoice or running bills submitted by the Bidder against the services provided within the time given in the conditions of the contract.

#### **Number of GC Clause 33**

##### **Currency of Payment:**

All the payment to be released to the contractor/Bidder shall be in Pakistani Rupees.

#### **Number of GC Clause 34**

##### **Identifying Defects:**

The Authority reserves the right at any time to inspect the premises of the provider to inspect the goods and monitor the goods being provided.

#### **Inspections & Tests Requirements**

For being Brand New, bearing relevant reference numbers of the equipment (Certificate from supplier)

For Physical Fitness having No Damages (Certificate from supplier)

For the Country of Origin as quoted by the Supplier (Certificate from manufacturer)

For conformance to specifications and performance parameters, through Prior to delivery inspection (Inspection Report by Procurement Committee / Inspection Team)

For successful operation at site after complete installation, testing and commissioning of the equipment (Installation, Testing and Commissioning Report by Procurement Committee / Inspection Team)

#### **Delivery & Documents**

Copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;

Original and two copies of the usual transport document (for example, a negotiable bill of lading, a non-negotiable sea waybill, an inland waterway document, an air waybill, a railway consignment note, a road consignment note, or a multimodal transport document) which the buyer may require to take the goods;

Copies of the packing list identifying contents of each package;

Insurance Certificate;

Manufacturer's or Supplier's Valid Warranty Certificate;

Inspection Certificate issued by the Nominated Inspection Agency (if any), and the Supplier's Factory Inspection Report;

Certificate of Origin.

The above documents would be required even if the equipment has already been imported and is available with the supplier ex-stock

### **Number of GC Clause 37**

### **Following is the guidance for Dispute Resolution**

- i. If any dispute of any kind whatsoever shall arise between the Authority and the Bidder in connection with or arising out of the Contract, including without prejudice to the generality of foregoing, any question regarding its existence, validity, termination and the execution of the Contract – whether during developing phase or after their completion and whether before or after the termination, abandonment or breach of the Contract – the parties shall seek to resolve any such dispute or difference by mutual diligent negotiations in good faith within 14 (fourteen) days following a notice sent by one Party to the other Party in this regard.
- ii. At future of negotiation the dispute shall be resolved through mediation and mediator shall be appointed with the mutual consent of the both parties.
- iii. At the event of failure of mediation to resolve the dispute relating to this contract such dispute shall finally be resolved through binding Arbitration by sole arbitrator in accordance with Arbitration Act 1940. The arbitrator shall be appointed by mutual consent of the both parties. The Arbitration shall take place in Islamabad, Pakistan and proceedings will be conducted in English language.
- iv. The cost of the mediation and arbitration shall be shared by the parties in equal proportion however the both parties shall bear their own costs and lawyer's fees regarding their own participation in the mediation and arbitration. However, the Arbitrator may make an award of costs upon the conclusion of the arbitration making any party to the dispute liable to pay the costs of another party to the dispute.
- v. Arbitration proceedings as mentioned in the above clause regarding resolution of disputes may be commenced prior to, during or after completion of the contract.

Notwithstanding any reference to the arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree that the Authority shall pay the Bidder any monies due to the Bidder.

### **Rules of procedure for arbitration proceedings:**

Any dispute between the Authority and a Bidder who is a national of the Islamic Republic of Pakistan arising in connection with the present Contract shall be referred to adjudication or arbitration in accordance with the laws of the Islamic Republic of Pakistan including Arbitration Act 1940, however above provision shall prevail in referring the case to the Arbitrator.

### **Place of Arbitration and Award:**

The arbitration shall be conducted in English language and place of arbitration shall be at Islamabad. The award of the arbitrator shall be final and shall be binding on the parties.





## Bid Securing Declaration

## Form 9: Bid Securing Declaration

Date: *[insert date (as day, month and year)]*

Bid No.: **P88393**

To: **Islamabad Model College for Girls, I-8/4, Islamabad (Federal Directorate of Education (FDE)), Administrative Officer Sector I-8/4, Islamabad Capital Territory**

We, the undersigned, declare that:

We understand that, according to your conditions, Bids must be supported by a Bid Securing Declaration.

We accept that we will be blacklisted and henceforth cross debarred for participating in respective category of public procurement proceedings for a period of (not more than) six months, if fail to abide with a bid securing declaration, however without indulging in corrupt and fraudulent practices, if we are in breach of our obligation(s) under the Bid conditions, because we:

1. have withdrawn or modified our Bid during the period of Bid Validity specified in the Form of Bid;
2. Disagreement to arithmetical correction made to the Bid price; or
3. having been notified of the acceptance of our Bid by the Procuring Agency during the period of Bid Validity, (i) failure to sign the contract if required by Procuring Agency to do so or (ii) fail or refuse to furnish the Performance Security or to comply with any other condition precedent to signing the contract specified in the Bidding Documents.

We understand this Bid Securing Declaration shall expire if we are not the successful

Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) twenty-eight (28) days after the expiration of our Bid.



## Contract Form

## SECTION IX: CONTRACT FORMS

THIS AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ between **Islamabad Model College for Girls, I-8/4, Islamabad (Federal Directorate of Education (FDE)), Administrative Officer Sector I-8/4, Islamabad Capital Territory**

(hereinafter called “the Procuring Agency”) of the one part and [name of Bidder] of [city and country of Bidder] (hereinafter called “the Bidder”) of the other part:

WHEREAS the Procuring Agency invited Bids for provision of goods, viz., **OTHERS ITEMS 2026-2027 (P88393)** and has accepted a Bids by the Bidder for the provision of Goods in the sum of [contract price in words and figures] (hereinafter called “the Contract Price”).

### NOW THIS CONTRACT WITNESSETH AS FOLLOWS:

1. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Contract, In the event of any ambiguity or conflict between the Contract Documents listed below, the order of precedence shall be the order in which the Contract Documents are listed below:-

1. This form of Contract;
2. the Form of Bids and the Price Schedule submitted by the Bidder;
3. the Schedule of Requirements;
4. the Technical Specifications;
5. the Special Conditions of Contract;
6. the General Conditions of the Contract;
7. the Procuring Agency’s Letter of Acceptance; and

8. [add here: any other documents]

3. In consideration of the payments to be made by the Procuring Agency to the Bidder as hereinafter mentioned, the Bidder hereby covenants with the Procuring Agency to provide the Goods related services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The Procuring Agency hereby covenants to pay the Bidder in consideration of the provision of Goods and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Contract to be executed in accordance with their respective laws the day and year first above written.

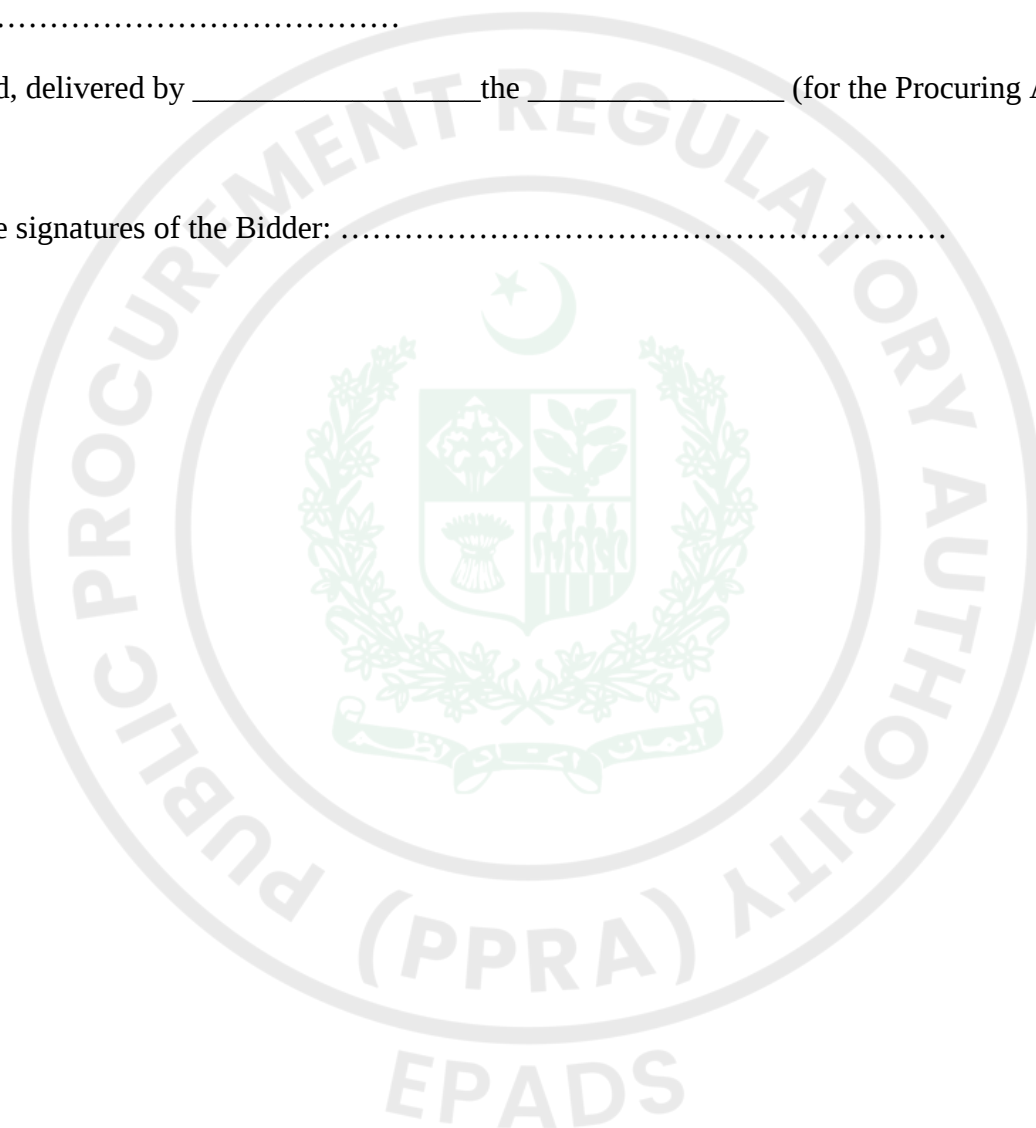
Signed, sealed, delivered by \_\_\_\_\_ the \_\_\_\_\_ (for the Procuring Agency)

Witness to the signatures of the Procuring Agency:

.....

Signed, sealed, delivered by \_\_\_\_\_ the \_\_\_\_\_ (for the Procuring Agency)

Witness to the signatures of the Bidder: .....





## Integrity Pact

## Integrity Pact

### **DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN CONTRACTS WORTH RS.10.00 MILLION OR MORE**

**Contract**

Number: Contract

Value: Contract Title:

Dated:

[Name of Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing [Name of Supplier] represents and warrants that it has fully declared the brokerage, commission, fee etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultations fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[Name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representative or warranty.

[Name of Supplier] accepts full responsibility and strict liability for making and false declaration, not making full disclosure, misrepresenting fact or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [Name of Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.



## Performance Guarantee Form

## Performance Guarantee Form

To: **Islamabad Model College for Girls, I-8/4, Islamabad (Federal Directorate of Education (FDE)), Administrative Officer Sector I-8/4, Islamabad Capital Territory**

WHEREAS *[name of Bidder]* (hereinafter called “the Bidder”) has undertaken, in pursuance of Contract No. *[reference number of the contract]* dated *[insert date]* for provision of Goods(hereinafter called “the Contract”).

AND WHEREAS it has been stipulated by you in the said Contract that the Bidder shall furnish you with a Bank Guarantee by a reputable bank for the sum specified therein as security for compliance with the Bidder’s performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Bidders guarantee:

THEREFORE, WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Bidder, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Bidder to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the: *[insert date]*

Signature and seal of the Guarantors

---

*[name of bank or financial institution]*

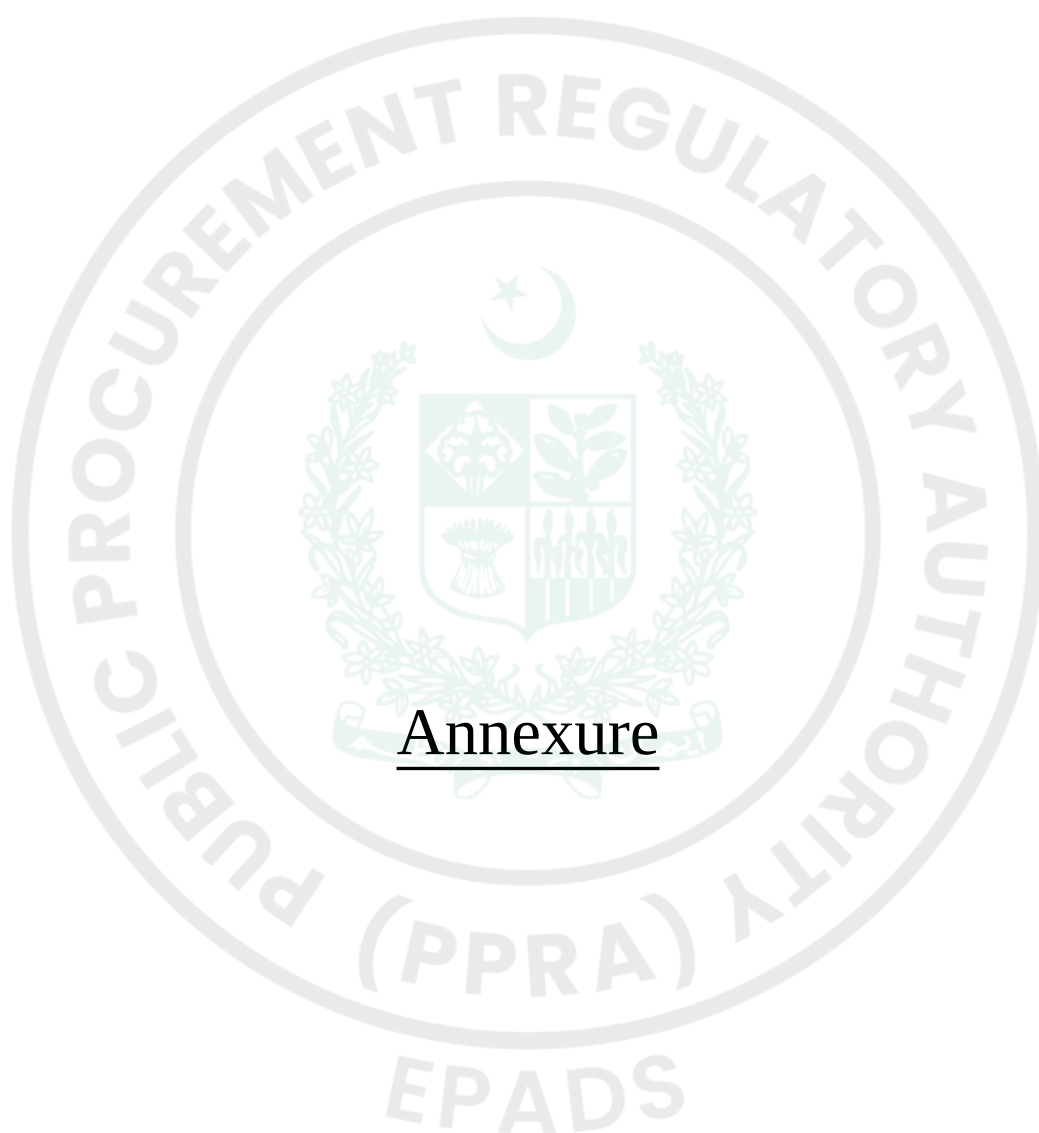
---

[address]

---

[date]





## Annexure

No Annexure Defined.





## Procurement Forms

## Past Construction Experiences

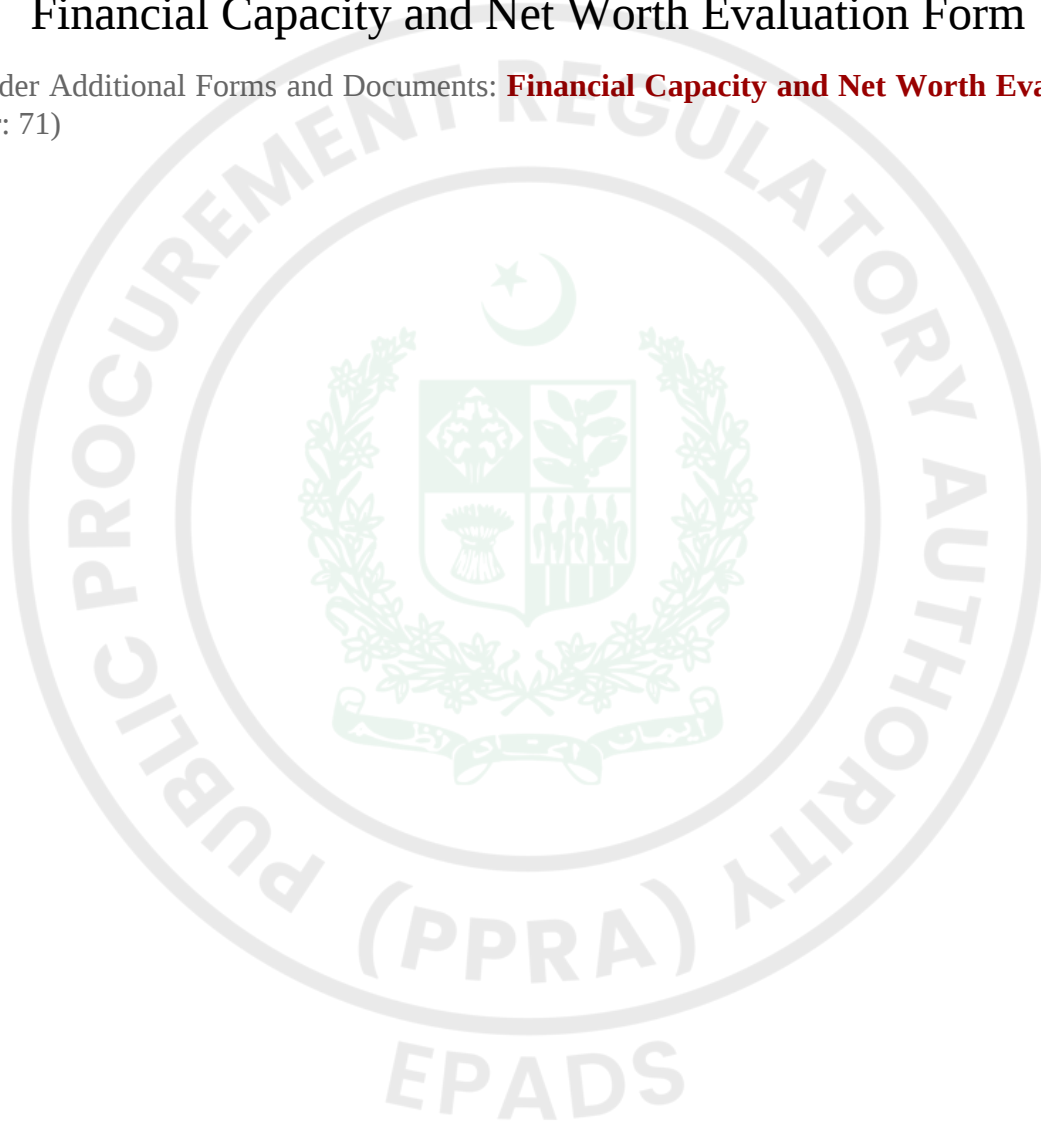
See Form Under Additional Forms and Documents: **Past Construction Experiences** (page number: 64)

## Financial Resources

See Form Under Additional Forms and Documents: **Financial Resources** (page number: 70)

## Financial Capacity and Net Worth Evaluation Form

See Form Under Additional Forms and Documents: **Financial Capacity and Net Worth Evaluation Form** (page number: 71)







## Additional Forms and Documents

# CONSTRUCTION EXPERIENCE

## Form EXP - 4.1 General Construction Experience

Bidder's Name: \_\_\_\_\_

Date: \_\_\_\_\_

JV Member's Name \_\_\_\_\_

Bid Reference No. (if any) and title: \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_ pages

| Starting<br>Year | Ending<br>Year | Contract Identification                                                                                                                                         | Role of<br>Bidder |
|------------------|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
|                  |                | Contract name: _____<br>Brief Description of the Works performed by the Bidder: _____<br>Amount of contract: _____<br>Name of EMPLOYER: _____<br>Address: _____ |                   |
|                  |                | Contract name: _____<br>Brief Description of the Works performed by the Bidder: _____<br>Amount of contract: _____<br>Name of EMPLOYER: _____<br>Address: _____ |                   |
|                  |                | Contract name: _____<br>Brief Description of the Works performed by the Bidder: _____<br>Amount of contract: _____<br>Name of EMPLOYER: _____<br>Address: _____ |                   |

Form EXP - 4.2(a)  
Specific Construction and Contract Management Experience

Bidder's Name: \_\_\_\_\_

Date: \_\_\_\_\_

JV Member's Name \_\_\_\_\_

Bid Reference No. (if any) and title: \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_ pages

| Similar Contract No.                                                                | Information                                  |                                          |                                                   |                                            |
|-------------------------------------------------------------------------------------|----------------------------------------------|------------------------------------------|---------------------------------------------------|--------------------------------------------|
| Contract Identification                                                             |                                              |                                          |                                                   |                                            |
| Award date                                                                          |                                              |                                          |                                                   |                                            |
| Completion date                                                                     |                                              |                                          |                                                   |                                            |
| Role in Contract                                                                    | Prime Contractor<br><input type="checkbox"/> | Member in JV<br><input type="checkbox"/> | Management Contractor<br><input type="checkbox"/> | Sub-contractor<br><input type="checkbox"/> |
| Total Contract Amount                                                               | PKR equivalent                               |                                          |                                                   |                                            |
| If member in a JV or sub-contractor, specify participation in total Contract amount |                                              |                                          |                                                   |                                            |
| EMPLOYER's Name:                                                                    |                                              |                                          |                                                   |                                            |
| Address:                                                                            |                                              |                                          |                                                   |                                            |
| Telephone/fax number                                                                |                                              |                                          |                                                   |                                            |
| E-mail:                                                                             |                                              |                                          |                                                   |                                            |

Form EXP - 4.2(a) (cont.)  
Specific Construction and Contract Management Experience (cont.)

| Similar Contract No.                                                               | Information |
|------------------------------------------------------------------------------------|-------------|
| Description of the similarity in accordance with Sub-Factor 4.2(a) of Section III: |             |
| 1. Amount                                                                          |             |
| 2. Physical size of required works items                                           |             |
| 3. Complexity                                                                      |             |
| 4. Methods/Technology                                                              |             |
| 5. Construction rate for key activities                                            |             |
| 6. Other Characteristics                                                           |             |

Form EXP - 4.2(b)  
Construction Experience in Key Activities

Bidder's Name: \_\_\_\_\_

Date: \_\_\_\_\_

Bidder's JV Member Name: \_\_\_\_\_

Sub-contractor's Name (if any): \_\_\_\_\_

Bid Reference No. (if any) and title: \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_ pages

All Sub-contractors for key activities must complete the information and Qualification Criteria and Requirements, Sub-Factor 4.2.

1. Key Activity No One: \_\_\_\_\_

| <b>Information</b>                                                                                                       |                                              |                                          |                                                   |                                            |
|--------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|------------------------------------------|---------------------------------------------------|--------------------------------------------|
| Contract Identification                                                                                                  |                                              |                                          |                                                   |                                            |
| Award date                                                                                                               |                                              |                                          |                                                   |                                            |
| Completion date                                                                                                          |                                              |                                          |                                                   |                                            |
| Role in Contract                                                                                                         | Prime Contractor<br><input type="checkbox"/> | Member in JV<br><input type="checkbox"/> | Management Contractor<br><input type="checkbox"/> | Sub-contractor<br><input type="checkbox"/> |
| Total Contract Amount                                                                                                    | PKR equivalent                               |                                          |                                                   |                                            |
| Quantity (Volume, number or rate of production, as applicable) performed under the contract per year or part of the year | Total quantity in the contract<br>(i)        | Percentage participation<br>(ii)         | Actual Quantity Performed<br>(i) x (ii)           |                                            |
| Year 1                                                                                                                   |                                              |                                          |                                                   |                                            |
| Year 2                                                                                                                   |                                              |                                          |                                                   |                                            |
| Year 3                                                                                                                   |                                              |                                          |                                                   |                                            |
| Year 4                                                                                                                   |                                              |                                          |                                                   |                                            |
| EMPLOYER's Name:                                                                                                         |                                              |                                          |                                                   |                                            |
| Address:                                                                                                                 |                                              |                                          |                                                   |                                            |
| Telephone/fax number                                                                                                     |                                              |                                          |                                                   |                                            |

|         |                    |
|---------|--------------------|
|         | <b>Information</b> |
| E-mail: |                    |

2. Activity No. Two

3. ....

|                                                                   |                    |
|-------------------------------------------------------------------|--------------------|
|                                                                   | <b>Information</b> |
| Description of the key activities in accordance with Section III: |                    |
|                                                                   |                    |
|                                                                   |                    |
|                                                                   |                    |
|                                                                   |                    |
|                                                                   |                    |

Form EXP - 4.2 (c)  
Specific Experience in Managing ES aspects

*[The following table shall be filled in for contracts performed by the Bidder, and each member of a Joint Venture]*

Bidder's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

Bid Reference No. (if any) and title: *[insert ICB/NCB number and title]*

Page *[insert page number]* of *[insert total number]* pages

1. Key Requirement no 1 in accordance with 4.2 (c): \_\_\_\_\_

|                                |                                              |                                          |                                                   |                                           |
|--------------------------------|----------------------------------------------|------------------------------------------|---------------------------------------------------|-------------------------------------------|
| Contract Identification        |                                              |                                          |                                                   |                                           |
| Award date                     |                                              |                                          |                                                   |                                           |
| Completion date                |                                              |                                          |                                                   |                                           |
| Role in Contract               | Prime Contractor<br><input type="checkbox"/> | Member in JV<br><input type="checkbox"/> | Management Contractor<br><input type="checkbox"/> | Subcontractor<br><input type="checkbox"/> |
| Total Contract Amount          |                                              |                                          | PKR                                               |                                           |
| Details of relevant experience |                                              |                                          |                                                   |                                           |

2. Key Requirement no 2 in accordance with 4.2 (c): \_\_\_\_\_
3. Key Requirement no 3 in accordance with 4.2 (c): \_\_\_\_\_
4. [PA define key requirements] \_\_\_\_\_

## Financial Resources

Specify proposed sources of financing, such as liquid assets, unencumbered real assets, lines of credit, and other financial means, net of current commitments, available to meet the total construction cash flow demands of the subject contract or contracts as specified in Eligibility and Qualification Criteria.

| No. | Source of financing | Amount (Eq. PKR) |
|-----|---------------------|------------------|
| 1   |                     |                  |
| 2   |                     |                  |
| 3   |                     |                  |
|     |                     |                  |

## Financial Situation and Performance

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: [insert full name]

Date: [insert day, month, year]

Joint Venture Member Name: [insert full name]

IFP No. and title: [insert IFP number and title]

Page [insert page number] of [insert total number] pages

### 1. Financial data

| Type of Financial information<br>in<br>(currency)                | Historic information for previous [insert number] years,<br>[insert in words]<br>(amount in currency, currency, exchange rate*, PKR<br>equivalent) |        |        |  |  |
|------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|--------|--------|--|--|
|                                                                  | Year 1                                                                                                                                             | Year 2 | Year 3 |  |  |
| Statement of Financial Position (Information from Balance Sheet) |                                                                                                                                                    |        |        |  |  |
| Total Assets (TA)                                                |                                                                                                                                                    |        |        |  |  |
| Total Liabilities (TL)                                           |                                                                                                                                                    |        |        |  |  |
| Total Equity/Net Worth (NW)                                      |                                                                                                                                                    |        |        |  |  |
| Current Assets (CA)                                              |                                                                                                                                                    |        |        |  |  |
| Current Liabilities (CL)                                         |                                                                                                                                                    |        |        |  |  |
| Working Capital (WC)                                             |                                                                                                                                                    |        |        |  |  |
| Information from Income Statement                                |                                                                                                                                                    |        |        |  |  |
| Total Revenue (TR)                                               |                                                                                                                                                    |        |        |  |  |
| Profits Before Taxes (PBT)                                       |                                                                                                                                                    |        |        |  |  |
| Cash Flow Information                                            |                                                                                                                                                    |        |        |  |  |
| Cash Flow from Operating<br>Activities                           |                                                                                                                                                    |        |        |  |  |

\* Refer ITA 14 for the exchange rate

### 3. Financial documents

The Applicant and in case of JV, members of JV shall provide copies of financial statements for *[number]* years pursuant Section III, Qualifications Criteria and Requirements. The financial statements shall:

- (a) reflect the financial situation of the Applicant or in case of JV member, and not an affiliated entity (such as parent company or group member).
  - (b) be independently audited or certified in accordance with local legislation.
  - (c) be complete, including all notes to the financial statements.
  - (d) correspond to accounting periods already completed and audited.
- ☐ Attached are copies of financial statements<sup>1</sup> for the *[number]* years required above; and complying with the requirements.

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<sup>1</sup> If the most recent set of financial statements is for a period earlier than 12 months from the date of Application, the reason for this should be justified.